

# Ballston Spa Central School District

Board of Education

Regular Meeting October 16, 2024

Location: High School Library

Time: 7:00 p.m.

**PRESENT:** Holly Barker-Flynn  
Matthew Dreher  
Jason Fernau  
Dr. Julia Routbort Baskin  
Fabrizia Rodriguez  
Lawrence Ryan  
Katie Whittemore

**STAFF PRESENT:** Dr. Gianleo Duca, Superintendent of Schools  
Brian Sirianni, Clerk of the Board

## **CALL TO ORDER**

Jason Fernau called the regular meeting to order at 7:00 p.m.

## **RECOGNITION**

Dr. Duca announced School Board Recognition Week. He shared the roles and responsibilities of the Board and thanked the members for all the work being done for students, staff and the community.

## **PUBLIC COMMENT**

Charlie Capasso, Pleasant St., Ballston Spa, spoke about his offer to volunteer coach and the events that followed.

## **STUDENT GOVERNMENT**

Student Government announce that details for the Thanksgiving Food Drive are being finalized. They shared the dates and locations of the Holiday Closet, and how each grade would be volunteering.

Student Government announced that they had assembled a panel of students for the DEI Committee at Dr. Duca's request.

## **APPROVAL OF MINUTES**

**MOTION BY** Dr. Dr. Julia Routbort Baskin, seconded by Lawrence Ryan that the Board of Education approve the October 2, 2024 Regular Meeting minutes.

Ayes all

## **SUPERINTENDENT'S REPORT**

Amy Pedrick , External Auditor with West & Company shared their company's responsibility in the audit of the financial statements. She highlighted the information in the District's audit. She shared

## Ballston Spa Board of Education

Wednesday, October 16, 2024

statistics, and information regarding the audit. She explained the financial statements and stated all opinions are clean, the highest available rating, and there have been no management letter comments. She stated all is working well and efficiently.

### Special Education Update

Dr. Daina Sisk, Director of Secondary SPED, and members of the Special Education team provided an update. The team shared the objectives from the last two years and their accomplishments. Statistical information was given. The team shared the District's Elementary, Middle School, and High School continuum expansion information, and all of the services available for K-12. Differences between an IEP and a Section 504 Plan were explained, and statistical information were shared for each of the District's schools. The team shared their goals; including time lines, action plans, and updates on their progress.

### **COMMITTEE REPORTS**

Holly Barker-Flynn shared policies being reviewed by the Policy Committee. She shared meeting dates and future actions.

Lawrence Ryan reported the Finance Committee had met with West & Company to review the audit. He stated the District earned the highest opinions with no management letters. He thanked the Business Office for their hard work.

Mr. Fernau reminded board members the audit is available electronically.

### **CORRESPONDENCE**

Dr. Duca reported 9 correspondences with the District and shared the topics of each.

Mr. Fernau reported there had been 1 correspondence to the Board, and shared the topic.

### **ANNOUNCEMENTS**

Kelly Delaney-Elliott shared the upcoming dates and times for events happening at each school. She announced the upcoming Parents as Partners webinar #2 - Strengthening Early Literacy Skills at Home. Ms. Delaney-Elliott reminded everyone there would be no school for students on Nov 1<sup>st</sup> due to a Superintendent Conference Day. She announced Scotties Closet will be held on November 2, shared the donation acceptance dates, and noted the need for volunteers. She reminded everyone the next board meeting would be on November 6<sup>th</sup>.

### **OLD BUSINESS**

Mr. Ryan gave a summary of some adopted resolutions from the NYSBA meeting.

Mr. Fernau stated there had been an email update to board members.

Ballston Spa Board of Education  
Wednesday, October 16, 2024

**NEW BUSINESS**

Resolution #222 - 2023-2024 Fiscal Year Independent Audit Report

BE IT RESOLVED, that the Board of Education of the Ballston Spa Central School District hereby accepts the Independent Audit Report prepared by the independent auditing firm of West & Company, for the fiscal year ending June 30, 2024, be and is hereby approved.

