

**HAMILTON UNIFIED SCHOOL DISTRICT**  
**REGULAR BOARD MEETING AGENDA**  
**Hamilton High School Library/Zoom/Facebook Live**  
Wednesday, December 9, 2020

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5:30 p.m. Public session for purposes of opening the meeting only via Zoom:  
5:30 p.m. Closed session to discuss closed session items listed below via Zoom (For Board Only)  
6:00 p.m. Reconvene to open session no **later** than 6:30 p.m. via Facebook Live or Zoom (see below)

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*Hamilton Unified School District Board Meetings are open to the public. We are still adhering to social distancing for public safety so in-person seating capacity in the Hamilton High School Library is limited to thirteen attendees. As authorized by the Governor's Emergency Executive Orders issued on March 12 and 17, 2020, the Hamilton Unified School District Board of Education will continue to conduct Board of Education meetings by video conference until further notice. Please join the meeting by attending the livestream via Facebook Live on the District's Facebook page or through the below Zoom link or dial by phone as listed below:*

Join Zoom Meeting

<https://us02web.zoom.us/j/86857369649?pwd=ZlhWUHExSW5vSXVIZk1JWmJBZjNvdz09>

Meeting ID: 868 5736 9649

Passcode: board

Dial in by phone:

+1 669 900 6833

Meeting ID: 868 5736 9649

Passcode: 712410

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**1.0 OPENING BUSINESS:**

- a. Call to order and roll call

\_\_\_\_\_ Gabriel Leal, President  
\_\_\_\_\_ Genaro Reyes

\_\_\_\_\_ Hubert "Wendell" Lower, Clerk  
\_\_\_\_\_ Ray Odom

\_\_\_\_\_ Rod Boone

**2.0 IDENTIFY CLOSED SESSION ITEMS:**

**3.0 PUBLIC COMMENT ON CLOSED SESSION ITEMS:** Public comment will be heard on any closed session items. The board may limit comments to no more than three minutes per speaker and 15 minutes per item.

**4.0 ADJOURN TO CLOSED SESSION:** To consider qualified matters.

- a. Government Code Section 54957 (b), Personnel Issue. To consider the employment, evaluation, reassignment, resignation, dismissal, or discipline of a classified and certificated employees.
- b. Public Employee Performance Evaluation. Government Code section 54957, subdivision (b)(1). Superintendent.
- c. Government Code Section 54957.6, Labor Negotiations. To confer with the District's Labor Negotiator, Superintendent Jeremy Powell regarding HTA and CSEA negotiations.
- d. Government Code Section 54956.9, Subdivision (a), Existing litigation. Name of case: Crews v. Hamilton Unified School District, Glenn County Superior Court, Case No. 15CV01394.
- e. Conference with Real Property Negotiators. Property: Westermann property north of Hamilton High School, approximately located at 500 Sixth Street, Hamilton City, CA 95951 (APN: 032-230-015-000). Agency Negotiator: Jeremy Powell, Superintendent; Matt Juhl-Darlington, Attorney for District. Negotiating Parties: Westermann Family and Hamilton Unified School District. Under negotiation: Price and terms of payment.
- f. Conference with labor Negotiator Gov. Code sec. 54957.6, subd. (a). Agency designated representative: Dr. Jeremy Powell; Employee Organization: Hamilton Teachers Association.

*Report out action taken in closed session.*

**5.0 PUBLIC SESSION/FLAG SALUTE:**

**6.0 ADOPT THE AGENDA: (M)**

**7.0 ADJOURN TO ORGANIZATIONAL MEETING**

- a. Administration of oath of office for re-appointed board members
  - i. Rod T. Boone
  - ii. Hubert "Wendell" Lower
  - iii. Juan Gabriel Leal
- b. Seating of board members
  - i. Board President: Elect Board President for the 2021 year.
  - ii. Board Clerk: Elect Board Clerk for the 2021 year.
  - iii. Meeting Dates: Set day, time and location of regular monthly meetings for the 2021 year.
- c. Set board meeting dates for 2021 (p. 9)

**8.0 CLOSE ORGANIZATIONAL MEETING AND REOPEN REGULAR MEETING**

**9.0 COMMUNICATIONS/REPORTS:**

- a. Board Member Comments/Reports.
- b. District Reports (written)
  - i. Technology Report by Frank James & Derek Hawley (p. 10)
  - ii. Nutrition Services Report by Sean Montgomery (p. 11)
  - iii. Operations Report by Alan Joksch (p.12)
- c. Principal and Dean of Student Reports (written)
  - i. Kathy Thomas, Hamilton Elementary School Principal (p. 13)
  - ii. Maria Reyes, District Dean of Students (p. 14)
  - iii. Cris Oseguera, Hamilton High School Principal (p. 15)
  - iv. Sylvia Robles, Adult School (p. 17)
- d. Chief Business Official Summary of 2020-21 First Interim Report by Kristen Hamman (p. 18)
- e. Superintendent Report by Jeremy Powell (p. 168)

