

MINUTES, September 25, 2024

MINUTES of September 25, 2024, MIDWESTERN INTERMEDIATE UNIT IV BOARD OF DIRECTORS

453 Maple Street, Grove City, PA 16127

Members Present: Rodney Bobby, Kevin Boariu, Joseph Boltz, Eric DiTullio, Merle Glass, Dr. Michael Panza, Deborah Roberson, Richard Rossi, Gary Shingleton, Patty Wilson, Dr. Wayde Killmeyer

Others Present: Donna Volpe, Melissa Wyllie, Maureen Werwie, Charles Sapienza, Jason Williams, Steve Sheirer, Melani Marshall, Darien Misavage

- I The meeting was called to order by the President.
- II. Roll call by the Secretary showed ten members present.
- III. The President called for an Executive Session for personnel reasons.
Start time: 6:20 p.m. ending at 6:35 p.m.
- IV. Minutes of the August 7, 2024, meeting, held at Midwestern Intermediate Unit IV, 453 Maple Street, Grove City, PA 16127 was approved on a motion by Mr. Boariu, seconded by Mrs. Wilson with all members present voting in favor.
- V. On a motion by Mr. Bobby, seconded by Mrs. Wilson with all members present voting in favor, the agenda was approved with the following:

VI. PUBLIC PARTICIPATION

The President asked if there were any questions or comments from the public.

VII. OLD BUSINESS

1. Policy Review

On a motion by Dr. Panza, seconded by Mr. Rossi with all members present voting in favor the following was approved. 700 Property, **701, 702, 702.1, 703, 704**, with a revision to **701** be given a second read and adoption.

2. Title IX Policies

On a motion by Dr. Panza, seconded by Mr. Rossi with all members present voting in favor, the following was approved. *Revised* Title IX Policies, **103** and **104** including all attachments and **Title IX Notice of Discrimination and Grievance Procedure** be given a second read and adoption.

President

Secretary

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VII. OLD BUSINESS *(continued)*

3. Capital Reserve

On a motion by Dr. Panza, seconded by Mrs. Wilson with all members present voting in favor, the following was approved.

It is recommended that the board update the motion to transfer \$290,000 from the Capital Reserve upon the completion of renovations to the Special Education wing passed on December 13, 2023, to include other areas of the Intermediate Unit.

VIII. NEW BUSINESS

A1. Financial Statements and Bills

On a motion by Mr. Bobby, seconded by Mr. Rossi with all members present voting in favor, the following financial statements and bills for the various IU Budgets were approved.

FINANCIAL STATEMENTS July 1, 2024 through July 31, 2024

| | | |
|----|--|------------------|
| 1. | State and Federal Programs (Fund 10) | \$ 7,480,168.00 |
| 2. | Special Education (Fund 20) | \$ 14,792,686.00 |
| 3. | Capital Projects (Fund 30) | \$ 299,000.00 |
| 4. | Nonpublic Schools (Fund 10) | \$ 2,326,843.00 |
| 5. | IU General Fund (Fund 10) | \$ 4,162,498.00 |
| 6. | Internal Service Fund – UC/WC (Fund 70) | \$ 188,950.00 |
| 7. | Internal Service Fund – Dental & Vision (72) | \$ 171,200.00 |
| 8. | OPEB Trust (Fund 73) | \$ 230,000.00 |
| | TOTAL | \$ 29,651,345.00 |

BILLS July 1, 2024, through July 31, 2024

| | | |
|----|------------------------------|-----------------|
| 1. | General Fund (Fund 10) | \$ 3,245,274.64 |
| | • State and Federal Programs | |
| | • Nonpublic School Services | |
| | • General Fund | |
| 2. | Special Education (Fund 20) | \$ 1,037,266.24 |
| | TOTAL | \$ 4,282,540.88 |

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VIII. NEW BUSINESS *(continued)*

A2. Financial Statements and Bills

On a motion by Mr. Boariu, seconded by Mrs. Wilson with all members present voting in favor, the following financial statements and bills for the various IU Budgets were approved.

