



English Learner Advisory Committee (ELAC)

AGENDA
October 24, 2023

Agenda Items	Person Responsible
1.0 Welcome/Opening	<i>Chairperson</i>
2.0 New Business 2.1 Purpose and legal requirements of ELAC 2.2 English Learner program overview 2.3 The ELPAC- English Learner Proficiency Assessment 2.4 Importance of School Attendance 2.5 Training for Members	<i>Chairperson</i> <i>Principal/Designee</i> <i>Principal/Designee</i> <i>Chairperson</i> <i>Principal/Designee</i>
3.0 Upcoming Events/Announcements	<i>Principal/Designee</i>
4.0 Public Comment	<i>Group</i>
5.0 Adjournment	<i>Chairperson</i>

Date Covered	Legal Requirement to be covered at this meeting
10/24/23	Parent members are elected by parents or guardians of English learners. (5 CCR 11308[b]); EC 62002.5)
	Parents of English learners constitute at least the same percentage of the committee as their children represent of the student body. (EC 62002.5, 52176[b])
10/24/23	The ELAC has advised the School Site Council on the development of the Single School Plan for Student Achievement. (EC 64001[a])
10/24/23	The ELAC has advised the principal and staff on the school’s program for English learners. (EC 52176[c], 62002.5)
	The ELAC has assisted in the development of the school’s: <i>1) Needs Assessment,</i>
10/24/23	and <i>2) Efforts to make parents aware of the importance of regular school attendance.</i> (EC 62002.5, 52176[c])
10/24/23	The ELAC has received training materials and training, planned in full consultation with committee members, to assist members in carrying out their legal responsibilities. (EC 35147[c]; 5 CCR 11308[d])
Date Covered	DELAC Legal Requirement to be covered at this meeting
	Advise the District governing board on the development of a district master plan for educational programs and services that takes into considerations the SPSAs (LCAP, Federal Addendum, EL Master Plan).
	Establishment of district program, goals, and objectives for programs and services for English learners.
	Development of a plan to ensure compliance with any applicable teacher and/or teacher aide requirements
	Review and comment on the written notifications required to be sent to parents and guardians.
	Conducting of a district wide needs assessment on a school-by-school basis.
10/24/23	Review and comment on the school district reclassification procedures
	Approval of Title III Expenditure Plan.