

Eureka City Schools Citizens' Oversight Committee
2100 J Street, Eureka, CA 95501

REGULAR MEETING

4:00 P.M.

May 15, 2024

AGENDA

- A. CALL TO ORDER OF REGULAR MEETING
- B. PUBLIC COMMENT ON NONAGENDA ITEMS
- C. CONSENT
 - 1. Minutes of the Regular Meeting of February 28, 2024
- D. DISCUSSION / ACTION
- E. DISCUSSION
 - 2. Financial Update: Review Expenditure Reports
 - Measure S
 - Measure T
 - 3. Projects Update
 - Measure S
 - Measure T
 - 4. Community Conversations
 - 5. Next Meeting Dates: August 21, 2024 (confirmed); November 13, 2024 (proposed)
 - 6. Topics for Next Agenda
- F. ADJOURNMENT

Eureka City Schools Citizens' Oversight Committee
2100 J Street, Eureka, CA 95501
REGULAR MEETING
4:00 PM
February 28, 2024
MINUTES

A. CALL TO ORDER OF OPEN SESSION

Chair Denise Jones called the regular meeting to order at 4:06 p.m.

Members Present: Wendy Harper, Denise Jones, Shalise Miles, Syn-dee Noel, Becky
Reece, Lucky Syphanthong

Members Absent: Bert Campton

Staff Present: Paul Ziegler, Mario da Costa, Jen Snipes

B. PUBLIC COMMENT ON NONAGENDA ITEMS

There were no public comments on nonagenda items.

C. CONSENT

1. **Minutes of the Regular Meeting of November 8, 2023**

M/S Reece/Miles. All in favor. Motion carries.

D. DISCUSSION/ACTION

There were no discussion/action items.

E. DISCUSSION

2. **Receive and Review 2022-23 Performance and Financial Bond Audit**

James Marta of James Marta & Company (JMC) presented to the committee. Mr. Marta explained that the purpose of the COC oversight is to monitor expenditures.

- *Measure S*

Mr. Marta told the committee the auditing firm worked closely with ECS on both bond audits and attests to the fairness of the financial statements. JMC also made sure that the District has a system in place to confirm that the funds are spent in accordance with the approved measure.

There were no findings in the Measure S audit.

- *Measure T*

Mr. Marta reported that there were no findings in the Measure T audit.

3. Financial Update: Review Expenditure Reports

Mario da Costa gave an update of expenditures to the committee.

- *Measure S*

The EHS gymnasium and science building are the only two projects in progress right now under Measure S, resulting in less expenditures this quarter.

- *Measure T*

There was just over \$100,000 spent during the 2023-24 second quarter. A COC member asked why there was a \$75,000 expenditure to PG&E. It was explained that the project needs a more robust electrical system and that PG&E requires a down payment.

4. Projects Update

Paul Ziegler reported out on projects in progress.

- *Measure S*

EHS Gym:

The project is almost complete. The contractor is still working on some ancillary work such as the breezeways and painting. This is just for phase I. The District will get an update at our weekly meeting tomorrow.

Abatement and demolition (phase II and III) have been a slow process with the contractor. We have had a two-month delay on demolition trying to get answers on how they plan to dispose of the concrete with lead paint on it. Work cannot commence again until a plan is provided that satisfies the District and the contract.

EHS Science Building:

The project is 90 – 95% complete. Countertops have been a long lead item due to an epoxy shortage. The fume hood and roof vents are also delayed. As soon as these items are delivered the project can be completed.

- *Measure T*

The District received the stamped plans for increment II from the Division of the State Architect (DSA). Now that we have the plans from DSA, we can submit to the Office of Public School Construction (OPSC) for review and to provide their 60% match of the project. As soon as we have that information from OPSC we will know what our budget is and staff can recommend to the Board the scope of work to award.

Bids were due and opened on January, 10, 2024 and Adams Commercial General Contracting, Inc. (ACGC) was the low bidder.

5. Community Conversations

Denise Jones reported that her neighbor mentioned to her that he hoped the new gym had Jay Willard's name on it. She assured him that it does.

NOT OFFICIAL UNTIL APPROVED ON May 15, 2024

6. Next Meeting Dates:

May 15, 2024 and August 21, 2024 were confirmed by the COC as the next meeting dates.

