

**HAMILTON UNIFIED SCHOOL DISTRICT  
REGULAR BOARD MEETING & PUBLIC HEARING AGENDA  
Hamilton High School Library  
620 Canal Street, Hamilton City, CA 95951  
Wednesday, August 25, 2021**

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5:30 p.m. Public session for purposes of opening the meeting only  
5:30 p.m. Closed session to discuss closed session items listed below (For Board Only)  
6:00 p.m. Reconvene to open session no **later** than 6:30 p.m.

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**1.0 OPENING BUSINESS:**

- a. Call to order and roll call

\_\_\_\_\_ Hubert "Wendell" Lower, President

\_\_\_\_\_ Rod Boone, Clerk

\_\_\_\_\_ Gabriel Leal

\_\_\_\_\_ Genaro Reyes

\_\_\_\_\_ Ray Odom

**2.0 IDENTIFY CLOSED SESSION ITEMS:**

**3.0 PUBLIC COMMENT ON CLOSED SESSION ITEMS:** Public comment will be heard on any closed session items. The board may limit comments to no more than three minutes per speaker and 15 minutes per item.

**4.0 ADJOURN TO CLOSED SESSION:** To consider qualified matters.

- a. Government Code Section 54957 (b), Personnel Issue. To consider the employment, evaluation, reassignment, resignation, dismissal, or discipline of a classified and certificated employees.
- b. Public Employee Performance Evaluation. Government Code section 54957, subdivision (b)(1). Superintendent.
- c. Government Code Section 54957.6, Labor Negotiations. To confer with the District's Labor Negotiator, Superintendent Jeremy Powell regarding HTA and CSEA negotiations.
- d. Conference with Real Property Negotiators. Property: Westermann property north of Hamilton High School, approximately located at 500 Sixth Street, Hamilton City, CA 95951 (APN: 032-230-015-000). Agency Negotiator: Jeremy Powell, Superintendent; Matt Juhl-Darlington, Attorney for District. Negotiating Parties: Westermann Family and Hamilton Unified School District. Under negotiation: Price and terms of payment.
- e. Conference with labor Negotiator Gov. Code sec. 54957.6, subd. (a). Agency designated representative: Dr. Jeremy Powell; Employee Organization: Hamilton Teachers Association.

*Report out action taken in closed session.*

**5.0 PUBLIC SESSION/FLAG SALUTE:**

**6.0 ADOPT THE AGENDA: (M)**

**7.0 COMMUNICATIONS/REPORTS:**

- a. Board Member Comments/Reports.
- b. ASB President Report for Hamilton High School by Lexi Villegas
- c. District Reports (written)
  - i. Technology Report by Frank James & Derek Hawley (p. 4)
  - ii. Nutrition Services Report by Sean Montgomery (p. 5)
  - iii. Operations Report by Alan Joksch (p.6)
- d. Principal and Dean of Student Reports (written)
  - i. Kathy Thomas, Hamilton Elementary School Principal (p. 7)
  - ii. Maria Reyes, District Dean of Students (p. 8)
  - iii. Cris Oseguera, Hamilton High School Principal (p. 9)
  - iv. Sylvia Robles, Adult School (p. 11)
- e. Chief Business Official Report by Kristen Hamman (written) (p. 12)
- f. Superintendent Report by Jeremy Powell (written) (p. 13)

**8.0 PRESENTATIONS:**

- a. None

**9.0 CORRESPONDENCE:**

- a. Letter from Country Bible Church re: Community BBQ on July 24<sup>th</sup> at Hamilton High School (p. 14)

**10.0 INFORMATION ITEMS:**

- a. HUSD Enrollment History for 5 years (p. 15)
- b. Bond Status (Fund 21) Update (p. 17)

**11.0 DISCUSSION ITEMS:**

- a. None

**12.0 PUBLIC COMMENT:** Public comment on any item of interest to the public that is within the Board's jurisdiction will be heard (agenda and non-agenda items). The Board may limit comments to no more than three minutes per speaker and 15 minutes per topic. Public comment will also be allowed on each specific action item prior to board action thereon.

**13.0 CLOSE REGULAR MEETING & OPEN PUBLIC HEARING:**

- a. Adopt Resolution 21-22-102, Certification that each pupil in each school in the District has Sufficient Textbooks and instructional materials that are aligned to the State Content Standards and are consistent with the Content and Cycles of the Curriculum Framework Adopted by the SBE in ELA, Math, Social Studies and Science for the 2021-22 school year. (p. 20-21)

**14.0 CLOSE PUBLIC HEARING & RE-OPEN REGULAR MEETING**

**15.0 ACTION ITEMS:**

- a. Approve Butte-Glenn Community College District, College and Career Access Pathways Partnership Agreement 2021-2024 (p. 22)
- b. Approve Butte Glenn Community College District, College and Career Access Pathways Appendix 2021-22 (p. 45)
- c. Approve moving HUSD Board meeting on September 22, 2021 from Hamilton High School Library to Hamilton Elementary School Multipurpose Room with a facility tour prior to meeting (p. 56)
- d. Approve 2021-22 MOU for the CA Agriculture Teachers' Induction Program between Davis Joint Union School District and Hamilton Unified School District (p. 57)
- e. Certify Provision of Standards-Aligned Instructional Materials for the 2021-22 School Year (p. 63)
- f. Approve MOU between HUSD and GCOE for LVN Staff at Hamilton Elementary for the 2021-22 School Year (p. 65)
- g. Approve MOU between HUSD and GCOE and Boys & Girls Club of North Valley for 2021-22 School Year (p. 67)
- h. Approve Superintendent Contract (p. 75)
- i. Approve early payoff of our 1998 Refunding Bonds (p. 82)
- j. Approve Steel-Crete Change order for Hamilton Elementary Fence Work (p. 103)
- k. Appoint Lee Ann Grigsby to serve on Citizens' Bond Oversight Committee (p. 105)
- l. CSBA Policies Review and Discussion 2<sup>nd</sup> Readings (p. 106)
  - i. Administrative Regulation 1312.3: Uniform Complaint Procedures
  - ii. **New Board Policy 1313:** Civility
  - iii. Board Policy 3511.1 Integrated Waste Management
  - iv. Administrative Regulation 3511.1: Integrated Waste Management
  - v. ~~New Board Policy 3515.31: School Resource Officers~~
  - vi. Board Policy 4112.42/4212.42/4312.42: Drug and Alcohol Testing for School Bus Drivers
  - vii. Administrative Regulation 4112.42/4212.42/4312.42: Drug and Alcohol Testing for School Bus Drivers
  - viii. Board Policy 4141/4241: Collective Bargaining Agreement
  - ix. Board Policy 4158/4258/4358: Employee Security
    - x. Administrative Regulation 4158/4258/4358: Employee Security
  - xi. Board Policy 5141.4: Child Abuse Prevention and Reporting
  - xii. Administrative Regulation 5141.4: Child Abuse Prevention and Reporting
  - xiii. Board Policy 5141.52: Suicide Prevention
  - xiv. Administrative Regulation 5141.52: Suicide Prevention

- xv. Board Policy 5142.2 Safe Routes to School Program
- xvi. Administrative Regulation 5142.2 Safe Routes to School Program
- xvii. Board Policy 5145.12: Search and Seizure
- xviii. Board Policy 5145.9: Hate-Motivated Behavior
- xix. Board Policy 5148: Child Care and Development
- xx. Administrative Regulation 5148: Child Care and Development
- xxi. Board Policy 6142.5: Environmental Education
- xxii. Administrative Regulation 6162.51: State Academic Achievement Tests
- xxiii. Board Policy 7211: Developer Fees
- xxiv. Administrative Regulation 7211: Developer Fees
- m. CSBA AB130 Special Release Policies Review and Discussion 1<sup>st</sup> Readings (p. 113)
  - i. Board Policy 6157: Distance Learning
  - ii. Board Policy 6158: Independent Study
  - iii. Administrative Regulation 6158: Independent Study

16.0 **CONSENT AGENDA:** Items in the consent agenda are considered routine and are acted upon by the Board in one motion. There is no discussion of these items prior to the Board vote and unless a member of the Board, staff, or public request specific items be discussed and/or removed from the consent agenda. Each item on the consent agenda approved by the Board shall be deemed to have been considered in full and adopted as recommended.

- a. Minutes from Regular Board Meeting on July 28, 2021 (p. 115)
- b. Minutes from Special Board Meeting on July 29, 2021 (p. 120)
- c. Williams Quarterly April 2021 (p. 121)
- d. Williams Quarterly July 2021 (p. 122)
- e. WIOA (Adult Education) Grand award notification 2021-22 (p. 123)
- f. 4<sup>th</sup> and 5<sup>th</sup> graders to Orland Fairgrounds for Farm Day on 9/22/2021
- g. Warrants and Expenditures (p. 126)
- h. Interdistrict Transfers (new only; elementary students reapply annually).
  - i. Out
    - 1. Hamilton Elementary School
      - a. None
    - 2. Hamilton High School
      - a. None
  - ii. In
    - 1. Hamilton Elementary School
      - a. 7<sup>th</sup> x 1
    - 2. Hamilton High School
      - a. 9<sup>th</sup> x 2
      - b. 10<sup>th</sup> x 2

i. Personnel Actions as Presented:

i. New hires:

Timothy DeVries	District Custodian	HUSD
Alejandra Nava	SPED Paraprofessional	HHS
Tim Bushard	Varsity Football Assistant Coach	HHS
Matt Jarvis	Cross Country Coach	HHS
Matt Jarvis	Track and Field Coach	HHS
Ashley Huatala	Volunteer Cheer Coach	HHS

ii. Resignations/Retirement:

Kol Zuppan	Varsity Football Assistant Coach	HHS
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17.0 **ADJOURNMENT:**

**Technology Report**  
**Board Meeting on August 25, 2021**  
**Frank James, Director of Technology**  
**Derek Hawley, Information Systems Technician**

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**Completed and in Progress Tasks – August 2021**

- **Dell Server:** We have migrated all the HUSD Services (VMs) over to the new Dell Server and we are in the process of reorganizing the server rack and removing old equipment.
- **Start of School:** Staff support has been fairly busy this month (60 tickets and counting) but we are managing fast response times to tickets and quick resolution to issues.
- **CCTV:** HHS CCTV services have been migrated from an older Dell 710 server to a newer Dell 730 server. This will allow us to remove the Dell 710 from production.
- **Server Room:** The electrical work has been completed in both server rooms for the new APCs. Between the new APCs, New Server, and removing/consolidating equipment we should lower our power draw (lowering electricity costs).
- **New Year Services:** We have been able to start all services and sync for the start of new year. We ran into a few issues but Frank was able to work through them and get everything working properly.

## HUSD Food Service Report



**Board Meeting on August 25, 2021**

**Sean Montgomery, Director of Nutrition and Student Welfare**

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We are now operating under the Seamless Summer Covid 19 Option.

All crews have adjusted to being back at full capacity!

Date	Location	Breakfast	Lunch
Tuesday 8/10/2021 	Hamilton Elementary	122	371
	Hamilton High School	103	57
	Preschool		
	Boys & Girls Club	125 Suppers	75 Snacks
Wednesday 8/11/2021	Hamilton Elementary	122	359
	Hamilton High School	147	85
	Preschool		
	Boys & Girls Club	120 Suppers	65 Snacks
Thursday 8/12/2021 first day of 	Hamilton Elementary	153	363
	Hamilton High School	125	92
	Preschool	11	12
	Boys & Girls Club	120 Suppers	57 Snacks
Friday 8/13/2021	Hamilton Elementary	122	353
	Hamilton High School	147	57
	Preschool	10	16
	Boys & Girls Club	120 Suppers	40 Snacks
Monday 8/16/2021	Hamilton Elementary	125	349
	Hamilton High School	137	117
	Preschool	16	14
	Boys & Girls Club	120 Suppers	50 Snacks
Tuesday 8/17/2021	Hamilton Elementary	168	357
	Hamilton High School	154	98
	Preschool	10	17
	Boys & Girls Club	120 Suppers	50 Snacks
Wednesday 8/18/2021	Hamilton Elementary	153	375
	Hamilton High School	155	109
	Preschool	11	17
	Boys & Girls Club	113 Suppers	21 Snacks
Thursday 8/19/2021	Hamilton Elementary	172	355
	Hamilton High School	145	155
	Preschool	13	12
	Boys & Girls Club	120 Suppers	50 Snacks

## HUSD Maintenance Report

Board Meeting on August 25, 2021

Alan Joksch, Director of Maintenance and Transportation

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### Custodial:

- We would like to welcome Cierra McCarthy to her new position on staff as a District Universal.
- We also welcome Tim DeVries as a new full time/part time Custodian.
  - They are both helping with our janitorial needs as well as other many other assignments throughout their day.
- We successfully completed cleaning just as the students returned.
- There has been a steady supply of maintenance tickets with requests to finish small details or provide safety or cleaning supplies.
- Schedules are being fine-tuned to best meet the needs of the district and provide as much coverage as we can over each day.

### Maintenance:

- Air Conditioning is the biggest issue right now.
  - Old and new units alike are under the strain of these extremely hot and smoky days.
  - Most issues arose as we returned.
  - We are fixing them as fast as we can, however this is not an isolated issue and our service man is stretched thin.
- The Fence Replacement at the Elementary has begun. Demo started on August 16<sup>th</sup> and is expected to take a week.
- Tree Removal at the Elementary is still delayed with the tree crew helping with fire lines in the sierra Nevada fires. We now expect them to begin the first week of September.
- High School Gym paint has been postponed until the week of Thanksgiving Break (weather permitting). After final color choices were made, the materials were not available in time before school began.

### Transportation:

- Bus runs have begun!
  - Traffic at both schools, especially the afternoon routes, is the biggest issue we face.
  - We are running just under 40 in the Orland route and 10-12 in the combined Ord Bend and Capay run.
- A few small parts have been ordered as we make some minor repairs before the upcoming CHP inspection in September.
  - Any repairs we could not make have been done by the county maintenance shop in Willows.

## HAMILTON ELEMENTARY SCHOOL

### Board Meeting on 8/25/2021

*Submitted by*

**Kathryn Thomas, Principal**

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#### **2021-22 Current Enrollment: 406**

- 7 students currently on Independent Study with William Finch
- 1 student changed programs, 3 students moved out of district, 4 students moved out of State
- Kindergarten numbers holding strong at 43 this year as compared to 39 for 2020-21

#### **Campus News:**

- We are off to a strong start for 21-22 school year. In order to minimize large groups of students, we have increased recesses and lunches. We currently have 5 Tk-5 recesses, and one break for Middle School students. We have 5 lunches to keep numbers to less than 80 at one time, and with our additional lunch tables outside, we are able to distance our students.
- The community and teachers have expressed the need for a drop off/pick up zone for many years in order to improve the parking situation and safety. COVID pushed us last year to implement this, and with the help of teachers, last year, were able to safely and efficiently dismiss our students during the two sessions. This year, however, teachers are unable to help support the process and we now are dismissing our full school, presenting challenges with timely dismissal. We have purchased an online platform, CurbSmart, a silent dismissal system-- every family has a number, which tags all students within the family, to be released from the walking gate or the car gate. This is taking a little bit of training for all, but this system does hold promise to support a safe and efficient dismissal of our over 400 students.
- Our Lobo Zen Den is up and running, and has proven successful even in this first few days.

#### **Instructional News:**

- The work with UDL (Universal Design for Learning) is ongoing with collaboration between HES and GCOE.
- We are currently identifying potential new EL students through the administration of the initial ELPAC.
- Teachers are assessing students with STAR reading/Early literacy and STAR Math to identify learning/instructional needs.
- Our para instructional support is focused on Tk-3 (both English and Dual Immersion). Our students in grades 4-5 are able to receive targeted intervention with our new Music rotation provided by Ms. Knutson.
- Derek Nall, this year, is providing socio-emotional, behavioral, and academic support to identified students using the CAST program.

#### **Coming Up:**

- Back to School Night 6-8: Tuesday, August 31<sup>st</sup> @ 5:30 p.m.

## Alternative Education Report

Board Meeting on Wednesday August 25, 2021

Maria Reyes, Dean of Students

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Greetings from Alternative Ed!

- We are excited to start a new school year in person with all student attending full day schedules. The two weeks of school have been great and students are attending daily and excited to be back at school.
- For the 21-22 school year, we have Mx. Hironimus at Ella Barkley full time. They will teach Science, PE, elective courses and Independent Study. We also have high school staff teaching a section of English, Math, Social Studies, and Art.
- Students have been assigned chrome books to assist with homework completion and assignments. Students have adjusted to a full day schedule effortlessly. We have staff members teaching English, Math, History, at Ella Barkley and combined courses of Science, P.E., and electives with high school.

We are excited to be back in school full day!

### Enrollment:

12th grade = 4

11th grade = 5 (one is in Independent Study)

**TOTAL = 9**



**Hamilton High School  
HUSD Board Report  
August 2021  
(created 8/17/21)**

**\*\* Please read our HHS August Newsletter for a complete review of the first weeks of school and upcoming school related events and dates!**

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1. **HHS/EBHSProjected Enrollment for 2021-22: HHS: 9<sup>th</sup>=65; 10<sup>th</sup>=79; 11<sup>th</sup>= 70; 12<sup>th</sup>= 75. Total= 289 + 9 (EBHS)=298.** This is an increase in 4 from July projections.

Students at HHS are enrolled from HES; Plaza; Capay; Lake; CK Price; Notre Dame; Nord; Kirkwood; Chico Jr; PV; Chico; Orland. Many enrolled at HHS due to academic difficulties from covid at previous school as well as having heard of many home visits, availability and presence/interaction with our families. We continue to draw approximately 35-40% of students from out of district!

For 22-23, enrollment is projected to increase at HHS/EBHS to approximately 300-305.

2. **HHS Schedules (bells/master):** The 2021-22 HHS Bell schedule is a modified creative schedule incorporating three 7 period days (Monday, Tuesday, Wednesday) and two block days (Thursday, Friday). This unique schedule will be implemented for a number of valid academic reasons. Among those is the necessity and request from HHS teachers to have more daily contact with students and acknowledging that attention spans have been affected and altered by increased use of technology. This will also assist with checking on social and emotional needs as they will be seeing students in class more often.

At the same time, keeping two days of block classes (Thursday, Friday) will allow for labs, projects, and other elongated curriculum with depth possibilities. Special thanks to Kelly Langan and Maria Reyes for envisioning and developing this unique schedule for the benefit of our students and teachers, while also having to change the schedule (bell and master) in mid-June to accommodate a late request for a shared elective teacher at the middle school level.

3. **Teachers/Staff inservice:** Hamilton High School had a great inservice on Monday August 9, with focus on preparation for Day 1. Our primary staff objective, as I shared at the Friday HUSD district-wide inservice, is to continue to have heart and compassion for our students, families, and staff while strengthening rapport with each. This presentation was well received by all HUSD teachers as were the high school focus areas:

- a. Continue to love, embrace, & nurture students academically, socially, emotionally
- b. Continue to love & support our staff and their needs
- c. Continue building relationships with the greater HC Community
- d. Form growth of all HHS programs through increased communication, collaboration, & pr.

As reported months ago, this is an accreditation year, with a virtual visit set to occur in mid-November. We have already begun the process of self-study at our staff meeting/pd times.

4. **Summer Activities Report:** I was very pleased to have worked nearly the entire summer months and continue to serve the greater HC community. My Summer Activities included: Working the HHS Boosters Fireworks Booth (about 24 hours); working the HC Lions Club Fireworks Booth (about 12 hours); Participating at the Baby Roman fundraiser at the Edgewater on July 10 (about 8 hours); Assisting with the Community BBQ at HHS on July 24 (about 18 hours); Assisting with the Glenn County Literacy Project at downtown HC Park throughout summer in June, July, and August (about 4 hours); Assisting school clubs in fundraisers at Rolling Hills Casino (about 11 hours). This is in addition to leading a successful summer school program through June 30 and various other school related activities that allowed for engagement and outreach with the HHS community!

**5. Upcoming Selected Events:**

Picture Day- August 18

VVB vs. Princeton, 5:30pm- August 18

Back-to-School Night, 6pm- August 19

JV/V FB Scrimmage at LO, 9am- August 21

JV/V FB at Maxwell, 5:30- August 27

College & Scholarship Parent Info Night, 6pm- September 8

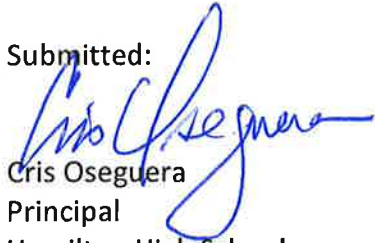
Progress Reports mailed- September 10

HHS VB Tournament- September 9-11

Parent Teacher Conferences, 4-7pm- September 16

End of 1<sup>st</sup> Quarter – October 8

Submitted:



Cris Oseguera

Principal

Hamilton High School

**Hamilton Adult Education**  
**Board Meeting Report-August, 2021**  
**Silvia Robles/Director**

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**Completed and in Progress Tasks – August 2021**

1. Enrollment and students served to date for all programs:
  - Citizenship..... 7
  - Computer Literacy Spring 2020 ..... 14
  - CPR/First Aid ..... October 2021
  - ESL..... 8
  - Floral Design ..... 15
  - Forklift Training for ..... 8
  - High School Diploma..... 6
  - Job Readiness Prep ..... 58
  - TOTAL:.....116**
2. Vector Solutions in progress
3. Start mandatory Adult Ed Trainings for Implementation and Accountability
4. Networking CASAS, WIOA II
5. Outreach/Recruit with nonprofit organizations, local businesses, employers etc.
6. 2020-21 closure, cleaning and filing records
7. Set up class instances for 2021-22 year
8. Open Enrollment, newcomers and returning students
9. Secure 15 participants for Floral design August 17
10. Recruit Adult Ed Committee Volunteers

**Hamilton Unified School District  
General Fund - Unrestricted and Restricted  
July 28, 2021 Board Report**

	<b>2021-22 Approved Budget</b>	<b>2021-22 Year To Date As of 7/12/21</b>	<b>2020-21 Approved Budget</b>	<b>2020-21 Year To Date As of 7/12/20</b>
<b>Revenues</b>				
LCFF Sources	\$ 8,125,100	\$ -	\$ 7,197,888	\$ -
All Other Federal Revenue	\$ 236,750	\$ -	\$ 252,770	\$ -
Other State Revenue	\$ 553,175	\$ -	\$ 483,279	\$ -
Other Local Revenue	\$ 46,669	\$ -	\$ 74,840	\$ -
Other Financing Sources	\$ -	\$ -	\$ -	\$ -
<b>Total Revenues</b>	<b>\$ 8,961,694</b>	<b>\$ -</b>	<b>\$ 8,008,777</b>	<b>\$ -</b>
<b>Expenditures</b>				
Certificated Personnel Salaries	\$ 3,580,239	\$ -	\$ 2,944,886	\$ -
Classified Personnel Salaries	\$ 1,168,056	\$ -	\$ 947,558	\$ -
Employee Benefits	\$ 2,059,770	\$ -	\$ 1,658,150	\$ -
Books and Supplies	\$ 738,305	\$ 3,383	\$ 414,755	\$ -
Travel and Conferences	\$ 111,724	\$ -	\$ 113,556	\$ -
Dues and Memberships	\$ 14,850	\$ -	\$ 14,850	\$ -
Other Insurance	\$ 97,584	\$ -	\$ 93,766	\$ -
All Other Utilities	\$ 273,000	\$ -	\$ 275,450	\$ -
Rents/Leases/Repairs	\$ 72,245	\$ -	\$ 64,745	\$ -
Other Operating Expenditures	\$ 416,429	\$ 3,006	\$ 333,766	\$ -
Capital Outlay	\$ 405,000	\$ -	\$ 306,728	\$ -
Other Outgo	\$ 896,147	\$ -	\$ 907,586	\$ -
<b>Total Expenditures</b>	<b>\$ 9,833,349</b>	<b>\$ 6,389</b>	<b>\$ 8,075,796</b>	<b>\$ -</b>
<b>Net Increase (Decrease) in Fund</b>	<b>\$ (871,655)</b>	<b>\$ (6,389)</b>	<b>\$ (67,019)</b>	<b>\$ -</b>
Estimated Beginning Fund Balance at 7/1/21	\$ 2,195,525			
Projected Ending Fund Balance	\$ 1,323,870			

## HUSD Superintendent Report

Board Meeting on August 25, 2021

Jeremy Powell, Ed. D.

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The 2021-2022 school year is off to a wonderful start. We began the school year with two days of strong professional development. On August 6<sup>th</sup>, we welcome back our whole staff for the first time in over 18 months. Together, we were inspired by a powerful presentation by Wendall, participated in a Hamilton City Scavenger Hunt, and then were able to examine our District Focus and any policy changes for the start of the school year. On Monday, August 9<sup>th</sup>, teachers worked at their sites to get ready for students!

### **District Highlights for July & August Summer Projects:**

#### **MT&O:**

- Our Maintenance department was able to clean and wax all classrooms, gyms, and cafeterias in the district. They also repaired broken fixtures and worked to improve grounds and facilities. District Facilities, Maintenance, and Grounds priority lists have been developed and we are looking forward to completing many projects with the additional staff we have hired.
- Our new fencing at the Elementary School is being installed and should be completed within the next week!

#### **Technology:**

- We deployed over 700 Chromebooks and 50 hotspots to our students since the beginning of August. We are continuing to support all of our students and staff with their technology needs.

#### **Nutrition Services:**

- The Nutrition Services Department has spent the summer planning on the full return of students and their nutrition needs. Once again, our High School cafeteria is open and serving our students!

#### **Make sure to Follow us on:**

- HUSD App: Download from App Store or our website
- Instagram: HamiltonUnified
- Twitter: @hamiltonunified
- Facebook: HamiltonUnifiedSchool District

#### **Upcoming Events:**

- 9/6: Labor Day--No School
- 9/15: HULC - HHS @ 5:30
- 9/20: District PD Day--No School
- 9/22: HUSD Regular Board Meeting @ HES at 5:30
- 10/6: Special Board Meeting--HHS @ 5:30
- 10/8: End of 1st Quarter

**Country  
Bible Church**  
*A Mennonite Brethren Congregation*

5000 3rd Avenue (corner of Third & Culling, Capay District) • Orland, Ca 95963  
Church (530) 865-2836

**August 3, 2021**

**Hamilton Unified School District  
Board Members  
P.O. Box 488  
Hamilton City, CA 95951**

**Dear School Board Members,**

**The local churches in Capay and Hamilton City held their 3<sup>rd</sup> Annual Community BBQ on Saturday, July 24, at Hamilton High School. The event was an outreach program bringing people together for a day of visiting and having fun.**

**Hamilton High's Principal, Cris Oseguera, was extremely helpful. He went above and beyond approving our use of the facility. He was a vital part of our successful event. Cris helped to coordinate set up and clean up. He helped with advertising, and most important, he made sure people were fed by volunteering to barbeque. We were short on filling that position, and he eagerly stepped forward and flipped burgers. He is a strong community oriented person.**

**Christina Rios deserves recognition for her assistance and friendliness in coordinating meetings and drop offs.**

**On behalf of Country Bible, Friends, Assembly of God, and EV Free Churches, we would like to acknowledge both Cris and Christina for their enthusiasm in helping.**

**Sincerely,**

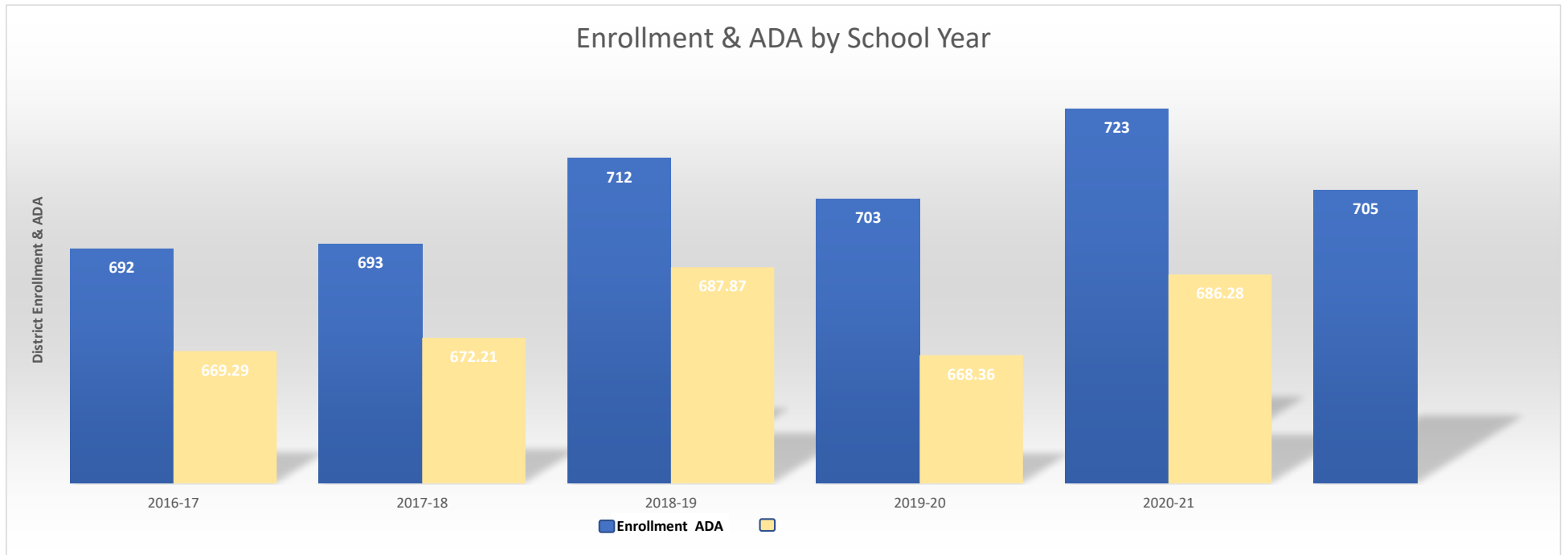


**Kathy JantzHoffman  
Co-chair, Community BBQ**

# HUSD ENROLLMENT OVER SIX YEARS 2016-2022

1	2	3	4	5	6
<b>2016-17</b>	<b>2017-18</b>	<b>2018-19</b>	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>
264 HHS	269 HHS	286 HHS	265 HHS	295 HHS	289 HHS
14 EBHS	12 EBHS	9 EBHS	13 EBHS	11 EBHS	9 EBHS
414 K-5	279 K-5	292 K-5	272 K-5	269 K-5	258 K-5
6-8	133 6-8	125 6-8	153 6-8	146 6-8	149 6-8
<b>692 ENROLLMENT</b>	<b>693 ENROLLMENT</b>	<b>712 ENROLLMENT</b>	<b>703 ENROLLMENT</b>	<b>723 ENROLLMENT</b>	<b>705 ENROLLMENT</b>
<b>669.29 ADA</b>	<b>672.21 ADA</b>	<b>687.87 ADA</b>	<b>668.36 ADA</b>	<b>686.28 ADA</b>	<b>ADA</b>

Enrollment and ADA totals above are based on P2 Data Reporting except current year based on current reporting



# HUSD ENROLLMENT OVER SIX YEARS 2016-2022

2021-22 8/10-8/17		
#STU	GRADE	
9	TK	
43	K	
41	1	
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**Building Fund 21 (Bond) Expenditures for 2020-21  
For July 28, 2021 HUSD Board Meeting  
Total Expenditures through June 30, 2021**

PO #	Date	Vendor	Description	Amount	Reimbursable*
PV 1	7/22/2020	Bank of New York Mellon	Paying Agent Fee; RE: Election of 2018, GO Bonds, Series A	\$ 750.00	No
423	9/23/2020	Dannis Woliver Kelley	Legal fees related to land acquisition	\$ 490.50	Yes
423	10/21/2020	Dannis Woliver Kelley	Legal fees related to land acquisition	\$ 2,256.00	Yes
423	12/2/2020	Dannis Woliver Kelley	Legal fees related to land acquisition	\$ 90.00	Yes
423	12/9/2020	Dannis Woliver Kelley	Legal fees related to land acquisition	\$ 12,913.50	Yes
423	2/3/2021	Dannis Woliver Kelley	Legal fees related to land acquisition	\$ 3,598.50	Yes
423	2/24/2021	Dannis Woliver Kelley	Legal fees related to land acquisition	\$ 10,069.50	Yes
423	3/24/2021	Dannis Woliver Kelley	Legal fees related to land acquisition	\$ 14,973.00	Yes
423	4/28/2021	Dannis Woliver Kelley	Legal fees related to land acquisition	\$ 8,113.50	Yes
423	5/26/2021	Dannis Woliver Kelley	Legal fees related to land acquisition	\$ 5,380.50	Yes
423	6/30/2021	Dannis Woliver Kelley	Legal fees related to land acquisition	\$ 2,130.00	Yes
423	6/30/2021	Dannis Woliver Kelley	Legal fees related to land acquisition	\$ 5,023.50	Yes
PV 12	10/7/2020	Department of Toxic Substances Control - DTSC	Property purchase testing	\$ 577.58	Yes
21-150	8/19/2020	Educational Facilities Program Management LLC	Program Management Services	\$ 3,360.00	Yes
21-150	9/16/2020	Educational Facilities Program Management LLC	Program Management Services	\$ 4,480.00	Yes
21-150	10/14/2020	Educational Facilities Program Management LLC	Program Management Services	\$ 3,920.00	Yes
21-150	11/10/2020	Educational Facilities Program Management LLC	Program Management Services	\$ 4,200.00	Yes
21-150	12/9/2020	Educational Facilities Program Management LLC	Program Management Services	\$ 2,520.00	Yes
21-150	1/13/2021	Educational Facilities Program Management LLC	Program Management Services	\$ 1,120.00	Yes
21-150	2/10/2021	Educational Facilities Program Management LLC	Program Management Services	\$ 1,120.00	Yes
21-150	6/30/2021	Educational Facilities Program Management LLC	Program Management Services	\$ 1,680.00	Yes
PV 32	11/10/2020	Hamilton Unified Revolving Fund for Glenn County	File a parcel map in Glenn County	\$ 1,136.00	No
PV 91	6/2/2021	Hamilton Unified Revolving Fund for Glenn County	Timios Title - closing costs for purchase of property	\$ 2,335.28	No
ER 5	6/30/2021	Revolving Ck# 1678 refund	refund - parcel map - See PV 32 dated 11/10/20	\$ (1,136.00)	No
20-495	6/16/2021	Integrated Educational	Building/Expansion Project	\$ 10,260.00	No
19-515	11/10/2020	Placeworks Inc.	CEQA Study/Expansion	\$ 2,097.38	Yes
19-515	11/10/2020	Placeworks Inc.	CEQA Study/Expansion	\$ 2,186.63	Yes
21-152	8/19/2020	Robertson Erickson Inc	Final survey and map package for county recorder	\$ 1,650.00	Yes
21-152	10/21/2020	Robertson Erickson Inc	Final survey and map package for county recorder	\$ 740.00	Yes
21-152	12/16/2020	Robertson Erickson Inc	Final survey and map package for county recorder	\$ 540.00	Yes
21-152	12/16/2020	Robertson Erickson Inc	Final survey and map package for county recorder	\$ 1,105.00	Yes
21-152	2/3/2021	Robertson Erickson Inc	Final survey and map package for county recorder	\$ 180.00	Yes
21-152	2/24/2021	Robertson Erickson Inc	Final survey and map package for county recorder	\$ 740.00	Yes
21-152	6/23/2021	Robertson Erickson Inc	Final survey and map package for county recorder	\$ 1,225.00	Yes
448	9/2/2020	Sacramento Valley Mirror	Legal ad for public hearing related to high school expansion	\$ 82.00	Yes
TV 301	3/19/2021	Timios Escrow	Deposit into escrow for acquisition of property	\$ 50,000.00	Yes
TV 353	5/7/2021	Timios Escrow	Purchase of property	\$ 1,073,500.00	Yes
<b>Total expenditures through 6/30/2021**</b>				<b>\$ 1,235,407.37</b>	

\* YES means the expenditure is eligible for state reimbursement using a formula depending on the type of expenditure.

