

**HAMILTON UNIFIED SCHOOL DISTRICT
REGULAR BOARD MEETING MINUTES
Hamilton High School Library/Zoom/Facebook Live
Wednesday, December 9, 2020**

5:30 p.m. Public session for purposes of opening the meeting only via Zoom:
5:30 p.m. Closed session to discuss closed session items listed below via Zoom (For Board Only)
6:00 p.m. Reconvene to open session no later than 6:30 p.m. via Facebook Live or Zoom (see below)

Hamilton Unified School District Board Meetings are open to the public. We are still adhering to social distancing for public safety so in-person seating capacity in the Hamilton High School Library is limited to thirteen attendees. As authorized by the Governor's Emergency Executive Orders issued on March 12 and 17, 2020, the Hamilton Unified School District Board of Education will continue to conduct Board of Education meetings by video conference until further notice. Please join the meeting by attending the livestream via Facebook Live on the District's Facebook page or through the below Zoom link or dial by phone as listed below:

Join Zoom Meeting

<https://us02web.zoom.us/j/86857369649?pwd=ZlhWUHExSW5vSXVIZk1JWmJBZjNvdz09>

Meeting ID: 868 5736 9649

Passcode: board

Dial in by phone:

+1 669 900 6833

Meeting ID: 868 5736 9649

Passcode: 712410

1.0 OPENING BUSINESS:

- a. Call to order and roll call at 5:34 p.m.

Gabriel Leal, President

Hubert "Wendall" Lower, Clerk

Rod Boone

Genaro Reyes

Ray Odom

2.0 IDENTIFY CLOSED SESSION ITEMS: None.

3.0 PUBLIC COMMENT ON CLOSED SESSION ITEMS: Public comment will be heard on any closed session items. The board may limit comments to no more than three minutes per speaker and 15 minutes per item. None.

4.0 ADJOURN TO CLOSED SESSION: To consider qualified matters.

- a. Government Code Section 54957 (b), Personnel Issue. To consider the employment, evaluation, reassignment, resignation, dismissal, or discipline of a classified and certificated employees.
- b. Public Employee Performance Evaluation. Government Code section 54957, subdivision (b)(1). Superintendent.
- c. Government Code Section 54957.6, Labor Negotiations. To confer with the District's Labor Negotiator, Superintendent Jeremy Powell regarding HTA and CSEA negotiations.
- d. Government Code Section 54956.9, Subdivision (a), Existing litigation. Name of case: Crews v. Hamilton Unified School District, Glenn County Superior Court, Case No. 15CV01394.
- e. Conference with Real Property Negotiators. Property: Westermann property north of Hamilton High School, approximately located at 500 Sixth Street, Hamilton City, CA 95951 (APN: 032-230-015-000). Agency Negotiator: Jeremy Powell, Superintendent; Matt Juhl-Darlington, Attorney for District. Negotiating Parties: Westermann Family and Hamilton Unified School District. Under negotiation: Price and terms of payment.
- f. Conference with labor Negotiator Gov. Code sec. 54957.6, subd. (a). Agency designated representative: Dr. Jeremy Powell; Employee Organization: Hamilton Teachers Association.

Report out action taken in closed session. None.

5.0 PUBLIC SESSION/FLAG SALUTE: Lead by Mr. Odom.

6.0 ADOPT THE AGENDA: (M)

Motion to adopt the agenda by Mr. Lower 2nd by Mr. Boone.

Motion Carried 5-0

Leal: AYE	Lower: AYE
Boone: AYE	Reyes: AYE
Odom: AYE	

7.0 ADJOURN TO ORGANIZATIONAL MEETING at 6:36 p.m.

- a. Administration of oath of office for re-appointed board members
Dr. Powell administered oath of office to the below re-appointment board members:
 - i. Rod T. Boone
 - ii. Hubert "Wendell" Lower
 - iii. Juan Gabriel Leal

- b. Seating of board members

Motion to nominate Mr. Lower for President by Mr. Odom 2nd by Mr. Reyes.

Motion Carried 5-0

Leal: AYE	Lower: AYE
Boone: AYE	Reyes: AYE
Odom: AYE	

Motion to nominate Mr. Boone for Clerk by Mr. Reyes 2nd by Mr. Odom.

Motion Carried 5-0

Leal: AYE	Lower: AYE
Boone: AYE	Reyes: AYE
Odom: AYE	

- i. Board President: Mr. Lower for the 2021 year.
 - ii. Board Clerk: Mr. Boone for the 2021 year.
 - iii. Meeting Dates: Set day, time and location of regular monthly meetings for the 2021 year.
- c. Set board meeting dates for 2021 (p. 9)
Dr. Powell reviewed the day, time, location of the 2021 meetings.
 - noted that location will be announced if changed from HHS Library.
 - requested that the January 2021 meeting be moved from January 27 to January 20, 2021.

