

**HAMILTON UNIFIED SCHOOL DISTRICT  
REGULAR BOARD MEETING AGENDA  
Hamilton Elementary School Multipurpose Room  
277 Capay Avenue, Hamilton City, CA 95951  
Wednesday, September 22, 2021**

---

5:30 p.m. Public session for purposes of opening the meeting only  
5:30 p.m. Closed session to discuss closed session items listed below (For Board Only)  
6:00 p.m. Reconvene to open session no **later** than 6:30 p.m.

---

**1.0 OPENING BUSINESS:**

- a. Call to order and roll call

\_\_\_\_\_ Hubert "Wendell" Lower, President  
\_\_\_\_\_ Genaro Reyes

\_\_\_\_\_ Rod Boone, Clerk  
\_\_\_\_\_ Ray Odom

\_\_\_\_\_ Gabriel Leal

**2.0 IDENTIFY CLOSED SESSION ITEMS:**

**3.0 PUBLIC COMMENT ON CLOSED SESSION ITEMS:** Public comment will be heard on any closed session items. The board may limit comments to no more than three minutes per speaker and 15 minutes per item.

**4.0 ADJOURN TO CLOSED SESSION:** To consider qualified matters.

- a. Government Code Section 54957 (b), Personnel Issue. To consider the employment, evaluation, reassignment, resignation, dismissal, or discipline of a classified and certificated employees.
- b. Public Employee Performance Evaluation. Government Code section 54957, subdivision (b)(1). Superintendent.
- c. Government Code Section 54957.6, Labor Negotiations. To confer with the District's Labor Negotiator, Superintendent Jeremy Powell regarding HTA and CSEA negotiations.
- d. Conference with labor Negotiator Gov. Code sec. 54957.6, subd. (a). Agency designated representative: Dr. Jeremy Powell; Employee Organization: Hamilton Teachers Association.

*Report out action taken in closed session.*

**5.0 PUBLIC SESSION/FLAG SALUTE:**

**6.0 ADOPT THE AGENDA: (M)**

**7.0 COMMUNICATIONS/REPORTS:**

- a. Board Member Comments/Reports.
- b. ASB President Report for Hamilton High School by Lexi Villegas
- c. District Reports (written)
  - i. Technology Report by Frank James & Derek Hawley (p. 4)
  - ii. Nutrition Services Report by Sean Montgomery (p. 5)
  - iii. Operations Report by Alan Joksch (p.7)
- d. Principal and Dean of Student Reports
  - i. Kathy Thomas, Hamilton Elementary School Principal (handout)
  - ii. Maria Reyes, District Dean of Students (written) (p. 8)
  - iii. Cris Oseguera, Hamilton High School Principal (handout)
  - iv. Sylvia Robles, Adult School (written) (p. 9)
- e. Chief Business Official Report by Kristen Hamman (written) (p. 10)
- f. Superintendent Report by Jeremy Powell (written) (p. 11)

**8.0 PRESENTATIONS:**

- a. Hamilton Elementary School by Kathy Thomas, Hamilton Elementary Principal (handout)
- b. Brief Tour of Hamilton Elementary School Facilities
- c. Educational Specifications by Tim Haley & Mike Cannon (p. 12)

**9.0 CORRESPONDENCE:**

- a. None

**10.0 INFORMATION ITEMS:**

- a. HUSD Enrollment History for 5 years (p. 106)
- b. Bond Status (Fund 21) Update (p. 108)

**11.0 DISCUSSION ITEMS:**

- a. None

**12.0 PUBLIC COMMENT:** Public comment on any item of interest to the public that is within the Board's jurisdiction will be heard (agenda and non-agenda items). The Board may limit comments to no more than three minutes per speaker and 15 minutes per topic. Public comment will also be allowed on each specific action item prior to board action thereon.

**13.0 ACTION ITEMS:**

- a. Approve substitute teacher pay increase (p. 112)
- b. Approve Gaynor Telesystems Contract for installing and cabling outside horns for both HHS and HES (p. 114)
- c. Approve Robertson Erickson proposal for surveying and civil engineering services relating to improvements for the HES Trash Enclosure Area using bond funds (p. 117)
- d. Approve Robertson Erickson proposal for surveying and civil engineering services relating to improvements for the Ella Barkley Parking Lot using general fund (p. 122)
- e. Approve HUSD Humboldt State University MOU for Student Teaching, Observation or Field Work (p. 129)
- f. Approve changing the October 27, 2021 regular HUSD Board Meeting to Wednesday, October 20, 2021. (p. 132)
- g. Adopt Resolution 21-22-102, Certification that each pupil in each school in the District has Sufficient Textbook and instructional materials that are aligned to the State Content Standards and are consistent with the Content and Cycles of the Curriculum Framework adopted by the SBE in ELA, Math, Social Studies and Science for the 2021-22 school year (previously reviewed at the Public Hearing held August 25, 2021) (p. 133)

**14.0 CONSENT AGENDA:** Items in the consent agenda are considered routine and are acted upon by the Board in one motion. There is no discussion of these items prior to the Board vote and unless a member of the Board, staff, or public request specific items be discussed and/or removed from the consent agenda. Each item on the consent agenda approved by the Board shall be deemed to have been considered in full and adopted as recommended.

- a. Minutes from Regular Board Meeting on August 25, 2021 (p. 135)
- b. Approve 2021-22 Teacher Consent Forms (p. 140)
- c. Warrants and Expenditures (p. 152)
- d. Interdistrict Transfers (new only; elementary students reapply annually).
  - i. Out
    - 1. Hamilton Elementary School
      - a. None
    - 2. Hamilton High School
      - a. None
  - ii. In
    - 1. Hamilton Elementary School
      - a. None
    - 2. Hamilton High School
      - a. 9<sup>th</sup> x 1

e. Personnel Actions as Presented:

i. New hires:

Cierra McCarthy	District Universal – Maintenance & Transportation	HUSD
-----------------	---	------

ii. Resignations/Retirement:

Cierra McCarthy	District Custodian	HUSD
-----------------	--------------------	------

**15.0 ADJOURNMENT:**

**Technology Report**  
**Board Meeting on September 22, 2021**  
**Frank James, Director of Technology**  
**Derek Hawley, Information Systems Technician**

---

**Completed and in Progress Tasks – September 2021**

- **Server 2022:** We are in the process of updating all the HUSD server (that we can able to upgrade) to Server 2022.
- **NutriKids, Quicken & Helpdesk/Operations:** We have also updating from Windows 7 boxes (Virtual Machines) to Windows 10 boxes.
- **Google Classroom:** Currently working with Google to find solutions to a few unique errors we are getting on a very limited basis.
- **HES Server:** We have started the process of removing old equipment and installing new equipment in the HES server room. This will be similar to what we did at HHS.
- **Staff Support:** We are shaping up to having another busy month. Not sure how the total tickets will pan out but it should be close to last month's 96 or so.

## HUSD Food Service Report

### Board Meeting on September 22, 2021

#### Sean Montgomery, Director of Nutrition and Student Welfare

---

- Both elementary and high school cafeterias are running at full strength as of 9/13/21.
- In early September we received feedback through the “Tip Line” that the food at the high school was the same everyday “breaded chicken nuggets and sandwiches.”
- While we have been shorthanded and operating under stressful times during this latest covid19 issue, we do serve a variety of items daily at the high school.

#### **High school breakfast consists of:**

- Fresh fruit bar, with five fresh fruits daily
- Low fat chocolate and low fat plain white milk
- Link sausage and hash brown potatoes daily
- Warm Danish daily, there are also sausage sandwiches, breakfast burritos, raspberry churros and fresh from the oven bagels with cream cheese
- We also provide eggs and yogurt daily

#### **High school lunch consists of:**


- Fresh fruit bar and a Salad bar
- With the entrees we try to be as consistent as possible and serve these items daily:
  - Cheeseburger
  - Corn dog
  - Chicken nuggets
  - Chicken sandwich
  - Burritos
  - Pasta
  - Pizza
  - Deli sandwiches
- We also try and serve a different menu item everyday such as:
  - Asian chicken bowls
  - Spaghetti
  - Tacos
  - Different specialty salads
  - Chowmein
- We will try and do something different every week.
- Our meal numbers at the high school are increasing.
- We have started providing a small snack to after school bus riders.

## HUSD Food Service Report

### Board Meeting on September 22, 2021

**Sean Montgomery, Director of Nutrition and Student Welfare**

September Meal Totals:

<b>Date</b>	<b>Location</b>	<b>Breakfast</b>	<b>Lunch</b>
Wednesday 9/1/2021	Hamilton Elementary	135	295
	Hamilton High School	132	120
	Preschool	12	12
	Boys & Girls Club	91 Suppers	24 Snacks
Thursday 9/2/2021	Hamilton Elementary	118	309
	Hamilton High School	132	120
	Preschool	9	17
	Boys & Girls Club	75 Suppers	21 Snacks
Friday 9/3/2021	Hamilton Elementary	112	292
	Hamilton High School	118	122
	Preschool	10	18
	Boys & Girls Club	61 Suppers	22 Snacks
Monday 9/6/2021	 Hamilton Elementary Hamilton High School Preschool Boys & Girls Club		
Tuesday 9/7/2021	Hamilton Elementary	142	307
	Hamilton High School	117	140
	Preschool	13	13
	Boys & Girls Club	80 Suppers	22 Snacks
Wednesday 9/8/2021	Hamilton Elementary	122	317
	Hamilton High School	142	145
	Preschool	16	16
	Boys & Girls Club	98 Suppers	21 Snacks
Thursday 9/9/2021	Hamilton Elementary	121	310
	Hamilton High School	142	138
	Preschool	0	0
	Boys & Girls Club	87 Suppers	17 Snacks
Friday 9/10/2021	Hamilton Elementary	112	315
	Hamilton High School	146	155
	Preschool	0	0
	Boys & Girls Club	89 Suppers	8 Snacks
Monday 9/13/2021	Hamilton Elementary	135	295
	Hamilton High School	143	138
	Preschool	6	11
	Boys & Girls Club	93 Suppers	19 Snacks
Tuesday 9/14/2021	Hamilton Elementary	97	293
	Hamilton High School	152	131
	Preschool	16	15

## HUSD Maintenance Report

### Board Meeting on September 22, 2021

#### Alan Joksch, Director of Maintenance and Transportation

---

##### Maintenance:

- HES Tree Project.
  - Tree removal at HES has proceeded and we have found that additional work was required from what was contracted.
  - Several trees that we were hoping to save near the preschool and the Learning Center, ultimately had to be removed due to excessive rot and large cracks.
  - Work is being completed on time with a cleaner and safer fence line.
- Home Football
  - We had a successful setup for our first games of the season!
  - We plan to fix a couple of water valve issues before the next games are played.
- HES Fence
  - The fence has been installed!
  - The contractor is having the last panels and gates built.
  - Once the parts for the panels and gates are available, the project will be completed.

##### Transportation:

- Buses
  - Following up on some repairs after our recent CHP Bus Terminal Inspection.
  - We currently have some parts needing replacement after years in the hot summer sun.
  - We are replacing what we can and having a few items repaired at the bus shop later this month.
  - Our older buses have over 150,000 miles on them.
- Drivers
  - We are down one driver and the occasional absences are challenging to our sports schedules.
  - Daily school routes are covered.
  - Cierra is preparing to take the Commercial License Test and will begin her bus training in mid-October. We plan to have her driving buses by the end of the school year.

##### Custodial:

- Even when stretched thin, our amazing custodial staff rises to the challenge of keeping on top of the necessary daily cleaning.
- Our staff is also addressing a destructive trend on campuses where students are vandalizing restrooms.
  - This trend takes additional time due to the cleaning and repairs needed to address each incident.
  - We are working with staff to find a solution to the novel issue.

**Alternative Education Report**

**Board Meeting on Wednesday September 22, 2021**

**Maria Reyes, Dean of Students**

---

Greetings from Alternative Ed!

As we finish the first seven weeks of the new school year, we are overcoming challenges and celebrating successes.

- Students are making progress with credit recovery.
- We had picture day on August 26, 2021.
- Parent Conferences will be held on Wednesday September 22 in the afternoon.
- We will have Chico State Presenter from the Construction Management Depart talk about their program and what it entails.
- Glenn County Office of Ed Career and Job placement Coordinator will be presenting to our students on September 30<sup>th</sup>.
- We are adjusting well to having students back full time!

Enrollment:

12<sup>th</sup> grade = 4

11<sup>th</sup> grade = 5 (one is in Independent Study)

**Total        9**



**Hamilton Adult Education**  
**Board Meeting Report for September 22, 2021**  
**Silvia Robles/Director**

---

**Completed and in Progress Tasks – September, 2021**

1. Enrollment and students served to date for all programs:
  - Citizenship..... 9
  - Computer Basics ..... 10
  - CPR/First Aid ..... October 2021
  - ESL..... 9
  - Floral Design ..... 29
  - Forklift Training..... 9
  - High School Diploma..... 9
  - Job Readiness Prep ..... 0
  - TOTAL:.....75**
2. Vector Solutions in progress
3. Continuing with mandatory Adult Ed Trainings for Implementation
4. WIOA II Network Meetings/Professional Development
5. Outreach/Recruit with nonprofit organizations, local businesses, employers etc.
6. Ongoing enrollment newcomers and returning students
7. Secure 15 participants for Floral Design for September’s class
8. Recruited Adult Ed Committee Volunteers to meet and conduct community survey
9. Due to a typo in last month’s reporting for Job Readiness Prep the total number of students was 0 (zero) not 58.

**Hamilton Unified School District  
General Fund - Unrestricted and Restricted  
September 22, 2021 Board Report**

	<b>2021-22 Approved Budget</b>	<b>2021-22 Year To Date As of 9/15/21</b>	<b>2020-21 Approved Budget</b>	<b>2020-21 Year To Date As of 9/15/20</b>
<b>Revenues</b>				
LCFF Sources	\$ 8,125,100	\$ 236,545	\$ 7,197,888	\$ 480,919
All Other Federal Revenue	\$ 236,750	\$ 93,682	\$ 252,770	\$ 753,985
Other State Revenue	\$ 553,175	\$ -	\$ 483,279	\$ 194,762
Other Local Revenue	\$ 46,669	\$ 9,880	\$ 74,840	\$ 40,842
Other Financing Sources	\$ -	\$ -	\$ -	\$ -
<b>Total Revenues</b>	<b>\$ 8,961,694</b>	<b>\$ 340,107</b>	<b>\$ 8,008,777</b>	<b>\$ 1,470,508</b>
<b>Expenditures</b>				
Certificated Personnel Salaries	\$ 3,580,239	\$ 349,742	\$ 2,944,886	\$ 334,128
Classified Personnel Salaries	\$ 1,168,056	\$ 173,413	\$ 947,558	\$ 157,724
Employee Benefits	\$ 2,059,770	\$ 292,335	\$ 1,658,150	\$ 268,011
Books and Supplies	\$ 738,305	\$ 80,196	\$ 414,755	\$ 169,363
Travel and Conferences	\$ 111,724	\$ 3,175	\$ 113,556	\$ 499
Dues and Memberships	\$ 14,850	\$ 10,834	\$ 14,850	\$ 8,546
Other Insurance	\$ 97,584	\$ 91,902	\$ 93,766	\$ 93,766
All Other Utilities	\$ 273,000	\$ 70,898	\$ 275,450	\$ 43,646
Rents/Leases/Repairs	\$ 72,245	\$ 19,128	\$ 64,745	\$ 9,416
Other Operating Expenditures	\$ 416,429	\$ 79,189	\$ 333,766	\$ 92,951
Capital Outlay	\$ 405,000	\$ 47,490	\$ 306,728	\$ -
Other Outgo	\$ 896,147	\$ 2,784	\$ 907,586	\$ 5,314
<b>Total Expenditures</b>	<b>\$ 9,833,349</b>	<b>\$ 1,221,086</b>	<b>\$ 8,075,796</b>	<b>\$ 1,183,364</b>
<b>Net Increase (Decrease) in Fund</b>	<b>\$ (871,655)</b>	<b>\$ (880,979)</b>	<b>\$ (67,019)</b>	<b>\$ 287,144</b>
Estimated Beginning Fund Balance at 7/1/21	\$ 2,195,525			
Projected Ending Fund Balance	\$ 1,323,870			

## HUSD Superintendent Report

Board Meeting on September 22, 2021

Jeremy Powell, Ed. D.

---

A rhythm and flow to the school year has begun to set in. Our teachers are working hard to connect with their students and we are well into the 1<sup>st</sup> Quarter. It is amazing to see students on the playground again and hear their laughter throughout the halls! Our parents and students have attended back to school nights, parent conferences are on the horizon, and the end of the 1<sup>st</sup> Quarter (October 8<sup>th</sup>) is right around the corner.

### **District Highlights for August & September:**

- Throughout August, our teachers hosted Back-to-School Nights. These were well planned and thought out events that were very well attended by our parents.
- COVID-19 Numbers continue to rise throughout Glenn County and Northern California. We are working closely with our County Health Director when there is a positive test when looking at contact tracing.
- The District has ordered over 2,000 COVID rapid tests from CDPH but have not received them as of Friday, September 17. To help our students stay in class, we have purchased 50 rapid tests and will purchase additional tests as needed to ensure our students are able to complete “modified” quarantine.
- The District used our Professional Development Day on September 20 to catch our breath and refocus our efforts to support our students. It was a very successful, and needed, day!
- 
- Make sure to Follow us on:
  - HUSD App: Download from App Store or our website
  - Instagram: HamiltonUnified
  - Twitter: @hamiltonunified
  - Facebook: HamiltonUnifiedSchool District

### **Upcoming Events:**

- October 6<sup>th</sup>: Special Board Meeting @ 6:00 pm
- October 8<sup>th</sup>: End of the 1st Quarter
- October 20<sup>th</sup>: HULC at 3:30 in HHS Library
- October 20<sup>th</sup>: Board Meeting at 5:30 in HHS Library
- October 29<sup>th</sup>: Halloween Carnival



HAMILTON UNIFIED SCHOOL DISTRICT

# HIGH SCHOOL EDUCATIONAL SPECIFICATIONS

Date: September 13, 2021



# Table of Contents

General Information

Campus Core

Classrooms

Arts

Pathways

PE & Athletics

Science

Special Education

Support

## Attachments:

- “A” = Site Relationship Diagrams
- “B” = Space Check List

## General Information

Campus Core

Classrooms

Arts

Pathways

PE & Athletics

Science

Special Education

Support

# Introduction

Educational Specifications serve to interpret the Educational Program and learning objectives into what physical forms would best support these activities. The concept behind Educational Specification is that the space used for education should allow the students and teachers to accomplish their objective easily versus creating work-around solutions to the physical spaces they are given to use.

This High School Educational Specification Document is project-specific to the new Hamilton High School. Designs will be required to meet these guidelines set forth by this document and thereby creating spaces that can support the Educational Program of the District and the High School.

During programming of the school buildings alternatives to these specifications may be discovered. To be considered, the design team must submit a request to the District for approval of any and all alternatives before proceeding with the design. Deviations made by the design team without approval may result in the rejection of design. All re-submittals will be at the expense of the design team.

## Photographic Examples

Throughout this document, there are photographic and sketches that show functional relationships. In some cases, students and staff have adapted their physical environments to fit the Educational Program. The photos and sketches are not meant to represent specific architectural solutions, finishes, furniture or designs, but to convey a concept. Nor do they represent a “to scale” representation of the spaces.

# Educational Specification, Space Check List

This document, the Educational Specification, is supported by the Space Check List Tool. The first place to start is the Space Check List as it defines the type, quantity, and size of spaces and outdoor elements required for a high school. In the Space Check List, begin with the “Start Here” tab which includes input boxes for general requirements of the design. These parameters will contribute to built-in formulas which define sizes and quantities. Additional quantities and square footage sizes that will need completion are highlighted on each tab. These blanks are either site decisions on the selection of teaching stations or need to be based on the design of the buildings or code requirements.

The number of teaching stations will also be calculated based on the answers in the “Start Here” tab. The design team needs to compare the total teaching station number to every space that qualifies as a teaching station to ensure the correct number of spaces are allowed for the desired capacity. These teaching stations include general classrooms and specialty spaces such as science lab, fitness rooms and pathway academy practicum labs. Keeping the balance between the general classrooms and specialty labs is important to support hands-on, project-based and active learning. Even though a specialty lab exists in this document and the Space Check List does not mean the final design must include every type of space described. Instead, these documents should be considered a menu of spaces and selections should be made from the menu to meet the required number of teaching stations according to the programs.

This document describes details on each space in the Space Check List including the use, finishes, and amenities for each space, along with connections to other spaces. The District Material and Product Standards provides additional information on the specific attributes and performances expected from the finishes listed here.

After the programming phase, in schematic design, the “SD” columns should be completed to compare the original programming to the preliminary floor plans. This process would be completed again at the end of design development in the “DD” columns.



**Space Check List**  
**(See Appendix)**



# The Process

This document was defined through input from District Staff, Site Principals, Site Staff and the Board of Trustees. The Steering Committee, comprised of District and Site staff, was instrumental in guiding the direction of this document.

Focus group interviews were conducted to gather most of the detailed information. These various perspectives were brought together, along with industry examples of 21<sup>st</sup> Century Learning, to form the Hamilton Unified High School Educational Specifications. While many of the Educational Specifications space requirements reflect the California Department of Education (CDE) facility space requirements, there are areas that may need CDE confirmation. The design team is responsible for any CDE reviews, and all regulations set forth by the California Building Codes, Americans with Disability Act and any other regulation or code that affects school design in the State of California.

The formation of the Hamilton Unified High School Educational Specifications has had the support and input from District Leadership, and the District Educational departments. Working together, these entities have created a dynamic document that defines spaces for all future District building projects. These spaces will promote learning, supports staff and are cost sensitive.

# School Environment

Schools are places of learning and an integral part of communities. As such, a school site should exhibit community pride and inviting appearance. Opportunities to display school culture and curriculum are welcome additions to the exterior and public areas of the campus. Student ownership is important and is improved by routine upkeep of the site and displays of student work. The design of the exterior and landscaping should consider the schools “curb appeal” and provide an overarching aesthetic of a welcoming and modern-learning environment. Navigation and circulation through the site and on to the site should be understandable and well-marked. Definition of major spaces such as the Multi-Purpose Room, Library, Gym, and Office should give visitors understanding of where events are held and highlight these areas to students as special environments. The school’s brand should be visible from all major roadways surrounding the school. Parent and bus drop off, and waiting zones need signage and designation.

## School Wayfinding and Overall Signage

Complete school name and address with street name and number to be prominently located on the front of the Administration Building or on a monument sign in front of the building. Letters and numerals are to be an easily readable font at least 18" high. Way finding signage is to be located throughout the site as required by code for accessibility and convenience. All exterior signs are to be enameled steel and interior signs to be two color etched plastic with Braille as required by code. No vinyl adhesive type signage is acceptable. All signs to be mechanically attached with vandal resistant hardware.

Provide power, blocking, and/or foundation for a wall mounted or pedestal mounted electronic digital marquee sign. The District will determine location and size. The average size is 3' wide x 5' long. If it is wall mounted, or the top of a pedestal mounted sign is over 8' high, then it requires DSA approval.

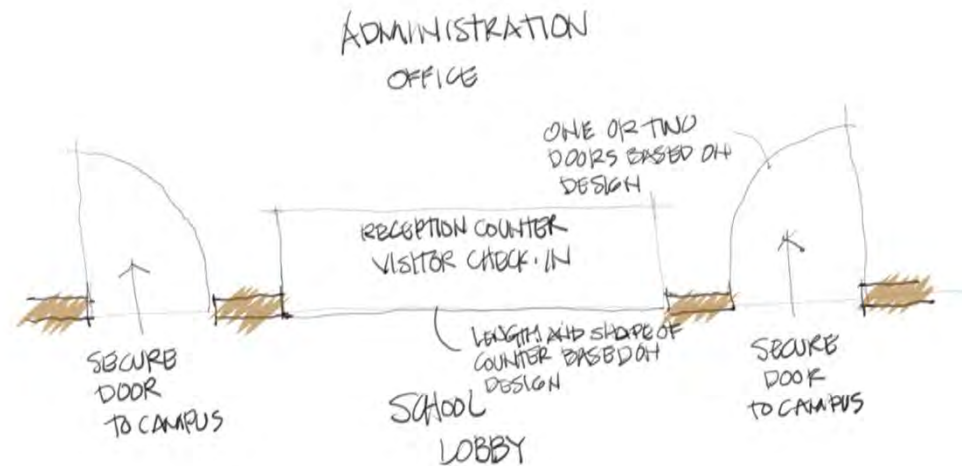
Provide interior signs at all doors to be two color etched plastic with Braille as required by code, indicating general name of the space and to have a slot to insert a paper nameplate. All signs are to be mechanically attached to the wall with vandal resistant fasteners. Confirm actual room names with District prior to fabrication of signage.

# School Safety

## General Access

Total facility layouts should increase the ability to supervise the school by providing clear lines of sight to all areas of the campus and limit entrances onto the campus. Visual supervision is improved by strategic placement of cameras. Buildings should be arranged to limit hard-to-see gaps and provide windows to increase passive observation of all areas.

During the school day, all gates onto campus should be lockable, forcing all visitors to go through the Main Office to gain entry to the rest of the site. After school hours, event spaces should be visible and easily accessible by visitors without needing to access the full campus including the use of restrooms.



## Perimeter Fencing

The entire campus perimeter shall be completely secured by 8'-0" high fencing and/or buildings. Types of fencing and gates are separated into two categories, ornamental fencing at or near the buildings, and chain-link around the perimeter of the campus at the hardscape and fields. Final design to be coordinated with District.

All gates with panic hardware should include closers. Where a pedestrian gate is adjacent to vehicular gate, the pedestrian gate should have a header bar connecting the two sides of the pedestrian gate. This upside down "U" structure gives additional support to the pole that must support the vehicular gate and limits sagging of the vehicular gate. No electric gates should be used for vehicular gates.

# School Safety

## **Vehicular and Pedestrian Safety**

Vehicular safety relies on the separation of cars, deliveries, buses, bikes and pedestrians. Designs of exterior access should strive to minimize mixing of the various forms of transportation. Sidewalks, curbs, and fences are effective ways to protect pedestrians. Provide a logical and smooth traffic flow to facilitate a productive system of vehicular drop-off that separates those cars that wish to park. Hamilton Unified provides limited bus service, two buses in the AM and two buses in the PM (about 10% of the student body); therefore, the bus drop off area can be minimal in size and should be located near the Front entry of the school. Those who do not take a bus either walk (about 15%) , drive their own vehicle (about 25%), or are dropped off (about 50%).

Communication with City, County and CalTrans is needed to discuss street improvements, restricting turning and crosswalks.

# Basis of Design

The mission of the Educational Specification is to bring the design requirements to what is educationally necessary for 21<sup>st</sup>-Century Learning, and beyond. While there are many perspectives on what creates 21<sup>st</sup>-Century Learning, the list below represents a few interconnecting themes developed during the educational specification process.

**Above all, flexibility** – The world is changing fast; learning and teaching styles change; programs that support learning change, so spaces cannot be fixed. All designs should look for opportunities to provide “shells” of rooms that can adapt over time to different interior layouts and different uses. The structural layout should limit the number of barriers to moving walls in the interior of the building. However, the flexibility of interior walls should not come at the cost of compromising separation.

**Movement** – While linked with flexibility, which allows changes over a series of years, movement allows for changes from one activity to the next with ease on a daily and even hourly basis. Making movement easy allows for varied activities, lessons, teaching approaches and personalized learning. For example, students are receiving general instruction, then moving into a group activity followed, by a full class discussion, or check for understanding; all within an hour. This short time period change is contrasted to projects that last and reappear throughout the week, month or quarter. Movement opens up the possibility to incorporating creativity, critical thinking, and communication by breaking the restraints that traditional lecture environments place on teachers and students.

**Less is more** – Technology has become smaller and more portable; furniture is both individualized and designed to create group learning; and equipment is portable and easily adaptable to the need at the time. Keep rooms simple and multifunctional by providing many electrical outlets, robust Wi-Fi, lighting that can be adjusted both in level and hue and incorporating mobile workstations in lieu of permanent desks or tables. This lack of fussiness can also expand into the building design and interior finishes by investing money in high impact square footage over architectural statements.

# General Requirements for All Spaces

The following sections of this document describe specific requirements for each type of space within the high school, however, there are many common needs that apply to all occupied spaces with limited exceptions. The specific space requirement notes any exceptions to these generalities. The basics include:

- Finishes
- Acoustics
- Daylighting and Views
- Landscaping
- Systems
- Technology
- Office and Small Group Rooms
- Restrooms & Sinks

# General Requirements for All Spaces - Finishes

## Ceilings

Ceilings in all spaces shall not be lower than 9'-0" from the base floor. The design will dictate open, suspended, or hard surface properties of a ceiling. Acoustical properties and flexibility should be high priority considerations when making the design choice for all spaces. If ceilings are open and equipment, ductwork, building structure or other items are left exposed, appropriate "black out" paint needs to be provided and approved by the District design committee. Suspended ceilings are to be lay-in acoustical tile. Hard ceilings should be limited to where required by code and few other exceptions due to the lack of flexibility.

## Walls

Walls, in general, need to be a hard surface, gypsum wall board, painted. Walls in hallways and other high impact areas need to be high impact gypsum wall board. Walls in high traffic areas will have a wall protection system up to 36 or 48 inches. Interior hallways, classrooms and Office should contain designated tack surfaces that limit paper placement to the percent acceptable to the fire marshal.

Marker boards encouraged in learning spaces and are not just for teachers. Students should be able to access writable surfaces to brainstorm ideas, draw and chart data. Erasable surfaces reduce paper consumption and encourage participation. Look beyond the 4'x8' typical whiteboard to maximize opportunity. Cabinet faces and tabletops all can become whiteboard surfaces. Offices and small group areas can equally benefit from having access to whiteboard surfaces. Marker boards should not be available below 24".

## Floors

Unless otherwise noted, flooring should VCT floor that requires no waxing for regular maintenance. Sealed polish concrete can be optional in large common spaces depending on the design and approval from the District.

## General Requirements for All Spaces - Acoustics

Acoustical performance is vital to a successful Educational Program. Listening and speaking are key components of language acquisition and understanding. Many research studies have found the importance of quality acoustics on learning and comprehension. Additional background noise can make communication difficult and as students become more active in group learning and collaboration the need for sound absorption increases.

All group learning rooms should strive to meet American National Standard Acoustical Performance Criteria, Design Requirements, and Guidelines for Schools, Part 1: Permanent Schools (ANSI/ASA S12.60-2010/Part 1). In areas where waterproof materials are required, this standard may not be attainable; although the design team should make efforts to control sound from exterior noise, adjacent spaces and mechanical units. In large open learning spaces, noise will travel; however absorptive material and sloped surfaces should be utilized to increase absorption and limit reverberation.



# General Requirements for All Spaces – Daylighting and Views

Many research studies support the need for natural daylight. In the teenage years especially, exposure to daylight helps set the circadian rhythms so students can be more awake, improve focus, and when combined with views, reduce eye strain. The benefits go beyond the human factors and extend to the environment by reducing the need for artificial light and energy reduction. While these benefits are well-established, windows and transparency continue to be difficult in practice leading to users covering the window. The most common reasons for covering the windows are:

- Glare and over-lighting – Reflective screens and bright white surfaces (i.e. whiteboards and copy paper) make glare and hot spots from different angles in the room throughout the day and seasons, interrupting work and distracting from learning while over-lighting washes out projected images
- Heat Gain – Sunlight, heating rooms in the afternoons on southern and western exposures, change the focus from learning to the uncomfortable temperature
- Security – The lack of or difficulty in operating window coverings to accommodate a lockdown causes window coverings to remain closed

While these are the most common obstacles, the design team should strive to anticipate and resolve these issues so natural light is successful in as many spaces as possible. Natural light is required in every classroom and preferred in every Office and Conference room. Restrooms, locker rooms, and gyms all benefit from natural light when practical. Specialty spaces require natural light, but an increased ability to control and dim the lighting may be required.

Views to the landscaped exterior are calming and can provide passive supervision and should be implemented especially in the interior of the campus. View windows from regularly occupied space to breakout areas, either interior or exterior, are required. The successful use of any breakout space is the ability of staff to see the students while in the main learning space.

# General Requirements – Landscaping

## Landscaping

Plant selection and ground cover should be appropriate for the school environment. Low maintenance and low water use plants are preferred. Verify that the selection of plant materials does not contain any poisonous or irritating plants, specifically, *Fremontodendron Californicum*. Ground covers and plant material should not provide easy to throw materials such as small rocks, seed pods or fruits. Final plant list to be approved by the District.

Planting near buildings requires measures to prevent water intrusion and damage. All buildings are to have a 12" wide x 6" deep mow strip at their perimeter in planted areas. Verify that irrigation for planted areas adjacent to buildings is designed such that no water hits the building. Provide planted areas adjacent to the buildings with adequate drainage such that no ponding of water occurs.

# General Requirements for All Spaces - Systems

## Heating, Ventilating and Air Conditioning (HVAC)

Provide HVAC to all rooms. Zoning control locations are subject to approval by the District. Code requirements for specific functional areas may add to the general requirement of providing HVAC. All occupied space needs to be maintained between 68 F and 76 F degrees, including second story spaces.

Provide Energy Management System (EMS) control and passive pressure relief gravity vents that close automatically when the unit is off. Provide on-demand control of ventilation for HVAC connected through the EMS. Entire school HVAC to be able to be shut down from a single location for “Shelter in Place” events (through the EMS).

# General Requirements for All Spaces - Technology

Designs should reflect the Technology Standards. The general expectation is that wireless access should be available across the school campus including, but not limited to, classrooms and common areas such as the Multipurpose Room, Interior Courtyards, and Offices.