**10.0 PRESENTATIONS:**

- a. None

**11.0 CORRESPONDENCE:**

- a. None

**12.0 INFORMATION ITEMS:**

- a. HUSD Enrollment History for 5 years (p. 169)
- b. Bond Satus (Fund 21) Update (p.170)
- c. Update on Roy Boone Memorial Barn Project – Mike Cannon (p. 173)
- d. HHS Site Expansion Permitting Status Update – Mike Cannon (p. 174)

**13.0 DISCUSSION ITEMS:**

- a. CSBA Policies for Review and 1<sup>st</sup> Reading (p. 176)
  - i. Exhibit E 1113 (New Exhibit) District and School Web Sites (p. 182)
  - ii. Board Policy BP 3280 Sale or Lease of District-Owned Real Property (p. 186)
  - iii. Board Policy BP 3530 Risk Management Insurance (p. 194)
  - iv. Administrative Regulation AR 3530 Risk Management Insurance (p. 197)
  - v. Board Policies BP 4119.11/4219.11/4319.11 Sexual Harassment (p. 200)
  - vi. Administrative Regulations AR 4119.11/4219.11/4319.11 Sexual Harassment (p. 205)
  - vii. Administrative Regulations AR 4119.12/4219.12/4319.12 Title IX Sexual Harassment Complaint Procedures (p. 213)
  - viii. Exhibits E 4119.12/4219.12/4319.12 (New Exhibit) Title IX Sexual Harassment Complaint Procedures (p. 226)
  - ix. Board Policy BP 4157/4257/4357 Employee Safety (p. 228)

- x. Administrative Regulation AR 4157/4257/4357 Employee Safety (p. 231)
- xi. Administrative Regulation AR 4157.1/4257.1/4357.1 Work-Related Injuries (p. 240)
- xii. Board Policy BP 5113.1 Chronic Absence and Truancy (p. 245)
- xiii. Administrative Regulation AR 5113.1 Chronic Absence and Truancy (p. 251)
- xiv. Administrative Regulation AR 5113.11 Attendance Supervision (p. 260)
- xv. Board Policy BP 5145.7 Sexual Harassment (p. 265)
- xvi. Administrative Regulation AR 5145.7 Sexual Harassment (p. 271)
- xvii. Administrative Regulation AR 5145.71 Title IX Sexual Harassment Complaint Procedures (p. 278)
- xviii. Exhibit E 5145.71 (New Exhibit) Title IX Sexual Harassment Complaint Procedures (p. 292)
- xix. Board Policy BP 6161.1 Selection and Evaluation of Instructional Materials (p. 294)
- xx. Administrative Regulation AR 6161.1 Selection and Evaluation of Instructional Materials (p. 301)
- xxi. Exhibit E 6161.1 Selection and Evaluation of Instructional Materials (p. 308)
- xxii. Exhibit E(1) 9323.2 Actions by the Board (p. 312)

14.0 **PUBLIC COMMENT:** Public comment on any item of interest to the public that is within the Board’s jurisdiction will be heard (agenda and non-agenda items). The Board may limit comments to no more than three minutes per speaker and 15 minutes per topic. Public comment will also be allowed on each specific action item prior to board action thereon.

**15.0 ADJOURN REGULAR MEETING AND OPEN PUBLIC HEARING**

- a. Resolution No. 20-21-105 to Resolution Establish Temporary Interfund Transfers (p. 318)

**16.0 CLOSE PUBLIC HEARING AND REOPEN REGULAR MEETING TO ACTION ITEMS:**

- a. Adopt Resolution No. 20-21-105 Resolution to Establish Tempooary Interfund Transfer.(p. 321)
- b. Approve 2020-21 LCFF Budget Overview for Parents. (p. 322)
- c. Approve adjustments to the 8<sup>th</sup> grade promotion requirements due to COVID-19. (p. 326)
- d. Approve new job description: Social Services Coordinator. (p. 329)
- e. Accept donation of oak table to District from retired HES teacher, Ruthie Holland. (p. 332)
- f. Approve First Interim Report 2020-2021. (p. 333)
- g. Approve Developer Fee Report for 2019-2020. (p. 334)
- h. Approve Memorial Barn Notice of completion (p. 336)
- i. Approve HHS and HUSD Participation Liability Waivers (p. 338)
- j. Approve Spring 2021 Instructional Schedule (p. 341) (Handouts)

17.0 **CONSENT AGENDA:** Items in the consent agenda are considered routine and are acted upon by the Board in one motion. There is no discussion of these items prior to the Board vote and unless a member of the Board, staff, or public request specific items be discussed and/or removed from the consent agenda. Each item on the consent agenda approved by the Board shall be deemed to have been considered in full and adopted as recommended.