7. Topics for Next Agenda

- Tour Science Building at EHS

F. ADJOURNMENT

Chair Jones adjourned the meeting at 5:26 p.m.

Respectfully submitted,

Paul Ziegler
Assistant Superintendent / Business Services

Recording Secretary, Jen Snipes

CHAIR OF THE COMMITTEE

DATE

Bond Fund 23 (Measure S) New Activity from 1/01/2024 to 3/31/2024	Total 2022-23	2023-24 Expenditures				Total 2023-24	Total Bond Expenditures
		Quarter 1	Quarter 2	Quarter 3	Quarter 4		
<u>Alice Birney 3 Classroom Additions</u>							
Total	0	0	0	0	0	0	1,168,930
<u>Alice Birney Restroom Upgrade</u>							
Total	0	0	0	0	0	0	13,129
<u>Alice Birney 6 Classroom Modernization Upper Wing</u>							
Total	0	0	0	0	0	0	157,411
<u>Alice Birney Loading Zone</u>							
Total	0	0	0	0	0	0	1,397,826
<u>Alice Birney Office Area Alterations</u>							
Total	0	0	0	0	0	0	124,878
<u>AB PA Bell System</u>							
Total	0	0	0	0	0	0	37,490
<u>Grant Fencing Campton Road</u>							
Total	0	0	0	0	0	0	17,589
<u>Grant PA Bell System</u>							
Total	0	0	0	0	0	0	39,972
<u>Grant Parking Lot</u>							
Total	0	0	0	0	0	0	47,724
<u>Laf PA Bell System</u>							
Total	29,040	0	0	0	0	0	65,933
<u>Lafayette Classroom 5, 7, 8, 12 Modernization</u>							
Total	0	0	0	0	0	0	66,914
<u>Lafayette Loading Zone</u>							
Total	0	0	0	0	0	0	1,896,384
<u>Multiple Sites - Teaching Walls</u>							
Total	0	0	0	0	0	0	235,412

Bond Fund 23 (Measure S) New Activity from 1/01/2024 to 3/31/2024	Total	2023-24 Expenditures				Total	Total Bond
	2022-23	Quarter 1	Quarter 2	Quarter 3	Quarter 4	2023-24	Expenditures
<u>Winship/Perimeter Fencing</u>							
Total	0	0	0	0	0	0	68,366
<u>Winship/Bell PA System</u>							
Total	0	0	0	0	0	0	55,798
<u>Winship Gymnasium Siding Replacement</u>							
Total	0	0	0	0	0	0	16,283
<u>Winship Security System</u>							
Total	0	0	0	0	0	0	35,732
<u>Winship Gym Tech Upgrades</u>							
Total	0	0	0	0	0	0	5,067
<u>Winship - CTE Greenhouses</u>							
Total	0	0	0	0	0	0	60,081
<u>AB PA Bell System</u>							
Total	0	0	0	0	0	0	12,949
<u>Zane Classroom Modernization Room 42</u>							
Total	0	0	0	0	0	0	5,614
<u>Zane Security Cameras</u>							
Total	0	0	0	0	0	0	33,843
<u>Zane Cafeteria Roof Replacement</u>							
Total	0	0	0	0	0	0	102,106
<u>Zane Gym Tech Upgrades</u>							
Total	0	0	0	0	0	0	5,040
<u>Zane S Street Entrance</u>							
Total	0	0	0	0	0	0	491,372
<u>Zane Engineering Class (Room 12)</u>							