Motion to approve 2021 meeting schedule with January date change by Mr. Lower 2nd by Mr. Reyes. Motion Carried 5-0

Leal: AYE	Lower: AYE
Boone: AYE	Reyes: AYE
Odom: AYE	

8.0 CLOSE ORGANIZATIONAL MEETING AND REOPEN REGULAR MEETING at 6:44 p.m.

9.0 COMMUNICATIONS/REPORTS:

- a. Board Member Comments/Reports.
Mr. Reyes and Mr. Leal provided comments.
- b. District Reports (written)
 - i. Technology Report by Frank James & Derek Hawley (p. 10)
 - ii. Nutrition Services Report by Sean Montgomery (p. 11)
 - iii. Operations Report by Alan Joksch (p.12)
- c. Principal and Dean of Student Reports (written)
 - i. Kathy Thomas, Hamilton Elementary School Principal (p. 13)
 - ii. Maria Reyes, District Dean of Students (p. 14)
 - iii. Cris Oseguera, Hamilton High School Principal (p. 15)
 - iv. Sylvia Robles, Adult School (p. 17)
- d. Chief Business Official Summary of 2020-21 First Interim Report by Kristen Hamman (p. 18)
Ms. Hammon reviewed the report and answered questions.
- e. Superintendent Report by Jeremy Powell (p. 168)

10.0 PRESENTATIONS:

- a. None

11.0 CORRESPONDENCE:

- a. None

12.0 INFORMATION ITEMS:

- a. HUSD Enrollment History for 5 years (p. 169)
- b. Bond Satus (Fund 21) Update (p.170)
- c. Update on Roy Boone Memorial Barn Project – Mike Cannon (p. 173)
- d. HHS Site Expansion Permitting Status Update – Mike Cannon (p. 174)

13.0 DISCUSSION ITEMS:

- a. CSBA Policies for Review and 1st Reading (p. 176) – Dr. Powell reviewed the policies.
 - i. Exhibit E 1113 (New Exhibit) District and School Web Sites (p. 182)
 - ii. Board Policy BP 3280 Sale or Lease of District-Owned Real Property (p. 186)
 - iii. Board Policy BP 3530 Risk Management Insurance (p. 194)
 - iv. Administrative Regulation AR 3530 Risk Management Insurance (p. 197)
 - v. Board Policies BP 4119.11/4219.11/4319.11 Sexual Harassment (p. 200)
 - vi. Administrative Regulations AR 4119.11/4219.11/4319.11 Sexual Harassment (p. 205)
 - vii. Administrative Regulations AR 4119.12/4219.12/4319.12 Title IX Sexual Harassment Complaint Procedures (p. 213)
 - viii. Exhibits E 4119.12/4219.12/4319.12 (New Exhibit) Title IX Sexual Harassment Complaint Procedures (p. 226)
 - ix. Board Policy BP 4157/4257/4357 Employee Safety (p. 228)
 - x. Administrative Regulation AR 4157/4257/4357 Employee Safety (p. 231)
 - xi. Administrative Regulation AR 4157.1/4257.1/4357.1 Work-Related Injuries (p. 240)
 - xii. Board Policy BP 5113.1 Chronic Absence and Truancy (p. 245)
 - xiii. Administrative Regulation AR 5113.1 Chronic Absence and Truancy (p. 251)
 - xiv. Administrative Regulation AR 5113.11 Attendance Supervision (p. 260)
 - xv. Board Policy BP 5145.7 Sexual Harassment (p. 265)
 - xvi. Administrative Regulation AR 5145.7 Sexual Harassment (p. 271)
 - xvii. Administrative Regulation AR 5145.71 Title IX Sexual Harassment Complaint Procedures (p. 278)
 - xviii. Exhibit E 5145.71 (New Exhibit) Title IX Sexual Harassment Complaint Procedures (p. 292)
 - xix. Board Policy BP 6161.1 Selection and Evaluation of Instructional Materials (p. 294)
 - xx. Administrative Regulation AR 6161.1 Selection and Evaluation of Instructional Materials (p. 301)
 - xxi. Exhibit E 6161.1 Selection and Evaluation of Instructional Materials (p. 308)
 - xxii. Exhibit E(1) 9323.2 Actions by the Board (p. 312)

14.0 PUBLIC COMMENT: Public comment on any item of interest to the public that is within the Board’s jurisdiction will be heard (agenda and non-agenda items). The Board may limit comments to no more than three minutes per speaker and 15 minutes per topic. Public comment will also be allowed on each specific action item prior to board action thereon.
None.

15.0 ADJOURN REGULAR MEETING AND OPEN PUBLIC HEARING at 7:39 p.m.

- a. Resolution No. 20-21-105 to Resolution Establish Temporary Interfund Transfers (p. 318)
Ms. Hammon reviewed the resolution and answered questions from the School Board and Audience.

16.0 CLOSE PUBLIC HEARING AND REOPEN REGULAR MEETING TO ACTION ITEMS at 7:52 p.m.

- a. Adopt Resolution No. 20-21-105 Resolution to Establish Tempoaary Interfund Transfer.(p. 321)

Motion to adopt Resolution No. 20-21-105 by Mr.Lower 2nd by Mr. Boone Motion Carried 5-0

Leal: AYE	Lower: AYE
Boone: AYE	Reyes: AYE
Odom: AYE	

b. Approve 2020-21 LCFF Budget Overview for Parents. (p. 322)

Dr. Powell reviewed LCFF Budget Overview.