- a. Minutes from October 21, 2020 Regular Board Meeting (p. 342)
- b. Minutes from November 4, 2020 Special Board Meeting (p. 346)
- c. Williams Quarterly Report for October 2020 (p. 348)
- d. HES School Site Council Minutes November 10, 2020 (p. 349)
- e. Warrants and Expenditures (p. 351)
- f. Interdistrict Transfers (new only; elementary students reapply annually).
  - i. Out
    - 1. Hamilton Elementary School
      - a. none
    - 2. Hamilton High School
      - a. none
  - ii. In
    - 1. Hamilton Elementary School
      - a. none
    - 2. Hamilton High School
      - a. 9<sup>th</sup> grade x 1
      - b. 10<sup>th</sup> grade x 1
- g. Personnel Actions as Presented:
  - i. New hires:
 

Sheila Skemp	Multiple Subject Teacher, Long Term Substitute – HUSD
	Postion ending December 2020

Aaron Johnson	Temporary Science Teacher	HES
Derek Nall	Temporary Physical Education Teacher	HES

ii. Resignations/Retirement:

Kristy Eden	Art Teacher	HHS
Lawna Dalton-Saldivar	Girls Soccer Coach	HHS
Todd Deitz	Varsity Softball Coach	HHS

**18.0 ADJOURNMENT:**





COUNTY OF GLENN  
**ELECTIONS DEPARTMENT**

Courthouse Complex  
516 West Sycamore Street, 2<sup>nd</sup> Floor  
Willows, CA 95988

SENDY PEREZ  
Assessor  
County Clerk  
Recorder  
Elections  
(530) 934-6414  
FAX (530) 934-6571

August 13, 2020

Jeremy Powell, Superintendent  
Hamilton Unified School District  
PO Box 488  
Hamilton City, CA 95951

**RE: NOVEMBER 3, 2020 GENERAL ELECTION**

Dear Mr. Powell:

This is notification that the nomination period is closed for offices scheduled to be filled at the November 3, 2020 General Election.

The **Hamilton Unified School District** had three candidates for the three available governing board positions:

- **Rod T. Boone**
- **Hubert "Wendell" Lower**
- **Juan Gabriel Leal**

The voters have not filed a petition requesting that an election be held for the offices. Pursuant to Education code Sections 5326 and 5328:

- The district will not have an election.
- The above named candidates shall be seated at the organizational meeting of the district governing board as if elected at an election.

Certificates of Appointment and Oath are enclosed for the positions: please return completed Oaths with original signatures to us for filing.

Sincerely,

Karleen Price  
Office Technician II

**CERTIFICATE OF APPOINTMENT IN LIEU OF ELECTION OF GOVERNING BOARD MEMBER**

THIS CERTIFIES that the undersigned, being the remaining members of the governing board of HAMILTON UNIFIED SCHOOL DISTRICT of Glenn County, California, has appointed **ROD T. BOONE** to the office of MEMBER OF THE GOVERNING BOARD, of the above named district to hold the office for the completion of the term expiring **December 13, 2024.**

Dated \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

ISSUE THIS CERTIFICATE TO PERSON APPOINTED



**CERTIFICATE OF APPOINTMENT IN LIEU OF ELECTION OF GOVERNING BOARD MEMBER**

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Dated \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**OATH OF OFFICE**

STATE OF CALIFORNIA  
County of Glenn } ss.

I, **ROD T. BOONE**, do solemnly swear (or affirm) that I will support and defend the Constitution of the United States and the Constitution of the State of California against all enemies, foreign and domestic; that I will bear true faith and allegiance to the Constitution of the United States and the Constitution of the State of California; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties upon which I am about to enter.

**GOVERNING BOARD MEMBER  
HAMILTON UNIFIED SCHOOL DISTRICT**

\_\_\_\_\_  
(SIGNATURE)

\_\_\_\_\_  
(ADDRESS)

*Subscribed and sworn to (or affirmed) before me, this \_\_\_\_\_ day of \_\_\_\_\_*

\_\_\_\_\_  
(SIGNATURE AND TITLE OF PERSON ADMINISTERING OATH)

Before taking office, each member must take and subscribe this Oath of Office before a governing board member, other school officer, state or county officer, judicial officer or notary public, to be filed with the County Clerk.