## Classroom / Large Learning Spaces

Duplex Data Ports, general (CAT 6)	2
Duplex Data Ports, VoIP	1
WiFi access points	1, potential for a second to support outdoor learning area if applicable
Clock	Hard wired to central clock program for synchronized times and bell/chimes
Sound system with speakers, teacher wireless clip-on and handheld microphone	System to support both audio from projection and voice reinforcement connect through classroom computer
Short throw wall mounted interactive projector with wireless connection to classroom computers/technology	Connect to classroom computer mounted adjacent to the projector on wall. Include wireless capabilities for other classroom technology (chrome books or laptops), provide a minimum of a 100" diagonal at a 16:9 ratio projection surface
Smart televisions with wireless connection to classroom computers/technology	Possible alternative or addition to the projection system upon Facilities Department approval
Intercom system	Two-way emergency communication with red emergency button on a wireless device and on teacher's microphone

## Public Address and Mass Notification System

Every occupied space requires the ability to hear the public address system. Adequate exterior coverage is required in highly populated areas of the campus. Two-way communication is required in learning spaces.

# General Spaces Standards – Office and Small Group Rooms

Office and other small rooms on the campus adjust levels of occupancy over time depending on funding, staffing priorities, grants, Community partnerships and student needs. To build in the most flexibility, any small space should be looked upon as an opportunity to flex between office space, assessment space, conference room, small group instruction rooms or student counseling. As such, the following chart breaks down these rooms by square footage to provide guidance on the requirements for each size of space. Additional “Key Elements” are listed for specific spaces to provide the specialization for the first intended use of each space, if required.

	<b>Open Office Workstation</b>	<b>80-100 SF</b>	<b>120-140 SF</b>	<b>150-200 SF</b>	<b>200-250 SF</b>	<b>250-300 SF</b>
Duplex Data Ports	1	1	1	1	1	1
Duplex Electrical Outlets	2	3	4	6	6	6
WiFi	Yes	Yes	Yes	Yes	Yes	Yes
Guest Chairs for office setting	0	1-2	2-3	4-5	N/A	N/A
Chairs for conference/ instructional setting	N/A	2-3	4-5	6-8	8-10	12-14
Whiteboard	0	1	1	1	1	2
Tack Board	0	1	1	1	1	1
Television / Digital Display	0	0	0	1	1	1
Clock	One per open space	0	0	1	1	1

# General Spaces Standards – Restrooms & Sinks

There are a variety of restroom facilities, which are referenced throughout this book and in Space Check List. Finished wall and floor material should be ceramic tile (full height on walls). Single occupancy rooms need door hardware that shows a “occupied” sign. The following chart describes the attributes of each space.

	<b>Ganged Restrooms</b>	<b>Unisex Student Restrooms</b>	<b>Unisex Staff Restrooms</b>	<b>Family Restrooms</b>	<b>Severally Handicapped Restroom</b>	<b>Sinks not associated with a toilet facility</b>
Urinal	Men’s	Preferred but not required	Preferred but not required	No	Yes	No
Mirror and Shelf	No	No	Yes	Yes	Yes	No
Sink and Soap Dispenser	Proportional to toilet and urinal count	Could be inside or if gained outside but adjacent	1	1	1	Yes
Hand Dryers	Yes	Optional	No	No	No	No
Toilet Seat Covers	On outside stalls	Yes	Yes	Yes	Yes	No
Paper Towels	No	Optional	Yes	Yes	Yes	Yes
Changing Table	No	No	No	Child	Adult	No
Hoyer Lift	No	No	No	No	Yes	No
Shower	No	No	No	No	Yes	No

Provide quick connect hose bib in a recessed stainless steel locked box near lavatory in all ganged restrooms

**The Campus Core consists of four major components:**

- Administration
- Health Center
- Library/Media Center
- Multi-Purpose Room

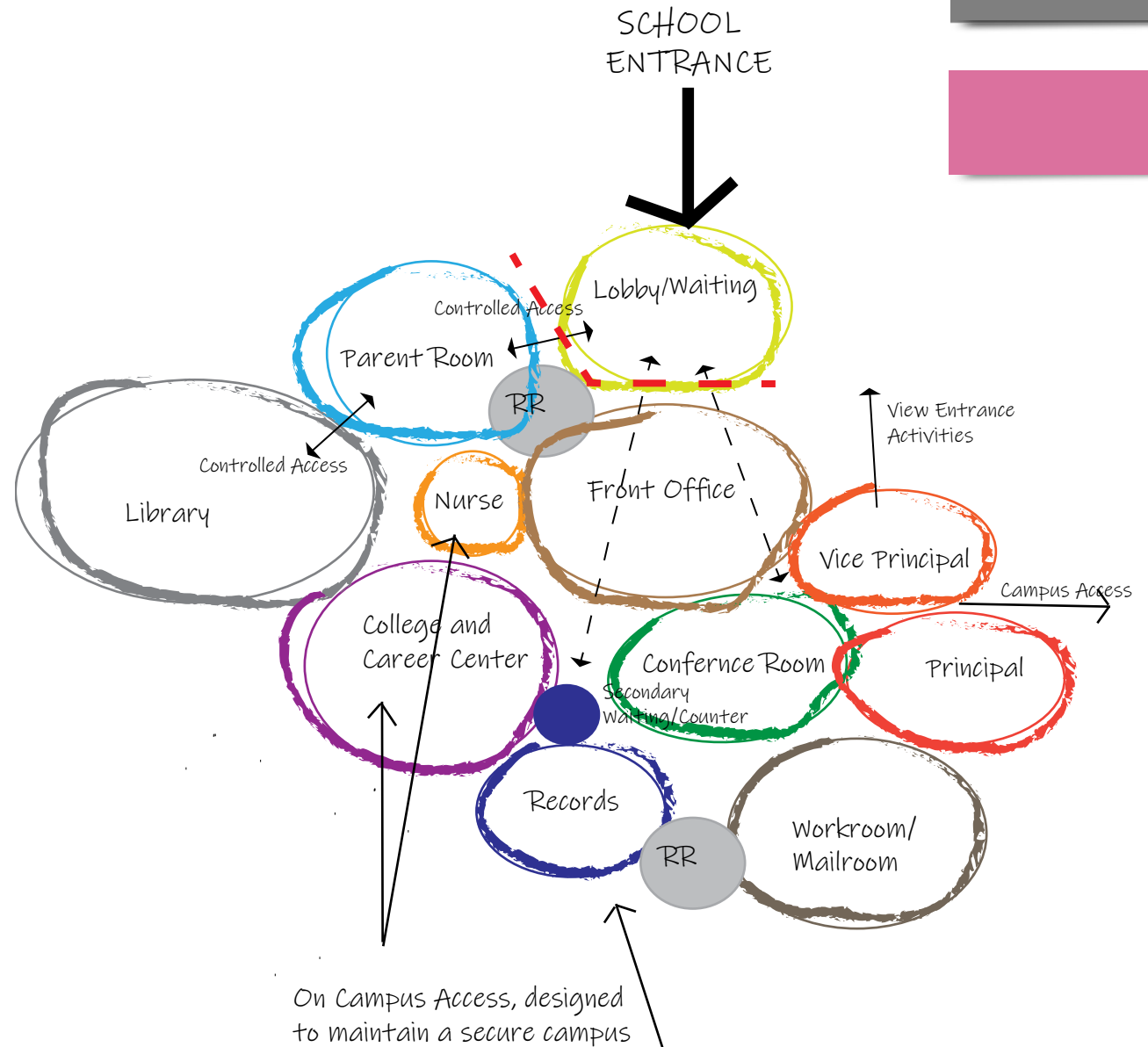
**While each component has individual needs, all support students and have a component of Community use. As such, each should be a warm and welcoming atmosphere and be easy to identify and access, especially outside of school hours.**

General Information	
Campus Core	
Classrooms	
Arts	
Pathways	
PE & Athletics	
Science	
Special Education	
Support	

# Administration

The Administration component is the front door of the campus. The design should emphasize the main entrance to provide informal wayfinding to this doorway, which during the school day is the only open access point.

The Administration has several subgroupings, which interact to create the overall suite. Family members, Community members, Students (when school is in session), and Staff will all circulate through this main entrance to access the main campus. The circulation for all non-staff members needs to avoid traversing the office support spaces and limit passing in front of private offices and the student waiting area by the Assistant Principal's office. "Back of office" connections should be available to staff between subgroups and office support spaces.





# Front Office

The Front Office is the campus control point. A countertop with access door should separate the reception area from the open office. From this pass-through parents/family members can be directed to:

- Records – To register a new student
- Nurse – To pick up an ill student
- Office or Conference Room – To meet with a Counselor, Principal, or Assistant Principal
- Other location on campus – To pass by the office to get to another place inside the campus perimeter

In front of the counter, the Parent Room should be an open, welcoming room which looks inviting to enter and is clearly labeled. Storefront or other non-restrictive design elements should express the Parent Room as an unrestricted, welcoming, place for parents to enter.

The Clerical/Office Manager space is an open office area, which supports the staff that services the front counter. In addition to the counter, individual workstations are required. One workstation for the Office Manager should be further back from the main counter to allow more focused work; although, all workstations should have a clear view of the front door from a seated position.

## Lobby

- Room at the counter for two people
- Display cases for trophies and other school memorabilia
- Seating for four to six
- “Magazine Rack” for paper handouts
- Adjacent to Family Restroom and Parent Room

## Clerical/Office Manager Key Elements

- Two staff workstations
- Side or back counter area for form assembly, mail sorting
- One student workstation (access to a computer and phone)
- Front counter
  - Storage on clerical side for forms and office supplies
  - Lower ADA complaint counter-top (3’) section with chair and knee space on both sides
  - Latch gate (electronic) for through access into campus or back office
- “Backside” of staff mailboxes

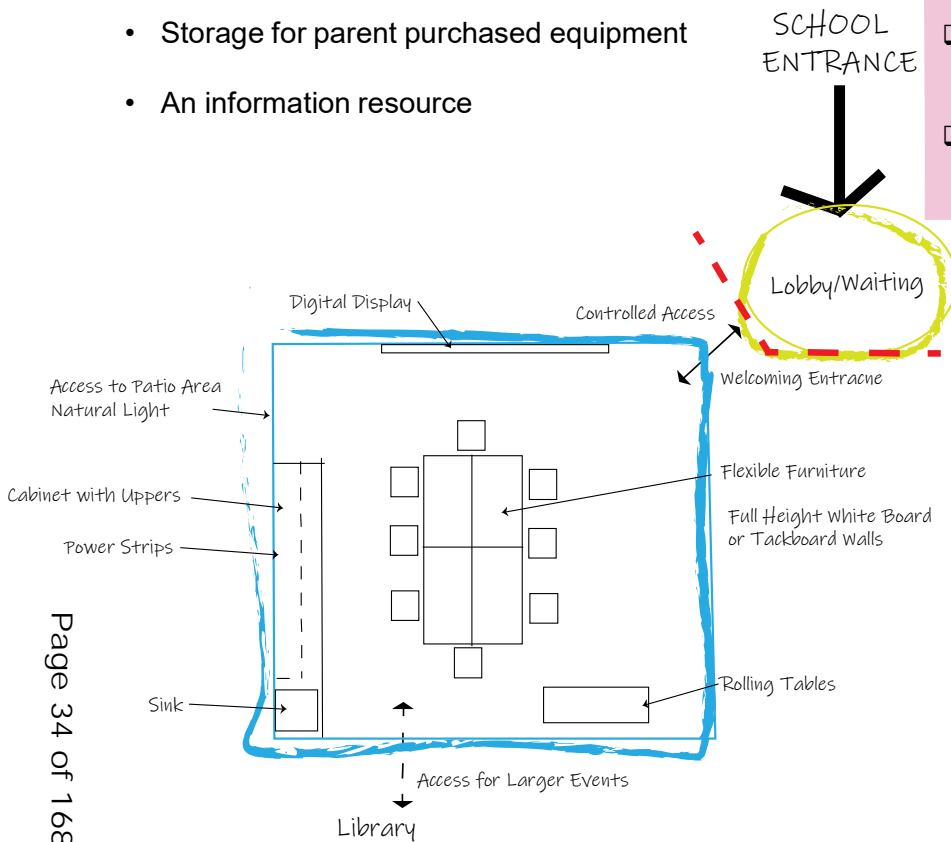
# Parent Room

The Parent Room should be a flexible space which accommodates several functions including:

- Small workshops/meetings
- General informal meeting area
- Counter top workspace for assembling packets and preparing other materials
- Storage for parent purchased equipment
- An information resource

## Parent Room Key Elements

- Seating for six
- Computer access
- Digital Display
- "Magazine Rack" for paper handouts
- Tack Board
- White Board
- Counter top with upper and lower storage cabinets and a sink
- Electrical Outlets to support a copier/printer, microwave, six laptop computers, digital display television and charging of personal devices brought by occupants
- Option for a VoIP Phone



# Records, College and Career Center, Counseling

## Record Clerk's Office, Community Reception, and Records Storage

When a new student is enrolling in a school, the student and family complete forms and show documentation of resident with the Record Clerk. These meetings occur at a counter that can accommodate two family members, with a student on one side. A gate allows access to the Office. The Clerk needs access to a computer both during the meeting and at his or her traditional desk space. During busy times, there can be many families waiting, which occurs in the Community Reception Area. Families who are waiting to see a Counselor will also use this area until the Counselor is ready to see them. This area can be adjacent to the College and Career Center but should remain separated without a view of the Assistant Principal's offices. The Record Storage Room must be adjacent to the Record Clerk's Office but also accessible to the Counselors. The Records Room needs to be safe and secure.

## College and Career Center

The Center should be a flexible environment to accommodate a variety of activities at the same time including:

- Individual Computer Research
- Guided Computer Research (one on one or in a small group)
- Small Group Discussion
- Access to paper information and forms
- Printing from a free-standing printer, scanner, fax – Single electrical outlet with dedicated circuit and data jack

The Center should also flex into a larger group presentation area when guest speakers come to talk to the students. Flip-top tables should be considered to allow the ability to clear the floor area for chair only seating to fit the maximum number of students for these presentations. The two office spaces need to meet the office standards and have direct access to the main center. Supervision of the Center should be possible from both offices.

There can be multiple entrances to the Center from both the Office and Library. The connection to the Library is desired to increase the visibility. As an open resource to students, visibility is critical to successfully completing the mission of the program. Proximity to the Counselor's Office also provides opportunities for a meeting with a counselor to lead to exploration in the Center.

## Guidance Clerical / Reception, Counselor's Offices

The reception area needs to provide a workstation with counter and two-to-four guest chairs. This Reception Area is an informal control point before entering the hall with the Counselor's Office.

Counselor Offices need to meet the office standards with special attention to acoustical separation. Carpet can be considered for this suite of rooms.

Currently the District has 1 ½ Counselors. The space should be planned for a minimum of 2 Counselors.

# Cashier's, Attendance and Office Support

## Cashier's and Attendance Office and Vault

In addition to the office standards, the Cashier's office needs a special focus on security as most money transactions go through this office. A service window needs to be accessible by students. The window needs to allow for a queuing without blocking any hallway or major circulation pathway. Counter and storage should be provided below the service window inside the office.

The Attendance Office requires a similar service window accessible to students, including storage and queuing area. Two workstations, one staff and one student aid, separated from, but with visibility to, the counter area should be provided.

## Supply Storage, Work / Mail Room, Staff Restrooms

The supply storage should be in proximity to the Clerical / Office Manger area and secured. Full height storage shelving is required for office supplies and paper storage. Supply room should also contain lockable storage for keys.

The Work / Mail Room needs to be easily accessed by faculty to collect their mail. If possible, this access should be easy without having to cut through multiple office spaces or down long hallways.

Staff restrooms should be in proximity to the Work Room and office staff.

### Work / Mail Room Key Elements

- Upper and lower cabinets with countertops for paper processing
- Three duplex outlets, counter level outlets to include USB charging ports
- Two free standing Printer, Scanner, Fax – Single electrical outlet with dedicated circuit and data jack
- Mailboxes – Minimum 12x12x6 with metal label holders for anticipated number of faculty and staff
- Under mailbox storage for larger packages
- Sink with Hot and Cold water

# Nurse, Principal, Vice Principal, and Conference Room

The Nurse's office needs to be within view of the Administration Reception Area, to supervise when nursing staff is not present.

## Principal Office

Use Office Standards for space size. Principal's Office to be positioned centrally in the Administration Area. Visual and easy access to the main campus is critical. Access to a large conference room is important and easily accessed by Teachers and Staff.

## Vice Principal's Office

Use Office Standards for space size. Assistant Principal's Office to be positioned to assist in campus main entrance and visual and easy access to the Main Campus.

## Conference Room

The Conference Room should be located for access from both Campus and the main school entrance. The Conference Room will be used primarily by the Principal and the Vice Principal. The room should have flexible seating but a fixed table.

## General

Carpet can be considered for these rooms.

### Nurse's Office Key Elements

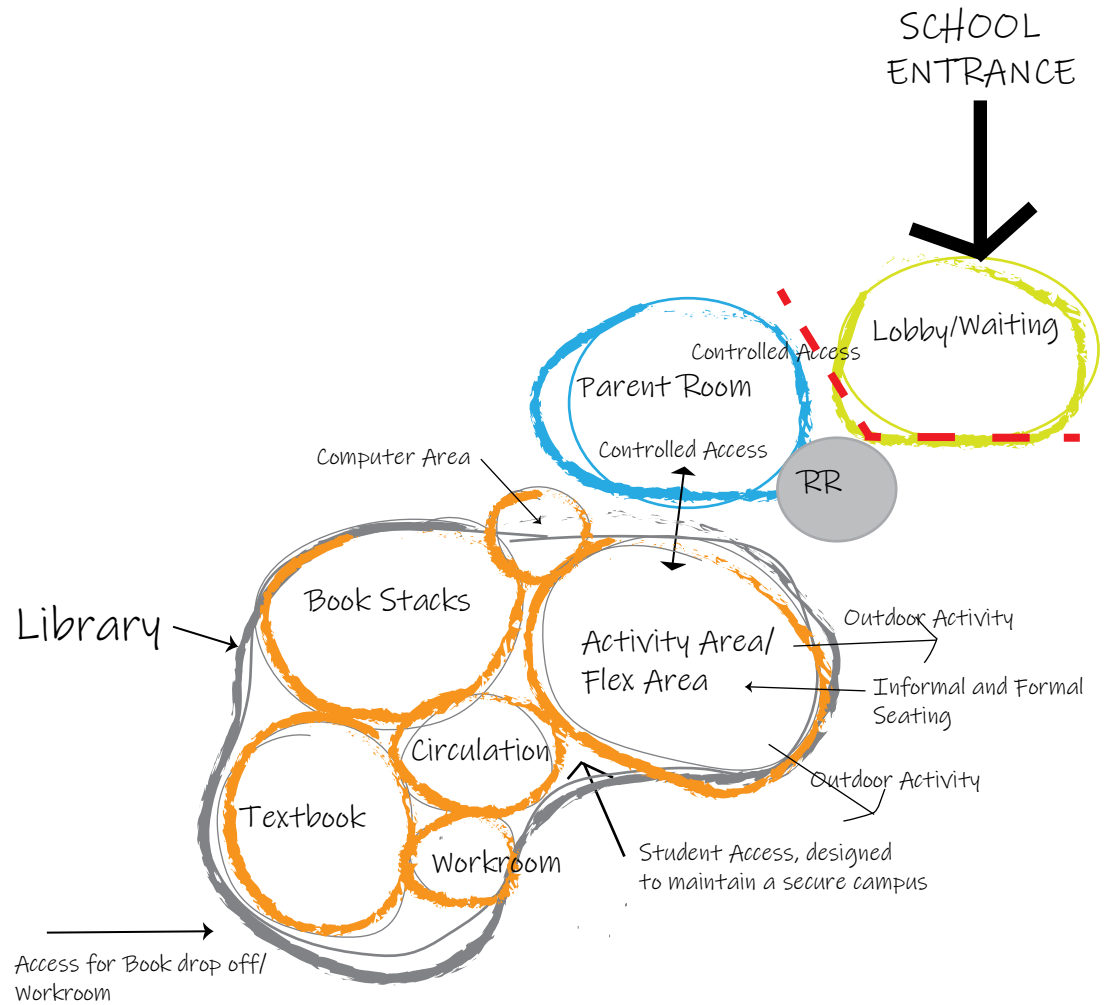
- Countertop with upper and lower cabinets and under counter refrigerator
- One countertop duplex plug with USB charging ports
- One wardrobe cabinet
- Guest Chair
- Fold-down cot
- Small Workstation, see open office standards
- Cleanable Wall and floor finishes
- Wheelchair storage
- Direct Connection to Nurse's Single Occupancy Restroom

# Library

A Library is a place that is multifunctional, multimedia with a portion that has a high degree of atmosphere that represents academia, and other areas that can be used for to whatever activity hosted within the space. These activities include:

- At lunch time where Students can play games, participate in group work, read, and access computers
- During class time, Teachers can schedule space for a full class access to resources, project space, and multidiscipline activities
- After School activities such as tutoring, clubs and other events
- Hosting large school or Community meetings
- Occasional guest speakers and presentations
- Student presentations and displays

The Library should be near the Front Office and adjacent to the Parent Room. There should be connectivity between the Parent Room and Library to enhance the two spaces for additional functions that may need more space. The Library design should promote Community participation in the academic process. The Library should be designed to become the “heart” of the school, a place to gather, jointly work on projects, team building, and individual study.



# Library

Leaving as much of the floor area with moveable furniture and book stacks as possible, will allow these different activities to take place. Any fixed or tall items should be placed against the wall to maintain a flexible middle area and clear sight lines to the full expanse of the Library. While the furniture should be moveable, it should not consist of only one type of furniture. Formal and informal seating areas are needed including standing and sitting height surfaces. Electrical access to the seating groupings is preferred wherever possible.

The book collection size should equal approximately 15 volumes per student. At the time of design, confirm the ratio of physical versus digital volumes and distribution between fiction and non-fiction.

While most technology will be movable and most likely in the hands of students, four-to-six computer stations are desired for looking up the collection catalog, printing, and quick internet searches.

The Circulation Desk provides items to students for free use, distributed only by staff and used for the following functions:

- Checking out books
- Reference Textbooks – One per subject
- Storage for lunch time activities
- Processing books

While books are being checked out, no access control devices should be placed at doors due to maintenance and upkeep that is not supported by operational budgets.

## Library Key Elements

- Large group table seating for forty (40) with the flexibility to expand to eighty (80)
- Projection Screen and ceiling mounted projector visible to main table seating and expanded library area
- Circulation Desk
- Book Stacks (confirm quantity) – no stack in the middle of the floor above small group and individual study areas
- 4-6 Computer Stations
- Office and workroom should have visibility to the main library

# Librarian's Office, Workroom, Textbook Storage

## Librarian's Office, Textbook Office

In addition to the Office Standards, the Office should have view windows to the main Library.

## Textbook Room

Textbook Room stores the textbooks not currently issued by students. Bookshelves should be no wider than 12" and no condensed storage should be provided.

Due to the possibility that textbooks will no longer be needed at some point the space should be considered for future different (non-storage) use.

### Workroom Key Elements

- Upper and lower cabinets with countertops for book processing
- Six duplex outlets, counter level outlets to include USB charging ports
- Sink
- Parking for at least one book cart



# Multipurpose Room and Kitchen

The Multipurpose Room is the hub of daily activity for the high school. Activities and functions include:

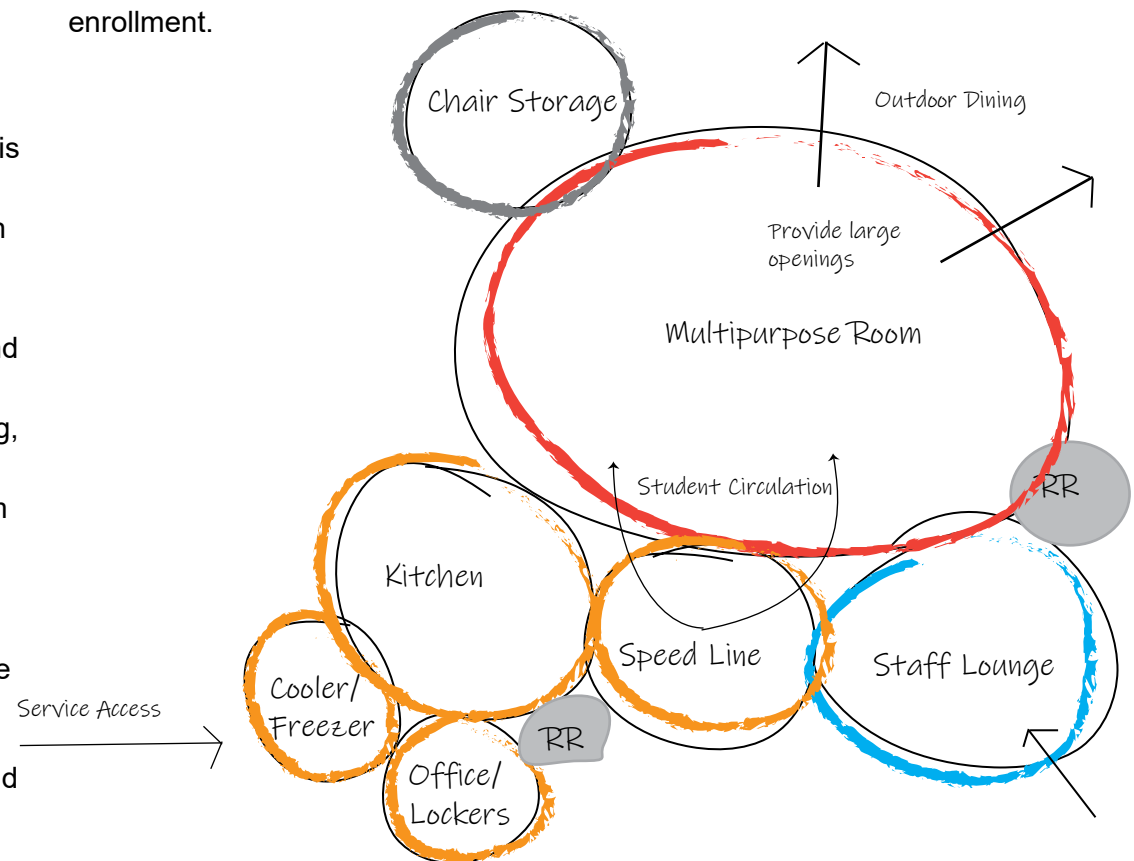
- Student Dining
- Staff Lounge
- Speed Line and Service Window(s)
- Chair and Table Storage
- Restrooms
- Kitchen and Support Spaces

Developing the design so the student dining experience is friendly, food is well displayed, and the speed lines, are organized to create a quick process minimizing the lunch period to one session is key. The Multipurpose Room needs to be centrally located on the campus. The space must accommodate a variety of functions acoustically and at a volume that is proportional to the overall size of the space. The space needs to accommodate not only dining, but presentations, multiple group conversations, and small and large group meetings. The Multipurpose Room needs to be visually linked to outside dining and during good weather days there should be physical open connection. Natural light is desired in the Multipurpose Room but must be well placed or protected to avoid glare on the screen.

A garden area with composting/mulching capabilities, and in association with the Agriculture curriculum should be easily accessible from the Kitchen.

## Kitchen Support Spaces

The Kitchen has several sub-spaces, including an office, changing room, staff restrooms, walk-in-cooler and dry storage. The office is for the Kitchen Manager to complete orders and other paperwork. The changing room is for the staff. The changing room needs lockers and a bench and can share a room with the restroom. The staff restrooms need to be accessible from the main kitchen. The walk-in cooler and dry storage needs to be sized appropriately for the student enrollment.



# Multipurpose Room - Chair and Table Storage, Staff Lounge, Speed Lines and Kitchen

## Chair and Table Storage

The Chair and Table Storage needs to be directly accessible from the Multipurpose Room. The walls in the space need to be covered with sanded 5/8" minimum thickness plywood, full height. The door to this space needs to be wide enough for table and chair carts. The walls and the space should not be encumbered by any equipment.

## Staff Lounge

The Staff Lounge needs to be accessible from the outside as well as from the Multipurpose Room. The staff room needs to have direct access to the service windows and the speed lines. The Staff Lounge needs to have a sink, cabinet, a refrigerator/freezer (residential style), and a microwave. The Staff Lounge needs to have natural light and a view to a patio, or landscaping but does not look into student gathering area.

## Speed Lines

Speed Lines need to be located within the kitchen space and not in the Multipurpose Room. The Speed Lines need to be accessible to the kitchen staff for servicing prior to opening access for student and staff dining. The service area should have similar flooring as the Multipurpose Rooms. Walls should include digital and tackable display surfaces.

# Multipurpose Room - Kitchen

This is a full service/cooking kitchen. All areas, from the delivery of products to the distribution to the students, must be set up for efficiency. The delivery of food comes by mid-size delivery trucks. The delivery trucks need a convenient transfer area with clear access, separated from both pedestrian and student drop off and large (42") door access. Once delivered the products will go into the walk-in cooler, free-standing freezer or dry storage room. Kitchen staff will prepare the food for distribution to the students. Delivery to the student is completed through a speed line. A single point of sale is needed for every 150 students being served. Points of sale require an electrical outlet and a wireless data connection.

Finishes and ventilation are required to meet all local and State health codes. Cooling for the kitchen and service line area should both be separately zoned. The kitchen, due to the large exhaust requirements, can be planned for a temperature range up to 85 degrees. No swamp coolers shall be used to provide cooling.

Equipment list need be coordinated with the District staff. The number of heating and cooling units will be dependent on the food service program. Confirm all equipment needs before beginning design.

## Kitchen Key Elements (subject to District review)

- Smooth fiberglass reinforced plastic panels on walls and epoxy floor
- Handwashing sink (number determined by code)
- At a minimum one prep sink
- At a minimum one three compartment sink
- Ventilation hood(s) as required by code
- Refrigerator, roll-in, lockable
- Freezer, reach-in, lockable
- Heated cabinet, roll-thru, lockable both sides
- Refrigerator, roll-thru, lockable both sides
- Milk Cooler, lockable
- Convection Oven, double deck, roll-in, with roll-in basket dolly
- (10) pack baskets
- Basket Dolly for (10) pack baskets
- Stainless Steel Worktable (size based on kitchen size)
- Stem Caster wire cart
- Six burner gas range with oven

**General Information**



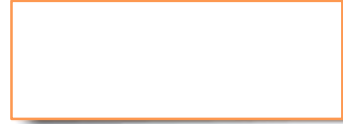
**Campus Core**



**Classrooms**



**Arts**



**Pathways**



**PE & Athletics**



**Science**



**Special Education**

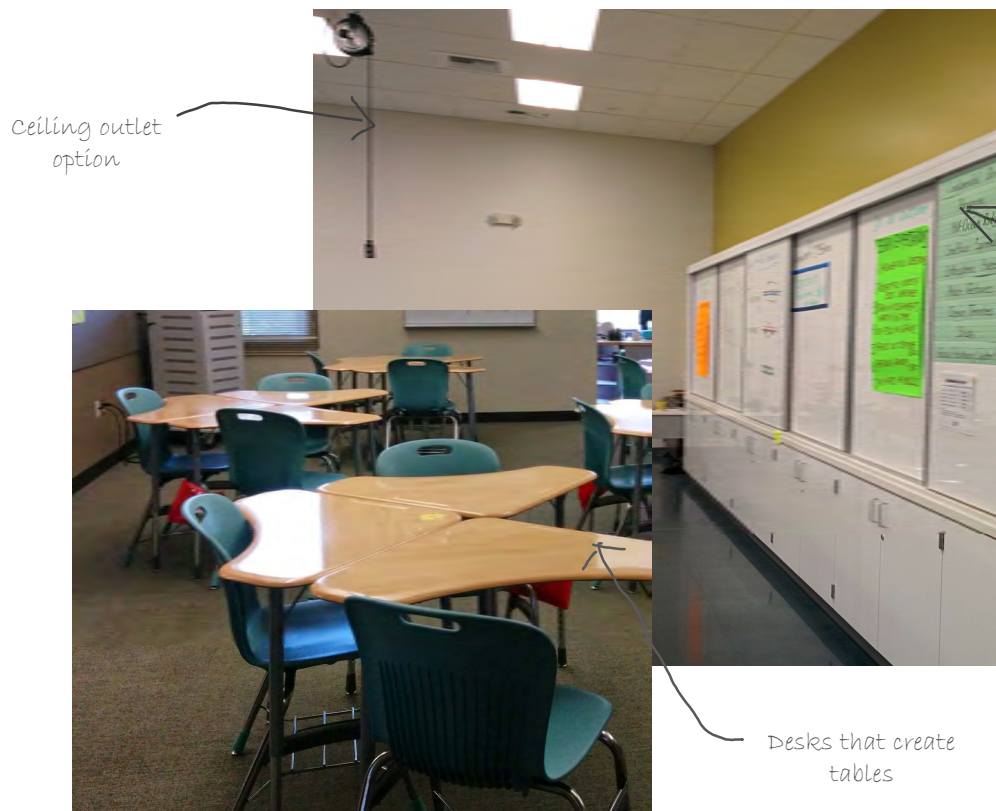


**Support**



# Learning Spaces (Classrooms)

Learning Spaces are the primary learning environment within the high school structure. These rooms need to serve many subject areas including English, History, Math, Foreign Language, English Language Development, and more. Within these subjects, many different activities occur. Full group discussion, small group work, individual study/testing, direct instruction, and project creation. The spaces need to be as flexible as possible. Furniture should be on wheels and easily rearrangeable. The tables or desk surfaces should be flat, so they can be pushed together to create an even larger surface. Chairs should roll, swivel, nest or stack. Not every seat needs to be the same. There can be two or three styles of desk/table and chair including options for standing.

