

**MINUTES
REGULAR (CANVASS VOTE)
MEETING OF THE BOARD OF TRUSTEES
KIRBYVILLE CONSOLIDATED INDEPENDENT SCHOOL DISTRICT
KIRBYVILLE, TEXAS**

Monday, May 20, 2024 - 7:00 PM
Regular Agenda

The Board of Trustees of the Kirbyville Consolidated Independent School District met in Regular session on the above date and time at the Kirbyville CISD Administration Building 206 East Main Kirbyville, TX 75956. The meeting was called to order by **Jason Shirley – Board President.**

Board Members Present	Jason Shirley, Gary Fairchild, Coston Lewis, Chad Wiggins, TJ Adams, Jason Loper and Stephen Edwards – Superintendent of Schools
Board Members Absent	Chad George
School Personnel and Guests	<u>Staff:</u> Kristi Gore, Ashley Powell, Leslie Williams, Seth Hubbard, Jerry Gore, Ambre Flowers, Stephanie Cucancic and Jennifer Jones <u>Guests:</u> Judge Mark Allen, Jeoffery Blueitt, Warren Jones, Kelly Johnson, Elijah Johnson, Abbie Haines, Anna Haines and Alyssa Wilkes
Regular Meeting - Canvass Vote Meeting	The Board started the Regular meeting at 7:00PM.

1. ORDER OF BUSINESS:

- A. Call to Order at 7:00PM.
- B. Declaration of Quorum – Quorum established. Chad George absent.
- C. Invocation - presented by Elijah Johnson
- D. Pledge to the United States Flag - presented by Abbie Haines
- E. Pledge to the Texas Flag - presented by Alyssa Wilkes
- F. Public Comments

2. COMMISSION NEWLY ELECTED TRUSTEES:

Judge Mark Allen commissioned two new board members: Tyle Downs and Kasey Foster. New board members took their places.

3. ELECT TRUSTEE OFFICERS:

Motion made by Gary Fairchild to nominate Jason Shirley for board president. Second by Jason Loper. Motion carried 6-0.

Motion made by Chad Wiggins to nominate Gary Fairchild for board vice president. Second by Coston Lewis. Motion carried 6-0.

Motion made by Gary Fairchild to nominate Jason Loper for board secretary. Second by TJ Adams. Motion carried 6-0.

4. **STAFF RECOGNITION:**

- High School - Jennifer Jones
- Junior High - Ashley Berryman (May), Bryce Armstrong (April)
- Elementary - Amber Simmons

Motion made by Chad Wiggins to accept the consent agenda as presented. Second by Gary Fairchild. Vote carried 7-0.

5. **CONSENT AGENDA:**

- A. Discussion and discuss approval of the minutes of the following meetings:
- April 22, 2024 - Regular Meeting
- B. Review District Financial Reports
1. Expenditures, Revenue and Cash Position
 2. Tax Collections
 3. Checks Issued
 4. American Express Report
 5. Master Card Report
- C. Consider and discuss approval of a budget amendment(s) for the 2023-2024 school year.

6. **REGULAR AGENDA - Board Discussion, Deliberation, and/or Action**

- A. Discussion and possible approval of the Professional Development Plan for 2024-2025

Motion made by Gary Fairchild to approve the Professional Development Plan for the 2024-2025 school year as presented. Second by Jason Loper. Motion carried 7-0.

- B. Discussion and possible approval of the following curriculum adoptions:

- Elementary Science
- Junior High Science
- High School Economics
- High School Health Science
- High School Horticulture
- High School Principles of AG

Motion made by Chad Wiggins to approve the above curriculum adoptions for Science and Social Studies as presented. Second by TJ Adams. Vote carried 7-0.

- C. Discussion and possible approval of the agreement presented by Samaritan Counseling Center of Southeast Texas.

Motion made by Gary Fairchild to approve the agreement by Samaritan Counseling Center of Southeast Texas as presented. Second by Jason Loper. Motion carried 7-0. (As per request by Board President Jason Shirley; check Samaritan Counselings staff requirements/credentials.)

- D. Discussion and approve the Modified Summer Work Schedule for the 2024 school year.

Motion made by Jason Loper to approve the Modified Summer Work Schedule for the 2024 school year as presented. Second by Tyler Downs. Motion carried 7-0.

- E. Discussion and possible approval of TCLN hiring schedule for the 2024-2025 school year.

Motion made by Gary Fairchild to approve the TCLN hiring schedule for the 2024-2025 school year as presented. Second by Chad Wiggins. Motion carried 7-0.

- F. Discussion and possible approval of Superintendent's Contract.

Motion made by Gary Fairchild to approve the Superintendent's Contract as presented; 1 additional year. (June 1, 2024 – June 1, 2027) Second by Jason Loper. Motion carried 7-0.

- G. Discussion and possible approval of a \$100.00 donation from Ink Wink.

Motion made by Gary Fairchild to approve the \$100.00 donation from Ink Wink. Second by Jason Loper. Motion carried 7-0.

- H. Discussion and possible approval of \$350.00 donation from The River Church Ministries as presented.

Motion by Jason Loper to approve the \$350.00 donation from The River Church Ministries as presented. Second by TJ Adams. Vote carried 7-0.

- I. Discussion and possible approval of a \$1,000.00 donation from First Baptist Church of Silsbee Texas.

Motion made by Chad Wiggins to approve the \$1,000.00 donation from First Baptist Church of Silsbee Texas as presented. Second by Tyler Downs. Motion carried 7-0.

7. REPORTS AND COMMUNICATIONS:

- A. Superintendent Updates

- Graduation Ceremony (Friday, 5/24 at 8 PM)
- Budget Workshop in June: date/time? (June 4, 2024 @ 6:00pm.)
- Convocation, Service Awards on May 24th at 10:30 AM

- B. Assistant Superintendent Updates

- Summer school plan

- C. High School

- 5th Six Weeks Update
- D. Junior High
- 5th Six Weeks Update
- E. Elementary
- 5th Six Weeks Update

8. **EXECUTIVE SESSION** to include personnel matters and possible real estate purchase in accordance with TEX. GOV'T CODE § 551.074 and TEX. GOV'T CODE § 551.072.

Board of Trustees entered into executive session at 8:00pm.

Board of Trustees returned to open session at 9:16pm.

9. **PERSONNEL MATTERS:**

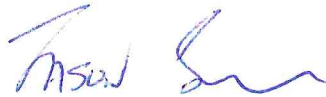
A. Employment Recommendation(s)

Motion made by Gary Fairchild to approve the following. Second by Jason Loper. Vote carried unanimously 7-0.

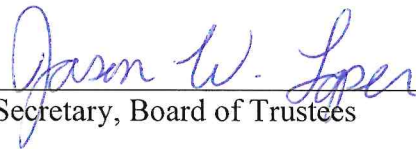
Rebecca Hubbard – 1 year Term

B. Positions, Vacancies, Assignments, Resignations and Terminations

10. **ADJOURN:** Meeting adjourned at 9:17pm.



President, Board of Trustees



Secretary, Board of Trustees

June 17, 2024

Date Minutes Approved