**CERTIFICATE OF APPOINTMENT IN LIEU OF ELECTION OF GOVERNING BOARD MEMBER**

THIS CERTIFIES that the undersigned, being the remaining members of the governing board of HAMILTON UNIFIED SCHOOL DISTRICT of Glenn County, California, has appointed **JUAN GABRIEL LEAL** to the office of MEMBER OF THE GOVERNING BOARD, of the above named district to hold the office for the completion of the term expiring **December 13, 2024.**

Dated \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

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Dated \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**OATH OF OFFICE**

STATE OF CALIFORNIA  
County of Glenn } ss.

I, **JUAN GABRIEL LEAL**, do solemnly swear (or affirm) that I will support and defend the Constitution of the United States and the Constitution of the State of California against all enemies, foreign and domestic; that I will bear true faith and allegiance to the Constitution of the United States and the Constitution of the State of California; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties upon which I am about to enter.

**GOVERNING BOARD MEMBER**  
**HAMILTON UNIFIED SCHOOL DISTRICT**

\_\_\_\_\_  
(SIGNATURE)

\_\_\_\_\_  
(ADDRESS)

*Subscribed and sworn to (or affirmed) before me, this \_\_\_\_\_ day of \_\_\_\_\_*

\_\_\_\_\_  
(SIGNATURE AND TITLE OF PERSON ADMINISTERING OATH)

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**CERTIFICATE OF APPOINTMENT IN LIEU OF ELECTION OF GOVERNING BOARD MEMBER**

THIS CERTIFIES that the undersigned, being the remaining members of the governing board of HAMILTON UNIFIED SCHOOL DISTRICT of Glenn County, California, has appointed **HUBERT WENDELL LOWER** to the office of MEMBER OF THE GOVERNING BOARD, of the above named district to hold the office for the completion of the term expiring **December 13, 2024.**

Dated \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

ISSUE THIS CERTIFICATE TO PERSON APPOINTED



**CERTIFICATE OF APPOINTMENT IN LIEU OF ELECTION OF GOVERNING BOARD MEMBER**

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Dated \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**OATH OF OFFICE**

STATE OF CALIFORNIA  
County of Glenn } ss.

I, **HUBERT WENDELL LOWER**, do solemnly swear (or affirm) that I will support and defend the Constitution of the United States and the Constitution of the State of California against all enemies, foreign and domestic; that I will bear true faith and allegiance to the Constitution of the United States and the Constitution of the State of California; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties upon which I am about to enter.

**GOVERNING BOARD MEMBER  
HAMILTON UNIFIED SCHOOL DISTRICT**

\_\_\_\_\_  
(SIGNATURE)

\_\_\_\_\_  
(ADDRESS)

*Subscribed and sworn to (or affirmed) before me, this \_\_\_\_\_ day of \_\_\_\_\_*

\_\_\_\_\_  
(SIGNATURE AND TITLE OF PERSON ADMINISTERING OATH)

Before taking office, each member must take and subscribe this Oath of Office before a governing board member, other school officer, state or county officer, judicial officer or notary public, to be filed with the County Clerk.



HAMILTON UNIFIED SCHOOL DISTRICT

**2021 BOARD MEETING SCHEDULE AND AGENDA ITEM DEADLINES**

**Time:** 6:00 p.m. (*public session begins at 6:00 pm., but no later than 6:30 p.m. unless otherwise noted on agenda*)  
**Location:** Hamilton High School Library  
 620 Canal Street, Hamilton City, CA 95951  
**When:** Fourth Wednesday of the month\*

<b>BOARD MEETING DATE</b>	<b>REGULAR OR SPECIAL</b>	<b>AGENDA ITEMS DEADLINE TO DISTRICT OFFICE BY 3:00 P.M.</b>	<b>AGENDA REVIEW: BOARD PRESIDENT AND SUPERINTENDENT</b> <i>(subject to change)</i>
January 27, 2021	Regular	January 7, 2021	January 11, 2021
February 24, 2021	Regular	February 11, 2021	February 16, 2021
March 10, 2021 <i>2<sup>nd</sup> Interim &amp; LCAP Stakeholders</i>	<b>Special</b>	February 18, 2021	February 22, 2021
March 24, 2021	Regular	March 11, 2021	March 15, 2021
April 28, 2021	Regular	April 1, 2021	April 12, 2021
May 19, 2021* <i>(note 3<sup>rd</sup> Wednesday)</i>	Regular	April 29, 2021	May 3, 2021
June 9, 2021 <i>LCAP/Budget Hearing</i>	<b>Special</b>	May 20, 2021	May 24, 2021
June 23, 2021 <i>Approval of LCAP and Budget</i>	Regular	June 10, 2021	June 14, 2021
July 28, 2021	Regular	July 15, 2021	July 19, 2021
August 25, 2021	Regular	August 12, 2021	August 16, 2021
September 22, 2021	Regular	September 9, 2021	September 13, 2021
October 6, 2021 <i>GANN Limit &amp; Unaudited Actuals</i>	<b>Special</b>	September 27, 2021	September 23, 2021
October 27, 2021	Regular	October 14, 2021	October 18, 2021
December 8, 2021 <i>Annual Reorganization &amp; 1<sup>st</sup> Interim</i>	Regular	November 18, 2021	November 29, 2021

\*Dates and times of meetings and workshop(s) are subject to change.

