

**2024-2025  
Forest Elementary  
School Improvement Plan  
through**



Shared Decision Making

**BUILDING AND SCHOOL IMPROVEMENT PLAN CHECKLIST**  
**Forest Elementary 2024-2025**

***Your building SDM plan should contain:***

Shared Decision Making Team Mission Statement

Operational Principles

Changes in basic school plan, if any

List of meeting dates and times for the current school year

Communication plan (PTA newsletter, posting minutes, etc.)

Previous year successes, challenges, concerns and how data was gathered

Identification of building SDM's self-assessment tool used in the spring of each year

Team Roster indicating stakeholder group represented, dates and term of signature

# SCHOOL IMPROVEMENT PLAN

## Forest Elementary 2024-2025

### I. Mission Statement

The Forest Shared Decision Making Team is committed to serving the students of our school by participating in the planning and implementation of decisions that improve student achievement and character development.

### II. Operational Principles

- We will make children our priority
- We will state opinions in a positive way.
- We will be respectful and honest in sharing our opinions.
- We will be open to new ideas and approaches.
- We will offer alternative proposals to those ideas with which we disagree.
- We will maintain confidentiality about individual statements.

### III. Changes in Basic School Plan

The Communication Committee and Shared Decision Making Committee will be consolidated into one so we can further our efforts at enhancing school to family communication.

### IV. Meeting Dates

September 17, 2024	2:30 pm
October 22, 2024	2:30 pm
November 19, 2024	2:30 pm
January 14, 2025	2:30 pm
February 11, 2025	2:30 pm
March 11, 2025	2:30 pm
April 22, 2025	2:30 pm
May 20, 2025	2:30 pm

### V. Communications Plan

## **SCHOOL IMPROVEMENT PLAN Forest Elementary 2024-2025**

Parents, staff and community will be kept informed through newsletters including the new electronic Forest Fanfare, Williamsville's web site, and monthly minutes posted by the PTA.

We welcome items for discussion. If you have any item that affects the 2023-2024 School Improvement Plan, contact a committee member.

### **VI. Summary**

#### ***Successes***

##### ***Collaboration -***

***Summer Activity- Focused on student literacy***

***Grade 4 Transition Night and Tips for transitioning to the middle school - Key to Your Kid form-***

***Identifying a new School Character Slogan- "Be Respectful, Be Responsible, Be Kind"***

***Bringing focus to students and families in need.***

***Ordering of Book Vending Machine to support student SEL (Anticipated delivery 2/2022)***

***Publishing cart developed.***

***Incorporation of Communications Committee into the SDM Committee***

***School Aesthetic Enhancement (Art Gallery)***

#### ***Challenges***

***Continuing to be creative to meet all the SMART GOALS and to keep parents involved***

#### ***Concerns***

***Focus on creative solutions to support students living in poverty.***

***Focus on character education.***

#### ***Data Gathering Process***

***Assessment results, surveys and staff discussions as outlined in each of the team's "Review of Available Information" page that helped to determine each SMART goal.***

**SHARED DECISION MAKING TEAM ASSESSMENT**  
**Forest Elementary 2024-2025**

*This assessment is intended as a tool to reflect on your team's functioning, progress, and/or successes. This tool is to be completed in June (of the preceding school year, for inclusion in the SDM plan completed in the fall). Rate each item as a strong (5) or a weak (1) area for your team. You may complete this assessment individually and then discuss your answers as a team.*

		5	4	3	2	1
1.	Our SDM Team has established a process insuring that our School Improvement Plan is focused on strengthening student achievement and character development/wellness.	X				
2.	Operational Principles guide our meetings.	X				
3.	Our team has agreed on procedures for holding efficient and effective meetings.	X				
4.	All SDM members have equal opportunities to share creative, innovative ideas.	X				
5.	Each member of our team takes responsibility for doing his/her fair share of work.	X				
6.	We communicate SDM plans and progress with all stakeholder groups.	X				
7.	We collaborate with the entire school community to meet our SDM goals/plans.	X				
8.	We celebrate and publicize our SDM success.	X				
9.	Our team is most proud of: See items listed on successes page					
10.	One way that we could improve: Continue to keep lines of communication open					

**WILLIAMSVILLE SHARED DECISION MAKING  
SCHOOL IMPROVEMENT AND PROFESSIONAL DEVELOPMENT PLAN  
Forest Elementary 2024-2025**

**School Goals:**

Forest Elementary School  
2024-2025

- a.) We will continue to explore practical and meaningful applications of best practices in DEI to support student wellness (Goal 2B2)
- b.) Regularly engage in discussion about communication so as to allow for feedback as to the effectiveness of the current modes of communication. (Supporting Strategic Goal 1A: The school will develop open and transparent communication methods that eliminate barriers and encourage the exchange of ideas, input, and information)
- c.) Explore and gain a greater understanding for the uses of artificial intelligence in education (3A1)
- d.) Continue implementation of our literacy and mathematics programs with fidelity to maximize student achievement. (Goal 3A1)
- e.) Train staff and students in the use of Computer Based Testing (3A2)

**WILLIAMSVILLE SHARED DECISION MAKING  
SCHOOL IMPROVEMENT AND PROFESSIONAL DEVELOPMENT PLAN ROSTER  
Forest Elementary 2024-2025**

<b>Stakeholder Group</b>	<b>Name</b>	<b>Dates of Term</b>	<b>Signature</b>
Teacher	Stryker Ostafew	2022-2025	
Parent	Kelly Peller	2022-2025	
Parent	Kristen Streit	2021-2024	
Parent	Amanda Kasper	2023-2026	
Principal	Keith Wing	Forever	
Teacher	Stacey Fiegl	2023-2026	
Community Member	Ashley Sutton	2024-2026	
Teacher	Julia Hagadorn	2021-2024	
Support Staff	Robin Gare	2022-2025	
Assistant Principal	Claire Licata-Michael	Forever	