

# ***MAKE-UP FOR ABSENCE or MISSING TUTORIAL***

| <b>TUTORIAL REQUEST FORM (TRF)</b><br><b>Pre-work Inquiry (Before the tutorial)</b> |                  |                              |  |                   |              |
|---|------------------|------------------------------|--|-------------------|--------------|
| <b>Subject<br/>Standard/Essential Question</b>                                      |                  |                              | <b>Name<br/>AVID Period<br/>Date of Missing Tutorial</b> |                   |              |
| <b>Pre-work Inquiry</b>   | <b>Resources</b> | <b>Collaborative Inquiry</b> | <b>Note-taking</b>                                       | <b>Reflection</b> | <b>TOTAL</b> |
| /12   | /1               | /2                           | /3   | /7                | /25          |
| <b>Initial/ Original Question</b>   |                  |                              | <b>Source, page # &amp; problem # _____</b>              |                   |              |
|   |                  |                              |  |                   | /1           |
| <b>Key Academic Vocabulary/Definition Associated with Topic/Questions:</b>          |                  |                              |  |                   |              |
| 1.  |                  |                              |  |                   |              |
| 2.  |                  |                              |  |                   |              |
|   |                  |                              |  |                   | /2           |
| <b>What I Know about My Question</b>  |                  |                              |  |                   |              |
| 1.  |                  |                              |  |                   |              |
| 2.  |                  |                              |  |                   |              |
|   |                  |                              |  |                   | /2           |
| <b>Critical Thinking about Initial Question</b>                                     |                  |                              | <b>Identify General Process and Steps</b>                |                   |              |
|   |                  |                              |  |                   |              |
|   |                  |                              | /2   |                   |              |
| /3  |                  |                              |  |                   |              |
| <b>Question from Point of Confusion</b>   |                  |                              |  |                   |              |
|   |                  |                              |  |                   | /2           |

## **Three-Column Note-Taking (During the Tutorial)**

Take three-column notes (question/notes/steps or processes) during the tutorial on notebook paper. Keep your notes in your binder to study.

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### **Reflection (After the Tutorial)**

My point of confusion is based on a focus area from my Tutorial Analysis Grade Reflection. Yes No

In the space below, elaborate on the following questions as you reflect on the tutorial process: What was your/the point of confusion? What did you learn about the point of confusion? When/how did you gain a new/greater understanding about the point of confusion? How does this new learning connect to previous learning/experience, yourself and/or the world? What did you find meaningful about the tutorial session?

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Signature of Teacher

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Date attended make-up tutorial