MOTION BY, Dr. Julia Routbort-Baskin seconded by Lawrence Ryan that the Board of Education approve Resolution #222 – Fiscal Year Independent Audit Report

Ayes all

Resolution #223 - Agreement – Professional Services

BE IT RESOLVED, by the Board of Education of the Ballston Spa Central School District, hereby approves the agreement between Hudson Valley Community College and the District for tutoring services, for the 2024-2025 school year, be and is hereby approved.

MOTION BY, Dr. Routbort-Baskin seconded by Mr. Ryan that the Board of Education approve Resolution #223 – Agreement – Professional Services

Ayes all

Resolution #224 - Agreement – Professional Services

BE IT RESOLVED, by the Board of Education of the Ballston Spa Central School District, that the agreement between St. Coleman’s School and the District, to provide education and/or related services for certain students with disabilities, for the 2024-2025 school year, be and is hereby approved.

MOTION BY, Dr. Routbort-Baskin seconded by Mr. Ryan that the Board of Education approve Resolution #224 – Agreement – Professional Services

Ayes all

Resolution #225 - Budget Transfers

BE IT RESOLVED, by the Board of Education of the Ballston Spa Central School District, that the Budget Transfers, be and are hereby approved.

MOTION BY, Dr. Routbort-Baskin seconded by Mr. Ryan that the Board of Education approve Resolution #225 – Budget Transfers

Ayes all

Resolution #226 - Award of Bid – Cogeneration Plant Repair/Maintenance

Ballston Spa Board of Education  
Wednesday, October 16, 2024

BE IT RESOLVED, by the Board of Education of the Ballston Spa Central School District, to award the bid for Cogeneration Plant Repair/Maintenance for the 2024-2025 school year, as follows, be and is hereby approved:

Tecogen, Inc.  
76 Trebel Cove Rd., Bldg. 1  
North Billerica, MA 01862

MOTION BY, Dr. Routbort-Baskin seconded by Mr. Ryan that the Board of Education approve Resolution #226 – Award of Bd – Cogeneration Plant Repair/Maintenance

Ayes all

Resolution #227 - Field Trip- Boys and Girls Basketball

BE IT RESOLVED, by the Board of Education of the Ballston Spa Central School District, to grant permission for the Boys and Girls Basketball teams to travel to Auburn, NY, December 13-14, 2024, and Cortland, NY, December 27-28, 2024 be and is hereby granted.

MOTION BY, Dr. Routbort-Baskin seconded by Mr. Ryan that the Board of Education amend Resolution #227 – Field Trip Boys and Girls Basketball

Ayes all

MOTION BY, Dr. Routbort-Baskin seconded by Mr. Ryan that the Board of Education approve Resolution #227 – Field Trip Boys and Girls Basketball

Ayes all

Resolution #228 - Placement of Students with Disabilities

BE IT RESOLVED, by the Board of Education of the Ballston Spa Central School District, that the said Board arrange placement of the following students as recommended by the District Committee on Special Education, effective October 16, 2024 be and are hereby approved:

Student #271562	Student #280690	Student #279677
Student #275867	Student #277776	Student #280580
Student #278480	Student #279181	Student #280684
Student #278991	Student #278479	Student #277078
Student #280732	Student #280730	Student #280725
Student #278483	Student #280535	Student #274939
Student #279549	Student #276720	Student #277724
Student #277767	Student #272935	Student #280583
Student #279123	Student #277974	Student #280582
Student #274690	Student #280311	Student #279518
Student #279453	Student #280734	Student #280683
Student #280620	Student #280703	Student #280621
Student #280598	Student #279824	Student #277559
Student #279385	Student #276678	Student #277260

Ballston Spa Board of Education  
Wednesday, October 16, 2024

Student #280627      Student #279087

MOTION BY, Dr. Routbort-Baskin seconded by Mr. Ryan that the Board of Education approve Resolution #228– Placement of Students with Disabilities

Ayes all

Resolution #229 - Placement of Preschool Students with Disabilities

BE IT RESOLVED, by the Board of Education of the Ballston Spa Central School District, that the said Board arrange placement of the following students as recommended by the District Committee on Preschool Special Education, effective October 16, 2024 be and are hereby approved:

Student #280666      Student #280667      Student #280618

MOTION BY, Dr. Routbort-Baskin seconded by Mr. Ryan that the Board of Education approve Resolution #229 – Placement of Preschool Students with Disabilities

Ayes all

**Resolutions #230 - #241 are recognized as a consent agenda for the purpose of Board of Education action.**

Resolution #230 - Resignation

BE IT RESOLVED, that the Board of Education of the Ballston Spa Central School District hereby accepts the resignation of the employee(s) listed below, with effective date(s) shown, be and is (are) hereby approved:

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Kristina Fraumane	Special Education Aide	10/08/24
Sarah Halbfinger	School Aide	10/11/24
Laura McIntosh	Bus Driver	10/02/24
Denise Nolette	Special Education Aide	10/03/24

Resolution #231 - Addendum – Employment Agreement

BE IT RESOLVED, by the Board of Education of the Ballston Spa Central School District, that the addendum to the contract agreement(s) for the following person(s), be and is (are) hereby approved:

<u>Name</u>	<u>Title</u>	<u>Effective Date</u>
Joseph Guardino	Interim Athletic Director	10/07/24-6/30/25

MOTION BY, Dr. Routbort-Baskin seconded by Mr. Ryan that the Board of Education to amend Resolution #231 – Addendum – Employment Agreement

Ayes all

Ballston Spa Board of Education

Wednesday, October 16, 2024

MOTION BY, Dr. Routbort-Baskin seconded by Mr. Ryan that the Board of Education approve Resolution #231 – Addendum – Employment Agreement

Ayes all

Resolution #232 - Appointment – Instructional

BE IT RESOLVED, by the Board of Education of the Ballston Spa Central School District that the following person(s) be appointed to the probationary position(s) indicated below, with salary and effective dates shown contingent upon meeting all of the requirements of Education Law Sections 3012, 3012-c or 3012-d, be and is (are) hereby approved:

<u>Name</u>	<u>Tenure Area</u>	<u>Certification Status</u>	<u>Salary/Step</u>	<u>Effective Dates</u>
Katelyn Cittadino	Speech	NYS Professional, Speech and Language Disabilities	\$53,097/yr. Step 1+53 (pro-rated)	10/17/24-10/16/28

Resolution #233 - Appointment – Teaching Assistant

BE IT RESOLVED, by the Board of Education of the Ballston Spa Central School District that the following person(s) be appointed to position(s) indicated below, with salary and effective date(s) shown, be and is (are) hereby approved:

<u>Name</u>	<u>Tenure Area</u>	<u>Certification Status</u>	<u>Salary/Step</u>	<u>Effective Dates</u>
Michelle Mazur	Teaching Assistant	NYS Professional, Childhood Ed 1-6, Literacy B-6	\$26,188/yr. Step 5 (pro-rated)	10/17/24-10/16/28
Ann Oddy	Teaching Assistant	NYS Teaching Assistant Level 1	\$23,329/yr. Step 1 (pro-rated)	10/17/24-10/16/28

Resolution #234 - Permanent Appointment

BE IT RESOLVED, by the Board of Education of the Ballston Spa Central School District that the following person(s) be granted permanent appointment to the position(s) indicated below with effective date(s) shown, be and is (are) hereby approved:

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Sarah Crowley	Special Education Aide	11/02/24
Lauren Hanna	School Aide	11/02/24
Jennifer Morgan	Special Education Aide	10/20/24
Roy Pagan-Depew	Special Education Aide	11/02/24

Resolution #235 - Appointment – Support Services

BE IT RESOLVED, by the Board of Education of the Ballston Spa Central School District that the following person(s) be granted appointment to the probationary position(s) indicated below, with hours, rate and effective date(s) shown, be and is (are) hereby approved:

Ballston Spa Board of Education

Wednesday, October 16, 2024

<u>Name</u>	<u>Position</u>	<u>Max. Hrs./ Wk.</u>	<u>Rate</u>	<u>Effective Dates</u>
Jean Gonzalez	School Aide	22.5	\$17.20/hr.	10/17/24-10/16/25
Frederick Hance	Bus Driver	25	\$25.52/hr.	10/17/24-10/16/25
Amy Jenkins	Special Education Aide	33.75	\$19.81/hr.	10/17/24-10/16/25
Maria Shannon	School Aide	37.5	\$17.20/hr.	10/17/24-10/16/25

Resolution #236 - Appointment – Support Services

BE IT RESOLVED, by the Board of Education of the Ballston Spa Central School District that the following person(s) be appointed to the position(s) indicated below for the 2024-2025 school year, with hours and rate shown, be and is (are) hereby approved:

<u>Name</u>	<u>Position</u>	<u>Max Hrs./Wk.</u>	<u>Rate</u>
Laura Avery	Substitute Bus Attendant	40	\$17.69/hr.
Krystel Brumagin	Driver In Training	40	\$22.00/hr.
Jessica Johnson	Substitute Athletic Trainer	40	\$50.00/hr.
Shelley Pettit	Substitute Bus Attendant	40	\$17.69/hr.
Frederick White	Substitute Bus Driver	40	\$24.75/hr.

Resolution #237 - Appointment – Increase in Hours – Support Services

BE IT RESOLVED, by the Board of Education of the Ballston Spa Central School District that the following person(s) be granted an increase in hours to the position(s) indicated below with effective date(s) shown, be and is (are) hereby approved:

<u>Name</u>	<u>Position</u>	<u>Max Hrs./Wk.</u>	<u>Effective Date</u>
Stasya Mead	Cleaner	40	10/17/24

Resolution #238 - Appointment – Co-Curricular Clubs and Activities

BE IT RESOLVED, by the Board of Education of the Ballston Spa Central School District that the following person(s) be appointed to the advisor position(s) to the following clubs and activities for the 2024-2025 school year, with stipend shown, be and is (are) hereby approved:

<u>Name</u>	<u>Title, Location</u>	<u>Stipend</u>
Brian Bailey	Troupe Drama Club Tech Co-Director (Fall), HS	\$1,060.50
Colleen Bengle	Ski Club, HS	\$584
Brannigan Bryant	Intramurals (Winter), MA	\$654
Jeffrey Carminati	Launching Pad Drama Club Costume Designer, MS	\$978
Kathleen Constantine	Yearbook Advisor, MA	\$978
Anne Cornell	Intramurals (Winter), MS	\$654
TaraMarie Crisafulli	Ski Club, MS	\$584
Kevin Dayton	Intramurals (Winter), MS	\$654
Peter DiStefano	Intramurals (Winter), MT	\$654
Thomas Dufort	Intramurals (Winter), GC	\$654
Heather Ferlo	Launching Pad Drama Club Director, MS	\$2,121
Brad Fersch	Intramurals (Winter), WR	\$654

Ballston Spa Board of Education

Wednesday, October 16, 2024

Michael Fisher	Unified Bowling (Intramurals), HS	\$654
Mara Gallagher-Bouyea	Ski Club, HS	\$584
Miranda Glogowski	Intramurals (Winter), GC	\$654
Patrick Grevelding	Intramurals (Winter), MT	\$654
Paul Gronau	Intramurals (Winter), WR	\$654
Betsey Kelsey	Peer Mentoring Club Advisor, HS	\$584 (pro-rated)
Kelly Morgan	Intramurals (Winter), WR	\$654
Kristin O'Connor	Intramurals (Winter), WR	\$654
Haley Rumpf	Senior Class Co-Advisor, HS	\$1,060.50
Joseph Shaver	Launching Pad Drama Club Producer, MS	\$2,121
Kristina Vivian	Senior Class Co-Advisor, HS	\$1,060.50
Amy Wert	Unified Bowling (Intramurals), HS	\$654
Tyler Williamson	Intramurals (Winter), MA	\$654
John Zeis	Ski Club, MS	\$584

Resolution #239 - Appointment – Extra Duties

BE IT RESOLVED, by the Board of Education of the Ballston Spa Central School District that the following person(s) be appointed to the position(s) indicated below for the 2024-2025 school year, with rate shown, be and is (are) hereby approved:

<u>Name</u>	<u>Title, Location</u>	<u>Rate</u>
Stephanie Gellatly	Aquatics Facilitator (Winter)	\$2,207/yr.
Kimberly Pusatere	PDC Chairperson, DW	\$2,739/yr.

