



**Delaware City Schools Board of Education  
Minutes of September 9, 2024  
Regular Meeting  
Willis Education Center  
6:00pm**

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**2024-MR 1.0 Opening**

**2024-MR 1.1 Call to Order and Roll Call**

The Delaware City Board of Education met in Regular session on September 9, 2024 at 6:00pm at the Willis Education Center.

Members present on roll call were:

Ms. Harris (Vice President)  
Mr. Wiener  
Mrs. Gasaway  
Ms. Walraven\*

Mr. Backus (President) - Not present.  
Ms. McDaniel-Browning - Not present.

**2024-MR-1.2 Salute the Flag**

**2024-MR-1.3 Adoption of Agenda**

Moved by Mrs. Gasaway, seconded by Mr. Wiener to adopt this agenda as presented.

Roll call resulted as follows: Mrs. Gasaway, yea; Mr. Wiener, yea; Ms. Harris, yea; Ms. Walraven, yea.

Vice President Harris declared the motion carried.

**2024-MR-1.4 Approve Minutes**

Moved by Mrs. Gasaway, seconded by Mr. Wiener to approve the minutes of August 5, 2024 and August 19, 2024 regular meetings.

Roll call resulted as follows: Mrs. Gasaway, yea; Mr. Wiener, yea; Ms. Harris, yea; Ms. Walraven, yea.

Vice President Harris declared the motion carried.

**2024-MR-1.5 Recognitions and Presentations**

Two Delaware Hayes graduates will be presented their high school diplomas during the board comments later in the meeting.

## **2024-MR-2.0 Reports**

### 2.1. Unions

- A. DCEA - Mr. Terry reported they are restructuring DCEA. A new English program has been adopted and they are happy with the support they are receiving from administration. Pacer Space started two weeks ago and students are having an amazing time learning.
- B. UE - No report.
- C. OAPSE - No report.

### 2.2. Legislative - No report.

2.3. Facilities - Mr. Sherman presented action item 5.1 for approval of a change order for the Carlisle restroom renovation project. Three new bus drivers are currently in training. The traffic flow pattern at Smith Elementary School was modified for the Columbia Gas line replacement project and we are considering keeping buses on Mason Ave. to help with traffic flow and expand parent pick-up.

2.4. Treasurer/CFO - Mrs. Corwin presented the July 2024 financial report for approval.

2.5. Assistant Superintendent - Dr. Swanger thanked Mr. Terry for his hard work with Pacer Space and commented it is exciting to have students in the Willis building. The 2023-2024 State Report Card is scheduled to be released this week. Our preliminary data indicates the district will maintain a 4.5-star rating. The most significant components are the progress component and GAP closing component, the district will receive 5 stars for each. Other important components are Graduation (4 stars) and Literacy (3 stars). We have room for improvement, but we continue to monitor and have invested significant funds in EL and Literacy.

2.6. Executive Director of Human and Material Resources - Mr. Stewart reviewed the insurance related action items for approval. The insurance committee met in August and through the hard work of our insurance consultant and CFO Corwin, we negotiated acceptable insurance renewal rates. The consent agenda was also reviewed for approval.

2.7. Superintendent - Mrs. Kegley reported she attended a summit last week and was able to attend breakout sessions with other Delaware County Schools. The Internet Safety Program on October 3rd at Willis will be an important event presented by Jesse Weinberger, an internet safety speaker and author. September is attendance awareness month, bringing attention to reducing barriers of absences and attendance. There is a change with 5th grade strings, students now meet at Dempsey in the mornings which helps set them up for success. The district facilities continue to work with the city regarding discussions of growth and the possible available land.

2.8. Board Request - No report.

2.9. Other - No report.

**Public Participation**

No public participation.

**2024-MR-3.0 Consent Agenda**

Moved by Mr. Wiener, seconded by Mrs. Gasaway to approve all of the consent items as presented.

Roll call resulted as follows: Mr. Wiener, yea; Mrs. Gasaway, yea; Ms. Harris, yea; Ms. Walraven, yea.

Vice President Harris declared the motion carried.