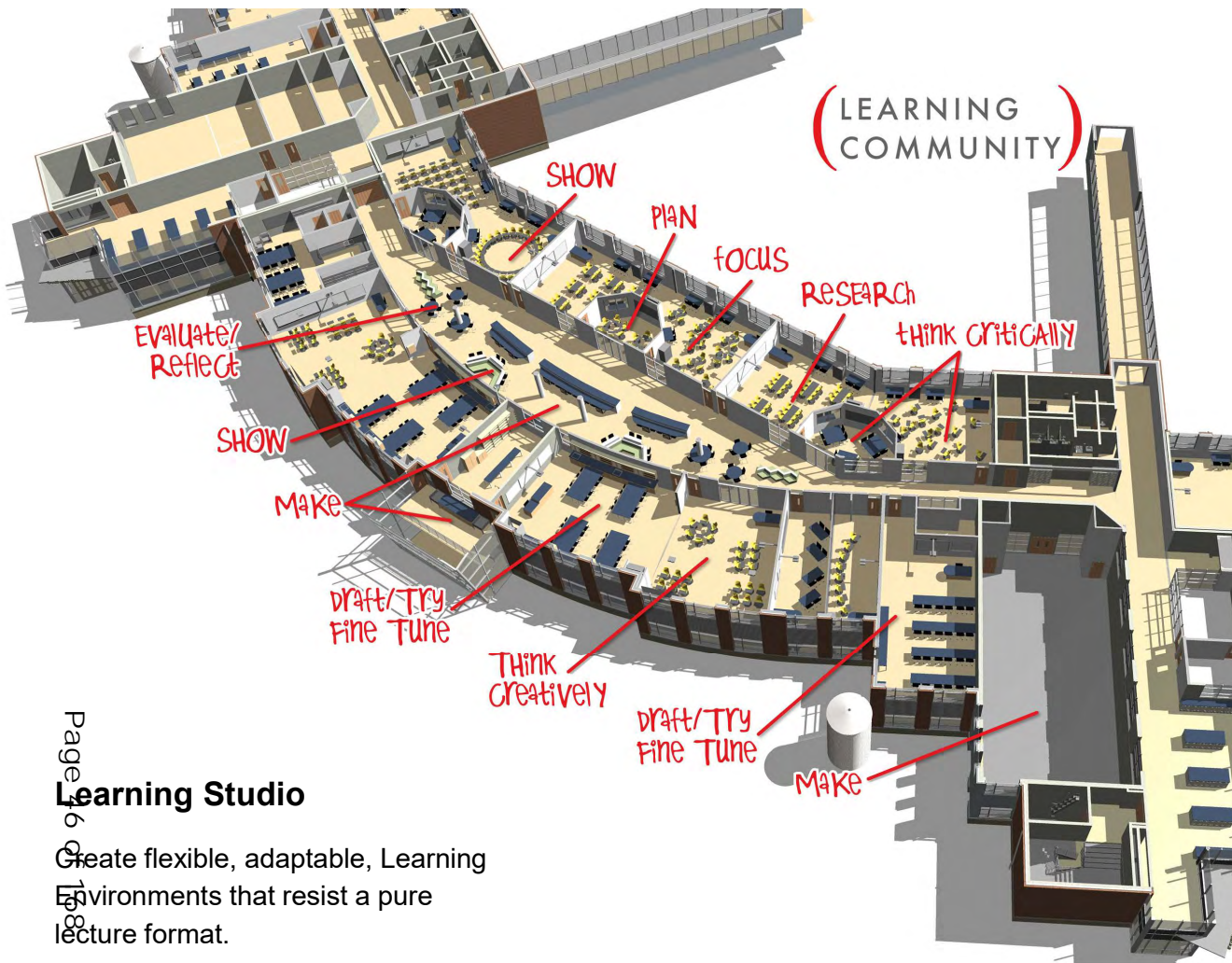


## Classroom Key Elements

- Table/Desks and chairs for 40
- Ten duplex electrical outlets
- Provide the opportunity for electrical access to several locations in the middle of the room. This access can be accomplished through floor boxes or ceiling outlets with an adjacent eye hook, which can structurally support an electrical reel.
- [Use standard classroom technology](#)
- One wall with full height cabinets and sliding whiteboards (Learning Wall), which would not be the projection wall. This wall should not be placed on a wall that could be opened for collaboration with an adjoining space via a “movable partition”.
- Additional marker board/ tackboard surfaces on other walls. boards should be full height.
- Not all spaces should be the same shape or size

# Learning Spaces

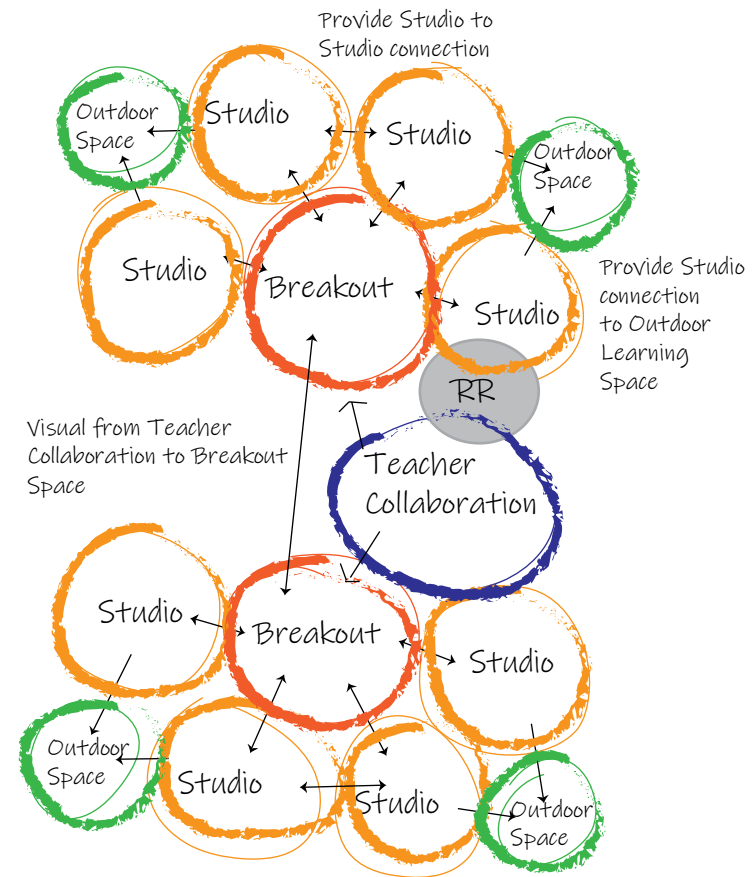
There are many Components of a High School Program. However, building the basic **Learning Environment** in a manner that promotes both student and teacher collaboration, student participation, cross-curricular sharing and an exciting place to be are the most important parts of the puzzle.



Page 76 of 108

## Learning Studio

Create flexible, adaptable, Learning Environments that resist a pure lecture format.



## Teacher Workstations / Collaboration Spaces

As professionals, the teaching staff should have a desk area to complete grading, lesson plans and communicate with colleagues. These activities are not well suited to be within the classroom environment. Instead, dedicated space should support the teaching staff on a smaller scale than the general workroom. This collection of spaces must include individual desks for each faculty member and conferencing space with digital displays. Provide a single electrical outlet with a dedicated circuit and data jack for large copier/printers.



### Student and Staff Restrooms

Student and staff restrooms should be located in several locations throughout the main instructional areas for easy access; see diagram in the Pathways Section of this document. Staff restrooms need to be distributed around the campus at the same interval as student restrooms. All staff restrooms shall be unisex. Student restrooms shall be ganged. Use Restroom Standards for interior requirements and accessories.

**General Information**

**Campus Core**

**Classrooms**

**Arts**

**Pathways**

**PE & Athletics**

**Science**

**Special Education**

**Support**



# Art Classroom / Storage

The Art Classroom needs to support general visual art course work. Activities include a variety of media two-dimensional and potentially three-dimensional formats.

## Storage

There are many storage requirements for the Art Classroom and Storage Room. Flexibility is crucial in creating space for storage needs. Not all storage needs to be a built-in and may benefit from being on wheels or not attached to the floor. The storage requirements can be met in the Art Classroom or the adjacent Storage Room. Storage should also provide the support for countertop space used for drying and assembling art. The countertop material should be heat resistant and easily cleanable.

### Art Classroom Key Elements

- Table and chairs for 40
- Provide the opportunity for electrical access to several locations in the middle of the room. This access can be accomplished through floor boxes or ceiling outlets with an adjacent eye hook, which can structurally support an electrical reel.
- [Use standard classroom technology](#)
- Ten duplex electrical outlets
- Countertop with ADA complaint sink
- Trough sink with clearance on both sides
- Exhaust fan
- High ceilings and north light if possible
- Flooring – Sealed Concrete
- Two opportunities for free-standing pieces of equipment
  - Single electrical outlet with dedicated circuit and data jack (one in lab and one in storage room)
- Access to shared art courtyard

### Storage Needs

- Student storage for at least 175 pieces, preferably with flexible shelves to allow different shapes
- General art supplies (paints, pencils, pastels, etc.)
- Paper storage including flat files for large scale paper
- Wide counter or island for table top printing press and 36" by 36" paper cutter

# Ceramics Classroom/ Glaze Room/ Storage

The Ceramics classroom should support ceramics as well as other three-dimensional art. The requirements of the room should mirror that of the Art Classroom with limited exceptions.

## Storage

There are many storage requirements for the Art Classroom, Storage Room and Glazing Room which may be incorporated into the Classroom. Flexibility is crucial in creating space for the following needs. Not all storage needs to be a built-in and may benefit from being on wheels or not attached to the floor. The storage requirements can be met in the Art Classroom or the adjacent Storage Room. Where storage is accomplished, it should also provide the support for counter top space used for drying and assembling art. The counter top material should be heat resistant and easily cleanable.

### Storage Needs

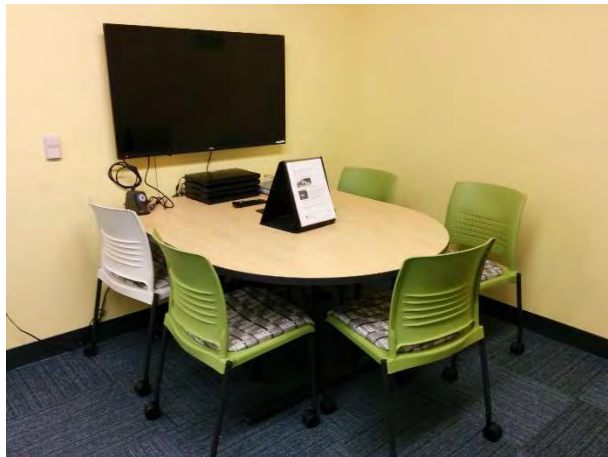
- Student storage for at least 175 pieces, drying racks
- General art supplies
- Glazes
- Clay
- Shaping tools

### Ceramics Classroom Key Elements

- Table and chairs for 40
- Provide the opportunity for electrical access to several locations in the middle of the room. This access can be accomplished through floor boxes or ceiling outlets with an adjacent eye hook, which can structurally support an electrical reel.
- [Use standard classroom technology](#)
- Ten duplex electrical outlets
- Exhaust fan
- Countertop with ADA complaint sink with clay trap
- Two half-round foot-activated sinks with clay trap
- High ceilings and north light if possible
- Walls need to be an impenetrable surface, which can be washed down. Provide full height white boards on as many walls as possible.
- Flooring – Sealed Concrete
- Three opportunities for free-standing pieces of equipment (i.e. potter's wheels) – Single electrical outlet with dedicated circuit
- Access to shared art courtyard with the kiln enclosure (Kiln should not be inside the building). Provide a dedicated (240 volt) connection for the Kiln.

# Photography Classroom

The Photography Classroom should support a digital photography curriculum including theory, editing, and studio shooting. For group work, each student needs access to an individual computer with each group having access to a larger screen for collaboration. The table clustered around a group screen should also be easily moveable to make the room reconfigurable for other learning arrangements. Marker boards on wall surfaces should be magnetic to provide additional pin-up spaces. The room should also be flexible enough to clear open spaces and create a studio setting with backdrops and lighting.



## Photography Classroom Key Elements

- Seven to eight group areas with
  - Television screen, duplex electrical outlet
  - Seating and moveable tables for six
  - One fourplex electrical outlet with USB charging ports
  - Access to markerboard or pin-up space
- Studio Wall
  - Ceiling mounted projector with whiteboard surface
  - Mounts to hang backdrops above whiteboard surface
  - Lighting grid to support lighting for studio work
  - Higher ceiling
- Blackout shades for all windows
- Provide the opportunity for electrical access to several locations in the middle of the room. This access can be accomplished through floor boxes or ceiling outlets with an adjacent eye hook, which can structurally support an electrical reel.
- Duplex data port for a phone
- Two opportunities for free-standing pieces of equipment – Single electrical outlet with dedicated circuit and data jack
- Direct access to a storage room, room to be securable for equipment

# Drama Classroom / Black Box, Drama Office

The Drama Classroom should function as a Black Box Theater with wood stage and retractable seating. The room should be flexible and allow for classroom activities, performances and presentation hall. This room could also be used for filming or broadcast.

## Drama Office

Use Office Standards. Include direct supervision windows to the Drama Classroom.

### Drama Classroom / Black Box Key Elements

- Ceiling mounted projector and electronic screen
- Exposed ceiling with uni-strut ceiling grid
- Retractable tiered seating
- Wood stage
- Sealed Concrete Floor
- Marker board behind curtains
- Acoustical wall panels
- Two duplex electrical outlets
- In proximity to the Scene Storage and Costume Storage
- Electrical to support sound system, microphones, and lighting
- Augmented Sound System
- Visual and direct access to Drama Office

**General Information**

**Campus Core**

**Classrooms**

**Arts**

**Pathways**

**PE & Athletics**

**Science**

**Special Education**

**Support**

# CTE Programs, Pathways, and Specialty Learning Spaces

Hamilton Unified offers several types of programs, many of them associated with the local agricultural industry. This would include Agriculture-Biology, Agriculture-Business, Agriculture- Mechanics, Floral Design, Plant Science, Home Economics, and Wood Shop. The District also has several associated programs dealing directly with agricultural production, for which it has planned for or upgraded facilities for within the past several years. These include olive and fruit tree production, and hog and sheep raising.

Health is a program that will need to be included as a pathway in the future. This would include a space for hospital beds to teach patient care. The space would also be used for Anatomy and Medical Terminology. The space for this needs to be adjacent to the campus Science programs.

In the educational model, the area of focus is embedded in the projects and curriculum of the accompanying general education classes. Students who are in the pathway spend most of their time within this group of classes. To accommodate both student relationships and staff collaboration within a pathway, these spaces would be grouped together with support facilities such as a staff collaboration area and student and staff restrooms, breakout spaces, large and small work areas, and shared equipment and technology.

The building challenge is that programs change over time. As the popularity, relevance and industry changes, so too must the program. Finding flexibility and spaces that can be grouped one way one year and another the next will be the most successful in supporting this style of program.

While the equipment requirements vary from program to program, the basic building and areas remain the same. A large shop area allows for the creation and fabrication space. These spaces are also supported by storage and a covered exterior area that increases the space students can use for creation, experimentation or field testing.

# Floral, Home Economics

To provide the maximum flexibility possible, these two activities would take place in rooms that are adjacent. Include a moveable wall to create the option of separation when needed. This space should have access to the Technology Support Space and exterior covered area as an extension to the main space for group and individual construction and assembly.

A general classroom should be available and can be shared with other general academic departments.

The Floral space should have a capacity of up to 22 students. There should be adequate space for standing; movable, adjustable height tables; and space for making arrangements. Floral refrigerators (2) should be located either at the exterior of the building for delivery access or designed to allow for deliveries early in the day.

Home Economics should be built with the greatest flexibility, allowing for changes in the curriculum over time. Allow for activities such as sewing, preparing foods (Farm to Table), cooking, and specialty preparation such as olive oil and mandarin packing.

Consider sealed concrete floors and higher ceilings in these rooms.

## Key Elements

- Floral to have 2 coolers for stock. These can be located outside of the building footprint or inside the building only if off access can be made safely and securely for deliveries.
- Provide the opportunity for electrical access to several locations in the middle of the room. This access can be accomplished through floor boxes or ceiling outlets with an adjacent eye hook, which can structurally support an electrical reel.
- Provide Large Utility Sink in the Floral area for buckets
- [Use standard classroom technology](#)
- Provide area for standing tables in Floral that allow room for flower arranging
- Direct access to a storage room
- Provide a teacher workstation/collaboration area
- Provide access to the Technology Support Room

# Agriculture - Biology, Business

This space is both a lab space and classroom space. The lab should be like a mainstream science lab. There should be perimeter cabinets and upper cabinets on at least two walls of the space with wall sinks spaced to accommodate the use of movable tables that can be used either in a small groups or as an extension of the perimeter cabinets. Full height white board and tack boards should be used on the walls that do not have cabinets.

The space should have access to an outside covered area that would expand the space so that large and small work groups can be accommodated.

## Key Elements

- Seven to eight group areas with
  - Television screen, duplex electrical outlet
  - Seating and moveable tables for six
  - One fourplex electrical outlet with USB charging ports
  - Access to markerboard
  - Rolling storage cabinet with countertop
- Provide the opportunity for electrical access to several locations in the middle of the room. This access can be accomplished through floor boxes or ceiling outlets with an adjacent eye hook, which can structurally support an electrical reel.
- [Use standard classroom technology](#)
- Provide a teacher workstation/collaboration area
- Adjacent to Technology Support space for 3D design and modeling



# Agriculture - Shop, Mechanics

The Shop and Mechanics space is traditional wood and metal shop area . The space should accommodate standard carpentry tools and equipment, and storage for wood products, and other raw materials. Storage for student projects is also needed. The space should accommodate an area for working on small gas engines and electrical tools.

The space should have access to an outside covered area that would expand the space for larger projects.

The space should be located near a shared classroom for use as a lecture or demonstration area.

Space should have a concrete floors with drains.

## Key Elements

- Small and large group tables that are flexible for 25 -30 students
- Provide the opportunity for electrical access to several locations in the middle of the room. This access can be accomplished through floor boxes or ceiling outlets with an adjacent eye hook, which can structurally support an electrical reel.
- Provide a Large Utility Sink for Buckets
- [Use standard classroom technology](#)
- Activity Zones will include:
  - Carpentry
  - Plumbing
  - Electrical
  - Small Equipment and Tool Mechanics
- Direct access to a storage room for both materials and projects
- Teacher workstation/collaboration area
- Adjacent to Technology Support space for 3D design and modeling
- Provide enhanced ventilation and exhaust

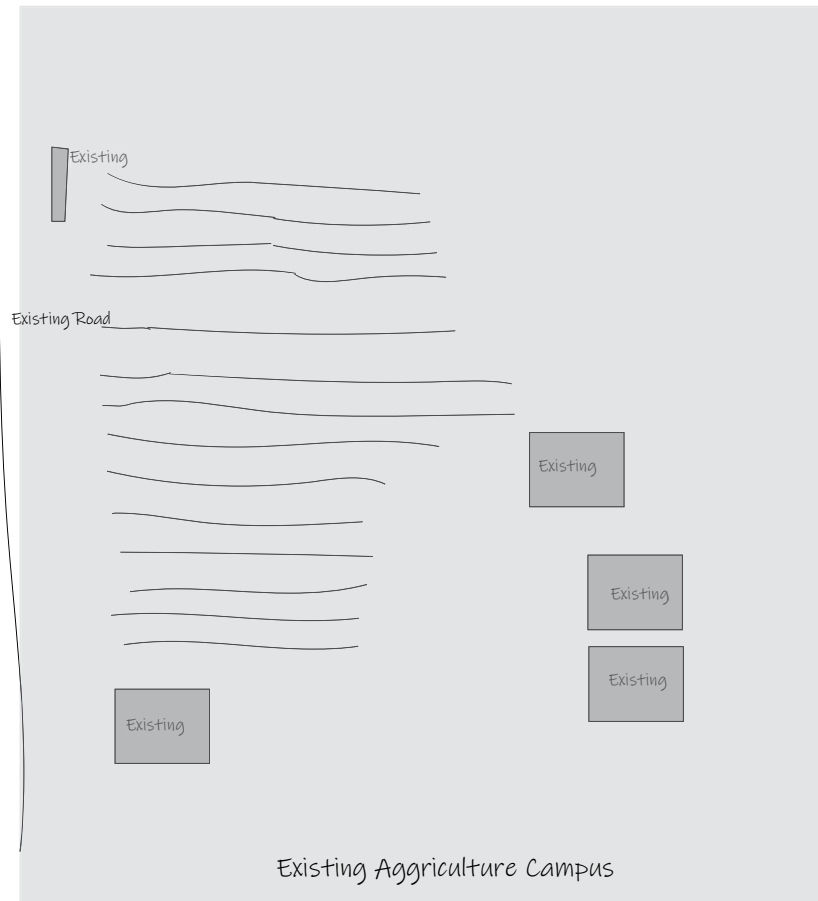
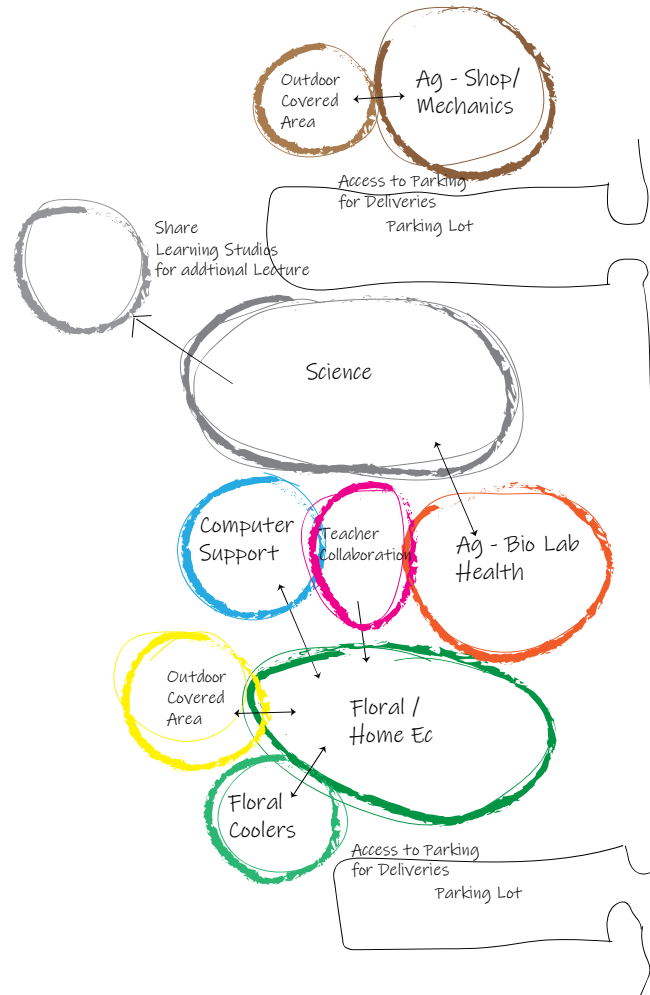
# Technology Equipment Support

For the Technology Equipment Support room provides the space for the equipment that can be used for design and creation. This space should support group work with each student having access to an individual computer and each group having access to a larger screen for collaboration. The table that can be clustered around a group screen should also be easily moved to make the room reconfigurable for other learning arrangements. Because designing is not all done on a computer and brainstorming is a major element of the design refinement process, every opportunity for adding marker board areas should be used. Marker boards on wall surfaces should be magnetic to provide additional pin-up spaces. Additional square footage is provided for support equipment such as laser printers, 3D printers, die-cutters and other specialty items.



# Agriculture Programs, Pathways, and Specialty Learning Spaces

The site location of the AG Programs should be near the existing AG spaces. The AG-Biology/Health program should be near the High School Science spaces.



<b>General Information</b>	
<b>Campus Core</b>	
<b>Classrooms</b>	
<b>Arts</b>	
<b>Pathways</b>	
<b>PE &amp; Athletics</b>	
<b>Science</b>	
<b>Special Education</b>	
<b>Support</b>	

# Physical Education / Athletics Adjacencies

Within the building, the Lobby, Ticket Booth, Concessions, Public Restroom and Family Restroom support activities in the Gym.

Activities:

- Basketball
- Volleyball
- Wrestling

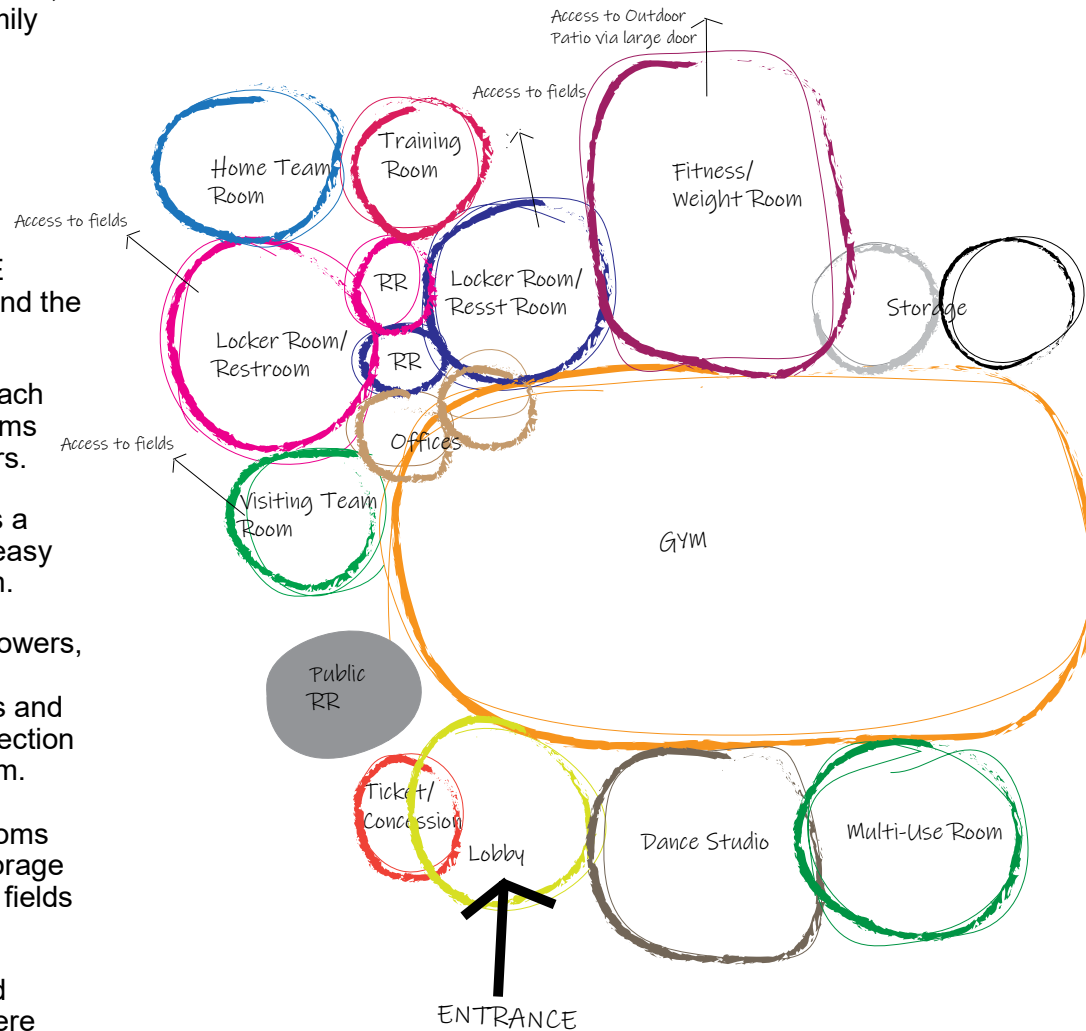
Additionally, three storage rooms for PE equipment, indoor athletic equipment, and the gym floor cover support the Gym.

The Athletic Director and In-Season Coach Offices should have quick access to Gyms and Fields and be easy to find for visitors.

The Multi-Use Room which functions as a Visitor Team Room needs to be within easy access to the Gym for the Visiting Team.

The Locker Rooms with Restrooms, Showers, PE Teacher Offices and Staff. Ideally, restrooms are placed between the fields and gyms. The Locker Rooms have a connection to the Training Room and Laundry Room. The Fitness, Weight and Dance Rooms should be in proximity to the Locker Rooms as well. The PE Outdoor Equipment Storage should be located on the way out to the fields and hard-court areas.

In all physical education areas, exposed masonry is the preferred wall finish; where not used high impact gypsum should be utilized. The main building should be equipped with air conditioning in all instructional spaces and offices.



# Lobby, Ticket Booth, Concessions, Restrooms

## Lobby/Gallery

As a public waiting area, the Lobby has an opportunity to provide display opportunities for trophies and banners. Provide electrical outlets to support a digital display.

## Restrooms

Use Restroom Standards.

### Ticket Booth Key Elements

- Two windows to the exterior
- Lockable draws under countertop under service windows
- Duplex data port for a phone
- Two duplex electrical outlets

### Concessions Key Elements

- Service counter to the Lobby
- Lockable when not in use
- Electrical and plumbing to support a Refrigerator and Ice Machine
- Two duplex electrical outlets
- Hand washing sink
- Shelving for dry goods and paper supplies

# Gym, Gym Floor Cover Storage Room, PE Net and Ball Storage, Indoor Athletic Sport Storage, Athletic Director/In Season Coach

The Gym is a teaching station for Physical Education and a major event space on campus. Events go beyond athletics and include large meetings, assemblies, and rallies. This large space needs to meet the needs for all these requirements. When alternative uses are being accommodated, a gym floor cover is used. This cover is stored on carts in the Gym Floor Cover Storage Room when not in use. Double doors or an oversized door should be considered to help to maneuver carts in and out.

## PE Net and Ball Storage and Indoor Athletic Storage

These rooms serve the same purpose but for different users. Storage specifically designed for sports equipment should be considered to maximize the efficiency of these rooms. They both will store nets, balls, standards, cones and other equipment used in the gyms. The Athletic Storage will also house the uniforms when not in use for volleyball, basketball, and wrestling.

## Athletic Director / In Season Coach

This shared office should support up to four desks and shared conference table. Provide the option for a digital display.

### Gym Key Elements

- Ceiling exposed structure with acoustical treatment on underside of the roof
- Full clearance from all structure and equipment up to 23' over the main volleyball court
- Electric operated retractable bleacher seating on either side of main event basketball court
- Gym divider to allow two practices at once
- Two electronic multisport scoreboards
- Two shot clocks
- Six to eight retractable basketball backboards and goals
- Projection screen
- Mounted projector
- Wall padding behind event court basketball stops
- Public address and music system
- Scoreboard, PA, sound system, and projector controls to on floor scores table
- Hardwood cushioned flooring
- Striping for practice courts for basketball, volleyball, and other sports such as badminton
- Striping for event court for basketball and volleyball
- Mat hoists for wrestling mats
- Emergency kit with defibrillator
- Logo at center court and team name in end zones
- Platform area at the top of bleachers for event video taping
- Exhaust fan in addition to HVAC system

# Locker-Room, Locker-Room Restroom, Locker Room Showers, PE Teacher Office and Restroom

Supervision and students maintaining personal space are vital for a locker room to be a safe environment. Lockers should be arranged in rows, not alcoves. Any lockers not along a wall should be no higher than four feet. Lockers on the walls may be higher to increase capacity. Consider providing box lockers for each student with one larger locker to be used during the PE period.

In locker rooms provide the following:

- Boys Lockers: 300 small lockers and 58 large lockers
- Sports Lockers: 100
- Girls Lockers: 200 small lockers and 44 larger lockers
- One 8' markerboard
- Hose bib
- Exhaust Fan
- Utility GFI electrical outlets
- Sealed concrete floors
- Built-in benches
- Supervision mirrors
- Water fountains

The PE Teacher Offices are split by gender and should have a direct view of the corresponding locker room. The size of the Office is based upon the assumed number of teachers. The Office must accommodate a desk for each teacher. Follow open office standards for each workstation.

While the restroom facilities should be sufficient for the locker room occupancy, the showers are rarely used and can be limited in number. Provide one ADA compliant shower and three additional shower stalls with curtains. Include a floor drain. Each PE Teacher Office should have an adjacent single occupancy staff restroom.



# Training Room, Home Team Room, Laundry

## Training Room

The Training Room should not be contained within the boy's or girl's locker room but be adjacent to both.

### Training Room Key Elements

- One Whiteboard
- Tackable surface preferred
- One full-height lockable cabinet
- Double door to the exterior
- Two taping tables
- Tape cart
- One duplex data ports for phone access
- Electrical and plumbing to accommodate
  - Whirlpool
  - Ice machine (including floor sink)
  - Refrigerator
  - Drinking Fountain
  - Sink

## Home Team Room

The Team Room should accommodate team meetings and dressing out on game days. Provide two walls of mesh lockers. Include a whiteboard, drinking fountain, exhaust fan, and locker room clock connected to the game clock. Floor to be sealed concrete.

## Laundry

Provide utilities for a washer and dryer for athletic uniforms and loaned PE clothes. This building should be in proximity to the Locker Rooms and Indoor Athletic Sport Storage

# Multi-Use Room, P.E. Outside Equipment Storage

## Multi-Use/Tumbling/Mat Room/Visitors Team Room

The Multi-Use Room will need to be able to handle many functions. Two storage areas allow the transition to occur. Activities utilizing the mats include tumbling, gymnastics and CPR training. The mat alcove allows mats to be put away when not in use. An additional storage space can store chairs and tables to be used when physical education requires a classroom environment or by visiting teams. When mats are removed, the room can also accommodate aerobic workouts.

### Multi-Use Room Key Elements

- Track mounted padding on three walls
- Entrance door, whiteboard, storage doors, three duplex electrical outlets, one duplex data ports for phone access, and locker room clock connected to the game clock on the fourth wall
- Cushioned wood flooring, covered by 2'x4' mats
- Sound system with controls in a lockable cabinet

## P.E. Outside Equipment Storage

This storage room will hold the equipment physical education class use in the fields. This equipment can include balls, bats, cones, goals, and flags. The room should contain shelves and open space for carts. Consider installing higher shelving over cart areas.

# Fitness and Weight Room

## Fitness Room

The Fitness Room provides cardio training for physical education. Provide electrical for 20 pieces of equipment and additional open space for stretching, steps, or non-powered equipment. This room should accommodate 50 students.

### Fitness Room Key Elements

- Sound system with control equipment in a lockable cabinet
- Electrical for 20 pieces of cardio equipment
- One duplex data ports for phone access
- Whiteboard
- Rubberized flooring
- Rack for exercise balls and steps
- Double doors
- Adjacent to weight room with connecting doors

## Weight Room

Weight Room should provide resistant machines for physical education. Free weights will be used in this room as well. This room should be designed for circuit training for a full PE class to promote lifelong fitness. Additional electrical may be required for the cardio equipment.

### Weight Room Key Elements

- Sound system with control equipment in a lockable cabinet
- One duplex data ports for phone access
- Whiteboard
- Rubberized flooring
- Double doors
- Six fourplex electrical outlets for possible equipment
- Adjacent to outside patio with connecting overhead doors
- One wall with 6-8' high mirrors

## Dance Studio and Dance Studio Storage

The dance program has the potential to support both the Performing Art and Physical Education departments.

