

**HAMILTON UNIFIED SCHOOL DISTRICT
BOARD MEETING
MINUTES
Hamilton High School Library
Wednesday, January 22, 2020**

- 5:30 p.m. Public session for purposes of opening the meeting only.
 - 5:30 p.m. Closed session to discuss closed session items listed below.
 - 6:00 p.m. Reconvene to open session no **later** than 6:30 p.m.
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1.0 OPENING BUSINESS:

- a. Call to order and roll call 5:31 p.m.

 Gabriel Leal, President Hubert "Wendall" Lower, Clerk Rod Boone
 Genaro Reyes Ray Odom

2.0 IDENTIFY CLOSED SESSION ITEMS:

3.0 PUBLIC COMMENT ON CLOSED SESSION ITEMS: Public comment will be heard on any closed session items. The board may limit comments to no more than three minutes per speaker and 15 minutes per item.

4.0 ADJOURN TO CLOSED SESSION: To consider qualified matters.

- a. Government Code Section 54957 (b), Personnel Issue. To consider the employment, evaluation, reassignment, resignation, dismissal, or discipline of a classified and certificated employees.
- b. Government Code Section 54957.6, Labor Negotiations. To confer with the District's Labor Negotiator, Superintendent Jeremy Powell regarding HTA and CSEA negotiations.
- c. Government Code Section 54956.9, Subdivision (a), Existing litigation. Name of case: Crews v. Hamilton Unified School District, Glenn County Superior Court, Case No. 15CV01394.
- d. Government Code Section 54956.9, Subdivision (a), Pending litigation. Name of case: Goodwin v. Hamilton Unified School District, Glenn County Superior Court, Case No. 19CV02117
- e. *Conference with Real Property Negotiators.* Property: Westermann property north of Hamilton High School, approximately located at 500 Sixth Street, Hamilton City, CA 95951 (APN: 032-230-015-000). Agency Negotiator: Jeremy Powell, Superintendent; Matt Juhl-Darlington, Attorney for District. Negotiating Parties: Westermann Family and Hamilton Unified School District. Under negotiation: Price and terms of payment.

Report out action taken in closed session. No direction given to superintendent to report out.

5.0 PUBLIC SESSION/FLAG SALUTE: Lead by Mr. Lower

6.0 ADOPT THE AGENDA: (M)

Mr. Leal:

- i. The Dual Immersion presentation will be first on the agenda.
- ii. Item 12a will not be discussed and item 14a will be tabled.

Motion to adopt the agenda with those changes by Mr. Reyes. 2nd by Mr. Lower. Motion Carried 5-0

Leal: AYE	Lower: AYE
Boone: AYE	Reyes: AYE
Odom: AYE	

7.0 ADJOURN TO ORGANIZATIONAL MEETING Mr. Leal adjourned to organizational meeting at 6:52 p.m.

- a. Board President: Elect Board President for the 2020 year

Mr. Lower motioned to nominate Gabe Leal for 2020 Board President. Mr. Leal said than you for support. He loves being president but this will be his last year in this role. Mr. Odom 2nd, Motion Carried 5-0

Leal: AYE	Lower: AYE
Boone: AYE	Reyes: AYE
Odom: AYE	

- b. Board Clerk: Elect Board Clerk for the 2020 year

Mr. Leal motioned to nominate Mr. Lower for 2020 Board Clerk. Mr. Boone 2nd, Motion Carried 5-0

Leal: AYE	Lower: AYE
Boone: AYE	Reyes: AYE
Odom: AYE	

Mr. Leal re-opened the public meeting at 6:54 p.m.

8.0 COMMUNICATIONS/REPORTS:

- a. Board Member Comments/Reports.

- i. Mr. Reyes gave thanks to the Fire Department, CHP and all involved in the incident with the midnight alarm at the Elementary school recently. Dr. Powell remarked that school contact information is now updated.

- b. ASB President and Student Council President Reports

- i. Hamilton High School, report given by ASB treasurer, Mari Cruz

1. We've been practicing for homecoming 2/7/20
2. Prom Committee meeting went well
3. The pigs are here for FFA
4. Academic decathalon on Saturday 1/25/20
5. There is a field trip to Sacramento tomorrow 1/23/20
6. Seniors are selling Sober Grad tickets for \$10 each

- ii. Hamilton Elementary School, Ella Mendez

1. Leadership is putting on Pennies for Patients. It started yesterday.
2. 3rd Graders went to Turtle Bay today.
3. A sports update was given.

- c. District Reports (written)

- i. Technology Report by Frank James & Derek Hawley (page 1)
- ii. Nutrition Services Report by Sean Montgomery (page 3)
- iii. Operations Report by Alan Joksch (page 5)

- d. Principal and Dean of Student Reports

- i. Kathy Thomas, Hamilton Elementary School Principal – report attached

1. Mr. Odom asked if TK students go on to kindergarten or if they are ever held back? How does that work?
2. Ms. Thomas replied that TK/K are combined and that they have always been ready to go to kindergarten.
3. Dr. Powell commented that it was even possible to have one recommended for first grade.

- ii. Maria Reyes, District Dean of Students

1. One student moved back to EBHS.
2. Thanks to everyone for their support of the MEChA giving tree last month.
3. Last week the D.A. gave a presentation on compus about vandalism and cyberbullying.
4. On Saturday 2/1/20 we are set up to take students to Steps to College.
5. 2/6/20 in Orland Butte College will be having a presentation for undocumented students.

- iii. Cris Oseguera, Hamilton High School Principal – report attached

- iv. Sylvia Robles, Adult School (page 7)

- e. Chief Business Official Report by Kristen Hamman (page 9)

- f. Superintendent Report by Jeremy Powell (page 11)

- i. Dr. Powell commended the teachers in the district for their hard work.
- ii. There are many areas on the Dashboard where we are improving.
- iii. Differentiated Assistance is a supportive process with GCOE

- iv. On 3/27/20 the District PD will be conference style.

9.0 PRESENTATIONS:

- a. Dual Immersion by Maggie Sawyer (page 15)
 - i. Kindergarteners demonstrated phonics
 - ii. Mrs. Alvarez and students read a booklet
 - iii. Mrs. Esquivel and her 2nd grade students sang a song about heros
 - iv. Mr. Leal gave thanks to Ms. Sawyer and all the students for their Dual Immersion presentation.

10.0 CORRESPONDENCE:

- a. None

11.0 INFORMATIONAL ITEMS:

- a. Form 700 – annual statement of Economic Interests -- see handout (page 25)
 - i. Dr. Powell said we will see if we can find the on-line form
- b. HUSD Enrollment History for 5 years (page 35)
 - i. Dr. Powell pointed out that this month we are showing ADA in addition to enrollment
- c. Bond Satus (Fund 21) Update (page 37-39)
- d. HUSD Audit SAS Letter (page 41)

12.0 DISCUSSION ITEMS:

- ~~a. PlaceWorks Additional Cost Proposal (page 45)~~ This item was removed from the agenda
- b. HUSD Audit Report June 30, 2019 (page 47)
 - i. Ms. Hamman gave recognition to the team who worked hard to get the audit report out: Chris DeVries, Jolene Towne, Cristina Rios, Rowan Dietle, Jazmin Martinez, Rosa Rivera and Tiffany Wilhelm among others.
 - ii. HUSD was complimented by Christy White, the auditor, for being so prepared.
 - iii. On page 51 you'll find the independent audit report opinion – this is the best opinion we can get
 - iv. On pages 119-126 our Compliance and Internal Controls reports were clean also.
 - v. One pages 127-132 is the schedule of findings and questions about costs. There were none. This is also impressive.
- c. Recommendation from Superintendent regarding 2018-19 Bond Transfer
 - i. Dr. Powell said that after speaking with Ms. Hamman, Fund 17 has \$427K. The best way to get the funds back into the bond fund would be by looking to pay back \$50K per year over the next seven years. This would be the most strategic rather than paying back all at once.
- d. GCOE Differentiated Assistance Process (page 133)
 - i. Dr. Powell said that for two years in a row students with disabilities suspension rate has been in the red category on the dashboard. We work with GCOE. Our focus can be on improving this for all students.
 - ii. Mr. Odom asked if the team was from GCOE.
 - iii. Dr. Powell replied that yes, Shirley Diaz from GCOE would be working with the principals and TOSAs to help us out.
 - iv. Mr. Odom asked why the report was so late coming.
 - v. Dr. Powell replied that the State was late to report it.
- e. HHS Site Expansion Permitting Status Update – Mike Cannon (page 137)
 - i. DTSC done by MP5 is finishing draft report by end of this month
 - ii. After that we are ready for public hearing and comments. Hope to have it all finished by end of June.
 - iii. CEQA is still finishing their writing for a number of sections. The agenda item that was pulled is still in negotiations.
 - iv. The Ed Spec process has started. The first meeting will be early February. This will answer what programs will be at the High School and what facilities will be needed to house those programs.
 - v. Regarding Geotech/Geohazard report, all the agencies that do these reports are booked through 2020. I am now looking in surrounding areas including Sacramento.
 - vi. Mr. Lower asked, regarding the bond money, when reimbursements will come.
 - vii. Mr. Cannon said those will come after the application process.
 - viii. Mr. Lower asked if the reimbursable fees would be lost if the property is not negotiated.
 - ix. Mr. Cannon replied yes.
- f. CSBA Policy Guide Sheet (for below **first readings**) (page 139)

- i. Board Policy and Administrative Regulation 0460: Local Control and Accountability Plan (page 143)
- ii. Board Policy 0520: Intervention for Underperforming Schools (New Policy) (page 159)
- iii. Board Policy 0520.1: Comprehensive and Targeted Support and Improvement (New Policy) (page 162)
- iv. Board Policy 1431: Waivers (page 166)
- v. Board Policy and Administrative Regulation 3515: Campus Security (page 170)
- vi. Board Policy and Administrative Regulation 4116: Probationary/Permanent Status (page 177)
 - a. Dr. Powell commented that we qualify as Option 1 below.
 - 2. Option 1 (page 178)
 - 3. Option 2 (page 178)
- vii. Board Policies 4119.22, 4219.22, 4319.22: Dress and Grooming (page 185)
- viii. Board Policy 4216: Probationary/Permanent Status (page 187)
- ix. Board Policy and Administrative Regulation 4218: Dismissal/Suspension/Disciplinary Action (page 189)
- x. Board Policy 5131: Conduct (page 200)
- xi. Board Policy 5131.8: Mobile Communication Devices (New Policy) (page 206)
- xii. Board Policy 5132: Dress and Grooming (page 210)
- xiii. Administrative Regulation 5141.26: Tuberculosis Testing (page 214)
- xiv. Board Policy and Administrative Regulation 5142: Safety (page 218)
- xv. Board Policy and Administrative Regulation 7140: Architectural and Engineering Services (page 230)
- xvi. Board Bylaw 9323: Meeting Conduct (page 236)
 - 1. Mr. Lower asked if we should proceed with the board policy approvals in bits and pieces or if we should tackle them all in a separate board meeting.
 - 2. Mr. Leal, Mr. Odom and Mr. Boone said they would prefer to tackle in bits and pieces.

13.0 PUBLIC COMMENT: Public comment on any item of interest to the public that is within the Board's jurisdiction will be heard (agenda and non-agenda items). The Board may limit comments to no more than three minutes per speaker and 15 minutes per topic. Public comment will also be allowed on each specific action item prior to board action thereon.

- a. No public comment

14.0 ACTION ITEMS:

- a. ~~Approve PlaceWorks Additional Cost Proposal (page 45)~~ This item was removed from the agenda.
- b. Accept HUSD Audit Report June 30, 2019 (page 47)

Mr. Boone moved to accept the audit report. Mr. Lower 2nd.

Motion Carried 5-0

Leal: AYE	Lower: AYE
Boone: AYE	Reyes: AYE
Odom: AYE	

- c. Give Direction to Superintendent regarding 2018-19 Bond Transfer

Mr. Lower moved to give direction to superintendent to bring back next meeting what funds will be transferred and a time frame to transfer them for a vote. Mr. Odom 2nd.

Motion Carried 5-0

Leal: AYE	Lower: AYE
Boone: AYE	Reyes: AYE
Odom: AYE	

15.0 CONSENT AGENDA: Items in the consent agenda are considered routine and are acted upon by the Board in one motion. There is no discussion of these items prior to the Board vote and unless a member of the Board, staff, or public request specific items be discussed and/or removed from the consent agenda. Each item on the consent agenda approved by the Board shall be deemed to have been considered in full and adopted as recommended.

- a. Minutes for regular Board Meeting on December 11, 2019 (page 243-254)
- b. Certificated and Classified Seniority Lists (pages 255-257)
- c. Approve 2018-19 School Accountability Report Cards (SARC): Hamilton High School, Ella Barkely High School, Hamilton Elementary School and Hamilton Community Day School. (pages 259-310)
- d. HES SSC Agenda December 10, 2019 (page 311)
- e. HES SSC Minutes December 10, 2019 (page 313)
- f. HES SSC Agenda January 14, 2020 (page 315)
- g. HES Signed Safety Plan 2018-19 (page 317)
- h. HHS Sports Boosters Minutes December 2, 2019 (page 323)

- i. Warrants and Expenditures. (page 325)
- j. Interdistrict Transfers (new only; elementary students reapply annually).
 - i. Out
 - 1. Hamilton Elementary School
 - a. K x 1 (for 2020-21 school year)
 - 2. Hamilton High School
 - a. none
 - ii. In
 - 1. Hamilton Elementary School
 - a. none
 - 2. Hamilton High School
 - a. none

k. Personnel Actions as Presented:

i. New hires:


Karen Tweedt-Ordaz	Job Re-Entry/Job Coach Instructor (Short-Term/Temporary)	Adult Ed
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ii. Resignations/Retirement: None


Mr. Odom moved to approve the consent agenda. Mr. Boone 2nd. Motion Carried 5-0

Leal: AYE	Lower: AYE
Boone: AYE	Reyes: AYE
Odom: AYE	

16.0 **ADJOURNMENT:** 7:34 p.m. in memory of Maria Lourdes Haro-Ortega, Class of 1990.

X 

 Wendall Lower
 HUSD Board clerk

X 

 Jeremy Powell Ed.D.
 HUSD Superintendent

HAMILTON ELEMENTARY SCHOOL
Board Meeting on January 22, 2020
Kathryn Thomas, Principal

Communicating the importance of daily attendance continues to be an area of conversation, especially as we look at our data on the dashboard. Meetings have been scheduled to meet with parents to discuss the importance of attendance and the negative impact that chronic absenteeism can have on academic success, especially at the younger ages.

Attendance: 12/30-1/24/2020

Total: 420

TK: 88.89%

K-3: 94.94%

4-6: 96.67%

7-8: 96.58%

Campus News:

- We have had a successful opening of the Spring semester.
- We have Kinder registration next week on 1/30.
- Maggie and I are meeting with ten 8th grade parents and students to discuss promotion requirements and behavior expectations to help support some recent behavioral incidents in the classroom.
- Last week, our Coffee with the Principal distributed flyers and had conversations with parents regarding chronic absenteeism and the importance of regular attendance.
- Spring semester brings some exciting field trips for our students, for example, our third graders went to Turtle Bay today.
- We rolled out our Lobo Bucks at the start of this semester to reward positive behaviors--they have been a huge success thus far.

Instructional News:

- Our QTEL leads are continuing their work, and Emily Peery will be opening up her classroom for visitation of her facilitation of tasks aimed at increasing access and engagement. In addition, Gloria Godinez is continuing the work by working with a member of our POD in lesson design and implementation. We are supporting this work

with substitutes to support this collaboration on 1/27/2020.

- Jenny Firth is rolling out our second semester intervention for those K-5 students falling in urgent intervention for ELA serving approximately 25 students with targeted instruction. Each student has an individual SMART goal and progress will be tracked weekly.
- Math intervention is also in process to support our K-5 students who are in the urgent intervention range in Mathematics. Raquel Bocast will be working with teachers and pushing in to help support this work.