**2024-MR-3.1 Pupils**

A. Approve High School Graduates

1. I recommend the Board approve the following students as Hayes High School graduates due to completion of all graduation requirements:

Skylar Daft  
Logan Radcliff

**2024-MR-3.2 Curriculum and Instruction**

**2024-MR-3.3 Personnel**

**2024-MR-3.3A Approve Resignations**

1. Certified Staff

Approve and accept the resignation of the following individual:

Alan Notestine*	Music	Last Day of Work 5/29/2025
	Dempsey/Hayes	

*\*for retirement purposes*

2. Classified Staff

Approve and accept the resignation of the following individual:

Jenny Artemus	Educational Assistant-Class II	Last Day of Work 9/17/2024
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	Technology Specialist Conger	
Kimberly Dushane	Program Assistant/Substitute I SACC	Last Day Worked 8/29/2024
Rachel Geske	Educational Assistant- Class II Schultz	Last Day Worked 8/16/2024
Kathy Patterson	Cook/Cashier Conger	Last Day Worked 5/27/2024
Shelly Stout	Program Assistant/Substitute III SACC	Last Day Worked 8/27/2024

**2024-MR-3.3B Approve Employment**

1. Certified Staff

Approve certified employment for the 2024-2025 school year specifically conditioned on and subject to acceptable background checks, receipt and final administrative review and approval of all application records, licensure, and receipt of other necessary documentation.

Current assignments are as follows:

Carol Webster*	Kindergarten Conger	Salary Scale BA/150, Step 0 \$47,729.85 Effective 8/27/2024
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***\*Prorated amount is \$44,907.12 for the remainder of the 2024-2025 school year***

2. Classified Staff

Approve classified employment for the 2024-2025 school year specifically conditioned on and subject to acceptable background checks, receipt and final administrative review and approval of all application records, receipt of all other necessary documentation and licensure (if applicable).

Current assignments are as follows:

Jessica Ayala	Educational Assistant-Class I Conger	\$16.39 per hour, Step 1 Effective 9/16/2024
Nathan Birchfield	Bus Driver	\$22.74 per hour, Step 1

	Transportation	Effective 8/13/2024
Kimberly Dushane	Program Assistant I SACC	\$13.66 per hour, Step 3 Effective 8/29/2024
Elisabeth Kelley	Bus Driver Transportation	\$22.74 per hour, Step 1 Effective 8/13/2024
Mena Murfield	Educational Assistant-Class I Hayes	\$16.39 per hour, Step 1 Effective 9/11/24
Jose Perez	Educational Assistant-Class I Hayes	\$21.65 per hour, Step 10 Effective 8/14/2024
DeVesta Petty	Educational Assistant-Class II Dempsey	\$20.49 per hour, Step 8 Effective 9/9/2024
Shelby Salyer	Bus Driver Transportation	\$23.14 per hour, Step 2 Effective Date 8/13/2024
Shelly Stout	Site Manager III SACC	\$20.83 per hour, Step 12 Effective Date 8/28/2024
Tabitha VanSickle	Program Assistant I SACC	\$13.46 per hour, Step 2 Effective 8/26/2024

3. Classified Substitute for the 2024-2025 School Year

Employ, according to Board approved policy and wage schedules, the following individuals as a classified substitute for the 2024-2025 school year: Administrative Assistant \$14.22/hr., Bus Driver \$16.85/hr., Cook/Cashier \$12.12/hr., Custodian \$15.01/hr., Educational Assistant \$13.16/hr., Library Media Specialist Assistant \$13.16/hr., Nurse \$125.00 a day, Teacher \$125.00 a day, Technology Specialist \$13.16/hr.

Approve employment for the 2024-2025 school year conditioned on and subject to acceptable background checks, receipt and final administrative review and approval of all application records, receipt of all other necessary documentation and licensure (if applicable).

Melissa Johnson                      Administrative Assistant  
    Educational Assistant  
    Library Media Specialist

Judy Riley                                Bus Driver

**2024-MR-3.3C Approve Supplemental Contracts for the 2024-2025 School Year**

Approve the following supplemental employment for the 2024-2025 school year specifically conditioned on and subject to acceptable background checks, receipt and final administrative review and approval of all application records, receipt of all other necessary documentation, and Pupil Activity Permit (if applicable):