The studio should be designed with the main wall having the full length covered with 8' mirrors and 48" high dance bar. The side walls should have 6' high mirror except where one full height lockable storage cabinet is installed. Cabinet to have mirrored doors and house the controls for the sound system. All speakers should be mounted on the wall or in ceiling keeping the floor area clear. No shoes are allowed in the room. Place cubbies near the door for shoes and jackets. Consider bench seating in the hall outside the dance room. The wall opposite the main mirror wall should include a whiteboard and one duplex data jack for phone access. Provide electrical for two mounted Bluetooth capable televisions. Leave open space in the lockable cabinet for a laptop computer for controlling the televisions. Flooring shall be cushioned hardwood. Ceiling should be as high as possible with minimum 12' clearance.

Storage Room should contain storage for both hanging and folded costumes and additional sound equipment.

# Team Room, Student Restrooms, Staff / Officiant Restroom

## Team Room and Student Restrooms

Two Team Rooms should be provided at the stadium. These Team Rooms are both used by the home team while the visiting team will use the Multi-Use room in the Main Building if proximity allows.

The Team Rooms should accommodate 40 to 45 students each with lockers around three walls and a meeting space in the middle. A whiteboard should be placed on the fourth wall. The Student Restrooms are single occupancy and should be accessed from each Team Room. During the fall, one team room will be for JV football and one for Varsity. During the winter and spring, the Team Rooms will change into girl's and boy's and support the sports offered during those seasons.

## Staff / Officiant Restroom

This restroom will provide a place for the officiant to change before and after games. It can also be accessed by Physical Education teachers during the day and Coaches after school.

# Outdoor Sports Storage, Grounds, Tickets-Snack Bar, Restrooms

## Outdoor Sports Storage

This Storage Room supports all outdoor sports which can include football, soccer, softball, baseball, tennis, golf, cross country, track, and field. Storage specifically designed for sports equipment should be considered to maximize the efficiency of this room. An additional storage container may be required for large equipment that is less moisture and temperature sensitive, such as hurdles.

## Grounds

While Grounds are not a Physical Education or athletic function, providing space for equipment to maintain the fields is important to the success of these programs. This area will store equipment based on the type of material used for the fields. While turf is preferred, grass may be used on the baseball, softball and practice fields.

## Tickets

The Ticket Booth is used to sell tickets and control the entrance to the stadium, and the Snack Bar sells food and drinks during events.

## Public Restrooms and Family Restroom

See Ganged Restroom and Family Restroom Standards. Ideally, these restrooms should support Physical Education students during the day and all athletic facilities after school hours.

### Ticket Booth Key Elements

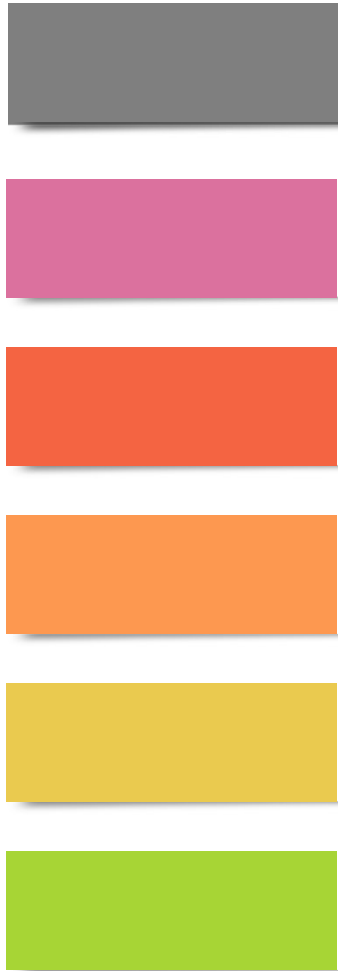
- Two windows to the exterior of the stadium
- Lockable draws under countertop under service windows
- Duplex data port for a phone
- Two duplex electrical outlets

### Snack Bar Key Elements

- Service counter to the stadium
- Secured with alarm
- Electrical and plumbing to support cooking equipment (confirm equipment types before beginning design)
- Two duplex electrical outlets
- Hand washing sink
- Shelving for dry goods and paper supplies

# Exterior Requirements

Exterior field design is site dependent and based on the land space available. Design teams should strive to cluster field areas to minimize access pathways and accessibility to support facilities. Provide the most flexibility possible to utilize field area throughout the school year for both athletic and Physical Education needs.



**General Information**

**Campus Core**

**Classrooms**

**Arts**

**Pathways**

**PE & Athletics**

**Science**

**Special Education**

**Support**



# Science Lab

Science Labs offer an environment where project based and experimental learning can take place. With the Next Generation Science Standards, experiments are structured by students and happen more fluidly throughout the course of instruction. To allow this to be smooth and least time-consuming, transition every science room should be lab ready. Student belongings should not interfere with this movement so open cubbies or hooks for backpack storage should be provided below the countertops. The room should not be an overly elongated rectangle which makes full group instruction difficult while students are at their lab stations, instead, the overall shape should be more closely resembling a square.

The labs should be clustered, preferably in groups of four, in order to share supplies throughout the joint workrooms.



### Workroom Key Elements

- One acid cabinet
- One general chemical cabinet
- Refrigerator / freezer
- Dishwasher
- Drying rack over sink
- Safety shower with eyewash



### Science Lab Key Elements

- Seating and moveable tables for 40
- Nine group areas with (eight standing height with one ADA height)
  - Television screen, duplex electrical outlet
  - Seating and moveable tables for four with an option for a fifth
  - One duplex electrical outlet with USB charging ports above countertop
  - Shared access to a sink with drying rack (one for every two groups), all sinks cold water one sink with hot water
- Maximizing the extent possible on three walls with countertops. Lower storage to be either lockable cabinets or backpack hooks. Hooks for 40 backpacks. No drawers.
- Magnetic markerboards
- Duplex data port for a phone
- Provide the opportunity for electrical access to several locations in the middle of the room. This access can be accomplished through floor boxes or ceiling outlets with an adjacent eye hook, which can structurally support an electrical reel.
- [Use standard classroom technology](#)
- Exhaust fan
- Shop sink
- Duplex data port for a phone
- Direct access to a shared workroom
- Eye Wash
- Fire Blanket

# Chemistry Lab

Chemistry Labs require extra amenities to accomplish experiments needed to understand required concepts. There should be at least one Chemistry Lab at every high school and an additional lab for every two general labs.



## Chemistry Lab Key Elements

- All requirements for the general lab
- Lockable storage for glassware
- Hood

## Chemistry Lab Workroom Key Elements

- All requirements for the general lab workroom
- Hood

**General Information**

**Campus Core**

**Classrooms**

**Arts**

**Pathways**

**PE & Athletics**

**Science**

**Special Education**

**Support**

# Program and General Requirements

Special Education offers different programs to support the needs of students. The District does not have a Severely Handicap program, but rather relies on the regional county-run facility. The District Special Education program is for mild-to moderate students (autism, learning disabilities, ADHD, processing issues, and low cognitive issues). The program is fully integrated with push-in/pull-out for students that need special attention. It is important that the students continue to have a “traditional” high school experience along with their peers. Breakout spaces for push-in/pull-out activity should be provided, and they need to be integrated into the learning spaces as much as possible.

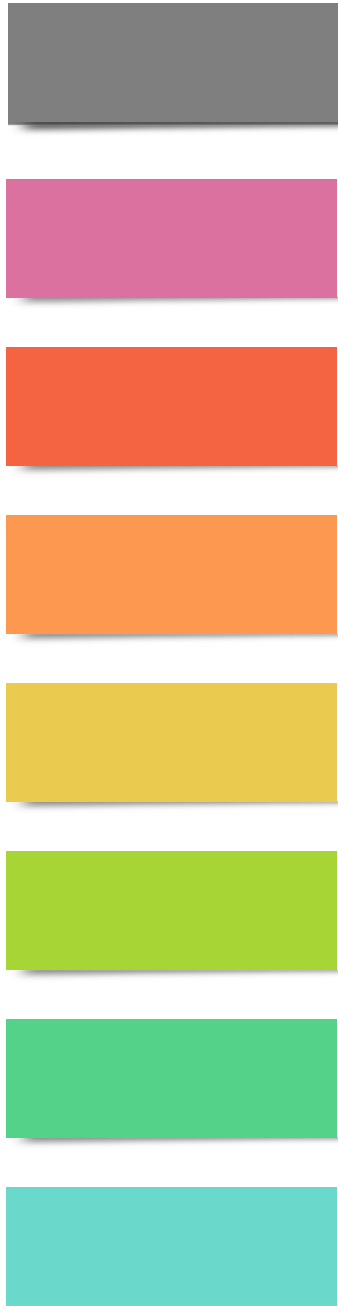
Teacher Collaboration Offices need to be larger for storing files and support tools. These spaces can be adjoining with a pull-out space for counseling.



# IEP Conference Room and Psychologist/Speech Therapy Room

## IEP Conference Room and Psychologist/Speech Therapy Room

See Conference Room Standards. Rooms should be located in proximity to the Special Education teacher's collaboration space. The Conference Room can be a shared space with general education. There should be separate offices for the Psychologist and Speech Rooms.



**General Information**

**Campus Core**

**Classrooms**

**Arts**

**Pathways**

**PE & Athletics**

**Science**

**Special Education**

**Support**

# Support Functions

All support spaces are utility spaces where finish selection should be made for durability. Flooring shall be sealed concrete unless the District approves an alternative. All walls should be taped and sealed gypsum wall board with plywood covering up to 8' where shelving is not planned. All walls where shelving could be placed, provide blocking in walls, excluding electrical and technology rooms. Provide ventilation as required by code but avoid louvers below 6' if possible. Provide at least one duplex plug in each storage area. Windows are not desired in any of these spaces.

## Storage Areas

The Storage Areas support the education program supplies, such as shipments of paper, extra furniture, and bulk supplies. All walls should contain backing to attach metal shelving.

## Central Custodial Storage and Office

The Central Custodial Storage and Office should include the requirements for a general office with the addition of full height storage shelves for supplies and cleaning products. Include a stainless steel mop rack over the floor sink. This room should be placed near a delivery drop-off area and preferably near the MPR.

## Satellite Custodial Rooms

Satellite Custodial Rooms should be provided in each building on every floor. Include a stainless steel mop rack over floor sink and upper shelves above the cart storage.

## MDF and IDF Rooms

See Technology Standards for room requirements and spacing. Confirm that all voltage equipment can be accommodated including the data network, bell clock intercom, security, and fire panel.

## Central Electrical and Satellite Electrical Rooms

Maintain three feet clear in front of all panels and do not block with door.



# Maintenance Shop

The Maintenance Shop will support the tools for repair work, material and part storage, office space for the maintenance staff, and receiving for all larger items not associated with the kitchen. This area should be easily servable to delivery trucks without crossing pedestrian pathways. This area is associated with the Maintenance Yard which should be fully enclosed with a fence and provide parking for campus carts and trucks, and storage of weather resistant items.

Provide the following:

- Storage shelving for items such as light bulbs, ceiling tiles, paint, filters and other boxed items
- Storage for large items such as piping and wood
- Electrical for hand tools and free standing equipment
- Sink
- Workbench
- Office area using the open office standard
- Roll-up door and clear area for pallet deliveries

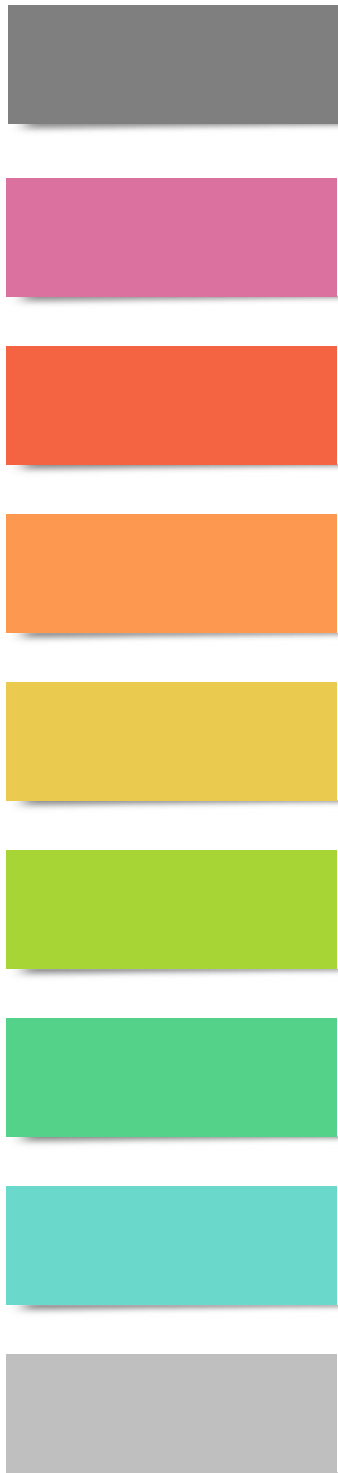




# HAMILTON UNIFIED SCHOOL DISTRICT

## Attachment A

# High School Site Relationship Diagrams



# High School Site Relationship Diagrams

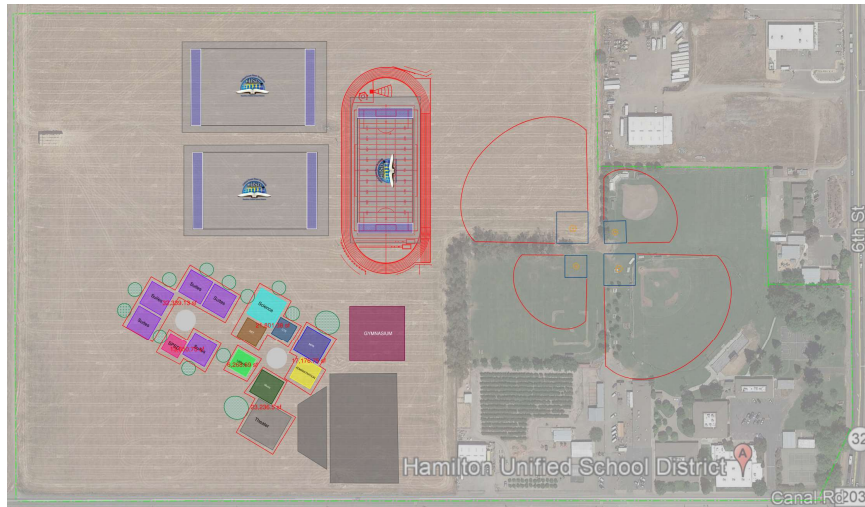
## Site Gaming

As an exercise to determine the functional relationship between spaces the High School and Elementary Principals and the Administration met to move the various high school components into various groupings on a 2-D site plan. This exercise is called “gaming”. The outcome provided several unique options. These options are provided for reference as the design team begins it’s work in developing the design of the site. These are not design drawings, they are relationship diagrams only.

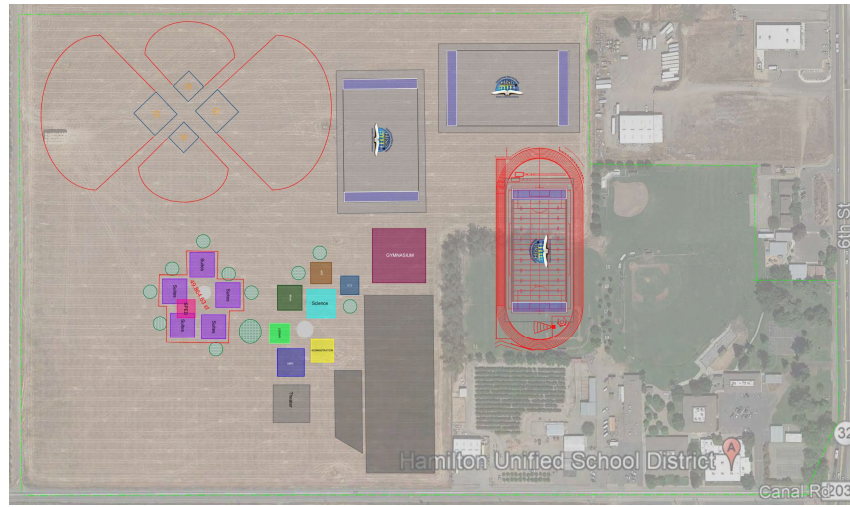
The initial diagrams shown on the next two pages were developed during the gaming session. As the Educational Specification was further defined and additional input on the site relationships was received a final site relationship diagrams was defined and is shown in the final diagram in this section.



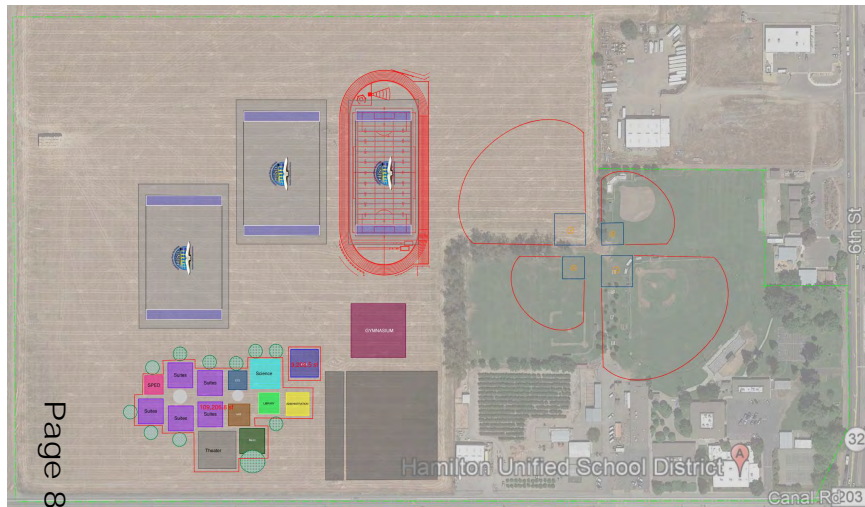
# High School Site Relationship Diagrams



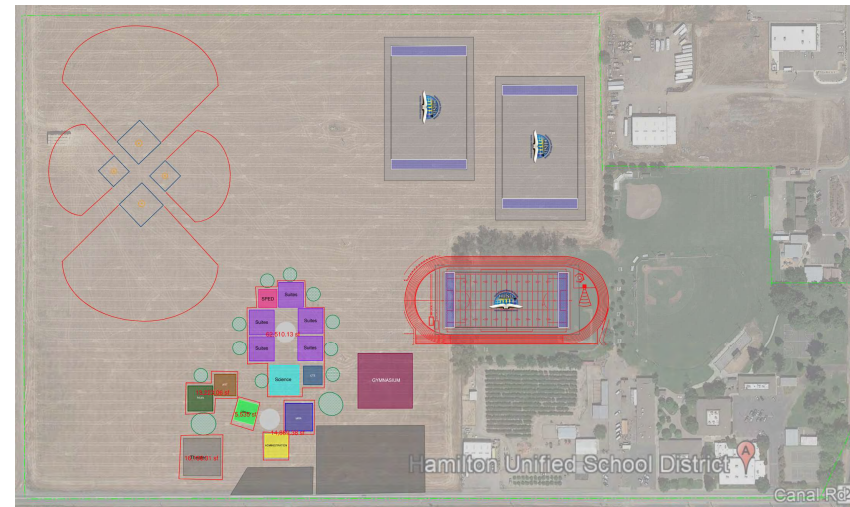
1



2



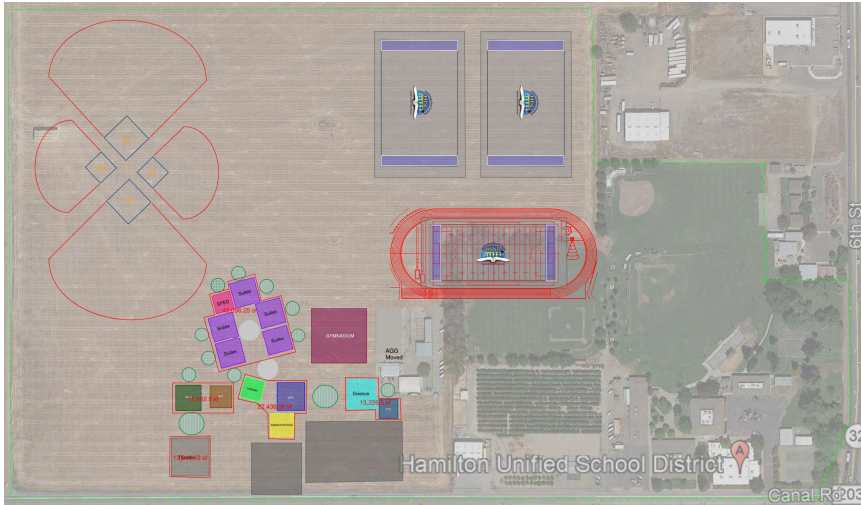
Page 85 of 168



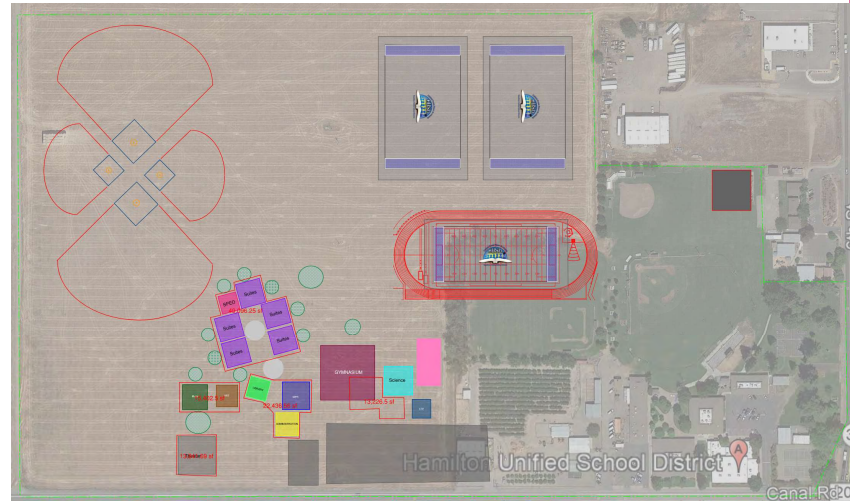
4



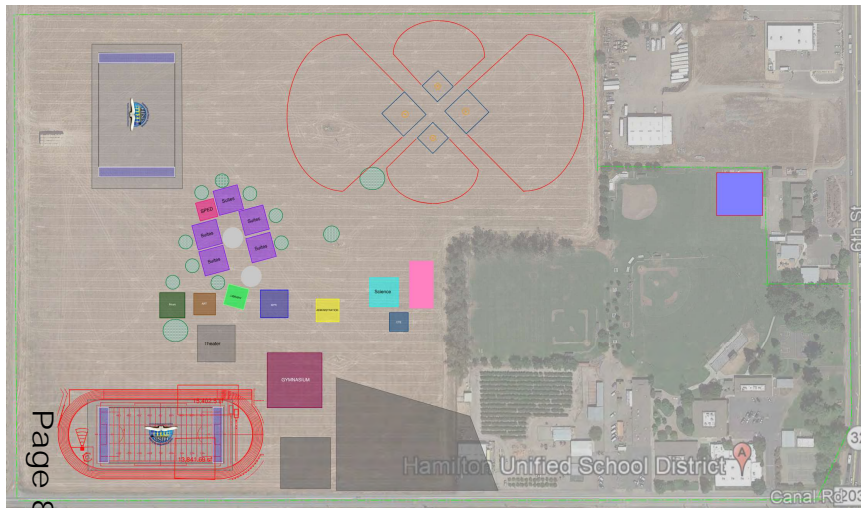
# High School Site Relationship Diagrams



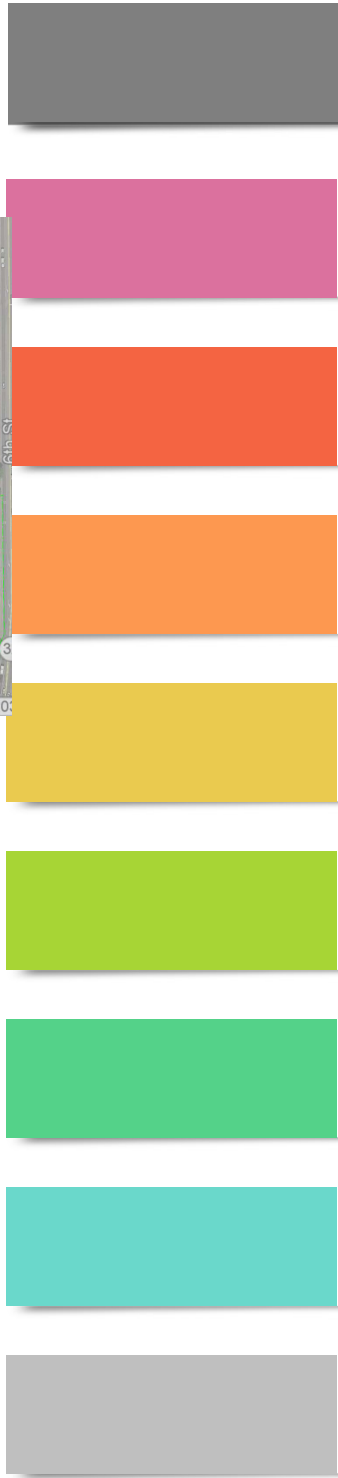
5



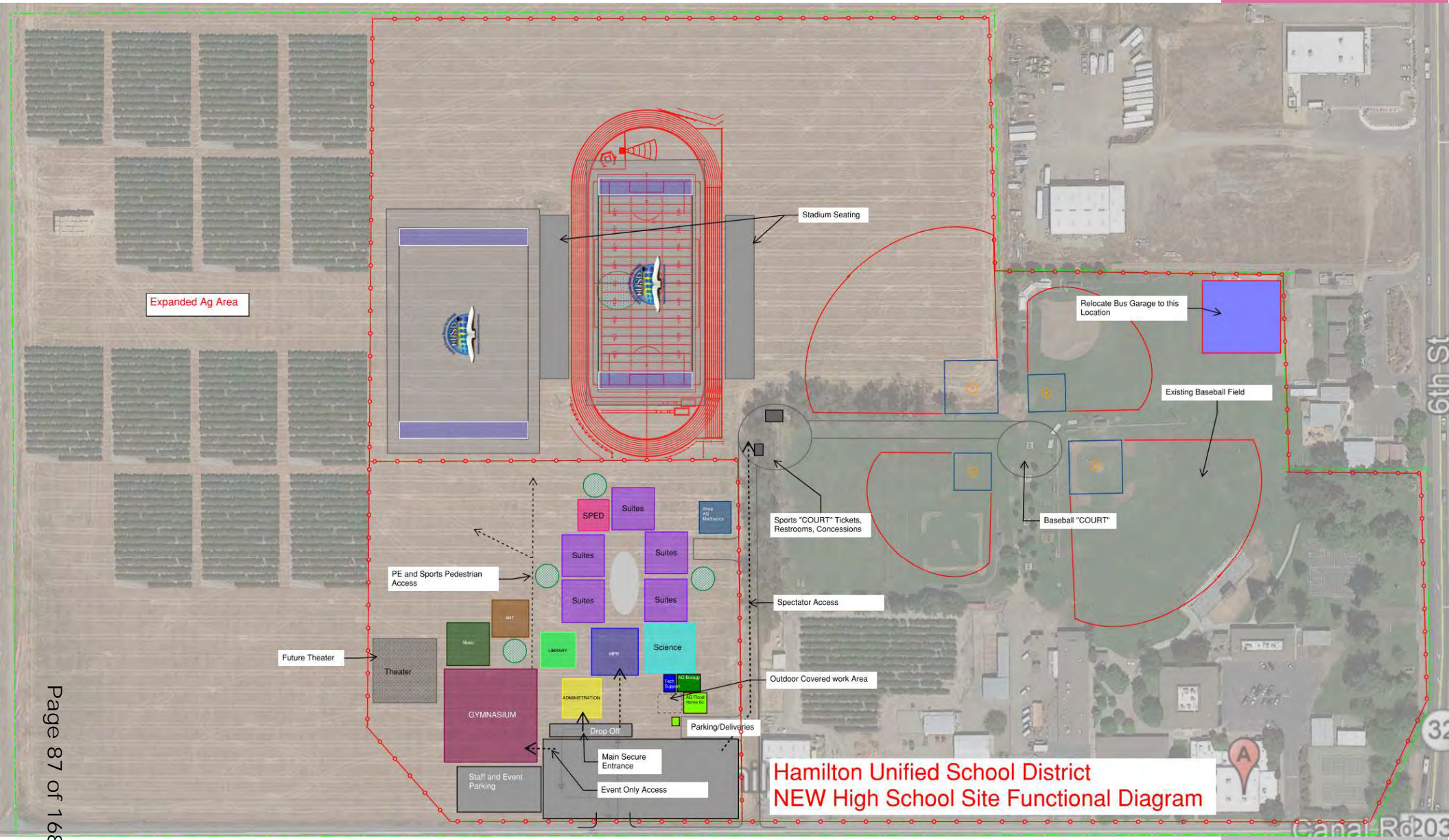
6



Page 84 of 168



# High School Site Relationship Diagrams





# HAMILTON UNIFIED SCHOOL DISTRICT

## Attachment B

# High School Space Checklist

This printed document contains a complete check list. This list uses a capacity number to display the results of the formulas built into the spread sheet. The quantities and square footage listed are only applicable to this check list.

**Date:** September 13, 2021





### Hamilton Unified School District High School Space Check List

#### General Information - START HERE

School Name **Hamilton High School**

Maximum Design Capacity	550
Class Size	30
# of SH Students	12
# of NSH Students	
# of Periods	8
# of Lunches	1
Assumed % of Students Purchasing School Lunch Items	0.5

Required Teaching Stations*	25
Minimum # of large lockers in PE locker room**	19
Minimum # of small lockers in PE locker room**	152

Required # of Point of Sale for Food Services*	2
--	---

\*Quantity is calculated using a formula

\*\* Assumption based on 2 years of required Physical Education, if additional years are required additional lockers will be needed

**Summary**

School: Hamilton High School

	Ed Spec			SD			DD		
	# of teaching station	Net Square Feet	Exterior Square Feet	# of teaching station	Net Square Feet	Exterior Square Feet	# of teaching station	Net Square Feet	Exterior Square Feet
Campus Core	0	13,559	1,550	0	0	0	0	0	0
Classrooms	20	21,350	0	0	0	0	0	0	0
Arts	5	21,586	2,070	0	0	0	0	0	0
Pathways	3	2,310	900	0	0	0	0	0	0
Physical Education/Athletics	4	23,719	0	0	0	0	0	0	0
Science	4	6,650		0	0		0	0	
Special Education	1	2,730	900	0	0	0	0	0	0
Support	0	960	28,000	0	0	0	0	0	0
<b>Total</b>	<b>37</b>	<b>92,864</b>	<b>33,420</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Maximum Grossing Factor (25%)</b>	<b>23,216</b>			<b>0</b>			<b>0</b>		
<b>Total Building SF</b>	<b>116,080</b>			<b>0</b>			<b>0</b>		

<b>Teaching Stations Required</b>	<b>25</b>	<b>25</b>	<b>25</b>
Deficit or Surplus	12	(25)	(25)

	Ed Spec - # of restrooms	SD - # of restrooms	DD - # of restrooms
Public	0	0	0
Family	4	0	0
Student	#REF! TBD	#REF!	#REF!
Staff	#REF! TBD	#REF!	#REF!
General	2	0	0
<b>Total</b>	#REF! TBD	#REF!	#REF!