\*\* Total expenditures through 6/30/21 before year- end closing entries.

**FUND 21 (Bond) Expenditures  
FY 2019-2020**

PO #	Date	Vendor	Description	Amount	Reimbursable
423	9/27/2019	Dannis Woliver Kelley	Legal Fees related to land acquisition - matter ending 518	\$ 802.00	Yes
423	10/30/2019	Dannis Woliver Kelley	Legal Fees related to land acquisition - matter ending 518	\$ 1,126.00	Yes
423	11/13/2019	Dannis Woliver Kelley	Legal Fees related to land acquisition - matter ending 518	\$ 165.00	Yes
423	12/11/2019	Dannis Woliver Kelley	Legal Fees related to land acquisition - matter ending 518	\$ 2,969.00	Yes
423	1/8/2020	Dannis Woliver Kelley	Legal Fees related to land acquisition - matter ending 518/1103	\$ 807.00	Yes
423	5/6/2020	Dannis Woliver Kelley	Legal Fees related to land acquisition - matter ending 518	\$ 754.50	Yes
423	5/20/2020	Dannis Woliver Kelley	Legal Fees related to land acquisition - matter ending 518	\$ 1,833.50	Yes
423	6/24/2020	Dannis Woliver Kelley	Legal Fees related to land acquisition - matter ending 518	\$ 1,194.50	Yes
423	6/30/2020	Dannis Woliver Kelley	Legal Fees related to land acquisition - matter ending 518	\$ 2,179.50	Yes
423	6/30/2020	Dannis Woliver Kelley	Legal Fees related to land acquisition - matter ending 518	\$ 9,317.00	Yes
19397	9/27/2019	Holdrege & Kull (NV5)	Prelim Assessment #032-230-015	\$ 1,057.63	Yes
19397	9/27/2019	Holdrege & Kull (NV5)	Prelim Assessment #032-230-015	\$ 1,445.00	Yes
19397	10/16/2019	Holdrege & Kull (NV5)	Prelim Assessment #032-230-015	\$ 2,960.00	Yes
19397	10/23/2019	Holdrege & Kull (NV5)	Prelim Assessment #032-230-015	\$ 171.62	Yes
19397	12/11/2019	Holdrege & Kull (NV5)	Prelim Assessment #032-230-015	\$ 12,940.58	Yes
19397	2/5/2020	Holdrege & Kull (NV5)	Prelim Assessment #032-230-015	\$ 12,895.93	Yes
19397	2/5/2020	Holdrege & Kull (NV5)	Prelim Assessment #032-230-015	\$ 560.00	Yes
19397	3/18/2020	Holdrege & Kull (NV5)	Prelim Assessment #032-230-015	\$ 4,475.12	Yes
19397	3/18/2020	Holdrege & Kull (NV5)	Prelim Assessment #032-230-015	\$ 1,252.38	Yes
19397	6/17/2020	Holdrege & Kull (NV5)	Prelim Assessment #032-230-015	\$ 1,366.98	Yes
19515	9/27/2019	Placeworks Inc.	CEQA Review; expansion project	\$ 4,692.02	Yes
19515	10/2/2019	Placeworks Inc.	CEQA Review; expansion project	\$ 5,009.48	Yes
19515	11/20/2019	Placeworks Inc.	CEQA Review; expansion project	\$ 9,667.98	Yes
19515	11/20/2019	Placeworks Inc.	CEQA Review; expansion project	\$ 14,715.59	Yes
19515	6/17/2020	Placeworks Inc.	CEQA Review; expansion project	\$ 15,933.69	Yes
19515	6/30/2020	Placeworks Inc.	CEQA Review; expansion project	\$ 430.49	Yes
19515	6/30/2020	Placeworks Inc.	CEQA Review; expansion project	\$ 9,341.19	Yes
19515	6/30/2020	Placeworks Inc.	CEQA Review; expansion project	\$ 2,588.26	Yes
20202	9/27/2019	Department of Toxic Substances Control - DTSC	Property Purchase Testing	\$ 14,480.00	Yes
20219	9/27/2019	Educational Facilities Program Management LLC	Consulting for HHS Expansion Project	\$ 5,040.00	Yes
20219	9/27/2019	Educational Facilities Program Management LLC	Consulting for HHS Expansion Project	\$ 4,200.00	Yes
20219	11/13/2019	Educational Facilities Program Management LLC	Consulting for HHS Expansion Project	\$ 4,480.00	Yes
20219	12/11/2019	Educational Facilities Program Management LLC	Consulting for HHS Expansion Project	\$ 3,080.00	Yes
20219	1/15/2020	Educational Facilities Program Management LLC	Consulting for HHS Expansion Project	\$ 2,520.00	Yes
20219	2/12/2020	Educational Facilities Program Management LLC	Consulting for HHS Expansion Project	\$ 2,380.00	Yes
20219	3/11/2020	Educational Facilities Program Management LLC	Consulting for HHS Expansion Project	\$ 4,480.00	Yes
20219	4/15/2020	Educational Facilities Program Management LLC	Consulting for HHS Expansion Project	\$ 5,320.00	Yes
20219	5/20/2020	Educational Facilities Program Management LLC	Consulting for HHS Expansion Project	\$ 3,920.00	Yes
20219	6/17/2020	Educational Facilities Program Management LLC	Consulting for HHS Expansion Project	\$ 4,200.00	Yes
20219	6/30/2020	Educational Facilities Program Management LLC	Consulting for HHS Expansion Project	\$ 5,180.00	Yes
20247	11/20/2019	Timios Title	Title Report for new property	\$ 400.00	Yes
20287	10/9/2019	Robertson Erickson Inc.	Survey for land	\$ 3,250.00	Yes
20287	6/30/2020	Robertson Erickson Inc.	Survey for land	\$ 3,250.00	Yes
20495	6/30/2020	Integrated Educational Planning & Programming	Building/Expansion Project	\$ 4,800.00	No
PV 98	3/11/2020	Sacramento Valley Mirror	Legal Ad - Notice of Prep. of a Prelim. Environmental Assess.	\$ 90.20	Yes
PV 119	6/17/2020	Sacramento Valley Mirror	Legal Ad - Expansion Project	\$ 139.40	Yes
<b>Total expenditures through 6/30/2020</b>				<b>\$ 193,861.54</b>	

## 2018-2019 Bond and Property Related Expenses

Vendor	PO #	Description	Amount	Reimbursable
California Appraisals	19-567	Appraisal for future site	\$ 4,000.00	Yes
Educational Facilities Program Management LLC	19-134	Bond Development & Election	\$ 34,440.00	Yes
Glenn County Elections	PV#69	Bond Election Fees	\$ 3,466.00	No
Holdrege & Kull (NV5)	19-309	Environmental Site Assessment	\$ 4,600.00	Yes
Holdrege & Kull (NV5)	19-397	Prelim Assessment #032-230-015	\$ 4,060.62	Yes
HUSD Revolving Fund	19-524	New property project	\$ 1,500.00	Yes
Placeworks Inc.	19-514	Title 5 Risk Assessment	\$ 15,210.00	Yes
Placeworks Inc.	19-515	CEQA Review; Expansion Project	\$ 5,877.75	Yes
School Works Inc.	18-639	Development Fee Study	\$ 6,000.00	No
Western Valuation Professional	19-596	Appraisal - new property	\$ 3,500.00	Yes
Dannis Woliver Kelley	423	matter # 10518 Property Purchase Negotiaion	\$ 6,470	Yes
Dannis Woliver Kelley	423	matter # 10418 2018 Bond Discussions	\$ 1,017	No

**Total Amount Expended** \$ 90,140.87

**Reimbursable Total** \$ 79,657.87



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Jeremy Powell, Ed. D.  
Superintendent

August 10, 2021

**Notice of Public Hearing & Action**

**Hamilton Unified School District Governing Board**

Posted at Hamilton High School, Hamilton Elementary School, Sacramento Valley Mirror and on  
[www.husdschools.org](http://www.husdschools.org)

The Governing Board of the Hamilton Unified School District, in order to comply with the requirements of Education Code Section 60119, will hold a public hearing at its regular board meeting on August 25, 2021 at 6:00 p.m. in regards to the following matter:

**Sufficiency of Instructional Materials  
For 2021-22 School Year  
Resolution No: 21-22-102**

A resolution will be adopted stating whether each pupil in the Hamilton Unified District has sufficient textbooks or instructional materials or both in specified subjects that are aligned to the academic content standards and consistent with the content and cycles of the curriculum frameworks adopted by the state board.

**Meeting Time and Location:**

Time: Aug 25, 2021 06:00 PM Pacific Time

Location: Hamilton High School Library

620 Canal Street

Hamilton City, CA 95951

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**BOARD OF TRUSTEES**

Hubert "Wendell" Lower, President | Rod Boone, Clerk  
Gabriel Leal, Trustee | Ray Odom, Trustee | Genaro Reyes, Trustee

**RESOLUTION NO. 21-22-102**  
August 26, 2020 Regular Meeting

A RESOLUTION OF THE GOVERNING BOARD  
OF HAMILTON UNIFIED SCHOOL DISTRICT

**REGARDING SUFFICIENCY OF INSTRUCTIONAL MATERIALS  
FOR 2021-22 SCHOOL YEAR**

Whereas, the Governing Board of the Hamilton Unified School District, in order to comply with the requirements of *Education Code* Section 60119 held a public hearing on August 25, 2021 at 6:00 p.m., which is on or before the eighth week of school (between the first day that students attend school and the end of the eighth week from that day) and which did not take place during or immediately following school hours, and;

Whereas, the Governing Board provided at least 10 days' notice of the public hearing posted in at least three public places within the district that stated the time, place, and purpose of the hearing, and;

Whereas the Governing Board encouraged participation by parents, teachers, members of the community, and bargaining unit leaders (if the district of county office has a bargaining unit) in the public hearing, and;

Whereas, information provided at the public hearing and to the Governing Board at the public meeting detailed the extent to which textbooks and instructional materials were provided to all student, including English learners, in the district, and;

Whereas, the definition of "sufficient textbooks or instructional materials" means that each pupil has a textbook or instructional materials, or both, to use in class and to take home, and;

Whereas, sufficient textbooks and instructional material were provided to each student, including English learners, that are aligned to the academic content standards and consistent with the cycles and content of the curriculum frameworks in the following subjects:

- Mathematics
- Science
- History-Social Science
- English/language arts, including the English language development component of an adopted program

Whereas, sufficient textbooks or instructional material were provided to each pupil enrolled in foreign language or health classes, and;

Whereas, laboratory science equipment was available for science laboratory classes offered in grades 9-12, inclusive;

Therefore, it is resolved that for the 2020-21 school year, the Hamilton Unified School District has provided each pupil with sufficient textbooks and instructional materials aligned to the academic content standards and consistent with the cycles and content of the curriculum frameworks.

APPROVED, PASSED, and ADOPTED by the Governing Board of the Hamilton Unified School District this 25<sup>th</sup> day of August 2021.

AYES:

NOES:

ABSENT:

ABSTAIN:

Attest:

\_\_\_\_\_  
Rod Boone, Clerk Governing Board  
Hamilton Unified School District

\_\_\_\_\_  
Jeremy Powell, Ed.D., Superintendent  
Hamilton Unified School District

## HAMILTON UNIFIED SCHOOL DISTRICT

<b>Agenda Item Number: 15a</b>	<b>Date: 8/25/2021</b>
<b>Agenda Item Description:</b> Approve Butte-Glenn Community College District, College and Career Access Pathways Partnership Agreement 2021-2024.	
<b>Background:</b> HUSD would like to continue the College and Career Access Pathways Partnership with Butte-Glenn Community College District for the purposes of offering or expanding dual enrollment opportunities for high school students who may not already be college bound or who are underrepresented in higher education, with the goal of developing seamless pathways from high school, including continuation high school, to community college for career technical education or preparation for transfer, improving high school graduation rates or helping high school pupils achieve college and career readiness.	
<b>Status:</b> Pending Board Approval	
<b>Fiscal Impact:</b> None	
<b>Educational Impact:</b> Will provide additional educational access and benefits to students who would not otherwise have these opportunities.	
<b>Recommendation:</b> Recommend board approve Butte-Glenn Community College District, College and Career Access Pathways Partnership Agreement 2021-2024.	



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**COLLEGE AND CAREER ACCESS PATHWAYS  
PARTNERSHIP AGREEMENT**

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This College and Career Access Pathways Partnership Agreement ("CCAP Agreement") is entered into by and between the **Butte-Glenn Community College District** on behalf of Butte Community College ("College") and the **Hamilton Unified School District** ("School District") pursuant to the enacted Assembly Bill 288 College and Career Access Pathways Act ("AB 288") and California Education Code section 76004.

WHEREAS, Education Code section 76004 enables the governing board of a community college district to enter into a College and Career Access Pathways ("CCAP") partnership with the governing board of a public school district that is governed by a CCAP partnership agreement approved by the governing boards of both districts (Education Code § 76004 (a) and (b)); and

WHEREAS, School District is a public school district serving grades 9-12 located in Butte County or Glenn County and within the regional service area of the College, unless otherwise specified and agreed to as specified in Education Code section 76004 (e); and

WHEREAS, College and School District desire to enter into this CCAP Agreement, consistent with the provisions of Education Code Section 76004, for the purpose of offering or expanding dual enrollment opportunities for high school students who may not already be college bound or who are underrepresented in higher education, with the goal of developing seamless pathways from high school, including continuation high school, to community college for career technical education or preparation for transfer, improving high school graduation rates, or helping high school pupils achieve college and career readiness (Education Code, § 76004 (a)).

NOW THEREFORE, the College and School District agree as follows:

1. TERM OF AGREEMENT

- 1.1. The term of this CCAP Agreement shall be for THREE (3) years beginning on **July 1, 2021**, and ending on **June 30, 2024**, unless terminated earlier in accordance with this CCAP Agreement.

2. CCAP AGREEMENT APPENDIX

This CCAP Agreement outlines the terms of the CCAP partnership between the College and School District. The CCAP Agreement Appendix shall specify additional detail regarding, but not limited to:

- 2.1. The total number of high school students projected to be served;
- 2.2. The total number of full-time equivalent students projected to be claimed by the College for those students;
- 2.3. The scope, nature, time, location and listing of community college courses to be offered;
- 2.4. The criteria to assess the ability of pupils to benefit from those courses; (Ed. Code, § 76004 (c)(1)); and
- 2.5. A point of contact for the College and School District (Ed. Code, § 76004 (c)(2)).
- 2.6. Specify which participating district will be the employer of record for purposes of assignment monitoring and reporting to the county office of education (Ed. Code § 76004 (m)(2)).

3. STUDENT ELIGIBILITY, ADMISSION, REGISTRATION AND ENROLLMENT

- 3.1. Student Eligibility. Students who may not already be college bound or who are underrepresented in higher education, with the goal of developing seamless pathways from high school, including continuation high school, to community college for career technical education or preparation for transfer, improving high school graduation rates, or helping high school pupils achieve college and career readiness. (Ed. Code, § 76004, subd. (a))
- 3.2. The School District and College understand and agree that successful College admission and registration requires that each high school student complete the College's application for admission and Dual Enrollment Approval Form.
- 3.3. Admission, registration, and withdrawal procedures for students participating in this CCAP Agreement shall be governed by the College and shall be in compliance with College's admissions, registration, and withdrawal guidelines set forth in applicable law and College policy. The College policy on open enrollment must be published in the College catalog, schedule of classes, and any addenda to the schedule of classes.
- 3.4. The College will provide the necessary admission, registration, and withdrawal forms and procedures, and will be responsible for processing student applications.
- 3.5. The School District agrees to assist College in the admission, registration, and withdrawal of School District students as may be necessary and requested by College.
- 3.6. The College and School District will jointly ensure that each applicant accepted has met all the enrollment requirements.
- 3.7. Enrollment in College courses offered as part of this CCAP Agreement shall be open to School District students who:
  - 3.7.1. are high school students enrolled in the School District;
  - 3.7.2. have been admitted to the College;
  - 3.7.3. meet all applicable prerequisite requirements as established by the College and stated in the college catalog before enrolling in a course offered as part of this CCAP Agreement;
  - 3.7.4. have a written parental consent to enroll in a course offered as part of this CCAP Agreement on the Dual Enrollment Approval Form. (Ed. Code, § 76004, subd. (c)(1))
- 3.8. Students seeking to enroll in College courses offered as part of this CCAP Agreement may enroll in up to a maximum of 11 units per term if the all of the following circumstances are satisfied:
  - 3.8.1. The units constitute no more than four community college courses per term.
  - 3.8.2. The units are part of an academic program that is part of this CCAP Agreement.
  - 3.8.3. The units are part of an academic program that is designed to award students with both a high school diploma and an associate degree or certificate or a credential. (Ed. Code, § 76004, subd. (p)(1)(2)(3))



#### 4. PARTICIPATING STUDENTS

- 4.1. Students enrolled in College courses offered as part of this CCAP Agreement will be directed to the official catalog of the College for information regarding applicable policies and procedures.
- 4.2. Grades earned by students enrolled in College courses offered as part of this CCAP Agreement will be posted on the official College transcript. Students may submit a request for Pass/No Pass if the course is designated as such in the College catalog.
- 4.3. Students enrolled in College courses offered as part of this CCAP Agreement will be eligible for student support services, which shall be available to them at the College and School District.
- 4.4. Students who withdraw from College courses offered as part of this CCAP Agreement will not receive College credit. Students must submit appropriate paperwork by College's published deadlines. Transcripts will be annotated according to College policy.
- 4.5. Students enrolled in College courses offered as part of this CCAP Agreement at the School District shall be held to the same standards of achievement, grading standards, methods of assessment (e.g., papers, portfolios, quizzes, labs, etc. ), and behavioral standards (College's Student Code of Conduct) as those expected of students in courses taught on the College campus.

#### 5. PARTICIPATING STUDENT FEES

- 5.1. A high school student enrolled in College courses offered through this CCAP Agreement shall not be assessed or charged a fee prohibited by Education Code section 49011, including a fee charged to a pupil, or a pupil's parent or guardian, as a condition for course registration or for textbooks, supplies, materials, and equipment needed to participate in the course. ( Ed. Code, §§ 49010 et seq.; 76004 (f))
- 5.2. A high school student enrolled in College courses offered through this CCAP Agreement and that are properly classified as having "special part- time student" status as described by Education Code section 76004, subdivision (p), shall be exempt from the following community college fee requirements (Ed. Code, § 76004, subd. (q)):
  - 5.2.1. Student Representation Fee. (Ed. Code, § 76060.5)
  - 5.2.2. Nonresident Tuition Fee. (Ed. Code, § 76140)
  - 5.2.3. Transcript Fees. (Ed. Code, § 76223)
  - 5.2.4. Course Enrollment Fees. (Ed. Code, § 76300)
  - 5.2.5. Apprenticeship Course Fees. (Ed. Code, § 76350)
  - 5.2.6. Child Development Center Fees. (Ed. Code, § 79121)
  - 5.2.7. Any other fees charged as a condition for course registration, pursuant to Education Code section 49011.
- 5.3. The total cost of books and instructional materials for School District students who enroll in a College course offered as part of this CCAP Agreement will be specified in the CCAP Agreement Appendix. Costs will be borne by School District.

6. CCAP AGREEMENT COURSES

- 6.1. Courses offered as part of this CCAP Agreement shall be community college courses acceptable towards a career technical education credential or certificate, or preparation for transfer, or appropriate to improve high school graduation rates or help high school pupils achieve college and career readiness. All College courses offered as part of this CCAP Agreement have been approved in accordance with the policies and guidelines of the College and applicable law.
- 6.2. The scope, nature, time, location and listing of courses offered by the College as part of this CCAP Agreement shall be determined by the College and will be recorded in the CCAP Agreement Appendix. (Educ. Code, § 76004 (c)(1))
- 6.3. The courses offered as part of this CCAP Agreement must be held at facilities which are clearly identified as being open to the general public, and must be open to any person who has been admitted to the College and has met any applicable prerequisite, except that the College may limit enrollment in a community college course solely to eligible high school students if the course is offered at a high school campus during the regular school day and the community college course is offered as part of this CCAP Agreement. (Ed. Code § 76004 (o)(1))
- 6.4. The College is responsible for all courses and educational programs offered as part of this CCAP Agreement regardless of whether the course and educational program is offered on site at the School District or at the College. Procedures shall be put into place by the College to ensure instructors teaching different sections of the same course teach in a manner consistent with the approved outline of record for that course.
- 6.5. Courses offered as part of this CCAP Agreement either at the College or School District shall be jointly reviewed and approved.
- 6.6. Courses offered as part of this CCAP Agreement shall not provide physical education course opportunities to high school pupils participating in this CCAP Agreement or any other course opportunities that do not assist in the attainment of at least one of the goals outlined in this CCAP Agreement. (Ed. Code, § 76004, subd. (d))
- 6.7. Courses offered as part of this CCAP Agreement at the School District shall:
  - 6.7.1. Be of the same quality and rigor as those offered on College campus and shall be in compliance with College academic standards.
  - 6.7.2. Be listed in the College catalog with the same department designations, course descriptions, numbers, titles, and credits, and shall identify if the credit is transferable.
  - 6.7.3. Adhere to the official course outline of record and the student learning outcomes established by the associated College academic department.
- 6.8. Courses offered as part of this CCAP Agreement shall comply with all applicable regulations, policies, procedures, prerequisites and standards applicable to College as well as any corresponding policies, practices and requirements of the School District. In the event of a conflict between College course related regulations, policies, procedures, prerequisites and standards and School District policies, practices and requirements, the College regulations, policies, procedures, prerequisites, and standards shall prevail. Standard FTES computation rules, support documentation, course section tabulations, and record retention requirements continue to apply.

- 6.9. Site visits and instruction audits by one or more representatives of the College shall be permitted by the School District to ensure that courses offered as part of this CCAP Agreement in the School District are the same as the courses offered on the College campus and in compliance with College academic standards.
- 6.10. College has the sole right to ensure compliance with course outline of record.
- 6.11. Prior to establishing a vocational or occupational training program (career technical education program), the governing board of the College shall conduct a job market study of the labor market area, and determine whether or not the results justify the proposed vocational education program. (Ed. Code § 78015) Degree and certificate programs require approval of the California Community Colleges Chancellor's Office and courses that make up the programs must be part of the approved program, or the College must have received delegated authority to separately approve those courses locally.

## 7. INSTRUCTORS

- 7.1. All instructors teaching College courses offered as part of this CCAP Agreement must meet the minimum qualifications for instruction in a California community college as set forth in California Code of Regulations, Title 5, Sections 53410 and 58060 as amended. The College shall be responsible to ensure all instructors teaching College courses offered as part of this CCAP Agreement meet the minimum qualifications for instruction in the discipline of the course in a California community college.
- 7.2. The College and School District may agree to select instructors from School District personnel to teach College courses offered as part of this CCAP Agreement. The School District shall provide and pay School District personnel selected to teach courses offered as part of this CCAP Agreement. School District personnel selected to be instructors remain employees of the School District, subject to the authority of the School District, but will also be subject to the authority of the College specifically with regard to their duties as instructors teaching College courses offered as a part of this CCAP Agreement.
- 7.3. Each instructor furnished by the School District to teach College courses offered as a part of this CCAP Agreement shall execute a separate written agreement with the College in the form of a CCAP Agreement Instructor Agreement as specified in Exhibit A to this CCAP Agreement. The CCAP Agreement Instructor Agreement shall require student attendance and FTES be reported by the instructor, and state that the College has the primary right to control and direct the instructional activities of the instructor. Instructors provided by the School District shall not be considered adjunct faculty for the College, and shall not be entitled to any of the benefits to which adjunct faculty are entitled. (Cal. Code Regs. tit. 5 § 58058(b))
- 7.4. The School District will be responsible for reporting pursuant to applicable federal teacher quality mandates for all instructors provided by the School District. (Ed. Code, § 76004, subd. (m)(2))
- 7.5. Instructors who teach College courses offered as part of this CCAP Agreement must provide the supervision and control reasonably necessary for the protection of the health and safety of students and may not have any other assigned duty during the instructional activity. As a general rule, faculty must be physically present in the classroom or lab or within line-of-sight of the students. (Cal. Code Regs. tit. 5 §§ 58050, 58051, 58056, 58058)
- 7.6. Instructors who teach College courses offered as part of this CCAP Agreement shall be responsible for the evaluation of students enrolled in courses in accordance with College policies, guidelines, and pertinent statutes and regulations.

- 7.7. Instructors who teach College courses offered as part of this CCAP Agreement shall comply with the fingerprinting requirements set forth in Education Code section 45125 or as amended and the tuberculosis testing and risk assessment requirements of California Health and Safety Code section 121525 or as amended. In addition to any other prohibition or provision, no person who has been convicted of a violent or serious felony shall be eligible to teach any courses offered as part of this CCAP Agreement or otherwise provide services on a School District site.
- 7.8. Prior to teaching College courses offered as part of this CCAP Agreement, instructors shall receive discipline-specific training and orientation from the College regarding, but not limited to, course curriculum, assessment criteria, pedagogy, course philosophy, testing and grading procedures, record keeping, and other instructional responsibilities, as is provided to College's hourly on-campus instructors. Said training shall be approved by and provided by the College. The College shall provide materials to instructors as are provided to College's hourly on-campus instructors, which may include instructor's manuals, course outlines, curriculum materials, and other materials.
- 7.9. Instructors who teach College courses offered as part of this CCAP Agreement will participate in professional development activities sponsored by the College and shall be encouraged to participate in ongoing collegial interaction to include, but not limited to address course content, course delivery, assessment, evaluation, and/or research and development in the field.
- 7.10. Instructors who teach College courses offered as part of this CCAP Agreement will be evaluated by the College using the adopted performance evaluation process and standards for faculty of the College, subject to the approval of the College.

#### 8. LIAISON COORDINATION OF RESPONSIBILITIES

- 8.1. The College shall appoint an educational administrator, to be specified in the CCAP Agreement Appendix, who will serve as point of contact to facilitate coordination and cooperation between College and School District on matters related to this CCAP Agreement in conformity with College policies and standards. (Ed. Code, 76004, subd. (c)(2))
- 8.2. The School District shall appoint an educational administrator, to be specified in the CAAP Agreement Appendix, who will serve as the point of contact to facilitate coordination and cooperation between College and School District on matters related to this CCAP Agreement in conformity with School District standards. (Ed. Code, 76004, subd. (c)(2))
- 8.3. The College will provide School District personnel with reasonable assistance, direction and instruction in how to fulfill their responsibilities under this CCAP Agreement, including conducting appropriate student assessments, outreach and recruitment activities, and compliance with the College policies, procedures and academic standards.
- 8.4. The School District will provide personnel to perform clerical services and services associated with student outreach and recruitment activities, student assessment and college applications, the enrollment of eligible students, and other related services as deemed necessary. The School District's personnel will perform services as part of their regular assignment. School District personnel performing these services will be employees of School District, subject to the authority of School District.
- 8.5. The College shall ensure that student support services, including counseling and guidance, assistance with assessment and placement and tutoring are available to participating students at the College.

8.6. The School District shall ensure that student support services, including counseling and guidance, assistance with assessment and placement and tutoring are available to participating students at the School District.

9. STATE APPORTIONMENT

9.1. The College shall include the students enrolled in a CCAP Agreement course in its report of full-time equivalent students (FTES) for purposes of receiving state apportionment when the course(s) complies with current requirements for dual enrollment under applicable California law.

9.2. For purposes of allowances and apportionments from Section B of the State School Fund, a community college district conducting a closed course on a high school campus shall be credited with those units of full-time equivalent students attributable to the attendance of eligible high school pupils. (Ed. Code, § 76004, subd. (o)(2))

9.3. The College shall not receive a state allowance or apportionment for an instructional activity for which the partnering district has been, or shall be, paid an allowance or apportionment. (Ed. Code, § 76004, subd. (r))

9.4. The attendance of a high school pupil at a community college as a special part-time or full-time student pursuant to this CCAP Agreement is authorized attendance for which the College shall be credited or reimbursed pursuant to Education Codes sections 48802 or 76002, provided that School District has not received reimbursement for the same instructional activity. (Ed. Code, § 76004, subd. (s))

9.5. The School District agrees and acknowledges that College will claim apportionment for the School District students enrolled in community college course(s) under this CCAP Agreement.

9.6. The College shall demonstrate, and maintain documentation, that instruction claimed for apportionment pursuant to this CCAP Agreement is under the immediate supervision and control of an employee of the College who has met the minimum qualifications for instruction in the discipline of the course in a California community college. (Cal. Code Regs. tit. 5 §§ 58050, 58051, 58056, 58058)

10. CCAP AGREEMENT CERTIFICATIONS

10.1. This CCAP Agreement certifies:

10.1.1. That any community college instructor teaching a course on a high school campus has not been convicted of any sex offense as defined in Education Code section 87010, or any controlled substance offense as defined in Education Code section 87011. (Ed. Code, 76004, subd. (h))

10.1.2. That any community college instructor teaching a course at the partnering high school campus has not displaced or resulted in the termination of an existing high school teacher teaching the same course on that high school campus. (Ed. Code, § 76004, subd. (i))

10.1.3. That a qualified high school teacher teaching a course offered for college credit at a high school campus has not displaced or resulted in the termination of an existing community college faculty member teaching the same course at the partnering community college campus. (Ed. Code, § 76004, subd. (j))

10.1.4. That any remedial course taught by community college faculty (which includes a qualified high school teacher teaching a college course as an "employee" of the community college district pursuant to California Code of Regulations, title 5, section 58058, subdivision (b)) at a partnering high school campus shall be offered only to high school students who do not meet their grade level standard in math, English, or both based on an interim assessment in grade 10 or 11, as determined by the partnering school district, and that the delivery of these remedial courses shall involve a collaborative effort between high school and community college faculty to deliver an innovative remediation course as an intervention in the student's junior or senior year to ensure the student is prepared for college-level work upon high school graduation. (Ed. Code, § 76004, subd. (n))

10.1.5. That both the school district and the community college district partners comply with local collective bargaining agreements and all state and federal reporting requirements regarding the qualifications of the teacher or faculty member teaching an CCAP Agreement course offered for high school credit. (Ed. Code, § 76004, subd. (l))

10.2. The College certifies that:

10.2.1. That a community college course offered for college credit at the partnering high school campus does not reduce access to the same course offered at the partnering community college campus. (Ed. Code, § 76004, subd. (k)(1))

10.2.2. That a community college course that is oversubscribed or has a waiting list shall not be offered in this CCAP Agreement. (Ed. Code, § 76004, subd. (k)(2))

10.2.3. That participation in this CCAP Agreement is consistent with the core mission of the community colleges pursuant to Ed Code § 66010.4, and that pupils participating in this CCAP Agreement will not lead to enrollment displacement of otherwise eligible adults in the community college. (Ed. Code, § 76004, subd. (k)(3))

10.2.4. The College certifies that it will not receive full compensation for the direct education costs of the course(s) offered under this CCAP Agreement from any public or private agency, individual or group. (Ed. Code, § 84752; Cal. Code of Regs., tit. 5, § 58051.5)

10.3. The School District certifies that the direct education costs of the courses offered as part of this CCAP Agreement are not being fully funded through other sources. (Ed. Code, § 84752; Cal. Code Regs. tit. 5 § 58051.5)

## 11. RECORDS

11.1. Permanent records of student attendance, grades and achievement will be maintained by School District for School District students who enroll in a course(s) offered as part of this CCAP Agreement.

11.2. Permanent records of student enrollment, grades and achievement for College students shall be maintained by College.

11.3. Records will be open for review at all times by College officials and submitted on a schedule developed by the College. (Cal. Code Regs., tit. 5, §§ 55021, 55040, 58030)

- 11.4. Each party shall maintain records pertaining to this CCAP Agreement as may be required by federal and state law. Each party may review and obtain a copy of the other party's pertinent records subject to federal and state privacy statutes.

## 12. REIMBURSEMENT

- 12.1. The financial arrangements implied in this CCAP Agreement will be further detailed in the CCAP Agreement Appendix.

## 13. FACILITIES

- 13.1. The School District will provide adequate classroom space at its facilities, or other mutually agreed upon location, to conduct the instruction of courses offered as part of this CCAP Agreement and do so without charge to College or students. School District agrees to clean, maintain, and safeguard School District's premises. School District warrants that its facilities are safe and compliant with all applicable building, fire, and safety codes.
- 13.2. The School District will furnish, at its own expense, all course materials, specialized equipment, books and other necessary equipment for all School District students. The parties understand that such equipment and materials are School District's sole property. The instructor shall determine the type, make and model of all equipment, books and materials to be used during each course offered as part of this CCAP Agreement.
- 13.3. The College facilities may be used subject to mutual agreement by the parties as expressed in the CCAP Agreement Appendix.

## 14. REPORTING TO THE STATE CHANCELLOR'S OFFICE

- 14.1. The College, in conjunction with the School District, shall report annually to the State Chancellor's Office all of the following information. (Ed. Code, § 76004, subd. (t))
  - 14.1.1. The total number of high school pupils by school site enrolled in each CCAP partnership, aggregated by gender and ethnicity, and reported in compliance with all applicable state and federal privacy laws.
  - 14.1.2. The total number of community college courses by course category and type and by school site enrolled in by CCAP partnership participants.
  - 14.1.3. The total number and percentage of successful course completions, by course category and type and by school site, of CCAP partnership participants.
  - 14.1.4. The total number of full-time equivalent students generated by CCAP partnership community college district participants.
- 14.2. The School District and College shall work cooperatively for timely submission of said annual reports in accordance with any and all deadlines prescribed by the State Chancellor's Office.