Resolution #240 - Appointment - Interscholastic Sports Coaches

BE IT RESOLVED, by the Board of Education of the Ballston Spa Central School District that the following person(s) be appointed to the coaching position(s) indicated below for the 2024-2025 school year, with stipend shown, be and is (are) hereby approved:

<u>Name</u>	<u>Title</u>	<u>Stipend</u>
Brannigan Bryant	Modified Boys Basketball	\$3,850
TaraMarie Crisafulli	Assistant Varsity Indoor Track	\$4,950
Jessica Decker	Varsity Cheer (Winter)	\$5,500
Benjamin Eldridge	Varsity Boys Basketball	\$7,150
Patricia Fitzgerald	Modified Swim and Dive	\$3,850
Matthew Germann	Assistant Varsity Indoor Track	\$4,950
Colby Harblin	Junior Varsity Wrestling	\$5,500
Mitchell Huff	Varsity Alpine Ski	\$4,400
Robert Immel	Unified Bowling	\$3,850
Robert Immel	Varsity Boys Bowling	\$4,400
John Lea	Junior Varsity Girls Basketball	\$5,500
David Morse	Varsity Girls Basketball	\$7,150
Matthew Nafus	Varsity Boys Swim and Dive	\$6,050
Donald Nowc	Strength and Conditioning (Winter)	\$4,400
Gary Older Jr.	Assistant Varsity Indoor Track	\$4,950
Ryan O'Reilly	Assistant Varsity Boys Basketball	\$6,050



Ballston Spa Board of Education

Wednesday, October 16, 2024

Theresa Rousseau	Assistant Varsity Indoor Track	\$4,950
Kristen Scott	Modified 9 Girls Basketball	\$3,850
Christin Sickels	Junior Varsity Cheer (Winter)	\$3,850
Jared Stenglein	Junior Varsity Boys Basketball	\$5,500
Carrie Sunkes	Modified Swim and Dive	\$3,850
Jacob Warren	Varsity Wrestling	\$7,150
Tyler Williamson	Varsity Girls Bowling	\$4,400
Lawrence Youngblood	Freshman Boys Basketball	\$4,950

Resolution #241 - Appointment Interscholastic Sports Coach Volunteers

BE IT RESOLVED, by the Board of Education of the Ballston Spa Central School District that the following person(s) be appointed to the coaching position(s) indicated below for the 2024-2025 school year, with stipend shown, be and is (are) hereby approved:

<u>Name</u>	<u>Title</u>	<u>Stipend</u>
James Buffoline	Varsity Hockey Coach	n/a
Brad Fersch	Girls Basketball Coach	n/a
Patrick Grevelding	Wrestling Coach	n/a
George Kernochan	Boys Basketball Coach	n/a
Zachary Kusaywa	Wrestling Coach	n/a
Kristine Phelps	Alpine Ski Coach	n/a

MOTION BY, Dr. Routbort-Baskin seconded by Mr. Lawrence, that the Board of Education approve Resolution #230 - 241

Ayes all

**OTHER NEW BUSINESS**

None

**BSATA, BSTA, CSEA, and PTA**

Mr. Fernau stated High School PTSA and PTA events had been announced earlier. He stated each of the associations have Facebook pages and announcements come from the schools for each event. He encouraged individuals to reach out for volunteer opportunities.

**PUBLIC COMMENT**

None

Mr. Fernau stated the next meeting will be on 11/6/24.

Ballston Spa Board of Education  
Wednesday, October 16, 2024

**ADJOURNMENT**

MOTION BY Holly Barker-Flynn, seconded by Mr. Ryan that the Board of Education adjourn to executive session to discuss the employment of a particular person at 8:13 p.m., not to return to open session.

Ayes all

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "B. Sirianni", with a long horizontal flourish extending to the right.

Brian Sirianni  
Clerk of the Board