**Campus Core**

School: Hamilton High School

	Ed Spec				SD				DD			
	Teaching Station	Qty	Size	Total	Teaching Station	Qty	Size	Total	Teaching Station	Qty	Size	Total
Administration												
Lobby		1	300	300								
Parent Room		1	300	300								
Public Restroom (Family)		1	80	80								
Clerical/Office Mgr		1	400	400								
Principal's Office		1	150	150								
Community Reception		1	100	100								
Record Clerk's Office		1	150	150								
Records Storage		1	150	150								
College & Career Center		1	440	440								
Career Office		1	85	85								
Work Experience Office		1	85	85								
Cashier's Office		1	120	120								
Vault		1	70	70								
Attendance Office		1	144	144								
Supply Storage		1	150	150								
Work / Mail Room		1	300	300								
Staff Restrooms (Unisex)+												

**Campus Core**

School: Hamilton High School

	Ed Spec			SD			DD		
Nurse's Office	1	120	120						
Nurse's Restroom	1	64	64						
Vice Principal's Office	1	120	120						
Conference Room	1	250	250						
Safety Resource Officer (SRO)	1	120	120						

**Campus Core**

School: Hamilton High School

	Ed Spec				SD				DD			
	Teaching Station	Qty	Size	Total	Teaching Station	Qty	Size	Total	Teaching Station	Qty	Size	Total
<b>Library/Media Center</b>												
Lobby/Entry		1	200	200								
Circulation Desk		1	200	200								
Reading Room/Stacks		1	2,000	2,000								
Librarian's Office		1	85	85								
Workroom		1	157	157								
Textbook Room		1	600	600								
Textbook Office		1	85	85								
Restrooms		2	80	160								
<b>Multi-Purpose Room</b>												
Student Dining*		1	2,200	2,200								
Chair / Table Storage		1	700	700								
Restrooms+												
Staff Lounge		1	980	980								
Kitchen		1	1,000	1,000								
Speed Line*		2	300	600								
Staff Restrooms		1	80	80								
Changing Room		2	50	100								
Staff Restrooms		1	64	64								
Walk-in Refrigerator / Freezer		1	250	250								
Dry Storage		1	400	400								
<b>Total</b>	<b>0</b>			<b>13,559</b>	<b>0</b>			<b>0</b>	<b>0</b>			<b>0</b>

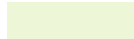
**Campus Core**

School: Hamilton High School

	Ed Spec				SD				DD			
	Ed Spec - Exterior				SD - Exterior				DD - Exterior			
	Teaching Station	Qty	Size	Total	Teaching Station	Qty	Size	Total	Teaching Station	Qty	Size	Total
Library Exterior Patio		1	450	450								
Outdoor Covered Dining*		1	1,100	1,100								
Quad												
Kitchen Delivery/Service												
<b>Total</b>				1,550				0				0

+ Quantity is driven by Code Requirements

\* Quantity is calculated using a formula which is connected to the "Start Here" tab

 Restroom Facilities - Quantity should reflect the # of occupancy

 Cells to be completed by Architect or District Representative (Site Specific)

**Learning Suites**

School: Hamilton High School

	Ed Spec				SD				DD			
Classrooms	Teaching Station	Qty	Size	Total	Teaching Station	Qty	Size	Total	Teaching Station	Qty	Size	Total
Classrooms	20	20	960	19,200								
Teacher Workstations / Collaboration Spaces		Design Driven		1,600								
Staff Restrooms+												
Student Restrooms+												
Faculty Workroom		1	450	450								
Instructional Specialist Office		1	100	100								
<b>Total</b>	<b>20</b>			<b>21,350</b>	<b>0</b>			<b>0</b>	<b>0</b>			<b>0</b>

	Ed Spec - Exterior				SD - Exterior				DD - Exterior			
Administration	Teaching Station	Qty	Size	Total	Teaching Station	Qty	Size	Total	Teaching Station	Qty	Size	Total
Outdoor Learning Areas			450	0								
<b>Total</b>				<b>0</b>				<b>0</b>				<b>0</b>

- + Quantity is driven by Code Requirements
- \* Quantity is calculated using a formula which is connected to the "Start Here" tab
- Restroom Facilities - Quantity should reflect the # of occupancy
- Cells to be completed by Architect or District Representative (Site Specific)

**The Arts**

School: Hamilton High School

	Ed Spec				SD				DD			
Art	Teaching Station	Qty	Size	Total	Teaching Station	Qty	Size	Total	Teaching Station	Qty	Size	Total
Art Classroom	1	1	1,350	1,350								
Storage		1	300	300								
Ceramics Classroom	1	1	1,500	1,500								
Glaze Room		1	150	150								
Storage		1	150	150								
Photography Classroom	1	1	980	980								
Office/Camera Storage		1	100	100								
Music	Teaching Station	Qty	Size	Total	Teaching Station	Qty	Size	Total	Teaching Station	Qty	Size	Total
Band Room / Choir	1	1	2,000	2,000								
Instrument Storage		1	550	550								
Uniform Storage		1	100	100								
Guitar Storage		1	160	160								
Band Office		1	100	100								
Sheet Music Storage		1	80	80								
Large Practice Room		1	150	150								
Small Practice Room		3	80	240								
Digital - Recording Room		1	170	170								
Choir	1	1	1,600	1,500								
Choir Office		1	100	100								
Robe Storage		1	56	56								



**The Arts**

School: Hamilton High School

Theater	Ed Spec				SD				DD			
	Teaching Station	Qty	Size	Total	Teaching Station	Qty	Size	Total	Teaching Station	Qty	Size	Total
Lobby / Gallery		1	1,000	1,000								
Ticket Booth		1	120	120								
Concession		1	150	150								
Family Restroom		1	100	100								
Public Restroom+												
Theater: Audience		1	4,000	4,000								
Theater: Stage		1	2,300	2,300								
Control Room		1	200	200								
Dimmer Room		1	100	100								
Green Room		1	250	250								
Dressing Room/Make-Up		2	175	350								
Student Restroom		1	80	80								
Costume Storage		1	200	200								
Prop/Scene Storage		1	200	200								
Scene Shop		1	900	900								
Drama Classroom (Black Box)		1	1,800	1,800								
Drama Office		1	100	100								
Total	5			21,586	0			0	0			0

**The Arts**

School: Hamilton High School

	Ed Spec				SD				DD			
	Ed Spec - Exterior				SD - Exterior				DD - Exterior			
Art	Teaching Station	Qty	Size	Total	Teaching Station	Qty	Size	Total	Teaching Station	Qty	Size	Total
Shared Art Patio		1	2,000	2,000								
Kiln Enclosure		1	70	70								
Total				2,070				0				0

- + Quantity is driven by Code Requirements
- \* Quantity is calculated using a formula which is connected to the "Start Here" tab
- Restroom Facilities - Quantity should reflect the # of occupancy
- Cells to be completed by Architect or District Representative (Site Specific)

**Pathways**

School: Hamilton High School

	Ed Spec				SD				DD			
	Teaching Station	Qty	Size	Total	Teaching Station	Qty	Size	Total	Teaching Station	Qty	Size	Total
Ag - Mechanics/Shop	1	1	2,000	2,000								
Ag- Bio Lab/Health	1	1	1,200	1,200								
Floral/Home EC	1	1	1,500	1,500								
Computer Equip Support	1	1	600	600								
Teacher Workstations / Collaboration Spaces	1	Design Based		210								
<b>Total</b>	<b>3</b>			<b>2,310</b>	<b>0</b>			<b>0</b>	<b>0</b>			<b>0</b>

	Ed Spec - Exterior				SD - Exterior				DD - Exterior			
	Teaching Station	Qty	Size	Total	Teaching Station	Qty	Size	Total	Teaching Station	Qty	Size	Total
Outdoor Covered Work Area		1	900	900								
<b>Total</b>				<b>900</b>				<b>0</b>				<b>0</b>

- + Quantity is driven by Code Requirements
- \* Quantity is calculated using a formula which is connected to the "Start Here" tab
- Restroom Facilities - Quantity should reflect the # of occupancy
- Cells to be completed by Architect or District Representative (Site Specific)

**Physical Education & Athletics**

Main Building	Ed Spec				SD				DD			
	Teaching Station	Qty	Size	Total	Teaching Station	Qty	Size	Total	Teaching Station	Qty	Size	Total
Lobby		1	500	500								
Ticket Booth		1	80	80								
Concessions		1	200	200								
GYM Floor	1	1	13,000	13,000								
Gym Floor Cover Storage		1	160	160								
PE Net And Ball Storage		1	50	50								
Indoor Athletic Sport Storage		1	200	200								
Athletic Director / In Season Coach		1	250	250								
Family Restroom		1	100	100								
Public Restroom+												
Locker Room*		2	475	950								
Locker Room Restroom+												
Locker Room Shower		2	140	280								
PE Teacher Office*		2	96	192								
Staff Restroom		2	80	160								
Training Room		1	200	200								
Home Team Room		1	550	550								
Laundry		1	75	75								
Multi-Use/Tumbling/Mat Room / Visitors Team Room	1	1	1,600	1,600								
Mat Alcove		1	50	50								
Multi-Use Room Storage		1	50	50								

**Physical Education & Athletics**

	Ed Spec				SD				DD				
P.E. Outside Equipment Storage		1	150	150									
Fitness /Weight Room	1	1	1,500	1,500									
Dance Studio	1	1	2,000	2,000									
Dance Studio Storage		1	64	64									
Student Restroom		2	64	128									
Staff / Officiant Restroom		1	100	100									
Outdoor Sports Storage		1	350	350									
Grounds		1	200	200									
Tickets		1	80	80									
Snack bar		1	400	400									
Family Restroom		1	100	100									
Public Restrooms (M&W)+													
<b>Total</b>	<b>4</b>			<b>23,719</b>	<b>0</b>			<b>0</b>	<b>0</b>				<b>0</b>

**Physical Education & Athletics**

	Ed Spec				SD				DD			
	Ed Spec - Exterior				SD - Exterior				DD - Exterior			
	Teaching Station	Qty	Size	Total	Teaching Station	Qty	Size	Total	Teaching Station	Qty	Size	Total
Blacktop Basketball/Volleyball Courts		4 to 6										
Multi-Use Practice Field		1										
Field with Track & Field Events		1										
Softball		2										
Baseball		2										
Tennis		4 to 6										
Total				0				0				0

- + Quantity is driven by Code Requirements
- \* Quantity is calculated using a formula which is connected to the "Start Here" tab
- Restroom Facilities - Quantity should reflect the # of occupancy
- Cells to be completed by Architect or District Representative (Site Specific)

**Science**

School: Hamilton High School

	Ed Spec				SD				DD			
	Teaching Station	Qty	Size	Total	Teaching Station	Qty	Size	Total	Teaching Station	Qty	Size	Total
<b>Multi Use Science Lab</b>												
Lab	3	3	1,500	4,500	0		1,500	0	0		1,500	0
Work Room		1	250	250		0	250	0		0	250	0
<b>Chemistry Room</b>												
Lab	1	1	1,600	1,600	0	0	1,600	0	0	0	1,600	0
Work Room		1	300	300		0	300	0		0	300	0
<b>Total</b>	<b>4</b>			<b>6,650</b>	<b>0</b>			<b>0</b>	<b>0</b>			<b>0</b>

- + Quantity is driven by Code Requirements
- \* Quantity is calculated using a formula which is connected to the "Start Here" tab
- Restroom Facilities - Quantity should reflect the # of occupancy
- Cells to be completed by Architect or District Representative (Site Specific)

**Special Education**

School: Hamilton High School

Special Education	Ed Spec				SD				DD			
	Teaching Station	Qty	Size	Total	Teaching Station	Qty	Size	Total	Teaching Station	Qty	Size	Total
NSH Classroom		Use General Classroom										
Learning Center		Use General Classroom										
TEP/ED Classroom	0		960	0								
SH Classroom	1	1	1,250	1,250								
SH Office/Testing Room		1	120	120								
SH Storage		1	40	40								
SH Restroom		1	140	140								
HI Classroom		1	500	500								
IEP Conference Room		1	480	480								
Psychologist / Speech Therapy		1	200	200								
<b>Total</b>	<b>1</b>			<b>2,730</b>	<b>0</b>			<b>0</b>	<b>0</b>			<b>0</b>

	Ed Spec - Exterior				SD - Exterior				DD-Exterior			
	Teaching Station	Qty	Size	Total	Teaching Station	Qty	Size	Total	Teaching Station	Qty	Size	Total
Learning Patio		1	900	900								
<b>Total</b>				<b>900</b>				<b>0</b>				<b>0</b>

- + Quantity is driven by Code Requirements
- \* Quantity is calculated using a formula which is connected to the "Start Here" tab
- Restroom Facilities - Quantity should reflect the # of occupancy
- Cells to be completed by Architect or District Representative (Site Specific)



**Support**

School: Hamilton High School

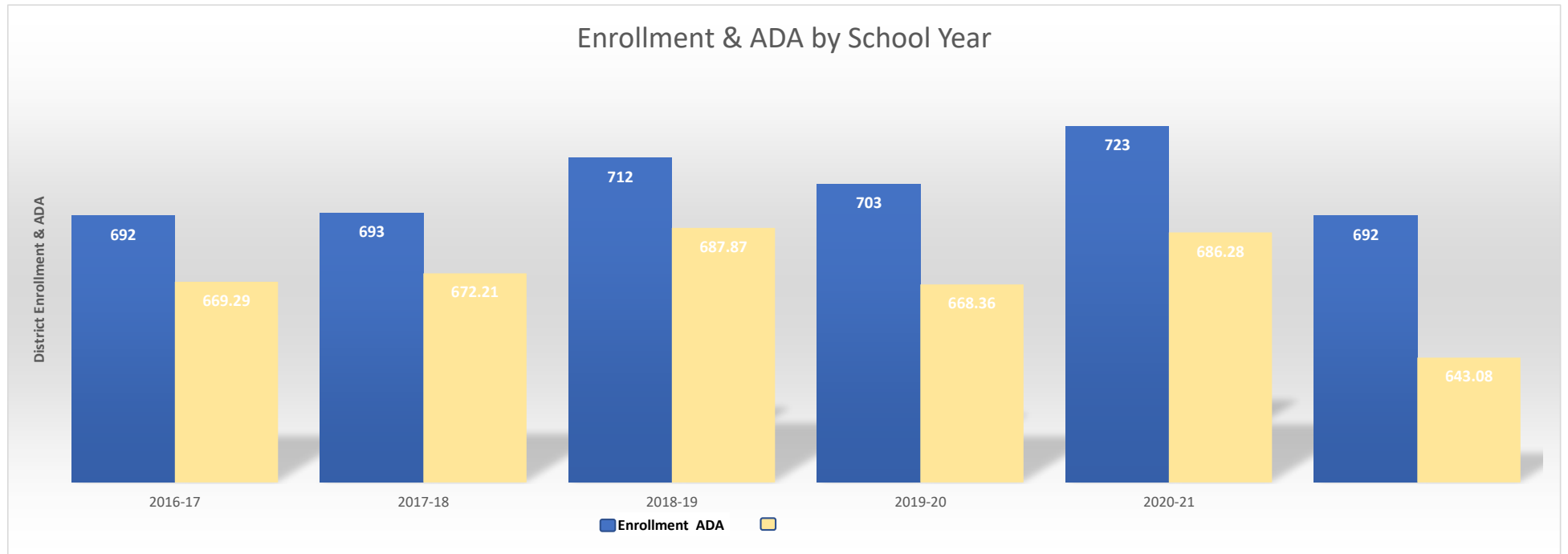
	Ed Spec				SD				DD			
	Teaching Station	Qty	Size	Total	Teaching Station	Qty	Size	Total	Teaching Station	Qty	Size	Total
Storage Areas		2	120	240								
Custodial Office		1	120	120								
Satellite Custodial			80	0								
Central Electrical		1	300	300								
MDF Room		1	300	300								
IDF Rooms			80	0								
Satellite Electrical			80	0								
<b>Total</b>	<b>0</b>			<b>960</b>	<b>0</b>			<b>0</b>	<b>0</b>			<b>0</b>
	<b>Ed Spec - Exterior</b>				<b>SD - Exterior</b>				<b>DD-Exterior</b>			
	Teaching Station	Qty	Size	Total	Teaching Station	Qty	Size	Total	Teaching Station	Qty	Size	Total
Maintenance Yard		1	2,500	2,500								
Visitor Parking		10	300	3,000								
Staff Parking*		75	300	22,500								
Student Parking			300	0								
Bus Drop-Off												
Parent Drop-Off												
<b>Total</b>				<b>28,000</b>				<b>0</b>				<b>0</b>

- + Quantity is driven by Code Requirements
- \* Quantity is calculated using a formula which is connected to the "Start Here" tab
- Restroom Facilities - Quantity should reflect the # of occupancy
- Cells to be completed by Architect or District Representative (Site Specific)

# HUSD ENROLLMENT OVER SIX YEARS 2016-2022

1	2	3	4	5	6
2016-17	2017-18	2018-19	2019-20	2020-21	2021-22
264 HHS	269 HHS	286 HHS	265 HHS	295 HHS	287 HHS
14 EBHS	12 EBHS	9 EBHS	13 EBHS	11 EBHS	9 EBHS
414 K-5	279 K-5	292 K-5	272 K-5	269 K-5	244 K-5
6-8	133 6-8	125 6-8	153 6-8	146 6-8	152 6-8
692 ENROLLMENT	693 ENROLLMENT	712 ENROLLMENT	703 ENROLLMENT	723 ENROLLMENT	692 ENROLLMENT
669.29 ADA	672.21 ADA	687.87 ADA	668.36 ADA	686.28 ADA	643.08 ADA

Enrollment and ADA totals above are based on P2 Data Reporting except current year based on current reporting



# HUSD ENROLLMENT OVER SIX YEARS 2016-2022

2021-22 8/10-8/17		
#STU	GRADE	
9	TK	
43	K	
41	1	
44	2	
45	3	
37	4	
39	5	
47	6	
45	7	
57	8	
65	9	
79	10	
75	11	
79	12	
705 TOTAL		

2021-22		ADA
#STU	GRADE	
7	TK	6.64
30	K	26.79
41	1	37.86
44	2	41.79
45	3	43.43
38	4	35.07
39	5	37.36
48	6	43.79
47	7	40.71
57	8	49.71
62	9	60.36
80	10	74.71
75	11	69.71
79	12	75.15
692 TOTAL		643.08

2021-22		ADA
#STU	GRADE	
	TK	
	K	
	1	
	2	
	3	
	4	
	5	
	6	
	7	
	8	
	9	
	10	
	11	
	12	
0 TOTAL		0.00

2021-22		ADA
#STU	GRADE	
	TK	
	K	
	1	
	2	
	3	
	4	
	5	
	6	
	7	
	8	
	9	
	10	
	11	
	12	
0 TOTAL		0.00

2021-22		ADA
#STU	GRADE	
	TK	
	K	
	1	
	2	
	3	
	4	
	5	
	6	
	7	
	8	
	9	
	10	
	11	
	12	
0 TOTAL		0.00

2021-22		ADA
#STU	GRADE	
	TK	
	K	
	1	
	2	
	3	
	4	
	5	
	6	
	7	
	8	
	9	
	10	
	11	
	12	
0 TOTAL		0.00

2021-22		ADA
#STU	GRADE	
	TK	
	K	
	1	
	2	
	3	
	4	
	5	
	6	
	7	
	8	
	9	
	10	
	11	
	12	
0 TOTAL		0.00

2021-22		ADA
#STU	GRADE	
	TK	
	K	
	1	
	2	
	3	
	4	
	5	
	6	
	7	
	8	
	9	
	10	
	11	
	12	
0 TOTAL		0.00

2021-22		ADA
#STU	GRADE	
	TK	
	K	
	1	
	2	
	3	
	4	
	5	
	6	
	7	
	8	
	9	
	10	
	11	
	12	
0 TOTAL		0.00

2021-22		ADA
#STU	GRADE	
	TK	
	K	
	1	
	2	
	3	
	4	
	5	
	6	
	7	
	8	
	9	
	10	
	11	
	12	
0 TOTAL		0.00

**Building Fund 21 (Bond) Expenditures for 2021-22  
 For September 22, 2021 HUSD Board Meeting  
 Total Expenditures through September 15, 2021**

<b>PO #</b>	<b>Date</b>	<b>Vendor</b>	<b>Description</b>	<b>Amount</b>	<b>Reimbursable*</b>
PV 16	9/8/2021	Bank of New York Mellon	Paying Agent Fee; RE: Election of 2018, GO Bonds, Series A	\$ 750.00	No
22-105	8/18/2021	Educational Facilities Program Management LLC	Program Management Services	\$ 1,400.00	Yes
<b>Total expenditures through 9/15/2021</b>				<b><u>\$ 2,150.00</u></b>	

\* YES means the expenditure is eligible for state reimbursement using a formula depending on the type of expenditure.

**Building Fund 21 (Bond) Expenditures for 2020-21  
For September 22, 2021 HUSD Board Meeting  
Total Expenditures through June 30, 2021**

<b>PO #</b>	<b>Date</b>	<b>Vendor</b>	<b>Description</b>	<b>Amount</b>	<b>Reimbursable*</b>
PV 1	7/22/2020	Bank of New York Mellon	Paying Agent Fee; RE: Election of 2018, GO Bonds, Series A	\$ 750.00	No
423	9/23/2020	Dannis Woliver Kelley	Legal fees related to land acquisition	\$ 490.50	Yes
423	10/21/2020	Dannis Woliver Kelley	Legal fees related to land acquisition	\$ 2,256.00	Yes
423	12/2/2020	Dannis Woliver Kelley	Legal fees related to land acquisition	\$ 90.00	Yes
423	12/9/2020	Dannis Woliver Kelley	Legal fees related to land acquisition	\$ 12,913.50	Yes
423	2/3/2021	Dannis Woliver Kelley	Legal fees related to land acquisition	\$ 3,598.50	Yes
423	2/24/2021	Dannis Woliver Kelley	Legal fees related to land acquisition	\$ 10,069.50	Yes
423	3/24/2021	Dannis Woliver Kelley	Legal fees related to land acquisition	\$ 14,973.00	Yes
423	4/28/2021	Dannis Woliver Kelley	Legal fees related to land acquisition	\$ 8,113.50	Yes
423	5/26/2021	Dannis Woliver Kelley	Legal fees related to land acquisition	\$ 5,380.50	Yes
423	6/30/2021	Dannis Woliver Kelley	Legal fees related to land acquisition	\$ 2,130.00	Yes
423	6/30/2021	Dannis Woliver Kelley	Legal fees related to land acquisition	\$ 5,023.50	Yes
EP 71	6/30/2021	Dannis Woliver Kelley	Legal fees related to land acquisition	\$ 306.00	Yes
PV 12	10/7/2020	Department of Toxic Substances Control - DTSC	Property purchase testing	\$ 577.58	Yes
21-150	8/19/2020	Educational Facilities Program Management LLC	Program Management Services	\$ 3,360.00	Yes
21-150	9/16/2020	Educational Facilities Program Management LLC	Program Management Services	\$ 4,480.00	Yes
21-150	10/14/2020	Educational Facilities Program Management LLC	Program Management Services	\$ 3,920.00	Yes
21-150	11/10/2020	Educational Facilities Program Management LLC	Program Management Services	\$ 4,200.00	Yes
21-150	12/9/2020	Educational Facilities Program Management LLC	Program Management Services	\$ 2,520.00	Yes
21-150	1/13/2021	Educational Facilities Program Management LLC	Program Management Services	\$ 1,120.00	Yes
21-150	2/10/2021	Educational Facilities Program Management LLC	Program Management Services	\$ 1,120.00	Yes
21-150	6/30/2021	Educational Facilities Program Management LLC	Program Management Services	\$ 1,680.00	Yes
PV 32	11/10/2020	Hamilton Unified Revolving Fund for Glenn County	File a parcel map in Glenn County	\$ 1,136.00	No
PV 91	6/2/2021	Hamilton Unified Revolving Fund for Glenn County	Timios Title - closing costs for purchase of property	\$ 2,335.28	No
ER 5	6/30/2021	Revolving Ck# 1678 refund	refund - parcel map - See PV 32 dated 11/10/20	\$ (1,136.00)	No
20-495	6/16/2021	Integrated Educational	Building/Expansion Project	\$ 10,260.00	No
19-515	11/10/2020	Placeworks Inc.	CEQA Study/Expansion	\$ 2,097.38	Yes
19-515	11/10/2020	Placeworks Inc.	CEQA Study/Expansion	\$ 2,186.63	Yes
21-152	8/19/2020	Robertson Erickson Inc	Final survey and map package for county recorder	\$ 1,650.00	Yes
21-152	10/21/2020	Robertson Erickson Inc	Final survey and map package for county recorder	\$ 740.00	Yes
21-152	12/16/2020	Robertson Erickson Inc	Final survey and map package for county recorder	\$ 540.00	Yes
21-152	12/16/2020	Robertson Erickson Inc	Final survey and map package for county recorder	\$ 1,105.00	Yes
21-152	2/3/2021	Robertson Erickson Inc	Final survey and map package for county recorder	\$ 180.00	Yes
21-152	2/24/2021	Robertson Erickson Inc	Final survey and map package for county recorder	\$ 740.00	Yes
21-152	6/23/2021	Robertson Erickson Inc	Final survey and map package for county recorder	\$ 1,225.00	Yes
448	9/2/2020	Sacramento Valley Mirror	Legal ad for public hearing related to high school expansion	\$ 82.00	Yes
TV 301	3/19/2021	Timios Escrow	Deposit into escrow for acquisition of property	\$ 50,000.00	Yes
TV 353	5/7/2021	Timios Escrow	Purchase of property	\$ 1,073,500.00	Yes
<b>Total expenditures through 6/30/2021**</b>				<b>\$ 1,235,713.37</b>	

\* YES means the expenditure is eligible for state reimbursement using a formula depending on the type of expenditure.

\*\* Total expenditures through 6/30/21 after year end closing entries.

**FUND 21 (Bond) Expenditures  
FY 2019-2020**

PO #	Date	Vendor	Description	Amount	Reimbursable
423	9/27/2019	Dannis Woliver Kelley	Legal Fees related to land acquisition - matter ending 518	\$ 802.00	Yes
423	10/30/2019	Dannis Woliver Kelley	Legal Fees related to land acquisition - matter ending 518	\$ 1,126.00	Yes
423	11/13/2019	Dannis Woliver Kelley	Legal Fees related to land acquisition - matter ending 518	\$ 165.00	Yes
423	12/11/2019	Dannis Woliver Kelley	Legal Fees related to land acquisition - matter ending 518	\$ 2,969.00	Yes
423	1/8/2020	Dannis Woliver Kelley	Legal Fees related to land acquisition - matter ending 518/1103	\$ 807.00	Yes
423	5/6/2020	Dannis Woliver Kelley	Legal Fees related to land acquisition - matter ending 518	\$ 754.50	Yes
423	5/20/2020	Dannis Woliver Kelley	Legal Fees related to land acquisition - matter ending 518	\$ 1,833.50	Yes
423	6/24/2020	Dannis Woliver Kelley	Legal Fees related to land acquisition - matter ending 518	\$ 1,194.50	Yes
423	6/30/2020	Dannis Woliver Kelley	Legal Fees related to land acquisition - matter ending 518	\$ 2,179.50	Yes
423	6/30/2020	Dannis Woliver Kelley	Legal Fees related to land acquisition - matter ending 518	\$ 9,317.00	Yes
19397	9/27/2019	Holdrege & Kull (NV5)	Prelim Assessment #032-230-015	\$ 1,057.63	Yes
19397	9/27/2019	Holdrege & Kull (NV5)	Prelim Assessment #032-230-015	\$ 1,445.00	Yes
19397	10/16/2019	Holdrege & Kull (NV5)	Prelim Assessment #032-230-015	\$ 2,960.00	Yes
19397	10/23/2019	Holdrege & Kull (NV5)	Prelim Assessment #032-230-015	\$ 171.62	Yes
19397	12/11/2019	Holdrege & Kull (NV5)	Prelim Assessment #032-230-015	\$ 12,940.58	Yes
19397	2/5/2020	Holdrege & Kull (NV5)	Prelim Assessment #032-230-015	\$ 12,895.93	Yes
19397	2/5/2020	Holdrege & Kull (NV5)	Prelim Assessment #032-230-015	\$ 560.00	Yes
19397	3/18/2020	Holdrege & Kull (NV5)	Prelim Assessment #032-230-015	\$ 4,475.12	Yes
19397	3/18/2020	Holdrege & Kull (NV5)	Prelim Assessment #032-230-015	\$ 1,252.38	Yes
19397	6/17/2020	Holdrege & Kull (NV5)	Prelim Assessment #032-230-015	\$ 1,366.98	Yes
19515	9/27/2019	Placeworks Inc.	CEQA Review; expansion project	\$ 4,692.02	Yes
19515	10/2/2019	Placeworks Inc.	CEQA Review; expansion project	\$ 5,009.48	Yes
19515	11/20/2019	Placeworks Inc.	CEQA Review; expansion project	\$ 9,667.98	Yes
19515	11/20/2019	Placeworks Inc.	CEQA Review; expansion project	\$ 14,715.59	Yes
19515	6/17/2020	Placeworks Inc.	CEQA Review; expansion project	\$ 15,933.69	Yes
19515	6/30/2020	Placeworks Inc.	CEQA Review; expansion project	\$ 430.49	Yes
19515	6/30/2020	Placeworks Inc.	CEQA Review; expansion project	\$ 9,341.19	Yes
19515	6/30/2020	Placeworks Inc.	CEQA Review; expansion project	\$ 2,588.26	Yes
20202	9/27/2019	Department of Toxic Substances Control - DTSC	Property Purchase Testing	\$ 14,480.00	Yes
20219	9/27/2019	Educational Facilities Program Management LLC	Consulting for HHS Expansion Project	\$ 5,040.00	Yes
20219	9/27/2019	Educational Facilities Program Management LLC	Consulting for HHS Expansion Project	\$ 4,200.00	Yes
20219	11/13/2019	Educational Facilities Program Management LLC	Consulting for HHS Expansion Project	\$ 4,480.00	Yes
20219	12/11/2019	Educational Facilities Program Management LLC	Consulting for HHS Expansion Project	\$ 3,080.00	Yes
20219	1/15/2020	Educational Facilities Program Management LLC	Consulting for HHS Expansion Project	\$ 2,520.00	Yes
20219	2/12/2020	Educational Facilities Program Management LLC	Consulting for HHS Expansion Project	\$ 2,380.00	Yes
20219	3/11/2020	Educational Facilities Program Management LLC	Consulting for HHS Expansion Project	\$ 4,480.00	Yes
20219	4/15/2020	Educational Facilities Program Management LLC	Consulting for HHS Expansion Project	\$ 5,320.00	Yes
20219	5/20/2020	Educational Facilities Program Management LLC	Consulting for HHS Expansion Project	\$ 3,920.00	Yes
20219	6/17/2020	Educational Facilities Program Management LLC	Consulting for HHS Expansion Project	\$ 4,200.00	Yes
20219	6/30/2020	Educational Facilities Program Management LLC	Consulting for HHS Expansion Project	\$ 5,180.00	Yes
20247	11/20/2019	Timios Title	Title Report for new property	\$ 400.00	Yes
20287	10/9/2019	Robertson Erickson Inc.	Survey for land	\$ 3,250.00	Yes
20287	6/30/2020	Robertson Erickson Inc.	Survey for land	\$ 3,250.00	Yes
20495	6/30/2020	Integrated Educational Planning & Programming	Building/Expansion Project	\$ 4,800.00	No
PV 98	3/11/2020	Sacramento Valley Mirror	Legal Ad - Notice of Prep. of a Prelim. Environmental Assess.	\$ 90.20	Yes
PV 119	6/17/2020	Sacramento Valley Mirror	Legal Ad - Expansion Project	\$ 139.40	Yes
<b>Total expenditures through 6/30/2020</b>				<b>\$ 193,861.54</b>	

## 2018-2019 Bond and Property Related Expenses

Vendor	PO #	Description	Amount	Reimbursable
California Appraisals	19-567	Appraisal for future site	\$ 4,000.00	Yes
Educational Facilities Program Management LLC	19-134	Bond Development & Election	\$ 34,440.00	Yes
Glenn County Elections	PV#69	Bond Election Fees	\$ 3,466.00	No
Holdrege & Kull (NV5)	19-309	Environmental Site Assessment	\$ 4,600.00	Yes
Holdrege & Kull (NV5)	19-397	Prelim Assessment #032-230-015	\$ 4,060.62	Yes
HUSD Revolving Fund	19-524	New property project	\$ 1,500.00	Yes
Placeworks Inc.	19-514	Title 5 Risk Assessment	\$ 15,210.00	Yes
Placeworks Inc.	19-515	CEQA Review; Expansion Project	\$ 5,877.75	Yes
School Works Inc.	18-639	Development Fee Study	\$ 6,000.00	No
Western Valuation Professional	19-596	Appraisal - new property	\$ 3,500.00	Yes
Dannis Woliver Kelley	423	matter # 10518 Property Purchase Negotiaion	\$ 6,470	Yes
Dannis Woliver Kelley	423	matter # 10418 2018 Bond Discussions	\$ 1,017	No

**Total Amount Expended** \$ 90,140.87

**Reimbursable Total** \$ 79,657.87

HAMILTON UNIFIED SCHOOL DISTRICT

<b>Agenda Item Number: 13a</b>	<b>Date: 9/22/2021</b>
<b>Agenda Item Description:</b> Approve substitute teacher pay increase.	
<b>Background:</b> Due to the COVID-19 pandemic and the shortage of substitutes across the state of California, and nation, school districts are struggling to find substitutes to fill the absences of teachers who are absent from teaching. We would like to increase the substitute daily rate in order to entice and recruit more substitutes to come sub for our schools.	
<b>Status:</b> Pending board approval	
<b>Fiscal Impact:</b> Current substitute daily rate = \$120 per day. Proposed substitute daily rate = \$165 and long-term substitute rate of \$200 per day for the 2021-22 school year only.	
<b>Educational Impact:</b> To improve teacher absence fill rates and instructional consistency for students during the continuing COVID-19 pandemic.	
<b>Recommendation:</b> Recommend board approve substitute teacher pay increase.	



Hamilton Unified School District  
**SUBSTITUTE TEACHER PAY RATE INCREASE PROPOSAL**

*GOAL: to recruit highly qualified substitute teachers, and to improve teacher absence fill rates and instructional consistency for students during the continuing COVID-19 pandemic.*

---

**SURROUNDING SCHOOL DISTRICTS SUBSTITUTE TEACHER PAY RATES**

<i>County</i>	<i>District</i>	<i>Substitute Teacher Pay Rate Per Day</i>
<b>Glenn</b>	Capay Joint Union Elementary School District	\$150
	Hamilton Unified School District	\$120
	Lake Elementary School District	\$120
	Orland Joint Unified School District	\$165
	Plaza Elementary School District	\$120
	Princeton Joint Unified School District	\$125
	Stony Creek Joint Unified School District	\$110
	Willows Unified School District	\$175
<b>Butte</b>	Chico Unified School District	\$175 (\$200 for long-term sub)
	Biggs Unified School District	\$150 (\$180 for long-term sub)
	Durham Unified School District	\$125
	Gridley Unified School District	\$145 (\$185 for long-term sub)
<b>Colusa</b>	Colusa Unified School District	\$170
	Maxwell Unified School District	\$170
	Pierce Joint Unified School District	\$170
	Williams Unified School District	\$170
<b>Tehama</b>	Corning Union High School District	\$125
	Corning Union Elementary School District	\$132
	Los Molinos Unified School District	\$125
	Red Bluff Joint Union High School District	\$125 (\$200 for long-term)
	<b>Average Daily</b>	<b>~143</b>

PROPOSED HUSD SUBSTITUTE TEACHER PAY RATES (for 2021-22 school year):

- Working a full day - \$165

HAMILTON UNIFIED SCHOOL DISTRICT

<b>Agenda Item Number: 13b</b>	<b>Date: 9/22/2021</b>
<b>Agenda Item Description:</b> Approve Gaynor Telesystems Contract for installing and cabling outside horns for both HHS and HES.	
<b>Background:</b> This action item is an addition to the Valcom Paging project. We will be doing all the internal wiring and speaker install. However, the external speakers require a different type of cable and are a bit of a challenging install. This quote is for Gaynor to mount, wire, and install the external speakers and amps that correspond to them.	
<b>Status:</b> Pending Board Approval	
<b>Fiscal Impact:</b> Complete price listed on quote. All expenditures from COVID funds.	
<b>Educational Impact:</b> These speakers are going to assist in everything from fire/lockdown drills to moving kids from point A to point B. This will allow the office to make announcements externally to go along with the internal Valcom system.	
<b>Recommendation:</b> Recommend board approve Gaynor Telesystems Contract for installing and cabling outside horns for both HHS and HES.	



