

MINUTES
REGULAR MEETING OF THE BOARD OF TRUSTEES
KIRBYVILLE CONSOLIDATED INDEPENDENT SCHOOL DISTRICT
KIRBYVILLE, TEXAS

Monday, March 18, 2024 - 7:00 PM
Regular Agenda

The Board of Trustees of the Kirbyville Consolidated Independent School District met in Regular session on the above date and time at the Kirbyville CISD Administration Building 206 East Main Kirbyville, TX 75956. The meeting was called to order by **Jason Shirley – Board President.**

Board Members Present	Jason Shirley, Gary Fairchild, Coston Lewis (arrived at 7:10PM), Jason Loper, Chad Wiggins, TJ Adams, Chad George and Stephen Edwards – Superintendent of Schools.
Board Members Absent	
School Personnel and Guests	<u>Staff:</u> Kristi Gore, Jimmy Dodson, Jimmy Gaspard, Casey Hogan, Ashley Powell, Leslie Williams, Amber Flowers, Stephanie Cucancic, Ledah Kelley, Tara Holaway, Zula Bartz, Francesa Floyd, Andrea Moss, Meagan Clark, Kristen Lyons, Cheryl Lauderdale, Althea Thomas, Brittany Rorrer, LaRhonda Moss, Ina Merkelz, Mary Whitener, Kerri Reagan, Stephanie Jones, Jennifer Hughes, Cara Gentry, Michelle Potter, Crystal Reynolds <u>Guests:</u> Charles Rorrer, Jessica Smith, Stephen Smith, Ali Mae Smith, Alicia McCauley, Michael Smith, David Thames, Shana Clark, Jessica George, Kelly Johnson
Regular Meeting	The Board started the Regular meeting at 7:00PM.

1. ORDER OF BUSINESS

- A. Call to Order at 7:00pPM.
- B. Declaration of Quorum- Quorum established; Coston Lewis arrived at 7:10PM.
- C. Invocation
- D. Pledge to the United States Flag - Ali Mae Smith
- E. Pledge to the Texas Flag
- F. Staff Recognition
 - High School - Mac Newcomb
 - Junior High - Althea Thomas
 - Elementary - Brittany Rorrer
- G. Public Comments

Motion made by Chad George to accept the consent agenda as presented. Second by Chad Wiggins. Vote carried 6-0.

2. CONSENT AGENDA

- A. Discussion and possible approval of the minutes of the following meetings:
- Regular Meeting, February 13, 2024
 - Special Meeting, February 21, 2024
- B. Review District Financial Reports
1. Expenditures, Revenue and Cash Position
 2. Tax Collections
 3. Checks Issued
 4. American Express Report
 5. Master Card Report
 - Not applicable this month
- C. Discussion and possible approval of a budget amendment(s) for the 2023-2024 school year.

3. REGULAR AGENDA - Board Discussion, Deliberation, and/or Action

- A. Claims Administrative Services, Inc. Worker's Compensation Plan Year 2024-2025.

Informative. No action taken.

- B. Discussion and possible approval of Category 1 E-Rate Contract.

Motion made by TJ Adams to approve the Category 1 E-Rate Contract with Region 5, EdNet 60 Month bid as presented. Second by Gary Fairchild. Motion carried 7-0.

- C. Discussion and possible approval of Category 2 E-Rate Project

Motion made by TJ Adams to approve the Category 1 E-Rate Contract with CDWG (APC) as presented. Second by Chad Wiggins. Motion carried 7-0.

- D. Discussion and possible approval of the Letter of Commitment/Resolution for 2023-2024 Region 5 Food Service Cooperative/Commodity Processing.

Motion made by Chad Wiggins to approve the Letter of Commitment/Resolution for 2023-2024 Region 5 Food Service Cooperative/Commodity Processing as presented. Vote carried 7-0.

- E. Individual board members vote for the Region 5 Board of Directors.

Not action taken.

- F. Discussion and possible approval of Certification of Provision of Instructional Materials Survey 2024-2025.

Motion made by Jason Loper to approve the Certification of Provision of Instructional Materials Survey 2024-2025 as presented. Second by Coston Lewis. Motion carried 7-0.