**Technology Report**  
**Board Meeting on December 9, 2020**  
**Frank James, Director of Technology**  
**Derek Hawley, Information Systems Technician**

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**Completed and in Progress Tasks – November 2020**

1. **Chromebooks:** Chromebooks purchased for K-1 have arrived. They have been configured and provided to K-1 teachers for distribution. Hopefully K-1 will complete the swap out this week and we can use the old devices as spares for 2-12.
2. **Document Cameras:** Aver DocCams have arrived. Once they are configured and tagged we will begin deployment based on need.
3. **Dell Server:** A new Dell server has been ordered for HUSD. The Server was shipped this month and we expect it to be arriving in the early part of December. We don't have an ETA for config and deployment.
4. **NEC Phone Project:** The first phase of this project is underway. We expect to deploy the system and install all phones over the Holiday break.
5. **Smart Classrooms:** Smart Classrooms have been set up and we are working towards completing all the installs prior to the Holiday break and NEC phone project.


## HUSD Food Service Report

Board Meeting on December 9, 2020

Sean Montgomery, Director of Nutrition and Student Welfare

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### November meal counts

	Monday	Tuesday	Wednesday	Thursday	Friday
	<b>November 2</b>	<b>November 3</b>	<b>November 4</b>	<b>November 5</b>	<b>November 6</b>
<b>Breakfast</b>	294	320	252	321	202
<b>Lunch</b>	213	213	171	226	252
<b>B&amp;G Supper</b>	36	41	27	16	No B&G Club
<b>Snack</b>	25	38	27	16	-
	<b>November 9</b>	<b>November 10</b>	<b>November 11</b>	<b>November 12</b>	<b>November 13</b>
<b>Breakfast</b>	293	312		292	105
<b>Lunch</b>	212	231		210	105
<b>B&amp;G Supper</b>	39	26		16	No B&G Club
<b>Snack</b>	43	42		16	-
	<b>November 16</b>	<b>November 17</b>	<b>November 18</b>	<b>November 19</b>	<b>November 20</b>
<b>HES Breakfast</b>	355	295	363	406	140
<b>HHS Breakfast</b>	31	24	24	19	20
<b>HES Lunch</b>	238	178	245	289	140
<b>HHS Lunch</b>	31	22	17	23	No HS Lunch
<b>B&amp;G Supper</b>	36	40	41	No B&G Club	No B&G Club
<b>Snack</b>	36	32	22	-	-

In late October we started serving students breakfast in the classrooms along with curbside meals.

We serve a breakfast at 9:05 and a lunch at 12:20.

Students get a breakfast first thing in the morning in classrooms and they can also pick up a lunch on their way off campus.

We continue to serve two meals per day at the curbside distribution point at Hamilton Elementary.

On November 16<sup>th</sup> we started serving meals at the High School again.

## HUSD Maintenance Report

Board Meeting on December 9, 2020

Alan Joksch, Director of Maintenance and Transportation

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### Facilities

- Daily Cleaning is going well. Wizard Cleaning is 'deep cleaning' and disinfecting on Friday afternoon. Custodial then 'Fogs' the rooms on Monday and as needed. The probiotic in the fog actively works at killing germs for 5 to 7 days.
- Leaves are falling, it's that time of year, extra blowing and raking has become a daily necessity.

### Maintenance

- We are working on a list of winter projects. I hope to finish a couple of quick projects over Christmas break. I will update these as they happen.
- We have begun cleaning out the bus barn at the Elementary. Our goal is to get a bus parked back inside so we are not parking in the ag area any longer.

### Transportation

- The first week of bussing was mostly uneventful. We had a one late rider in the first day. They missed the Orland bus but were transported by a parent. I confirmed all times with site admin to help avoid this from happening again.
- We are not running the new bus yet. Bus West is holding the start date of the Warranty until we place the bus into service. We plan to keep it new and nice as long as we can.