CORPORATE HEADQUARTERS  
 9650 Tanqueray Court  
 Redding, CA 96003  
 O. 530.223.2979  
 F. 530.224.9260  
 GaynorTelesys.com



Authorized Dealer of these products and more



Hamilton Unified School District  
 Hamilton City, CA

July 19, 2021

*PO# 22-233*



Scope of Work: Gaynor will cable for 17 outside Horns for High School and 9 Outside horns for Elem School.

**26 EA** External speaker Point to Field. 15-Watt High Efficiency Amplified Horn  
**9 for Elem School and 17 for High school**

**12 EA** Power supply for amplified horns  
**4 for Elem school and 8 for High school**

**Gaynor responsibility:**

- Install and Cable Valcom Outside Horns



<b>High School</b>	
CABLING PARTS	\$ 1,177.97
SALES TAX	\$ 85.40
PREVAILING WAGE LABOR	\$ 7,080.00
<b>PROFECT TOTAL</b>	<b>\$ 8,343.37</b>

<b>Elem School</b>	
CABLING PARTS	\$ 766.42
SALES TAX	\$ 55.57
PREVAILING WAGE LABOR	\$ 5,280.00
<b>PROFECT TOTAL</b>	<b>\$ 6,101.99</b>

*14 445 36*

Gaynor Telesystems recommends a UPS / Surge protection on all equipment. Problems or hardware failure due to electrical loses (power outages / surges / brownouts) are not covered under warranty or maintenance.

Unforeseen circumstances may require additional hardware and/or software to be purchased and installed during the installation of your new phone system. This quote doesn't include upgrading your existing cable infrastructure, which would be a separate quote if needed. Examples of existing infrastructure include: cables, jacks, routers, patch panels, network switches, POE switches, racks, 66 blocks, patch cords, network equipment, virtual private network equipment, and network configuration.

**Prices and are good for 30 days.**

**If you have any questions, please contact Richard Brush 530-895-8441 Ext 140 [rbrush@gaynortelesys.com](mailto:rbrush@gaynortelesys.com) or Maureen Gaynor Ext 125 [mqaynor@gaynortelesys.com](mailto:mqaynor@gaynortelesys.com)**

## HAMILTON UNIFIED SCHOOL DISTRICT

<b>Agenda Item Number: 13c</b>	<b>Date:</b> 9/22/2021
<b>Agenda Item Description:</b> Approve Robertson Erickson proposal for surveying and civil engineering services relating to improvements for the HES Trash Enclosure Area using bond funds.	
<b>Background:</b> Robertson Erickson is a civil engineer that we've used for multiple projects in the last five years. This project focuses on improving the trashcan enclosure area at the Elementary school using bond funds.	
<b>Status:</b> Pending Board Approval	
<b>Fiscal Impact:</b> Total fixed fee of \$5,675 from the bond fund.	
<b>Educational Impact:</b> None.	
<b>Recommendation:</b> Recommend board approve Robertson Erickson proposal for surveying and civil engineering services relating to improvements for the HES Trash Enclosure Area using bond funds.	



June 28, 2020

Dr. Jeremy Powell, Superintendent  
Hamilton Unified School District  
620 Canal Street  
P.O. Box 488  
Hamilton City, CA 95951

Regarding: Hamilton Elementary School Improvements, Trash Enclosure Area

Dear Dr. Powell,

As a result of our recent meeting, I have prepared this proposal for surveying and civil engineering services related to the needed improvements at Hamilton Elementary School for the area surrounding the Trash Enclosure. It is anticipated that this area will need to be reviewed by the Division of State Architect (DSA) and the County of Glenn. As a result of being involved with DSA, I have asked an architectural colleague to join our team and assist with the DSA process. His name is Alan Chambers, of Eagle Architecture. He has much experience working on school projects.

Due to the structural items necessary for the trash enclosure, I will need assistance from an architect in order to obtain a permit from DSA as a Civil Engineer, I am not allowed to stamp and certify structural items for school projects.

Having an architect will also be a benefit for the “look” of the trash enclosure, fencing and rails that will be necessary for this project. Civil engineers are good for functionality, but not very good at making things look attractive.

From several discussions with architect and pondering the project a bit, we would like to propose at this time for design development services, which will include a survey, layout of project, design collaboration with your team, determination of all permits with DSA and County, and a preliminary cost estimate for this work. This should give you all the answers you need for budgeting and timing purposes. Then when you are ready to complete the project, we will submit another proposal for construction documents and construction administration services to finish the project. From our research of the school property we propose the following services that include initial architectural, civil engineering, and surveying services:

## **A. TOPOGRAPHIC SURVEY**

### **1. Field Surveying**

- a) Using Theodolite with total station data collector, perform a topographic survey that covers the area of this project as shown on Exhibit A.
- b) Locate prominent features such as buildings, driveways, parking stalls, ramps, visible surface utilities, and existing trees (larger than 6”).

### **2. Mapping**

- a) Download field data into computers
- b) Create 24"x36" map at the appropriate scale depicting the following:
  - Elevation contours at 1-foot intervals
  - Spot elevations at selected points including elevation changes at entries to classrooms, doorways, curbs and stairs.
  - Building, walkways, driveways, and structures
  - Approximate Property boundary lines (if title reports are available and monuments found)
  - Surface Utilities and underground utilities from record drawings (if record drawings are available)
  - Other unique physical features observable from surface evidence.
  - Deliver results to design team

## **B. Design Development**

1. Project Coordination & Permit Determination
  - a) Meet at site to discuss goals with architect and district personnel.
  - b) Coordination with project team during the preparation of preliminary plans.
  - c) Determine permits necessary to accomplish project and approximate fees.
2. Demolition Plan
  - a) Show pavement, ramp, sidewalk, fencing, gate, and landscape areas to be removed to accommodate new project
3. Site Plan
  - a) Plan to show new ramp, trash enclosure, and pavement areas in order to accommodate a more pedestrian friendly sidewalk.
  - b) Show areas of new fence, gates, and railings.
4. Preliminary Grading and Drainage Plan
  - a) Plan to show existing and proposed topographic information for new trash enclosure, sidewalk, ramps, and other pavements.
  - b) Plan to show any wet utility upgrades and/or relocations to accommodate preliminary plan.
5. Preliminary Opinion of Costs
  - a) Prepare opinion of construction costs for project & present to client.

## **ASSUMPTIONS AND EXCLUSIONS**

1. This design development phase includes up to two full revisions of site plan layout.
2. Plan check fees, permit fees, and other processing fees will not be paid by Robertson Erickson.
3. Coordination, preparation and processing of drawings, documents, and applications, attendance at public hearings, etc. during the planning phase of the project is not included but can be provided as additional service.
4. The preparation and processing of drawings and documents for environmental impact reports, assessment districts, maintenance districts, and annexations is not included.
5. Property Boundaries shown on the topographic map and plans will be based on field evidence and recorded information and should be considered approximate. The procedure for determining exact property boundaries involves performing a Record of Survey. Performing a Record of Survey is

beyond our scope of work for this project and is not included in this proposal.

6. This proposal scope of work does not include bid documents, construction documents or book specifications. Once design development is complete, budgets and permits determined, and a scope of work is clear, then a proposal will be forwarded covering construction documents, specification, cost estimates and construction administration services.
7. This proposal does not include landscape or irrigation design.
8. Reimbursable items such as reproduction & postage shall be charged as extra charges. Travel to site for initial meeting is included.

**Client agrees to compensate consultant for such services as follows:**

Fees as follows:

A. Topographic Survey	\$ 1,150
B. Design Development	\$ 4,475
 Total fixed fee	 \$ 5,675

If you have any questions or would like to discuss this further, please do not hesitate to call me at (530) 894-3500. If you decide to hire us for this project, please sign and date this proposal/contract letter below. Work can be stopped on this project with a 10-day written notice by either party with fees paid to date. We have the right to stop work on this project for invoices not paid beyond 30-days past due date.

Thank you for the opportunity to present this proposal and we look forward to working with you.

Sincerely,



Russ Erickson, P.E.  
Principal Civil Engineer  
C58460

Accepted by: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Date: \_\_\_\_\_



Attachment A  
Survey/Project Area



## HAMILTON UNIFIED SCHOOL DISTRICT

<b>Agenda Item Number: 13d</b>	<b>Date: 9/22/2021</b>
<b>Agenda Item Description:</b> Approve Robertson Erickson proposal for surveying and civil engineering services relating to improvements for the Ella Barkley Parking Lot using general fund.	
<b>Background:</b> Robertson Erickson is a civil engineer that the District has used for multiple projects in the last five years. This project focuses on improving the Ella Barkley Parking Lot using general fund.	
<b>Status:</b> Pending Board Approval	
<b>Fiscal Impact:</b> Total cost \$3,800 from the general fund.	
<b>Educational Impact:</b>	
<b>Recommendation:</b> Recommend board approve Robertson Erickson proposal for surveying and civil engineering services relating to improvements for the Ella Barkley Parking Lot using general fund.	



June 16, 2020

Dr. Jeremy Powell, Superintendent  
Hamilton Unified School District  
620 Canal Street  
P.O. Box 488  
Hamilton City, CA 95951

Regarding: Adult Education Parking Lot, Highway 32

Dear Dr. Powell,

At the request of my recent meeting with Mr. Alan Joksch, we have prepared this proposal for surveying and civil engineering services related to the parking lot improvements for the parking area at the Adult Education School site. We appreciate the opportunity you have given us to propose our services. From our research of the school property we propose the following services:

## **A. TOPOGRAPHIC SURVEY**

### **1. Field Surveying**

- a) Using Theodolite with total station data collector, perform a topographic survey that covers the area as shown on Attachment A.
- b) Locate prominent features such as driveways, parking lots, walkways, and visible surface utilities.

### **2. Mapping**

- a) Download field data into computers
- b) Create 24"x36" map at the appropriate scale depicting the following:
  - Elevation contours at 1-foot intervals
  - Surface Utilities and underground utilities from record drawings (if record drawings are available)
  - Other unique physical features observable from surface evidence.

## **B. CONSTRUCTION DOCUMENTS**

### **1. Demolition Plan**

- a. Show pavement and landscape areas to be removed to accommodate new project

### **2. Site Pavement Plan**

- a) Plan to show new pavement areas to expand parking area.

### **3. Grading Plan**

- a) Plan to show existing and proposed topographic information for new curb line and parking area.

4. Erosion and Sediment Control Plan
  - a) Provide basic erosion and sediment control plan with associated BMP's
  - b) Provide details of BMP's.
5. Details, Notes, and Specifications
  - a) Prepare details and general notes for civil work including curbs, drainage structures, storm drain and grading.
  - b) Construction specifications for those elements of the project that we design will be provided in in note form on the plans.
6. Submittals and Permit Processing
  - a) Submittal of plans for design team coordination and district review at 50% completion.
  - b) Revision of plans following project team review.
  - c) Submit 100% completion set.
7. Project Coordination
  - a) Coordination with project team during the preparation of plans.

## **E. CONSTRUCTION ADMINISTRATION**

1. Prepare addenda and supplemental instruction documents, interpret civil drawings and specifications where required to clarify the intent of the construction documents.
2. Review shop drawings and submittal data for general compliance with specifications.
3. Review Contractor submittals (RFI's) and respond as necessary.
4. Provide site visits during construction

## **ASSUMPTIONS AND EXCLUSIONS**

1. Revisions based on changes to the Site Plan after the start of our design work during construction document phase will be an extra service.
2. Note regarding earthwork - every effort will be made to provide a design to achieve a balanced site. However, Robertson Erickson do not warrant or guarantee a balanced site. Factors affecting a site balance include soils shrinkage factor (volume change) type and extent of utility trenches, subgrade depths, pad grading, and landscape treatments. Building elevations are occasionally limited or constrained by accessibility slopes of paths of travel. Provisions for handling an imbalance should be considered by identifying on-site or off-site disposal or extraction sites, and by providing reasonable contingencies for paying for such work.
3. Design of loading docks, slabs, retaining walls, or service facilities appurtenant to the buildings is not included. The design of retaining walls for on-site or off-site improvements is also not included and assumed not necessary.
4. It is assumed that on or off-site utilities have adequate capacity to accommodate the proposed development. Upgrading and/or analysis of existing on or off-site facilities and design of extensions of off-site utilities is not included but can be performed as an additional service. Application services for extension or new utility connections is not included.
5. This contract does not include any Qualified SWPPP Practitioner (QSP) or Qualified SWPPP Developer (QSD) work since it is assumed that total disturbed dirt area will be less than 1-acre.

6. Preparation of Parcel Maps, easement plats and/or legal descriptions, American Land Title Association (ALTA) Surveys and maps, and flood studies is not included.
7. Plan check fees, permit fees, and other processing fees will not be paid by Robertson Erickson.
8. Coordination, preparation and processing of drawings, documents, and applications, attendance at public hearings, etc. during the planning/use permit/rezoning phase of the project is not included but can be provided as additional service.
9. The preparation and processing of drawings and documents for environmental impact reports, assessment districts, maintenance districts, and annexations is not included.
10. The design of custom manholes, junction structures or piping facilities for storm water or sanitary sewer is not included. It is assumed all required structures and piping facilities will be commonly available from manufacturers.
11. It is assumed that sanitary sewer drains and storm drains will be designed as gravity systems and that pumping will not be required. The design of storm water or sanitary sewer pumping facilities is not included.
12. Groundwater monitoring well planning, installation, or monitoring is not included.
13. This proposal does not include the preparation of Public Utility joint trench plans and details. Nor does it include the preparation of as-built joint trench plans. If such plans and details are required by the County, or any agency or utility company, Robertson Erickson will prepare them on hourly rates and charges basis and our fees will in addition to the fee quote for the remainder of this proposal.
14. Property Boundaries shown on the topographic map and plans will be based on field evidence and recorded information and should be considered approximate. The procedure for determining exact property boundaries involves performing a Record of Survey. Performing a Record of Survey is beyond our scope of work for this project and is not included in this proposal.
15. This proposal does not include the design of fences or walls along the frontage or boundaries of the property. It is assumed that these fences or walls will be designed by others and that Robertson Erickson will only show their location on the plans.
16. Construction Document Grading Plans do not include a rough grading plan or offsite grading (extraction or borrow sites).
17. This proposal does not include landscape or irrigation design.
18. Reimbursable items such as reproduction shall be charged as extra charges.
19. It is assumed that others are preparing a project manual and/or bid package (including, but not limited to provisions, and special provisions) and that we are only providing specifications in note format for items that are shown on our civil plans.

**B. Client agrees to compensate consultant for such services as follows:**

Fees as follows:

Topographic Survey	\$ 1,600
Construction Documents	\$ 2,200

Total fixed fee \$ 3,800

Construction Administration \$ time and materials basis as needed

If you have any questions or would like to discuss this further, please do not hesitate to call me at (530) 894-3500. If you decide to hire us for this project, please sign and date this proposal/contract letter below. Work can be stopped on this project with a 10-day written notice by either party with fees paid to date. We have the right to stop work on this project for invoices not paid beyond 30-days past due date.

Thank you for the opportunity to present this proposal and we look forward to working with you.

Sincerely,



Russ Erickson, P.E.  
Civil Engineer/Principal

Accepted by: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Date: \_\_\_\_\_

Attachment A  
Survey/Project Area



Attachment B  
Robertson Erickson Schedule of Rates 2020

FIELD CREWS

2 Man Survey Crew _____	\$185.00/Hour.
3 Man Survey Crew _____	\$235.00/Hour
Quad ATV _____	\$110.00/Day
One Man and Truck _____	\$140.00/Hour

Note: Minimum Field Crew Charge of two (2) Hours

OFFICE

Principal Engineer _____	\$175.00/Hour
Principal Surveyor _____	\$175.00/Hour
Professional Engineers/Surveyor _____	\$135.00/Hour
Qualified SWPPP Developer _____	\$135.00/Hour
Civil Engineering/Surveying Technician IV _____	\$120.00/Hour
Civil Engineering/Surveying Technician III _____	\$110.00/Hour
Civil Engineering/Surveying Technician II _____	\$100.00/Hour
Civil Engineering/Surveying Technician I _____	\$90.00/Hour
Clerical _____	\$55.00/Hour

OUTSIDE SERVICES

Actual costs plus 15%

BLACK-LINE PRINTS

30" X 42" _____	\$3.00 EA
24" X 36" _____	\$2.50 EA.
18" X 24" _____	\$2.00 EA.
Photo Copies _____	\$0.15 EA.
Mylars _____	\$15.00 EA

Travel/Per Diem

\$ 0.60 per mile



## HAMILTON UNIFIED SCHOOL DISTRICT

<b>Agenda Item Number: 13e</b>	<b>Date: 9/22/2021</b>
<b>Agenda Item Description:</b> Approve HUSD Humboldt State University MOU for Student Teaching, Observation or Field Work	
<b>Background:</b> Hamilton Unified School District has had an MOU with California State University, Chico for many years to help the states future teachers gain teaching experience in the classroom as a part of their requirement to become a teacher. Humboldt State University has now reached out to us to partner with them to do the same. This is an excellent way to recruit future teachers after earning their credential to our district if there is an open position.	
<b>Status:</b> Pending Board Approval	
<b>Fiscal Impact:</b> None	
<b>Educational Impact:</b> Student teachers build relationships with our teachers and students which will enhance their academic experience. Our veteran teachers continue to enhance their skills while having the assistance of a future teacher in their classroom.	
<b>Recommendation:</b> Recommend board approve HUSD Humboldt State University MOU for Student Teaching, Observation or Field Work	

**HUMBOLDT STATE UNIVERSITY  
MEMORANDUM OF UNDERSTANDING FOR  
STUDENT TEACHING, OBSERVATION OR FIELD WORK**

THIS AGREEMENT, made and entered into as of this 1st day of \_\_\_\_\_, \_\_\_\_\_, by and between the State of California through THE TRUSTEES OF THE CALIFORNIA STATE UNIVERSITY, all of which are hereinafter called the "State" or "State University", and the \_\_\_\_\_ School District of \_\_\_\_\_ County, herein after called the "District":

WITNESSETH:

WHEREAS, the District is authorized to enter into agreements with the State, to provide teaching experience through practice teaching or observation to students enrolled in teacher training curricula, and other field work experience to students enrolled in other curricula of the State University; and

WHEREAS, any such agreement will provide no payment for the Practice Teaching services rendered by the District;

NOW, THEREFORE, it is mutually agreed between the State and the District as follows:

SPECIAL PROVISIONS

The TERM of the Agreement is from \_\_\_\_\_ 1, \_\_\_\_\_ to June 30, \_\_\_\_\_. The State shall provide no payment to the District for services required for any Practice Teaching placements.

GENERAL TERMS

1. The District shall provide to State University students experience through practice teaching, observations or other field work in schools and classes of the District. The experience provided by said student placements shall be provided in such schools or classes of the District and under the direct supervision and instruction of such employees of the District, as the District and the State through their duly authorized representatives may agree upon.

The District may, for good cause, refuse to accept for such observational, practice teaching or other field work placement any student of the State University assigned in the District, and upon request of the District, made for good cause, the State shall terminate the assignment of any student of the State University in the District.

"Practice Teaching" as used herein and elsewhere in this agreement means active participation in the duties and functions of classroom teaching under the direct supervision and instruction of employees of the District holding valid life diplomas or credentials issued by the State Board of Education, other than emergency or provisional credentials, authorizing them to serve as classroom teachers in the schools or classes in which the practice teaching is provided.

2. An assignment of a student of the State University to schools or classes of the District shall be, at the discretion of the State, for (1) Practice Teaching or for (2) Field Work. A student may be given more than one assignment by the State University in such schools or classes.

The assignment of a student of the State University to the District shall be deemed to be effective for purposes of this agreement as of the date the student presents to the proper authorities of the District the assignment card or other document given the student by the State University effecting such assignment, but not earlier than the date of such assignment as shown on such card or other document.

Absences of a student from assigned practice teaching shall not be counted as absences in computing the semester units of practice teaching provided the student by the District.

3. Except as otherwise provided herein, the State University shall provide workers' compensation insurance during the period for which the students are assigned to the District by the State University. All premiums or any other costs therefore shall be paid by the State University.
4. Except as otherwise provided herein, the State University shall inform each student regarding the availability of professional liability insurance. Students enrolled in Education credential programs are covered by the State University Student Professional Liability Insurance Program. Evidence of Coverage is provided with this agreement as Exhibit A.

5. All the terms and conditions of this agreement apply to the placement of students of the State University for observational experience, with the exception that those students will not be covered by workers' compensation insurance as provided in Paragraph 3 hereof. In addition, all the terms and conditions of this agreement apply to the placement of students of the State University for assigned field work other than practice teaching.
6. The District agrees to accept students without regard to race, ethnic origin, sex, sexual orientation, gender, gender identity, gender expression, age, religion, disability, handicap, or political belief.
7. District is aware of and informed about the hazards currently known to be associated with the novel coronavirus referred to as "COVID-19". District is familiar with and informed about the Centers for Disease Control and Prevention (CDC) current guidelines regarding COVID-19 as well as applicable federal, state and local governmental directives regarding COVID-19. District, to the best of its knowledge and belief, is in compliance with those current CDC guidelines and applicable governmental directives. If the current CDC guidelines or applicable government directives are modified, changed or updated, District will take steps to comply with the modified, changed or updated guidelines or directives. If at any time District becomes aware that it is not in compliance with CDC guidelines or an applicable governmental directive, it will notify the State of that fact.

TRUSTEES OF THE CALIFORNIA STATE UNIVERSITY  
Humboldt State University

School District:

\_\_\_\_\_  
Signature      Addie Dunaway  
                    Procurement Specialist  
                    Contracts and Procurement

\_\_\_\_\_  
Signature  
By: \_\_\_\_\_  
                    Printed Name  
\_\_\_\_\_  
                    Title

CERTIFICATION

I, the duly appointed and acting Clerk or Secretary or Governing Board of the Board of School District listed below, do hereby certify that the following is a true and exact copy of a portion of the Minutes of the regular meetings of said Board held on \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_.

"It was moved, seconded and carried that the attached contract with the Trustees of the California State University, whereby the University may assign students to the schools in the School District for practice teaching be approved; and the \_\_\_\_\_ is hereby authorized to execute the same."

School District:

By: \_\_\_\_\_  
Clerk, Secretary (strike one) of the Governing Board of the School District

County:

HAMILTON UNIFIED SCHOOL DISTRICT

<b>Agenda Item Number: 13f</b>	<b>Date: 9/22/2021</b>
<b>Agenda Item Description:</b> Approve changing the October 27, 2021 regular HUSD Board Meeting to Wednesday, October 20, 2021.	
<b>Background:</b> Due to a scheduling conflict, request to move the board meeting up one week to October 20, 2021 at the regularly scheduled time and location.	
<b>Status:</b> Pending Board Approval	
<b>Fiscal Impact:</b> None	
<b>Educational Impact:</b> None	
<b>Recommendation:</b> Recommend board approve changing the October 27, 2021 regular HUSD Board Meeting to Wednesday, October 20, 2021.	

## HAMILTON UNIFIED SCHOOL DISTRICT

<b>Agenda Item Number: 13g</b>	<b>Date: 9/22/2021</b>
<b>Agenda Item Description:</b> Adopt Resolution 21-22-102, Certification that each pupil in each school in the District has Sufficient Textbook and instructional materials that are aligned to the State Content Standards and are consistent with the Content and Cycles of the Curriculum Framework adopted by the SBE in ELA, Math, Social Studies and Science for the 2021-22 school year (previously reviewed at the Public Hearing held August 25, 2021).	
<b>Background:</b> In order to comply with the requirements of Education Code Section 60119, the Governing Board of Hamilton Unified School District holds a public hearing each year regarding the Sufficiency of Instructional Materials and adopts a resolution stating whether each pupil in the District has sufficient textbooks or instructional materials or both in specified subjects that are aligned to the academic content standards and consistent with the content and cycles of the curriculum frameworks adopted by the state board.  HUSD held the public hearing on August 25, 2021.  The resolution has been added to the Regular Board Meeting agenda dated September 22, 2021 as an action item for adoption.	
<b>Status:</b> Pending Board Approval.	
<b>Fiscal Impact:</b> None	
<b>Educational Impact:</b> None	
<b>Recommendation:</b> Recommend Board adopt Resolution 21-22-102, Certification that each pupil in each school in the District has Sufficient Textbook and instructional materials that are aligned to the State Content Standards and are consistent with the Content and Cycles of the Curriculum Framework adopted by the SBE in ELA, Math, Social Studies and Science for the 2021-22 school year (previously reviewed at the Public Hearing held August 25, 2021).	

**RESOLUTION NO. 21-22-102**  
September 22, 2020 Regular Meeting

A RESOLUTION OF THE GOVERNING BOARD  
OF HAMILTON UNIFIED SCHOOL DISTRICT

**REGARDING SUFFICIENCY OF INSTRUCTIONAL MATERIALS  
FOR 2021-22 SCHOOL YEAR**

Whereas, the Governing Board of the Hamilton Unified School District, in order to comply with the requirements of *Education Code* Section 60119 held a public hearing on August 25, 2021 at 6:00 p.m., which is on or before the eighth week of school (between the first day that students attend school and the end of the eighth week from that day) and which did not take place during or immediately following school hours, and;

Whereas, the Governing Board provided at least 10 days' notice of the public hearing posted in at least three public places within the district that stated the time, place, and purpose of the hearing, and;

Whereas the Governing Board encouraged participation by parents, teachers, members of the community, and bargaining unit leaders (if the district of county office has a bargaining unit) in the public hearing, and;

Whereas, information provided at the public hearing and to the Governing Board at the public meeting detailed the extent to which textbooks and instructional materials were provided to all student, including English learners, in the district, and;

Whereas, the definition of "sufficient textbooks or instructional materials" means that each pupil has a textbook or instructional materials, or both, to use in class and to take home, and;

Whereas, sufficient textbooks and instructional material were provided to each student, including English learners, that are aligned to the academic content standards and consistent with the cycles and content of the curriculum frameworks in the following subjects:

- Mathematics
- Science
- History-Social Science
- English/language arts, including the English language development component of an adopted program

Whereas, sufficient textbooks or instructional material were provided to each pupil enrolled in foreign language or health classes, and;

Whereas, laboratory science equipment was available for science laboratory classes offered in grades 9-12, inclusive;

Therefore, it is resolved that for the 2020-21 school year, the Hamilton Unified School District has provided each pupil with sufficient textbooks and instructional materials aligned to the academic content standards and consistent with the cycles and content of the curriculum frameworks.

APPROVED, PASSED, and ADOPTED by the Governing Board of the Hamilton Unified School District this 22<sup>nd</sup> day of September 2021.

AYES:

NOES:

ABSENT:

ABSTAIN:

Attest:

\_\_\_\_\_  
Rod Boone, Clerk Governing Board  
Hamilton Unified School District

\_\_\_\_\_  
Jeremy Powell, Ed.D., Superintendent  
Hamilton Unified School District

**HAMILTON UNIFIED SCHOOL DISTRICT  
REGULAR BOARD MEETING & PUBLIC HEARING MINUTES  
Hamilton High School Library  
620 Canal Street, Hamilton City, CA 95951  
Wednesday, August 25, 2021**

---

5:30 p.m. Public session for purposes of opening the meeting only  
 5:30 p.m. Closed session to discuss closed session items listed below (For Board Only)  
 6:00 p.m. Reconvene to open session no **later** than 6:30 p.m.

---

**1.0 OPENING BUSINESS:**

- a. Call to order and roll call [at 5:30 p.m.](#)

  √   Hubert “Wendell” Lower, President                        √   Rod Boone, Clerk                        √   Gabriel Leal  
  A   Genaro Reyes      √   Ray Odom

**2.0 IDENTIFY CLOSED SESSION ITEMS:**

**3.0 PUBLIC COMMENT ON CLOSED SESSION ITEMS:** Public comment will be heard on any closed session items. The board may limit comments to no more than three minutes per speaker and 15 minutes per item.  
[Chris DeVries represented CSEA and commented on item 4.0 e. as relates to negotiations.](#)

**4.0 ADJOURN TO CLOSED SESSION:** To consider qualified matters. [At 5:44 p.m.](#)

- a. Government Code Section 54957 (b), Personnel Issue. To consider the employment, evaluation, reassignment, resignation, dismissal, or discipline of a classified and certificated employees.
- b. Public Employee Performance Evaluation. Government Code section 54957, subdivision (b)(1). Superintendent.
- c. Government Code Section 54957.6, Labor Negotiations. To confer with the District’s Labor Negotiator, Superintendent Jeremy Powell regarding HTA and CSEA negotiations.
- d. Conference with Real Property Negotiators. Property: Westermann property north of Hamilton High School, approximately located at 500 Sixth Street, Hamilton City, CA 95951 (APN: 032-230-015-000). Agency Negotiator: Jeremy Powell, Superintendent; Matt Juhl-Darlington, Attorney for District. Negotiating Parties: Westermann Family and Hamilton Unified School District. Under negotiation: Price and terms of payment.
- e. Conference with labor Negotiator Gov. Code sec. 54957.6, subd. (a). Agency designated representative: Dr. Jeremy Powell; Employee Organization: Hamilton Teachers Association.

*Report out action taken in closed session. [No action to report out.](#)*

**5.0 PUBLIC SESSION/FLAG SALUTE:** [Lead by Rod Boone.](#)

**6.0 ADOPT THE AGENDA: (M)**

[Dr. Powell requested that item 15.0 c change wording to indicate a facility tour during the meeting instead of prior.](#)  
[Motion to adopt the agenda with that change by Mr. Leal 2<sup>nd</sup> by Mr. Boone.](#)                      [Motion Carried 4-0](#)

<a href="#">Leal: AYE</a>	<a href="#">Lower: AYE</a>
<a href="#">Boone: AYE</a>	<a href="#">Reyes: Absent</a>
<a href="#">Odom: AYE</a>	

**7.0 COMMUNICATIONS/REPORTS:**

- a. Board Member Comments/Reports.
  - i. [Mr. Leal complemented the HHS Back to School Night event](#)
- b. ASB President Report for Hamilton High School by Lexi Villegas
  - i. [Lexi Villegas reviewed HHS events in her report](#)
- c. District Reports (written)
  - i. Technology Report by Frank James & Derek Hawley (p. 4)
  - ii. Nutrition Services Report by Sean Montgomery (p. 5)

- iii. Operations Report by Alan Joksch (p.6)
- d. Principal and Dean of Student Reports (written)
  - i. Kathy Thomas, Hamilton Elementary School Principal (p. 7)
  - ii. Maria Reyes, District Dean of Students (p. 8)
  - iii. Cris Oseguera, Hamilton High School Principal (p. 9)
  - iv. Sylvia Robles, Adult School (p. 11)
- e. Chief Business Official Report by Kristen Hamman (written) (p. 12)
- f. Superintendent Report by Jeremy Powell (written) (p. 13)

**8.0 PRESENTATIONS:**

- a. None

**9.0 CORRESPONDENCE:**

- a. Letter from Country Bible Church re: Community BBQ on July 24<sup>th</sup> at Hamilton High School (p. 14)
  - i. [Dr. Powell reviewed the letter](#)
  - ii. [Public comments were made](#)

**10.0 INFORMATION ITEMS:**

- a. HUSD Enrollment History for 5 years (p. 15)
  - i. [Dr. Powell reviewed the enrollment history](#)
- b. Bond Status (Fund 21) Update (p. 17)
  - i. [Dr. Powell noted that this report is the same as the one last month](#)
  - ii. [Public comments were made](#)

**11.0 DISCUSSION ITEMS:**

- a. None

**12.0 PUBLIC COMMENT:** Public comment on any item of interest to the public that is within the Board’s jurisdiction will be heard (agenda and non-agenda items). The Board may limit comments to no more than three minutes per speaker and 15 minutes per topic. Public comment will also be allowed on each specific action item prior to board action thereon.  
[No public comment.](#)

**13.0 CLOSE REGULAR MEETING & OPEN PUBLIC HEARING: at 6:36 p.m.**

- a. Adopt Resolution 21-22-102, Certification that each pupil in each school in the District has Sufficient Textbooks and instructional materials that are aligned to the State Content Standards and are consistent with the Content and Cycles of the Curriculum Framework Adopted by the SBE in ELA, Math, Social Studies and Science for the 2021-22 school year. (p. 20-21)
  - i. [Dr. Powell reviewed the resolution](#)

**14.0 CLOSE PUBLIC HEARING & RE-OPEN REGULAR MEETING at 6:38 p.m.**

**15.0 ACTION ITEMS:**

- a. Approve Butte-Glenn Community College District, College and Career Access Pathways Partnership Agreement 2021-2024 (p. 22)  
[Dr. Powell reviewed the agreement](#)

[Motion to approve by Mr. Boone 2<sup>nd</sup> by Mr. Leal.](#)

[Motion Carried 4-0](#)

<a href="#">Leal: AYE</a>	<a href="#">Lower: AYE</a>
<a href="#">Boone: AYE</a>	<a href="#">Reyes: Absent</a>
<a href="#">Odom: AYE</a>	



- b. Approve Butte Glenn Community College District, College and Career Access Pathways Appendix 2021-22 (p. 45)

Dr. Powell reviewed the appendix

Motion to approve by Mr. Boone 2<sup>nd</sup> by Mr. Odom.

Motion Carried 4-0

Leal: AYE	Lower: AYE
Boone: AYE	Reyes: Absent
Odom: AYE	

- c. Approve moving HUSD Board meeting on September 22, 2021 from Hamilton High School Library to Hamilton Elementary School Multipurpose Room with a facility tour ~~prior to~~ **during the** meeting (p. 56)

Motion to approve with change by Mr. Odom 2<sup>nd</sup> by Mr. Leal.

Motion Carried 4-0

Leal: AYE	Lower: AYE
Boone: AYE	Reyes: Absent
Odom: AYE	

- d. Approve 2021-22 MOU for the CA Agriculture Teachers' Induction Program between Davis Joint Union School District and Hamilton Unified School District (p. 57)

Motion to approve by Mr. Boone 2<sup>nd</sup> by Mr. Leal.

Motion Carried 4-0

Leal: AYE	Lower: AYE
Boone: AYE	Reyes: Absent
Odom: AYE	

- e. Certify Provision of Standards-Aligned Instructional Materials for the 2021-22 School Year (p. 63)

Motion to approve by Mr. Boone 2<sup>nd</sup> by Mr. Odom.

Motion Carried 4-0

Leal: AYE	Lower: AYE
Boone: AYE	Reyes: Absent
Odom: AYE	

- f. Approve MOU between HUSD and GCOE for LVN Staff at Hamilton Elementary for the 2021-22 School Year (p. 65)

Dr. Powell noted that the LVN will be working for the High School as well as Elementary

The LVN will work 2 hours per day for 10 hours per week total paid with COVID funds

Motion to approve by Mr. Odom 2<sup>nd</sup> by Mr. Leal.

Motion Carried 4-0

Leal: AYE	Lower: AYE
Boone: AYE	Reyes: Absent
Odom: AYE	

- g. Approve MOU between HUSD and GCOE and Boys & Girls Club of North Valley for 2021-22 School Year (p. 67)  
A brief discussion about the merits of Boys and Girls Club took place prior to the vote

Motion to approve by Mr. Leal 2<sup>nd</sup> by Mr. Boone.

Motion Carried 4-0

Leal: AYE	Lower: AYE
Boone: AYE	Reyes: Absent
Odom: AYE	

- h. Approve Superintendent Contract (p. 75)

Dr. Powell reviewed contract changes

Public comments were made

Motion to approve by Mr. Odom 2<sup>nd</sup> by Mr. Leal.

Motion Carried 4-0

Leal: AYE	Lower: AYE
Boone: AYE	Reyes: Absent
Odom: AYE	

- i. Approve early payoff of our 1998 Refunding Bonds (p. 82)

Dr. Powell reviewed the recommendation to pay off early and answered questions

Motion to approve by Mr. Boone 2<sup>nd</sup> by Mr. Odom.

Motion Carried 4-0

Leal: AYE	Lower: AYE
Boone: AYE	Reyes: Absent
Odom: AYE	

- j. Approve Steel-Crete Change order for Hamilton Elementary Fence Work (p. 103)

Dr. Powell reviewed the change order

Motion to approve by Mr. Boone 2<sup>nd</sup> by Mr. Leal.

Motion Carried 4-0

Leal: AYE	Lower: AYE
Boone: AYE	Reyes: Absent
Odom: AYE	

- k. Appoint Lee Ann Grigsby to serve on Citizens' Bond Oversight Committee (p. 105)

- i. Dr. Powell reviewed that this item was tabled from last month

- ii. The board discussed the item and no action was taken.

Leal:	Lower:
Boone:	Reyes: Absent
Odom:	

- l. CSBA Policies Review and Discussion 2<sup>nd</sup> Readings (p. 106)

- i. Administrative Regulation 1312.3: Uniform Complaint Procedures

- ii. **New Board Policy 1313:** Civility

- iii. Board Policy 3511.1 Integrated Waste Management

- iv. Administrative Regulation 3511.1: Integrated Waste Management

- ~~v. **New Board Policy 3515.31:** School Resource Officers~~

- vi. Board Policy 4112.42/4212.42/4312.42: Drug and Alcohol Testing for School Bus Drivers

- vii. Administrative Regulation 4112.42/4212.42/4312.42: Drug and Alcohol Testing for School Bus Drivers

- viii. Board Policy 4141/4241: Collective Bargaining Agreement

- ix. Board Policy 4158/4258/4358: Employee Security

- x. Administrative Regulation 4158/4258/4358: Employee Security

- xi. Board Policy 5141.4: Child Abuse Prevention and Reporting

- xii. Administrative Regulation 5141.4: Child Abuse Prevention and Reporting

- xiii. Board Policy 5141.52: Suicide Prevention

- xiv. Administrative Regulation 5141.52: Suicide Prevention

- xv. Board Policy 5142.2 Safe Routes to School Program

- xvi. Administrative Regulation 5142.2 Safe Routes to School Program

- xvii. Board Policy 5145.12: Search and Seizure

- xviii. Board Policy 5145.9: Hate-Motivated Behavior

- xix. Board Policy 5148: Child Care and Development

- xx. Administrative Regulation 5148: Child Care and Development

- xxi. Board Policy 6142.5: Environmental Education

- xxii. Administrative Regulation 6162.51: State Academic Achievement Tests

- xxiii. Board Policy 7211: Developer Fees

- xxiv. Administrative Regulation 7211: Developer Fees

Motion to approve by Mr. Boone 2<sup>nd</sup> by Mr. Leal.

Motion Carried 4-0

Leal: AYE	Lower: AYE
Boone: AYE	Reyes: Absent
Odom: AYE	

- m. CSBA AB130 Special Release Policies Review and Discussion 1<sup>st</sup> Readings (p. 113)

- i. Board Policy 6157: Distance Learning

- ii. Board Policy 6158: Independent Study

- iii. Administrative Regulation 6158: Independent Study

- 1. As this is only a first reading, no motion was made

16.0 **CONSENT AGENDA:** Items in the consent agenda are considered routine and are acted upon by the Board in one motion. There is no discussion of these items prior to the Board vote and unless a member of the Board, staff, or public request specific items be discussed and/or removed from the consent agenda. Each item on the consent agenda approved by the Board shall be deemed to have been considered in full and adopted as recommended.

- a. Minutes from Regular Board Meeting on July 28, 2021 (p. 115)
- b. Minutes from Special Board Meeting on July 29, 2021 (p. 120)
- c. Williams Quarterly April 2021 (p. 121)
- d. Williams Quarterly July 2021 (p. 122)
- e. WIOA (Adult Education) Grand award notification 2021-22 (p. 123)
- f. 4<sup>th</sup> and 5<sup>th</sup> graders to Orland Fairgrounds for Farm Day on 9/22/2021
- g. Warrants and Expenditures (p. 126)
- h. Interdistrict Transfers (new only; elementary students reapply annually).
  - i. Out
    - 1. Hamilton Elementary School
      - a. None
    - 2. Hamilton High School
      - a. None
  - ii. In
    - 1. Hamilton Elementary School
      - a. 7<sup>th</sup> x 1
    - 2. Hamilton High School
      - a. 9<sup>th</sup> x 2
      - b. 10<sup>th</sup> x 2

i. Personnel Actions as Presented:

i. New hires:

Timothy DeVries	District Custodian	HUSD
Alejandra Nava	SPED Paraprofessional	HHS
Tim Bushard	Varsity Football Assistant Coach	HHS
Matt Jarvis	Cross Country Coach	HHS
Matt Jarvis	Track and Field Coach	HHS
Ashley Huatala	Volunteer Cheer Coach	HHS

ii. Resignations/Retirement:

Kol Zuppan	Varsity Football Assistant Coach	HHS
------------	----------------------------------	-----

Motion to approve consent agenda by Mr. Leal 2<sup>nd</sup> by Mr. Odom.

Motion Carried 4-0

Leal: AYE	Lower: AYE
Boone: AYE	Reyes: Absent
Odom: AYE	


17.0 **ADJOURNMENT:** in memory of Bob Bass at 7:11 p.m.

X  
 \_\_\_\_\_  
 Rod Boone  
 HUSD Board Clerk

X  
 \_\_\_\_\_  
 Jeremy Powell, Ed.D.  
 Superintendent

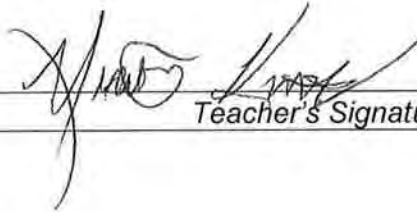
**TEACHER CONSENT FORM**

PURPOSE: Pursuant to the Education Code, written documentation is required from the district obtaining the teacher's consent prior to making assignment(s) outside of the teacher's current credential authorization.

<i>Teacher:</i> <b>Matt Steele</b>	
<i>District:</i> Hamilton Unified School District	
<i>School:</i> Hamilton High School	
<i>Site Administrator:</i> <b>Mr. Cris Oseguera</b>	
<i>Assignment:</i> Ella Barkley; Study Skills; Driver's Ed; Geography	
<i>Grade level:</i> 9-12	
<i>Legal Authorization per E.C.:</i> 44256, 44257, 44258.2, 44258.3, 44258.7(c)(d), 44263, 44865, 44265.1	
<i>Assignment Dates:</i> <b>From:</b> August 10, 2021 <b>To:</b> June 3, 2022	
I <u>    Matt Steele    </u> mutually consent to this assignment. <small>(Teacher Name)</small>	
<u>     Teacher's Signature</u>	<u>    8-18-21    </u> Date

**TEACHER CONSENT FORM**

PURPOSE: Pursuant to the Education Code, written documentation is required from the district obtaining the teacher's consent prior to making assignment(s) outside of the teacher's current credential authorization.

<i>Teacher:</i> <b>Heather Knutson</b>
<i>District:</i> Hamilton Unified School District
<i>School:</i> Hamilton High School
<i>Site Administrator:</i> <b>Mr. Cris Oseguera</b>
<i>Assignment:</i> Ella Barkley
<i>Grade level:</i> 9-12
<i>Legal Authorization per E.C.:</i> 44256, 44257, 44258.2, 44258.3, 44258.7(c)(d), 44263, 44865, 44265.1
<i>Assignment Dates:</i> <b>From:</b> August 10, 2021 <b>To:</b> June 3, 2022
I, <u>Heather Knutson</u> mutually consent to this assignment. <small>(Teacher Name)</small>
<u></u> <u>8/18/21</u> <small>Teacher's Signature</small> <small>Date</small>

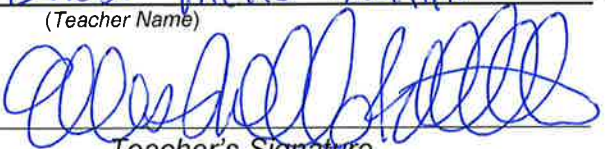
**TEACHER CONSENT FORM**

PURPOSE: Pursuant to the Education Code, written documentation is required from the district obtaining the teacher's consent prior to making assignment(s) outside of the teacher's current credential authorization.

<i>Teacher:</i> <b>Mary Hansen</b>
<i>District:</i> Hamilton Unified School District
<i>School:</i> Hamilton High School
<i>Site Administrator:</i> <b>Mr. Cris Oseguera</b>
<i>Assignment:</i> Ella Barkley; Computer Tech; Keyboarding; Driver's Ed; Geography
<i>Grade level:</i> 9-12
<i>Legal Authorization per E.C.:</i> 44256, 44257, 44258.2, 44258.3, 44258.7(c)(d), 44263, 44865, 44265.1
<i>Assignment Dates:</i> <b>From:</b> August 10, 2021 <b>To:</b> June 3, 2022
I, <u>Mary Hansen</u> mutually consent to this assignment. <small>(Teacher Name)</small>
<u>Mary Hansen</u> <u>8-18-21</u> <small>Teacher's Signature</small> <small>Date</small>

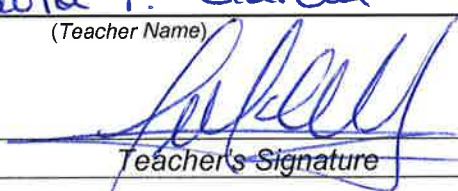
**TEACHER CONSENT FORM**

PURPOSE: Pursuant to the Education Code, written documentation is required from the district obtaining the teacher's consent prior to making assignment(s) outside of the teacher's current credential authorization.

<i>Teacher:</i> <b>Ellese Mello</b>
<i>District:</i> Hamilton Unified School District
<i>School:</i> Hamilton High School
<i>Site Administrator:</i> <b>Mr. Cris Oseguera</b>
<i>Assignment:</i> Medical Terminology; Senior Project
<i>Grade level:</i> 9-12
<i>Legal Authorization per E.C.:</i> 44256, 44257, 44258.2, 44258.3, 44258.7(c)(d), 44263, 44865, 44265.1
<i>Assignment Dates:</i> <b>From:</b> August 10, 2021 <b>To:</b> June 3, 2022
I, <u>Ellese Mello Butta</u> mutually consent to this assignment. <small>(Teacher Name)</small>
 <i>Teacher's Signature</i>
<u>8/18/21</u> <i>Date</i>

**TEACHER CONSENT FORM**


PURPOSE: Pursuant to the Education Code, written documentation is required from the district obtaining the teacher's consent prior to making assignment(s) outside of the teacher's current credential authorization.

<i>Teacher:</i> <b>Paula Garcia</b>	
<i>District:</i> Hamilton Unified School District	
<i>School:</i> Hamilton High School	
<i>Site Administrator:</i> <b>Mr. Cris Oseguera</b>	
<i>Assignment:</i> Health 1; Health 2; Driver's Ed; Geography	
<i>Grade level:</i> 9-12	
<i>Legal Authorization per E.C.:</i> 44256, 44257, 44258.2, 44258.3, 44258.7(c)(d), 44263, 44865, 44265.1	
<i>Assignment Dates:</i> <b>From:</b> August 10, 2021 <b>To:</b> June 3, 2022	
I, <u>Paula T. Garcia</u> mutually consent to this assignment. <small>(Teacher Name)</small>	
<u></u> <i>Teacher's Signature</i>	<u>8/17/21</u> <i>Date</i>



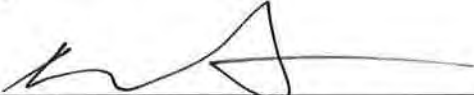
**TEACHER CONSENT FORM**

PURPOSE: Pursuant to the Education Code, written documentation is required from the district obtaining the teacher's consent prior to making assignment(s) outside of the teacher's current credential authorization.

<i>Teacher:</i> <b>Susan Song</b>	
<i>District:</i> Hamilton Unified School District	
<i>School:</i> Hamilton High School	
<i>Site Administrator:</i> <b>Mr. Cris Oseguera</b>	
<i>Assignment:</i> Senior Project	
<i>Grade level:</i> 9-12	
<i>Legal Authorization per E.C.:</i> 44256, 44257, 44258.2, 44258.3, 44258.7(c)(d), 44263, 44865, 44265.1	
<i>Assignment Dates:</i> <b>From:</b> August 10, 2021 <b>To:</b> June 3, 2022	
I <u>SUSAN SONG</u> mutually consent to this assignment. <small>(Teacher Name)</small>	
 <small>Teacher's Signature</small>	<u>8/17/21</u> <small>Date</small>

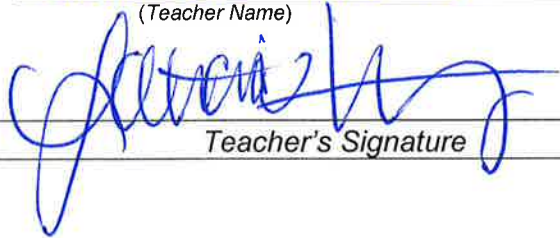
**TEACHER CONSENT FORM**

PURPOSE: Pursuant to the Education Code, written documentation is required from the district obtaining the teacher's consent prior to making assignment(s) outside of the teacher's current credential authorization.

<i>Teacher:</i> <b>Raquel Bocast</b>	
<i>District:</i> Hamilton Unified School District	
<i>School:</i> Hamilton High School	
<i>Site Administrator:</i> <b>Mr. Cris Oseguera</b>	
<i>Assignment:</i> Career Life; Senior Project; Geography	
<i>Grade level:</i> 9-12	
<i>Legal Authorization per E.C.:</i> 44256, 44257, 44258.2, 44258.3, 44258.7(c)(d), 44263, 44865, 44265.1	
<i>Assignment Dates:</i> <b>From:</b> August 10, 2021 <b>To:</b> June 3, 2022	
I, <u>Raquel Bocast</u> mutually consent to this assignment. <small>(Teacher Name)</small>	
<u></u> <i>Teacher's Signature</i>	<u>8/17/21</u> <i>Date</i>


**TEACHER CONSENT FORM**

PURPOSE: Pursuant to the Education Code, written documentation is required from the district obtaining the teacher's consent prior to making assignment(s) outside of the teacher's current credential authorization.

<i>Teacher:</i> <b>Patricia Hernandez</b>	
<i>District:</i> Hamilton Unified School District	
<i>School:</i> Hamilton High School	
<i>Site Administrator:</i> <b>Mr. Cris Oseguera</b>	
<i>Assignment:</i> Ella Barkley	
<i>Grade level:</i> 9-12	
<i>Legal Authorization per E.C.:</i> 44256, 44257, 44258.2, 44258.3, 44258.7(c)(d), 44263, 44865, 44265.1	
<i>Assignment Dates:</i> <b>From:</b> August 10, 2021 <b>To:</b> June 3, 2022	
I, <u>Patricia Hernandez</u> mutually consent to this assignment. <small>(Teacher Name)</small>	
 <i>Teacher's Signature</i>	<u>8/18/2021</u> <i>Date</i>

**TEACHER CONSENT FORM**

**PURPOSE:** Pursuant to the Education Code, written documentation is required from the district obtaining the teacher's consent prior to making assignment(s) outside of the teacher's current credential authorization.

<i>Teacher:</i> <b>Taren Allen</b>
<i>District:</i> Hamilton Unified School District
<i>School:</i> Hamilton High School
<i>Site Administrator:</i> <b>Mr. Cris Oseguera</b>
<i>Assignment:</i> Ella Barkley; Multimedia/Digital Photo
<i>Grade level:</i> 9-12
<i>Legal Authorization per E.C.:</i> 44256, 44257, 44258.2, 44258.3, 44258.7(c)(d), 44263, 44865, 44265.1
<i>Assignment Dates:</i> <b>From:</b> August 10, 2021 <b>To:</b> June 3, 2022
I, <u>Taren Allen</u> mutually consent to this assignment. (Teacher Name)
<u></u> <u>8/18/21</u> Teacher's Signature Date

TEACHER CONSENT FORM

PURPOSE: Pursuant to the Education Code, written documentation is required from the district obtaining the teacher's consent prior to making assignment(s) outside of the teacher's current credential authorization.

<i>Teacher: Shelley Whittaker</i>	
<i>District: Hamilton Unified School District</i>	
<i>School: Hamilton Elementary School</i>	
<i>Site Administrator: K. Thomas</i>	
<i>Assignment: Health</i>	
<i>Grade level: 6<sup>th</sup>-8<sup>th</sup></i>	
<i>Legal Authorization per E.C.: 44256, 44257, 44258.2, 44258.3, 44258.7(c)(d), 44263, 44865, 44265.1</i>	
<i>Assignment Dates: From: August 10, 2021 To: June 3, 2022</i>	
I <u><i>Shelley Whittaker</i></u> mutually consent to this assignment. <small>(Teacher Name)</small>	
<u><i>Shelley Whittaker</i></u> Teacher's Signature	<u><i>8-13-21</i></u> Date


TEACHER CONSENT FORM

PURPOSE: Pursuant to the Education Code, written documentation is required from the district obtaining the teacher's consent prior to making assignment(s) outside of the teacher's current credential authorization.

<i>Teacher: Derek Nall</i>	
<i>District: Hamilton Unified School District</i>	
<i>School: Hamilton Elementary School</i>	
<i>Site Administrator: K. Thomas</i>	
<i>Assignment: Comp</i>	
<i>Grade level: 6<sup>th</sup>-8<sup>th</sup></i>	
<i>Legal Authorization per E.C.: 44256, 44257, 44258.2, 44258.3, 44258.7(c)(d), 44263, 44865, 44265.1</i>	
<i>Assignment Dates: From: August 10, 2021 To: June 3, 2022</i>	
<i>I, <u>Derek Nall</u> mutually consent to this assignment.</i> <small>(Teacher Name)</small>	
<i><u>Derek Nall</u></i> <small>Teacher's Signature</small>	<i><u>8-13-21</u></i> <small>Date</small>

**TEACHER CONSENT FORM**

**PURPOSE:** Pursuant to the Education Code, written documentation is required from the district obtaining the teacher's consent prior to making assignment(s) outside of the teacher's current credential authorization.

<i>Teacher: Kol Zuppan</i>	
<i>District: Hamilton Unified School District</i>	
<i>School: Hamilton Elementary School</i>	
<i>Site Administrator: K. Thomas</i>	
<i>Assignment: Art</i>	
<i>Grade level: 6<sup>th</sup>-8<sup>th</sup></i>	
<i>Legal Authorization per E.C.: 44256, 44257, 44258.2, 44258.3, 44258.7(c)(d), 44263, 44865, 44265.1</i>	
<i>Assignment Dates: From: August 10, 2021 To: June 3, 2022</i>	
I <u><i>Kol Zuppan</i></u> mutually consent to this assignment. <small>(Teacher Name)</small>	
<u></u> <i>Teacher's Signature</i>	<u><i>8/15/21</i></u> <i>Date</i>

Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	EE ES	E-Term	E-ExtRef		
Req Reference	Date	Description	Fd Res	Y Goal	Func Obj	Sit	BdR DD	T9MPS	Liq Amt	Net Amount
001075/00	AT&T									
PO-000403	08/12/2021	AUG 16874467 HS/DIST	1	01-0000-0-0000-2700-5990-000-000-00000	NN P				0.00	378.48
PO-000403	08/12/2021	AUG 16875911-ELEM	1	01-0000-0-0000-2700-5990-000-000-00000	NN P				0.00	227.42
TOTAL PAYMENT AMOUNT										605.90
000896/00	BSN SPORTS COM									
220035	PO-022129	08/04/2021	913323873-FOOTBALL GEAR	1	01-0000-0-1110-1000-4300-100-006-00000	NN F			1,411.92	1,411.91
TOTAL PAYMENT AMOUNT										1,411.91
000794/00	BUSWEST - NORTH									
PO-000421	08/17/2021	XA410027879:01	1	01-0000-0-0000-3600-4300-000-000-00000	NN P				0.00	792.36
TOTAL PAYMENT AMOUNT										792.36
001325/00	CHRIS DEVRIES									
PV-000013	08/12/2021	REIMB INSERVICE SUPPLIES		01-0801-0-0000-2700-4300-000-532-00000	NN					25.98
TOTAL PAYMENT AMOUNT										25.98
000764/00	DANIELSON CO									
PO-000425	08/09/2021	254346	5	01-3212-0-1110-1000-4300-000-000-00000	NN P				0.00	164.36
PO-000425	08/16/2021	254950	5	01-3212-0-1110-1000-4300-000-000-00000	NN P				0.00	187.84
PO-000425	08/16/2021	254947	5	01-3212-0-1110-1000-4300-000-000-00000	NN P				0.00	70.44
PO-000425	08/09/2021	254346	1	13-5310-0-0000-3700-4300-000-000-00000	NN P				0.00	307.56
PO-000425	08/16/2021	254947	1	13-5310-0-0000-3700-4300-000-000-00000	NN P				0.00	401.45
PO-000425	08/16/2021	254950	1	13-5310-0-0000-3700-4300-000-000-00000	NN P				0.00	171.29
PO-000425	08/09/2021	254347	1	13-5310-0-0000-3700-4300-000-000-00000	NN P				0.00	208.01
PO-000425	08/09/2021	254347	2	13-5310-0-0000-3700-4700-000-000-00000	NN P				0.00	1,394.75
PO-000425	08/16/2021	254950	2	13-5310-0-0000-3700-4700-000-000-00000	NN P				0.00	984.87
PO-000425	08/16/2021	254947	2	13-5310-0-0000-3700-4700-000-000-00000	NN P				0.00	1,938.63
PO-000425	08/16/2021	254947	4	13-5320-0-0000-3700-4700-000-049-00000	NN P				0.00	255.29
PO-000425	08/09/2021	254346	4	13-5320-0-0000-3700-4700-000-049-00000	NN P				0.00	134.62
PO-000425	08/09/2021	254346	2	13-5310-0-0000-3700-4700-000-000-00000	NN P				0.00	1,568.57
TOTAL PAYMENT AMOUNT										7,787.68



Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	EE ES	E-Term	E-ExtRef	
Req Reference	Date	Description	Fd Res	Y Goal	Func Obj	Sit Bdr DD	T9MPS	Liq Amt	Net Amount
001267/00	FASTRAK	000000000							
	PV-000014	08/12/2021	TOLLS/STUDENT VISIT	7/8/21		01-0000-0-1110-1000-5200-100-000-00000	NN		12.00
			TOTAL PAYMENT AMOUNT						12.00
000072/00	HILLYARD INC								
	PO-000412	08/11/2021	604422406			1 01-8150-0-0000-8100-4300-000-000-00000	NN P	0.00	95.42
			TOTAL PAYMENT AMOUNT						95.42
001003/00	INFINITY COMMUNICATIONS & CONS								
	220124	PO-022207	08/11/2021	12612-ECF APPLICATION FEES		1 01-0000-0-0000-2700-5890-000-000-00000	NN F	1,000.00	1,000.00
			TOTAL PAYMENT AMOUNT						1,000.00
001388/00	LARRY'S PEST & WEED CONTROL	141953612							
	PO-000440	08/08/2021	AUG 2021:W14209			1 01-0000-0-0000-8100-5590-000-000-00000	NY P	0.00	560.00
			TOTAL PAYMENT AMOUNT						560.00
000638/00	MASCOT JUNCTION	000000000							
	CL-000073	06/24/2021	20210474			01-0000-0-1110-1000-4300-800-000-00000	YN F	1,619.00	1,619.00
	CL-000074	06/24/2021	20210474-FEES/SHIP			01-0000-0-1110-1000-5890-800-000-00000	NN F	275.00	275.00
			TOTAL PAYMENT AMOUNT						1,894.00
			TOTAL USE TAX AMOUNT						117.38
000592/00	MISSION UNIFORM & LINEN								
	PO-000405	08/19/2021	515358344			1 13-5310-0-0000-3700-4300-000-000-00000	NN P	0.00	47.56
	PO-000405	08/19/2021	515358345			1 13-5310-0-0000-3700-4300-000-000-00000	NN P	0.00	92.10
			TOTAL PAYMENT AMOUNT						139.66
000309/00	OFFICE DEPOT INC								
	220049	PO-022143	08/11/2021	184641320003		1 01-3010-0-1110-1000-4300-800-000-00000	NN P	704.54	704.54
	220049	PO-022143	08/04/2021	184679602001		1 01-3010-0-1110-1000-4300-800-000-00000	NN P	109.34	109.34
	220049	PO-022143	08/05/2021	184641320002		1 01-3010-0-1110-1000-4300-800-000-00000	NN P	58.11	58.11
	220077	PO-022163	08/04/2021	186689337001		1 01-0000-0-1110-1000-4300-800-000-00000	NN P	321.72	321.72
	220077	PO-022163	08/06/2021	186689338001		1 01-0000-0-1110-1000-4300-800-000-00000	NN P	468.64	468.64
	220077	PO-022163	08/04/2021	18668938001		1 01-0000-0-1110-1000-4300-800-000-00000	NN P	164.08	164.08

Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	EE	ES	E-Term	E-ExtRef		
Req Reference	Date	Description	Fd Res	Y Goal	Func Obj	Sit	BdR	DD	T9MPS	Liq Amt	Net Amount
000309 (CONTINUED)											
220077	PO-022163	08/05/2021	186689341001	1	01-0000-0-1110-1000-4300-800-000-00000	NN	P			31.72	31.72
220077	PO-022163	08/10/2021	186689338002	1	01-0000-0-1110-1000-4300-800-000-00000	NN	P			328.16	328.16
220077	PO-022163	08/10/2021	186689339001	1	01-0000-0-1110-1000-4300-800-000-00000	NN	P			153.85	153.85
220078	PO-022171	08/10/2021	188585739001	1	01-0000-0-1110-1000-4300-800-000-00000	NN	F			27.70	27.70
220095	PO-022182	08/10/2021	188021341001	1	01-0000-0-1110-1000-4300-800-000-00000	NN	P			37.63	37.63
220095	PO-022182	08/10/2021	188009574001	1	01-0000-0-1110-1000-4300-800-000-00000	NN	P			60.73	60.73
220099	PO-022187	08/10/2021	188753336001	1	01-0000-0-1110-1000-4300-800-000-00000	NN	F			57.01	57.01
TOTAL PAYMENT AMOUNT										2,523.23 *	2,523.23
000763/00 PROPACIFIC FRESH											
	PO-000407	08/09/2021	6879513	1	13-5310-0-0000-3700-4700-000-000-00000	NN	P			0.00	563.77
	PO-000407	08/09/2021	6879509	1	13-5310-0-0000-3700-4700-000-000-00000	NN	P			0.00	639.46
	PO-000407	08/16/2021	6880779	1	13-5310-0-0000-3700-4700-000-000-00000	NN	P			0.00	384.06
	PO-000407	08/16/2021	6880824	1	13-5310-0-0000-3700-4700-000-000-00000	NN	P			0.00	578.83
	PO-000407	08/16/2021	6880824	3	13-5320-0-0000-3700-4700-000-049-00000	NN	P			0.00	151.40
	PO-000407	08/09/2021	6879509	3	13-5320-0-0000-3700-4700-000-049-00000	NN	P			0.00	167.76
TOTAL PAYMENT AMOUNT										2,485.28 *	2,485.28
000134/00 QUILL CORPORATION											
	220085	PO-022172	08/09/2021	18679754	1	01-0000-0-1110-1000-4300-800-000-00000	NN	F		110.30	110.30
	220096	PO-022183	08/09/2021	18644697	1	01-0000-0-1110-1000-4300-800-000-00000	NN	P		7.49	7.49
	220096	PO-022183	08/09/2021	18644935	1	01-0000-0-1110-1000-4300-800-000-00000	NN	F		152.91	159.05
	220097	PO-022184	08/09/2021	18644983	1	01-0000-0-1110-2420-4300-100-026-00000	NN	F		2,309.41	2,309.41
	220100	PO-022188	08/09/2021	186345064	1	01-0000-0-1110-1000-4300-800-000-00000	NN	F		58.92	58.92
TOTAL PAYMENT AMOUNT										2,645.17 *	2,645.17
000087/00 SACRAMENTO VALLEY MIRROR 533423142											
	220125	PO-022208	08/09/2021	RENEW SUBSCRIPTION	1	01-0000-0-0000-2700-5990-000-000-00000	NY	F		81.00	81.00
TOTAL PAYMENT AMOUNT										81.00 *	81.00
000335/00 SAVVAS LEARNING COMPANY LLC 000000000											
	220047	PO-022141	08/09/2021	4026432756	1	01-6300-0-1110-1000-4200-100-000-00000	NN	P		243.76	243.76
	220047	PO-022141	08/09/2021	6800257326	1	01-6300-0-1110-1000-4200-100-000-00000	NN	P		9,940.14	9,940.14
TOTAL PAYMENT AMOUNT										10,183.90 *	10,183.90

Vendor/Addr	Remit name		Tax ID num	Deposit type	ABA num	Account num	EE ES	E-Term	E-ExtRef
Req Reference	Date	Description		Fd Res Y Goal Func Obj	Sit Bdr DD	T9MPS	Liq Amt	Net Amount	

002036/00	TOYOTA MATERIAL HANDLING								
220104	PO-022191 08/13/2021	LS4Q46		1 01-8150-0-0000-8100-5630-000-000-00000	NN P		220.53	220.53	
	TOTAL PAYMENT AMOUNT						220.53 *	220.53	

000169/00	U LINE								
220075	PO-022161 08/18/2021	137543041		1 01-3212-0-1110-1000-4400-800-000-00000	NN P		1,158.30	1,158.30	
220075	PO-022161 08/18/2021	137543040		1 01-3212-0-1110-1000-4400-800-000-00000	NN F		5,004.93	5,004.82	
	TOTAL PAYMENT AMOUNT						6,163.12 *	6,163.12	

001035/00	UNIVERGE BLUE-NEC CLOUD		000000000						
220121	PO-000451 07/01/2021	JULY DIST-2021:IN85787		1 01-0000-0-0000-2700-5990-000-000-00000	NN P		0.00	78.67	
220121	PO-000451 07/01/2021	AUG DIST-2021:IN89666		1 01-0000-0-0000-2700-5990-000-000-00000	NN P		0.00	78.96	
220121	PO-000451 07/01/2021	JULY HS-2021:IN85787		2 01-0000-0-0000-2700-5990-100-000-00000	NN P		0.00	117.99	
220121	PO-000451 08/01/2021	AUG HS-2021:IN89666		2 01-0000-0-0000-2700-5990-100-000-00000	NN P		0.00	118.42	
220121	PO-000451 07/01/2021	JULY ELEM-2021:IN85770		3 01-0000-0-0000-2700-5990-800-000-00000	NN P		0.00	196.66	
220121	PO-000451 08/01/2021	AUG ELEM-2021:IN89652		3 01-0000-0-0000-2700-5990-800-000-00000	NN P		0.00	196.66	
	TOTAL PAYMENT AMOUNT						787.36 *	787.36	

000578/00	VELAZQUEZ PRESS		000000000						
220126	PO-021634 08/13/2021	18025 DL CONTENT/BOOKS		1 01-4201-0-1110-1000-4300-800-000-00000	NN F		612.63	612.63	
	TOTAL PAYMENT AMOUNT						612.63 *	612.63	

000743/00	WEST COAST PAPER								
	PO-000429 08/12/2021	12384416		1 01-8150-0-0000-8100-4300-000-000-00000	NN P		0.00	167.41	
	PO-000429 08/12/2021	12384415		1 01-8150-0-0000-8100-4300-000-000-00000	NN P		0.00	342.77	
	PO-000429 08/12/2021	12388194		1 01-8150-0-0000-8100-4300-000-000-00000	NN P		0.00	428.89	
	TOTAL PAYMENT AMOUNT						939.07 *	939.07	

TOTAL BATCH PAYMENT	40,966.20 ***	0.00	40,966.20
TOTAL USE TAX AMOUNT			117.38
TOTAL DISTRICT PAYMENT	40,966.20 ****	0.00	40,966.20
TOTAL USE TAX AMOUNT			117.38
TOTAL FOR ALL DISTRICTS:	40,966.20 ***	0.00	40,966.20
TOTAL USE TAX AMOUNT			117.38

Number of checks to be printed: 21, not counting voids due to stub overflows.  
 Printed: 08/24/2021 10:49:42

Prepared by	Chris Jones	Date	8/23/21
Authorized by		Date	

Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	EE ES	E-Term	E-ExtRef
Req Reference	Date	Description	Fd Res Y Goal	Func Obj	Sit Bdr DD	T9MPS	Liq Amt	Net Amount

002090/00	DIRECT ENERGY BUSINESS	800909818						
CL-000076	06/30/2021	1/1/20-6/30/21;GAS FEES		01-0000-0-0000-8100-5590-000-000-00000	NY F		16,181.54	16,181.54
		TOTAL PAYMENT AMOUNT					16,181.54	16,181.54

TOTAL BATCH PAYMENT 16,181.54 \*\*\* 0.00 16,181.54

TOTAL DISTRICT PAYMENT 16,181.54 \*\*\*\* 0.00 16,181.54

TOTAL FOR ALL DISTRICTS: 16,181.54 \*\*\*\* 0.00 16,181.54

Number of checks to be printed: 1, not counting voids due to stub overflows.

