

**HAMILTON UNIFIED SCHOOL DISTRICT  
SPECIAL BOARD MEETING  
AGENDA**

Wednesday, September 23, 2020

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5:00 p.m. Public session for purposes of opening the Regular Meeting only via Zoom:  
5:00 p.m. Regular Meeting Closed session begins (For Board Only)  
6:00 p.m. Reconvene to open session no **later** than 6:30 p.m. via Facebook Live or Zoom (see below)  
\*Special Board Meeting at conclusion of Regular Meeting at same zoom link:

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*As authorized by the Governor's Emergency Executive Orders issued on March 12 and 17, 2020, the Hamilton Unified School District Board of Education will conduct Board of Education meetings by video conference until further notice. Please join the meeting by attending the livestream via Facebook Live on the District's Facebook page or through the below Zoom link or dial by phone as listed below:*

Join Zoom Meeting

<https://us02web.zoom.us/j/89413880755?pwd=djl1SEs0YXFjcE44KzQ5TUVRaIRVQT09>

Meeting ID: 894 1388 0755

Passcode: 6hY6QF

Dial by Phone:

+1 929 436 2866

Meeting ID: 894 1388 0755

Passcode: 531897

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**1.0 OPENING BUSINESS:**

- a. Call to order and roll call

\_\_\_\_\_ Gabriel Leal, President  
\_\_\_\_\_ Genaro Reyes

\_\_\_\_\_ Hubert "Wendell" Lower, Clerk  
\_\_\_\_\_ Ray Odom

\_\_\_\_\_ Rod Boone

**2.0 ADOPT THE AGENDA: (M)**

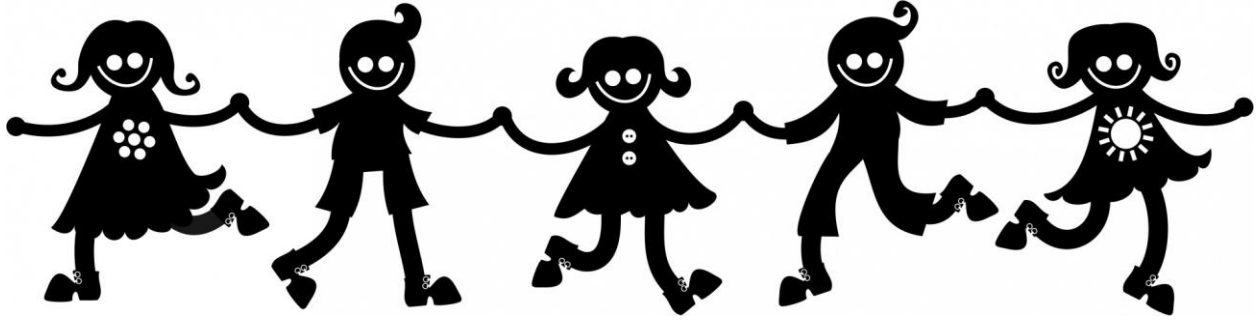
- 3.0 **PUBLIC COMMENT:** Public comment on any item of interest to the public that is within the Board's jurisdiction will be heard (agenda and non-agenda items). The Board may limit comments to no more than three minutes per speaker and 15 minutes per topic. Public comment will also be allowed on each specific action item prior to board action thereon.

**4.0 ACTION ITEMS:**

- a. Approve HUSD State Preschool Return to School Policies

**5.0 ADJOURNMENT:**

## Hamilton High State Preschool Policies and Requirements to Reopen



This plan addresses the many challenges presented to safely re-opening programs and classrooms after the COVID 19 closure. We recognize that many of the social distancing protocols and recommended practice are difficult to implement with young children. These guidelines and considerations are based on the best available public health, Head Start and early education data and suggestions.

We recognize the current COVID situation is fluid and we will continue to evaluate, adjust and modify to ensure health and safety for the children and families we serve and our staff working closely with children and families.