# HAMILTON ELEMENTARY SCHOOL

Board Meeting on December 9, 2020

Submitted by

Kathryn Thomas, Principal

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**Enrollment:** 409

**Attendance:**

Grade	Percentage Attendance	Synchronous/Asynchronous
K	84.34%	Synchronous/Asynchronous
1	83.75%	Synchronous/Asynchronous
2	84.22%	Synchronous/Asynchronous
3	82.86%	Synchronous/Asynchronous
4	86.39%	Synchronous/Asynchronous
5	85.71%	Synchronous/Asynchronous
6	95.46%	Synchronous/Asynchronous
7	99/17%	Synchronous/Asynchronous
8	99.10%	Synchronous/Asynchronous

**Campus News:**

- Our Middle School students returned this past week. Students are happy to be back, although they have reported that things feel a little different and they want to be “back to normal.” We are serving just around 50% of our students with our two cohorts: A and B.
- Home visits and family/student support has continued to reach our struggling students and those disengaged. I am pleased to report that these numbers are decreasing, and the in-person instruction is also helping to support engagement.
- Students will be recognized this month for responsibility and will be highlighted on social media by their respective teachers.
- Teachers are sending out positive postcards home, our Wolf Howl home cards, and home visits to reward those students with high levels of engagement are planned for the weeks prior to our Winter Break.
- All Tk-5 teachers conducted their parent conferences prior to Thanksgiving Break.
- We had a successful School Site Council meeting on November 10th with 10 people present. The council elected their Chairperson, Ana Lozano, Vice Chair, Teresa Alvarado, and Secretary, Rocio Juaregui. The council requested the attendance of Dr. Powell to go over LCFF and budgetary oversight.
- We have now met with our 8th grade parents of students at-risk of promotion/activities. We also took this time to invite parents to see our classrooms with our safety precautions in place. Parents, thus far, have been impressed with what the district has provided to ensure safety of their children.

**Instructional News:**

- Teachers continue to meet with their intervention groups every Friday morning.
- SST and focus groups took place on 12/2/2020 to serve our students requiring additional supports at an upper Tier 2 level and potential Tier 3 level.

**Coming Up:**

- PTO meeting on 12/8/2020 to discuss Santa’s visit to HC with support from the HC Fire Department.
- End of Second Quarter: 12/18
- Report Cards mailed on 12/30

## Alternative Education Report

Board Meeting on Wednesday December 9, 2020

Maria Reyes, Dean of Students

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Happy Holidays from Alternative Ed!

- Seniors will begin the Reg 2 Go Butte College Registration process for Spring semester
  - Will have application workshops on December 8<sup>th</sup> and December 10<sup>th</sup> for seniors.
- Students continue to work on earning credits towards graduation requirements and possibly returning to the high school
- Looking forward to a great Spring Semester
- M.E.Ch.A Giving Tree
  - Our Annual gift drive continues and ask if anyone interested in sponsoring a child this Christmas to select a tag from our tree.
  - Gifts can be returned December 17 or the morning of the 18th.
  - Gifts can be wrapped or unwrapped.
- We have completed the first quarter via distance learning.
- As we start the second quarter we will focus on finishing strong for the Fall semester and continue to conduct home visits as needed to assist students and check in.
- We continue with a combination of homework packets and online assignments for students to complete at home.
- Enrollment:

12<sup>th</sup> grade=5 (two of the seven are in Independent Study)

11<sup>th</sup> grade=3 (one of seven is in Independent Study)

8

Wishing all a festive holiday season!