## 15. CCAP AGREEMENT APPROVAL REQUIREMENTS

- 15.1. The College and School District shall ensure that the governing board of each district, at an open public meeting of that board, shall present this CCAP Agreement or any CCAP Agreement Appendix, take comments from the public, and approve or disapprove this CCAP Agreement or any CCAP Agreement Appendix. (Ed. Code, § 76004, subd. (b))

- 15.2. Upon approval of this CCAP Agreement or any CCAP Agreement Appendix by the governing boards of both the College and School District, the College will provide a copy of this CCAP Agreement or any CCAP Agreement Appendix to the Chancellor's Office of the California Community Colleges prior to the start of the CCAP partnership. (Ed. Code, § 76004, subd. (c)(3))

## 16. PRIVACY OF STUDENT RECORDS

- 16.1. College and School District understand and agree that education records of students enrolled in a College course offered as part of this CCAP Agreement and personally identifiable information contained in those educational records are subject to the Family Educational Rights and Privacy Act (FERPA) 20 U.S.C. § 1232g; 34 C.F.R. Part 99, including the disclosure provisions of § 99.30 and state law as set forth in Education Code §§ 49064 and 49076). College and School District agree to hold all student education records generated pursuant to this CCAP Agreement in strict confidence, and further agrees not to re-disclose such records except as authorized by applicable law or regulation or by the parent or guardian's prior written consent. (34 C.F.R. § 99.33 (a), (b); 34 C.F.R. § 99.34(b) and Education Code §§ 49064 and 49076)
- 16.2. Limitation on Use. College and School District shall use each student education record that it may receive pursuant to this CCAP Agreement solely for a purpose(s) consistent with its authority to access that information pursuant to Federal and State law, as may be as applicable. (34 C.F.R. § 99.31, 34 C.F.R. § 99.34, and Education Code § 49076)
- 16.3. Recordkeeping Requirements. College and School District shall comply with the requirements governing maintenance of records of each request for access to and each disclosure of, student education records set forth under Title 34, Code of Federal Regulations § 99.32 and under Education Code § 49064 as applicable.
- 16.4. Acknowledgement of Receipt of Notice of FERPA Regulations. By signature of its authorized representative or agent on this CCAP Agreement, College and School District hereby acknowledges that it has been provided with the notice required under 34 C.F.R. § 99.33(d) that it is strictly prohibited from re-disclosing student education records to any other person or entity except as authorized by applicable law or regulation or by the parent or guardian's prior written consent.

## 17. INDEMNIFICATION

- 17.1. School District shall defend, indemnify and hold College, its officers, employees and agents harmless from and against any and all liability, loss, expense (including reasonable attorneys' fees), or claims for injury or damages arising out of the performance of this CCAP Agreement but only in proportion to and to the extent such liability, loss, expense, attorneys' fees or claims for injury or damages are caused by or result from the negligent or intentional acts or omissions of School District, its officers, employees or agents.
- 17.2. College shall defend, indemnify and hold School District, its officers, employees and agents harmless from and against any and all liability, loss, expense (including reasonable attorneys' fees), or claims for injury or damages arising out of the performance of this CCAP Agreement but only in proportion to and to the extent such liability, loss, expense, attorneys' fees or claims for injury or damages are caused by or result from the negligent or intentional acts or omissions of College, its officers, employees or agents.

## 18. INSURANCE

- 18.1. The School District shall secure and maintain in force during the entire term of this CCAP Agreement the following insurance coverage or an approved program of self-insurance with an



admitted California insurer duly licensed to engage in the business of insurance in the State of California, or public entity risk management Joint Powers Authority authorized to provide public liability and property damage insurance in the State of California.

- 18.1.1. General Liability insurance with a limit of not less than \$1,000,000 per occurrence, for bodily injury, property damage, personal injury, products and completed operations, and blanket contractual coverage, including but not limited to, the liability assumed under the indemnification provisions of this agreement.

The General Liability insurance coverage, shall be **endorsed** to name the Butte-Glenn Community College District, its officers, employees, and agents as additional insureds for the purpose of this CCAP Agreement.

- 18.1.2. Automobile Liability insurance, "any auto" with a limit of not less than \$1,000,000 combined single limit per accident for bodily injury and property damage.

The Automobile Liability insurance coverage, shall be **endorsed** to name the Butte-Glenn Community College District, its officers, employees, and agents as additional insureds for the purpose of this CCAP Agreement.

- 18.1.3. Workers' Compensation insurance with limits statutorily required by the State of California, and Employer's Liability insurance with limits of not less \$1,000,000 per accident for bodily injury or disease.

- 18.2. School District shall furnish the College with original certificates of insurance and endorsements evidencing the coverages, conditions, and limits required by this CCAP Agreement.

- 18.3. For the purpose of Workers' Compensation, School District shall be the "primary employer" for all its personnel who perform services as instructors and support staff. School District shall be solely responsible for processing, investigating, defending, and paying all workers' compensation claims by their respective School District personnel made in connection with performing services and receiving instruction under this CCAP Agreement. School District agrees to hold harmless, indemnify, and defend College, its officers, employees and agents from any liability resulting from its failure to process, investigate, defend, or pay any workers' compensation claims by School District personnel connected with providing services under this CCAP Agreement. School District is not responsible for non-School District personnel who may serve as instructors.

## 19. NON-DISCRIMINATION

- 19.1. Neither the School District nor the College shall discriminate on the basis of race or ethnicity, gender, nationality, physical or mental disability, sexual orientation, religion, or any other protected class under California State or federal law.

## 20. TERMINATION

- 20.1. Either party may terminate this CCAP Agreement by giving written notice specifying the effective date of such termination. The termination notice must be presented by January 15 for the following fall semester and by September 1 for the following spring semester.

## 21. FUNDS UNAVAILABLE

- 21.1. This CCAP Agreement may be terminated immediately by either party if funds become unavailable for the support of the CCAP Agreement. In the event termination is pursuant to this

paragraph, a notice specifying the reason for termination shall be sent as soon as possible after the termination.

22. NOTICES

- 22.1. Any and all notices under this CCAP Agreement shall be deemed given when personally delivered or deposited in the U.S. Mail, postage to be prepaid, to the following addresses:

BUTTE-GLENN COMMUNITY COLLEGE DISTRICT  
3536 Butte Campus Drive  
Oroville, CA 95965  
ATTN: Vice President for Administration

HAMILTON UNIFIED SCHOOL DISTRICT  
620 Canal St.  
Hamilton, CA 95951  
ATTN: Superintendent

23. ENTIRETY OF AGREEMENT

- 23.1. This CCAP Agreement sets forth the entire agreement and understanding between the parties relating to the subject matter of this CCAP Agreement, and supersedes all prior written or oral representations and agreements with respect to the subject matter herein.

24. AMENDMENTS

- 24.1. This CCAP Agreement may be modified only by written amendments duly executed by the College and the School District.

25. APPLICABLE LAW AND VENUE

- 25.1. This CCAP Agreement shall be construed in accordance with and governed by the laws of the State of California.

26. COMMUNITY COLLEGE DISTRICT BOUNDARIES

- 26.1. For locations outside the geographical boundaries of Butte-Glenn Community College District, College will comply with the requirements of California Code of Regulations, title 5, sections 55300 et seq., or as amended, concerning approval by adjoining high school or community college districts and use of non-district facilities.

27. SEVERABILITY

- 27.1. If any term, provision, covenant, or condition of this CCAP Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remainder of the CCAP Agreement shall remain in full force and effect and in no way shall be affected, impaired, or invalidated.

28. TERMS AND CONDITIONS

- 28.1. The parties to this CCAP Agreement acknowledge that they have read and understood this CCAP Agreement completely, and will fully comply with all terms and conditions of this CCAP Agreement set forth herein.

29. COUNTERPARTS

29.1. This CCAP Agreement may be executed by the parties in separate counterparts, each of which when so executed and delivered shall be an original, but all such counterparts shall together constitute one and the same instrument.

30. BOARD APPROVAL

30.1. The College and School District enter into this CCAP Agreement pursuant to action of the governing boards of the College and School District.

College Public Comment and Approval Board Meeting Date:	DATE: 8/11/21
School District Public Comment and Approval Board Meeting Date:	DATE: 8/25/21

IN WITNESS WHEREOF, the parties to this CCAP Agreement have executed this CCAP Agreement by their duly authorized representatives on the dates of their signatures.

**BUTTE-GLENN COMMUNITY COLLEGE DISTRICT**

**HAMILTON UNIFIED SCHOOL DISTRICT**

By: \_\_\_\_\_  
 (Signature of person authorized to execute Agreement on behalf of College.)

By: \_\_\_\_\_  
 (Signature of person authorized to execute Agreement on behalf of School District.)

Name: Andrew B. Suleski

Name: Jeremy Powell

Title: VP for Administration

Title: Superintendent

Date: \_\_\_\_\_

Date: \_\_\_\_\_

**List of Attachments**

CCAP Agreement Appendix  
 Exhibit A – College and Career Access Pathways Agreement Instructor Agreement

<b>TO BE COMPLETED BY DISTRICT ONLY</b>					
The person preparing this contract must complete this section and obtain appropriate initials before contract will be approved.					
Initiating Department:	SCHOOL RELATIONS	Preparer's Name & ID:	TANNA NEILSEN / 3180821	Phone:	7586
Vendor Name:	HAMILTON UNIFIED SCHOOL DISTRICT		Vendor ID:		
PO Description (Max. 25 characters):	CCAP PARTNERSHIP AGREEMENT				
Budget Code:	12.410.700.1.640000.55800	PO Amount:			
Contract Monitor Name (Person Who Approves Invoices):	TANNA NEILSEN			Phone:	7586
Dept. Dean/Director Initials:		Dept. Vice President Initials:			
<b>Business Contracts Approval:</b>		<b>Purchase Order Number:</b>			



**BUTTE-GLENN COMMUNITY COLLEGE DISTRICT**  
3536 Butte Campus Drive, Oroville, CA 95965

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**COLLEGE AND CAREER ACCESS PATHWAYS  
PARTNERSHIP AGREEMENT**

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**APPENDIX**

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WHEREAS, the College and Career Access Pathways Partnership Agreement ("CCAP Agreement") is between Butte-Glenn Community College District ("College") and NAME OF SCHOOL DISTRICT School District ("School District"); and

WHEREAS, the College and the School District agree to record College and School District specific components of the CCAP Agreement using the CCAP Agreement Appendix to specify additional detail regarding, but not limited to: the total number of high school students to be served; the total number of full-time equivalent students projected to be claimed by the College for those students; the scope, nature, time, location and listing of community college courses to be offered; and the criteria to assess the ability of pupils to benefit from those courses. (Ed. Code, § 76004, subd. (c)(1))

NOW THEREFORE, the College and School District agree as follows:

**1. CCAP AGREEMENT**

1.1. The College and School District entered into the CCAP Agreement on DATE, pursuant to action of the governing boards of the College and School District.

1.1.1. COLLEGE BOARD MEETINGS

Public Comment and Approval Board Meeting Date:	Agreement:	Appendix:
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1.1.2. SCHOOL DISTRICT BOARD MEETINGS

Public Comment and Approval Board Meeting Date:	Agreement:	Appendix:
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**2. POINTS OF CONTACT**

2.1. College and School District points of contact for this CCAP Agreement: (Ed. Code, § 76004 (c)(2))

**COLLEGE**

Name:	Tanna Neilsen	Title:	Program Administrator
Telephone:	(530)893-7586	Email:	<a href="mailto:neilsenta@butte.edu">neilsenta@butte.edu</a>

**SCHOOL DISTRICT**

Name:		Title:	
Telephone:		Email:	

**3. STUDENT SELECTION**

3.1. College and School District shall adhere to the terms outlined in Section 3, Student Eligibility, Admission, Registration and Enrollment of the CCAP Agreement to select eligible students.

**Required:** Describe the criteria used to assess the ability of pupils to benefit from the courses(s) offered: (Ed. Code, § 76004 (c)(1))

SCHOOL DISTRICT counselors and pathway instructors select students based on academic readiness and alignment of course content to students' education and career goals.

4. **CCAP AGREEMENT EDUCATION PROGRAM(S) AND COURSE(S).** The College has identified the following: program year; educational program(s) and course(s) to be offered at the said date, time and location; term; number of sections; the total number of students to be served and projected FTES; and the instructor and employer of record.

PROGRAM YEAR:		EDUCATIONAL PROGRAM:	
SCHOOL DISTRICT:		HIGH SCHOOL:	

<b>TOTAL NUMBER OF STUDENTS TO BE SERVED:</b>	<b>TOTAL PROJECTED FTES:</b>
---	------------------------------

COURSE NAME	COURSE NUMBER	TERM	# OF SECTIONS	TIME	DAYS	INSTRUCTOR	EMPLOYER OF RECORD	LOCATION
							<input type="checkbox"/> CC <input type="checkbox"/> HS	<input type="checkbox"/> CC <input type="checkbox"/> HS
							<input type="checkbox"/> CC <input type="checkbox"/> HS	<input type="checkbox"/> CC <input type="checkbox"/> HS
							<input type="checkbox"/> CC <input type="checkbox"/> HS	<input type="checkbox"/> CC <input type="checkbox"/> HS
							<input type="checkbox"/> CC <input type="checkbox"/> HS	<input type="checkbox"/> CC <input type="checkbox"/> HS

**Required:** Attach the course description for each course listed above. Each course description should include information regarding the nature and scope of the course.

5. **BOOKS AND INSTRUCTIONAL MATERIALS.** The total cost of books and instructional materials for School District students participating as part of this CCAP agreement will be borne by School District.

COURSE NAME	TEXT	COST	OTHER INSTRUCTIONAL MATERIALS	COST
N/A				

6. **REIMBURSEMENT.**

- 6.1. Use of School District Instructor. For those courses in which a School District instructor is responsible for the instructional services for a course offered as part of this CCAP Agreement, the College will pay School District as follows: **\$400.00 per completed section.**
- 6.2. The College will pay School District for each School District instructor attending the College’s Dual Enrollment Orientation and Training as follows: **\$100.00 per instructor.**
- 6.3. Invoicing Procedures. Within 30 days after the end of each academic term, the School District shall provide an invoice to the College for reimbursement implied in this CCAP Agreement Appendix. The invoice must specify the course name, course number, term, instructor and the number of students served.

7. **FACILITIES USE.**

- 7.1. College and School District shall adhere to the terms outlined in Section 13, Facilities, of this CCAP Agreement.

7.2. School District as part of Section 13.1 of this CCAP Agreement, shall extend access and use of the following School District facilities:

BUILDING	CLASSROOM	DAYS	HOURS

**8. APPENDIX APPROVAL**

8.1. The College and School District shall ensure that the governing board of each district, at an open public meeting of that board, shall present this CCAP Appendix, take comments from the public, and approve or disapprove this CCAP Appendix. (Ed. Code, § 76004, subd. (b))

8.2. Upon approval of this Appendix by the governing boards of both the College and School District, the College will provide a copy of this Appendix to the Chancellor’s Office of the California Community Colleges prior to the start of the course. (Ed. Code, § 76004, subd. (c)(3))

**[SIGNATURE PAGE FOLLOWS]**

IN WITNESS WHEREOF, the parties to the CCAP Agreement have executed this CCAP Agreement Appendix by their duly authorized representatives on the dates of their signatures.

**BUTTE-GLENN COMMUNITY COLLEGE DISTRICT**

**NAME OF SCHOOL DISTRICT**

By: \_\_\_\_\_  
 (Signature of person authorized to execute Appendix on behalf of College.)

By: \_\_\_\_\_  
 (Signature of person authorized to execute Appendix on behalf of School District.)

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

<b>TO BE COMPLETED BY COLLEGE ONLY</b>					
The person preparing this contract must complete this section and obtain appropriate initials before contract will be approved.					
Initiating Department:	INSERT DEPT	Preparer's Name & ID:	TANNA NEILSEN / 3180821	Phone:	7586
Vendor Name:	INSERT VENDOR NAME		Vendor ID:	INSERT VENDOR ID	
PO Description (Max. 25 characters):	CCAP AGREEMENT APPENDIX 2020-21				
Budget Code:	12.205.110.1.601010.55890	PO Amount:	INSERT VALUE FOR PO		
Contract Monitor Name (Person Who Approves Invoices):	TANNA NEILSEN			Phone:	7586
Dept. Dean/Director Initials:		Dept. Vice President Initials:			
<b>Business Contracts Approval:</b>		<b>Purchase Order Number:</b>			



## BUTTE-GLENN COMMUNITY COLLEGE DISTRICT

3536 Butte Campus Drive, Oroville, CA 95965

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### COLLEGE AND CAREER ACCESS PATHWAYS

#### INSTRUCTOR AGREEMENT

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This College and Career Access Pathways ("CCAP") Instructor Agreement ("CCAP Instructor Agreement") is made and entered into this day of \_\_\_\_\_, by the Butte-Glenn Community College District ("College") and [*INSERT CCAP INSTRUCTOR NAME*] ("CCAP Instructor") an employee of the [*INSERT SCHOOL DISTRICT NAME*] ("School District") who is being assigned to the College on a part-time basis pursuant to Title 5, California Code of Regulations, Sections 58058 (b), and shall be an at-will and uncompensated temporary academic employee of the College on a limited basis during this part-time assignment pursuant to this Agreement.

#### RECITALS

**WHEREAS**, the College needs supervisory and instructional services with regard to instruction for classes offered by the College in cooperation with the School District, subject to the terms and conditions set forth in the separate College and Career Access Pathways ("CCAP") Partnership Agreement ("CCAP Agreement") between the College and the School District; and

**WHEREAS**, the School District has the experience, training, equipment and other resources, and qualified staff necessary to provide supervisory and instructional services in the area of [*INSERT DESCRIPTION OF TRAINING PROGRAM*] to School District students. Such training will be structured and designed with the goal of developing seamless pathways from high school to community college for career technical education or preparation for transfer, improving high school graduation rates, or helping high school pupils achieve college and career readiness; and,

**WHEREAS**, the authority for this CCAP Instructor Agreement includes Title 5, California Code of Regulations, Section 58058 (b) and Education Code section 76004.

**NOW, THEREFORE**, the parties to this CCAP Instructor Agreement hereby agree as follows:

1. The CCAP Instructor is an employee of School District but will be assigned to College as an at-will, uncompensated temporary academic employee of the College for the purposes of providing supervisory and instructional services as authorized by the separate CCAP Agreement, for the courses specifically described in the appendix to the CCAP Agreement, attached and incorporated herein as Attachment 1, which may be updated from time to time by the School District and College.
2. At all times during which the CCAP Instructor is providing supervisory and instructional services on behalf of the College, the College shall have the right to control and direct the instructional activities of the CCAP Instructor.
3. The College shall be responsible for providing the CCAP Instructor with an orientation, instructor's manual, course outlines, curriculum materials, testing and grading procedures, and any other materials and services it would provide to its hourly on-campus instructors.
4. The CCAP Instructor is responsible for the following.
  - 4.1. Meeting the "Minimum Qualifications" identified by the College, in compliance with Title 5, California Code of Regulations, Section 53410. Said minimum qualifications are attached hereto as Attachment 2.
  - 4.2. Complying with the fingerprinting requirements set forth in Education Code Sections 44830.1 and 87013, as applicable, and the tuberculosis testing and risk assessment requirements of the Education Code Sections 49406 and 87408.6, as applicable.



- 4.3. Attending discipline-specific training and orientation provided by College regarding, but not limited to, course curriculum, assessment criteria, pedagogy, course philosophy, testing and grading procedures, record keeping, and other instructional responsibilities.
  - 4.4. Participating in professional development activities sponsored by the College and in ongoing collegial interaction to include, but not limited to address course content, course delivery, assessment, evaluation and/or research and development in the field.
  - 4.5. Being familiar with and comply with all relevant College policies, rules and regulations, including but not limited, to those related to student safety, grading, attendance, sexual harassment and discrimination.
  - 4.6. Complying with the supervision and control requirements outlined in Title 5, California Code of Regulations, Sections 58055 and 58056, which include but are not limited to the following.
  - 4.7. Being in sufficient physical proximity and range of communication to provide line-of-sight instructional supervision and control of students.
  - 4.8. Providing the supervision and control necessary for the protection of the health and safety of students.
  - 4.9. Ensuring that he/she does not have any other assigned duty during the hours of supervisory and instructional services provided pursuant to this CCAP Instructor Agreement.
  - 4.10. Ensuring that instructional services he/she provides adhere to the official course outlines of record and the student learning outcomes established by the College.
  - 4.11. Ensuring and reporting accurate and current daily student attendance records.
  - 4.12. Ensuring and reporting the accurate calculation of final student grades and the prompt submission of them to the College.
5. The term of this CCAP Instructor Agreement shall be for the period of [DATE] through [DATE].
  6. For purposes of indemnification and defense of any claims, actions or lawsuits, pursuant to Section 17 of the CCAP Agreement, the CCAP Instructor shall be considered an employee of the College only during those times when he/she is actually performing supervisory and instructional services on behalf of the College, except that any worker's compensation claims filed by the CCAP Instructor shall be filed with the School District pursuant to CCAP Agreement Section 18.1.3.
  7. The College may terminate this CCAP Instructor Agreement at any time, in the College's sole and exclusive discretion, upon written notice to the CCAP Instructor.
  8. The CCAP Instructor may terminate this CCAP Instructor Agreement, in the CCAP Instructor's sole and exclusive discretion, by providing the College with thirty (30) days' prior written notice.

**[SIGNATURE PAGE FOLLOWS]**

**IN WITNESS WHEREOF**, the parties enter into this Career and College Access Pathway Instructor Agreement as of the date executed by the College.

**BUTTE-GLENN COMMUNITY COLLEGE DISTRICT**

**CCAP INSTRUCTOR**

By: \_\_\_\_\_  
(Signature of person authorized to execute agreement.)

Name: Andrew B. Suleski  
Title: Vice President for Administration

Date: \_\_\_\_\_

By: \_\_\_\_\_  
(Signature of person authorized to execute agreement.)

Name: \_\_\_\_\_  
Title: CCAP Instructor

Date: \_\_\_\_\_

<b>TO BE COMPLETED BY COLLEGE ONLY</b>	
<i>Approved by Dean/Director</i>	<i>Approved by Human Resources</i>
By: _____	By: _____
Name: _____	Name: _____
Title: <u>Dean for Student Services</u>	Title: <u>Human Resources Academic Analyst</u>
Date: _____	Date: _____

**CAREER AND COLLEGE ACCESS PATHWAYS INSTRUCTOR AGREEMENT  
ATTACHMENT 2  
MINIMUM QUALIFICATIONS**

**CAREER AND COLLEGE ACCESS PATHWAYS INSTRUCTOR AGREEMENT  
ATTACHMENT 2  
MINIMUM QUALIFICATIONS**

CCAP Instructor shall meet the Minimum Qualifications listed herein:

*[INSERT MINIMUM QUALIFICATIONS]*

## HAMILTON UNIFIED SCHOOL DISTRICT

<b>Agenda Item Number: 15b</b>	<b>Date: 8/25/2021</b>
<b>Agenda Item Description:</b> Approve Butte-Glenn Community College District, College and Career Access Pathways Appendix 2021-22.	
<b>Background:</b> HUSD would like to continue the College and Career Access Pathways Partnership with Butte-Glenn Community College District for the purposes of offering or expanding dual enrollment opportunities for high school students who may not already be college bound or who are underrepresented in higher education, with the goal of developing seamless pathways from high school, including continuation high school, to community college for career technical education or preparation for transfer, improving high school graduation rates or helping high school pupils achieve college and career readiness.  The Pathways Appendix 2021-22 details the agreement for number of students to be served (30) and total projected FTES (3) as well as the courses using HHS facilities: <ul style="list-style-type: none"><li>• Intro to Animal Science</li><li>• Intro to Agricultural Business</li></ul>	
<b>Status:</b> Pending Board Approval	
<b>Fiscal Impact:</b> None	
<b>Educational Impact:</b> Will provide additional educational access and benefits to students who would not otherwise have these opportunities.	
<b>Recommendation:</b> Recommend board Butte-Glenn Community College District, College and Career Access Pathways Appendix 2021-22.	



**BUTTE-GLENN COMMUNITY COLLEGE DISTRICT**  
3536 Butte Campus Drive, Oroville, CA 95965

**COLLEGE AND CAREER ACCESS PATHWAYS  
PARTNERSHIP AGREEMENT**

**APPENDIX**

WHEREAS, the College and Career Access Pathways Partnership Agreement ("CCAP Agreement") is between **Butte-Glenn Community College District** ("College") and **Hamilton Unified School District** ("School District"); and

WHEREAS, the College and the School District agree to record College and School District specific components of the CCAP Agreement using the CCAP Agreement Appendix to specify additional detail regarding, but not limited to: the total number of high school students to be served; the total number of full-time equivalent students projected to be claimed by the College for those students; the scope, nature, time, location and listing of community college courses to be offered; and the criteria to assess the ability of pupils to benefit from those courses. (Ed. Code, § 76004, subd. (c)(1))

NOW THEREFORE, the College and School District agree as follows:

**1. CCAP AGREEMENT**

1.1. The College and School District entered into the CCAP Agreement on **July 1, 2021**, pursuant to action of the governing boards of the College and School District.

1.1.1. COLLEGE BOARD MEETINGS

Public Comment and Approval Board Meeting Date:	Agreement: 8/11/21	Appendix: 8/11/21
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1.1.2. SCHOOL DISTRICT BOARD MEETINGS

Public Comment and Approval Board Meeting Date:	Agreement: 8/25/21	Appendix: 8/25/21
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**2. POINTS OF CONTACT**

2.1. College and School District points of contact for this CCAP Agreement: (Ed. Code, § 76004 (c)(2))

**COLLEGE**

Name:	Tanna Neilsen	Title:	Program Administrator
Telephone:	(530)893-7586	Email:	<a href="mailto:neilsenta@butte.edu">neilsenta@butte.edu</a>

**SCHOOL DISTRICT**

Name:	Tiffany Wilhelm	Title:	Executive Assistant
Telephone:	826-3261	Email:	<a href="mailto:twilhelm@husdschools.org">twilhelm@husdschools.org</a>

**3. STUDENT SELECTION**

3.1. College and School District shall adhere to the terms outlined in Section 3, Student Eligibility, Admission, Registration and Enrollment of the CCAP Agreement to select eligible students.

**Required:** Describe the criteria used to assess the ability of pupils to benefit from the courses(s) offered: (Ed. Code, § 76004 (c)(1))

SCHOOL DISTRICT counselors and pathway instructors select students based on academic readiness and alignment of course content to students' education and career goals.

4. **CCAP AGREEMENT EDUCATION PROGRAM(S) AND COURSE(S).** The College has identified the following: program year; educational program(s) and course(s) to be offered at the said date, time and location; term; number of sections; the total number of students to be served and projected FTES; and the instructor and employer of record.

PROGRAM YEAR:	2021/22	EDUCATIONAL PROGRAM:	Dual Enrollment
SCHOOL DISTRICT:	Hamilton Unified School District	HIGH SCHOOL:	Hamilton High School

<b>ESTIMATED NUMBER OF STUDENTS TO BE SERVED: 30</b>	<b>TOTAL PROJECTED FTES: 3</b>
--	--------------------------------

COURSE NAME	COURSE NUMBER	TERM	# OF SECTIONS	TIME	DAYS	INSTRUCTOR	EMPLOYER OF RECORD	LOCATION
Intro to Animal Science	AGS 40	FA21	1	8-3	M-F	A. Hautala	<input type="checkbox"/> CC	<input type="checkbox"/> CC
Intro to Agriculture Business	AB 26	FA21	1	8-3	M-F	J. Lohse	<input checked="" type="checkbox"/> HS	<input checked="" type="checkbox"/> HS
							<input type="checkbox"/> CC	<input type="checkbox"/> CC
							<input checked="" type="checkbox"/> HS	<input checked="" type="checkbox"/> HS
							<input type="checkbox"/> CC	<input type="checkbox"/> CC
							<input checked="" type="checkbox"/> HS	<input checked="" type="checkbox"/> HS
							<input type="checkbox"/> CC	<input type="checkbox"/> CC
							<input checked="" type="checkbox"/> HS	<input checked="" type="checkbox"/> HS

**Required:** Attach the course description for each course listed above. Each course description should include information regarding the nature and scope of the course.

5. **BOOKS AND INSTRUCTIONAL MATERIALS.** The total cost of books and instructional materials for School District students participating as part of this CCAP agreement will be borne by School District.

COURSE NAME	TEXT	COST	OTHER INSTRUCTIONAL MATERIALS	COST
Intro to Animal Science	Fundamentals of Animal Science	\$0	None	\$0
Intro to Agriculture Business	Agribusiness Fundamentals and Applications	\$0	None	\$0
		\$0	None	\$0

6. **REIMBURSEMENT.**

- 6.1. Use of School District Instructor. For those courses in which a School District instructor is responsible for the instructional services for a course offered as part of this CCAP Agreement, the College will pay School District as follows: **\$400.00 per completed section.**
- 6.2. The College will pay School District for each School District instructor attending the College’s Dual Enrollment Orientation and Training as follows: **\$100.00 per instructor.**
- 6.3. Invoicing Procedures. Within 30 days after the end of each academic term, the School District shall provide an invoice to the College for reimbursement implied in this CCAP Agreement Appendix. The invoice must specify the course name, course number, term, instructor and the number of students served.

7. **FACILITIES USE.**

- 7.1. College and School District shall adhere to the terms outlined in Section 13, Facilities, of this CCAP Agreement.

7.2. School District as part of Section 13.1 of this CCAP Agreement, shall extend access and use of the following School District facilities:

BUILDING	CLASSROOM	DAYS	HOURS
HHS	TBD	M-F	8-3
HHS	13	M-F	8-3

**8. APPENDIX APPROVAL**

8.1. The College and School District shall ensure that the governing board of each district, at an open public meeting of that board, shall present this CCAP Appendix, take comments from the public, and approve or disapprove this CCAP Appendix. (Ed. Code, § 76004, subd. (b))

8.2. Upon approval of this Appendix by the governing boards of both the College and School District, the College will provide a copy of this Appendix to the Chancellor’s Office of the California Community Colleges prior to the start of the course. (Ed. Code, § 76004, subd. (c)(3))

**[SIGNATURE PAGE FOLLOWS]**



IN WITNESS WHEREOF, the parties to the CCAP Agreement have executed this CCAP Agreement Appendix by their duly authorized representatives on the dates of their signatures.

**BUTTE-GLENN COMMUNITY COLLEGE DISTRICT**

**HAMILTON UNIFIED SCHOOL DISTRICT**

By: \_\_\_\_\_  
 (Signature of person authorized to execute Appendix on behalf of College.)

By: \_\_\_\_\_  
 (Signature of person authorized to execute Appendix on behalf of School District.)

Name: Andy Suleski

Name: Jeremy Powell

Title: Vice President for Administration

Title: Superintendent

Date: \_\_\_\_\_

Date: \_\_\_\_\_

<b>TO BE COMPLETED BY COLLEGE ONLY</b>					
The person preparing this contract must complete this section and obtain appropriate initials before contract will be approved.					
Initiating Department:	SCHOOL RELATIONS	Preparer's Name & ID:	TANNA NEILSEN / 3180821	Phone:	7586
Vendor Name:	HAMILTON UNIFIED SCHOOL DISTRICT		Vendor ID:		
PO Description (Max. 25 characters):	CCAP AGREEMENT APPENDIX 2021-20				
Budget Code:	12.410.700.1.640000.55800	PO Amount:	\$1,000		
Contract Monitor Name (Person Who Approves Invoices):	TANNA NEILSEN			Phone:	7586
Dept. Dean/Director Initials:		Dept. Vice President Initials:			
<b>Business Contracts Approval:</b>		<b>Purchase Order Number:</b>			

# BUTTE COLLEGE

## COURSE OUTLINE

### I. CATALOG DESCRIPTION

**AGS 40 - Introduction to Animal Science**

**3 Unit(s)**

**Prerequisite(s):** NONE

**Recommended Prep:** Reading Level III; English Level III; Math Level II

**Transfer Status:** CSU/UC

34 hours Lecture

51 hours Lab

This course is a scientific approach to the livestock industry encompassing aspects of animal anatomy, physiology, nutrition, genetics and epidemiology. There will be special emphasis on the origin, characteristics, adaptation and contributions of farm animals to the global agriculture industry. Analysis of the economic trends and career opportunities in animal agriculture will be covered.

### II. OBJECTIVES

Upon successful completion of this course, the student will be able to:

- A. Identify animal contributions to the development of human civilizations.
- B. Describe economically significant breeds of animals and their unique adaptations.
- C. Describe the function of the major body systems.
- D. Identify reproductive cycles and biotechnological principles of animal reproduction.
- E. Analyze genetic change through artificial/natural selection.
- F. Discuss nutritional needs for various body functions.
- G. Describe animal behavior as it relates to animal domestication, health and performance.
- H. Explain basic strategies for disease control, prevention and management.
- I. Utilize the scientific method to collect data, calculate production parameters and make scientifically-based management decisions.
- J. Identify and discuss current issues affecting animal agriculture.

### III. COURSE CONTENT

#### **A. Unit Titles/Suggested Time Schedule**

	Lecture	
<u>Topics</u>		<u>Hours</u>
1. Introduction to animal agriculture		4.00
a. Career opportunities		
b. Importance of domestic animals to the world and to the United States		
c. Economic importance of animal agriculture		
d. Animal contributions to human needs		
e. Ethnic and cultural contributions to animal domestication		
2. Unique adaptations of various species		4.00
a. Natural selection vs artificial selection		
b. Meat animal use and production		
c. Fiber production		
d. Dairy production		
e. Recreational and companionship use of animals		
3. Anatomy and physiology		3.00
a. Identification of external anatomy for various species		
b. Analysis of body systems – reproductive, respiratory, digestive, immune, circulatory		

4. Animal reproduction	3.00
a. Animal breeding systems	
b. Reproductive management and technology	
c. Fertility assessment	
5. Genetics	3.00
a. Introduction and review of genetic principles	
b. Gene modification and genetic interactions	
c. Genetic improvement and variation	
d. Inheritance and population genetics	
6. Nutrition	3.00
a. Classes of nutrients	
b. Feed identification and composition	
c. Livestock feeding management practices	
7. Animal behavior (ethology)	3.00
a. Behavioral characteristics	
b. Animal handling and safety	
c. Conditioning	
8. Animal health	3.00
a. Biosecurity	
b. Vital Signs	
c. Indications of health vs disease	
d. Common diseases	
9. The scientific method	3.00
a. Research in animal agriculture	
b. Developing a research model	
c. Humane treatment of research animals	
10. Issues affecting animal agriculture	5.00
a. Animal welfare issues	
b. Advances in biotechnology	
c. Governmental and environmental concerns	
d. Food safety	
e. Public policy and consumer awareness	
Total Hours	34.00

#### Lab

<u>Topics</u>	<u>Hours</u>
1. Beef and Dairy	3.00
2. Sheep and Swine	3.00
3. Meats lab, safety and processes	3.00
4. Grocery store - meat, cheese, butter, ice cream	3.00
5. Purebred Beef - Expected Progeny Differences (EPD)	3.00
6. Commercial cattle operation - weaning, castration	3.00
7. Dairy farm - production cycle	3.00
8. Milk processing - cheese plant	3.00
9. Sheep - lambing and handling	3.00
10. Purebred Sheep - production cycle	3.00
11. Swine - vaccination, selection, management	3.00
12. Poultry - quality of carcasses and eggs	3.00

13. Horse - production cycle	3.00
14. Selection workshop	3.00
15. Biotechnology and environmental workshop	3.00
16. North Valley Livestock Tour	6.00
Total Hours	51.00

#### IV. METHODS OF INSTRUCTION

- A. Lecture
- B. Class Activities
- C. Homework: Students are required to complete two hours of outside-of-class homework for each hour of lecture
- D. Discussion
- E. Problem-Solving Sessions

#### V. METHODS OF EVALUATION

- A. Exams/Tests
- B. Class participation
- C. Written Examinations
- D. Practical Evaluations
- E. Mid-term and final examinations

#### VI. EXAMPLES OF ASSIGNMENTS

- A. Reading Assignments
  - 1. Read the chapter on genetic change through selection and be prepared to share your findings with the class.
  - 2. Read the chapter on market classes and grades of livestock and be able to discuss in a group setting the evaluative criteria for each grade of beef, pork and lamb.
- B. Writing Assignments
  - 1. Read the chapter on animal behavior and and write a 2-3 page paper on the fields of animal behavior and systems of animal behavior.
  - 2. Read an article from a trade magazine on the issues in animal agriculture and write 2 page paper on animal welfare.
- C. Out-of-Class Assignments
  - 1. Visit any livestock operation in the local area and be prepared to share with the class, the breeds, total numbers and management practices utilized at the operation.
  - 2. Use the Internet to check current pricing on the major market animals as well as breeding stock for swine, sheep, beef and dairy cattle. This information will be shared with the class.