<b>LAST NAME</b>	<b>FIRST NAME</b>	<b>SUPPLEMENTAL</b>	<b>BUILDING</b>	<b>2024-25 SALARY</b>
Besselman	Heather	Gymnastics Head Coach 7th & 8th Grade Girls	DEMPSEY	\$5,043.50
Blue	Katherine	Building Level Advisory Leader 3-5 (0.50 FTE)	CARLISLE	\$1,513.05
Bossick-Skillen	Lauren	Building Level Advisory Leader K-2 (0.333 FTE)	SCHULTZ	\$1,008.70
Burkart	Michelle	Building Level Advisory Leader Related Services (0.333 FTE)	CARLISLE	\$1,008.70
Carlson	Theresa	Building Level Advisory Leader K-2 (0.50 FTE)	CARLISLE	\$1,513.05
Damphouse	Sarah	Building Level Advisory Leader Pre-K (0.333 FTE)	WOODWARD	\$1,008.70
Denen	Sarah	Swimming and Diving Head Coach - Grades 7&8	DEMPSEY	Volunteer
Eiben	Garrett	PBIS Committee Chairperson	HAYES	\$500.00
Fitzgerald	Lorianne	Building Level Advisory Leader Related Services (0.333 FTE)	WOODWARD	\$1,008.70
Forster	Samantha	Building Level Advisory Leader 3-5 (0.333 FTE)	SCHULTZ	\$1,008.70
Franklin	Leslie	Building Level Advisory Leader 3-5 (0.50 FTE)	CARLISLE	\$1,513.05
Frey	Lauren	Suzuki Strings	DISTRICT	\$3,026.10
Frim	Lindsey	Building Level Advisory Leader K-2 (0.333 FTE)	SCHULTZ	\$1,008.70
Geer	Natalie	Building Level Advisory Leader Related Services (0.333 FTE)	CARLISLE	\$1,008.70
Harry	Melanie	Art Show Development Coordinator (0.50 FTE)	DISTRICT	\$1,008.70
Heinonen	Katherine	Building Level Advisory Leader K-2 (0.333 FTE)	WOODWARD	\$1,008.70
Irion	Robin	Building Level Advisory Leader Related Services (0.333 FTE)	SMITH	\$1,008.70
Jenkins	Abigail	Vocal Performance Assistant	DISTRICT	\$3,530.45
Jordan	Staci	Building Level Advisory Leader Pre-K (0.333 FTE)	WOODWARD	\$1,008.70
Kelly	Elizabeth	Building Level Advisory Leader 3-5 (0.333 FTE)	WOODWARD	\$1,008.70
Knoll	Barbara	Building Level Advisory Leader K-2 (0.50 FTE)	CARLISLE	\$1,513.50
Lloyd Matthews	Misty	Gymnastics Assistant Coach 7th & 8th Grade Girls	DEMPSEY	\$4,034.80
Montee	Kelly	Art Show Development Coordinator (0.50 FTE)	DISTRICT	\$1,008.70
Navin	Danielle	Building Level Advisory Leader Pre-K (0.333 FTE)	WOODWARD	\$1,008.70
Nelson	Katherine	Building Level Advisory Leader K-2 (0.333 FTE)	WOODWARD	\$1,008.70
Nentwich	Emily	Building Level Advisory Leader 3-5 (0.333 FTE)	WOODWARD	\$1,008.70
Pulsifer	Lisa	Building Level Advisory Leader Related Services (0.333 FTE)	WOODWARD	\$1,008.70
Rederstorff	Amanda	Building Level Advisory Leader Related Services (0.333 FTE)	WOODWARD	\$1,008.70
Ressler-Wright	Sarah	DEI Committee Chairperson	HAYES	\$500.00
Ross	Alexa	DEI Committee Chairperson	WOODWARD	\$500.00



**2024-MR-3.3G Approve Stipend Adjustments**

- 1. I recommend the Board approve the adjusted stipend hours for Terry Lenhart, as a High School Summer School Teacher:

Originally approved on the

**May 20, 2024 Board Agenda**

23.75 hours

**Adjusted hours**

48 hours

- 2. I recommend the Board approve the adjusted stipend service days for Genna Fragale, for ELA, Course of Study, and New Resources, 12 hours as follows:

Originally approved on the

**June 17, 2024 Board Agenda**

June 1, 2024 – June 30, 2024

**Adjusted Service Days**

June 1, 2024 – August 9, 2024

**2024-MR-3.4 Financial**

- A. Approve the Financial Report

I recommend the Board approve the Financial Report of July 2024 as presented.

