



## 2023-2024 Parent Involvement Policy/Plan

*“Parental Involvement” is the participation of parents in regular, two-way, and meaningful communication regarding both student academic learning and student social growth.*

### Hamilton Elementary School .....

- ☐ will involve parents in the planning, review, and improvement of Title I programs.
  - Parents will be invited to attend meetings throughout the year to discuss the Title I programs being offered. Discussion with focus how effective the programs are and what changes need to be made.
  
- ☐ will coordinate and integrate (with other Federal programs) parental involvement programs and activities that teach parents how to help their children at home.
  - *Program:* Individuals with Disabilities Education Act
  - *Coordination:* Provide students with an individual education plan classroom accommodations as well as standardized testing accommodations; homework assistance; test preparation; and before and after school tutoring.
  
- ☐ will take specific steps to conduct an annual meeting designed to inform parents about the school’s Title I program, the nature of the Title I program, Adequate Yearly Progress, school choice, supplemental education services, and the rights of parents.
  - *Annual Meeting* -Fall 2023, Back to School Night, Person Responsible –Principal & Staff
  - *Describe Annual Meeting* –Meet with the parents to discuss Title I, academic expectations and Career Planning.
  - *Evidence of effectiveness* -Parent evaluations will be collected.
  
- ☐ will offer a flexible number of meetings and provide needed services, as requested.
  - Meetings in addition to the Annual Meeting will also be provided at different times.
  
- ☐ will provide training for teachers, administration, and other staff in how to reach out to, communicate with, and work with parents as equal partners and to value contributions of parents.
  
- ☐ will provide full opportunities for participation in parent involvement activities for all parents (including parents of children with limited English proficiency, disabilities, and migratory children).
  - Parents will be invited to be a part of the School Site Council and have meetings throughout the year to discuss the program and any concerns they may have.



- Parents with limited English proficiency will be provided an interpreter upon request for any events they may attend before, during or after school.
- The school will make arrangements to provide services needed for any parent with a disability.
- The school will allow opportunities for parents to actively participate in the classrooms.

☐ will build capacity for strong parental involvement in order to support a partnership among the school, parents, and the community to improve student academic achievement through numerous evening events:

Content	Type of Activity	Person Responsible	Correlation to Student Achievement	Timeline	Evidence of Effectiveness
Classroom Learning Expectations	Back to School Night	Classroom Teacher	Provide parents with information regarding expectations and how those programs can help their child.	Fall 2023	Parent comment form /Teacher Feedback
Title I and other Programs Available	Back to School Night	Principal	Discuss Title I and how the funds are used to improve student achievement	Fall 2023	Parent comment form /Teacher Feedback
Parent Conferences	Teacher/ Parent Meeting	Teacher/ Parent	A review of student performance in their class	Fall 2023	Parent attendance rate as reported by teachers.
Strategic Planning	Planning Nights	Principal	Focus on ongoing improvement of the District with a focus on student growth and achievement.	Spring 2024	Sign in Sheets
Infinite Campus Support	School-Home communication	Principal	Ensure parents are aware of how their child is performing in class and aware of events going on at school.	Ongoing	Review of sent messages, parent feedback.

As a component of the school-level parental involvement policy/plan, a school-parent compact will be developed that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement.



\*\*A copy of the Hamilton Elementary School-Parent Compact is attached to this plan.

Evidence: (all items listed below are part of the audit materials for each Title I school)  
Agenda, Minutes, Sign in Sheet, Evaluation

This school Parental Involvement Policy/Plan has been developed jointly with, and in agreement of, the 2023-2024 School Site Council which is comprised of parents with children currently attending Hamilton Elementary School, teachers and staff members of Hamilton Elementary School, and School Administration of Hamilton Elementary School, as evidenced by the list of participants below:

Rosa Rivera	Parent
Vanessa Ortiz	Parent
Rocio Jauregui	Parent
Lily-Lopez Orta	Parent
Emma Robles	Parent
Ariel Ellis	Staff Member
Aimee Curiel	Teacher
Derek Nall	Teacher
Heyl Taylor	Teacher
Ulises Tellechea	Principal

This plan/policy was adopted by the school on September 12, 2023, and will be in effect for the 2023-2024 school year. The entire detailed plan will be on the school website at [www.husdschools.org](http://www.husdschools.org) and be available in the School office no later than January 1, 2024.



## School-Parent Compact

### Hamilton Elementary School agrees to:

- ☐ Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(a)(3)(B)];
- ☐ Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118(a)(2)];
- ☐ Jointly conduct, with the involvement of parents, an annual evaluation of the content and effectiveness of the school's parental involvement policy [Section 1118(a)(E)];
- ☐ Use the findings of the parental involvement policy evaluation to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1118(a)(E)];
- ☐ Inform parents and parental organizations of the purpose and existence of the Parental Information and Resource Centers (PIRC) in Florida, i.e., PIRC of Family Network on disabilities in Florida (FND) and PIRC at University of South Florida (USF) [Section 1118(g)];
- ☐ If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
- ☐ Provide to each parent an individual student report about the performance of their child on the State assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
- ☐ Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in section 200.56 of the Title I Final Regulations (67 Fed. Reg. 71710, December 2, 2002) [Section 1111(h)(6)(B)(ii)]; and
- ☐ Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals, as described in Section 1111(h)(6)(A) [Section (h)(2)(6)(A)].