#### VII. RECOMMENDED MATERIALS OF INSTRUCTION

##### Textbooks:

- A. Taylor, R. Scientific Farm Animal Production. 10th Edition. Prentice Hall, 2012.

##### Materials Other Than Textbooks:

- A. Materials: 3 ring notebook, proper clothing for labs

**Created/Revised by:** Bruce Hicks

**Date:** 10/20/2014

# BUTTE COLLEGE

## COURSE OUTLINE

### I. CATALOG DESCRIPTION

**AB 26 - Introduction to Agriculture Business**

**3 Unit(s)**

**Prerequisite(s):** NONE

**Recommended Prep:** Reading Level IV; English Level III; Math Level II

**Transfer Status:** CSU

51 hours Lecture

This course provides students with a basic understanding of the business and economics of the agricultural industry; an introduction to the economic aspects of agriculture and their implications to the agricultural producer, consumer and the food system; management principles encountered in the day to day operation of an agricultural enterprise as they relate to the decision making process. (C-ID AG-AB 104).

### II. OBJECTIVES

Upon successful completion of this course, the student will be able to:

- A. Explain how economic principles relate to commodity marketing sub sectors in agriculture.
- B. Recognize and describe agricultural business organizational structures including; sole proprietorships, partnerships, corporations, franchises, and cooperatives. Identify and explain the four functions of management and how they relate to the agribusiness organization.
- C. Develop an awareness of the basic laws, regulations, and regulatory agencies that interact with the agriculture community.
- D. Describe various styles of leadership.
- E. Identify the role of the agricultural manager.
- F. Recognize, evaluate, and propose solutions to problems in personnel, ethics and communication.

### III. COURSE CONTENT

#### **A. Unit Titles/Suggested Time Schedule**

<u>Topics</u>	<u>Lecture</u>	<u>Hours</u>
1. The role and organization of the agribusiness		8.50
a. The place of agribusiness in California, United States, and the global economy		
b. Types of agribusiness		
c. The organization of an agribusiness		
d. Types of business structure		
e. Managing the agribusiness		
2. Management		8.50
a. Planning		
b. Leading		
c. Organizing		
d. Controlling		
3. Managerial Problem Solving in Agriculture		8.50
a. Diagnosis of the situation		
b. Generating alternative		
c. Evaluating alternatives		
d. Selecting the best alternative		
e. Implementing the alternative		

f. Evaluation of results	
4. Financial Management and Control of Agribusiness	8.50
a. General business economics	
b. Overview of financial statements	
5. Human Resource Management	8.50
a. The role of the agriculture manager	
b. Agriculture employee motivation	
c. Team and team building	
d. Labor relations	
6. Business Land and Ethics in Agriculture	8.50
a. Agriculture values	
b. Agriculture business ethnics	
c. Personal values	
d. Agricultural Law and the regulatory environment	
Total Hours	51.00

#### IV. METHODS OF INSTRUCTION

- A. Lecture
- B. Group Discussions
- C. Homework: Students are required to complete two hours of outside-of-class homework for each hour of lecture
- D. Reading Assignments
- E. Case Studies

#### V. METHODS OF EVALUATION

- A. Quizzes
- B. Oral Presentation
- C. Projects
- D. Homework
- E. Short papers
- F. Essays and research papers
- G. Business Plan

#### VI. EXAMPLES OF ASSIGNMENTS

- A. Reading Assignments
  1. Read and interpret an article pertaining to current events in agriculture, posted on the class portal. Be prepared to discuss the issues and take a pro/con position.
  2. Read the case study in your text dealing with "Going Broke While Making a Profit". Identify how this happened and how it could have been avoided.
- B. Writing Assignments
  1. Write a 7-10 page Business Plan for an agricultural endeavor of your choice. The Business Plan should include a description of the business, a marketing plan, and financial statements.
  2. Write a two-three research page paper covering the management style of the Simplot Corporation. Identify the companies approach to hiring, advancement, and outlook on the future.
- C. Out-of-Class Assignments
  1. Locate two examples of advertising for an agricultural commodity. One should be commodity based and the other product specific. Be prepared to discuss in class.
  2. Interview an individual currently working in your proposed field of employment. Write a

two page paper discussing the nature of the work, the best and worst parts of the job, and the employment outlook. Be prepared to discuss in class.

## VII. RECOMMENDED MATERIALS OF INSTRUCTION

Textbooks:

A. Beierlein, J. Principles of Agribusiness Management. 5th Edition. Waveland, 2013.

B. Barnard, F. Agribusiness Management. 4th Edition. Routledge, 2012.

**Created/Revised by:** Bruce Hicks

**Date:** 09/29/2014

## HAMILTON UNIFIED SCHOOL DISTRICT

<b>Agenda Item Number: 15c</b>	<b>Date: 8/25/2021</b>
<b>Agenda Item Description:</b> Approve moving HUSD Board Meeting on September 22, 2021 from Hamilton High School Library to Hamilton Elementary School Multipurpose Room with a facility tour during the meeting.	
<b>Background:</b> Traditionally HUSD Board Meetings are held at the Hamilton High School Library. As there are several improvement projects that need to be implemented across the district, including other sites, we suggest moving the September 22, 2021 HUSD Board Meeting to the Hamilton Elementary School Multipurpose Room with a tour of Hamilton Elementary School at the start of the meeting so that the board can have an opportunity to view the scale of improvements needed.	
<b>Status:</b> Pending Board Approval	
<b>Fiscal Impact:</b> None	
<b>Educational Impact:</b> None	
<b>Recommendation:</b> Recommend board approve moving HUSD Board Meeting on September 22, 2021 from Hamilton High School Library to Hamilton Elementary School Multipurpose Room with a facility tour during the meeting.	



## HAMILTON UNIFIED SCHOOL DISTRICT

<b>Agenda Item Number: 15d</b>	<b>Date: 8/25/2021</b>
<b>Agenda Item Description:</b> Approve 2021-22 MOU for the CA Agriculture Teachers' Induction Program between Davis Joint Union School District and Hamilton Unified School District.	
<b>Background:</b> California has a two-tiered credentialing system for teachers. Preliminary programs prepare candidates to obtain an initial teaching credential through successful completion of required coursework, fieldwork, and a performance demonstration of their knowledge, skills, and abilities. The second tier of preparation is a individualized induction program that is focused on extensive support and mentoring to new teachers. Induction programs are essential for new teachers to obtain a Clear credential.	
<b>Status:</b> Pending Board Approval	
<b>Fiscal Impact:</b> None	
<b>Educational Impact:</b> None	
<b>Recommendation:</b> Recommend board approve 2021-22 MOU for the CA Agriculture Teachers' Induction Program between Davis Joint Union School District and Hamilton Unified School District.	

# 2021-2022 MEMORANDUM OF UNDERSTANDING



for the  
**California Agricultural Teachers'  
Induction Program**  
between  
**Davis Joint Unified School District**  
and



(Participating District or LEA)

School District/LEA Name Here

## General

This Memorandum of Understanding (MOU) is entered into between the Davis Joint Unified School District (DJUSD) – Local Educational Agency (LEA) for the California Agricultural Teachers' Induction Program (CATIP) – and the participating district or LEA listed above (referred to as "District" in this MOU) to participate in the California Agricultural Teachers' Induction Program.

The effective date of this MOU is September 1, 2021 – June 30, 2022. The terms of this agreement shall remain in force unless mutually amended.

## Purpose

The purpose of this Memorandum of Understanding is to establish a formal working relationship between the parties of agreement and to set forth the operative conditions that govern this partnership. The assumption of continued partnership for the **2022-2022** school year is made unless the District notifies the CATIP in writing on or **prior to January 31, 2022.**

## Responsibilities – General

A) CATIP agrees to:

- 1) Provide support for direct program administration to conduct the accredited induction program per guidelines set forth by the Commission on Teacher Credentialing (CTC) and California Department of Education (CDE);
- 2) Provide office space, equipment, and meeting space for program activities;
- 3) Facilitate a process for equitable distribution of services to Teacher Candidates and Mentors in all participating districts and schools;
- 4) Convene a Teacher Induction Program Advisory Committee, establish regular meetings, and provide data on program requirements and clear credentialing;
- 5) Establish and maintain accurate program records and reports;
- 6) Maintain State of California approval and accreditation as an Induction Program and Credentialing Agency;
- 7) Advise Teacher Candidates about their involvement in the Induction Program and provide formative feedback about candidates' progress toward completion of the program;
- 8) Recommend for the California Clear Credential and process all credential applications for eligible Teacher Candidates;
- 9) Arrange for and monitor University of California, Davis Extension continuing education units for Teacher Candidates and 1<sup>st</sup> and 2<sup>nd</sup> year Mentors;
- 10) Provide the California Agricultural Teachers' Induction Program Assessment System materials to Teacher Candidates and Mentors (e.g. individualized learning plans, weekly conversation logs, curriculum, etc.);
- 11) Provide training in the California Agricultural Teachers' Induction Program coursework, including the Teaching Performance Expectations (TPE), California Standards for the Teaching Profession (CSTP), student academic and CTE content standards, Agriculture and Natural Resources Model Pathway Standards, and Induction Standards to Teacher Candidates and Mentors;
- 12) Provide relevant and research-based mentoring skills training to Mentors;
- 13) Provide induction program information to site administrators/district coordinator;
- 14) Select, monitor, and supervise professional development facilitators in accordance with Induction Program Standards;
- 15) Provide materials, facilitation, and presentation support for professional development facilitators;
- 16) Develop and establish contracts with outside vendors for professional services as needed Teacher Candidates/Mentors professional development and support;
- 17) Provide the Advisory Board, district superintendents and site administrators with information, clarify roles and responsibilities, and provide verification and accountability specific to the teacher credential process;

# California Agricultural Teachers' Induction Program (CATIP) 2021-2022 MEMORANDUM OF UNDERSTANDING

- 18) Communicate with and advise District Human Resources departments, credential analysts, and school personnel regarding Induction, hiring implications, and procedures for compliance;
- 19) Establish and maintain an accountability system for all participants;
- 20) Collaborate with the Capital Region Induction Network Team, the Induction Consortium (Bay Area), and state-wide agricultural education stakeholders regarding the Induction Program;
- 21) Collaborate with Cluster Region One and California Commission on Teacher Credentialing for appropriate support and training and ensure participation at Cluster and Statewide program meetings; and
- 22) Supply reports and other information to the California Commission on Teacher Credentialing (CTC) and the California State Department of Education (CDE) as requested on all matters related to program requirements and activities.

B) The District agrees to:

- 1) Appoint a liaison who serves as the programmatic contact in the district, who normally oversees all activities within the district related to induction services and assumes the responsibilities of communicating with the California Agricultural Teachers' Induction Program (including notifying CATIP when a candidate leaves before the end of the school year, providing follow-up on Mentors and Candidates not meeting requirements, etc):

Name of District Coordinator	Coordinator's Email Address
Phone	Mailing Address

- 2) Establish a point of contact in District Accounts Payable for invoicing communication:

Name	Email Address
Phone	Mailing Address

- 3) Establish a Purchase Order for invoicing coordination:

PO #	PO Amount (\$2,250/Candidate/Year)
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*(If candidate will be paying for the program themselves indicate that here)*

- 4) Confirm candidate availability for program participation according to criteria established by the Commission on Teacher Credentialing and the California Agricultural Teachers' Induction Program.
- 5) Separate CATIP formative assessment information from district employment evaluations.
- 6) Provide an update about participation with CATIP to the district's governing board during the tenure of this MOU.
- 7) Participate in CATIP evaluation.
- 8) Superintendent or designee coordinator/administrator maintains an informal position on the Teacher Induction Advisory Board for program networking, implementation, compliance, and program evaluation;
- 9) The Administrative member of the Advisory Board or District coordinator/ administrator may bring concerns or suggestions for change to the Advisory Board for discussion by submitting proposals no later than two weeks prior to the next Advisory Board meeting for inclusion on the agenda;
- 10) Advisory Board Representative and/or District Coordinator disseminate program information to site and district administrators, clarify roles and responsibilities of all program participants, and communicates program information to participants;
- 11) Upon hire, advise eligible Teachers about their responsibilities for Induction, enroll eligible candidates, and gather candidate credentialing information as needed by the Induction office. All teacher candidates who are teaching on a preliminary credential should be evaluated for eligibility. CTE Teachers are eligible to complete credential requirements, including

# California Agricultural Teachers' Induction Program (CATIP)

## 2021-2022 MEMORANDUM OF UNDERSTANDING

application for preliminary credential with prerequisites met. Teachers who have intern credentials may also be eligible if they have recently completed the intern program and have been granted a preliminary credential;

- 12) Ensure that Human Resources personnel and credential analysts are appropriately trained in protocols of advice and assistance to Induction Candidates;
- 13) Provide appropriate credential and advisement information to the CATIP office;
- 14) Select Mentors according CATIP Standards Qualifications<sup>1</sup>;
- 15) Approve a Mentor to each Teacher Candidate according to CATIP Policies and in a timely way, within 30 days of program enrollment, that allows the pair to begin working together when teaching begins and not less than an average of 1 hour per week;
- 16) Conduct early site and/or district-based program information orientations that include information designated on the California Agricultural Teachers' Induction Program "Administrator Meeting" form;
- 17) Ensure that all staff administrators with Mentor(s) and/or Teacher Candidate(s) on staff complete the Program's annual survey regarding the Induction Program;
- 18) Establish working conditions for Teacher Candidates aligned with CATIP Standards;
- 19) Ensure that Teacher Candidates have core curriculum materials and appropriate content frameworks;
- 20) Encourage that all Teacher Candidates have course assignments with English Language Learners sufficient to allow completion of the English Language requirements of the Clear Credential and accordance with CATIP policies and accreditation;
- 21) Provide Teacher retention data to Induction Program upon request;
- 22) Provide Mentor release time for observation of the Teacher Candidates as required by the Induction activities (2 observations required each year);
- 23) Provide Teacher Candidates release time for observation of colleagues, reflection, and professional development activities tied to their Individual Learning Plan (ILP) as required by the Induction activities (2 observations required each year);
- 24) In the event of need, provide Mentor release time for Mentor training as required by the Induction program (for the Mentor's first and second years);
- 25) Develop and maintain a budget that allocates amounts sufficient to meet the costs of implementing its program responsibilities;
- 26) Process payment for authorized contracted services; and
- 27) Provide projection estimates of participating Teachers for the 2021-2022 school year to California Agricultural Teachers' Induction Program by **May 15, 2022** for continuing participants and in a timely manner, **June 30, 2023** forward, for new participants.

### **Responsibilities – Fiscal**

- A) CATIP, in its association with YSCTC and DJUSD (accrediting agency with certification capacity as LEA), agrees to the overall fiscal responsibility for the funding of the administration of the program, including:
  - 1) Invoice the District through the Accounts Payable contact (named in 'Responsibilities-General B.2') for each credential candidate per billing method selected below:
    - Billing will occur in September for \$2,250 per academic year with a **Net 30-day**.
    - Billing will occur in September for the amount of \$1,125 and January in the amount of \$1,125 to total \$2,250 per academic year with a **Net 30-day** return on each billing.
    - Candidate Self-Pay: Billing will occur monthly, beginning September through February with a **Net 30-day** return. 6-installments in the amount of \$375, to total \$2,250 per academic year.
  - 2) Assume overall fiscal responsibility for the administration of Induction funds and documentation required by the CDE and CCTC;
  - 3) Develop and maintain a balanced budget that reflects program priorities and implementation of the approved induction plan;
  - 4) Abide by the Teacher Expenditure Guidelines;
  - 5) Provide a stipend payment for each program Facilitator in accordance with CATIP Consortium and Facilitator memorandum of understanding.

# California Agricultural Teachers' Induction Program (CATIP) 2021-2022 MEMORANDUM OF UNDERSTANDING

B) The District agrees to:

- 1) Approve the designation of a Mentor<sup>1</sup>, by CATIP, to each credential candidate (novice teacher) within the first 30 days of the participant's enrollment in the program;
- 2) Coordinate any potential compensation of the identified Mentor<sup>1</sup> at the District's rates and policies. Any remuneration to the mentor will be outside of CATIP's purview, and above the annual program cost named herein;
  - i) Compensation to the mentor is suggested to be \$1,500/candidate/year, but is at the absolute discretion of the District's policies, hiring practices, and collective bargaining obligations.
- 3) Compensate the identified Mentor for each Teacher Candidate according to rates, policies and procedures at the District-level.
- 4) The California Agricultural Teachers' Induction Program must be informed of any changes to this language at least two weeks prior to the start of the Mentor's obligation to their candidate(s);
- 5) Payment for services from the California Agricultural Teachers' Induction Program to be **\$2,250** per Teacher Candidate per year, non-refundable, no proration;
- 6) Process Mentor and other payments in a timely way based upon approved MOUs and other budget documents; and
- 7) Provide Mentors and Teacher Candidates release time for training and observation in accordance with CTC regulations and program (CATIP) guidance.

## **Program Participation**

Insofar as permitted by law, Davis Joint Unified School District (LEA for YSCTC and CATIP) shall assume the defense and hold harmless District and/or any of its officers, agents or employees from any liability, damages, costs, or expenses of any kind whatsoever, including attorneys' fees, which may arise by reason of the sole fault or negligence of Davis Joint Unified School District, its officers, agents or employees, arising out of its performance under the terms of this agreement.

Insofar as permitted by law, the District shall assume the defense and hold harmless the Davis Joint Unified School District and/or any of its officers, agents or employees from any liability, damages, costs, or expenses of any kind whatsoever, including attorneys' fees, which may arise by reason of any harm to person(s) or property received or suffered by reason of the sole fault or negligence of the District, its officers, agents or employees, arising out of their performance under the terms of this agreement.

## **Compliance with Applicable Laws**

This Memorandum of Understanding shall comply with all federal, state and local laws, rules, regulations and ordinances that are now or may in the future become applicable.

## **Other Conditions**

Any and all products developed by California Agricultural Teachers' Induction Program are the exclusive property of the California Agricultural Teachers' Induction Program. Schools, districts, their employees, staff and subcontractors shall not have the right to disseminate, market, or otherwise use the products without the written permission of the California Agricultural Teachers' Induction Program.

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<sup>1</sup> The District approves Mentors who:

- Possess a valid Professional Clear Teaching Credential and a minimum of 5 years of verified effective teaching experience in the context and content area of the candidate's teaching assignment (i.e. similar teaching assignment, grade level, type of school, etc.);
- Have been identified by CATIP, attend professional development organized by CATIP, and are agricultural educators in good standing with CATIP;
- Have a demonstrated commitment to professional learning and collaboration;
- Have the time, ability, willingness, and flexibility to meet candidates' needs for support; and
- Will act as an ambassador of the California Agricultural Teachers' Induction Program.

# California Agricultural Teachers' Induction Program (CATIP) 2021-2022 MEMORANDUM OF UNDERSTANDING

## Signing Process:

1. The School District gains approval and completes appropriate signatures through district processes and policies;
2. The School District Returns signed MOU to CATIP office via email (Grant Ermis - grantermis@calagteachers.org & Jessica Nop - jnop@yscenter.org) OR regular postal service (4632 2nd Street, Suite 120, Davis, Ca 95618);
  - a. This shall be completed by September 1st for candidates enrolling in the program by September 1st, and by February 1st for those candidates enrolling mid-year.
3. CATIP will place MOU on DJUSD Board of Education Agenda for consent and signature;
4. CATIP will return a fully executed copy of this document to the School District for its records.

The parties signed below, as the signatory representatives for their associated organizations, affirm their commitment to the stipulations outlined in pages 1 through 4 above.

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Signature

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Printed Name

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Title

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Email

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Organization

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Signature  
**Amari Watkins**

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Printed Name  
**Associate Superintendent of Business Services**

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Title

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Date

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**Davis Joint Unified School District**

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Organization

## HAMILTON UNIFIED SCHOOL DISTRICT

<b>Agenda Item Number: 15e</b>	<b>Date: 8/25/2021</b>
<b>Agenda Item Description:</b> Certify Provision of Standards-Aligned Instructional Materials for the 2021-22 School Year.	
<b>Background:</b> As required by CCR, Title 5, Section 9531, each year the local governing board must certify that each pupil in the District in kindergarten through grade twelve has been provided with a standards-aligned textbook or basic instructional materials in each of the following areas: <ul style="list-style-type: none"><li>• History-Social Science</li><li>• Mathematics</li><li>• Reading/Language Arts</li><li>• Science</li></ul>	
<b>Status:</b> Pending Board Approval	
<b>Fiscal Impact:</b> None	
<b>Educational Impact:</b> None	
<b>Recommendation:</b> Recommend board Certify Provision of Standards-Aligned Instructional Materials for the 2021-22 School Year.	

**CERTIFICATION OF PROVISION OF STANDARDS-ALIGNED  
INSTRUCTIONAL MATERIALS  
FOR 2021-22 SCHOOL YEAR**

The local Governing Board of the Hamilton Unified School District hereby certifies that as of this date, each pupil in the District in kindergarten through grade twelve has been provided with a standards-aligned textbook or basic instructional materials in each of the following areas:

- History-Social Science
- Mathematics
- Reading/language arts
- Science

The instructional materials were adopted by the local governing board following district review of the materials and their alignment with state content standards as required by CCR, *Title 5*, Section 9531.

For students in kindergarten through grade eight, the instructional materials were purchased from an approved standards-aligned state adoption list as required by CCR, *Title 5*, Section 9531.

Certification was approved by the local governing board at a public meeting held on August 25, 2021.

AYES:

NOES:

ABSENT:

ABSTAIN:

Attest:

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Rod Boone, Clerk Governing Board  
Hamilton Unified School District

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Jeremy Powell, Ed.D., Superintendent  
Hamilton Unified School District



## HAMILTON UNIFIED SCHOOL DISTRICT

<b>Agenda Item Number: 15f</b>	<b>Date: 8/25/2021</b>
<b>Agenda Item Description:</b> Approve MOU between HUSD and GCOE for LVN Staff at Hamilton Elementary for the 2021-22 school year.	
<b>Background:</b> GCOE will provide LVN staff to service HUSD students 10 hours per week in delivery of School Wide Health Services with billing to be processed at the end of the 2021-22 fiscal year based on actuals.  This is a temporary agreement that will remain in force until the LVN services are needed at GCOE programs. HUSD will be informed 30 days prior to the termination of these services.	
<b>Status:</b> Pending Board Approval	
<b>Fiscal Impact:</b> HUSD will reimburse GCOE the estimated cost of \$1,914.24/month with total annual cost estimated at \$17,706.77.	
<b>Educational Impact:</b> Will provide health services to students.	
<b>Recommendation:</b> Recommend board approve MOU between HUSD and GCOE for LCVN Staff at Hamilton Elementary for the 2021-22 school year.	

MEMORANDUM OF UNDERSTANDING

Between

Hamilton Unified School District

And

Glenn County Office of Education

Purpose:

This Memorandum of Understanding (MOU) establishes a formal working relationship between Hamilton Unified School District (HUSD) and Glenn County Office of Education (GCOE) acting as partners in the delivery of School Wide Mental Health Services. The purpose of this MOU is to clearly identify the roles and responsibilities of each party as they relate to the implementation of these services. Both parties will ensure that the programs are conducted in compliance with all laws, rules and regulations.

Description of Services:

An LVN staff person will be provided by GCOE for services to HUSD students as determined by the administration at HUSD and specifically Hamilton Elementary School.

Glenn County Office of Education will agree to:

- Provide (1) - 10 hours per week LVN. (2 hours per day/5 days per week)
- Billing will be proceed the end of the 21-22 fiscal year based on actuals

Hamilton Unified School District will agree to:

- Provide funding to GCOE to reimburse cost of LVNs, estimated monthly cost \$1,914.24/month with the total anticipated cost for the year at \$17,706.77. (Cost includes Salary, Health & Welfare and Statutory Deductions)
- Provide Supplies and Materials
- Provide Space for Services

Both parties shall share in the development, implementation, monitoring and evaluation of the model while providing mentoring, guidance and professional development of those involved.

Terms

The terms of this MOU will be 30 days at a time for the 2021-2022 school year. This temporary agreement will remain in force until the LVN services are needed at GCOE programs, which is anticipated in the spring of 2022. HUSD will be informed 30 days prior to the termination of these services. After the one-year period, if the MOU is not reinstated, the District will revert to the existing level of LVN support.

\_\_\_\_\_  
Jeremy Powell, Superintendent  
Hamilton Unified School District

\_\_\_\_\_  
Jacki Campos, SELPA Director/Assistant  
Superintendent of Student Services

Date \_\_\_\_\_

Date \_\_\_\_\_

## HAMILTON UNIFIED SCHOOL DISTRICT

<b>Agenda Item Number: 15g</b>	<b>Date: 8/25/2021</b>
<b>Agenda Item Description:</b> Approve MOU between HUSD and GCOE and Boys and Girls Club of North Valley for 2021-22 school year.	
<b>Background:</b> Annually HUSD enters an agreement with GCOE and Boys and Girls Club of North Valley to provide student programs and services beyond the regular school day.	
<b>Status:</b> Pending Board Approval	
<b>Fiscal Impact:</b> Funded by the ASES Grant	
<b>Educational Impact:</b> Provides an extended school day for the students served.	
<b>Recommendation:</b> Recommend board approve MOU between HUSD and GCOE and Boys and Girls Club of North Valley for 2021-22 school year.	

**MEMORANDUM OF UNDERSTANDING  
GLENN COUNTY OFFICE OF EDUCATION AND  
THE HAMILTON UNIFIED SCHOOL DISTRICT AND  
THE BOYS & GIRLS CLUBS OF THE NORTH VALLEY**

THIS MEMORANDUM OF UNDERSTANDING ("MOU") is entered by and between the GLENN COUNTY OFFICE OF EDUCATION ("OFFICE") HAMILTON UNIFIED SCHOOL DISTRICT ("DISTRICT") and THE BOYS & GIRLS CLUBS OF THE NORTH VALLEY ("CLUB").

WHEREAS, OFFICE, DISTRICT and CLUB are intent on creating and maintaining a partnership to provide expanded learning and enrichment programs under the guidelines of the After School Education and Safety ("ASES") Grant at designated sites; and

WHEREAS, OFFICE, DISTRICT and CLUB believe there is a need for high quality, innovative and affordable expanded learning programs ("PROGRAM") and agree to work in partnership to create and sustain such PROGRAMS each school year and during the summer; and

WHEREAS, OFFICE, as the lead educational agency, will apply and continue to reapply for ASES grant monies from the California Department of Education (CDE) for this PROGRAM, will complete and submit all grant reports, and act as Fiscal Agent once grant monies are received;

WHEREAS, DISTRICT, as the educational provider, will provide the PROGRAM space, infrastructure and technology, and general PROGRAM support to ensure the overall success of the program;

WHEREAS, CLUB, as the contracted service provider, will provide OFFICE and DISTRICT with the operation and maintenance of PROGRAM, student enrollment and attendance, and administration of staffing for PROGRAM; and

NOW, THEREFORE, OFFICE, DISTRICT and CLUB agree as follows:

- 1) PROGRAM SITES. OFFICE, DISTRICT and CLUB agree that the following be identified as PROGRAM site(s):
  - a) Hamilton Elementary School  
277 Capay Avenue  
Hamilton City, CA 95951
  
- 2) BILLING SITE. OFFICE, DISTRICT and CLUB agree that the following be identified as BILLING site:
  - a) Glenn County Office of Education  
311 South Villa Avenue  
Willows, CA 95988

b) Hamilton Unified School District  
620 Canal Street  
Hamilton City, CA 95951

3) OFFICE OBLIGATIONS. OFFICE will meet the following responsibilities and ensure that all requirements of the ASES grant will be met.

- a) OFFICE will provide a PROGRAM grant liaison.
- b) OFFICE will meet all reporting deadlines related to the ASES grant, including submission of annual state report, submission of quarterly expenditure reports, and submission of bi-annual attendance reports.
- c) OFFICE will maintain contact with Learning Support Region 2 as well as the California Department of Education.
- d) OFFICE Liaison will serve as an advocate for PROGRAM within OFFICE and DISTRICT.
- e) OFFICE will attend necessary meetings, trainings, or conferences related to ASES grant and state-mandated grant requirements.
- f) OFFICE will provide collaboration and support in curriculum planning and site coordination in relation to the Commitment to Quality Improvement (CQI) evaluation and reporting.
- g) OFFICE, in collaboration with CLUB, will provide professional development opportunities up to three days during the school year.
- h) OFFICE will provide monthly site visits for ongoing feedback and support.
- i) OFFICE will provide access and support to Glenn County Office of Education (GCOE) expanded learning curriculum, supplies and services.
- j) OFFICE will provide access to (2) storage sheds on the Hamilton Elementary campus.

3) DISTRICT OBLIGATIONS. DISTRICT will meet the following responsibilities and ensure that all requirements of the ASES grant will be met.

- a) DISTRICT will provide space for the PROGRAM to operate every day when school is in session from the end of the school day until at least 6 pm, for a minimum of 15 hours per week for up to 130 students per school site as described in Paragraph 1, above.
- b) DISTRICT will provide the CLUB at each PROGRAM site, daily access and priority, during expanded learning hours, to six classrooms, the cafeteria, mat room (middle school room), computer lab, outdoor areas, restrooms and kitchen.
- c) DISTRICT will provide dedicated expanded learning space, and if none is available, plan for dedicated expanded learning space in their strategic facility master plan to be reviewed annually.
- d) DISTRICT will provide administrative support for data collection (grades, absences, testing data) for grant administration.
- e) DISTRICT will support the technology infrastructure necessary to meet program goals and objectives for the expanded learning program.

- f) DISTRICT will provide CLUB with a phone line, Wi-Fi access and DSL line for each PROGRAM site, as described in Paragraph 1, above.
  - g) DISTRICT will supply CLUB with a nutritious snack and supper to provide each enrolled child in attendance daily that conforms to the nutrition standards in the California Education Code Part 27, Chapter 9, Article 2.5, commencing with Section 49430.
  - h) DISTRICT will provide monthly meal calendars to CLUB and the expanded learning participants and families.
  - i) DISTRICT will staff the meal program and be responsible for menus, application, billing, reimbursement, meal disbursement and monitoring of program.
  - j) DISTRICT will provide emergency transportation to the CLUB.
- 4) CLUB OBLIGATIONS. CLUB will meet the following responsibilities and provide parent information, registration and communication, including an orientation.
- a) CLUB will include an educational and literacy element designed to provide tutoring and/or homework assistance in one or more of the following subject areas: language arts, mathematics, history and social science, science, and computer training.
  - b) CLUB will have an educational enrichment element that may include, but is not limited to: fine arts, career technical education, character and citizenship, recreation, physical fitness, and prevention activities. Such activities might involve the arts, music, physical activity, health promotion, general recreation, technology, career awareness, and activities to support positive youth development.
  - c) CLUB will provide a safe physical and emotional environment and opportunities for relationship building to promote active student engagement.
  - d) CLUB will collaborate and integrate with the regular school day program and other extended learning opportunities.
  - e) CLUB will provide opportunities for physical activity.
  - f) CLUB will provide a well-rounded program that meets the needs and interests of its participants and will be planned through a collaborative process that includes parents, youth, and representatives of participating public school sites, governmental agencies (e.g., city and county parks and recreation departments), local law enforcement, community organizations, and the private sector.
  - g) CLUB will begin operation immediately upon the end of the regular school day. (Note: A regular school day is any day that students attend and instruction takes place.)
  - h) CLUB will track daily attendance and report actual attendance to GCOE on a monthly basis while maintaining compliance at a minimal 85% of required average daily attendance.
  - i) CLUB will operate for a minimum of 15 hours per week.
  - j) CLUB will operate until at least 6:00 p.m., on every regular school day.
  - k) CLUB will establish a reasonable early release policy for students attending the after school component.
  - l) CLUB will encourage students to participate every day in the expanded learning program.

- m) CLUB will ensure that every student attending is eligible to participate in the PROGRAM, subject to PROGRAM capacity.
- n) CLUB will provide all notices, reports, statements, and records to parents or guardians in English and the student's primary language if 15 percent of the students enrolled at the school site speak a single primary language other than English as determined by language census data from the preceding year.
- o) CLUB will be responsible for hiring, training, supervising and evaluating personnel. On-site PROGRAM staff who directly supervise youth within the approved 20 to 1 (youth to staff) ratio will have 48 college units or have successfully passed the test administered by the Cooperative Organization for the Development of Employee Selection Procedures (CODESP TEST).
- p) CLUB will be responsible for FBI & DOJ background checks of CLUB employees and volunteers.
- q) CLUB will provide staff training and development.
- r) CLUB will meet all evaluation requirements, including participation in a statewide evaluation process as determined by the CDE, and provide all required information on a timely basis.
- s) CLUB will respond to any additional surveys or other methods of data collection that may be required throughout the life of the PROGRAM.
- t) CLUB will expend at least 85 percent of overall grant funding on direct services to students.
- u) CLUB will follow DISTRICT protocol when activating emergency transportation.
- v) CLUB employees will participate and attend school meetings and trainings.
- w) CLUB will provide an annual report and update to the Hamilton Unified School District board.