- G. Discussion and possible approval of new secure perimeter fencing at Wildcat Stadium.

Motion made by TJ Adams to approve the new secure perimeter fencing at Wildcat Stadium as presented. Second by Gary Fairchild. Motion carried 7-0.

- H. Discussion and possible approval of the 2024-2025 KCISD School Calendar.

Motion made by TJ Adams to approve the 2024-2025 KCISD School Calendar as presented. Second by Gary Fairchild. Motion carried 7-0.

- I. Discussion and possible approval of Administrator Contracts.

Motion made by Gary Fairchild to approve Administrator Contracts as presented. Second by Jason Loper. Motion carried 7-0.

- J. Discussion and possible approval of Teacher, Counselor, Librarian and Nurse contracts.

Motion made by TJ Adams to approve Teacher, Counselor, Librarian and Nurse contracts as presented. Second by Gary Fairchild. Motion carried 7-0.

4. REPORTS AND COMMUNICATIONS

- A. Superintendent Updates

- Lead testing process
- Cybersecurity grant
- High School accepted as a P-Tech campus(see letter)

- B. Technology Update

- Cybersecurity Maturity Level, Rubric and plans

- C. High School Updates

- 4th Six weeks attendance/grades/discipline
- Events
- CCMR report

- D. Junior High Updates

- 4th six weeks attendance/grades/discipline
- Events

- E. Elementary Updates

- 4th six weeks attendance/grades/discipline
- Events

Board of Trustees entered into executive session at 8:56PM.

Board of Trustees returned to open session at 10:41PM.

5. PERSONNEL MATTERS

A. Employment Recommendation(s)

Bryanna Bond – 1 year probationary contract

B. Positions, Vacancies, Assignments, Resignations and Terminations

Farah Meredith – Reassignment to JH 8th grade Math (24-25 School Year)

Michelle McAdams – Resignation Accepted

Trey Allen – Resignation Accepted

Kellie Sims – Resignation Accepted

Meggan Allen – Resignation Accepted

Leslie Moore – Resignation Accepted

Eric Diaz – Resignation Accepted

Shelby Busceme – Resignation Accepted

Caleb Smith – Resignation Accepted

Chase Copeland – Resignation Accepted

C. Other

6. ADJOURN – Meeting adjourned at 10:45PM.



President, Board of Trustees



Secretary, Board of Trustees

April 15, 2024

Date Minutes Approved

**RESOLUTION OF THE BOARD OF TRUSTEES
OF THE KIRBYVILLE CONSOLIDATED INDEPENDENT SCHOOL DISTRICT**

WHEREAS, in pursuant to safety concerns due to the hazardous conditions caused by excessive rainfall, Kirbyville Consolidated Independent School District employees were instructed not to report to work on April 10-11, 2024;

WHEREAS, the Board of Trustees of the Kirbyville Consolidated Independent School District seeks to retain its employees and facilitate efficient operation of the district; and,

WHEREAS, the Board of Trustees of the Kirbyville Consolidated Independent School District finds that compensating employees for the work days missed as a result of inclement weather serves an important public purpose in that continued retention of such employees shall enable the school district to continue efficient operation of the district.

IT IS THEREFORE:

RESOLVED that the Board of Trustees of the Kirbyville Consolidated Independent School District hereby authorizes the administration to compensate its employees, according to policies DEA (LOCAL) and DEC (LOCAL), for the days the District was closed due to inclement weather at their regular hourly or daily rate of pay, according to the duty schedule they would have otherwise worked.

CERTIFICATE FOR RESOLUTION

I hereby certify that the foregoing resolution was presented to the Board of Trustees of the Kirbyville Consolidated Independent School District during a scheduled Board Meeting on April 22, 2024. A quorum of the Board of Trustees being then present, it was then duly moved and seconded that the resolution be adopted, and such resolution was then adopted according to the following vote:

Ayes: 7 Nays: 0 Abstentions: 0

To certify which, witness my hand and the official seal of the District this 22nd day of April, 2024.



President, Board of Trustees



Secretary