Printed: 08/24/2021 10:49:55

<i>Chris DeWitt</i>	8/24/21
Prepared by	Date
Authorized by	Date

Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	EE ES	E-Term	E-ExtRef	
Req Reference	Date	Description	Fd Res	Y Goal	Func Obj	Sit Bdr DD	T9MPS	Liq Amt	Net Amount

000008/00	CALIFORNIA'S VALUED TRUST H/W								
PO-000444	08/27/2021	SEPTEMBER 2021	1	01-0000-0-0000-0000-9571-000-000-00000	NN P			0.00	33,238.16
PO-000444	08/27/2021	SEPTEMBER 2021	2	01-0000-0-0000-0000-9572-000-000-00000	NN P			0.00	60,181.79
PO-000444	08/27/2021	SEPTEMBER 2021	3	01-0000-0-0000-0000-9573-000-000-00000	NN P			0.00	2,788.11
TOTAL PAYMENT AMOUNT									96,208.06 *

000522/00	LESLIE ANDERSON-MILLS	573472011							
PO-000433	08/27/2021	SEPTEMBER 2021 - CASH IN LIEU	1	01-0000-0-1110-1000-3701-000-000-00000	NY P			0.00	791.67
TOTAL PAYMENT AMOUNT									791.67 *

000584/00	STANDARD								
PO-000408	08/27/2021	AUGUST 2021	1	01-0000-0-0000-0000-9573-000-000-00000	NN P			0.00	256.19
TOTAL PAYMENT AMOUNT									256.19 *

TOTAL BATCH PAYMENT	97,255.92 ***	0.00	97,255.92
TOTAL DISTRICT PAYMENT	97,255.92 ****	0.00	97,255.92
TOTAL FOR ALL DISTRICTS:	97,255.92 ****	0.00	97,255.92

Number of checks to be printed: 3, not counting voids due to stub overflows. 97,255.92

<i>Adam Tom</i>	<i>8/27/21</i>
Prepared by	Date
Authorized by	Date

Vendor/Addr Req Reference	Remit name Date	Description	Tax ID num	Deposit type Fd Res	ABA num Y Goal Func Obj	Account num Sit Bdr DD	T9MPS	EE ES Liq Amt	E-Term Net Amount	E-ExtRef
001096/00	1	WORLD GLOBES & MAPS	000000000							
220055	PO-022149	08/06/2021 180799;PULL DOWN MAP AE		1	11-6391-0-4110-1000-4300-000-0000	YN F		337.63	315.95	
		TOTAL PAYMENT AMOUNT				315.95 *			315.95	
		TOTAL USE TAX AMOUNT							22.91	
001187/00	ACCULARM SECURITY SYSTEMS		555586858							
220139	PO-022222	08/18/2021 259565-MOTION SENSOR AE		1	01-8150-0-0000-8100-5630-000-0000	NY F		167.50	167.50	
		TOTAL PAYMENT AMOUNT				167.50 *			167.50	
000889/00	BANK OF NEW YCRK MELLON		000000000							
	PV-000016	08/23/2021 8/1/21-7/31/22 AGENT FEES			21-0000-0-0000-8500-5890-000-0000	NN			750.00	
		TOTAL PAYMENT AMOUNT				750.00 *			750.00	
002070/00	BRENDEN STEVENS		622541706							
220114	PO-022198	08/30/2021 240-REPAIRS		1	01-0000-0-1110-1000-5630-100-013-0000	NY P		720.00	800.00	
		TOTAL PAYMENT AMOUNT				800.00 *			800.00	
000053/00	CALIFORNIA WATER SERVICE CO		000000000							
	PO-000422	08/24/2021 SEPT ELEM;0669843652		3	01-0000-0-0000-8100-5590-800-000-0000	NN P		0.00	1,940.21	
	PO-000422	08/24/2021 SEPT ELEM;4328876467		3	01-0000-0-0000-8100-5590-800-000-0000	NN P		0.00	536.63	
	PO-000422	08/24/2021 SEPT ADULT ED;362177777		1	01-0000-0-0000-8100-5590-000-000-0000	NN P		0.00	21.79	
	PO-000422	08/24/2021 SEPT DIST;7314177777		1	01-0000-0-0000-8100-5590-000-000-0000	NN P		0.00	726.09	
	PO-000422	08/24/2021 SEPT HS;7314177777		2	01-0000-0-0000-8100-5590-100-000-0000	NN P		0.00	1,089.13	
	PO-000422	08/24/2021 SEPT ELLAB;6314177777		4	01-0000-0-0000-8100-5590-300-000-0000	NN P		0.00	372.26	
		TOTAL PAYMENT AMOUNT				4,686.11 *			4,686.11	
001161/00	CHICO SPRINKLER INC									
	PO-000419	08/31/2021 128766		1	01-8150-0-0000-8100-4300-000-000-0000	NN P		0.00	546.64	
		TOTAL PAYMENT AMOUNT				546.64 *			546.64	
000453/00	COOLE SCHOOL INC		000000000							
220141	PO-021632	08/27/2021 211985;ELEM PLANNERS		1	01-3010-0-1110-1000-4300-800-000-0000	YN F		802.00	747.00	
		TOTAL PAYMENT AMOUNT				747.00 *			747.00	
		TOTAL USE TAX AMOUNT							54.16	

Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	EE ES	E-Term	E-ExtRef	
Req Reference	Date	Description	Fd Res	Y Goal	Func Obj	Sit Bdr DD	T9MPS	Liq Amt	Net Amount
000764/00	DANIELSON CO								
PO-000425	08/23/2021	255626	3	13-5320	0-0000-3700-4300-000-049-00000	NN P		0.00	77.29
PO-000425	08/23/2021	255626	1	13-5310	0-0000-3700-4300-000-000-00000	NN P		0.00	77.29
PO-000425	08/23/2021	255626	4	13-5320	0-0000-3700-4700-000-049-00000	NN P		0.00	446.25
PO-000425	08/23/2021	255626	2	13-5310	0-0000-3700-4700-000-000-00000	NN P		0.00	1,648.01
PO-000425	08/19/2021	255241	2	13-5310	0-0000-3700-4700-000-000-00000	NN P		0.00	448.40
PO-000425	08/19/2021	255622	2	13-5310	0-0000-3700-4700-000-000-00000	NN P		0.00	2,455.12
PO-000425	08/19/2021	255622	1	13-5310	0-0000-3700-4300-000-000-00000	NN P		0.00	116.00
TOTAL PAYMENT AMOUNT					5,268.36 *				5,268.36
000424/00	DELL MARKETING	742616805							
220127	PO-022209	08/24/2021	10513535587-TAG#FBF84D2	1	01-9150-0-0000-2420-5890-000-000-00000	NN F		223.47	223.47
TOTAL PAYMENT AMOUNT					223.47 *				223.47
000460/00	FLORA FRESH								
220117	PO-022201	08/16/2021	966628	1	11-6391-0-4110-1000-4300-000-023-00000	NN P		818.05	818.05
TOTAL PAYMENT AMOUNT					818.05 *				818.05
000201/00	FOLLETT SCHOCL SOLUTIONS INC								
220083	PO-022168	08/18/2021	1448444-ANNUAL RENEWAL	1	01-0000-0-1110-2420-5890-100-026-00000	NN F		744.83	744.83
220083	PO-022168	08/18/2021	1448444-ANNUAL RENEWAL	2	01-0000-0-1110-2420-5890-800-026-00000	NN F		744.83	744.83
TOTAL PAYMENT AMOUNT					1,489.66 *				1,489.66
000024/00	GAYNOR TELESYSTEMS INC	942330370							
220076	PO-022162	08/31/2021	39920-21;40% WIP PMT	1	01-3212-0-0000-8500-6200-000-000-00000	NN P		47,490.42	47,490.42
TOTAL PAYMENT AMOUNT					47,490.42 *				47,490.42
000162/00	GRAINGER								
PO-000409	08/18/2021	9026608407	1	01-8150-0-0000-8100-4300-000-000-00000	NN P			0.00	179.66
TOTAL PAYMENT AMOUNT					179.66 *				179.66

012 HAMILTON UNIFIED SCHOOL DIST. J50519  
 BATCH 11:SEPTEMBER 23 2021

ACCOUNTS PAYABLE PRELIST  
 BATCH: 0011 BATCH 11:SEPTEMBER 25 2021

APY500 L.00.19 09/01/21 14:40 PAGE 3  
 << Open >>

Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	EE ES	E-Term	E-ExtRef	
Req Reference	Date	Description	Fd Res	Y Goal	Func Obj	Sit Bdr DD	T9MPS	Liq Amt	Net Amount
000072/00	HILLYARD INC								
PO-000412	08/19/2021	604431280	1	01-8150-0-0000-8100-4300-000-000000	NN P			0.00	2,051.87
PO-000412	08/25/2021	604438618	1	01-8150-0-0000-8100-4300-000-000000	NN P			0.00	379.99
TOTAL PAYMENT AMOUNT									2,431.86 *
000650/00	ILLUMINATE EDUCATION	800419525							
220123	PO-022206	07/01/2021	CIN3392;ANNUAL SERVICES	1	01-7422-0-1110-1000-5890-000-000000	NN F		5,977.40	5,977.40
TOTAL PAYMENT AMOUNT									5,977.40 *
001003/00	INFINITY COMMUNICATIONS & CONS								
220137	PO-022220	07/12/2021	12370-JULY-SEPT	1	01-9150-0-0000-2420-5890-000-000000	NN P		1,575.00	1,575.00
220137	PO-022220	08/23/2021	12729:OCT-DEC	1	01-9150-0-0000-2420-5890-000-000000	NN P		1,575.00	1,575.00
TOTAL PAYMENT AMOUNT									3,150.00 *
000120/00	JOHNNY'S LOCK & SAFE	942370699							
PO-000411	08/19/2021	1267723-DUP KEY/SPEC ED	1	01-8150-0-0000-8100-5630-000-000000	NY P			0.00	14.91
TOTAL PAYMENT AMOUNT									14.91 *
000217/00	KELLY LANGAN								
PV-000019	08/23/2021	DRIVERS ED FUEL REIMB		01-0000-0-1110-1000-4392-000-020-000000	NN				58.45
TOTAL PAYMENT AMOUNT									58.45 *
000349/00	LARKIN AUTO ELECTRIC	564958031							
PO-000401	08/25/2021	2737-OIL CHANGE JD 5310	1	01-8150-0-0000-8100-5630-000-000000	NY P			0.00	317.96
TOTAL PAYMENT AMOUNT									317.96 *
001450/00	MARIA REYES								
PV-000017	08/23/2021	INSERVICE REFRESHMENTS		01-0000-0-1110-1000-4300-100-000-000000	NN				67.00
PV-000017	08/23/2021	GAS/MEALS SF TRIP		01-0000-0-1110-1000-5200-100-000-000000	NN				71.24
TOTAL PAYMENT AMOUNT									138.24 *



Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	EE ES	E-Term	E-ExtRef	
Req Reference	Date	Description	Fd Res	Y Goal	Func Obj	Sit Bdr DD	T9MPS	Liq Amt	Net Amount
000218/00	MARTHA JAEGER								
	PV-000018	08/23/2021	SF TRIP MEALS REIMB		01-0000-0-1110-1000-5200-100-000-00000	NN		52.00	
			TOTAL PAYMENT AMOUNT					52.00	52.00
000125/00	MCGRAW-HILL SCHOOL EDUCATION								
	220048	PO-022142	08/19/2021	118402512001	1 01-0001-0-1110-1000-4200-800-000-00000	NN F		855.99	868.59
			TOTAL PAYMENT AMOUNT					868.59	868.59
000378/00	METEOR EDUCATION LLC	000000000							
	220079	PO-022164	08/27/2021	106806-AG STOOLS	1 01-3212-0-1110-1000-4400-100-000-00000	NN P		1,873.03	1,873.03
			TOTAL PAYMENT AMOUNT					1,873.03	1,873.03
000096/00	MILLER GLASS INC								
		PO-000434	08/17/2021	3-348324;BUS SIDE WINDOW	2 01-0000-0-0000-3600-5630-000-000-00000	NN P		0.00	142.07
			TOTAL PAYMENT AMOUNT					142.07	142.07
000012/00	NAPA AUTO PARTS								
		PO-000418	08/24/2021	769367	1 01-8150-0-0000-8100-4300-000-000-00000	NN P		0.00	14.00
			TOTAL PAYMENT AMOUNT					14.00	14.00
000309/00	OFFICE DEPOT INC								
	220049	PO-022143	08/13/2021	184641320004	1 01-3010-0-1110-1000-4300-800-000-00000	NN F		96.72	96.72
	220077	PO-022163	08/12/2021	186689342001	1 01-0000-0-1110-1000-4300-800-000-00000	NN F		15.09	15.08
	220095	PO-022182	08/18/2021	188021338001	1 01-0000-0-1110-1000-4300-800-000-00000	NN F		72.05	72.05
	220115	PO-022199	08/18/2021	188545989001	1 01-0000-0-1110-1000-4300-800-000-00000	NN P		8.58	8.58
	220115	PO-022199	08/18/2021	188529196001	1 01-0000-0-1110-1000-4300-800-000-00000	NN P		187.96	187.96
	220119	PO-022203	08/19/2021	1889170260014	1 01-1100-0-1110-1000-4300-000-000-00000	NN F		459.03	459.03
			TOTAL PAYMENT AMOUNT					839.42	839.42
000775/00	ORANGE COUNTY DEPARTMENT OF								
	220140	PO-019560	08/27/2021	94NI2185,MTSS TB/JF	1 01-0000-0-1110-1000-5200-000-000-00000	NN F		500.00	500.00
			TOTAL PAYMENT AMOUNT					500.00	500.00

Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	EE ES	E-Term	E-ExtRef
Req Reference	Date	Description	Fd Res Y Goal	Func Obj	Sit Bdr DD	T9MPS	Liq Amt	Net Amount
000603/00	PICNIC FURNITURE	680174925						
	CL-000056	07/21/2021	PF3721	12-6105-0-1110-1000-4400-000-000-00000	NN F		1,009.49	1,009.49
				TOTAL PAYMENT AMOUNT			1,009.49 *	1,009.49
000763/00	PROPACIFIC FRESH							
	PO-000407	08/23/2021	6882242	3 13-5320-0-0000-3700-4700-000-049-00000	NN P		0.00	209.93
	PO-000407	08/23/2021	6882242	1 13-5310-0-0000-3700-4700-000-000-00000	NN P		0.00	750.50
	PO-000407	08/23/2021	6882246	1 13-5310-0-0000-3700-4700-000-000-00000	NN P		0.00	642.68
				TOTAL PAYMENT AMOUNT			1,603.11 *	1,603.11
000134/00	QUILL CORPORATION							
	220092	PO-022179	08/10/2021	18679755-HS CONF ROOM	1 01-0000-0-0000-2700-4300-000-000-00000	NN P	439.91	439.91
	220092	PO-022179	08/19/2021	18890964	1 01-0000-0-0000-2700-4300-000-000-00000	NN F	114.79	114.79
				TOTAL PAYMENT AMOUNT			554.70 *	554.70
001382/00	U S BANK CORPORATE							
	CM-000004	06/30/2021	REFUND;21-324-DIST SUPPLIES	01-0000-0-1110-1000-4300-000-000-00000	NN			-45.88
	PO-000447	08/23/2021	CLASSIFIED ADS;CRAIGSLIST	1 01-0000-0-0000-7400-5830-000-000-00000	NN P		0.00	160.00
	220013	PO-022109	08/23/2021	HOTEL FOR FORKLIFT TRAINING	1 11-6391-0-4110-1000-5200-000-021-00000	NN F	368.37	368.37
	220036	PO-022130	08/23/2021	ELEM OFFICE SUPPLIES	2 01-0000-0-1110-1000-4300-800-000-00000	NN P	145.20	145.20
	220003	PO-022136	08/23/2021	INSERVICE;BRACELETS	1 01-0000-0-1110-1000-4300-000-000-00000	NN F	45.69	46.69
	220044	PO-022138	08/23/2021	BI-LIT TEACHER MATERIALS	1 01-4203-0-1110-1000-4300-800-000-00000	NN F	833.34	833.35
	220046	PO-022140	08/23/2021	AUG FUEL/TRAVEL	1 01-7010-0-3800-1000-5200-100-000-00000	NN P	477.29	477.29
	220046	PO-022140	08/23/2021	AUG CAR WASH	2 01-7010-0-3800-1000-5890-100-000-00000	NN P	7.00	7.00
	220052	PO-022146	08/23/2021	ME ALVAREZ;YELLOW BASKETS	1 01-0000-0-1110-1000-4300-800-000-00000	NN F	215.55	215.55
	220066	PO-022152	08/23/2021	VERTICAL SERVER MOUNTS	1 01-9150-0-0000-2420-4300-000-000-00000	NN F	484.80	484.80
	220070	PO-022156	08/23/2021	PBIS POSTERS/HARDWARE	1 01-3010-0-1110-1000-4300-800-000-00000	NN F	218.58	257.27
	220073	PO-022159	08/23/2021	UDL BOOK/NEED ONE MORE	1 01-4035-0-1110-1000-5890-800-000-00000	NN F	31.31	31.31
	220058	PO-022165	08/23/2021	AUG ZOOM ACCESS	1 01-0000-0-0000-7150-4300-000-000-00000	NN P	14.99	14.99
	220058	PO-022165	08/23/2021	AUG INSERVICE SUPPLIES	3 01-0000-0-1110-1000-4300-000-000-00000	NN P	125.00	732.08
	220084	PO-022169	08/23/2021	MAINT DEPT SUPPLIES	1 01-8150-0-0000-8100-4300-000-000-00000	NN F	330.37	330.37
	220108	PO-022192	08/23/2021	PRINTHEAD FOR FAX MAC	1 01-0000-0-3200-1000-4300-300-000-00000	NN F	61.99	61.99
	220108	PO-022192	08/23/2021	PRINTHEAD FOR FAX MAC	2 11-6391-0-4110-1000-4300-000-000-00000	NN F	60.16	60.16
	220108	PO-022192	08/23/2021	PRINTHEAD FOR FAX MAC	3 12-6105-0-1110-1000-4300-000-000-00000	NN F	60.16	60.16
	220111	PO-022195	08/23/2021	MAINT DEPT SUPPLIES	1 01-8150-0-0000-8100-4300-000-000-00000	NN P	141.43	141.43
	220113	PO-022197	08/23/2021	REALIDADES WORKBOOKS 1-2-3	1 01-6300-0-1110-1000-4200-100-000-00000	NN P	2,250.66	2,250.66
	220113	PO-022197	08/23/2021	CLOSE BAL	1 01-6300-0-1110-1000-4200-100-000-00000	NN C	20.30	0.00
	220118	PO-022202	08/23/2021	BUCKETS O WIPES FOR DIST	1 01-3212-0-1110-1000-4300-000-000-00000	YN F	5,592.46	5,230.42
	220120	PO-022204	08/23/2021	COMP/JOURNALS FOR ALL SITES	1 01-1100-0-1110-1000-4300-000-000-00000	YN F	2,291.69	2,291.69
	220128	PO-022210	08/23/2021	ADULT ED FLORAL;HOBBY LOBBY	1 11-6391-0-4110-1000-4300-000-023-00000	NN P	220.95	220.95

012 HAMILTON UNIFIED SCHOOL DIST. J50519  
 BATCH 11:SEPTEMBER 23 2021

ACCOUNTS PAYABLE PRELIST  
 BATCH: 0011 BATCH 11:SEPTEMBER 25 2021

APY500 L.00.19 09/01/21 14:40 PAGE 6  
 << Open >>

Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	EE ES	E-Term	E-ExtRef	
Req Reference	Date	Description	Fd Res	Y Goal	Func Obj	Sit Bdr DD	T9MPS	Liq Amt	Net Amount

001382 (CONTINUED)

PV-000015	06/30/2021	AUG 2021;4246044555628555	01-0000-0-0000-8100-4392-000-000-00000	NN				506.14	
PV-000015	06/30/2021	AUG 2021;4246044555628555	01-0000-0-0000-2700-5890-000-000-00000	NN				12.96	
PV-000015	06/30/2021	AUG 2021;4246044555628555	11-6391-0-4110-1000-4392-000-021-00000	NN				19.61	
TOTAL PAYMENT AMOUNT								14,914.56 *	14,914.56
TOTAL USE TAX AMOUNT									545.36

000743/00 WEST COAST PAPER

PO-000429	08/30/2021	12409213	1 01-8150-0-0000-8100-4300-000-000-00000	NN P				0.00	32.09
TOTAL PAYMENT AMOUNT								32.09 *	32.09

TOTAL BATCH PAYMENT	97,974.70 ***	0.00	97,974.70
TOTAL USE TAX AMOUNT			622.43

TOTAL DISTRICT PAYMENT	97,974.70 ****	0.00	97,974.70
TOTAL USE TAX AMOUNT			622.43

TOTAL FOR ALL DISTRICTS:	97,974.70 ****	0.00	97,974.70
TOTAL USE TAX AMOUNT			622.43

Number of checks to be printed: 32, not counting voids due to stub overflows.

97,974.70

Printed: 09/01/2021 14:44:02

<i>Chris Series</i>	9/1/21
Prepared by	Date
Authorized by	Date

Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	EE	ES	E-Term	E-ExtRef		
Req Reference	Date	Description	Fd Res	Y Goal	Func Obj	Sit	BdR	DD	T9MPS	Liq Amt	Net Amount
000794/00	BUSWEST - NORTH										
	PO-000421	09/02/2021	XA400049704:01		1 01-0000-0-0000-3600-4300-000-000-00000	NN	P			0.00	996.43
	TOTAL PAYMENT AMOUNT										996.43 *
000053/00	CALIFORNIA WATER SERVICE CO	000000000									
	PO-000422	08/26/2021	SEPT DIST;4141117777		1 01-0000-0-0000-8100-5590-000-000-00000	NN	P			0.00	59.82
	PO-000422	08/26/2021	SEPT DIST;3141117777		1 01-0000-0-0000-8100-5590-000-000-00000	NN	P			0.00	59.82
	TOTAL PAYMENT AMOUNT										119.64 *
002012/00	CHEF STORE	000000000									
	PO-000438	09/01/2021	565054		5 01-3212-0-1110-1000-4300-000-000-00000	NN	P			0.00	521.48
	PO-000438	09/01/2021	565054		1 13-5310-0-0000-3700-4300-000-000-00000	NN	P			0.00	59.96
	PO-000438	09/01/2021	565054		2 13-5310-0-0000-3700-4700-000-000-00000	NN	P			0.00	932.51
	PO-000438	09/01/2021	565054		4 13-5320-0-0000-3700-4700-000-049-00000	NN	P			0.00	286.49
	TOTAL PAYMENT AMOUNT										1,800.44 *
001498/00	CHRISTY WHITE ASSOCIATES	272956198									
	PO-000446	08/20/2021	17084		1 01-0000-0-0000-7191-5810-000-000-00000	NN	P			0.00	8,235.00
	TOTAL PAYMENT AMOUNT										8,235.00 *
000506/00	CVS PHARMACY INC										
	220144 PO-022225	08/22/2021	6005432059000825		1 12-6105-0-1110-1000-4300-000-000-00000	NN	P			7.11	7.11
	TOTAL PAYMENT AMOUNT										7.11 *
000764/00	DANIELSON CO										
	PO-000425	08/30/2021	256387		4 13-5320-0-0000-3700-4700-000-049-00000	NN	P			0.00	257.98
	PO-000425	08/30/2021	256387		1 13-5310-0-0000-3700-4300-000-000-00000	NN	P			0.00	197.76
	PO-000425	08/30/2021	256387		2 13-5310-0-0000-3700-4700-000-000-00000	NN	P			0.00	1,480.66
	PO-000425	08/30/2021	256388		2 13-5310-0-0000-3700-4700-000-000-00000	NN	P			0.00	2,192.71
	PO-000425	08/30/2021	256388		1 13-5310-0-0000-3700-4300-000-000-00000	NN	P			0.00	172.69
	TOTAL PAYMENT AMOUNT										4,301.80 *

Vendor/Addr Req Reference	Remit name Date	Description	Tax ID num	Deposit type Fd Res	ABA num Y Goal	Account num Func Obj	Sit Bdr DD	T9MPS	EE ES	E-Term Liq Amt	E-ExtRef Net Amount
001441/00	DOLLAR GENERAL-CHARGED SALES		0000000000								
220134	PO-022218	09/02/2021 ADULT ED SUPPLIES		1	11-6391-0-4110-1000-4300-000-021-00000	NN P				39.19	39.19
					TOTAL PAYMENT AMOUNT		39.19 *				39.19
001198/00	FLORAL RESOURCES										
220098	PO-022185	08/26/2021 00155988		1	01-0350-0-6000-1000-4300-100-052-00000	NN P				819.93	819.93
220116	PO-022200	08/26/2021 00156003		1	11-6391-0-4110-1000-4300-000-023-00000	NN P				339.45	339.45
					TOTAL PAYMENT AMOUNT		1,159.38 *				1,159.38
000445/00	IT SAVVY										
220138	PO-022221	09/02/2021 01292134;PALO THREAT PREV		1	01-9150-0-0000-2420-5890-000-000-00000	NN F				4,728.88	4,728.88
					TOTAL PAYMENT AMOUNT		4,728.88 *				4,728.88
000592/00	MISSION UNIFORM & LINEN										
	PO-000405	09/02/2021 515452722		1	13-5310-0-0000-3700-4300-000-000-00000	NN P				0.00	47.56
	PO-000405	09/02/2021 515452723		1	13-5310-0-0000-3700-4300-000-000-00000	NN P				0.00	100.50
					TOTAL PAYMENT AMOUNT		148.06 *				148.06
000524/00	MJB WELDING SUPPLY										
220042	PO-022135	09/02/2021 01355174		2	01-0350-0-6000-1000-5890-100-053-00000	NN P				21.70	21.70
					TOTAL PAYMENT AMOUNT		21.70 *				21.70
001059/00	NORCAL FOOD EQUIPMENT INC										
	PV-000020	08/30/2021 RA531935FLORAL COOLER REPAIR		01	8150-0-0000-8100-5630-000-000-00000	NN					313.26
					TOTAL PAYMENT AMOUNT		313.26 *				313.26
000309/00	OFFICE DEPOT INC										
220115	PO-022199	08/25/2021 188545992001		1	01-0000-0-1110-1000-4300-800-000-00000	NN F				33.34	33.34
					TOTAL PAYMENT AMOUNT		33.34 *				33.34

Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	EE	ES	E-Term	E-ExtRef		
Req Reference	Date	Description	Fd Res	Y Goal	Func Obj	Sit	BdR	DD	T9MPS	Liq Amt	Net Amount
000027/00	ORLAND HARDWARE										
PO-000417	07/30/2021	474464	1	01-8150-0-0000-8100-4300-000-000-00000	NN	P				0.00	144.35
PO-000417	08/05/2021	475024	1	01-8150-0-0000-8100-4300-000-000-00000	NN	P			0.00	251.49	
PO-000417	08/10/2021	475478	1	01-8150-0-0000-8100-4300-000-000-00000	NN	P			0.00	197.48	
PO-000417	08/19/2021	476209	1	01-8150-0-0000-8100-4300-000-000-00000	NN	P			0.00	241.24	
PO-000417	08/19/2021	476803	1	01-8150-0-0000-8100-4300-000-000-00000	NN	P			0.00	55.48	
220061	PO-022155	08/17/2021	476058	1	01-0350-0-6000-1000-4300-100-053-00000	NN	P		51.58	51.58	
220061	PO-022155	08/18/2021	476148	1	01-0350-0-6000-1000-4300-100-053-00000	NN	P		55.01	55.01	
220060	PO-022170	08/20/2021	476299	1	01-7010-0-3800-1000-4300-100-000-00000	NN	P		45.52	45.52	
TOTAL PAYMENT AMOUNT										1,042.15 *	1,042.15
000084/00	PG&E										
PO-000416	08/30/2021	AUG 9921774729-6-DIST	1	01-0000-0-0000-8100-5590-000-000-00000	NN	P			0.00	5,700.02	
PO-000416	08/30/2021	AUG 9921774729-6-HS	2	01-0000-0-0000-8100-5590-100-000-00000	NN	P			0.00	8,550.03	
PO-000416	08/30/2021	AUG 3699672995-4-ELEM	3	01-0000-0-0000-8100-5590-800-000-00000	NN	P			0.00	9,723.09	
TOTAL PAYMENT AMOUNT										23,973.14 *	23,973.14
000418/00	PITNEY BOWES GLOBAL FINCL INC 201344287										
PO-000443	08/26/2021	3104972216;JULY-OCT	1	01-0000-0-1110-1000-5620-800-000-00000	NN	P			0.00	166.48	
TOTAL PAYMENT AMOUNT										166.48 *	166.48
000763/00	PROPACIFIC FRESH										
PO-000407	08/30/2021	6883670	1	13-5310-0-0000-3700-4700-000-000-00000	NN	P			0.00	569.51	
PO-000407	08/30/2021	6883671	1	13-5310-0-0000-3700-4700-000-000-00000	NN	P			0.00	463.15	
TOTAL PAYMENT AMOUNT										1,032.66 *	1,032.66
000185/00	SAVE MART SUPERMARKETS										
220106	PO-022217	08/26/2021	TRD-4237;ELLAB SUPPLIES	1	01-0000-0-3200-1000-4300-300-000-00000	NN	P		140.50	140.50	
TOTAL PAYMENT AMOUNT										140.50 *	140.50
000291/00	SUPERIOR REGION FFA										
220148	PO-022229	08/13/2021	102769;COLC REGIST	1	01-7010-0-3800-1000-5200-100-000-00000	NN	F		270.00	270.00	
TOTAL PAYMENT AMOUNT										270.00 *	270.00

Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	EE	ES	E-Term	E-ExtRef			
Req Reference	Date	Description	Fd Res	Y Goal	Func Obj	Sit	BdR	DD	T9MPS	Liq Amt	Net	Amount

001382/00	U S BANK CORPORATE											
	PO-022205	08/17/2021	476059									
				1	01-3550-0-3800-1000-4300-100-000-00000	NN	P			135.75		135.75
					TOTAL PAYMENT AMOUNT					135.75 *		135.75

000377/00	WASTE MANAGEMENT											
	PO-000402	08/26/2021	SEPT DIST;40236285003	1	01-0000-0-0000-8100-5590-000-000-00000	NN	P			0.00		763.82
	PO-000402	08/26/2021	SEPT DIST;40238905009	1	01-0000-0-0000-8100-5590-000-000-00000	NN	P			0.00		287.65
	PO-000402	08/26/2021	SEPT HS;40236285003	2	01-0000-0-0000-8100-5590-100-000-00000	NN	P			0.00		1,145.74
	PO-000402	08/26/2021	SEPT ELEM;40238215004	3	01-0000-0-0000-8100-5590-800-000-00000	NN	P			0.00		403.47
	PO-000402	08/26/2021	SEPT ELEM;40238285009	3	01-0000-0-0000-8100-5590-800-000-00000	NN	P			0.00		287.65
					TOTAL PAYMENT AMOUNT					2,888.33 *		2,888.33

001040/00	WILSON PRINTING			680030544								
	220091	PO-022178	09/01/2021	20080-TAX \$ WORKING SIGNS	1	01-0000-0-0000-7150-4300-000-000-00000	NY	F		289.58		289.58
					TOTAL PAYMENT AMOUNT					289.58 *		289.58

TOTAL BATCH PAYMENT	51,842.82 ***	0.00	51,842.82
TOTAL DISTRICT PAYMENT	51,842.82 ****	0.00	51,842.82
TOTAL FOR ALL DISTRICTS:	51,842.82 ****	0.00	51,842.82

Number of checks to be printed: 22, not counting voids due to stub overflows.

Printed: 09/08/2021 16:48:27

51,842.82

<i>Carit [Signature]</i>	9/8/21
Prepared by	Date
Authorized by	Date

Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	EE	ES	E-Term	E-ExtRef	
Req Reference	Date	Description	Fd Res Y Goal Func Obj	Sit Bdr DD	T9MPS	Liq Amt	Net	Amount		
001029/00	CAL PERS									
PO-000449	09/09/2021	T LEAL 100000015824885	1 01-0000-0-1110-1000-3702-000-000-00000	NN P		0.00	3,408.00			
PO-000449	09/09/2021	L ANDERSON 100000015824885	2 01-0000-0-1110-1000-3701-000-000-00000	NN P		0.00	7,100.00			
PO-000449	09/09/2021	M MOON;L RADTK 100000015824885	3 01-0000-0-0000-3700-3702-000-000-00000	NN P		0.00	8,272.00			
PO-000449	09/09/2021	M EDDY 100000015824885	4 01-0000-0-0000-8100-3702-000-000-00000	NN P		0.00	7,136.00			
PO-000449	09/09/2021	D HOLLIMAN 100000015824885	5 01-0000-0-0000-7300-3702-000-000-00000	NN P		0.00	9,586.00			
TOTAL PAYMENT AMOUNT							35,502.00	*	35,502.00	
001268/00	CROSSROADS EQUIPMENT	000000000								
220005	PO-022102	09/09/2021	ANNUAL PYMT 508944	1 01-0000-0-0000-9100-5890-000-000-00000	NN F	493.00	620.70			
220005	PO-022102	09/09/2021	ANNUAL PYMT 508944	2 01-0000-0-0000-0000-9640-000-000-00000	NN F	4,437.04	4,309.34			
TOTAL PAYMENT AMOUNT							4,930.04	*	4,930.04	
TOTAL BATCH PAYMENT							40,432.04	***	0.00	40,432.04
TOTAL DISTRICT PAYMENT							40,432.04	****	0.00	40,432.04
TOTAL FOR ALL DISTRICTS:							40,432.04	****	0.00	40,432.04
Number of checks to be printed:							2,	not counting voids due to stub overflows.		40,432.04

Prepared by	Kristen Hamman	Date	9/9/21
Authorized by		Date	