Motion to approve 2020-21 LCFF Budget Overview by Mr. Lower 2nd by Mr. Reyes Motion Carried 5-0

Leal: AYE	Lower: AYE
Boone: AYE	Reyes: AYE
Odom: AYE	

c. Approve adjustments to the 8th grade promotion requirements due to COVID-19. (p. 326)

Ms. Thomas reviewed the requested adjustments to 8th grade promotion during COVID-19 and answered questions.

Motion to approve adjustments to 8th grade promotion requirements by Mr. Odom 2nd by Mr. Boone Motion Carried 5-0

Leal: AYE	Lower: AYE
Boone: AYE	Reyes: AYE
Odom: AYE	

d. Approve new job description: Social Services Coordinator. (p. 329)

Motion to approve new job description Social Services Coordinator by Mr. Reyes 2nd by Mr. Boone Motion Carried 5-0

Leal: AYE	Lower: AYE
Boone: AYE	Reyes: AYE
Odom: AYE	

e. Accept donation of oak table to District from retired HES teacher, Ruthie Holland. (p. 332)

Motion to accept donation by Mr. Lower 2nd by Mr. Reyes Motion Carried 5-0

Leal: AYE	Lower: AYE
Boone: AYE	Reyes: AYE
Odom: AYE	

f. Approve First Interim Report 2020-2021. (p. 333)

Motion to approve First Interim Report by Mr. Boone 2nd by Mr. Lower Motion Carried 5-0

Leal: AYE	Lower: AYE
Boone: AYE	Reyes: AYE
Odom: AYE	

g. Approve Developer Fee Report for 2019-2020. (p. 334)

Motion to approve Developer Fee Report 2019-2020 by Mr. Boone 2nd by Mr. Lower Motion Carried 5-0

Leal: AYE	Lower: AYE
Boone: AYE	Reyes: AYE
Odom: AYE	

h. Approve Memorial Barn Notice of completion (p. 336)

Motion to approve Memorial Barn Notice of Completion by Mr. Boone 2nd by Mr. Odom Motion Carried 5-0

Leal: AYE	Lower: AYE
Boone: AYE	Reyes: AYE
Odom: AYE	

i. Approve HHS and HUSD Participation Liability Waivers (p. 338)

Dr. Powell reviewed and answered questions regarding the proposed liability waivers.

Motion to approve HHS & HUSD Participation Liability Waivers by Mr. Boone 2nd by Mr. Reyes Motion Carried 5-0

Leal: AYE	Lower: AYE
Boone: AYE	Reyes: AYE
Odom: AYE	

- j. Approve Spring 2021 Instructional Schedule (p. 341)
 Dr. Powell reviewed the schedule, took questions and recommended:
- K-12 returning on hybrid schedule through January 29th.
 - Full return on February 1st
 - Board meeting on 1/20/2021 to review

Motion approve schedule as recommended by Mr. Reyes 2nd by Mr. Lower Motion Carried 5-0

Leal: AYE	Lower: AYE
Boone: AYE	Reyes: AYE
Odom: AYE	

17.0 **CONSENT AGENDA:** Items in the consent agenda are considered routine and are acted upon by the Board in one motion. There is no discussion of these items prior to the Board vote and unless a member of the Board, staff, or public request specific items be discussed and/or removed from the consent agenda. Each item on the consent agenda approved by the Board shall be deemed to have been considered in full and adopted as recommended.

- Minutes from October 21, 2020 Regular Board Meeting (p. 342)
- Minutes from November 4, 2020 Special Board Meeting (p. 346)
- Williams Quarterly Report for October 2020 (p. 348)
- HES School Site Council Minutes November 10, 2020 (p. 349)
- Warrants and Expenditures (p. 351)
- Interdistrict Transfers (new only; elementary students reapply annually).

i. Out

- Hamilton Elementary School
 - none
- Hamilton High School
 - none

ii. In

- Hamilton Elementary School
 - none
- Hamilton High School
 - 9th grade x 1
 - 10th grade x 1

g. Personnel Actions as Presented:

i. New hires:

Sheila Skemp	Multiple Subject Teacher, Long Term Substitute –	HUSD
	Position ending December 2020	
Aaron Johnson	Temporary Science Teacher	HES
Derek Nall	Temporary Physical Education Teacher	HES

ii. Resignations/Retirement:

Kristy Eden	Art Teacher	HHS
Lawna Dalton-Saldivar	Girls Soccer Coach	HHS
Todd Deitz	Varsity Softball Coach	HHS

Motion to approve consent agenda by Mr. Boone 2nd by Mr. Reyes Motion Carried 5-0

Leal: AYE	Lower: AYE
Boone: AYE	Reyes: AYE
Odom: AYE	

18.0 **ADJOURN** to closed session at 8:35 p.m.

19.0 **RETURN FROM CLOSED SESSION** at 8:52 p.m. - no action to report out

20.0 **ADJOURN MEETING** at 8:52 p.m.

X *Rod Boone*

Rod Boone
HUSD Board Clerk

X *JP Powell*

Jeremy Powell, Ed.D.
Superintendent