

MINUTES
REGULAR MEETING OF THE BOARD OF TRUSTEES
KIRBYVILLE CONSOLIDATED INDEPENDENT SCHOOL DISTRICT
KIRBYVILLE, TEXAS

Tuesday, January 23, 2024 - 7:10 PM
Regular Agenda

The Board of Trustees of the Kirbyville Consolidated Independent School District met in Regular session on the above date and time at the Kirbyville Elementary School Library 2100 South Margaret Kirbyville, TX 75956. The meeting was called to order by **Jason Shirley – Board President**.

Board Members Present	Jason Shirley, Gary Fairchild, Chad George, Jason Loper, Coston Lewis, Chad Wiggins, TJ Adams and Stephen Edwards – Superintendent of Schools.
Board Members Absent	NA
School Personnel and Guests	<u>Staff:</u> Kirsti Gore, Jimmy Dodson, Jimmy Gaspard, Casey Hogan, Melissa Roberts, Leslie Williams, Trey Allen, Jerry Gore, Donna McCauley and Stephanie Cucancic <u>Guests:</u> See attached list
Regular Meeting	The Board started the Regular meeting at 7:18PM.

1. ORDER OF BUSINESS

- A. Call to Order at 7:18 p.m.
- B. Declaration of Quorum - Quorum established (all members present)
- C. Invocation - Anna Hackman
- D. Pledge to the United States Flag - Neymar Diego
- E. Pledge to the Texas Flag - Aleah Pope
- F. School Board Recognition Month
 - 1. County Commissioner Resolution
Presented by: Willie Stark
 - 2. Kirbyville Girl Scout Troop # 131098 and Troop leader January Duck will present board members with appreciation gifts for January Appreciation Month.
- G. Student Recognition - All District Picks
Presented by: Trey Allen
See attached list.

- H. Staff Recognition:
- KHS - Heather Broussard
 - KJS – Ashley Wells
 - KES - Zula Bartz

I. Public Comments

Motion to accept consent agenda by Gary Fairchild. Second by Jason Loper. Vote carried unanimously 7-0.

2. CONSENT AGENDA

- A. Consider and discuss approval of the minutes of the following meetings:
- December 19, 2023 - Regular Meeting

B. Review District Financial Reports

1. Expenditures, Revenue and Cash Position
2. Tax Collections
3. Checks Issued
4. American Express Report
5. Master Card Report

- C. Consider and discuss approval of a budget amendment(s) for the 2023-2024 school year.

Not applicable this month

3. REGULAR AGENDA - Board Discussion, Deliberation, and/or Action

- A. Discussion and possible approval of the 2024 Election Services Contract between Kirbyville CISD and Jasper County, Texas.

Motion made by Chad George to approve the 2024 Election Services Contract between Kirbyville CISD and Jasper County, Texas as presented. Second by Chad Wiggins. Vote carried unanimously 7-0.

- B. Consider and possible approval of the 2024 Order of Election for Other Political Subdivisions and the Notice of General Election.

Motion by Jason Loper to accept the 2024 Order of Election for Other Political Subdivision and the Notice of General Election as presented. Second by Gary Fairchild. Vote carried unanimously 7-0.

- C. Discuss and possible approval of *Policy Update 122 as presented*.
- (LEGAL) policies
 - (LOCAL) policies (see attached list of codes)"

Motion made by TJ Adams to approve Policy Update 122 as presented. Second by Coston Lewis. Vote carried unanimously 7-0.

D. (LEGAL) policies: Although (LEGAL) policies are not adopted by the board, TASB recommends that the board review them. Since review of the (LEGAL) policies may result in discussion, the agenda should, at a minimum, reference "(LEGAL) policies." If board members plan on discussing specific (LEGAL) policy changes, the relevant policy codes, titles, and subtitles should be listed on the agenda.

(LOCAL) policies: Board action on the (LOCAL) policies included in the update must occur within a properly posted, open meeting of the board.

Local Policy Action List KIRBYVILLE CISD (121905) - UPDATE 122

CQB(LOCAL): TECHNOLOGY RESOURCES - CYBERSECURITY
CSA(LOCAL): FACILITY STANDARDS - SAFETY AND SECURITY
DC(LOCAL): EMPLOYMENT PRACTICES
EHB(LOCAL): CURRICULUM DESIGN - SPECIAL PROGRAMS
EHBC(LOCAL): SPECIAL PROGRAMS - COMPENSATORY SERVICES AND INTENSIVE PROGRAMS
EHBCA(LOCAL): COMPENSATORY SERVICES AND INTENSIVE PROGRAMS - ACCELERATED INSTRUCTION
FEA(LOCAL): ATTENDANCE - COMPULSORY ATTENDANCE
FFAC(LOCAL): WELLNESS AND HEALTH SERVICES - MEDICAL TREATMENT
FFB(LOCAL): STUDENT WELFARE - CRISIS INTERVENTION
FL(LOCAL): STUDENT RECORDS

No action needed for Legal Policies.

E. Discussion and possible approval of Bereavement Leave Policy DEC (LOCAL)

Motion made by Jason Loper to approve the Bereavement Leave Policy DEC (LOCAL) as presented. Second by Gary Fairchild. Vote carried unanimously 7-0.

F. Discussion and possible approval of student and staff lunch price increases.

Motion by Chad Wiggins approve the student and staff lunch price increases as presented. Second by Gary Fairchild. Vote carried 4-3. Those opposed are: Gary Fairchild, Chad George and Jason Loper.

4. REPORTS AND COMMUNICATIONS

- A. Superintendent Updates
 - Weather closure situation
 - Calendar survey
- 1. Maintenance update – presented by Jimmy Dodson
- B. KHS Updates – presented by Leslie Williams
- C. Junior High Updates – presented by Melissa Roberts
- D. Elementary Updates – presented by Casey Hogan
- E. Technology update presented by Jimmy Gaspard

Board of Trustees entered into executive session at 9:41p.m.
Board of Trustees returned to open session at 11:00p.m.

5. PERSONNEL MATTERS

- A. Employment Recommendation(s)

Motion made by TJ Adams. Second by Gary Fairchild. Vote carried unanimously 7-0.

- Jessica Hornsby – CTE Teacher (probationary contract)
- Desmond Lacey – no action taken

The following have been approved by Stephen Edwards – Superintendent of Schools.

- Dinora Santiaguillo – JH Paraprofessional
- Rhiannon Mize – JH Paraprofessional
- Amber Harris – HS Receptionist

- B. Positions, Vacancies, Assignments, Resignations and Terminations

The following resignations were accepted by Stephen Edwards – Superintendent of Schools.

- Rachael McClintic – Teacher
- Stacey Sackett – Paraprofessional
- Jessica Smith – Receptionist
- Casey Nichols – Paraprofessional

- C. Other

6. ADJOURN – meeting adjourned at 11:00p.m.

Tasad Shaker

President, Board of Trustees

Caston A. Lewis

Secretary, Board of Trustees

February 13, 2024

Date Minutes Approved