NMBHS New Student/Returning Students/ In-District Transfer

Enrollment & Registration 24-25

Submitting Pre-Enrollment does not automatically complete your registration for school. The documents you submit must be reviewed. You will receive another email to complete the 2nd part of registration. We will contact the parent(s) listed (email & phone number submitted on pre-enrollment) if we need more information or when we are ready to enroll the student. It can take 3-5 business days (or longer) after you submit pre-enrollment. The timeframe depends on several factors such as submitting the correct format of the required documents & contact information to the previous school for requesting your students' records; An email address to the school is most effective.

******If the following required documents are not provided, it increases the process time******

- **Proof of Residency(North Myrtle Beach High School School Zone):** *Examples*: **Current Full page** with account holders name visible... *Water or Electric Bill, Lease or Rental Agreement, Landline Phone/Internet Bill in the student's parent name.* If the utility bill is in someone else's name other than the parent of the student, a **notarized** statement will be required stating who the family members reside with & it **MUST *include a copy of the ID of the person's name on the utility bill or lease attached.***

*******We do not accept insurance bills, hospital bills, vehicle registrations, tax documents, bank statements, or any other documents that are not listed under the EXAMPLES. *******

- **Long Form Birth Certificate:** Contains legal parent's name(s)

Only the parent(s) listed on the birth certificate can register the student unless we are provided with a valid court order appointing a different guardian or documents from a child protective agency stating another guardian other than the birth parents.

*If your child is not **14 years old by Sept 1** of the current school year, you need to enroll them in the middle school for your attendance area.*

- **Immunization Records:** If your shot records are not on a SCDHEC form, please visit the SC Health Dept at 700 21st Ave Myrtle Beach or call (843) 448-8407. Hours of Operations: 8:30-5pm M-F

Copy of Parent's/Guardian's ID

School Records/Transcripts: *(Academics, attendance, & discipline will be reviewed by our Lead School Counselor. Attendance & Discipline issues will require a scheduled intake meeting with the student, parent(s) & grade level principal prior to enrollment*)

- If your student has graduated or completed the requirements of schooling in their home country, we will not be able to enroll your student. They may attend Adult Education or apply for college.

- If your student attended another school outside of Horry County, please provide accurate contact information to the school (an email address to the Registrar or Guidance is the fastest method).
- If your student was homeschooled, you must provide us with the state required curriculum stating the course schedule, grades, and attendance.
- Please indicate if your child has an IEP or 504 (Special Education).
- If your student attended school outside of the United States, the parent/guardian will need to provide the school records, or the student will be placed in 9th grade. We will adjust placement if we receive records of completed courses that are transferrable based on SC Diploma Requirements & Guidelines.

If this is your student's 1st time entering the US to attend school & is 17+ years old with no school records, they also have the option to attend HCS Adult Education located at 3301 North Oak St, Myrtle Beach, SC 843-839-5400 to enroll in ESL or GED program.

dbessent@horrycountyschools.net

Please use the email above to submit any additional documents or questions. Please include your student's full name: