

**HAMILTON UNIFIED SCHOOL DISTRICT  
REGULAR BOARD MEETING & PUBLIC HEARING**

**MINUTES**

Wednesday, September 23, 2020

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5:00 p.m.	Public session for purposes of opening the meeting only via Zoom:
5:00 p.m.	Closed session to discuss closed session items listed below via Zoom (For Board Only)
6:00 p.m.	Reconvene to open session no later than 6:30 p.m. via Facebook Live or Zoom (see below)

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*As authorized by the Governor's Emergency Executive Orders issued on March 12 and 17, 2020, the Hamilton Unified School District Board of Education will conduct Board of Education meetings by video conference until further notice. Please join the meeting by attending the livestream via Facebook Live on the District's Facebook page or through the below Zoom link or dial by phone as listed below:*

**Join Zoom Meeting**

<https://us02web.zoom.us/j/89413880755?pwd=djl1SEs0YXFjcE44KzQ5TUVRaIRVQT09>

Meeting ID: 894 1388 0755

Passcode: 6hY6QF

Dial by Phone:

+1 929 436 2866

Meeting ID: 894 1388 0755

Passcode: 531897

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**1.0 OPENING BUSINESS:**

- a. Call to order and roll call at 5:02 p.m.

Gabriel Leal, President

Hubert "Wendall" Lower, Clerk

Rod Boone

Genaro Reyes

Ray Odom

**2.0 IDENTIFY CLOSED SESSION ITEMS:**

**3.0 PUBLIC COMMENT ON CLOSED SESSION ITEMS:** Public comment will be heard on any closed session items. The board may limit comments to no more than three minutes per speaker and 15 minutes per item. None.

**4.0 ADJOURN TO CLOSED SESSION:** To consider qualified matters.

- a. Government Code Section 54957 (b), Personnel Issue. To consider the employment, evaluation, reassignment, resignation, dismissal, or discipline of a classified and certificated employees.
- b. Public Employee Performance Evaluation. Government Code section 54957, subdivision (b)(1). Superintendent.
- c. Government Code Section 54957.6, Labor Negotiations. To confer with the District's Labor Negotiator, Superintendent Jeremy Powell regarding HTA and CSEA negotiations.
- d. Government Code Section 54956.9, Subdivision (a), Existing litigation. Name of case: Crews v. Hamilton Unified School District, Glenn County Superior Court, Case No. 15CV01394.
- e. Conference with Real Property Negotiators. Property: Westermann property north of Hamilton High School, approximately located at 500 Sixth Street, Hamilton City, CA 95951 (APN: 032-230-015-000). Agency Negotiator: Jeremy Powell, Superintendent; Matt Juhl-Darlington, Attorney for District. Negotiating Parties: Westermann Family and Hamilton Unified School District. Under negotiation: Price and terms of payment.
- f. Conference with labor Negotiator Gov. Code sec. 54957.6, subd. (a). Agency designated representative: Dr. Jeremy Powell; Employee Organization: Hamilton Teachers Association.

*Report out action taken in closed session. No action.*

**5.0 PUBLIC SESSION/FLAG SALUTE:** Lead by Mr. Reyes.

**6.0 ADOPT THE AGENDA: (M)**

Motion to adopt the agenda by Mr. Lower 2<sup>nd</sup> by Mr. Boone.

Motion Carried 5-0

Leal: AYE	Lower: AYE
Boone: AYE	Reyes: AYE
Odom: AYE	

**7.0 COMMUNICATIONS/REPORTS:**

- a. Board Member Comments/Reports.
  - i. Mr. Lower thanked all of the teachers and also thanks the Koehnen and Millar families for their marquee donations. If you see the donor’s say thanks.
  - ii. Mr. Reyes also thanked the teachers and especially Blanca Godinez.
  - iii. Mr. Odom acknowledged the disruption to curriculum, finance, facilities, etc. by the pandemic that has stretched to six months now and commended the faculty, staff, administrators and everyone working together to meet our student needs.
  - iv. Mr. Leal sent congratulations and thanks to all the collaborators and donors of the marquee. He also gave special thanks to Mr. Lower who made it all happen.
- b. District Reports (written)
  - i. Technology Report by Frank James & Derek Hawley (p. 4)
  - ii. Nutrition Services Report by Sean Montgomery (p. 5)
  - iii. Operations Report by Alan Joksch (p.6)
- c. Principal and Dean of Student Reports (written)
  - i. Kathy Thomas, Hamilton Elementary School Principal (p. 7)
  - ii. Maria Reyes, District Dean of Students (p. 8)
  - iii. Cris Oseguera, Hamilton High School Principal (p. 9)
  - iv. Sylvia Robles, Adult School (p. 11)
- d. Chief Business Official Report by Kristen Hamman (p. 12)
- e. Superintendent Report by Jeremy Powell (p. 13)
  - i. Dr.Powell expressed his enthusiasm for the new marquee and commended the teachers, support staff and administrators for serving our students very well with Distance Learning.
  - ii. Reviewed the status of waivers and the Glenn County Department of Public Health.
  - iii. Our K-5 waiver has been approved at the County level and is now on its way to the State.
  - iv. Provided update on negotiations.
  - v. Gave thanks to the board for their support.
  - vi. Mr. Reyes asked if right now have kids been allowed on campus.
  - vii. Dr. Powell said that we can have small cohorts and have had a total of 6 kinders last Friday.
  - viii. Currently working with the teachers unit.
  - ix. Mr. Reyes noted that Mr. Oseguera’s report indicated that they can bring IEP students onto camps and asked if that was happening.
  - x. Mr. Oseguera replied that they have been doing this for about four weeks now and that it has helped with students being present and engaged Mondays-Thursdays. He emphasized that all students are temperature checked as well as verbal and visual checks.
  - xi. Ms. DeVries asked where the District is with testing.
  - xii. Dr. Powell replied that Glenn County Department of Public Health says staff needs to be tested every two months once the waiver is approved.
  - xiii. Mr. Oseguera added that all students and staff wear masks and sanitize.

**8.0 PRESENTATIONS:**

- a. None

**9.0 CORRESPONDENCE:**

- a. None

**10.0 INFORMATION ITEMS:**

- a. HUSD Enrollment History for 5 years (p. 14)

- i. Dr. Powell reviewed enrollment and explained that Ms. Hamman will cover attendance and funding at the Special Board meeting on 10/07/2020 for the First Unaudited Actuals.
  - ii. Mr. Leal asked how the district keeps track of enrollment/attendance.
  - iii. Dr. Powell replied that attendance is taken each morning and a note is made if the student is active or not active. High School attendance is taken each period.
- b. Bond Status (Fund 21) Update (p.15)
- c. Update on Roy Boone Memorial Barn Project – Mike Cannon (p. 18)
  - i. Mike Cannon reviewed the updated handout for the project and said the project is on schedule and under budget.
  - ii. Mr. Lower asked how much under budget.
  - iii. Mr. Cannon said we are about \$30,000 under budget in authorized expenditures.
- d. HHS Site Expansion Permitting Status Update – Mike Cannon (p. 19)
  - i. Mr. Cannon reviewed the permitting status
  - ii. The draft schedule to start EdSpec at the end of October and bring final report to April Board Meeting
  - iii. Mr. Odom indicated that the EdSpec study involves looking at the facility design and that the staff should be involved.
  - iv. Mr. Cannon said that EdSpec is for design guidelines, not the actual design.

#### 11.0 DISCUSSION ITEMS:

- a. Rose Garden Update
  - i. Dr. Powell reviewed discussions about upgrading the Memorial Rose Garden and what direction we should go.
  - ii. Can we use some of that space for parking and move the roses but keep them in tact and honor the Hamilton City Women’s Club?
  - iii. Mr. Lower asked if there was a design.
  - iv. Dr. Powell answered that possibly a row of roses near the street, then the monument and then additional parking.
  - v. Mr. Oseguera commented on the history of the rose garden and would like to have it preserved as there have been community efforts in the past to do so. He added that he felt the community members should have a voice as well.
  - vi. Mr. Odom agreed that there should be a row of roses across the front but that the design has been high maintenance and needs to be changed. He would like to keep the intent of the rose garden and plaque but also increase the much needed parking at Ella Barkley High School.

#### 12.0 PUBLIC COMMENT: Public comment on any item of interest to the public that is within the Board’s jurisdiction will be heard (agenda and non-agenda items). The Board may limit comments to no more than three minutes per speaker and 15 minutes per topic. Public comment will also be allowed on each specific action item prior to board action thereon.

- a. Ms. DeVries commented as the CSEA president that the Elementary School Office Assistant position appears to be reduced to a temporary position and that she has concerns about that.
- b. Dr. Powell said that the person currently in this position is going to be moving to different position within the District and we are looking to fill that position. It is full-time and benefited through December 31, 2020 depending on Learning Loss Mitigation Funds and budget, the position will continue full-time and fully benefited through the end of the year.
- c. Ms. DeVries said that this position was not a part of the layoffs last year.
- d. Dr. Powell said he would sit down and discuss this further with Ms. DeVries.
- e. Mr. Langan asked if the Learning Loss Mitigation Funds that were approved for a six month period of August to December, would they be pro-rated October to December? And if these funds are continued through the end of the year, will they get doubled?
- f. Dr. Powell answered that the Learning Loss Mitigation Funds are federal funds that expire 12/31/2020. We hope they will be expanded and added to with next round of stimulus funds. The funds we have now must be spent by 12/31/2020. Also, that was our expected budget. Budgets change. Yes, they would be pro-rated.
- g. Mr. Langan asked if the Mitigation Funds would be visited each month.
- h. Dr. Powell said that he and Ms. Hamman would be reviewing what has been spent and how best to use what is left.
- i. Ms. Johnson asked if the Office Assistant Position at the Elementary School would still be an 8 hour benefited position as she felt the flyer said it would be 4 hours and temporary.
- j. Dr. Powell said that he would review and revisit this issue as it is a full time position.
- k. Ms. DeVries asked if it is a shared position.

- l. Dr. Powell replied that it is not a shared position.
- m. Ms. Reyes asked if the \$15,000 budgeted for Community Liaison position is for the rest of the year and is it just four hours a day.
- n. Dr. Powell replied that the \$15,000 is budgeted through the end of the year full-time through 12/31/2020.
- o. Mr. Joksch said that regarding the custodial position, the potential new hire accepted a position somewhere else.
- p. Mr. Oseguera commented that today is the 30<sup>th</sup> day of education at HHS and he would like to commend the faculty and teachers for continued outreach to the benefit of the students who are also working very hard. Also, parent teacher conferences were held on 9/17/2020 and wanted to commend Rowan Dietle, Cristina Rios, Maria Reyes and Kelly Langan for their support.
- q. Adrian Zaragoza commented as a parent his happiness with teacher engagement and sends thanks. Would like to see slow progress toward in-class instruction.

**13.0 ACTION ITEMS:**

- a. Adopt Learning Continuity and Attendance Plan for 2020-21 School year (p. 21)
  - i. Mr. Odom asked if this plan replaces the LCAP this year. Is that the successor to the old LEAP?
  - ii. Dr. Powell replied that the LCAP is the plan to spend additional state funds for students in need.

Motion to adopt by Mr. Boone 2<sup>nd</sup> by Mr. Lower.

Motion Carried 5-0

Leal: AYE	Lower: AYE
Boone: AYE	Reyes: AYE
Odom: AYE	

- b. Approve HUSD Job Description for Special Education Paraprofessional (p. 60)
- c. Approve HUSD Job Description for Licensed Vocational Nurse (LVN) (p. 64)

Motion to approve 13b and 13c by Mr. Lower 2<sup>nd</sup> by Mr. Odom.

Motion Carried 5-0

Leal: AYE	Lower: AYE
Boone: AYE	Reyes: AYE
Odom: AYE	

- d. Approve MOU The Boys & Girls Club of the North Valley-GCOE-HUSD (p. 68)
  - i. Dr. Powell clarified that in the past the District paid \$40,000 for additional students and we are not including those in this MOU.
  - ii. This is fully funded by the ASES Grant.
  - iii. Expect an MOU at the next board meeting for how we are going to use Learning Loss Mitigation Funds to support the students, not just after school but also during the day.
  - iv. Ms. Reyes asked if it is just \$40,000 from Learning Loss Mitigation Funds or if additional will be added.
  - v. Dr. Powell replied that we budgeted \$40,000 for Learning Loss and that looking at the services needed, it could be more or less but that's the target number.

Motion to approve MOU by Mr. Odom 2<sup>nd</sup> by Mr. Lower.

Motion Carried 5-0

Leal: AYE	Lower: AYE
Boone: AYE	Reyes: AYE
Odom: AYE	

- e. CSBA Policies Review and Adopt 2<sup>st</sup> Readings (p. 76)
  - i. Board Policy (updated) and **(new) Exhibit 3555: Nutrition Program Compliance** to reflect new state regulations
    - 1. Recommend Option 1
  - ii. Administrative Regulation 4030: Nondiscrimination in Employment updated to reflect new federal regulations
  - iii. Board Policy and Administrative Regulation 4119.11/4219.11/4319.11: Sexual Harassment updated to reflect new federal regulations
  - iv. **Administrative Regulation (new) 4119.12/4219.12/4319.12: Title IX Sexual Harassment Complaint Procedures**
  - v. Board Policy and Administrative Regulation 5141.22: Infection Diseases updated to reflect new law
  - vi. Administrative Regulation 5145.3: Nondiscrimination/Harassment updated to reflect new federal regulations
  - vii. Board Policy (updated) and Exhibit 5145.6: Parental Notifications updated to reflect new law (p. 104)

- viii. Board Policy and Administrative Regulation 5145.7: Sexual Harassment updated to reflect new federal law
- ix. **Administrative Regulation (new)** 5145.71: Title IX Sexual Harassment Complaint Procedures reflecting new federal regulations.
- x. Board Policy and Administrative Regulation 6142.7: Physical Education and Activity updated to reflect new law
- xi. Board Policy and Administrative Regulation 6159: Individualized Education Program updated to reflect new law
- xii. Board Policy and Administrative Regulation 6159.1: Procedural Safeguards for Special Education updated to reflect new state regulations
- xiii. Board Policy and Administrative Regulation 6159.2: Nonpublic, Nonsectarian School and Agency Services for Special Education updated to reflect new law

Motion to adopt the CSBA policies as above by Mr. Boone 2<sup>nd</sup> by Mr. Lower. Motion Carried 4-0

Leal: AYE	Lower: AYE
Boone: AYE	Reyes: absent on this vote
Odom: AYE	

- f. Public disclosure of tentative agreement with Hamilton Teachers Association. The EERA requires Hamilton USD to disclose to the public at a Board meeting the major provisions of a negotiated agreement with an exclusive representative of its employees. (p. 82)
  - i. Dr. Powell reviewed the handout.

Motion to approve tentative agreement by Mr. Lower 2<sup>nd</sup> by Mr. Boone. Motion Carried 5-0

Leal: AYE	Lower: AYE
Boone: AYE	Reyes: AYE
Odom: AYE	

**14.0 CONSENT AGENDA:** Items in the consent agenda are considered routine and are acted upon by the Board in one motion. There is no discussion of these items prior to the Board vote and unless a member of the Board, staff, or public request specific items be discussed and/or removed from the consent agenda. Each item on the consent agenda approved by the Board shall be deemed to have been considered in full and adopted as recommended.

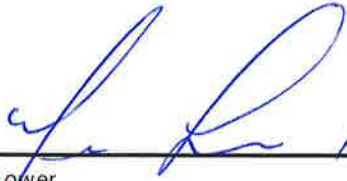
- a. Minutes from Regular Board Meeting on Wednesday, August 26, 2020 (p. 83)
- b. Minutes from Special Board Meeting on Wednesday, August 26, 2020 (p. 89)
- c. Hamilton Elementary School Site Council Agenda, September 8, 2020 (p. 91)
- d. Consolidated Application Spring 2020 (p. 101)
- e. Teacher Consent Forms for 2020-21 School Year: Hamilton Elementary School and Hamilton High School (p. 109)
- f. Warrants and Expenditures (p. 115)
- g. Interdistrict Transfers (new only; elementary students reapply annually).
  - i. Out
    - 1. Hamilton Elementary School
      - a. none
    - 2. Hamilton High School
      - a. none
  - ii. In
    - 1. Hamilton Elementary School
      - a. none
    - 2. Hamilton High School
      - a. 9<sup>th</sup> x 2
- h. Personnel Actions as Presented:
  - i. New hires:
    - 1. Jonathan Romano                      Short-Term, District Custodian      HUSD  
Position Ending December 2020
  - ii. Resignations/Retirement:
    - 1. Sophia Langevin                      Multiple Subject Teacher, Long      HUSD  
Term Substitute – Position  
Ending December 2020

1. Motion to adopt the consent agenda by Mr. Lower 2<sup>nd</sup> by Mr. Boone. Motion Carried 5-0

Leal: AYE	Lower: AYE
Boone: AYE	Reyes: AYE
Odom: AYE	

15.0 ADJOURNMENT: 7:23 p.m.

X



10.21.20

Wendell Lower  
HUSD Board Clerk

X



Jeremy Powell, Ed. D.  
Superintendent