- B. Declare Transportation Impractical and Approve Payment in Lieu of Providing Transportation

Pursuant to the requirements established in Ohio Revised Code Chapter 3327.02 the procedures set forth by the Ohio Department of Education, it is recommended that bus transportation for students listed to their chosen schools be declared impractical for the 2024-2025 school year, and that payment in lieu of transportation be offered to the parents/guardians at the state approved rate:

<b>Children of the following parents:</b>	<b>School Selected:</b>
Heath, Heather	Faith Life Academy
Bevins, Michael and Sandra	Genoa Christian Academy
Esber, Kelsey	Genoa Christian Academy
Hamilton, Sally	Genoa Christian Academy
Harvey, Jed and Jessica	Genoa Christian Academy
Hoffman, Renee	Genoa Christian Academy
Michael, Kelli and Joseph	Genoa Christian Academy



Kutzley, Brian and Lisa	Genoa Christian Academy
Mack, Angela	Genoa Christian Academy
Noblet, Tyler and Anne	Genoa Christian Academy
O'Connor, Haley	Genoa Christian Academy
Palmer, Tyler and Lindsay	Genoa Christian Academy
Reger (Wheeler), Ashley	Genoa Christian Academy
Schlagetter, Trista	Genoa Christian Academy
Stewart, Scott and Laurie	Genoa Christian Academy
Williams, Jason and Samantha	Genoa Christian Academy
Baden, Amanda	Grace Community School
Bahe, Aaron, Jr.	Grace Community School
Booher, Kale and Morgan	Grace Community School
Bucher, Jeffrey & Gretchen	Grace Community School
Cole, Sharon	Grace Community School
Cross, Veronica	Grace Community School
Dorsey, Tera	Grace Community School
Eckard, Bethany	Grace Community School
Ford, Leslie	Grace Community School
Gray, Lynn	Grace Community School
Grimm, Ashleigh	Grace Community School
Gust-Lesley, Michain	Grace Community School
Hoffman, Nikki	Grace Community School
Howell, Darrel	Grace Community School
Huber, Rebekah	Grace Community School
Jordan, Melissa	Grace Community School
Kelley, Noah	Grace Community School
Mays, Abigail	Grace Community School
Miller, Brooke	Grace Community School
Mowery, Adam and Sarah	Grace Community School
Parks, Cora	Grace Community School
Phelps, Jason	Grace Community School
Poulakis, Jessica	Grace Community School
Purdin, Julie	Grace Community School

Senft, Danielle	Grace Community School
Shrewsbury, Rob	Grace Community School
Thomas, Brittany	Grace Community School
Wilburn, Stephanie	Grace Community School
Salvator, Matt	St. Mary School
Catoni, Matt and Katie	St. Paul School
Maselli, Francis and Mindy	St. Paul School
Miller, Jason and Lori	Tree of Life Polaris
Miner, Matt	Tree of Life Polaris
Weirick, Liz	Tree of Life Polaris
Niederlander, Lindsay	A.G. Bell
Beck, Matt and Kim, Sarah	Ohio School for the Deaf
Wamsley, Erin	Ohio School for the Deaf

### **2024-MR-3.5 Donations**

I recommend the Board approve and accept the following donations:

- A. Advance Auto – School supplies, valued at \$1,000.00, to support students across the district.
- B. Asbury United Methodist – 150 backpacks, valued at \$2,500.00, for Hayes high school students.
- C. Catherine Trimble Missionary Society, Zion AME Church – four Amazon Gift Cards, valued at \$400.00 total, \$100.00 each, a one time donation to support the classroom and students of Jessica Reed – Conger, Riyeasa Truss – Carlisle, Paula McCue – Smith, and Michelle Brockett – Woodward.
- D. Country Club Rehabilitation Campus at Delaware – School supplies, valued at \$750.00, support student needs across the district.
- E. Novacare – School supplies, valued at \$250.00, to support students across the district.
- F. Office Practicum – Monetary, valued at \$500.00, to help with negative lunch balances in the district.

### **2024-MR-4.0 Discussion**

**2024-MR-5.0 Action Items**

**2024-MR-5.1 Approve Change Order #3**

I recommend the Board approve I recommend approval of Change Order #3 from McHugh Construction, LLC deducting \$330.76 from the contract amount for the Carlisle Restroom renovation project.

The original Contract Sum was \$ 218,144.00

The net change by previously authorized Change Orders is \$0.00

The Contract Sum prior to this Change Order was \$218,144.00

The Contract Sum will be decreased by this Change Order in the amount of \$-330.76

The new Contract Sum including this Change Order will be \$217,813.24

Moved by Mrs. Gasaway, seconded by Mr. Wiener to approve Change Order #3 as presented.

Roll call resulted as follows: Mrs. Gasaway, yea; Mr. Wiener, yea; Ms. Harris, yea; Ms. Walraven, yea.

Vice President Harris declared the motion carried.

**2024-MR-5.2 Approve Health Care Provider and Set Premium Rates for 2025**

I recommend the Board approve the renewal of health insurance coverage for 2025 as a self-insured plan utilizing United Healthcare for administrative services, and the network. Stop loss will be provided by Symetra. This will be effective January 1, 2025 through December 31, 2025.

There is a 10% rate increase with changes to plan design to deductible and out of pocket maximums to meet IRS requirements as presented for 2025. The Board will seed the Health Savings Accounts according to the collective bargaining agreements.

Employees pay 20%, and the Board pays 80% of the premium.

Cost Per Month			
Cost Share	Employee Cost	Board Cost	Total Cost
Single 20/80	\$196.54	\$786.12	\$982.66
Family 20/80	\$540.36	\$2,161.40	\$2,701.76

Moved by Mr. Wiener, seconded by Mrs. Gasaway to approve the Health Care Provider and Set Premium Rates for 2025 as presented.

Roll call resulted as follows: Mr. Wiener, yea; Mrs. Gasaway, yea; Ms. Harris, yea; Ms. Walraven, yea.

Vice President Harris declared the motion carried.

**2024-MR-5.3 Approve dental care provider renewal and rates.**

I recommend the Board approve a two-year renewal of Delta Dental as the dental insurance carrier effective January 1, 2025 through December 31, 2025. There is no change in plan design. This is an 18.68% premium increase.

Full time DCEA members, administrators and other non-union full time employees pay 20%, and the Board pays 80% of the premium.

Full time OAPSE and UE members pay 0% and the Board pays 100% of the premium.

Cost Per Month			
Cost Share	Employee Cost	Board Cost	Total Cost
Subscriber 20/80	\$19.76	\$79.02	\$98.78
Subscriber 0/100	\$0	\$98.78	\$98.78

Moved by Mrs. Gasaway, seconded by Mr. Wiener to approve the dental care provider renewal and rates as presented.

Roll call resulted as follows: Mrs. Gasaway, yea; Mr. Wiener, yea; Ms. Harris, yea; Ms. Walraven, yea.

Vice President Harris declared the motion carried.

**2024-MR-5.4. Approve Basic life and Personal AD&D Renewal**

I recommend the Board approve the renewal of MetLife as the basic life and accidental death and dismemberment insurance carrier effective January 1, 2025 through December 31, 2027.

There is no increase in premium.

Full time DCEA members, Administrators, other than the treasurer and superintendent, and other non-union full time employees have coverage of \$25,000 and the Board pays 100% of the premium. (\$2.75/month)

Full time OAPSE and UE members have coverage of \$30,000 and the Board pays 100% of the premium. (\$3.30/month)

Cost Per month		
Coverage	Employee Cost per \$1,000 of coverage	Board Cost per \$1,000 of coverage
Basic Life	\$0	\$0.10
Personal AD&D	\$0	\$0.01

Moved by Mr. Wiener, seconded by Mrs. Gasaway to approve the Basic life and Personal AD&D Renewal as presented.

Roll call resulted as follows: Mr. Wiener, yea; Mrs. Gasaway, yea; Ms. Harris, yea; Ms. Walraven, yea.

Vice President Harris declared the motion carried.

**2024-MR-5.5 Approve Voluntary Supplemental Term Life Insurance and AD&D Insurance**

I recommend the Board approve MetLife as the district provider for voluntary Supplemental Term Life and Supplemental AD&D Insurance for full time active employees effective January 1, 2025 through December 31, 2025.

Premium varies by age. Employees pay 100% of the premium.

Moved by Mrs. Gasaway, seconded by Mr. Wiener to approve the Voluntary Supplemental Term Life Insurance and AD&D Insurance as presented.

Roll call resulted as follows: Mrs. Gasaway, yea; Mr. Wiener, yea; Ms. Harris, yea; Ms. Walraven, yea.

Vice President Harris declared the motion carried.

**2024-MR-5.6 Approve Voluntary Accident Insurance**

I recommend the Board approve Trustmark as the district provider for voluntary Accident Insurance for full time employees, effective January 1, 2025 through December 31, 2025.

Employees pay 100% of the premium.

Semi Monthly Premium		
Coverage	Employee Cost	Board Cost
Employee	\$9.53	\$0
Employee + Children	\$17.68	\$0
Employee + Spouse	\$14.54	\$0
Family	\$22.69	\$0

Moved by Mrs. Gasaway, seconded by Mr. Wiener to approve the Voluntary Accident insurance as presented.

Roll call resulted as follows: Mrs. Gasaway, yea; Mr. Wiener, yea; Ms. Harris, yea; Ms. Walraven, yea.

Vice President Harris declared the motion carried.

#### **2024-MR-5.7 Approve Voluntary Universal Life with Long Term Care**

I recommend the Board approve Trustmark as the district provider for voluntary Universal Life with Long Term Care for full time employees, effective January 1, 2025 through December 31, 2025.

Employees pay 100% of the premium.

Cost varies by benefit selected and employee demographics.

Moved by Mrs. Gasaway, seconded by Mr. Wiener to approve the Voluntary Universal Life with Long Term Care as presented.

Roll call resulted as follows: Mrs. Gasaway, yea; Mr. Wiener, yea; Ms. Harris, yea; Ms. Walraven, yea.

Vice President Harris declared the motion carried.

**2024-MR-5.8. Approve Voluntary Identity Theft Protection**

I recommend the Board approve Allstate as the district provider for voluntary Identity Theft Protection for full time employees, effective January 1, 2025 through December 31, 2025.

Employees pay 100% of the premium.

Semi Monthly Premium		
Coverage	Employee Cost	Board Cost
Employee	\$4.75	\$0
Family	\$9.25	\$0

Moved by Mrs. Gasaway, seconded by Mr. Wiener to approve the Voluntary Identity Theft Protection as presented.

Roll call resulted as follows: Mrs. Gasaway, yea; Mr. Wiener, yea; Ms. Harris, yea; Ms. Walraven, yea.

Vice President Harris declared the motion carried.

**2024-MR-5.9. Approve Second Reading and Approval of Board Policy as presented.**

I recommend the Board approve Board Policy as presented.

<u>Policy</u>	<u>Topic</u>	<u>Type</u>
po8310	Public Records	Policy Revision

Moved by Mr. Wiener, seconded by Mrs. Gasaway to approve Board Policy as presented.

Roll call resulted as follows: Mr. Wiener, yea; Mrs. Gasaway, yea; Ms. Harris, yea; Ms. Walraven, yea.

Vice President Harris declared the motion carried.

**2024-MR-6.0 Superintendent's Comments**

Ms. Walraven reported things are starting to fall into place at Hayes for the school year, the homecoming dance is coming up, and tickets are now on sale. She thanked the students attending the board meeting tonight to meet their class requirement.

**2024-MR-7.0 Board Comments**

Graduates, Skylar Daft and Logan Radcliff, of Hayes High School were recognized as graduates for completing all of their graduation requirements. A diploma was presented to Skylar Daft who was in attendance.

**2024-MR-8.0 Calendar**

- September 19 –20 No School – Jug Days
- September 23 No School – Teacher Inservice
- October 3 Internet Safety Program with Jesse Weinberger at Willis
- October 4 Hayes Homecoming Game
- October 5 Hayes Homecoming Dance
- October 7 Board of Education Meeting

**2024-MR-9.0 Adjournment**

Moved by Mrs. Gasaway, seconded by Mr. Wiener to adjourn this meeting.

Roll call resulted as follows: Mrs. Gasaway, yea; Mr. Wiener, yea; Ms, Harris, yea; Ms. Walraven, yea.

Vice President Harris declared the meeting adjourned at 6:47 pm.

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*President*

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*Treasurer*

*\*Denotes student Board member*