5) SUMMER PROGRAM

- a. In collaboration with DISTRICT's summer school schedule, CLUB with the guidance and support of the DISTRICT will facilitate Expect Success program for the 2021-22 summer.
- b. DISTRICT will provide CLUB with space, technology infrastructure and meals for the SUMMER Program to operate every day when school is out of session from the last day of school until one week prior to school beginning.

6) OFFICE, DISTRICT AND CLUB - MUTUAL OBLIGATIONS.

- a) OFFICE, DISTRICT and CLUB will work together on emergency procedures, risk management and crisis management.
- b) OFFICE, DISTRICT and CLUB will evaluate annually program services and costs and work collaboratively to find additional resources, partnerships and/or funding needed to support PROGRAM and to enhance services.
- c) OFFICE, DISTRICT and CLUB personnel will meet four times per year, in advance of statewide quarterly ASES reporting deadlines.

7) DISTRICT AND CLUB – MUTUAL OBLIGATIONS.

- a) DISTRICT and CLUB will work cooperatively to provide custodial services for Program facilities as described in Paragraph 1, above.
  - b) DISTRICT and CLUB will work cooperatively to provide summer programming in the PROGRAM sites identified in Paragraph 1, above, depending on the need.
  - c) DISTRICT and CLUB will work together on the integration of the PROGRAM with the regular school day program.
- 8) COMPENSATION. Based on ASES grant requirements, OFFICE will be compensated with eight percent (8%) of the grant award for administrative services, and CLUB will be compensated with eighty eight percent (92%) of the grant award for all services related to the PROGRAM. OFFICE on a flat quarterly basis will reimburse CLUB for ASES expenses in conjunction with the grant award notification. OFFICE will pay the CLUB on a quarterly basis in advance of program services starting July 1, of each year. DISTRICT will provide CLUB with ASES supplemental pass through funding from OFFICE for summer services provided.
- 9) AUTONOMY. It is expressly agreed that CLUB shall have no authority to make any contract or binding promise of any nature on behalf of OFFICE and/or DISTRICT, whether oral or written, without the express written consent of OFFICE and/or DISTRICT. All supplies purchased with ASES funds are the sole property of OFFICE. Likewise, it is expressly agreed that CLUB shall have no authority to make any contract or binding promise of any nature on behalf of OFFICE and/or DISTRICT, whether oral or written, without the express written consent of OFFICE and/or DISTRICT. All supplies purchased with CLUB funds are the sole property of CLUB.
- 10) TERM. This MOU is in effect for the 2021-2022 school year. Termination shall be in accordance with Paragraph 11, below.
- 11) TERMINATION. If either OFFICE, DISTRICT or CLUB fail to perform any of their respective obligations set forth in this MOU, within the time and manner set forth herein or otherwise violates any of the terms of this MOU, either party may terminate this MOU prior to the end of the school year, on the final year of this agreement, by giving a 90 day written notice. The notice must include the reason for the termination of this MOU and be sent to the addresses provided in Paragraph 12, below.
- 12) NOTICE. Notifications for any purposes, including but not limited to payment and termination, shall be made as follows:

Boys & Girls Club of North Valley  
 Attn: CEO  
 601 Wall Street  
 Chico, CA 95928

Hamilton Unified School District  
 Attn: Superintendent  
 620 Canal Street  
 Hamilton City, CA 95951

Glenn County Office of Education  
 Attn: Superintendent  
 311 South Villa Avenue



Willows, CA 95988

- 13) MODIFICATIONS. This MOU may be reviewed and/or amended on an annual basis upon request from either party. This MOU constitutes the complete understanding between OFFICE, DISTRICT and CLUB, respectively. Oral changes and modifications shall have no effect. This MOU may only be amended by a subsequent written instrument signed by both parties.
- 14) INDEMNIFICATION. OFFICE and DISTRICT agrees to defend, indemnify, and hold harmless CLUB, its employees and agents, from any and all liability arising in any way out of OFFICE and/or DISTRICT's negligence in the performance of this MOU, including, but not limited to, any claim due to injury and/or damage sustained by OFFICE and/or DISTRICT, OFFICE's and/or DISTRICT's employees or agents. CLUB agrees to defend, indemnify, and hold harmless OFFICE and/or DISTRICT, its employees and agents, from any and all liability arising in any way out of CLUB's negligence in the performance of this MOU, including, but not limited to, any claim due to injury and/or damage sustained by CLUB and/or CLUB's employees or agents.
- 15) INSURANCE. CLUB, OFFICE and DISTRICT will each provide a certificate of insurance with a minimum of \$2,000,000 combined single limits of general liability. CLUB, OFFICE and DISTRICT will, respectively, be listed on the policies as additional insureds.
- 16) GOVERNING LAW. This MOU shall be construed, interpreted, and enforced in accordance with the laws of the State of California.
- 17) MEDIATION. Any dispute that arises out of or relates to this MOU, or the breach of it, shall be resolved by mediation between the parties. A mutually agreed upon mediator shall be used. However, if agreement cannot be reached, each party shall select one mediator and those mediators shall select a third, which shall select a mediator for the parties. Costs of mediation shall be shared equally between the parties.
- 18) SEVERABILITY. If, for any reason, any provision of this MOU is held invalid, all other provisions of this MOU shall remain in full force and effect.
- 19) APPROVAL. This MOU is subject to approval of DISTRICT's and CLUB's Board of Directors.

IN WITNESS WHEREOF, OFFICE, DISTRICT and CLUB have executed this MOU on the dates set forth below.

OFFICE:

\_\_\_\_\_  
Tracy Quarne, Superintendent  
Glenn County Office of Education

\_\_\_\_\_  
(Date)

DISTRICT:

\_\_\_\_\_  
Jeremy Powell, Superintendent  
Hamilton Unified School District

\_\_\_\_\_  
(Date)

CLUB:



\_\_\_\_\_  
Rashell Brobst, Chief Executive Officer  
Boys & Girls Clubs of the North Valley

8/1/21  
(Date)

HAMILTON UNIFIED SCHOOL DISTRICT

<b>Agenda Item Number: 15h</b>	<b>Date: 8/25/2021</b>
<b>Agenda Item Description:</b> Approve Superintendent Contract.	
<b>Background:</b> Per the Superintendent’s current contract: <b>Section 1. Term:</b> “Should the Superintendent receive a satisfactory annual evaluation, as described in section V below, this Agreement shall be extended for one additional year under the same terms and conditions unless otherwise agreed in writing. The Board shall place on the next regularly scheduled Board meeting following a satisfactory evaluation an open session agenda item approving a one-year extension of the Agreement. In no event, shall the Agreement exceed four (4) years. ”  During the July 28, 2021 Board Meeting, the board reported a satisfactory evaluation of the Superintendent. Per the above item, this contract extends the District’s contract with the Superintendent through the 2022-2023 school year.	
<b>Status:</b> Pending Board Approval	
<b>Fiscal Impact:</b> Annual contract includes base salary (\$155,766), Doctorate (\$2,000) and Master (\$800) Degree Stipend , Health insurance (\$11,370) plus other reimbursable items as outlined in the contract.	
<b>Educational Impact:</b>	
<b>Recommendation:</b> Recommend board approve Superintendent Contract.	

## **Hamilton Unified School District**

### **EMPLOYMENT AGREEMENT SUPERINTENDENT/PRINCIPAL**

This Employment Agreement ("Agreement") is by and between the Governing Board of the Hamilton Unified School District, hereafter referred to as "Board" or "District," and Jerimicha Powell, Ed.D., Superintendent/Principal, hereafter referred to as "Superintendent." This Agreement supersedes any and all other agreements between the Parties as of the date of the commencement of the term of this Agreement.

NOW, THEREFORE, District and Superintendent, for the consideration herein specified, agree as follows:

#### **I. TERM**

District, in consideration of the promises by Superintendent herein contained, agrees to employ, and Superintendent hereby accepts employment as District Superintendent of the Hamilton Unified School District for a term commencing July 1, 2022 and ending June 30, 2023.

Should the Superintendent receive a satisfactory annual evaluation, as described in section V below, this Agreement shall be extended for one additional year under the same terms and conditions unless otherwise agreed in writing. The Board shall place on the next regularly scheduled Board meeting following a satisfactory evaluation an open session agenda item approving a one-year extension of the Agreement. In no event, shall the Agreement exceed four (4) years.

#### **II. COMPENSATION**

- A. District shall pay Superintendent an annual salary of One Hundred Fifty Five Thousand, Seven Hundred and Sixty Six Dollars (\$155,766) for the 2022-2023 school year. Salary shall be payable on the last working day of each month in installments of one-twelfth of the annual salary rate for services rendered during the preceding month. Unless otherwise agreed, the Superintendent's salary/benefits may increase, at a given years COLA, beginning with the 2022-2023 school year, subject to Board approval.
- B. The District shall pay the Superintendent \$2,000.00 for a Doctorate Degree and \$800.00 for a Master's Degree earned by the Superintendent.
- C. During the term of this Agreement, the District shall provide the Superintendent with insurance benefits (health, dental, vision, and life) to which all twelve (12) month certificated employees of the District are entitled by reason of their employment by the District (the District's maximum contribution shall not exceed \$11,370.00).
- D. Superintendent is eligible for mileage reimbursement consistent with Board Policy and District practices.
- E. The Board may, with the mutual consent of Superintendent, adjust Superintendent's base salary at any time.

### **III. PROFESSIONAL DUTIES AND RESPONSIBILITIES OF SUPERINTENDENT**

Superintendent shall be the chief executive officer of the District. This Agreement is subject to all applicable laws of the State of California and to the lawful rules and regulations of the Board and the California State Board of Education. Said laws, rules and regulations are hereby made a part of the terms and conditions of this Agreement as though fully set forth herein. Superintendent shall perform all duties prescribed by said laws, rules, and regulations, and shall be carried out.

As to acts arising out of or in the course of the Superintendent's employment, and to the extent required by law, the Governing Board agrees to defend, hold harmless, and indemnify the Superintendent from any and all demands, claims, suits, actions, and legal proceedings brought against Superintendent in his official capacity as agent and employee of the Governing Board or in his individual capacity, except that in no case will individual Board members be considered personally liable for indemnifying the Superintendent against such demands, claims, suits, actions and legal proceedings. Upon separation from the District, Superintendent shall continue to be indemnified for action taken in the course of the Superintendent's employment.

### **IV. DUTY/NONDUTY DAYS AND OTHER BENEFITS**

#### **A. Regular Service**

Superintendent shall be required to render 225 days of full and regular service to the District during the annual period covered by this Agreement. The work year is normally exclusive of Saturdays, Sundays and holidays unless work on such days is required to fulfill the obligations of the position of Superintendent. The Superintendent shall be compensated additional days of services rendered during the Agreement term at the daily rate at the end of each fiscal year. Additional service days must be authorized and preapproved by the Board President for actual days worked over the 225-day Agreement. The Superintendent shall notify the School Board in January of any anticipated overages of work days. The Superintendent shall utilize AESOP attendance accounting system to account for work and non-work days, flex time or off campus meetings that would require his/her absence for more than one work day. Twice annually, the Superintendent shall produce documents of work attendance and have those documents reviewed by the Board President.

#### **B. Illness Leave**

Superintendent shall accrue illness leave at the rate of one (1) day per month per Agreement year. This leave may accumulate without limit.

#### **C. Other Leaves**

District shall provide Superintendent with such other leaves, school holidays and benefits as are provided to other certificated employees of the District.

### **V. EVALUATION**

A. The Board shall annually evaluate, in writing, the performance of Superintendent. The Board shall complete the evaluation at a date and time mutually agreeable to the Board and the Superintendent, typically July. The Superintendent shall present

to the Board a document detailing accomplishments of the Superintendent annually at the May Board meeting. If the Board does not evaluate the Superintendent, then it is assumed that the Superintendent evaluation is satisfactory for that year.

- B. The evaluation shall be related to the duties and responsibilities and the annual goals established by the Board and Superintendent, within applicable law.
- C. The final format, procedures, and goals of the Superintendent evaluation shall be established by the Board and may include Superintendent self-evaluation. Upon mutual consent, the Board may revise the format and procedure of Superintendent evaluation.
- D. The evaluation format shall be reasonably objective and shall contain at least the following evaluation areas:
  - Relationship with the Governing Board
  - Relationship with the community and stakeholders
  - Curriculum & instruction leadership
  - Business and operations services leadership
  - Staff and personnel relationships
  - Personal qualities and development
  - Overall educational leadership

The evaluation format shall provide for a rating system such that the Board may indicate whether the performance of Superintendent is:

- Unsatisfactory
- Satisfactory
- Outstanding

The evaluation shall assess both overall performance and the specific criteria set forth in the evaluation format.

- E. A meeting shall be held between Superintendent and Board to discuss Superintendent evaluation at or before the July Board Meeting of the school year in which the evaluation takes place.

A copy of the written evaluation shall be delivered to Superintendent/ no later than September 1 of the school year in which the evaluation takes place, and Superintendent shall have the right to make a written response to the evaluation. Said response shall be included with the evaluation. If Board determines that performance of Superintendent is unsatisfactory in any respect, the written report shall describe such unsatisfactory performance in reasonable detail. The evaluation shall include recommendations for improvement of all instances where Board deems performance to be unsatisfactory and may be included in other instances where Board deems such to be appropriate.

## **VI. PROFESSIONAL GROWTH OF SUPERINTENDENT**

District encourages the continuing professional growth of Superintendent through participation in:

- A. The operations, programs and other activities conducted or sponsored by associations of local, state and national school boards, administrators, educators;
- B. Seminars and courses offered by public or private educational institutions; and
- C. Informational meetings with other persons whose particular skills or backgrounds would serve to improve the capacity of Superintendent to perform his professional responsibilities for the District.
- D. District shall pay for Superintendent's annual membership in the Association of California School Administrators ("ACSA").

District shall permit a reasonable amount of release time for Superintendent to attend such matters and shall pay in accordance with Board procedure, for necessary travel and subsistence expenses.

As part of his professional growth, the Board encourages and shall pay for Superintendent to attend ACSA Superintendent trainings, subject to advance authorization by the Board.

**VII. EXPENSE REIMBURSEMENT**

District shall reimburse Superintendent for all actual and necessary expenses, incurred within the scope of employment. Reimbursement shall be in accordance with Board policy.

Accepting the position of Superintendent may involve Superintendent moving his place of residence. To assist in defraying one-time costs incurred by Superintendent for the move, the District shall reimburse Superintendent for actual expenses incurred with moving his household goods by a professional moving company, not to exceed five thousand (\$5,000). All requests for reimbursement shall be in writing and accompanied with a receipt submitted to the Chief Business Official and the Board President.

**VIII. TERMINATION OF EMPLOYMENT CONTRACT**

This Agreement may be terminated prior to its normal expiration by:

- A. Failure by Superintendent to maintain a valid California Administrative Credential.
- B. Mutual agreement of the parties.
- C. Retirement of Superintendent.
- D. Resignation by Superintendent. Upon voluntary resignation of the Superintendent prior to the end of the Agreement term, the Superintendent will, upon the effective date thereof, forfeit any future benefits. The Superintendent's resignation shall be in writing and presented to the Board ninety (90) days prior to the effective date of the resignation. During the ninety-day period, the Superintendent may not take any accrued vacation days without the express consent of the Board.
- E. Discharge for Cause.

- F. In the event of discharge for cause, which shall be defined as conduct which is seriously prejudicial to District, this Agreement may be terminated. This shall include, but is not limited to, unprofessional conduct, incompetency, neglect of duty, or breach of agreement. Should the Board elect to terminate this Agreement prior to its expiration pursuant to this section, the Board shall notify the Superintendent in writing. Upon request, Board shall serve upon Superintendent a reasonably detailed statement of charges. Superintendent will be afforded an opportunity for a hearing which shall include the right to be represented by counsel and the right to call witnesses. If Superintendent chooses to be accompanied by legal counsel at such hearing, Superintendent shall bear any costs therein involved. Such hearing shall be conducted in closed session. Superintendent shall be provided a written decision describing the results of the hearing. Termination Without Cause

Notwithstanding any other provision of this Agreement, the Board may at any time, without cause or a hearing, unilaterally terminate this Agreement upon the provision of written notice of such termination to the Superintendent. If the Board elect the option to terminate this Agreement without cause, then the Superintendent shall receive Superintendent's base salary for the remainder of the unexpired Term, or twelve (12) months whichever is less. Such termination payments shall be paid on a monthly basis, unless both the Superintendent and District mutually agree otherwise.

The parties agree that the damages to the Superintendent which may result from the Board's early terminations of this Agreement cannot be readily ascertained. Accordingly, the parties agree that the damage payment made pursuant to this early termination clause constitutes reasonable liquidated damages for the Superintendent, fully compensates the Superintendent for all tort, Agreement and other damages and does not result in a penalty. The parties agree that the District's completion of the obligations under this provision constitutes the Superintendent's sole remedy to the fullest extent provided by law. Finally, the parties agree that this section is governed by Government Code sections 53243, et seq. and 53260, et seq., and any payments made must comply with these sections.

- G. The Board may elect not to renew this Agreement for any reason by providing written notice to the Superintendent in accordance with Education Code section 35031.
- H. This Agreement, and specifically section VIII, are intended to comply with Government Code sections 53243 et seq. and 53260 et seq., which are incorporated herein by this reference.

## **IX. GENERAL PROVISIONS.**

- A. This Agreement is the full and complete agreement between the parties hereto, and it can be changed or modified only by writing, signed by the parties or their successors in interest to this Agreement. It supersedes and replaces all other contracts of employment between Superintendent and Board.
- B. Except as modified herein, this Agreement is subject to all applicable laws of the State of California, to the rules and regulations of the State Board of Education, and to the lawful rules and regulations of the Governing Board of the Hamilton



Unified School District. Said laws, rules, regulations, and policies are hereby made a part of the terms and conditions of this Agreement as though fully set forth herein.

- C. If any provisions of this Agreement are held to be contrary to law by final legislative act or by a court of competent jurisdiction inclusive of appeals, if any, such provisions will not be deemed valid and subsisting except to the extent permitted by law, but all other provisions will continue in full force and effect.

IN WITNESS HERETO, we affix our signatures to this Agreement as the full and complete understanding of the relationships between the parties hereto.

**GOVERNING BOARD OF THE  
HAMILTON UNIFIED SCHOOL DISTRICT**

By: \_\_\_\_\_  
Wendall Lower, President Date

**SUPERINTENDENT**

I hereby accept this offer of employment and agree to comply with the conditions thereof and to fulfill all of the duties of employment of Superintendent of the Hamilton Unified School District.

By: \_\_\_\_\_  
Jerimicha Powell, Ed.D. Date

## HAMILTON UNIFIED SCHOOL DISTRICT

<b>Agenda Item Number: 15i</b>	<b>Date: 8/25/2021</b>
<b>Agenda Item Description:</b> Approve early payoff of our 1998 Refunding Bonds.	
<b>Background:</b> We were contacted by the Director of Finance from Glenn County in early August regarding our 1998 Refunding Bonds. He indicated to us that our current cash reserves are expected to exceed the bond's remaining payments. It is recommended that we make a prepayment/early redemption decision. An early payoff would save money on the interest, which would put more money in our General Fund since any excess funds will be returned to the district.  Per Glenn County's Bond Analysis of our 1998 Refunding Bonds, our expected excess fund balance at 6/30/21 if balance were to be prepaid is \$7,766.33. This analysis takes into account our 8/1/21 payment that was already made.	
<b>Status:</b> Pending Board Approval.	
<b>Fiscal Impact:</b> Bond payments of principal and interest are accounted for in Fund 51 (Bond Interest and Redemption Fund). Any money remaining in Fund 51 after the payment of all bonds and coupons payable from the fund, or any money in excess of an amount sufficient to pay all unpaid bonds and coupons payable from the fund, shall be transferred to the general fund upon order of the county auditor.	
<b>Educational Impact:</b> None	
<b>Recommendation:</b> Recommend board approve early payoff of our 1998 Refunding Bonds.	

COUNTY OF GLENN

General Ledger Summary  
 Balance Sheet Accounts  
 For the Period Ending:  
 06/30/21

ORGANIZATION KEY OBJECT CODE	ACCOUNT BALANCE
=====	
67290000 HAMILTON UNION HI GO BOND	
CURRENT ASSETS	
00100 CASH IN TREASURY	\$292,416.63
00299 INTEREST RECEIVABLE	775.89
00365 DUE FROM TAX AGENCY FUND-3310	17.09
TOTAL CURRENT ASSETS	\$293,209.61
CURRENT LIABILITIES	
00704 DUE TO TAX AGENCY FUND-3310	\$13.28
TOTAL CURRENT LIABILITIES	\$13.28
FUND EQUITY	
00974 UNRESERVED RETAINED EARNINGS	\$137,135.54 <b>PT-221/1</b>
TOTAL FUND EQUITY	\$137,135.54 <b>(A)</b>

1-0		
1-1	<b>(A)</b>	137,135.54
1-2	<b>(B) +</b>	156,060.79
1-T	Total	= 293,196.33
2-0		
2-1		293,196.33
2-2		- 90,857.7
2-T	Total	= 202,338.63
3-0		<b>PT-221</b>
3-1		202,338.63
3-2		- 194,572.3
3-T	Total	= 7,766.33
		<b>PT-221/1</b>

Fund Balance as of 06/30/2021 (prior to the 5% Teeter Apportionment)

Less: August 1, 2021 payment already collected for.

Fund balance available

Less: Remaining payments until maturity

Expected remaining fund balance to be distributed back to the District's General Fund

COUNTY OF GLENN

General Ledger Summary  
 Budget to Actuals  
 For the Period Ending:  
 06/30/21

ORGANIZATION KEY OBJECT CODE	CURRENT YEAR BUDGET	CURRENT YEAR ACTUAL	REMAINING BUDGET	% OF BUDGET USED
05310 LOAN INTEREST	0.00	13,252.60	(13,252.60)	0.00
TOTAL OTHER CHARGES	\$0.00	\$94,052.60	\$(94,052.60)	0.00
GRAND TOTAL Expense	\$0.00	\$94,052.60	\$(94,052.60)	0.00
NET RETURN/(COST)	\$0.00	\$156,060.79	\$(156,060.79)	0.00

**B**

COUNTY OF GLENN  
 General Ledger Summary  
 Budget to Actuals  
 For the Period Ending:  
 06/30/21

ORGANIZATION KEY OBJECT CODE	CURRENT YEAR BUDGET	CURRENT YEAR ACTUAL	REMAINING BUDGET	% OF BUDGET USED
=====				
67290000 HAMILTON UNION HI GO BOND				
Revenue				
TAXES				
14010 CURRENT SECURED	\$0.00	\$242,802.82	\$ (242,802.82)	0.00
14020 CURRENT UNSECURED	0.00	5,069.07	(5,069.07)	0.00
14040 PRIOR UNSECURED TAX	0.00	20.69	(20.69)	0.00
14047 SB813 CURRENT UNSECURED	0.00	16.08	(16.08)	0.00
14048 SB813 PRIOR SECURED	0.00	229.54	(229.54)	0.00
14049 SB813 PRIOR UNSECURED	0.00	(13.77)	13.77	0.00
	-----	-----	-----	-----
TOTAL TAXES	\$0.00	\$248,124.43	\$ (248,124.43)	0.00
USE OF MONEY & PROPERTY				
44300 INTEREST	\$0.00	\$1,991.36	\$ (1,991.36)	0.00
	-----	-----	-----	-----
TOTAL USE OF MONEY & PROPERTY	\$0.00	\$1,991.36	\$ (1,991.36)	0.00
INTERGOVERNMENTAL REVENUE				
52580 HOPTR	\$0.00	\$ (2.40)	\$2.40	0.00
	-----	-----	-----	-----
TOTAL INTERGOVERNMENTAL REVENUE	\$0.00	\$ (2.40)	\$2.40	0.00
	-----	-----	-----	-----
GRAND TOTAL Revenue	\$0.00	\$250,113.39	\$ (250,113.39)	0.00
Expense				
OTHER CHARGES				
05200 BONDS PAYABLE-LOAN PRINCIPAL	\$0.00	\$80,800.00	\$ (80,800.00)	0.00

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COUNTY OF GLENN  
 General Ledger Summary  
 Budget to Actuals  
 For the Period Ending:  
 06/30/22

ORGANIZATION KEY OBJECT CODE =====	CURRENT YEAR BUDGET =====	CURRENT YEAR ACTUAL =====	REMAINING BUDGET =====	% OF BUDGET USED =====
67290000 HAMILTON UNION HI GO BOND				
Expense				
OTHER CHARGES				
05200 BONDS PAYABLE-LOAN PRINCIPAL	\$0.00	\$85,100.00	\$(85,100.00)	0.00
05310 LOAN INTEREST	0.00	5,757.70	(5,757.70)	0.00
TOTAL OTHER CHARGES	\$0.00	\$90,857.70	\$(90,857.70)	0.00
GRAND TOTAL Expense	\$0.00	\$90,857.70	\$(90,857.70)	0.00
NET RETURN/(COST)	\$0.00	\$(90,857.70)	\$90,857.70	0.00

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Template - Hamilton

Payment Schedule: Payable semi-annually in arrears

#10-035

PMT #	Due Date	Rental Payment	To Principal	To Interest	Purchase Option
1	02/01/12	\$15,983.60	\$0.00	15,983.60	895,062.00
2	08/01/12	81,353.30	62,300.00	19,053.30	832,139.00
3	02/01/13	17,713.85	0.00	17,713.85	832,139.00
4	08/01/13	76,713.85	59,000.00	17,713.85	772,549.00
5	02/01/14	16,445.35	0.00	16,445.35	772,549.00
6	08/01/14	80,145.35	63,700.00	16,445.35	708,212.00
7	02/01/15	15,075.80	0.00	15,075.80	708,212.00
8	08/01/15	78,475.80	63,400.00	15,075.80	644,178.00
9	02/01/16	13,712.70	0.00	13,712.70	644,178.00
10	08/01/16	81,712.70	68,000.00	13,712.70	575,498.00
11	02/01/17	12,250.70	0.00	12,250.70	575,498.00
12	08/01/17	84,850.70	72,600.00	12,250.70	502,172.00
13	02/01/18	10,689.80	0.00	10,689.80	502,172.00
14	08/01/18	82,789.80	72,100.00	10,689.80	429,351.00
15	02/01/19	9,139.65	0.00	9,139.65	429,351.00
16	08/01/19	85,639.65	76,500.00	9,139.65	352,086.00
17	02/01/20	7,494.90	0.00	7,494.90	352,086.00
18	08/01/20	88,294.90	80,800.00	7,494.90	270,478.00
19	02/01/21	5,757.70	0.00	5,757.70	270,478.00
20	08/01/21	90,857.70	85,100.00	5,757.70	184,527.00
21	02/01/22	3,928.05	0.00	3,928.05	184,527.00
22	08/01/22	93,228.05	89,300.00	3,928.05	94,334.00
23	02/01/23	2,008.10	0.00	2,008.10	94,334.00
24	08/01/23	95,408.10	93,400.00	2,008.10	0.00
TOTALS:		<u>\$1,149,670.10</u>	<u>\$886,200.00</u>	<u>\$263,470.10</u>	

## NOTE ISSUANCE AND SALE AGREEMENT

This Note Issuance and Sale Agreement (this "Agreement"), dated August 30, 2011, between the Hamilton Unified School District, a school district duly organized and existing under the laws of the State of California (the "District"), and City National Bank, as lender (the "Lender");

### WITNESSETH:

**WHEREAS**, at a special bond election duly and regularly held in the District on April 14, 1998, more than two-thirds of the votes cast were in favor of issuing general obligation bonds (the "Bonds") in the aggregate principal amount of \$1,340,000;

**WHEREAS**, on August 20, 1998, the County of Glenn (the "County"), in the name of and on behalf of the Hamilton Union High School District (the "High School District"), the predecessor to the District, issued the \$1,340,000 of the Bonds authorized, of which \$860,000 principal amount remains outstanding;

**WHEREAS**, the District succeeded to all of the rights and obligations of the High School District;

**WHEREAS**, Article 9 (Sections 53550 *et seq*) and Article 11 (Sections 53580 and following) of Chapter 3 of Part 1 of Division 2 of Title 5 of the California Government Code and other applicable law authorize the District to issue its bonds, warrants, notes or other evidence of indebtedness to refund the Bonds;

**WHEREAS**, the Board of Education of the District (the "Board"), by its Resolution No. 11-100, adopted on July 25, 2011 (the "Resolution"), has determined that prudent management of the District's financial affairs requires that the Bonds now be refunded and has authorized the issuance and sale to the Lender of its "Hamilton Unified School District 2011 General Obligation Refunding Note" (the "Refunding Note") and the execution and delivery of this Agreement on behalf of the District;

**NOW, THEREFORE**, in order to provide the terms and conditions upon which the Refunding Note is to be issued and sold, the District and the Lender hereby make this Agreement containing the following provisions:

### ARTICLE 1

#### DEFINITIONS AND OTHER PROVISIONS OF GENERAL APPLICABILITY

**Section 1.1 Definitions.** Unless the context otherwise requires, the terms defined in this Section 1.1 shall, for all purposes hereof and of any amendment hereof or supplement hereto and of the Refunding Note and of any certificate, opinion, request or other document mentioned herein or therein, have the meanings defined herein, the following definitions to be equally applicable to both the singular and plural forms of any of the terms defined herein:

**"Agreement"** means this Agreement, as originally executed or as it may from time to time be amended, modified or supplemented.

**"Board"** means the Board of Education of the District.



**“Bond Counsel”** means any attorney or firm of attorneys counsel experienced in the field of law relating to municipal bonds.

**“Bond Resolution”** means, collectively, the resolution adopted by the Board on May 11, 1998, and the resolution adopted by the County Board of Supervisors on June 2, 1998.

**“Bonds”** means the District’s General Obligation Bonds, Election of 1998, Series 1998, dated August 20, 1998, of which \$860,000 principal amount remains outstanding as of the date hereof.

**“Business Day”** means any day of the week other than a Saturday or a Sunday or a day on which the office of the Paying Agent is closed.

**“Closing Date”** means August 30, 2011, being the date on which the Refunding Note is issued by the District and purchased by the Lender.

**“Corporation”** means Municipal Finance Corporation.

**“Costs of Issuance”** means items of expense payable or reimbursable directly or indirectly by the District and related to the authorization, sale, delivery and issuance of the Refunding Note, which items of expense shall include, but not be limited to, costs of reproducing and binding documents; closing costs; filing and recording fees; fees and charges for professional services, including Financial Advisor; and other costs, charges and fees in connection with the foregoing.

**“County”** means the County of Glenn, a political subdivision of the State of California, duly organized and existing under the Constitution and laws of the State of California.

**“Debt Service Fund”** means the Hamilton Unified School District General Obligation Bond Debt Service Fund established and held by the Paying Agent pursuant to the Bond Resolution for the purpose of paying when due the principal of and interest on the Bonds.

**“District”** means the Hamilton Unified School District, a school district organized under the Constitution and laws of the State of California, and any successor thereto.

**“District Representative”** means the Superintendent, the Clerk of the Board, or any other duly appointed officer of the District authorized by resolution of the Board to act as a representative of the District hereunder.

**“Fiscal Year”** means the fiscal year of the District, being the period commencing July 1 of each year and ending June 30 of the following year.

**“Interest Payment Date”** means February 1, 2012, and each succeeding February 1 and August 1.

**“Law”** means Articles 9 and 11 of Chapter 3 of Part 1 of Division 2 of Title 5 of the California Government Code, and other applicable law.

**“Paying Agent”** means the Tax Collector.

**“Record Date”** shall mean the close of business on the fifteenth calendar day of the month next preceding an Interest Payment Date.

**"Redemption Price"** means, with respect to the Refunding Note (or portion thereof), the principal amount of the Refunding Note (or portion) plus the applicable premium, if any, payable upon redemption thereof pursuant to the provisions of this Agreement.

**"Refunding Note"** means the Hamilton Unified School District 2011 General Obligation Refunding Note issued by the District and sold to the Lender on the Closing Date in the principal amount of \$886,200.

**"Registered Owner"** shall mean the owner, as indicated on the Note Register, of the Note and, initially, shall mean City National Bank.

**"Resolution"** means Resolution No. 11-100, as adopted by the Board on July 25, 2011, approving this Agreement.

**"Tax Code"** means the Internal Revenue Code of 1986, as the same shall be hereafter amended, and any regulations heretofore issued or that shall be hereafter issued by the United States Department of the Treasury thereunder.

**"Tax Collector"** means the Tax Collector of the County.

**"Written Request of the District"** means an instrument in writing signed by a District Representative or by any other officer of the District duly authorized to act on behalf of the District pursuant to a written certificate of a District Representative.

**"1998 Indenture"** means that certain Indenture, dated August 1, 1998, by and among the District, as successor in interest to the Hamilton Union High School District, the County and The Bank of New York Mellon Trust Company, N.A., as successor in interest to Dai-Ichi Kangyo Bank of California, as paying agent thereunder, providing for the issuance of the Bonds.

**"1998 Paying Agent"** means The Bank of New York Mellon Corporate Trust Company, N.A.

**Section 1.2 Effect of Headings and Table of Contents.** The headings or titles of the several Articles and Sections hereof, and any table of contents appended to copies hereof, shall be solely for convenience of reference and shall not affect the meaning, construction, or effect of this Agreement.

**Section 1.3 Authority For This Agreement.** This Agreement is executed and delivered by the District pursuant to the Resolution and the provisions of the Law. The District hereby finds and determines that all acts, conditions and things required by law to exist, to have happened and to have been performed precedent to and in connection with the execution and entering into of this Agreement do exist, have happened and have been performed in regular and due time, form and manner as required by law, and the parties hereto are now duly authorized to execute and enter into this Agreement.

**Section 1.4 Benefits of Agreement.** Nothing in this Agreement or in the Refunding Note expressed or implied is intended or shall be construed to give to any person other than the District, the Paying Agent, and the Registered Owner, any legal or equitable right, remedy or claim under or in respect of this Agreement or any covenant, condition or provision therein or herein contained; and all such covenants, conditions and provisions are and shall be held to be for the sole and exclusive benefit of the District, the Paying Agent, and the Registered Owner.

**Section 1.5 Payments/Actions Otherwise Scheduled on Non-Business Days.** Any payments or transfers that would otherwise become due on any day that is not a Business Day shall



Willows, CA 95988  
Facsimile: (530) 934-6698

If to the Lender: City National Bank  
555 South Flower Street, 24<sup>th</sup> Floor  
Los Angeles, CA 90071  
Attn: Credit Management  
FAX (213) 637-3919

## ARTICLE 2

### ISSUANCE OF THE REFUNDING NOTE

**Section 2.1 Authorization and Title.** The District hereby authorizes the issuance of the Refunding Note in the principal amount of \$886,200. The title of the Refunding Note shall be "Hamilton Unified School District 2011 General Obligation Refunding Note." At any time after the execution and delivery of this Agreement, the District may execute the Refunding Note.