**Hamilton High School**  
**HUSD Board Report**  
**December 2020**  
(created 11/23/20)

- .....
1. **2020 Enrollment:** HHS Grades 9-12= 288; EBHS=8. Total 9-12= 296 students.  
**2019 Enrollment:** HHS Grades 9-12= 263; EBHS=13. Total 9-12= 276  
HHS 2020= +25 enrollment; Total Grades 9-12= +20
    - a. 43% of students from out-of-district schools.
    - b. We had 5 students transfer to finch school in August due to our online learning.
    - c. As November 20, HHS has now been in session for 71 full days!
    - d. **Attendance continues to be solid with over 98% attendance for the latest attendance month! A testament to our Students and our Teachers, with great support from our Parents!**
  2. **Current Learning Methods- Students Return (albeit hybrid); Zoom Distance Learning Continues-Simultaneous.**
    - a. Prologue- Myself and Maria Reyes personally distributed over 200 chromebooks to our 9-12 students, all by August 8 in order to ensure all students were technologically prepared for the 2020-21 school year prior to the Day 1. I have visited HHS families/students for student check-in, wellness conversations, academic/tech support, delivery of items, etc. By first day of school, we had assured that every 9-12 student (100%) had a device, school info, and support ahead of Day 1. We have also had to switch out, or replace nearly 40 chromebooks issued to HHS students due to tech issues. We successful completed our 1<sup>st</sup> Quarter on Friday October 9, 2020.
      - i. As of November 23, 2020, we (myself with usually Ms. Reyes) have now **personally visited just over 820 homes and families** since July 31! My goal is to conduct 1,000 personal home visits/student check-ins by the end of this Semester. These are essential visits that will continue, especially for our Frosh and new families. These home visits provide valuable in-person communication and gives the parents the direct one-to-one discussion essential to building trust and rapport with my families. These home visits also often include google/zoom/aeries/homework tutorials for the student. Most importantly, it is the continued outreach and support given to students and families as we continue our navigation through distance learning.
      - ii. **We welcomed back two sets of student in-person cohorts this week (M/T=A; W/TH=B)! Each cohort of in-person students is at 70 after this week, or 48.6% of HHS student total (down from nearly 52% prior to start of return). Those continuing with zoom distance learning are nearly 150, or 51.4% of HHS student body total. We expect those wanting to be on only distance learning may increase after the Thanksgiving break due to increasing covid numbers and the Governor's Purple placement of Glenn County and the curfew implementation for the next month in California's Purple counties.**
      - iii. **Health screenings** are conducted daily between 7:45 and 8:10am, primarily in cafeteria parking lot but also near Room 1. Students are asked health questions in addition to temperature check and then stickered so that teachers know if screening has occurred. Students and staff have been great in adherence and compliance of the safety expectations.
      - iv. Please read our **HHS Newsletter**, created by Cris Oseguera and Cristina Rios Hamilton High November Newsletter. This newsletter was webpaged/emailed/aeriesied/instagrammed/twittered/facebooked/mailed to all in the HHS Community.
      - v. Teachers continue to adjust and modify as we have shifted to simultaneous zoom and in-person instruction though December 18.
      - vi. Second Semester begins on January 11 and a finalized schedule and distance learning platform will be hopefully determined prior to leaving for Winter Break. With anything more than a 50% hybrid model return of students, full consideration of additional staff will be considered to ensure safety spacing, learning loss mitigation, and student class offerings. Families will be queried to determine choice and to explain the potential distance learning change.
      - vii. **HHS Teachers are continuing their amazing hard work** within the classroom realm and are the best source of daily outreach to our students and families. The unmatched effort Teachers exhibit as the main communication and resource personnel for our students and families is why our distance learning has been successful- building connections, building rapport, ensuring access to resources and support are to be respected and acknowledged. All while teachers continue to develop expert skills and capacity as online lesson delivery agents, utilizing tech skills, some new, some enhanced, in order to provide students with the quality education expected of us. The most direct credit goes to the Teachers for their professionalism and to the dedication of providing the best educational experience for our students.
      - viii. **The Teachers and Students continue to be a most motivating factor to me with their utmost dedication, professionalism, attentiveness to our students' academic and social/emotional needs- at all hours of the day and into weekends. I am extremely proud of both for their continued effort and dutifulness.**
      - ix. **Top Priority** emphasized to our teachers for our HHS students continues to be the health and well-being of all of our students and their families. Teachers are asked to check-in, via various methods, with the students

to see how they are doing emotionally, socially, and physically. Grace, compassion, and heart are to be exhibited to our students during this time. This is the primary concern emphasized as we try to reduce the stress and anxiety of our students- all else is secondary and I am adhering our staff to "do no harm" either socially, emotionally, or educationally. How we continue to treat and react to our students during this historic and health-concerning event will be an important factor in their development. I will continue to make home visits to our families to ensure students are attendant, engaged, and active participants as we remain online.

- x. **School Athletics.** With the Governor's recent move of 41 of the 56 CA counties into the Purple Tier once again- including Glenn County, there is an "on-hold" feel to high school athletics. State CIF has recommended Seasons of Sport be moved to the Spring Semester (January to June 2021). Northern Section CIF voted and adopted 3 Seasons of Sport specific and geared towards our section geography and school demographics. Though the primary concern and priority remains student health and well-being, our seasons of sport are scheduled to begin in mid-December- December 7<sup>th</sup>-, assuming our county health department allows for sport activities. We are concerned with the county health department and the unclear guidance given to schools for athletic workouts as well as other changes. Our new covid leagues consist of valley school due to mountain schools not being able to have certain sports at the state and section adopted seasons. These meetings focused on statewide issues and there was good mutual respect in those meetings.
- xi. HHS Staff has been generous in donating to the turkey giveaways that Mr. O conducted prior to Thanksgiving. I delivered over 20 turkeys to families identified and some randomly as well. This is the eighth year of turkey donations. This is a component of our **Turkfest** which was pandemically cancelled.
- xii. In lieu of yearly Turkfest schoolwide meal celebration, HHS staff held a socially distant and open facility meal Friday November 20. Plenty of food was shared and good times were enjoyed.