Training:

Dr. Claudia Rodriguez will be at HES on Friday to work 1:1 with our Dual Immersion teachers and support their professional development and leading our afternoon staff development session with a goal of supporting integrated ELD instruction and our commitment to biliteracy

**Hamilton High School
HUSD Board Report
January 22, 2020**

1. **Attendance/Enrollment**- Current HHS Enrollment is 267 students (9th-69; 10th- 76; 11th-73; 12th-49). This is an increase of two (2) since the December Board meeting and an increase of four (4) at HHS since the October Board meeting. HHS, through 93 attendance days has about a 96.80% attendance rate, with December attendance dipping under 95% due to Winter travel plans.
 - a. **Combined with EBHS, there are 281 9-12th Grade students.**
 - b. Projected for HHS 2020-2021 is for (conservatively) approximately 280-290 students (approximately +15 over this year's current total).
 - c. **Currently, at HHS, 42% of our students are from out-of-district!**
 - d. Incoming Frosh Information Night will be on Tuesday January 28th and will give a better idea of incoming numbers for the Class of 2024.

2. **Dashboard Information for HHS. The Graduation Rate listed for HUSD and/or HHS is incorrect. Last years HHS Graduation Rate is 100%. Due to a communication error with the CALPADS, it is incorrect and was not able to be correctly uploaded to accurately reflect our true success. Additionally, the CA state Graduation Rate is 85.9%, thus indicating that HUSD/HHS is much higher than the state average. The HHS Chronic Absentism rate is 7.2% (CA average is 12.1%/Glenn County is 12.6%). The HHS Suspension Rate is 4.1% (CA is 3.5%/Glenn County is 4.2%). Further, HHS students increased in ELA and Math this past testing cycle.**

3. **Upcoming Professional Development**- On March 27, 2020, All teachers in HUSD will enjoy an inservice day of learning and interactions with their colleagues.

4. **Athletic Supervision and Sportsmanship**. K.Langan/M.Reyes/E.Johnson/C.Oseguera supervise the athletic contests. We will be incorporating more parent education this year and into the future as it is important for the adults at events to set the appropriate example for the student-athletes and student spectators in respecting the players, the opponents, and the officials. This is an ongoing statewide initiative and an imperative for us as well. CIF will likely pass a statewide Sportsmanship/Ejection policy which will be uniform for all the sections.

5. **School Activities & Events**- I hope everyone enjoyed the Winter Break and is geared up for the Second Semester. HHS Commencement is currently scheduled for Friday June 5 at 8pm.
 - a. I hosted HHS Hamfest on Tuesday December 17th. Special thanks to K. Langan/M. Reyes/S. Montgomery/M. Rivera for donations and assistance. Thank you also to Ken Mason for his generosity.

- b. Special Thank You to M. Reyes for her coordination of the MEChA Giving Tree. She goes above and beyond to ensure that children in our community have gifts at Christmas.
- c. FFA held its pig auction on January 21 with 37 little piglets being selected by students.
- d. We have numerous Winter Sports starting their league season and getting prepped for playoffs (Girls and Boys Basketball; Girls and Boys Soccer; Wrestling). Playoffs for Basketball and Soccer begin the week of February 18-21; Wrestling league finals begin on Friday February 7th.
- e. HC FFA Ag Awareness Day will be on Tuesday February 4, 2020. I look forward to hosting all our neighboring schools' 8th Graders that day.
- f. Counselors will be taking a group of students to Sacramento for Steps to College soon.
- g. Sober Grad Ticket Raffle Sales continue through February 8th.
- h. We are hosting the Lions Club Speaker contest on February 11th at 6:00pm with this year's topic being "Homelessness in California- What is the Solution?"
- i. English Enrichment will travel to Sacramento on January 23 to watch the play "Dear Evan Hansen."
- j. We have two holidays in February on Feb. 10th and 17th.
- k. I will be attending state CIF meetings next week.
- l. HHS hosted a presentation by ADA Ruby Neumann and SRO Tricia Alves on teen issues and the law. Well received and pertinent information. HHS will host a DUI Court in the Schools on Thursday March 12, 2020. In late April, HHS will host a Challenge Day.
- m. March 26, 2020 is HHS Open House.

Submitted:



Cris Oseguera
Principal
Hamilton High School