Some of these guidelines and new protocols will be challenging to implement. Our goal is to work together to offer a high quality learning environment which offers safe and healthy practice for everyone.

### Arrival & Departure

- Hand sanitizing station located outside the entrance door - a person dropping off a child is asked to sanitize their own hands.
- Receiving areas to be created at the entrance door or immediately inside the door.
- Staggered arrival (drop off) at 8:00-8:30, and departure (pick up) 11:30-12:00. Parents will approach sign in table when empty. Parents will take steps to reduce contact between preschoolers and other adults.
- Families will be asked to bring their own pen to sign their child in.
- Families are to meet outside the facility entryway for pick-up and drop off of children whenever possible and to be as brief as possible.
- If parents must enter, we ask to enter and exit the room one person at a time to allow for social and physical distancing and wear a face covering.

### Wellness/ Health Checks

- At arrival, prior to receiving the child to the classroom, a visual Wellness (health) Check will be conducted by designated site staff.

- Touchless thermometers will be used to take the temperature of each child and will be recorded on Daily Wellness form.
- Verbal check with parent/child of COVID symptom checklist will be recorded.
- Children will not be accepted if a temperature of 100.4\* degrees or higher, or other illness indicators as per the visual health check are present. Staff will use a COVID symptoms checklist and when symptoms are present will not be accepted that day.
  - Coronavirus Symptoms:* Fever, cough, shortness of breath or difficulty breathing, chills, repeated shaking with chills, muscle pain, headache, sore throat, and/or new loss of taste or smell.
- All Wellness Checks will be conducted outside the classroom or in the identified receiving area.
- When symptoms appear during school or a child becomes ill the child will be isolated in the identified isolation area. The plan is to keep children away from other children.
- Parents will be immediately called to pick up their ill child.
- Families will be required to have at least three immediate response person noted on the emergency card. Emergency cards will be regularly updated to ensure immediate accessibility of the parent if they need to be reached.
- If a child or anyone in a household receives a COVID diagnosis, please notify the school.

### **Sick Child Care** - seclusion should a child become sick:

- If a child should receive a COVID diagnosis, the school will notify Public Health officials, staff, and families immediately of any possible case while maintaining confidentiality as required by the Americans with Disabilities Act (ADA).
- Confirmed COVID infected children will be quarantined 14 days. School remains open.
- Children who are in close contact with a confirmed COVID case will be sent home and quarantined for 14 days, and recommended for testing.
- Children and parents return when tests are negative for the virus.
- All policies and procedures specific to COVID are strictly followed with guidance from Public Health and the Office of Education, School Nurse.

### **Protective Equipment and Masks**

- **Gloves** are available at all sites and are to be worn during diaper changing, handling trash, or while using cleaning and disinfectant products. Also, as approved for food service, are to be worn when preparing foods and serving foods.
- **Masks/ Face shields:** All staff will wear a face covering.

- **Masks will be encouraged for children who** should be in direct relationship to preschool activities identified as activities which saliva particles are likely to project; such as indoor activities: singing and dancing, small groups, some one-to-one planned activities, or during periods that social distancing is difficult or not possible. Shields will be provided for all preschoolers which will remain in the child's cubby.
- **Hand Sanitizer:** When used with preschoolers - adult supervision is absolutely required. Children will never have access to hand sanitizer. **Hand sanitizer** is allowable in immediate need situations where soap and water are not immediately available, or prior to entering the facility.
- All adult visitors and staff are required to use **hand sanitizer** prior to entering the classroom/facility.

## Mealtimes and Food Experiences

- All meals/foods will arrive at centers prepared and packed for individual consumption.
- Additional tables will be utilized during mealtimes in support of social distancing.
- Picnics and or outdoor eating areas will be encouraged when weather permits.
- All food utensils, plates, packaging and mealtimes related items at each meal will be disposable.
- All cooking projects have been temporarily suspended.
- Communal food sharing/preparation (homemade goodies) is temporarily suspended. Birthday treats must be prepackaged.