FINANCIAL STATEMENTS August 1, 2024 through August 31, 2024

| | | |
|----|--|------------------|
| 1. | State and Federal Programs (Fund 10) | \$ 7,480,168.00 |
| 2. | Special Education (Fund 20) | \$ 14,792,686.00 |
| 3. | Capital (Fund 30) | \$ 299,000.00 |
| 4. | Nonpublic Schools (Fund 10) | \$ 2,326,843.00 |
| 5. | IU General Fund (Fund 10) | \$ 4,162,498.00 |
| 6. | Internal Service Fund – UC/WC (Fund 70) | \$ 188,950.00 |
| 7. | Internal Service Fund – Dental & Vision (72) | \$ 171,200.00 |
| 8. | OPEB Trust (Fund 73) | \$ 230,000.00 |
| | TOTAL | \$ 29,651,345.00 |

BILLS August 1, 2024, through August 31, 2024

| | | |
|----|------------------------------|-----------------|
| 1. | General Fund (Fund 10) | \$ 2,211,365.94 |
| | • State and Federal Programs | |
| | • Nonpublic School Services | |
| | • General Fund | |
| 2. | Special Education (Fund 20) | \$ 858,337.36 |
| | TOTAL | \$ 3,069,703.30 |

B. Program Budgets

On a motion by Mr. Bobby, seconded by Mrs. Wilson with all members present voting in favor, the following Program Budgets were approved.

| <u>Budget</u> | <u>Amount</u> |
|---|---------------|
| OPEB Trust (2024-25) | \$ 111,760 |
| Dental & Vision Internal Service Fund (2024-25) | \$ 171,200 |
| UC & WC Internal Service Fund (2024-25) | \$ 188,950 |
| Capital Reserve Internal Service Fund (2024-25) | \$ 299,000 |
| Mental Health Grant (2023-24) | \$ 29,499 |

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VIII. NEW BUSINESS (continued)

C. Updated Listing of Credit Card Corporations and Authorized Employees

On a motion by Dr. Panza seconded by Mr. Rossi with all members present voting in favor, The attached updated listing of credit cards and authorized employees as shown in compliance with MIU IV Policy #610.1 – Credit Cards. Each authorized employee will sign the credit card employee usage agreement and it will be made part of the employee’s personnel file maintained in Human Resources.

D. Request for Contract Authorization

On a motion by Mrs. Wilson seconded by Mr. Boariu with all members present voting in favor, the following was approved. In order to comply with PA Public School Code Section 508, approval is requested for Midwestern Intermediate Unit IV to enter into contracts in excess of one hundred dollars (\$100) with service providers as indicated on the attached listing.

E. Employment

On a motion by Mr. Bobby, seconded by Mr. Rossi with all members present voting in favor, the following person was approved for employment.

Special Education

Megan Jackson, Secretary/Clerk, effective September 3, 2024 to fill the vacancy created by Brittany Cain’s resignation. Her salary will be set at Secretary/Clerk, Bachelors, on the 2024-2025 ESPA salary schedule. Continued employment is contingent upon successful completion of the probationary period

F. Leave

On a motion by Mr. Boltz, seconded by Mrs. Wilson with all members present voting in favor, the following was approved.

Employee Number 1 of 2024-2025, an unpaid leave from October 15, 2024 through December 31, 2024 with MIU IV coverage of all health benefits as provided by MIU IV Policy 335, Family and Medical Leave.

Employee Number 2 of 2024-2025, an unpaid leave from November 1, 2024 through December 20, 2024 with MIU IV coverage of all health benefits as provided by MIU IV Policy 335, Family and Medical Leave.

President

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VIII. NEW BUSINESS (continued)

G. Resignation

On a motion by Mr. Rossi, seconded by Mrs. Wilson with all members present voting in favor, the following was approved.

Melissa Hogue, Special Education Teacher, effective the close of work on June 25, 2025 due to retirement.

H. Executive Director Contract Renewal

On a motion by Mr. Rossi, seconded by Mr. Bobby with all members present voting in favor, the following was approved.

