



Minutes of the Peak to Peak Board of Directors

Meetings (Regular Meeting)

Wednesday, June 01, 2022

Videoconference: Zoom Meeting

<https://us02web.zoom.us/j/81860373921>

The Peak to Peak community will inspire students to fulfill their academic dreams for college, to develop their creative passions and athletic talents, and to become responsible citizens.

1. **Call to Order:** Chirag Shah @ 5:01 PM

In attendance by video conferencing: David Woo, Chirag Shah, Eveline Grady

Voting Board: Colleen Elliott, Chirag Shah, David Woo, Brian Boonstra and Eveline Grady

Ex-Officio: Kyle Mathews, Clara Quinlan, Kelly Reeser, Sam Todd, Melissa Christensen and Jennie Klein (future EDE)

Absent: Heather Caruso

Special Future Board Guest: Marcus Watkins

Guests: Traci Schoeneweis, Jennifer Dauzvardis, Kristianna Vedvik, Keri Dunphy, Alli Seeber, Cathy Rein, Diangy Zaronias, Jennifer Douglass, Vicki Lundquist and several other unidentified (phone numbers and first names only)

2. **Consent Grouping:** Chirag Shah @ 5:03 PM (VOTE)

a. Approval of minutes: 5/18/2022

Motion to Approve: Colleen Elliott

Seconded: Brian Boonstra

The motion was approved 5-0-0:

Yay	Abstain	No
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Brian Boonstra Chirag Shah Colleen Elliott David Woo Eveline Grady		
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3. **Public Comments:** Chirag Shah @ 5:04 PM

No public speaker tonight

4. **Kudos and celebrations:** Board @ 5:04 PM

- Kyle Mathews: John Wilcox, Tracy Durland, Jennifer Dauzvardis, Alison Cross and Keri Dunphy for their time taking over a thousand chrome book and 40 carts to break them down for recycling.
- Colleen Elliott: Kudos to all those for their hard work and effort to ensure graduation was a success.
- Kelly Reeser: To everyone who has made working at Peak to Peak memorable through their contribution and support.
- Marcus Watkins: To Kelly Reeser and Colleen Elliott who have weather the last rough couple of years and wish them both on their next journey.
- Jennie Klein: To Kelly Reeser and Colleen Elliott on getting started with this new role.
- Clara Quinlan: To Melissa Christensen and the elementary team for their continue support.
- Chirag Shah: To the elementary staff on all the successful wonderful event. Big thanks to Kelly Reeser for her years of service.
- Eveline Grady: To the election committee for their work on the recent election and thanks to the new board members for stepping up. To Heather Caruso who has persevered during the pandemic years. And to Kelly Reeser who worked tirelessly to making the school what it is today.
- Sam Todd: It was a privilege to work with Kelly Reeser and thanks to Colleen Elliott for her steadfast leadership on the board.

5. **Policy Review:** Kyle Mathews & Board @ 5:14 PM (VOTE)

- [IKF - Graduation Requirements](#)
 - Units of Credit
 - General Requirements for Graduation
 - Subject Area Requirements

Note: A motion was made after further discussion and a vote was taken that was not included in the original agenda.

Motion to approve the Graduation Requirements with the change discussed: Brian Boonstra

Seconded: Eveline Grady

The motion was approved 5-0-0:

Yay	Abstain	No
Brian Boonstra Chirag Shah Colleen Elliott David Woo Eveline Grady		

6. **EDE Report:** Kelly Reeser @ 5:24 PM

Kelly Reeser:

- Strategic Plan
- BVSD Capital Improvement Plan Review Committee
 - Slides
 - Facilities assessment needs
 - Detailed priorities by building
- New Staff/Hiring
 - Secondary Choir
 - High School English
- Farewell

7. **EDO Report:** Sam Todd @ 5:27 PM

Sam Todd:

- Facilities
 - Property and Casualty Insurance
 - North Parking Lot Expansion
- Finance
 - Finance and Budget Committee
 - 2021-22 Final Supplemental Budget
 - 2022-23 Preliminary Budget
 - Revenues
 - Expenses
 - State Legislature Update
 - Director of Finance
- Food Services
 - Food Services Update
- Fundraising and Community Relations
 - Run for the Peak
 - Scholarship Fund
- Human Resources
 - Offer Letters
 - Workers Comp Insurance
- External Leadership
 - Willoughby Corner Affordable Housing Development

- o Colorado Educational and Cultural Facilities Authority (CECFA) Board

8. **North Parking Lot Expansion Construction Bids:** Sam Todd & Board @ 5:35 PM (VOTE)

- Two contractors submitted bids
 - o EZ Excavating and Chacon Paving
- A third has not yet submitted the bid

Motion to approve the proposed contract with up to \$207K with the authority to accept the third bidder contract if the bid is lower than the existing bid with Sam’s discretion: Colleen Elliott

Seconded: Brian Boonstra

The motion was approved 5-0-0:

Yay	Abstain	No
Brian Boonstra Chirag Shah Colleen Elliott David Woo Eveline Grady		

9. **BVSD Facility Needs Assessment:** Kelly Reeser & Board @ 5:39 PM

- BVSD is proposing another Bond for voters to approve in the Nov 2022 election.
- According to Peak to Peak, the Bond result in 1.1 million for Peak to Peak
- If Peak to Peak wants to receive more, a discussion is needed with the BVSD district to list all the items Peak to Peak will use the money for.
- Peak to Peak has previously shared the school’s 21 million campus expansion plans with BVSD and will do so again, requesting that BVSD add this project to the Facility Needs Assessment.

10. **Board Goals Update:** Board @ 6:06 PM (VOTE)

- Equity Committee Process Document
- Election Committee Process Document
 - o Colleen request for the vote should wait for the committee to reconvene in the fall for the new Board members to participate
- Next year’s goals
 - o Chirag agrees to push to next year

Motion to approve the Equity Committee **template** discussed in the meeting: Colleen Elliott

Second: David Woo

The motion was approved 5-0-0:

Yay	Abstain	No

Brian Boonstra Chirag Shah Colleen Elliott David Woo Eveline Grady		
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11. **Board President Election:** Board @ 6:45 PM (VOTE)

Motion to nominate Chirag Shah as president in the interim until July when the new elected board members come on board to renominate: Colleen Elliott

Second: Brian Boonstra

The motion was approved 5-0-0:

Yay	Abstain	No
Brian Boonstra Chirag Shah Colleen Elliott David Woo Eveline Grady		

12. **Adjourn:** Board @ 6:48 PM (VOTE)

Motion to: Coleen Elliott

Second: Brian Boonstra

The motion was approved 5-0-0:

Yay	Abstain	No
Brian Boonstra Chirag Shah Colleen Elliott David Woo Eveline Grady		

**** Break from 6:49pm to 7:00pm ****

13. Strategic Plan Work Session: Board @ 7:00 PM – 8:26 PM

Respectfully submitted,

David Woo

David Woo – Board Secretary
Peak to Peak Board of Directors