## Learning/Curriculum Modifications

- Daily routine modified to offer extended outside activities and experiences.
- Outdoor environment enhanced to mirror inside learning environments.
- During large group circle activities with no more than 12, children will maintain adequate distance from one another.
- Community use materials/areas have been temporarily removed from the learning environments.
  - Sand & water - exploration tables indoors have been temporarily removed from learning environments.
  - Dramatic play areas have been removed from indoor environments. (Elimination of dress up clothing, hats, and shoes)
  - Play dough has been temporarily suspended.
  - Two groups - one lead by the director with 4 children, and one lead by a teacher of 8 children will be with the children during some portions of the day.

- Dancing and singing will be performed outside.
- Activities and learning opportunities support (and address) social emotional wellness of our children (trauma informed approaches)
- There will be no more than 16 people in a classroom at one time.

## **Playgrounds**

- Daily schedules and routines adjusted for more outdoor play.
- Minimal modifications to play ground to limit use availability.
- Routine sanitation and cleaning of playground equipment daily.

## **Family Engagement and Relationships**

- At this time, parents and visitors will not be allowed inside the classrooms. Parent contacts will be done via phone or zoom. Fridays will be reserved for parent / teacher contact.
- Phone messages can be left at any time, as staff are able, they will respond to the calls. If calling during school hours, children will always be first priority.
- 1st Parent conference - conducted via phone or zoom.

## **Staff Wellness and Connectedness**

- Staff conduct a daily health pre-assessment at home
- Daily health assessment will be conducted on all staff upon their arrival to campus: Temperature check, visual check, and questions.
- Friday class suspended at this time in support of classroom management, and parent outreach.

## **Cleaning and Sanitation**

- Procedures to frequently sanitize and disinfect.
  - Playground equipment
  - Regularly and often touched surfaces throughout the day: sink knobs, toilet area, tables, and door handles.
  - Weekly: Microban spray with fogger.
  - Daily: all classroom materials / toys, light switches, chairs, student desks, and all flat surfaces.

- Classroom will be clutter free - tops of all surfaces will be cleared. Material out and available to children will be specific to planned activities. Items will be sanitized each day.
- Fresh outdoor air will be introduced as much as possible. Air conditioning is set to bring in fresh air.

## **Training** specific and/or related to COVID

- Staff are required to complete Target Solutions COVID online training.
- Training on sanitation and cleaning protocols including use of hand sanitizers, bleach solution and cleaning products.
- Policies, protocols and procedures will be identified and implemented guided by the re-opening guidelines.

## **Other Things to Pay Attention to** (Licensing)

- Supervision and Safety of Children
  - Remains a priority - all protocols remain in practice.
- Handwashing
  - Identified as the main and most effective method for killing and limiting the spread of germs - Hand washing is embedded in the daily routine. Focused attention will be paid to teaching children proper handwashing techniques.
- Teaching and use of masks by preschoolers
  - Identified tools and materials will be prepared in support of teaching children and address children's questions specific to COVID. Handwashing, social distancing and wearing of masks.

## **Distance Learning**

- Students may wish to continue distance learning if they do not feel comfortable attending in-person. Their enrollment spot will not be taken.
- Distance learning will continue with staff connecting with families one to two times a week.

### **Documents, resources and guidance used:**

- Management Bulletin 20-09 - Guidance on Self-evaluation, Monitoring and Program Quality
- COVID - 19 Updated Guidance: Child VCare Programs and Providers - June 5th, 2020 The Department of Social Services (CDSS) with collaboration with the California Department of Education (CDE)
- COVID 19 Child Care Programs Self-Assessment Guide - Community Care Licensing
- GLENN COUNTY REOPENING DURING COVID 19 - May 4, 2020
- ECE Community Connections: Opening or ReOpening Programs - EveryChild CA - Webinar(s) Part 1 and Part 2