It is recommended that the attached contract be approved for the employment of Dr. Wayde Killmeyer as Executive Director for a term of four (4) years commencing at the end of the current contract effective July 1, 2025 and ending on June 30, 2029.

I. 2024-2025 Substitute List

On a motion by Mr. Bobby, seconded by Mrs. Wilson with all members present voting in favor, the following substitutes were approved.

- Marybeth Strauch
- Susan Conroy

J. Externship

On a motion by Mrs. Wilson, seconded by Mrs. Roberson with all members present voting in favor, the following College Student Externships were approved.

| Name | Time Frame | MIU IV Staff |
|-----------------|-------------------------|-------------------------------|
| Abigail Messett | 08/24/2024 / 11/15/2024 | Sarah Reiber & Valerie Corini |
| Lauren Andrade | 09/10/2024 / 12/06/2024 | Becca Garvin |

President

Secretary

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VIII. NEW BUSINESS (continued)

K. Policy Review

On a motion by Mr. Rossi, seconded by Dr. Panza with all members present voting in favor, the following was approved with noted revisions for a second read and adoption.

It is recommended that the following MIU IV Policies: **Property, 707, 708, 709, 710, 716, 718, Finances, 622.1, and Operations, 815.1** be given a second read and adoption.

L. Permission to Travel out of State

On a motion by Mr. Bobby, seconded by Mrs. Wilson with all members present voting in favor, the following was approved.

Permission is requested that Halee McCance, Math Educational Consultant, be approved to travel to the National Association of Gifted Children Conference in Seattle, Washinton on November 20 - 25, 2024. As part of the Gifted Equity Liaison Grant, this is a requirement, and all expenses are covered by the grant.

M. Memorandum of Understanding

On a motion by Mrs. Wilson, seconded by Dr. Panza with all members present voting in favor the following was approved.

It is recommended that the Board approve the attached Memorandum of Agreement (MOA) with the Midwestern Intermediate Unit IV Education Association PSEA/NEA.

N. Voting for Statewide PSBA Officers for 2025

At the request of PSBA, school districts and intermediate units are to conduct voting for PSBA Officers at their local meetings and have the majority vote cast electronically by the entity's Board Secretary during the voting window of **September 9 - October 25, 2024, at 5:00 p.m.**

Candidate for PSBA 2025 President-elect: (one-year term)

Mr. Boltz nominated **Sabrina Backer**. A motion to close nominations by Mr. Rossi, seconded by Mrs. Wilson, with Mr. DiTullio opposing.

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N. **Voting for Statewide PSBA Officers for 2025 (continued)**

Candidate for PSBA 2025 Vice President: (one-year term)

Mr. Rossi nominated **Matt Vannoy**. A motion to close nominations by Mr. Boariu, seconded by Mrs. Wilson, with Mr. DiTullio opposing.

Mr. Boltz nominated the remaining slate of candidates to their prospective offices. A motion to close nominations by Mr. Rossi, seconded by Mr. Boltz, with Mr. DiTullio opposing

Candidate for 2025-2027 PSBA Eastern Zone Representative (three-year term)

Holly Arnold

Candidate for 2025-2026 PSBA Western Zone Representative (two-year term)

Kristy Bolte

Candidates for 2025-2027 PSBA Insurance Trustees (three-year term)

Nathan Maines

Richard Frerichs

William S. LaCoff

On a motion by Mr. Bobby, seconded by Mr. Rossi with all members present voting in favor, and Mr. DiTullio opposing, it is approved that the persons named below were voted for in PSBA's electronic election for 2025 by the Board Secretary on behalf of Midwestern Intermediate Unit IV.

Election of 2025 PSBA Officers as determined by those named.

PSBA President-elect: Sabrina Backer

PSBA Vice President: Matt Vannoy

PSBA Eastern Zone Representative: Holly Arnold

PSBA Western Zone Representative: Kristy Bolte

PSBA Insurance Trustees

1. Nathan Maines 2. Richard Frerichs 3. William LaCoff

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IX. ADJOURNMENT

On a motion by Mrs. Wilson, seconded by Mr. Rossi with all members present voting in favor, the meeting was adjourned.

President

Secretary