



HAMILTON UNIFIED SCHOOL DISTRICT

620 Canal Street
P.O. Box 488, Hamilton City, CA 95951
TEL 530-826-3261 | FAX 530-826-0440

Jeremy Powell, Ed. D.
Superintendent

March 17, 2021

VIA EMAIL

Denise Sheehan, Communications Manager
California Association of Bond Oversight Committees
Denise.caboc@gmail.com

Re: California Public Records Request

This letter is in response to your "open records request" ("Request") to the Hamilton Unified School District ("District") dated March 2, 2021. The District interprets your Request to be made under the California Public Records Act ("CPRA"), and will respond to it as such. If our understanding is incorrect, please let us know.

In accordance with California Government Code section 6253.1, the District understands you are requesting a document with the following information and records, preferably in an Excel spreadsheet format:

- Names, email addresses for our Citizens' Bond Oversight Committee Members

Please notify us if we have misunderstood your Request.

In general, please be advised that only those documents that meet the definitions contained in the CPRA and which are not otherwise exempt from disclosure will be produced. (Gov. Code, §§6252-6255.) In general, the following records, among others, are exempt from disclosure: (1) Preliminary drafts, notes, or interagency or intra-agency memoranda that are not retained by the public agency in the ordinary course of business (Gov. Code, §6254, subd. (a)); (2) Records, the disclosure of which is exempted or prohibited pursuant to federal or state law, including, but not limited to, provisions of the Evidence Code relating to the official information privilege, as well as confidential information (Gov. Code, §6254, subd. (k); Evid. Code, §§1040 & 1060); (3) Records exempt from disclosure under the deliberative process privilege, work product, or attorney-client privilege, or the public interest exemption (Gov. Code, §6255; Evid. Code, §950, *et seq.*; *Citizens for Open Gov. v. City of Lodi* (2012) 205 Cal.App.4th 296, 305); (4) Personnel, medical, or similar files, the disclosure of which would constitute an unwarranted invasion of personal privacy (Gov. Code, §6254, subd. (c)); (5) employee's private contact information (Gov. Code, §6254.3); and (6) any other records exempt from disclosure under Government Code section 6254, *et seq.*, or other applicable law.

BOARD OF TRUSTEES

Hubert "Wendell" Lower, President | Rod Boone, Clerk
Gabriel Leal, Trustee | Ray Odom, Trustee | Genaro Reyes, Trustee

Upon reviewing your request, the District has made a good faith effort to determine whether, and to what extent, your request seeks disclosable, non-exempt public records under the CPRA. Without waiving the full scope of any objections that may apply to your Request, information related to Citizens' Bond Oversight Committee Members is available on the District's website at:

<https://www.husdschools.org/>.

The CPRA only requires production of records which exist at the time of the request, and the District is not required to create records in order to respond to CPRA requests. (Gov. Code, §§ 6252 & 6253; *Sander v. State Bar of California* (2018) 26 Cal.App.5th 651; see also *Haynie v. Super. Ct.* (2001) 26 Cal.4th 1061.) Accordingly, to the extent this Request is seeking an existing document which includes all of the requested information, no such record exists. To the extent you are requesting the District to create such a document, this request is outside the scope of the CPRA.

This concludes the District's response to your CPRA request. Should you have any questions, please do not hesitate to contact me.

Sincerely,



Tiffany Wilhelm
District Executive Assistant
Hamilton Unified School District

From: [Tiffany Wilhelm](#)
To: [Denise Sheehan](#)
Cc: [Kristen Hamman](#); [Jeremy Powell](#)
Subject: RE: Request for Information Proposition 39 School Bond Citizens' Bond Oversight Committee (CBOC) Members
Date: Wednesday, March 3, 2021 9:30:00 AM

Dear Ms. Sheehan,

Thank you for your public records request. We are currently reviewing your request.

Tiffany Wilhelm
District Executive Assistant
Hamilton Unified School District
620 Canal Street, PO Box 488
Hamilton City, CA 95951
P: (530) 826-3261 Ext. 6011
F: (530) 826-0440

From: Denise Sheehan <denise.caboc@gmail.com>
Sent: Tuesday, March 2, 2021 3:54 PM
To: Tiffany Wilhelm <TWilhelm@husdschools.org>
Cc: Kristen Hamman <KHamman@husdschools.org>; Jeremy Powell <jpowell@husdschools.org>
Subject: Re: Request for Information Proposition 39 School Bond Citizens' Bond Oversight Committee (CBOC) Members

Thank you for your response to my California Public Records Act request for the names/emails of the District's CBOC members.

I requested the name and email for each individual CBOC member.

Can you provide me with the name and email for each CBOC member?

Denise Sheehan, Communications Manager
California Association of Bond Oversight Committees
denise.caboc@gmail.com
<https://www.bondoversight.org/>

On Fri, Feb 5, 2021 at 3:52 PM Tiffany Wilhelm <TWilhelm@husdschools.org> wrote:

Dear Ms. Sheehan,

Please see our response to your public records request attached.

Tiffany Wilhelm
District Executive Assistant
Hamilton Unified School District
620 Canal Street, PO Box 488
Hamilton City, CA 95951

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F: (530) 826-0440



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From: Tiffany Wilhelm

Sent: Friday, February 5, 2021 10:48 AM

To: denise.caboc@gmail.com

Cc: Kristen Hamman <KHamman@husdschools.org>; Jeremy Powell <jpowell@husdschools.org>

Subject: FW: Request for Information Proposition 39 School Bond Citizens' Bond Oversight Committee (CBOC) Members

Dear Ms. Sheehan,

Thank you for your public records request. We are currently reviewing your request.

Tiffany Wilhelm

District Executive Assistant

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[Hamilton Unified School District](#)

From: Denise Sheehan [<mailto:denise.caboc@gmail.com>]

Sent: Thursday, February 04, 2021 3:45 PM

To: Kristen Hamman

Subject: Request for Information Proposition 39 School Bond Citizens' Bond Oversight Committee (CBOC) Members

February 4, 2021

Dear CBO ::: CBO,

California Association of Bond Oversight Committees (CABOC) is a California Public Benefits Corporation exempt from Federal income tax under Internal Revenue Code Section 501(c)(3), identification number 84-3416221.

Our Board members and general members are made up of present or past CBOC members; between our members we have years of knowledge and experience in school bond programs, Our organization has professional advisors from both industry and academia. We formed the CABOC because we recognized the need for a training organization to help educate and support present CBOC members, District Boards, and District staff members; so that our school districts can have productive and effective school bond programs.

To assist us in this mission we request that you complete and return the attached California Public Records Act information on your CBOC.

In the future, we look forward to working with you and many other California school districts, which have school bond programs. The return of the attached information will allow us to better serve you.

Thank you for your assistance.

Denise Sheehan, Communications Manager
California Association of Bond Oversight Committees
denise.caboc@gmail.com

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