

NOT OFFICIAL UNTIL APPROVED ON May 15, 2024

Eureka City Schools Citizens' Oversight Committee
2100 J Street, Eureka, CA 95501

REGULAR MEETING

4:00 PM

February 28, 2024

MINUTES

A. CALL TO ORDER OF OPEN SESSION

Chair Denise Jones called the regular meeting to order at 4:06 p.m.

Members Present: Denise Jones, Shalise Miles, Syn-dee Noel, Becky Reece, Lucky Syphanthong

Members Absent: Bert Campton, Wendy Harper

Staff Present: Paul Ziegler, Mario da Costa, Jen Snipes

B. PUBLIC COMMENT ON NONAGENDA ITEMS

There were no public comments on nonagenda items.

C. CONSENT

1. Minutes of the Regular Meeting of November 8, 2023

M/S Reece/Miles. All in favor. Motion carries.

D. DISCUSSION/ACTION

There were no discussion/action items.

E. DISCUSSION

2. Receive and Review 2022-23 Performance and Financial Bond Audit

James Marta of James Marta & Company (JMC) presented to the committee. Mr. Marta explained that the purpose of the COC oversight is to monitor expenditures.

- *Measure S*

Mr. Marta told the committee the auditing firm worked closely with ECS on both bond audits and attests to the fairness of the financial statements. JMC also made sure that the District has a system in place to confirm that the funds are spent in accordance with the approved measure.

There were no findings in the Measure S audit.

- *Measure T*

Mr. Marta reported that there were no findings in the Measure T audit.

3. Financial Update: Review Expenditure Reports

Mario da Costa gave an update of expenditures to the committee.

- *Measure S*

The EHS gymnasium and science building are the only two projects in progress right now under Measure S, resulting in less expenditures this quarter.

- *Measure T*

There was just over \$100,000 spent during the 2023-24 second quarter. A COC member asked why there was a \$75,000 expenditure to PG&E. It was explained that the project needs a more robust electrical system and that PG&E requires a down payment.

4. Projects Update

Paul Ziegler reported out on projects in progress.

- *Measure S*

EHS Gym:

The project is almost complete. The contractor is still working on some ancillary work such as the breezeways and painting. This is just for phase I. The District will get an update at our weekly meeting tomorrow.

Abatement and demolition (phase II and III) have been a slow process with the contractor. We have had a two-month delay on demolition trying to get answers on how they plan to dispose of the concrete with lead paint on it. Work cannot commence again until a plan is provided that satisfies the District and the contract.

EHS Science Building:

The project is 90 – 95% complete. Countertops have been a long lead item due to an epoxy shortage. The fume hood and roof vents are also delayed. As soon as these items are delivered the project can be completed.

- *Measure T*

The District received the stamped plans for increment II from the Division of the State Architect (DSA). Now that we have the plans from DSA, we can submit to the Office of Public School Construction (OPSC) for review and to provide their 60% match of the project. As soon as we have that information from OPSC we will know what our budget is and staff can recommend to the Board the scope of work to award.

Bids were due and opened on January, 10, 2024 and Adams Commercial General Contracting, Inc. (ACGC) was the low bidder.

5. Community Conversations

Denise Jones reported that her neighbor mentioned to her that he hoped the new gym had Jay Willard's name on it. She assured him that it does.

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6. Next Meeting Dates:

May 15, 2024 and August 21, 2024 were confirmed by the COC as the next meeting dates.

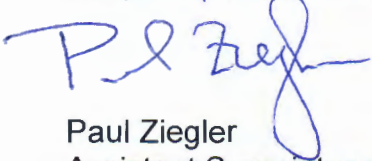
7. Topics for Next Agenda

- Tour Science Building at EHS

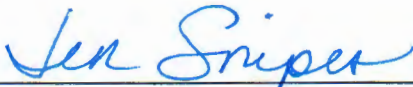
F. ADJOURNMENT

Chair Jones adjourned the meeting at 5:26 p.m.

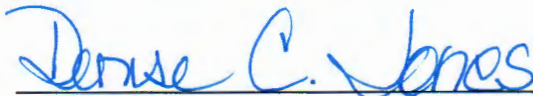
Respectfully submitted,



Paul Ziegler
Assistant Superintendent / Business Services



Recording Secretary, Jen Snipes



CHAIR OF THE COMMITTEE

May 15, 2024
DATE