**Section 2.2 Terms and Form of Refunding Note.** (A) Form of Refunding Note. The form of the Refunding Note shall be substantially as set forth in Exhibit A with such insertions, omissions, substitutions, and variations as may be determined by the officers executing the same, as evidenced by their execution thereof, to reflect the applicable terms of the Refunding Note established by this Article.

(B) Payment Terms. The Refunding Note shall be dated its date of delivery, shall bear interest on the unpaid principal balance thereof from its date at the rate of four and three tenths percent (4.30%) per annum, shall be payable as to principal in installments on August 1 in the following years in the following amounts:

<u>Installment Date</u> <u>(August 1)</u>	<u>Principal</u> <u>Amount</u>
2012	\$62,300
2013	59,000
2014	63,700
2015	63,400
2016	68,000
2017	72,600
2018	72,100
2019	76,500
2020	80,800
2021	85,100
2022	89,300
2023	93,400

Interest on the Refunding Note shall be payable on February 1, 2012, and thereafter semiannually on February 1 and August 1 of each year through maturity. Interest on the Refunding Note shall be calculated on the basis of a 360-day year comprising twelve 30-day months.

(C) **Manner of Payment.** Payments of principal of and interest on the Refunding Note shall be made when due from amounts on deposit in the Debt Service Fund by wire transfer to the Registered Owner as of the Record Date, no later than 1:30 p.m. Pacific Time on the date due, in accordance with such written instructions as the Registered Owner shall provide to the Paying Agent from time to time. Unless and until the Registered Owner shall notify the District or the Paying Agent otherwise in writing, such payments shall be made to the following account of the Lender, as the initial Registered Owner:

City National Bank  
 City Loan Center  
 2100 Park Place, Suite 150  
 El Segundo, CA 90245  
 Attn: Loan Servicing #354

(D) **Cessation of Interest Accrual.** Interest on the Refunding Note shall cease to accrue (i) on the maturity date thereof, provided that there has been irrevocably deposited with the Paying Agent an amount sufficient to pay the principal amount thereof, plus interest accrued thereon to such date; or (ii) on the redemption date thereof, provided there has been irrevocably deposited with the Paying Agent an amount sufficient to pay the Redemption Price thereof, plus interest accrued thereon to such date. The Registered Owner shall not be entitled to any other payment, and the Refunding Note shall no longer be Outstanding and entitled to the benefits of this Agreement, except for the payment of the principal amount or Redemption Price, as appropriate, of such Refunding Note and interest accrued thereon from moneys held by the Paying Agent for such payment.

**Section 2.3 Redemption.** The Refunding Note is subject to optional redemption on any Interest Payment Date on or after August 1, 2016, in whole or in part, on such basis as shall be designated by the District, at the following Redemption Prices (expressed as percentages of the principal amount of the Refunding Note called for redemption), together with accrued interest to the date fixed for redemption:

<u>Redemption Period</u>	<u>Redemption Price</u>
August 1, 2016 through February 1, 2017	103%
August 1, 2017 through February 1, 2018	102%
August 1, 2018 through February 1, 2019	101%
August 1, 2019 and thereafter	100%

The District shall give written notice of any redemption to the Registered Owner, by first class mail, postage prepaid, at least thirty (30) days prior to the date fixed for redemption. The notice shall state the redemption date, the principal amount to be redeemed and the Redemption Price.

**Section 2.4 Execution of Refunding Note.** The Refunding Note shall be signed by the manual or facsimile signature of the President or any member of the Board or the Superintendent and countersigned by the Clerk or the Secretary of the Board or his or her designee.

**Section 2.5 Validity of Refunding Note.** The recital contained in the Refunding Note that it is regularly issued pursuant to the Law shall be conclusive evidence of its validity and of compliance with the provisions of the Law in its issuance.

**Section 2.6 Transfer of the Refunding Note.** The transfer of the Refunding Note may be registered upon surrender of the Refunding Note to the District. Such Refunding Note shall be endorsed or accompanied by delivery of the written instrument of transfer shown in Exhibit A hereto, duly

executed by the Registered Owner. Upon such registration of transfer, a new Refunding Note will be executed and delivered to the transferee in exchange therefor.

The Paying Agent shall deem and treat the person in whose name the Refunding Note shall be registered upon the Note Register held by the District as the absolute owner of such Refunding Note, whether the principal, premium, if any, or interest with respect to such Refunding Note shall be overdue or not, for the purpose of receiving payment of principal, premium, if any, and interest with respect to such Refunding Note and for all other purposes, and any such payments so made to such owner or upon his order shall be valid and effective to satisfy and discharge the liability upon such Refunding Note to the extent of the sum or sums so paid, and the District or the Paying Agent shall not be affected by any notice to the contrary.

The District shall not be required to register the transfer of the Refunding Note during the period beginning at the close of business on any Record Date through the close of business on the immediately following Interest Payment Date.

**2.7 Note Register.** The Paying Agent shall keep or cause to be kept at its office sufficient books for the registration and registration of transfer of the Refunding Note. Upon presentation for registration of transfer, the Paying Agent shall, as above provided and under such reasonable regulations as it may prescribe subject to the provisions hereof, register or register the transfer of the Refunding Note, or cause the same to be registered or cause the registration of the same to be transferred, on such books.

### ARTICLE 3

#### SALE OF THE REFUNDING NOTE; DEPOSIT OF PROCEEDS

**Section 3.1 Sale of Refunding Note.** The District hereby agrees to sell the Refunding Note to the Lender and the Lender hereby agrees to purchase the Refunding Note from the District at a purchase price equal to the principal amount thereof. The District shall deliver the Refunding Note to the Lender and the Lender shall pay the District the purchase price of the Refunding Note on the Closing Date.

**Section 3.2 Application of Sale Proceeds.** On the Closing Date, the Lender shall pay the purchase price, \$886,200.00, for the Refunding Note as follows:

(a) The Lender shall transfer \$863,613.32 to the 1998 Paying Agent, which amount will be applied in accordance with the 1998 Indenture for the purpose of redeeming the Bonds; and

(b) the Lender shall pay to the Corporation on behalf of the District the amount of \$22,586.68, which amount will be used to pay all Costs of Issuance incurred in connection with the Refunding Note as detailed on Exhibit B.

### ARTICLE 4

#### COVENANTS OF THE DISTRICT

**Section 4.1 Security for Refunding Note.** The Board of Supervisors and officers of the County are obligated by statute to provide for the levy and collection of property taxes in each year sufficient to pay all principal and interest coming due on the Refunding Note and to pay from such taxes all amounts due on the Refunding Note. The District shall take all steps required by law and by the County to ensure that the Board of Supervisors shall annually levy a tax upon all taxable property in the

District sufficient to pay the principal of and interest on the Refunding Note as and when they become due.

**Section 4.2 Debt Service Fund.** The District shall request the Tax Collector to continue to maintain the Debt Service Fund as a separate account, distinct from all other funds of the County and the District, and to deposit therein the taxes levied by the County for the payment of debt service on the Refunding Note. The District shall further request the Tax Collector, as Paying Agent for the Refunding Note, to make the debt service payments required under the Refunding Note to the Registered Owner from the Debt Service Fund.

If, after payment in full of the Refunding Note, any amounts remain on deposit in the Debt Service Fund, the District may request that such amounts be transferred to the General Fund of the District as provided and permitted by law.

**Section 4.3 Punctual Payment; Extension of Payments.** The District will punctually pay or cause to be paid the principal of and interest on the Refunding Note in strict conformity with the terms of this Agreement, and it will faithfully observe and perform all of the conditions, covenants and requirements of this Agreement. The District shall not directly or indirectly extend or assent to the extension of the maturity of any installment of principal of or interest on the Refunding Note.

**Section 4.4 Books, Accounts and Financial Statements.** The District will keep, or cause to be kept, proper books of record and accounts, separate from all other records and accounts of the District, in which complete and correct entries shall be made of all transactions relating to the Debt Service Fund. Such books of record and accounts shall at all times during business hours be subject, upon prior written request, to the reasonable inspection of the Registered Owner. The District shall provide audited financials to the Registered Owner within 270 days of the end of each Fiscal Year.

**Section 4.5 Protection of Security and Rights.** The District will preserve and protect the security of the Refunding Note and the rights of the Registered Owner with respect thereto. From and after the Closing Date, the Refunding Note shall be incontestable by the District. The Refunding Note and the provisions of this Agreement are and will be the legal, valid and binding general obligations of the District in accordance with their terms and in accordance with the provisions of the Law.

**Section 4.6 Tax Covenant.** The District shall at all times do and perform all acts and things permitted by law and this Agreement that are necessary and desirable in order to assure that interest paid on the Refunding Note will be excludable from gross income for federal income tax purposes and shall take no action that would result in such interest not being so excludable. This covenant shall survive the defeasance or payment in full of the Refunding Note.

**Section 4.7 Further Assurances.** The District will adopt, make, execute and deliver any and all such further resolutions, instruments and assurances as may be reasonably necessary or proper to carry out the intention or to facilitate the performance of this Agreement and for the better assuring and confirming unto the Registered Owner of the rights and benefits provided in this Agreement.

## ARTICLE 5

### EVENTS OF DEFAULT AND REMEDIES OF REGISTERED OWNER

**Section 5.1** Events of Default. The following events shall be Events of Default:

(A) default in the due and punctual payment of any installment of the principal of the Refunding Note when and as the same shall become due and payable;

(B) default in the due and punctual payment of any installment of interest on the Refunding Note when and as such interest installment shall become due and payable; and

(C) failure by the District to observe or perform any covenant, condition, agreement or provision in this Agreement on its part to be observed or performed, other than as referred to in subsection (a) or (b) of this Section, for a period of sixty (60) days after written notice, specifying such failure and requesting that it be remedied, has been given to the District; except that, if such failure can be remedied but not within such sixty (60) day period and if the District has taken all action reasonably possible to remedy such failure within such sixty (60) day period, such failure shall not become an Event of Default for so long as the District shall diligently proceed to remedy same.

**Section 5.2** Remedies of Registered Owner. Upon the occurrence and continuance of an Event of Default, the Registered Owner shall have the right:

(A) by mandamus or other action, suit, or proceeding at law or in equity to enforce the Registered Owner's rights against the Board or the District or any of the officers or employees of the District, and to compel the Board or the District or any such officers or employees to perform and carry out their duties under the Law and the agreements and covenants with the Registered Owner contained herein;

(B) by suit in equity to enjoin any acts or things that are unlawful or violate the rights of the Registered Owner; or

(c) by suit in equity upon the nonpayment of the Refunding Note to require the Board or the District or its officers and employees to account as the trustee of an express trust.

**Section 5.3** Restoration of Positions. In case any proceedings taken by the Registered Owner on account of any Event of Default shall have been discontinued or abandoned for any reason or shall have been determined adversely to the Registered Owner, then in every such case the District and the Registered Owner, subject to any determination in such proceedings, shall be restored to their former positions and rights hereunder, severally and respectively, and all rights, remedies, powers, and duties of the District and the Registered Owner shall continue as though no such proceedings had been taken.

**Section 5.4** Rights and Remedies Cumulative. No right or remedy herein conferred upon or reserved to the Registered Owner is intended to be exclusive of any other right or remedy, and every right and remedy shall, to the extent permitted by law, be cumulative and in addition to every other right or remedy given hereunder or now or hereafter existing at law or in equity or otherwise. The assertion or employment of any right or remedy hereunder, or otherwise, shall not prevent the concurrent assertion or employment of any other appropriate right or remedy.

**Section 5.5** Delay or Omission Not Waiver. No delay or omission of the Registeres Owner to exercise any right or remedy accruing upon an Event of Default shall impair any such right or remedy



or constitute a waiver of any such Event of Default or an acquiescence therein. Every right and remedy given by this Agreement or by law to the Registered Owner may be exercised from time to time, and as often as may be deemed expedient, by the Registered Owner.

**Section 5.6** **No Acceleration.** The Registered Owner has no right to declare the principal of the Refunding Note immediately due and payable.



IN WITNESS WHEREOF, the Hamilton Unified School District and City National Bank have caused this Agreement to be signed by their respective officers, all as of the day and year first above written.

**HAMILTON UNIFIED SCHOOL DISTRICT**

By \_\_\_\_\_  
Superintendent

**CITY NATIONAL BANK**

By  \_\_\_\_\_  
Authorized Officer

**EXHIBIT A**  
**FORM OF REFUNDING NOTE**

No. 1

\$ \_\_\_\_\_

**HAMILTON UNIFIED SCHOOL DISTRICT**  
**(GLENN COUNTY, CALIFORNIA)**  
**2011 GENERAL OBLIGATION REFUNDING NOTE**

INTEREST RATE: \_\_\_\_\_ %  
ISSUE DATE: \_\_\_\_\_, 2011  
REGISTERED OWNER: City National Bank  
PRINCIPAL AMOUNT: \_\_\_\_\_ Dollars

The Hamilton Unified School District (the "District"), for value received, hereby promises to pay to the Registered Owner named above, or registered assigns (the "Registered Owner"), the principal amount set forth above in installments on the dates set forth below (subject to any right of redemption hereinafter mentioned), and to pay interest on such principal amount from the Issue Date set forth above, calculated on the basis of a year comprising twelve (12) months of thirty (30) days each, on \_\_\_\_\_ 1, 20\_\_, and on each February 1 and August 1 thereafter (each, an "Interest Payment Date"), at the interest rate set forth above, until the principal amount hereof is paid in full. Installments of principal shall be payable in the following amounts on the following dates:

<b>Installment Date</b> <b>(August 1)</b>	<b>Principal</b> <b>Amount</b>
--	-----------------------------------

This Refunding Note is issued pursuant to a Note Issuance and Sale Agreement dated \_\_\_\_\_, 2011 (the "Agreement"), between the District and City National Bank (the "Lender"), and in conformity with the Constitution and laws of California, including the statutory authority of Articles 9 and 11 of Chapter 13 of Part 1 of Division 2 of Title 5 of the Government Code of the State of California (the "Law").

Reference is hereby made to the Agreement and to the Law for a description of the terms on which the Refunding Note is issued and the rights of the Registered Owner. All the terms of the Agreement and the Law are hereby incorporated herein and constitute a contract between the District and the Registered Owner from time to time of this Refunding Note. The Registered Owner, by its acceptance hereof, consents and agrees to all the provisions of the Agreement

The Refunding Note is subject to optional redemption on any Interest Payment Date on or after August 1, 2016, in whole or in part, on such basis as shall be designated by the District, at the following Redemption Prices (expressed as percentages of the principal amount of the Refunding Note called for redemption), together with accrued interest to the date fixed for redemption:

<u>Redemption Period</u>	<u>Redemption Price</u>
August 1, 2016 through February 1, 2017	103%
August 1, 2017 through February 1, 2018	102%
August 1, 2018 through February 1, 2019	101%
August 1, 2019 and thereafter	100%

The District shall give written notice of any redemption to the Registered Owner hereof by first class mail, postage redeemed, at least thirty (30) days prior to the date fixed for redemption. The notice shall state the redemption date, the principal amount to be redeemed and the redemption price. From and after the date fixed for redemption, if notice of such redemption has been duly given and funds available for the payment of the principal of and interest (and premium, if any) on the Refunding Note shall have been duly provided and paid hereunder, no interest shall accrue thereon on or after the redemption date specified in such notice.

It is certified, recited and declared that all acts and conditions required by the Constitution and laws of the State of California to exist, to be performed or to have been met precedent to and in the issuing of the Refunding Note in order to make it a legal, valid and binding general obligation of the District, have been performed and have been met in regular and due form as required by law; that no statutory or constitutional limitation on indebtedness or taxation has been exceeded in issuing the Refunding Note; and that due provision has been made for levying and collecting ad valorem property taxes on all of the taxable property within the District in an amount sufficient to pay principal and interest when due, and for levying and collecting such taxes the full faith and credit of the District are hereby pledged.

IN WITNESS WHEREOF, the Hamilton Unified School District has caused this Refunding Note to be dated the Issue Date shown above, to be signed by the facsimile signature of its Superintendent and countersigned by the manual signature of the Clerk of the Board.

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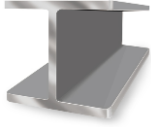
Superintendent

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Clerk of the Board

HAMILTON UNIFIED SCHOOL DISTRICT

<b>Agenda Item Number: 13j</b>	<b>Date: 8/25/2021</b>
<b>Agenda Item Description:</b> Approve Steel-Crete Change order for Hamilton Elementary Fence Work.	
<b>Background:</b> At the May 19, 2021 regular board meeting, the HUSD Board approved a quote from Steel-Crete Inc. to demo the existing fence/gates at Hamilton Elementary School and install a new 6’ wrought iron fence with gates.  The original quote did not include the demolition of the fence “wing walls” – sections of the chain link panels that stand perpendicular to the main fence being replaced. This change order for \$500.00 is for the demolition of these sections of chain link fence.	
<b>Status:</b> Pending board approval	
<b>Fiscal Impact:</b> The total cost is not to exceed \$500.00	
<b>Educational Impact:</b>	
<b>Recommendation:</b> Recommend board approve Steel-Crete Change order for Hamilton Elementary Fence Work.	



# STEEL-CRETE INC.

1692 Mangrove Avenue, #504, Chico, CA 95928 - (530) 624-4986 - Lic. 803951 - DIR #1000410544

**PROJECT:** Hamilton City Elementary

**Date:** 8/18/2021

**SUBMITTED TO:** Tiffany

**Job #:** 2132

**PW:** Yes

**SUBMITTED BY:** CJ

**Location:** HC

**Ref:**

**COR #1**

Description of Work:	Equip/Sub	Material	Labor	Total Price:
Demo additional 8' Cyclone Fence wing walls. (4mh @ \$125/mh)			\$500.00	\$500.00
				\$0.00
				\$0.00
				\$0.00
Sub Total-	\$0.00	\$0.00	\$500.00	\$500.00
Clarifications: 1) All steel to be primed only as required. 2) No engineering or permits included in price. 3) No OT or weekend work included. 4) Equipment required to be provided by others unless noted otherwise. 5) Bid does not include any special safety training time. 6) All wet set anchors provided & installed by others unless noted otherwise. 7) Grouting if required by others. 8) Testing or field review / certification costs by others. 7) Priming field welds by others.				
<b>Total this COR-</b>				\$500.00
<b>M/U 15% (Equip. &amp; Mtl)-</b>				\$0.00
<b>Total-</b>				\$500.00

If you should have any questions or concerns please do not hesitate to contact me at:  
 Phone: 530-520-6776  
 Email: Craig@steel-crete.com

*Craig Johnson*  
 Sr. Proj. Mgr.



## HAMILTON UNIFIED SCHOOL DISTRICT

<b>Agenda Item Number: 15k</b>	<b>Date: 8/25/2021</b>
<b>Agenda Item Description:</b> Appoint Lee Ann Grigsby to serve on Citizens' Bond Oversight Committee	
<b>Background:</b> With the passing of Measure "C" on November 6, 2018, state law required that Hamilton Unified School District appoint a Citizens' Bond Oversight Committee to review the District's expenditure of bond proceeds.  Per <a href="#">Education Code 15278-15282</a> , the committee must consist of at least seven (7) members who shall serve for a minimum term of two (2) years, without compensation, for no more than three (3) consecutive terms.  <b>Committee Responsibilities</b>  In accordance with Education Code Section 15278(b), the Citizens' Oversight Committee shall: <ul style="list-style-type: none"><li>• Actively inform the public concerning the expenditure of bond revenues.</li><li>• Review and report on the proper expenditure of taxpayers' money for school construction.</li><li>• Advise the public as to whether the District is in compliance with applicable laws, rules and regulations.</li><li>• Ensure that Bond funds are spent only on projects listed in the Bond Project Lists</li><li>• Monitor progress of Bond projects</li><li>• Receive and review the annual performance and financial audits of bond projects.</li><li>• Provide information to the public on the progress of Bond projects and expenditures of Bond funds.</li></ul> Application on file at the Hamilton Unified School District Office.  All committee appointments are made by the Board of Education from applications submitted to the District.	
<b>Status:</b> Pending board approval	
<b>Fiscal Impact:</b> n/a	
<b>Educational Impact:</b> n/a	
<b>Recommendation:</b> Recommend board appoint Lee Ann Grigsby to serve on the Citizens' Bond Oversight Committee	

## CSBA MANUAL MAINTENANCE SERVICE CHECKLIST – June 2021

District Name: Hamilton Unified School District

Contact Name: Tiffany Wilhelm

Phone: 530-826-3261

Email: twilhelm@husdschools.org

POLICY	TITLE	OPTIONS/BLANKS	ADOPT DATE
AR 1312.3	Uniform Complaint Procedures	<p><b>Fill in Blanks</b></p> <p>Hamilton Unified School District Attn: Superintendent PO Box 488 Hamilton City, CA 95951</p> <p><b>OPTION 1:</b> <input checked="" type="checkbox"/></p> <p><b>OPTION 2:</b> <input type="checkbox"/></p> <p>Policy Update</p>	
BP 1313	Civility	<b>NEW POLICY</b>	
BP 3511.1	Integrated Waste Management	Policy Update	
AR 3511.1	Integrated Waste Management	Regulation Update	
<del>BP 3515.31</del>	<del>School Resource Officers</del>	<del><b>NEW POLICY</b></del>	
BP 4112.42 4212.42 4312.42	Drug and Alcohol Testing for School Bus Drivers	Policy Update	
AR 4112.42 4212.42 4312.42	Drug and Alcohol Testing for School Bus Drivers	Regulation Update	
BP 4141 4241	Collective Bargaining Agreement	Policy Update	
BP 4158 4258 4358	Employee Security	Policy Update	
AR 4158 4258 4358	Employee Security	Regulation Update	
BP 5141.4	Child Abuse Prevention and Reporting	Policy Update	

## CSBA MANUAL MAINTENANCE SERVICE CHECKLIST – June 2021

District Name: Hamilton Unified School District

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POLICY	TITLE	OPTIONS/BLANKS	ADOPT DATE
AR 5141.4	Child Abuse Prevention and Reporting	<b>Fill in Blanks</b>  Glenn County Child Welfare Services PO Box 611 420 E. Laurel Street Willows, CA 95988 530-934-1429 tel 530-934-6520 fax  Regulation Update	
BP 5141.52	Suicide Prevention	Policy Update	
AR 5141.52	Suicide Prevention	Regulation Update	
BP 5142.2	Safe Routes to School Program	Policy Update	
AR 5142.2	Safe Routes to School Program	Regulation Update	
BP 5145.12	Search and Seizure	Policy Update	
BP 5145.9	Hate-Motivated Behavior	Regulation Update	
BP 5148	Child Care and Development	<b>New Law</b>	
AR 5148	Child Care and Development	<b>New Regulation</b>	
BP 6142.5	Environmental Education	Policy Update	
AR 6162.51	State Academic Achievement Tests	Regulation Update	
BP 7211	Developer Fees	Policy Update	
AR 7211	Developer Fees		

## CSBA POLICY GUIDE SHEET June 2021

Note: Descriptions below identify revisions made to CSBA's sample board policies, administrative regulations, board bylaws, and/or exhibits. Editorial changes have also been made. Districts and county offices of education should review the sample materials and modify their own policies accordingly.

### **Administrative Regulation 1312.3 - Uniform Complaint Procedures**

Regulation updated to correct the timeline in the "Notifications" section for submitting appeals to the California Department of Education (CDE), as specified in state regulations. Section on "Investigation of Complaint" revised to clarify that state regulations regarding the consequences of a respondent's failure to cooperate in an investigation only apply when the respondent is the district. Additional revisions, including expansion of the section "Health and Safety Complaints in License-Exempt Preschool Programs," made to more directly reflect the standards in CDE's Federal Program Monitoring instrument.

### **NEW - Board Policy 1313 - Civility**

New policy addresses the importance of civility to the effective operation of the district, including its role in creating a positive school climate and enabling a focus on student well-being, learning, and achievement. Policy includes First Amendment free speech considerations, behavior that constitutes civil behavior, practices that promote civil behavior, and authorization to educate or provide information to students, staff, parents/guardians, and community members to assist in the recognition, development, and demonstration of civil behavior. Policy also includes material regarding behavior that is disruptive, hinders the orderly conduct of district operations or programs, or creates an unsafe learning or working environment, as well as the prohibition of, and consequences for, behavior which is discriminatory, harassing, or intimidating, including sexual harassment, bullying, and/or hate violence.

### **Board Policy 3511.1 - Integrated Waste Management**

Policy updated to reflect current legal requirements for recycling waste which are based on specified thresholds of waste generation and are detailed in the accompanying administrative regulation, add district goal to develop strategies for recycling organic waste, and more directly link waste management to education goals.

### **Administrative Regulation 3511.1 - Integrated Waste Management**

Regulation updated to add new section on "Recycling" which contains (1) material formerly in item #2 above, (2) new material reflecting a determination by the California Department of Resources Recycling and Recovery (CalRecycle) regarding the level of statewide disposal of organic waste which triggered a requirement for any facility generating two or more cubic yards of solid waste per week to meet specified requirements pertaining to the recycling of organic waste, and (3) new material reflecting legal requirements to provide recycling bins or containers in a facility that generates four or more cubic yards of solid waste or two or more cubic yards of organic waste per week.

### **NEW - Board Policy 3515.31 - School Resource Officers**

New policy is for use by districts that choose to employ school resource officers (SROs) or enter into an agreement with local law enforcement for the purpose of providing SROs on school campuses and/or school activities. Policy reflects **NEW LAW (SB 98, 2020)** which encourages districts to redirect resources currently allocated to contracts with local law enforcement into student support services. If the district decides to contract for SROs, the policy advises districts to enter into a memorandum of understanding (MOU) which clearly defines roles, responsibilities, and expectations for the district, school site, law enforcement agency, and individual officers. Policy includes recommended components of the MOU, reflects a requirement for SROs to use de-escalation techniques to mitigate the use of force in accordance with policy adopted by the law enforcement agency, clarifies that SROs should not handle routine disciplinary matters, requires SROs to complete specialized training, and calls for periodic evaluation of

disaggregated data on student interactions with SROs to ensure compliance with nondiscrimination provisions of district policy and/or the MOU.

**Board Policy 4112.42/4212.42/4312.42 - Drug and Alcohol Testing for School Bus Drivers**

Policy updated to clarify the obligation of drivers to submit to drug and alcohol testing as required under federal law. Section on "Consequences Based on Test Results" updated to (1) add the agency responsible for reviewing and approving district requests to temporarily remove a driver from safety-sensitive functions before drug test results are verified by a certified medical review officer and (2) describe consequences that will be imposed on drivers based on findings of specific concentrations of alcohol. Policy also clarifies the requirement to ensure that a driver who is offered an opportunity to return to work following a violation first receive an evaluation by a qualified substance abuse professional and successfully comply with the evaluation recommendations.

**Administrative Regulation 4112.42/4212.42/4312.42 - Drug and Alcohol Testing for School Bus Drivers**

Regulation updated to clarify that marijuana remains an illegal drug under the federal Controlled Substances Act and use of it by a driver remains a violation of federal drug testing regulations. Definition of "alcohol concentration" revised to delete information regarding consequences for drivers based on specific alcohol concentrations, now addressed in the BP. Regulation also expands the responsibilities of the designated employer representative pursuant to federal regulations, clarifies requirements pertaining to pre-employment testing including the requirement to conduct a pre-employment query using the Commercial Driver's License Drug and Alcohol Clearinghouse, and reflects additional requirements related to post-accident testing. New section reflects federal regulations which require districts to report any violation of federal drug and alcohol regulations to the Clearinghouse and conduct inquiries of the Clearinghouse's online database for all drivers employed by the district on an annual basis and before hiring any driver.

**Board Policy 4141/4241 - Collective Bargaining Agreement**

Revised policy reflects court decision holding that a provision in a collective bargaining agreement that directly conflicts with the Education Code cannot be enforced. Policy also adds language clarifying that, whenever a law conflicts with a provision in the collective bargaining agreement, the law will prevail.

**Board Policy 4158/4258/4358 - Employee Security**

Policy updated to reflect law authorizing a district to petition, on behalf of an employee, for a gun violence restraining order prohibiting a person from owning, purchasing, possessing, or receiving a firearm. Policy also reflects law requiring a district to provide reasonable accommodations, upon request, to an employee who is a victim of domestic violence, sexual assault, or stalking. Policy adds a requirement of law to inform administrators and counselors, along with teachers, regarding certain crimes and offenses committed by students.

**Administrative Regulation 4158/4258/4358 - Employee Security**

Regulation updated to more directly reflect law requiring a report to law enforcement of any attack, assault, or physical threat made against an employee by a student. Material in section on "Notice Regarding Student Offenses" reorganized to clarify the required notifications that must be made to staff pertaining to (1) student offenses that are grounds for suspension or expulsion and (2) any report received from a court that a student has been found to have committed a felony or misdemeanor involving specified offenses. In that section, paragraph on notifications that may be provided by a district police or security department deleted and moved into Note since its applicability is limited. New section on "Accommodations for Victims of Domestic Violence, Sexual Assault, or Stalking" reflects law requiring a district to provide reasonable accommodations, including, but not limited to, safety procedures or adjustments to a job structure, workplace facility, or work requirement, upon the request of an employee who is a victim of domestic violence, sexual assault, or stalking.

**Board Policy 5141.4 - Child Abuse Prevention and Reporting**

Board policy updated to clarify that districts are not required, but are authorized, to include age-appropriate and culturally sensitive child abuse prevention curriculum in the instructional program, add material regarding displaying posters on campus notifying students of the appropriate telephone number to call to report child abuse or neglect, include the requirement for student identifications cards for students in grades

7-12 to include the National Domestic Hotline telephone number, and clarify that the training regarding duties of mandated reporters be according to law and administrative regulation.

#### **Administrative Regulation 5141.4 - Child Abuse Prevention and Reporting**

Regulation updated to reflect **NEW LAW (AB 1145, 2020)** which amends the definition of sexual assault for purposes of mandated reporting to not include voluntary conduct in violation of Penal Code 286, 287, or 289 (sodomy, oral copulation, or sexual penetration) if there are no indicators of abuse unless such conduct is between a person who is 21 years of age or older and a minor who is under 16 years of age. Regulation also adds licensees of licensed child day care facilities to the list of mandated reporters, reflects that the California Department of Justice form is now titled BCIA 8572, clarifies that when a staff member or volunteer aide is selected by a child to be present at an interview where child abuse is being investigated that the principal or designee inform the person of specified requirements prior to the interview, and reflects **NEW STATE REGULATION (Register 2020, No. 21)** which authorizes parents/guardians of special education students to file a complaint with CDE for safety concerns that interfere with the provision of a free appropriate public education pursuant to 5 CCR 3200-3205 rather than through uniform complaint procedures.

#### **Board Policy 5141.52 - Suicide Prevention**

Policy updated to expand material regarding stakeholder engagement and best practices for suicide prevention, intervention, and postvention, and for consistency with CDE's Model Youth Suicide Prevention Policy, including an enhanced list of participants for staff development, the importance of resiliency skills to student instruction, the review of materials and resources for alignment with safe and effective messaging, information to be provided to parents/guardians and caregivers, and the establishment of district and/or school site crisis intervention team(s). Policy also updated to clarify that the policy may be reviewed more frequently than the five-year review requirement of law, and that district data pertaining to reports of suicidal ideation, attempts, or death and data that reflect school climate be periodically reviewed to aid in program development.

#### **Administrative Regulation 5141.52 - Suicide Prevention**

Regulation updated to expand the section on "Staff Development" by adding to the list of participants for suicide prevention training, topics to be included in such training, and additional professional development for specified groups and to enhance the section on "Instruction" by adding to the list of topics to be taught and authorizing the development and implementation of school activities that raise awareness about mental health wellness and suicide prevention. Regulation also updated to include, for districts that have crisis intervention teams, the contact information for district and/or school site crisis intervention team members, add that school counselors may disclose a student's personal information to report child abuse and neglect as required by law, and include providing comfort to a student who has attempted or threatened to attempt suicide.

#### **Board Policy 5142.2 - Safe Routes to School Program**

Policy updated to clarify potential liability issues, recognize that active transportation positively impacts student achievement, add material regarding equitable access and opportunity to participate in the district's safe routes to school program, and update information about state and federal grant programs.

#### **Administrative Regulation 5142.2 - Safe Routes to School Program**

Regulation updated to reflect current strategies recommended by the U.S. Department of Transportation's Federal Highway Administration and National Center for Safe Routes to School to improve student safety along routes to school and to promote walking, bicycling, and forms of active transport to school. Regulation adds that active transportation positively impacts student achievement; clarifies that offering driver safety information to high school students, parents/guardians, and the community promotes safety around school campuses and routes; and adds strategies related to emerging technologies that aid in the prevention and mitigation of accidents, emergency response in managing injuries after an accident occurs, and equity, such that resources are distributed in a manner that provides safe access and participation in an equitable manner.

#### **Board Policy 5145.12 - Search and Seizure**

Policy updated to reflect court decision upholding a school policy that called for limited searches without individualized suspicion if students left campus and returned in the middle of the day. Policy also updated to reflect law which places restrictions on searches of electronic devices such as cellular phones, court decision regarding searches of lockers without individualized suspicion, and court decision upholding policy of random weapons screening with a handheld metal detector.

#### **Board Policy 5145.9 - Hate-Motivated Behavior**

Policy updated to bolster the governing board's commitment to providing a respectful, inclusive, and safe learning environment, including adding a definition of hate-motivated behavior which incorporates a list of characteristics which may motivate prohibited behavior, reflecting the importance of celebrating diversity, enhancing the list of topics for student instruction and staff development, adding material regarding regularly occurring staff training, and including student and staff discipline for engaging in hate-motivated behavior. Policy also updated to include the requirement to post the policy in a prominent location on the district's web site and add that, in addition to other staff listed, complaints may be reported to the district's compliance officer.

#### **Board Policy 5148 - Child Care and Development**

Policy updated to reflect **NEW LAW (SB 98, 2020)** which transfers responsibility for state administration of child care and development programs from CDE to the California Department of Social Services (CDSS) effective July 1, 2021. Information about the Child Care Facilities Revolving Fund deleted as the fund is no longer operative. Policy also reflects **NEW STATE REGULATIONS (Register 2020, No. 21)** which retain the requirement to refer health and safety complaints regarding licensed child care and development programs to CDSS but eliminate the requirement that complaints regarding a license-exempt facility be referred to a Child Development regional administrator.

#### **Administrative Regulation 5148 - Child Care and Development**

Regulation updated to reflect **NEW LAW (SB 98, 2020)** which transfers responsibility for state administration of child care and development programs from CDE to CDSS effective July 1, 2021. Regulation also contains information about the delay, due to COVID-19, of CDSS' adoption of regulations implementing a new, single license for infant, toddler, preschool, and school-age child care programs. References to the Desired Results Developmental Profile made more general to account for possible future changes in program requirements. New section on "Health and Safety" adds requirement for licensed centers to test drinking water for lead contamination between January 1, 2020 and January 1, 2023 if the building was constructed before January 1, 2010, and to notify parents/guardians of the test results. Section on "Health Examination and Immunizations" expanded to reflect the requirement that a child care center may only accept a medical exemption request that is made on an electronic, standardized form developed by the California Department of Public Health.

