

**Minutes of the Site and Facilities Committee Meeting of
Hawthorn Community Consolidated District #73, Lake County, Illinois
841 West End Ct, Vernon Hills, IL 60061
12:00 pm on the 8th day of October 2024**

Board Members Present: Jennifer Akin Asst. Supt. of Finance and Business Operations, Joel Finfer, Board Member and George Fievet, Board Member

Others Present: Jennifer Ezop, Administrative Assistant, Mike Labbe, Director of Facilities, Dr. Hannigan, Superintendent, Katie Waggoner, Principal Middle North, Annie Egler, Design Consultant, VP Trinh, Arcon Associates remotely, Eric Larsen, Hargrave Builders, Ryan Watson, Modernfold Chicago, Brian Watson, Modernfold Chicago, and Pat Arnold, Lamp Construction

1.1 Meeting called to order at 12:00 pm

1.2 Roll Call: Joel Finfer and George Fievet present

1.3 Public Comment: None

Discussion Items

2.1 Elementary North Partition Wall

Modernfold representatives Ryan Watson and Brian Watson reported to the committee that a faulty crimping tool was the cause of the wall collapse upon testing. The partition wall will be replaced and the contractor is confident that by identifying the root cause, proper installation and installation support, the new wall will be safe and secure. Additional inspections will be scheduled to ensure the walls integrity for several years after installation.

2.2 Funding for Summer Projects

Ms. Egler and Mr. Trinh presented a preliminary timeline for drawings and bidding for the front office and learning center at Middle North. An accelerated schedule is proposed to move this project forward by presenting drawings at the next committee meeting in November, bidding the project in January 2025, approval of the bids at the February 2025 board meeting and final board approval in March 2025.

2.3 Transportation Pilot Information

Mrs. Akin informed the committee that the district, in partnership with Lakeside and Tyler Technologies, will be piloting GPS iPads and student tracking devices on 3 Aspen buses in the next couple months. Estimated initial start up cost and recurring costs were discussed. Furthermore, providing students with an RFID card that can be used for both bus access and building entry offers multiple safety and security benefits.

2.4 Custodial Extension

GSF made updates to the contract extension and it will be discussed at the October 17th board meeting. The contract extension includes a 3.2% increase and term of 18 months to align with our fiscal year.

Action Items

3.1 Approval of Site and Facilities Minutes September 10th, 2024 motion by Joel Finfer and second by George Fievet

Respectfully submitted,
Jennifer Ezop

Jennifer Akin, Asst Superintendent
of Finance and Business Operations

Joel Finfer, Board Member

Date Minutes Approved:_____