Bond Fund 23 (Measure S) New Activity from 1/01/2024 to 3/31/2024	Total	2023-24 Expenditures				Total	Total Bond
	2022-23	Quarter 1	Quarter 2	Quarter 3	Quarter 4	2023-24	Expenditures
Total	0	0	0	0	0	0	99,606
<u>Zane PA Bell / Clock System</u>							
Total	0	0	0	0	0	0	74,452
<u>EHS Wireless Network Upgrade</u>							
Total	0	0	0	0	0	0	484
<u>Modernize Autoshop Equipment</u>							
Total	0	0	0	0	0	0	4,166
<u>EHS CTE GreenHouses</u>							
Total	0	0	0	0	0	0	0
<u>EHS Security Cameras</u>							
Total	0	0	0	0	0	0	52,690
<u>EHS Science Building</u>							
Zindar Brunelle DBA Brunelle and Clark	8,095	0	0	0	0	0	15,575
Adams Commercial General	7,212,248	1,469,018	1,888,465	422,183	0	3,779,666	10,991,914
Craven Construction	28,444	18,137	23,617	21,460	0	63,214	91,658
FF&J Architects	909,223	0	0	0	0	0	909,223
SHN Consulting Engineers	6,903	0	375	0	0	375	7,278
US Bank (Credit Card)	0	0	0	0	0	0	0
Total	8,164,913	1,487,155	1,912,457	443,643	0	3,843,255	12,015,648
<u>EHS Gym Project</u>							
AT&T	0	0	0	0	0	0	688
Anixter Inc	2,332	0	0	0	0	0	2,332
Bank of Marin	434,179	35,181	10,681	0	0	45,862	1,103,167
Brunelle & Clark Consulting	0	0	13,480	7,532	0	21,012	39,210
CDE	0	0	0	0	0	0	8,738
CDW-G	14,266	8,121	0	0	0	8,121	22,387
City of Eureka - Public Works Engineering	18,691	0	0	0	0	0	18,691
Corning Carpet	0	24,571	0	0	0	24,571	24,571

Bond Fund 23 (Measure S)
New Activity from 1/01/2024 to 3/31/2024

	Total 2022-23	2023-24 Expenditures				Total 2023-24	Total Bond Expenditures
		Quarter 1	Quarter 2	Quarter 3	Quarter 4		
Community Fitness	41,415	0	0	0	0	0	41,415
Craven Construction Services	148,181	30,010	22,835	16,829	0	69,674	396,623
Department of Toxic Substances	0	0	0	0	0	0	4,295
Division of State Architect - DSA Plan Check Fees	0	0	0	0	0	0	163,049
Don's Rent All	0	0	0	0	0	0	203
ECS Labor	0	0	0	0	0	0	730
ECS Revolving Fund	0	0	0	0	0	0	4,053
Ferguson Enterprises	0	0	0	0	0	0	56
FF&J Architects - fees	176,671	0	0	0	0	0	1,316,052
Katam Restaurant Supply	54,101	0	0	0	0	0	54,101
Kleen Solution Environmental	0	0	0	0	0	0	13,590
Hamanaka Painting Co, Inc.	0	0	1,985	0	0	1,985	1,985
Hensell Materials	0	0	0	0	0	0	300
Infinity Abatement Services	0	0	7,135	1,885	0	9,020	9,020
Mendes Supply	7,145	0	0	0	0	0	7,145
North Coast Labs	0	0	0	0	0	0	1,038
Pacific Gas & Electric - Electric Service	0	0	0	0	0	0	60,408
Pacific Gas & Electric - Engineering Advance	0	0	0	0	0	0	5,000
Page & Turnbull	0	0	0	0	0	0	8,001
Pierson Building Center	0	0	0	0	0	0	8
Resilite Sports Products	0	0	39,475	0	0	39,475	39,475
Rincon Consulting	0	0	0	0	0	0	35,707
Schmidbauer Lumber	0	0	0	0	0	0	2,130
SHN Consulting Engineers	58,122	3,306	22,185	5,560	0	31,051	256,492
Times Standard	0	0	0	0	0	0	1,179
The Mural Man	0	8,500	0	0	0	8,500	8,500
Thompson Builders	8,249,394	668,446	137,175	0	0	805,621	20,894,400
US Bank - Credit Cards	1,184	0	0	6,816	0	6,816	9,269
US Bank - Postage	0	0	0	0	0	0	7
Webstaurantstore.com	2,375	0	0	0	0	0	2,375
Wahlund construction	0	0	0	0	0	0	3,398
Total	9,208,056	778,135	254,951	38,622	0	1,071,708	24,559,789
<u>EHS AG Building</u>							
Total	0	0	0	0	0	0	6,103,457
<u>EHS Music Building</u>							