#### **Board Policy 6142.5 - Environmental Education**

Policy updated to reflect law which required that the state-adopted environmental principles and concepts be integrated into content standards, curriculum frameworks, and textbook criteria. Policy also reflects legislative intent that governing boards undertake specified actions to promote instruction in environmental literacy, including by embedding environmental literacy in the local priorities addressed in the district's local control and accountability plan, collaborating with other agencies to enhance the environmental curriculum, providing professional development in environmental literacy, and ensuring equity in the provision of environment-based learning opportunities.

#### **Administrative Regulation 6162.51 - State Academic Achievement Tests**

Regulation updates information regarding administration of the California Assessment of Student Performance and Progress, including provisions that: (1) the district may administer the California Science Test (CAST) in any of grades 10-12, (2) the California Alternate Assessments in science should be administered to students with significant cognitive disabilities who are unable to take the CAST with accommodations, and (3) the California Spanish Test is the primary language assessment that is available to be administered to English learners. Regulation also adds optional language regarding the use of Smarter Balanced interim and formative assessments to provide timely feedback regarding students' progress and

assist teachers in continually adjusting instruction to improve learning. Testing windows and testing variations updated to reflect current state regulations, as renumbered.

**Board Policy 7211 - Developer Fees**

Policy updated to include material formerly in the AR pertaining to responsibilities of the board with respect to levying developer fees, such as conducting a fee justification study, holding a public hearing, and adopting a board resolution. Policy also clarifies the applicability of Government Code 65997, which became operative due to the failure of state bond measure Proposition 13 in March 2020 and gives districts the flexibility to deny or refuse a legislative act involving the planning, use, or development of real property, other than requiring a fee in excess of the fee imposed by law. Policy addresses factors that must be included in the fee justification study based on recent court decision.

**Administrative Regulation 7211 - Developer Fees**

Regulation revised to delete board responsibilities pertaining to the imposition of developer fees, now addressed in the BP, and to require the superintendent or designee to provide specified information regarding capital facilities accounts to the board as well as the public.



# CSBA MANUAL MAINTENANCE SERVICE CHECKLIST – July 2021

District Name: Hamilton Unified School District

Contact Name: Tiffany Wilhelm Phone: 530-826-3261 Email: [twilhelm@hudschools.org](mailto:twilhelm@hudschools.org)

<b>POLICY</b>	<b>TITLE</b>	<b>OPTIONS/BLANKS</b>	<b>ADOPT DATE</b>
BP 6157	Distance Learning	<b>Delete BP</b> <input type="checkbox"/> Yes <input type="checkbox"/> No	
BP 6158	Independent Study		
AR 6158	Independent Study		

## CSBA POLICY GUIDE SHEET July 2021

Note: Descriptions below identify revisions made to CSBA's sample board policies, administrative regulations, board bylaws, and/or exhibits. Editorial changes have also been made. Districts and county offices of education should review the sample materials and modify their own policies accordingly.

### **DELETE - Board Policy 6157 - Distance Learning**

Policy deleted due to expiration of emergency legislation that temporarily waived apportionment requirements to permit distance learning for the 2020-2021 school year.

### **Board Policy 6158 - Independent Study**

Policy updated to reflect **NEW LAW (AB 130, 2021)** which requires all districts, for the 2021-22 school year, to offer independent study to meet the educational needs of students unless a waiver is obtained and to adopt policy with specified components in order to generate apportionment for independent study. Policy updates the minimum period of time permitted for independent study to be three consecutive school days, requires an evaluation to determine if the student should continue in independent study if the student fails to make satisfactory educational progress, and requires that content be aligned to grade level standards including the requirement for high schools to offer access to all courses offered by the district for graduation and approved as creditable for A-G admission criteria. Policy also updated to include the requirement for live interaction and/or synchronous instruction based on grade level, tiered reengagement strategies for students not generating attendance for a specified period of time, expeditious transition for students whose families wish to return to in-person instruction, notice to parents/guardians of specified information, the provision of a student-parent-educator conference, upon request, prior to enrollment and/or disenrollment, and the keeping of additional records including documentation of each student's participation in live interaction and synchronous instruction on each school day, as applicable. Policy updated to include material formerly in the AR regarding requirements for independent study and written agreements as well as new requirements regarding the same, including that written agreements must include a detailed statement of academic and other supports that will be provided to address the needs of particular students, that the agreement may be signed electronically as specified, and that, for the 2021-22 school year, the written agreement must be signed no later than 30 days after the first day of instruction. Policy updated to include material formerly in the AR regarding course-based independent study and to generally align the requirements of course-based independent study with the requirements for general independent study.

### **Administrative Regulation 6158 - Independent Study**

Regulation updated to reflect **NEW LAW (AB 130, 2021)** which includes, adding definitions for "live interaction," "student-parent-educator conference" and "synchronous instruction," the requirement for all districts for the 2021-22 school year to offer independent study to meet the educational needs of students unless the district has obtained a waiver, that independent study may be offered to students whose health would be put at risk by in-person instruction as determined by the parent/guardian, the assurance of access to Internet connectivity and devices adequate to participate in the educational program and complete assigned work, and the documentation of each student's participation in live interaction and synchronous instruction pursuant to Education Code 51747 on each school day, as applicable. Material regarding requirements for independent study, written agreements and course-based independent study moved to BP.

**HAMILTON UNIFIED SCHOOL DISTRICT  
REGULAR BOARD MEETING MINUTES  
Hamilton High School Library  
Wednesday, July 28, 2021**

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- 5:30 p.m. Public session for purposes of opening the meeting only.
- 5:30 p.m. Closed session to discuss closed session items listed below.
- 6:00 p.m. Reconvene to open session no **later** than 6:30 p.m.

**1.0 OPENING BUSINESS:**

- a. Call to order and roll call at 5:30 p.m.

Hubert "Wendell" Lower, President     
  Rod Boone, Clerk     
  Gabriel Leal  
 Genaro Reyes     
  Ray Odom

**2.0 IDENTIFY CLOSED SESSION ITEMS:**

**3.0 PUBLIC COMMENT ON CLOSED SESSION ITEMS:** Public comment will be heard on any closed session items. The board may limit comments to no more than three minutes per speaker and 15 minutes per item. [None](#).

**4.0 ADJOURN TO CLOSED SESSION:** To consider qualified matters.

- a. Government Code Section 54957 (b), Personnel Issue. To consider the employment, evaluation, reassignment, resignation, dismissal, or discipline of a classified and certificated employees.
- b. Public Employee Performance Evaluation. Government Code section 54957, subdivision (b)(1). Superintendent.
- c. Government Code Section 54957.6, Labor Negotiations. To confer with the District's Labor Negotiator, Superintendent Jeremy Powell regarding HTA and CSEA negotiations.
- d. Conference with Real Property Negotiators. Property: Westermann property north of Hamilton High School, approximately located at 500 Sixth Street, Hamilton City, CA 95951 (APN: 032-230-015-000). Agency Negotiator: Jeremy Powell, Superintendent; Matt Juhl-Darlington, Attorney for District. Negotiating Parties: Westermann Family and Hamilton Unified School District. Under negotiation: Price and terms of payment.
- e. Conference with labor Negotiator Gov. Code sec. 54957.6, subd. (a). Agency designated representative: Dr. Jeremy Powell; Employee Organization: Hamilton Teachers Association.

*Report out action taken in closed session: [The Superintendent received a satisfactory review and an updated contract will be presented at the next board meeting.](#)*

**5.0 PUBLIC SESSION/FLAG SALUTE:** [Lead by Dr. Powell](#)

**6.0 ADOPT THE AGENDA: (M)**

[Motion to adopt the agenda by Mr. Leal 2<sup>nd</sup> by Mr. Reyes.](#)

[Motion Carried 5-0](#)

<a href="#">Leal: AYE</a>	<a href="#">Lower: AYE</a>
<a href="#">Boone: AYE</a>	<a href="#">Reyes: AYE</a>
<a href="#">Odom: AYE</a>	

**7.0 COMMUNICATIONS/REPORTS:**

- a. Board Member Comments/Reports.
  - i. [Mr. Reyes complimented the new on-line parent data confirmation process this year](#)
  - ii. [Mr. Odom gave thanks to those who participated and helped the community event at the High School last Saturday](#)
- b. District Reports (written)
  - i. Technology Report by Frank James & Derek Hawley (p. 1)
  - ii. Operations Report by Alan Joksch (p.2)
- c. Principal and Dean of Student Reports (written)
  - i. Kathy Thomas, Hamilton Elementary School Principal (p. 3)

- ii. Maria Reyes, District Dean of Students (p. 4)
- iii. Cris Oseguera, Hamilton High School Principal (p. 5)
- iv. Sylvia Robles, Adult School (p. 10)
- d. Chief Business Official Report by Kristen Hamman (written) (p. 11)
- e. Superintendent Report by Jeremy Powell (written) (p. 12)

**8.0 PRESENTATIONS:**

- a. None

**9.0 CORRESPONDENCE:**

- a. None

**10.0 INFORMATION ITEMS:**

- a. HUSD Enrollment History for 5 years (p. 14)
  - i. [Dr. Powell reviewed growth history and the importance of having it built into our budget and appreciated Ms. Hamman for her good work](#)
  - ii. [Mr. Lower and Dr. Powell appreciate Ms. Hamman and her team for the great work on the audit](#)
- b. Bond Status (Fund 21) Update (p. 15)
  - i. [Dr. Powell reviewed the bond status updates](#)

**11.0 DISCUSSION ITEMS:**

- a. HUSD 2021-22 Mask Mandate Letter to CDPH & Glenn County Representatives (p. 19)
  - i. [Dr. Powell reviewed the letter](#)
- b. HUSD 2021-22 District Goals Update (Handout)
  - i. [Dr. Powell reviewed the update](#)
- c. CSBA Policies Review and Discussion 1<sup>st</sup> Readings (p. 21)
  - i. Administrative Regulation 1312.3: Uniform Complaint Procedures
  - ii. **New Board Policy 1313: Civility**
  - iii. Board Policy 3511.1 Integrated Waste Management
  - iv. Administrative Regulation 3511.1: Integrated Waste Management
  - v. ~~New Board Policy 3515.31: School Resource Officers~~
  - vi. Board Policy 4112.42/4212.42/4312.42: Drug and Alcohol Testing for School Bus Drivers
  - vii. Administrative Regulation 4112.42/4212.42/4312.42: Drug and Alcohol Testing for School Bus Drivers
  - viii. Board Policy 4141/4241: Collective Bargaining Agreement
  - ix. Board Policy 4158/4258/4358: Employee Security
  - x. Administrative Regulation 4158/4258/4358: Employee Security
  - xi. Board Policy 5141.4: Child Abuse Prevention and Reporting
  - xii. Administrative Regulation 5141.4: Child Abuse Prevention and Reporting
  - xiii. Board Policy 5141.52: Suicide Prevention
  - xiv. Administrative Regulation 5141.52: Suicide Prevention
  - xv. Board Policy 5142.2 Safe Routes to School Program
  - xvi. Administrative Regulation 5142.2 Safe Routes to School Program
  - xvii. Board Policy 5145.12: Search and Seizure
  - xviii. Board Policy 5145.9: Hate-Motivated Behavior
  - xix. Board Policy 5148: Child Care and Development
  - xx. Administrative Regulation 5148: Child Care and Development
  - xxi. Board Policy 6142.5: Environmental Education
  - xxii. Administrative Regulation 6162.51: State Academic Achievement Tests
  - xxiii. Board Policy 7211: Developer Fees
  - xxiv. Administrative Regulation 7211: Developer Fees
- d. CSBA AB130 Special Release Policies Review and Discussion 1<sup>st</sup> Readings (p. 193)
  - i. Board Policy 6157: Distance Learning
  - ii. Board Policy 6158: Independent Study
  - iii. Administrative Regulation 6158: Independent Study

12.0 **PUBLIC COMMENT:** Public comment on any item of interest to the public that is within the Board’s jurisdiction will be heard (agenda and non-agenda items). The Board may limit comments to no more than three minutes per speaker and 15 minutes per topic. Public comment will also be allowed on each specific action item prior to board action thereon.  
 No public comment.

**13.0 ACTION ITEMS:**

- a. Approve Other Duty (1% for Adult Ed Teacher 1 position only) 2020-21 salary schedule containing 1% retro (1% retro approved at 5/19/21 board meeting) (p. 231)
  - i. Ms. Hamman clarified that the Gate Duty Fees listed are per night, not per hour.

Motion to approve by Mr. Odom 2<sup>nd</sup> by Mr. Boone. Motion Carried 5-0

Leal: AYE	Lower: AYE
Boone: AYE	Reyes: AYE
Odom: AYE	

- b. Approve Other Duty 2021-22 salary schedule (p. 233)

Motion to approve by Mr. Reyes 2<sup>nd</sup> by Mr. Leal. Motion Carried 5-0

Leal: AYE	Lower: AYE
Boone: AYE	Reyes: AYE
Odom: AYE	

- c. Approve Lee Ann Grigsby to serve on Citizens’ Bond Oversight Committee (p. 235)

Motion to table this item by Mr. Odom 2<sup>nd</sup> by Mr. Leal. Motion Carried 5-0

Leal: AYE	Lower: AYE
Boone: AYE	Reyes: AYE
Odom: AYE	

- d. Adopt Resolution# 21-22-101: Authorize designated personnel (Dr. Powell and Mrs. Hamman) to sign contract documents for fiscal year 2021-22 for child care and development services – CDE (p. 236)

Motion to adopt by Mr. Reyes 2<sup>nd</sup> by Mr. Boone. Motion Carried 5-0

Leal: AYE	Lower: AYE
Boone: AYE	Reyes: AYE
Odom: AYE	

- e. Approve Annual District Designees for Glenn County Office of Education 2021-22 (p. 244)

Motion to approve by Mr. Leal 2<sup>nd</sup> by Mr. Odom. Motion Carried 5-0

Leal: AYE	Lower: AYE
Boone: AYE	Reyes: AYE
Odom: AYE	

- f. Approve Annual District Designees District Authority 2021-22 (p. 246)

Motion to approve by Mr. Boone 2<sup>nd</sup> by Mr. Leal. Motion Carried 5-0

Leal: AYE	Lower: AYE
Boone: AYE	Reyes: AYE
Odom: AYE	

- g. Approve 2021-22 Educational Protection Account (EPA) Spending Plan (p. 248)

- i. Mr. Odom asked if this would have any effect lowering SELPA costs
- ii. Ms. Hamman confirmed that it does not affect rates or allocation

Motion to approve by Mr. Boone 2<sup>nd</sup> by Mr. Reyes. Motion Carried 5-0

Leal: AYE	Lower: AYE
Boone: AYE	Reyes: AYE
Odom: AYE	

- h. HUSD 2021-22 Re-opening plan (p. 250 + handout)

- i. Dr. Powell reviewed the plan and answered questions from the Board

Motion to approve by Mr. Leal 2<sup>nd</sup> by Mr. Boone. Motion Carried 5-0

Leal: AYE	Lower: AYE
Boone: AYE	Reyes: AYE
Odom: AYE	

- i. HUSD 2021-22 AB130 Independent Study Program Waiver (p. 251 + handout)
  - i. Dr. Powell requested to table this item a waiver won't be needed
  - ii. A resolution will be brought to the next meeting

Motion to table this item by Mr. Leal 2<sup>nd</sup> by Mr. Reyes.

Motion Carried 5-0

Leal: AYE	Lower: AYE
Boone: AYE	Reyes: AYE
Odom: AYE	

14.0 **CONSENT AGENDA:** Items in the consent agenda are considered routine and are acted upon by the Board in one motion. There is no discussion of these items prior to the Board vote and unless a member of the Board, staff, or public request specific items be discussed and/or removed from the consent agenda. Each item on the consent agenda approved by the Board shall be deemed to have been considered in full and adopted as recommended.

- a. Minutes from Regular Board Meeting on June 23, 2021 (p. 252)
- b. Hamilton Elementary School Site Staff Calendar 2021-22 Updated 4-5<sup>th</sup> grade parent conferences (p. 257)
- c. Hamilton Elementary School Updated 2021-22 Bell Schedule dismissal time change from 2:30 p.m. to 2:25 p.m. (p. 259-260)
- d. HUSD Consolidated Application (ConApp) Certification of Assurances 2021-22 (p. 261)
- e. HUSD Consolidated Application (ConApp) Expenditure Report 2020-21 (p. 269)
- f. Warrants and Expenditures (p. 274)
- g. Interdistrict Transfers (new only; elementary students reapply annually).
  - i. Out
    - 1. Hamilton Elementary School
      - a. None
    - 2. Hamilton High School
      - a. None
  - ii. In
    - 1. Hamilton Elementary School
      - a. None
    - 2. Hamilton High School
      - a. 9<sup>th</sup> x 2

h. Personnel Actions as Presented:

i. New hires:

Joshua Furtado	Temporary Middle School Math Teacher (starting 2021-22)	HES
Josefina Rosales Ramirez	Child Nutrition Assistant (5.5 hours per day)	HHS/HES

ii. Resignations/Retirement:

Derek Nall	JV Girls Basketball Coach	HHS
Derek Ahlswede	Football Coach	HHS
Dallas Deatherage	District Universal – Maintenance & Transportation	HUSD

Motion to approve the consent agenda by Mr. Leal 2<sup>nd</sup> by Mr. Reyes.

Motion Carried 5-0

Leal: AYE	Lower: AYE
Boone: AYE	Reyes: AYE
Odom: AYE	

**15.0 ADJOURNMENT: at 7:04 p.m.**

- a. Prior to adjournment Mr. Odom indicated that it would be appreciated if board members could have a tour of each facility before a board meeting and suggested an action item at future meeting to move a board meeting to Hamilton Elementary School for this purpose.

X

---

Rod Boone  
HUSD Board Clerk

X

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Dr. Jeremy Powell  
HUSD Superintendent

**HAMILTON UNIFIED SCHOOL DISTRICT  
SPECIAL BOARD MEETING MINUTES  
Hamilton High School Library  
Wednesday, July 28, 2021**

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5:30 p.m. Public session for purposes of opening the Regular Meeting  
 5:30 p.m. Regular Meeting Closed Session Begins (For Board Only)  
 6:00 p.m. Reconvene Regular Meeting to open session no **later** than 6:30 p.m.  
 \*Special Board Meeting at conclusion of Regular Meeting

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**1.0 OPENING BUSINESS:**

- a. Call to order and roll call at 7:05 p.m.

   ✓ Hubert "Wendell" Lower, President                         ✓ Rod Boone, Clerk                         ✓ Gabriel Leal  
   ✓ Genaro Reyes       ✓ Ray Odom

**2.0 ADOPT THE AGENDA: (M)**

Motion to adopt the agenda by Mr. Odom 2<sup>nd</sup> by Mr. Leal. Motion Carried 5-0

Leal: AYE	Lower: AYE
Boone: AYE	Reyes: AYE
Odom: AYE	

- 3.0 **PUBLIC COMMENT:** Public comment on any item of interest to the public that is within the Board's jurisdiction will be heard (agenda and non-agenda items). The Board may limit comments to no more than three minutes per speaker and 15 minutes per topic. Public comment will also be allowed on each specific action item prior to board action thereon.
- a. Mr. Conwell and Mr. Oseguera shared their opinions about the gym color selection

**4.0 ACTION ITEMS:**

- a. Selection of High School Gym Paint Color
- i. After a discussion where many opinions were shared a motion was made.  
 Motion to paint the gym as close to the same color as we now have with trim Hamilton Blue and Aftershock Gold for the doors and panels. Motion Carried 4-1

Leal: AYE	Lower: NAY
Boone: AYE	Reyes: AYE
Odom: AYE	

**5.0 ADJOURNMENT:** at 7:23 p.m.

X  
 \_\_\_\_\_  
 Rod Boone  
 HUSD Board Clerk

X  
 \_\_\_\_\_  
 Dr. Jeremy Powell  
 HUSD Superintendent



Hamilton Unified School District

**Quarterly Report on Williams Uniform Complaints**

(Education Code § 35186)

Person completing this form: Jeremy Powell

Title: Superintendent

Quarterly Report Submission Date:

*(check one)*

January 2021

April 2021

July 2021

October 2021

Date for information to be reported publicly at governing board meeting: August 25, 2021

Please check the box that applies:

No complaints were filed with any school in the district during the quarter indicated above.

Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of these complaints.

	Total No. of Complaints	No. Resolved	No. Unresolved
Textbooks and Instructional Materials			
Teacher Vacancy or Misassignment			
Facilities Conditions			
TOTALS			

\_\_\_\_\_  
Dr. Jeremy Powell, Superintendent

\_\_\_\_\_  
Date Signed

Hamilton Unified School District

**Quarterly Report on Williams Uniform Complaints**

(Education Code § 35186)

Person completing this form: Jeremy Powell

Title: Superintendent

Quarterly Report Submission Date:

*(check one)*

January 2021

April 2021

July 2021

October 2021

Date for information to be reported publicly at governing board meeting: August 25, 2021

Please check the box that applies:



- No complaints were filed with any school in the district during the quarter indicated above.
- Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of these complaints.

	Total No. of Complaints	No. Resolved	No. Unresolved
Textbooks and Instructional Materials	0		
Teacher Vacancy or Misassignment	0		
Facilities Conditions	0		
<b>TOTALS</b>	<b>0</b>		

\_\_\_\_\_  
Dr. Jeremy Powell, Superintendent

\_\_\_\_\_  
Date Signed

## Grant Award Notification

<b>GRANTEE NAME AND ADDRESS</b> Jeremy Powell, Superintendent Hamilton Unified School District P.O. Box 488 Hamilton City, CA 95951				<b>CDE GRANT NUMBER</b>			
				<b>FY</b>	<b>PCA</b>	<b>Vendor Number</b>	<b>Suffix</b>
<b>Attention</b> Silvia Robles, Director				<b>STANDARDIZED ACCOUNT CODE STRUCTURE</b>		<b>COUNTY</b>	
<b>Program Office</b> Hamilton Adult School				<b>Resource Code</b>	<b>Revenue Object Code</b>	11	
<b>Telephone</b> 530-826-3261 Extension 3005				Multiple	8290	<b>INDEX</b>	
<b>Name of Grant Program</b> Workforce Innovation and Opportunity Act, Title II: Adult Education and Family Literacy Act, Public Law 113-128, Section 225, Section 231, and Section 243						615	
<b>GRANT DETAILS</b>	<b>Original/Prior Amendments</b>	<b>Amendment Amount</b>	<b>Total</b>	<b>Amend. No.</b>	<b>Award Starting Date</b>	<b>Award Ending Date</b>	
	\$12,975		\$12,975		July 1, 2021	June 30, 2022	
<b>CFDA Number</b>	<b>Federal Grant Number</b>	<b>Federal Grant Name</b>			<b>Federal Agency</b>		
84.002A	V002A200005	Adult Education and Family Literacy Act			U.S. Department of Education		
I am pleased to inform you that you have been funded for the Workforce Innovation and Opportunity Act, Title II: Adult Education and Family Literacy Act Grant program.  This award is made contingent upon the availability of funds. If the Legislature acts to reduce or defer the funding upon which this award is based, then this award will be amended accordingly.  Please return the original, signed Grant Award Notification (AO-400) to:  <div style="text-align: center;">                     Clifton Davis, Associate Governmental Program Analyst                      Adult Education Office                      California Department of Education                      1430 N Street, Suite 4202                      Sacramento, CA 95814-5901                 </div>							
<b>California Department of Education Contact</b> Clifton Davis				<b>Job Title</b> Associate Governmental Program Analyst			
<b>E-mail Address</b> cdavis@cde.ca.gov					<b>Telephone</b> 916-323-5047		
<b>Signature of the State Superintendent of Public Instruction or Designee</b> 					<b>Date</b> July 19, 2021		
<b>CERTIFICATION OF ACCEPTANCE OF GRANT REQUIREMENTS</b>							
<i>On behalf of the grantee named above, I accept this grant award. I have read the applicable certifications, assurances, terms, and conditions identified on the grant application (for grants with an application process) or in this document or both; and I agree to comply with all requirements as a condition of funding.</i>							
<b>Printed Name of Authorized Agent</b> Dr. Jeremy Powell				<b>Title</b> Superintendent			
<b>E-mail Address</b> jpowell@husdschools.org					<b>Telephone</b> 530-826-3261		
<b>Signature</b> 					<b>Date</b> 8/5/2021		

<b>Grant Award Notification (Continued)</b>						
<b>SECTION 225</b>						
<b>Program Focus Areas</b>	<b>Project Code</b>	<b>Resource Code</b>	<b>PCA</b>	<b>Payment Points</b>	<b>Point Value</b>	<b>Award</b>
Adult Basic Education (ABE) English Language Acquisition (ELA)	38	3940	13971	0	\$365	\$0
Adult Secondary Education (ASE) • High School Equivalency (HSE) • High School Diploma (HSD)	38	3940	13971	0	\$550	\$0
Positive Outcomes in Employment and Earnings – ABE and ASE	38	3940	13971	0	\$12	\$0
CDE Subsidy – ABE and ASE	38	3940	13971	--	--	\$0
2020 Pre and Post Testing – ABE and ASE	38	3940	13971	--	--	\$0
<b>SECTION 225 TOTAL</b>						<b>\$0</b>
<b>SECTION 231</b>						
<b>Program Focus Areas</b>	<b>Project Code</b>	<b>Resource Code</b>	<b>PCA</b>	<b>Payment Points</b>	<b>Point Value</b>	<b>Award</b>
Adult Basic Education (ABE) English Language Acquisition (ELA)	39	3905	14508	21	\$365	\$7,665
Positive Outcomes in Employment and Earnings – ABE	39	3905	14508	24	\$12	\$288
2020 Pre and Post Testing – ABE	39	3905	14508	--	--	\$30
English Literacy and Civics Education (ELCE) • Citizenship Preparation • Civic Participation	39	3905	14508	18	\$90	\$1,620
CDE Subsidy – ABE/ELA and ELCE	39	3905	14508	--	--	\$0
Adult Secondary Education (ASE) • High School Equivalency (HSE) • High School Diploma (HSD)	41	3913	13978	6	\$550	\$3,300
Positive Outcomes in Employment and Earnings – ASE	41	3913	13978	6	\$12	\$72
CDE Subsidy – ASE	41	3913	13978	--	--	\$0
2020 Pre and Post Testing – ASE	41	3913	13978	--	--	\$0
<b>SECTION 231 TOTAL</b>						<b>\$12,975</b>

<b>SECTION 243</b>						
<b>Program Focus Areas</b>	<b>Project Code</b>	<b>Resource Code</b>	<b>PCA</b>	<b>Payment Points</b>	<b>Point Value</b>	<b>Award</b>
Integrated English Literacy and Civics Education (IELCE)	42	3926	14109	0	\$112	\$0
CDE Subsidy – IELCE	42	3926	14109	--	--	\$0
IELCE with Integrated Education and Training (IET)	42	3926	14109	0	\$196	\$0
<b>SECTION 243 TOTAL</b>						<b>\$0</b>
<b>TOTAL GRANT</b>						<b>\$12,975</b>

Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	EE ES	E-Term	E-ExtRef	
Req Reference	Date	Description	Fd Res	Y Goal	Func Obj	Sit Bdr DD	T9MPS	Liq Amt	Net Amount

000008/00	CALIFORNIA'S VALUED TRUST H/W								
PO-000444	07/22/2021	AUGUST 2021	1	01-0000-0-0000-0000-9571-000-000-00000	NN P			0.00	31,507.21
PO-000444	07/22/2021	AUGUST 2021	2	01-0000-0-0000-0000-9572-000-000-00000	NN P			0.00	55,444.29
PO-000444	07/22/2021	AUGUST 2021	3	01-0000-0-0000-0000-9573-000-000-00000	NN P			0.00	2,788.11
TOTAL PAYMENT AMOUNT									89,739.61 *

000522/00	LESLIE ANDERSON-MILLS		573472011						
PO-000433	07/22/2021	AUGUST 2021 - CASH IN LIEU	1	01-0000-0-1110-1000-3701-000-000-00000	NY P			0.00	791.67
TOTAL PAYMENT AMOUNT									791.67 *

TOTAL BATCH PAYMENT	90,531.28 ***	0.00	90,531.28
TOTAL DISTRICT PAYMENT	90,531.28 ****	0.00	90,531.28
TOTAL FOR ALL DISTRICTS:	90,531.28 ****	0.00	90,531.28
Number of checks to be printed:	2, not counting voids due to stub overflows,		90,531.28

<i>John Tm</i>	<i>7/22/21</i>
Prepared by	Date
Authorized by	Date

Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	EE	ES	E-Term	E-ExtRef		
Req Reference	Date	Description	Fd Res	Y Goal	Func Obj	Sit	BdR	DD	T9MPS	Liq Amt	Net Amount
001187/00		ACCULARM SECURITY SYSTEMS	555586858								
220033	PO-022127	07/31/2021 252332;ENTRY ALARM MONITOR	1	01-0000-0-1110-1000-5890-800-000-00000	NY	F				308.00	308.00
		TOTAL PAYMENT AMOUNT								308.00 *	308.00
000104/00		CALIFORNIA SCHOOL BOARDS ASSN									
220018	PO-022115	07/01/2021 INV#56513-C6Z2W9;21-22 GAMUT	1	01-0000-0-0000-2700-5890-000-000-00000	NN	F				3,795.00	3,795.00
		TOTAL PAYMENT AMOUNT								3,795.00 *	3,795.00
001372/00		CHRIS KITAHARA									
	PV-000002	07/31/2021 REIMB DMV/CHP FEES		01-0000-0-0000-3600-5890-000-000-00000	NN						12.00
		TOTAL PAYMENT AMOUNT								12.00 *	12.00
002088/00		CURB SMART	820544460								
220020	PO-022117	07/22/2021 8860;ANNUAL SUBSCRIPTION	1	01-0000-0-0000-8100-5630-000-047-00000	NY	F				1,800.00	1,800.00
		TOTAL PAYMENT AMOUNT								1,800.00 *	1,800.00
000236/00		DIESEL EMISSIONS SERVICE									
220037	PO-022131	07/15/2021 INV#008094-BUS#1	1	01-0000-0-0000-3600-5630-000-000-00000	NN	P				476.78	476.78
220037	PO-022131	07/16/2021 INV#008132-BUS#5	1	01-0000-0-0000-3600-5630-000-000-00000	NN	P				476.78	476.78
220037	PO-022131	07/14/2021 INV#008079-BUS#4	1	01-0000-0-0000-3600-5630-000-000-00000	NN	P				555.00	555.00
		TOTAL PAYMENT AMOUNT								1,508.56 *	1,508.56
001384/00		EDJOIN	000000000								
220041	PO-022134	07/08/2021 211162;21-22 SERVICES	1	01-0000-0-0000-7300-5890-000-000-00000	NN	F				800.00	800.00
		TOTAL PAYMENT AMOUNT								800.00 *	800.00
001267/00		FASTRAK	000000000								
	PV-000003	07/22/2021 I712159488748-BAY BRIDGE TOLL		01-0000-0-1110-1000-5200-100-000-00000	NN						6.00
		TOTAL PAYMENT AMOUNT								6.00 *	6.00

Vendor/Addr	Reemit name	Tax ID num	Deposit type	ABA num	Account num	EE ES	E-Term	E-ExtRef	
Reg Reference	Date	Description	Fd Res	Y Goal	Func Obj	Sit Bdr DD	T9MPS	Liq Amt	Net Amount
000162/00	GRAINGER								
PO-000409	07/09/2021	9958531403-BAKPAK SPRAYER	1	01-8150-0-0000-8100-4300-000-0000-00000	NN P			0.00	271.74
PO-000409	07/08/2021	9956606827-AIR FILTERS	1	01-8150-0-0000-8100-4300-000-0000-00000	NN P			0.00	28.96
		TOTAL PAYMENT AMOUNT							300.70
000163/00	HAMILTON HIGH SCHOOL								
CL-000060	07/21/2021	REIMB FFA ENTRY		01-3550-0-3800-1000-5200-100-000-00000	NN F			400.00	400.00
CL-000061	06/30/2021	REIMB FFA ENTRY/AWARDS		01-3550-0-3800-1000-4300-100-000-00000	NN F			249.74	249.74
CL-000062	07/21/2021	REIMB;FFA.ORG/FFA WEEK		01-7010-0-3800-1000-4300-100-000-00000	NN F			1,408.50	1,408.50
		TOTAL PAYMENT AMOUNT							2,058.24
000072/00	HILLYARD INC								
PO-000412	07/14/2021	604391275	1	01-8150-0-0000-8100-4300-000-000-00000	NN P			0.00	1,161.26
		TOTAL PAYMENT AMOUNT							1,161.26
000096/00	MILLER GLASS INC								
PO-000434	07/21/2021	INV#3-346729;CAR#4 WINDSHI	1	01-8150-0-0000-8100-5630-000-000-00000	NN P			0.00	394.76
		TOTAL PAYMENT AMOUNT							394.76
000592/00	MISSION UNIFORM & LINEN								
PO-000405	07/22/2021	515185756	1	13-5310-0-0000-3700-4300-000-000-00000	NN P			0.00	47.56
		TOTAL PAYMENT AMOUNT							47.56
001320/00	SCHOLASTIC INC								
CL-000064	07/08/2021	30920159		01-1100-0-1110-1000-4300-800-000-00000	NN F			7.00	7.00
		TOTAL PAYMENT AMOUNT							7.00
000191/00	SMALL SCHOOL DISTRICTS ASSN	000000000							
220028	PO-022122	07/01/2021	INV#17-03711;21-22 MEMBERSHIP	1	01-0000-0-0000-2700-5300-000-000-00000	NN F		525.00	525.00
			TOTAL PAYMENT AMOUNT						525.00



Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	EE ES	E-Term	E-ExtRef	
Req Reference	Date	Description	Fd Res	Y Goal	Func Obj	Sit Bdr	DD T9MPS	Liq Amt	Net Amount

000743/00	WEST COAST PAPER								
	PO-000429	07/21/2021	12351211						
				1	01-8150-0-0000-8100-4300-000-000-00000	NN	P	0.00	276.04
									TOTAL PAYMENT AMOUNT
									276.04 *

001040/00	WILSON PRINTING								
	CL-000063	06/30/2021	INV#19995;ADULT ED/FALL SCHED						
				11-6391-0-4110-1000-4300-000-000-00000	NY	F		848.27	848.27
									TOTAL PAYMENT AMOUNT
									848.27 *

TOTAL BATCH PAYMENT	13,848.39 ***	0.00	13,848.39
TOTAL DISTRICT PAYMENT	13,848.39 ****	0.00	13,848.39
TOTAL FOR ALL DISTRICTS:	13,848.39 ****	0.00	13,848.39

Number of checks to be printed: 16, not counting voids due to stub overflows. 13,848.39

Printed: 08/17/2021 12:27:24

<i>Chris DeVries</i>	7/25/21
Prepared by	Date
Authorized by	Date

Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	EE	ES	E-Term	E-ExtRef		
Req Reference	Date	Description	Fd Res	Y Goal	Func Obj	Sit	BdR	DD	T9MPS	Liq Amt	Net Amount

000332/00 BOARD OF EQUALIZATION

CL-000066	06/29/2021	APRIL-JUNE 2021 QTR 2 FUEL	01-0000-0-0000-3600-5890-000-000-000000	NN	F					264.00	264.00
CL-000067	06/30/2021	CAFE SALES TAX DUE	13-5310-0-0000-3700-5890-000-000-000000	NN	F					3.43	3.43
PV-000007	06/29/2021	101-259089;7/1/20-6/30-21 TAX	01-0000-0-1110-1000-5890-000-000-000000	NN							0.14
PV-000007	06/29/2021	101-259089;7/1/20-6/30-21 TAX	01-0000-0-0000-0000-9511-000-000-000000	NN							67.17
PV-000007	06/29/2021	101-259089;7/1/20-6/30-21 TAX	01-3010-0-0000-0000-9511-000-000-000000	NN							32.67
PV-000007	06/29/2021	101-259089;7/1/20-6/30-21 TAX	01-0350-0-0000-0000-9511-000-000-000000	NN							3.22
PV-000007	06/29/2021	101-259089;7/1/20-6/30-21 TAX	01-3210-0-0000-0000-9511-000-000-000000	NN							12.60
PV-000007	06/29/2021	101-259089;7/1/20-6/30-21 TAX	01-3212-0-0000-0000-9511-000-000-000000	NN							124.16
PV-000007	06/29/2021	101-259089;7/1/20-6/30-21 TAX	01-3220-0-0000-0000-9511-000-000-000000	NN							791.17
PV-000007	06/29/2021	101-259089;7/1/20-6/30-21 TAX	01-1100-0-0000-0000-9511-000-000-000000	NN							207.29
PV-000007	06/29/2021	101-259089;7/1/20-6/30-21 TAX	01-4126-0-0000-0000-9511-000-000-000000	NN							1.86
PV-000007	06/29/2021	101-259089;7/1/20-6/30-21 TAX	01-4127-0-0000-0000-9511-000-000-000000	NN							32.10
PV-000007	06/29/2021	101-259089;7/1/20-6/30-21 TAX	01-4203-0-0000-0000-9511-000-000-000000	NN							15.18
PV-000007	06/29/2021	101-259089;7/1/20-6/30-21 TAX	01-6387-0-0000-0000-9511-000-000-000000	NN							527.58
PV-000007	06/29/2021	101-259089;7/1/20-6/30-21 TAX	01-7420-0-0000-0000-9511-000-000-000000	NN							104.22
PV-000007	06/29/2021	101-259089;7/1/20-6/30-21 TAX	01-7010-0-0000-0000-9511-000-000-000000	NN							8.06
PV-000007	06/29/2021	101-259089;7/1/20-6/30-21 TAX	01-8150-0-0000-0000-9511-000-000-000000	NN							33.93
PV-000007	06/29/2021	101-259089;7/1/20-6/30-21 TAX	01-9812-0-0000-0000-9511-000-000-000000	NN							1,791.80
PV-000007	06/29/2021	101-259089;7/1/20-6/30-21 TAX	01-6387-0-0000-0000-9511-000-000-000000	NN							53.94
PV-000007	06/29/2021	101-259089;7/1/20-6/30-21 TAX	11-6391-0-0000-0000-9511-000-000-000000	NN							322.48
TOTAL PAYMENT AMOUNT										4,397.00 *	4,397.00

000053/00 CALIFORNIA WATER SERVICE CO 000000000

PO-000422	07/23/2021	AUG ELEM;0669843652	3 01-0000-0-0000-8100-5590-800-000-000000	NN	P					0.00	1,722.72
PO-000422	07/23/2021	AUG ELEM;4328876467	3 01-0000-0-0000-8100-5590-800-000-000000	NN	P					0.00	508.80
PO-000422	07/23/2021	AUG ELLAB;6314177777	4 01-0000-0-0000-8100-5590-300-000-000000	NN	P					0.00	243.27
PO-000422	07/23/2021	AUG ADULTED;3624177777	1 01-0000-0-0000-8100-5590-000-000-000000	NN	P					0.00	42.02
PO-000422	07/23/2021	AUG DIST;7314177777	1 01-0000-0-0000-8100-5590-000-000-000000	NN	P					0.00	725.08
PO-000422	07/23/2021	AUG HS;7314177777	2 01-0000-0-0000-8100-5590-100-000-000000	NN	P					0.00	1,087.61
TOTAL PAYMENT AMOUNT										4,329.50 *	4,329.50

001160/00 FIESTA FRESH GRILL 566556001

220045	PO-022139	07/20/2021	8/6/21-95	STAFF LUNCH	1	01-0000-0-1110-1000-4300-000-000-000000	NY	P		1,425.00	1,425.00
220045	PO-022139	07/20/2021	8/9/21-75	STAFF LUNCH	1	01-0000-0-1110-1000-4300-000-000-000000	NY	F		750.00	750.00
TOTAL PAYMENT AMOUNT										2,175.00 *	2,175.00

Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	EE ES	E-Term	E-ExtRef	
Req Reference	Date	Description	Fd Res	Y Goal	Func Obj	Sit BdR DD	T9MPS	Liq Amt	Net Amount
000919/00	GINNO CONSTRUCTION INC	371572724							
220024	PO-021597 07/30/2021	12226-BONDING	1	14-0000-0-0000	8100-5630-000-000-000000	NY	P	3,000.00	3,000.00
		TOTAL PAYMENT AMOUNT			3,000.00 *				3,000.00
001125/00	GLENN COUNTY OFFICE OF ED	000000000							
220027	PO-022121 07/26/2021	21-22 MEDIA SERV;01-2022-8699	1	01-0000-0-1110-2420	5890-100-026-000000	NN	F	900.00	900.00
220027	PO-022121 07/26/2021	21-22 MEDIA SERV;01-2022-8699	2	01-0000-0-1110-2420	5890-800-026-000000	NN	F	900.00	900.00
		TOTAL PAYMENT AMOUNT			1,800.00 *				1,800.00
000445/00	IT SAVVY								
220040	PO-022133 07/27/2021	21-22 UNITRENDS-1283409	1	01-9150-0-0000-2420	5890-000-000-000000	NN	P	5,948.72	5,948.72
		TOTAL PAYMENT AMOUNT			5,948.72 *				5,948.72
000349/00	LARKIN AUTO ELECTRIC	564958031							
	PO-000401 07/22/2021	2706-08 UPLANDER	1	01-8150-0-0000-8100	5630-000-000-000000	NY	P	0.00	252.61
	PO-000401 07/27/2021	2713-15 FUSION	1	01-8150-0-0000-8100	5630-000-000-000000	NY	P	0.00	207.15
	PO-000401 07/15/2021	2703-17 TRANSIT 350	1	01-8150-0-0000-8100	5630-000-000-000000	NY	P	0.00	55.00
		TOTAL PAYMENT AMOUNT			514.76 *				514.76
000524/00	MJB WELDING SUPPLY								
220042	PO-022135 07/08/2021	1348739-CAR DIOX/FEES	2	01-0350-0-6000-1000	5890-100-053-000000	NN	P	46.69	46.69
		TOTAL PAYMENT AMOUNT			46.69 *				46.69
000027/00	ORLAND HARDWARE								
	CL-000065 06/29/2021	471473		01-8150-0-0000-8100	4300-000-000-000000	NN	P	50.38	50.38
	CL-000065 06/29/2021	471657		01-8150-0-0000-8100	4300-000-000-000000	NN	P	34.64	34.64
	CM-000002 07/30/2021	471721-CREDIT/RETURNS		01-8150-0-0000-8100	4300-000-000-000000	N			-27.97
	PO-000417 07/01/2021	471728	1	01-8150-0-0000-8100	4300-000-000-000000	NN	P	0.00	25.75
	PO-000417 07/15/2021	473024	1	01-8150-0-0000-8100	4300-000-000-000000	NN	P	0.00	161.85
	PO-000417 07/20/2021	473369	1	01-8150-0-0000-8100	4300-000-000-000000	NN	P	0.00	190.04
	PO-000417 07/21/2021	473484	1	01-8150-0-0000-8100	4300-000-000-000000	NN	P	0.00	39.23
	PV-000006 07/21/2021	473024-PS/AE SUPPLIES		11-6391-0-4110-1000	4300-000-000-000000	NN			41.50
	PV-000006 07/21/2021	473024-PS/AE SUPPLIES		12-6105-0-1110-1000	4300-000-000-000000	NN			25.06
		TOTAL PAYMENT AMOUNT			540.48 *				540.48

Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	EE ES	E-Term	E-ExtRef	
Req Reference	Date	Description	Fd Res	Y Goal	Func Obj	Sit Bdr DD	T9MPS	Liq Amt	Net Amount
000683/00	RENAISSANCE	391559474							
220043	PO-022137	07/20/2021	INV5212543-STAR	360/FREK MATH	1	01-4126-0-1110-1000-5890-800-000-00000	NY F	11,707.50	11,707.50
								TOTAL PAYMENT AMOUNT	11,707.50 *

002089/00	TIM DEVRIES								
	PV-000004	07/08/2021	IVES CONF MEALS;8/8-8/10 2021			11-6391-0-4110-1000-5200-000-021-00000	NN	99.00	99.00
								TOTAL PAYMENT AMOUNT	99.00 *

TOTAL BATCH PAYMENT	34,558.65 ***	0.00	34,558.65
TOTAL DISTRICT PAYMENT	34,558.65 ****	0.00	34,558.65
TOTAL FOR ALL DISTRICTS:	34,558.65 ****	0.00	34,558.65

Number of checks to be printed: 11, not counting voids due to stub overflows. 34,558.65

Printed: 08/04/2021 15:30:10

<i>Chris Devries</i>	8/2/21
Prepared by	Date
Authorized by	Date

Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	EE ES	E-Term	E-ExtRef	
Req Reference	Date	Description	Fd Res	Y Goal	Func Obj	Sit Bdr DD	T9MPS	Liq Amt	Net Amount
000100/00	ACCREDITING COMMISSION								
220081	PO-022166	07/16/2021	2021-2022 MEMBERSHIP FEES	1	01-0000-0-0000-2700-5300-000-000-00000	NN	F	1,100.00	1,100.00
				TOTAL PAYMENT AMOUNT				1,100.00	1,100.00
000794/00	BUSWEST - NORTH								
	PO-000421	08/12/2021	XA400048861:01 FLIP SEAT	1	01-0000-0-0000-3600-4300-000-000-00000	NN	P	0.00	86.58
				TOTAL PAYMENT AMOUNT				86.58	86.58
000153/00	CALIFORNIA ASSN FFA								
220065	PO-022151	07/31/2021	GLC REGIST; 18-STU/3-ADVISORS	1	01-7010-0-3800-1000-5200-100-000-00000	NN	F	660.00	660.00
				TOTAL PAYMENT AMOUNT				660.00	660.00
000053/00	CALIFORNIA WATER SERVICE CO 000000000								
	PO-000422	07/28/2021	AUG DIST;3141117777	1	01-0000-0-0000-8100-5590-000-000-00000	NN	P	0.00	59.82
	PO-000422	07/28/2021	AUG DIST;4141117777	1	01-0000-0-0000-8100-5590-000-000-00000	NN	P	0.00	59.82
				TOTAL PAYMENT AMOUNT				119.64	119.64
000156/00	CASBO								
220082	PO-022167	07/01/2021	2021-2022 ANNUAL MEMBERSHIP	1	01-0000-0-0000-2700-5300-000-000-00000	NN	F	1,750.00	1,750.00
				TOTAL PAYMENT AMOUNT				1,750.00	1,750.00
001045/00	CDW								
220014	PO-022110	08/03/2021	H735103-ACROBAT PRO L1;1YR	1	01-0000-0-0000-2700-5890-000-000-00000	NN	F	197.53	193.66
220014	PO-022110	08/03/2021	H735103-ACROBAT PRO L1;1YR	2	01-0000-0-0000-7300-5890-000-000-00000	NN	F	371.84	387.32
220014	PO-022110	08/03/2021	H735103-ACROBAT PRO L1;1YR	3	01-0000-0-3200-1000-5890-300-000-00000	NN	F	197.53	193.66
220014	PO-022110	08/03/2021	H735103-ACROBAT PRO L1;1YR	4	01-0000-0-1110-1000-5890-100-000-00000	NN	F	197.53	193.66
220014	PO-022110	08/03/2021	H735103-ACROBAT PRO L1;1YR	5	01-0000-0-1110-1000-5890-800-000-00000	NN	F	197.53	193.66
				TOTAL PAYMENT AMOUNT				1,161.96	1,161.96
001365/00	COMER COMMUNICATIONS INC								
220053	PO-022147	08/06/2021	8747-MILESTONE 2 YR -6/30/23	1	01-9150-0-0000-2420-5890-000-000-00000	NN	F	627.90	627.90
				TOTAL PAYMENT AMOUNT				627.90	627.90

Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	EE ES	E-Term	E-ExtRef	
Req Reference	Date	Description	Fd Res	Y Goal	Func Obj	Sit Bdr DD	T9MPS	Liq Amt	Net Amount
000762/00	CRYSTAL CREAMERY								
PO-000445	07/05/2021	19462972	1	13-5310-0-0000-3700-4700-000-000-000000	NN P			0.00	111.53
PO-000445	07/19/2021	19501530	1	13-5310-0-0000-3700-4700-000-000-000000	NN P			0.00	55.76
PO-000445	07/22/2021	19501531	1	13-5310-0-0000-3700-4700-000-000-000000	NN P			0.00	223.05
PO-000445	07/22/2021	19501531	2	13-5320-0-0000-3700-4700-000-049-000000	NN P			0.00	223.05
PO-000445	07/19/2021	19501530	2	13-5320-0-0000-3700-4700-000-049-000000	NN P			0.00	55.77
PO-000445	07/05/2021	19462972	2	13-5320-0-0000-3700-4700-000-049-000000	NN P			0.00	111.52
TOTAL PAYMENT AMOUNT								780.68 *	780.68
000764/00	DANIELSON CO								
PO-000425	07/13/2021	252748	1	13-5310-0-0000-3700-4300-000-000-000000	NN P			0.00	18.68
PO-000425	07/20/2021	253166	1	13-5310-0-0000-3700-4300-000-000-000000	NN P			0.00	122.63
PO-000425	07/20/2021	253166	2	13-5310-0-0000-3700-4700-000-000-000000	NN P			0.00	523.85
PO-000425	07/20/2021	253166	4	13-5320-0-0000-3700-4700-000-049-000000	NN P			0.00	523.85
PO-000425	07/13/2021	252748	4	13-5320-0-0000-3700-4700-000-049-000000	NN P			0.00	623.59
PO-000425	07/13/2021	252748	2	13-5310-0-0000-3700-4700-000-000-000000	NN P			0.00	623.59
TOTAL PAYMENT AMOUNT								2,436.19 *	2,436.19
002047/00	DANNIS WOLIVER KELLEY	943172834							
CL-000070	06/30/2021	SERVICES THRU JUNE 30 2021		01-0000-0-0000-7110-5815-000-000-000000	NE F			1,197.00	1,197.00
CL-000071	06/30/2021	SERVICES THRU JUNE 30 2021		21-0000-0-0000-8500-5815-000-000-000000	NE F			306.00	306.00
TOTAL PAYMENT AMOUNT								1,503.00 *	1,503.00
000424/00	DELL MARKETING	742616805							
CL-000018	06/30/2021	10508197310-24"MONI/OPTI7090		01-6387-0-3800-1000-4400-100-000-000000	NN F			2,980.68	2,980.68
220103	PO-021594	08/13/2021	10510928619-CARTS/MOUNTS	1	01-3212-0-1110-1000-4400-800-000-000000	NN P		7,822.99	7,822.99
TOTAL PAYMENT AMOUNT								10,803.67 *	10,803.67
001042/00	EDUCATIONAL FACILITIES PROGRAM	050597395							
220002	PO-022105	08/06/2021	JULY 2021;#19-2018 BOND	1	21-0000-0-0000-8500-5890-000-000-000000	NY P		1,400.00	1,400.00
TOTAL PAYMENT AMOUNT								1,400.00 *	1,400.00
000162/00	GRAINGER								
PO-000409	08/18/2021	9967616245-STEP LADDER	1	01-8150-0-0000-8100-4300-000-000-000000	NN P			0.00	175.32
TOTAL PAYMENT AMOUNT								175.32 *	175.32

Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	EE ES	E-Term	E-ExtRef								
Req Reference	Date	Description	Fd Res	Y Goal	Func Obj	Sit	BdR DD	T9MPS							Liq Amt	Net Amount
						Liq Amt	Net Amount									
000114/00	HAMILTON UNIFIED REVOLVING FND															
	PV-000011	08/02/2021	CK#1679;PAYROLL REPL CK	01-3212-0-1110-1000-1110-000-000-00000	NN											
			TOTAL PAYMENT AMOUNT			831.15	*	831.15								
000071/00	HAYDEN FIRE PROTECTION	481302858														
220086	PO-022173	07/06/2021	89713-FIRE EQUIP INSPECT	1	01-8150-0-0000-8100-5630-100-000-00000	NY	F	413.61								
220086	PO-022173	07/06/2021	89713-FIRE EQUIP INSPECT	2	01-8150-0-0000-8100-5630-000-000-00000	NY	F	275.74								
			TOTAL PAYMENT AMOUNT			689.35	*	689.35								
000072/00	HILLYARD INC															
	PO-000412	08/04/2021	604413627-3/4YD SOIL	1	01-8150-0-0000-8100-4300-000-000-00000	NN	P	0.00								
	PO-000412	07/28/2021	604406258	1	01-8150-0-0000-8100-4300-000-000-00000	NN	P	0.00								
			TOTAL PAYMENT AMOUNT			1,336.40	*	1,336.40								
001208/00	INKWELL	000000000														
220068	PO-022154	08/12/2021	29098-HS CONF ROOM CHAIRS	1	01-0000-0-0000-2700-4300-000-000-00000	NN	F	884.81								
			TOTAL PAYMENT AMOUNT			884.81	*	884.81								
001005/00	JEREMY POWELL															
	PV-000012	08/02/2021	REIMB 7/28 BOARD LUNCH	01-0000-0-0000-7110-4300-000-000-00000	NN			25.49								
			TOTAL PAYMENT AMOUNT			25.49	*	25.49								
000723/00	JIMMY'S CUSTOM TROPHIES															
220064	PO-022186	08/11/2021	31086-HALL OF FAME PLAQUES	1	01-0000-0-1110-1000-4300-000-000-00000	NN	F	107.14								
			TOTAL PAYMENT AMOUNT			108.14	*	108.14								
000120/00	JOHNNY'S LOCK & SAFE	942370699														
	PO-000411	08/05/2021	42579-REKEY/REPLACE	1	01-8150-0-0000-8100-5630-000-000-00000	NY	P	0.00								
			TOTAL PAYMENT AMOUNT			125.75	*	125.75								

Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	EE ES	E-Term	E-ExtRef
Req Reference	Date	Description	Fd Res Y Goal Func Obj	Sit Bdr DD	T9MPS	Liq Amt	Net Amount	
000349/00	LARKIN AUTO ELECTRIC	564958031						
PO-000401	08/03/2021	2724-2006 FORD E150	1 01-8150-0-0000-8100-5630-000-000000	NY P		0.00	92.29	
PO-000401	08/02/2021	2722-2014 FORD F250	1 01-8150-0-0000-8100-5630-000-000000	NY P		0.00	255.35	
TOTAL PAYMENT AMOUNT							347.64 *	347.64
001388/00	LARRY'S PEST & WEED CONTROL	141953612						
PO-000440	07/08/2021	JULY 2021;W14111	1 01-0000-0-0000-8100-5590-000-000000	NY P		0.00	560.00	
TOTAL PAYMENT AMOUNT							560.00 *	560.00
000592/00	MISSION UNIFORM & LINEN							
PO-000405	08/05/2021	515274071	1 13-5310-0-0000-3700-4300-000-000000	NN P		0.00	47.56	
PO-000405	08/05/2021	515274072	1 13-5310-0-0000-3700-4300-000-000000	NN P		0.00	92.10	
TOTAL PAYMENT AMOUNT							139.66 *	139.66
000524/00	MJB WELDING SUPPLY							
220042	PO-022135	08/10/2021	GLOVES & GLASSES;327638399	1 01-0350-0-6000-1000-4300-100-053-000000	NN P	537.35	537.35	
220042	PO-022135	07/31/2021	01351180	2 01-0350-0-6000-1000-5890-100-053-000000	NN P	21.70	21.70	
TOTAL PAYMENT AMOUNT							559.05 *	559.05
000309/00	OFFICE DEPOT INC							
220026	PO-022120	07/26/2021	183245968001-TONER/FOLDERS	2 01-0000-0-1110-1000-4300-800-000-000000	NN P	457.60	457.60	
220049	PO-022143	08/03/2021	184679600001-SW	1 01-3010-0-1110-1000-4300-800-000-000000	NN P	15.77	15.77	
220049	PO-022143	08/03/2021	184641320001-SWHITTAKER	1 01-3010-0-1110-1000-4300-800-000-000000	NN P	2,358.80	2,358.80	
220050	PO-022144	08/03/2021	1847325915001	1 01-0000-0-1110-1000-4300-800-000-000000	NN P	155.50	155.50	
220050	PO-022144	08/03/2021	184729928001	1 01-0000-0-1110-1000-4300-800-000-000000	NN F	105.38	105.38	
TOTAL PAYMENT AMOUNT							3,093.05 *	3,093.05
000084/00	PG&E							
PO-000416	08/13/2021	JULY 9921774729-6;DIST	1 01-0000-0-0000-8100-5590-000-000-000000	NN P		0.00	4,748.87	
PO-000416	08/13/2021	JULY 9921774729-6;HS	2 01-0000-0-0000-8100-5590-100-000-000000	NN P		0.00	7,123.30	
PO-000416	08/16/2021	JULY 3699672995-4;ELEM	3 01-0000-0-0000-8100-5590-800-000-000000	NN P		0.00	8,759.03	
TOTAL PAYMENT AMOUNT							20,631.20 *	20,631.20



Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	EE ES	E-Term	E-ExtRef
Req Reference	Date	Description	Fd Res Y Goal	Func Obj	Sit Bdr DD	T9MPS	Liq Amt	Net Amount
000763/00	PROPACIFIC FRESH							
PO-000407	07/12/2021	6875801	1	13-5310-0-0000-3700-4700-000-000-00000	NN P		0.00	21.04
PO-000407	07/26/2021	6877486	1	13-5310-0-0000-3700-4700-000-000-00000	NN P		0.00	151.68
PO-000407	07/12/2021	6875793	1	13-5310-0-0000-3700-4700-000-000-00000	NN P		0.00	329.23
PO-000407	07/12/2021	6875793	3	13-5320-0-0000-3700-4700-000-049-00000	NN P		0.00	329.23
PO-000407	07/26/2021	6877486	3	13-5320-0-0000-3700-4700-000-049-00000	NN P		0.00	151.68
TOTAL PAYMENT AMOUNT								982.86
000134/00	QUILL CORPORATION							
220056	PO-022150	08/05/2021	18544356	3	01-0000-0-1110-1000-4300-000-000-00000	NN P	149.82	149.82
220056	PO-022150	08/05/2021	18544356	1	01-0000-0-0000-2700-4300-000-000-00000	NN P	66.99	66.99
220056	PO-022150	08/05/2021	18551453-TW CART	1	01-0000-0-0000-2700-4300-000-000-00000	NN P	111.96	111.96
220056	PO-022150	08/05/2021	18510986-PRESS FOLDERS	5	01-0000-0-0000-7300-4300-000-000-00000	NN P	0.00	206.48
PV-000009	06/30/2021	18544356-BUSINESS SUPPLIES		01-0000-0-0000-7300-4300-000-000-00000	NN			27.85
TOTAL PAYMENT AMOUNT								563.10
001487/00	R W ELECTRIC	852400413						
220101	PO-022189	07/26/2021	2188-DEDICATED LINE/SERVER	1	01-9150-0-0000-2420-5630-100-000-00000	NY P	1,072.00	1,100.00
220101	PO-022189	07/26/2021	2188-DEDICATED LINE/SERVER	2	01-9150-0-0000-2420-5630-800-000-00000	NY F	528.00	500.00
TOTAL PAYMENT AMOUNT								1,600.00
001467/00	RAINFOREST ART PROJECT	470880897						
220021	PO-022118	07/07/2021	4208-TREASURE BOX PROJECT	1	01-3212-0-1110-1000-4300-800-000-00000	NY F	1,256.40	1,256.40
TOTAL PAYMENT AMOUNT								1,256.40
001510/00	RAY MORGAN COMPANY							
PO-000413	07/01/2021	JULY 2021;3359365-DIST	1	01-0000-0-0000-2700-5620-000-000-00000	NN P		0.00	166.44
PO-000413	07/01/2021	JULY 2021;3359365-HS	2	01-0000-0-1110-1000-5620-100-000-00000	NN P		0.00	370.12
PO-000413	07/01/2021	JULY 2021;3359365-ELEM	3	01-0000-0-1110-1000-5620-800-000-00000	NN P		0.00	995.19
PO-000413	07/01/2021	JULY 2021;3359365-ELLAB	4	01-0000-0-3200-1000-5620-300-000-00000	NN P		0.00	104.03
PO-000413	07/20/2021	AUG 2021;3391480-DIST	1	01-0000-0-0000-2700-5620-000-000-00000	NN P		0.00	166.44
PO-000413	07/20/2021	AUG 2021;3391480-HS	2	01-0000-0-1110-1000-5620-100-000-00000	NN P		0.00	370.12
PO-000413	07/20/2021	AUG 2021;3391480-ELEM	3	01-0000-0-1110-1000-5620-800-000-00000	NN P		0.00	995.19
PO-000413	07/20/2021	AUG 2021;3391480-ELLA	4	01-0000-0-3200-1000-5620-300-000-00000	NN P		0.00	104.03
PO-000413	07/01/2021	JULY 2021;3359365-ADULT ED	5	11-6391-0-4110-1000-5620-000-000-00000	NN P		0.00	202.57
PO-000413	07/20/2021	AUG 2021;3391480-ADULT ED	5	11-6391-0-4110-1000-5620-000-000-00000	NN P		0.00	202.58
PO-000413	07/01/2021	JULY 2021;3359365-PRESCH	6	12-6105-0-1110-1000-5620-000-000-00000	NN P		0.00	104.03
PO-000413	07/20/2021	AUG 2021;3391480-PRESCH	6	12-6105-0-1110-1000-5620-000-000-00000	NN P		0.00	104.03

Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	EE	ES	E-Term	E-ExtRef		
Reg Reference	Date	Description	Fd Res	Y Goal	Func Obj	Sit	BdR	DD	T9MPS	Liq Amt	Net Amount
001510 (CONTINUED)											
PV-000010	07/26/2021	3401399-FINANCE CHARGE JULY									
			01-0000-0-0000-2700-5890-000-000-00000	NN						29.14	
		TOTAL PAYMENT AMOUNT								3,913.91	3,913.91
000335/00	SAVVAS LEARNING COMPANY LLC	000000000									
220006	PO-022103	07/14/2021 7027568531									
			1 01-0001-0-1110-1000-4200-000-000-00000	NN	F					2,623.63	2,813.84
		TOTAL PAYMENT AMOUNT								2,813.84	2,813.84
001320/00	SCHOLASTIC INC										
CL-000072	08/09/2021	31027676-ELEM LIB BOOKS									
			01-1100-0-1110-1000-4300-800-000-00000	NN	F					26.89	26.89
		TOTAL PAYMENT AMOUNT								26.89	26.89
000137/00	SCHOOL SERVICES OF CALIF INC										
PO-000426	08/01/2021	AUG 0130372-IN									
			1 01-0000-0-1110-1000-5890-000-000-00000	NN	P					0.00	340.00
		TOTAL PAYMENT AMOUNT								340.00	340.00
001382/00	U S BANK CORPORATE										
CL-000033	06/30/2021	ELEM-CALMING ROOM SUPPLIES									
			01-3010-0-1110-1000-4300-800-000-00000	NN	F					49.32	49.32
CL-000034	06/30/2021	ADULT ED-ALLSTAR TEACH3									
			11-6391-0-4110-1000-4200-000-000-00000	NN	F					107.41	107.41
CL-000035	06/30/2021	PRESCHOOL-FLOOR TILES/BOOKS									
			12-6105-0-1110-1000-4300-000-000-00000	NN	F					253.55	253.55
CL-000036	06/30/2021	MREYES-GEOGRAPHY/MAPS									
			01-0000-0-3200-1000-4300-300-000-00000	NN	F					425.74	425.74
CL-000037	06/30/2021	COSTCO/ELLAB PENS/INK/BATTER									
			01-0000-0-3200-1000-4300-300-000-00000	NN	F					546.75	546.75
CL-000038	06/30/2021	HOME DEPOT/UMBREL/TABLE SHED									
			12-6105-0-1110-1000-4300-000-000-00000	NN	F					769.98	769.98
CL-000039	06/30/2021	WOLF COSTUME #2 ELEM									
			01-3010-0-1110-1000-4300-800-000-00000	NN	F					245.65	245.65
CL-000040	06/30/2021	ELEM SAGE PUBLIC;ELD STANDARDS									
			01-3010-0-1110-1000-4300-800-000-00000	YN	F					384.79	384.79
CL-000041	06/30/2021	ELEM SAGE PUBLIC;ELD STANDARDS									
			01-0000-0-1110-1000-4300-800-000-00000	NN	F					1,678.09	1,678.09
CL-000042	06/30/2021	DCAMARINA OFFICE FURN 21-639									
			01-0000-0-1110-1000-4300-800-000-00000	NN	F					296.26	296.26
CL-000057	06/30/2021	ESL GAMES/ESL TEACH									
			11-6391-0-4110-1000-4300-000-000-00000	NN	F					35.37	35.37
CL-000058	06/30/2021	MINERAL/ROCK TEST JLOHSE									
			01-3550-0-3800-1000-4300-100-000-00000	YN	F					145.77	135.91
CL-000059	06/30/2021	MREYES-GEOGRAPHY/MAPS									
			01-0000-0-3200-1000-4300-300-000-00000	NN	F					68.97	68.97
CL-000068	06/30/2021	UDL BOOKS;ELEM TRAINING									
			01-3010-0-1110-1000-4300-800-000-00000	YN	F					321.64	321.64
CL-000069	06/30/2021	JP ZOOM ACCT; JUNE 2021									
			01-0000-0-0000-7150-5890-000-000-00000	NN	F					14.99	14.99
CM-000003	07/12/2021	JULY 2021;CHEAP RIBBONS CREDIT									
			01-0000-0-1110-1000-4300-100-000-00000	N							-13.62
220007	PO-022104	06/30/2021 ELLAB CHAIR;MREYES									
			1 01-0000-0-3200-1000-4300-300-000-00000	NN	F					150.00	128.69
220012	PO-022108	06/30/2021 FORKLIFT TRAINER REGIST									
			1 11-6391-0-4110-1000-5200-000-021-00000	NN	F					1,095.00	1,095.00
220030	PO-022124	07/12/2021 FFA LEAD TRIP;JULY 12-14									
			1 01-7010-0-3800-1000-5200-100-000-00000	NN	F					750.00	638.56
220032	PO-022126	07/12/2021 FFA RETREAT-MEALS									
			1 01-7010-0-3800-1000-5200-100-000-00000	NN	F					500.00	228.51
220046	PO-022140	07/12/2021 AIG FUEL/TRAVEL									
			1 01-7010-0-3800-1000-5200-100-000-00000	NN	P					259.31	259.31

Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	EE ES	E-Term	E-ExtRef
Req Reference	Date	Description	Fd Res Y Goal Func Obj	Sit BdR DD	T9MPS	Liq Amt	Net Amount	

001382 (CONTINUED)

220046	PO-022140	07/12/2021	AIG VEHICLE WASH	2	01-7010-0-3800-1000-5890-100-000-00000	NN	P	44.00	44.00
220067	PO-022153	07/12/2021	HS CONF ROOM;PAINT SUPPLIES	1	01-0000-0-0000-2700-4300-000-000-00000	NN	F	124.89	124.89
220090	PO-022177	07/12/2021	ELEM MAINT PROJ SUPPLIES	1	01-8150-0-0000-8100-4300-000-000-00000	NN	F	407.02	407.02
	PV-000008	07/12/2021	JULY 2021;4246044555628555		01-0000-0-0000-8100-4392-000-000-00000	NN			175.38
TOTAL PAYMENT AMOUNT								8,422.16	*
TOTAL USE TAX AMOUNT									61.07

000485/00 VOLTAGE SPECIALISTS 204425558

PO-000437	08/09/2021	14864-ANNUAL FIRE ALARM INSP	1	01-8150-0-0000-8100-5630-000-000-00000	NY	P	0.00	4,915.00	
TOTAL PAYMENT AMOUNT								4,915.00	*
									4,915.00

000377/00 WASTE MANAGEMENT

PO-000402	08/02/2021	AUG DIST 40236285003	1	01-0000-0-0000-8100-5590-000-000-00000	NN	P	0.00	575.32	
PO-000402	08/02/2021	AUG DIST 40238905009	1	01-0000-0-0000-8100-5590-000-000-00000	NN	P	0.00	287.65	
PO-000402	08/02/2021	AUG HS 40236285003	2	01-0000-0-0000-8100-5590-100-000-00000	NN	P	0.00	862.96	
PO-000402	08/02/2021	AUG ELEM 40238285009	3	01-0000-0-0000-8100-5590-800-000-00000	NN	P	0.00	287.65	
PO-000402	08/02/2021	AUG ELEM 40238215004	3	01-0000-0-0000-8100-5590-800-000-00000	NN	P	0.00	403.47	
TOTAL PAYMENT AMOUNT								2,417.05	*
									2,417.05

TOTAL BATCH PAYMENT 79,187.84 \*\*\* 0.00 79,187.84  
 TOTAL USE TAX AMOUNT 61.07

TOTAL DISTRICT PAYMENT 79,187.84 \*\*\*\* 0.00 79,187.84  
 TOTAL USE TAX AMOUNT 61.07

TOTAL FOR ALL DISTRICTS: 79,187.84 \*\*\*\* 0.00 79,187.84  
 TOTAL USE TAX AMOUNT 61.07

Number of checks to be printed: 37, not counting voids due to stub overflows.

79,187.84

Printed: 08/17/2021 12:27:11

<i>Chris Durie</i>	8/16/21
Prepared by	Date
Authorized by	Date