Bond Fund 23 (Measure S) New Activity from 1/01/2024 to 3/31/2024	Total	2023-24 Expenditures				Total	Total Bond
	2022-23	Quarter 1	Quarter 2	Quarter 3	Quarter 4	2023-24	Expenditures
Total	0	0	0	0	0	0	985,587
<u>EHS PA Bell / Clock System</u>							
Total	0	0	0	0	0	0	235,788
<u>Lincoln Bell and PA System</u>							
Total	0	0	0	0	0	0	40,528
<u>Lincoln Modernization Phase 2</u>							
Total	0	0	0	0	0	0	1,373,225
<u>Lincoln Modernization Phase 3</u>							
Total	0	0	0	0	0	0	1,066,839
<u>Washington Parking Lot (6149)</u>							
Total	0	0	0	0	0	0	876,438
<u>Washington Bell/PA System</u>							
Total	0	0	0	0	0	0	41,737
<u>Washington Library Modernization</u>							
Total	0	0	0	0	0	0	32,746
<u>Washington Cafeteria Project</u>							
Total	0	0	0	0	0	0	115
<u>Winzler Playground Paving and Equipment Replacement</u>							
Total	0	0	0	0	0	0	60,123
<u>Winzler Landscaping</u>							
Total	0	0	0	0	0	0	28,082
<u>District Elementary Furniture Purchases</u>							
Total	0	0	0	0	0	0	13,926
<u>Jacobs Demolition-6751</u>							
Total	0	0	0	0	0	0	783,355

Bond Fund 23 (Measure S)
New Activity from 1/01/2024 to 3/31/2024
Tech Center Security Cameras -6165

	Total 2022-23	2023-24 Expenditures				Total 2023-24	Total Bond Expenditures
		Quarter 1	Quarter 2	Quarter 3	Quarter 4		
Total	0	0	0	0	0	0	90
 <u>District Technology Upgrades</u>							
Total	0	0	0	0	0	0	5,400
 <u>Site Technology Updates</u>							
Total	0	0	0	0	0	0	356,457
 <u>Miscellaneous</u>							
Total	0	0	0	0	0	0	578,619
 TOTAL	17,402,009	2,265,290	2,167,408	482,265	0	4,914,963	55,551,190
 Match:							
Alice Birney 3 Classroom	0	0	0	0	0	0	(364,590)
Eureka High Ag Building SFP Funding	0	0	0	0	0	0	(3,033,778)
Lincoln Modernization SFP Funding	0	0	0	0	0	0	(1,853,094)
Fund 25 balance support	0	0	0	0	0	0	(80,410)
Total Match	0	0	0	0	0	0	(5,331,872)
 NET EXPENDITURES	17,402,009	2,265,290	2,167,408	482,265	0	4,914,963	50,219,318

Bond Fund 22 (Measure T) New Activity from 1/01/2024 to 3/31/2024 <u>Measure T Storm Drain (7400)</u>	Total	2023-24				Total	Total Bond
	2022-23	Quarter 1	Quarter 2	Quarter 3	Quarter 4	2023-24	Expenditures
360 Pipeline Inspections LLC	0	0	0	0	0	0	9,682
BRUNELLE & CLARK CONSULTING	0	0	4,535	7,902	0	12,437	31,132
California Department of Fish & Wildlife	0	0	0	0	0	0	10,598
DON'S RENT ALL	0	0	0	0	0	0	332
EHS Labor	2,107	0	0	0	0	0	21,183
EUREKA READY MIX	0	0	0	0	0	0	662
FF&J Architects INC.	0	0	0	0	0	0	1,168,252
JILL MCDONALD	0	0	0	0	0	0	1,250
Joesph Mixy--Asbestos Removal	0	0	0	0	0	0	6,490
Mobley Construction	0	0	0	0	0	0	2,430
Pacific Gas and Electric	0	0	75,142	0	0	75,142	80,142
SHN CONSULTING ENGINEERS	39,519	0	1,454	5,808	0	7,262	315,794
State Water Resources and Control Board	652	0	595	595	0	1,190	4,911
UNITED RENTALS NORTHWEST INC.	0	0	0	0	0	0	96
WAHLUND CONSTRUCTION INC.	0	0	25,427	0	0	25,427	25,427
Total	42,278	0	107,153	14,305	0	121,458	1,678,381
TOTAL	42,278	0	107,153	14,305	0	121,458	1,678,381
State Match:							
	0	0	0	0	0	0	0
NET EXPENDITURES	42,278	0	107,153	14,305	0	121,458	1,678,381