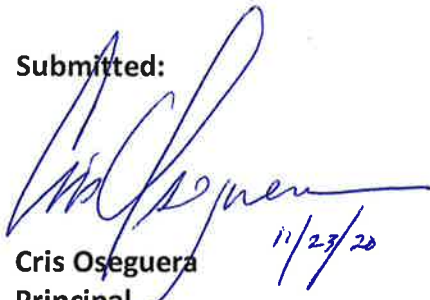
3. **Upcoming Dates/Events:**

- a. **1<sup>st</sup> Semester ends December 18, 2020.**
- b. **Start of 2<sup>nd</sup> Semester- January 11, 2021**

4. **Future Concerns:**

- a. **2020-21 HHS Schedule-** staffing and class sizes at HHS will remain serious and impactful concerns for when we return to full or hybrid on- site instruction. Under online and even with a hybrid model to some extent, class sizes will not be as problematic as full in-person. This will take precedent in decision making and would have been an issue even with no pandemic existing due to staff cuts.
- b. **Funding for Student Needs:** Gear-Up UC Davis grant has stated that HUSD Cohort (all 8<sup>th</sup> & 9<sup>th</sup> graders currently enrolled make up the cohort=121). The grant is for \$35, 000 and with 78 9<sup>th</sup> graders and 43 8<sup>th</sup> graders, I believe the grant will be divided by student percent of total per grade.

Submitted:



Cris Oseguera  
Principal

Hamilton High School

11/23/20

**Hamilton Adult Education**  
**Board Meeting Report-December 9, 2020**  
**Silvia Robles/Director**

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**Completed and in Progress Tasks – November, 2020**

1. Enrollment and students served to date for all programs:

• Citizenship.....	12
• Computer Literacy Spring 2020 .....	8 (Waitlist)
• CPR/First Aid .....	0
• ESL.....	24
• Floral Design.....	10
• Forklift Training.....	14
• High School Diploma.....	20
• Intensive ELD/Childcare Provider .....	0
• Job Reentry 2020 .....	1 (Waitlist)
<b>TOTAL: .....</b>	<b>89</b>

2. Assist participants with the barriers and challenges of distance learning
3. Outreach and Recruit with nonprofit organizations, local businesses, and employers
4. Facilitated Special Zoom Meeting on Emergency Preparedness with North Valley Catholic Social Services (NVCSS).
5. Ongoing enrollment for various programs, Forklift and Floral Design
6. Home visits
7. Helped students prepare forms for Citizenship

# HAMILTON UNIFIED SCHOOL DISTRICT

## Summary of 2020-21 First Interim

Presented at the December 9<sup>th</sup>, 2020 Regular Board Meeting



# 2020-21 First Interim General Fund Revenues

## 2020-21 Board Approved Budget

Revenues	Unrestricted/ Restricted
LCFF Sources	7,197,888
Federal Revenue	252,770
Other State Revenue	483,279
Other Local Revenue	74,840
<b>Total Revenues</b>	<b>8,008,777</b>

Estimated Funded ADA Board Approved Budget: 688.32

Based on current year

## 2020-21 Projected Year Totals

Revenues	Unrestricted/ Restricted
LCFF Sources	7,711,013
Federal Revenue	1,154,128
Other State Revenue	553,009
Other Local Revenue	150,442
<b>Total Revenues</b>	<b>9,568,592</b>

Estimated Funded ADA Projected Year Totals: 671.17

# 2020-21 First Interim General Fund Expenditures

## 2020-21 Board Approved Budget

Expenditures	Unrestricted/ Restricted
Certificated Salaries	2,944,886
Classified Salaries	947,558
Employee Benefits	1,658,150
Books & Supplies	414,755
Services & Other	896,133
Capital Outlay	306,728
Other Outgo (no IC*)	900,372
Other Outgo (IC*)	(17,786)
<b>Total Expenditures</b>	<b>8,050,796</b>

## 2020-21 Projected Year Totals

Expenditures	Unrestricted/ Restricted
Certificated Salaries	3,059,086
Classified Salaries	1,054,399
Employee Benefits	1,737,160
Books & Supplies	929,401
Services & Other	1,156,831
Capital Outlay	337,122
Other Outgo (no IC*)	992,870
Other Outgo (IC*)	(17,786)
<b>Total Expenditures</b>	<b>9,249,083</b>



# 2020-21 First Interim General Fund changes in Fund Balance

## 2020-21 Board Approved Budget

Change in Fund Balance	Unrestricted/ Restricted
Beginning Fund Bal.	887,322
Revenues	8,008,777
Expenditures	(8,050,796)
Interfund Transfers	(25,000)
Increase (Decrease) in Fund Bal.	(67,019)
<b>Ending Fund Bal.</b>	<b>820,303</b>

## 2020-21 Projected Year Totals

Change in Fund Balance	Unrestricted/ Restricted
Beginning Fund Bal.	887,322
Revenues	9,568,592
Expenditures	(9,249,083)
Interfund Transfers	(25,000)
Increase (Decrease) in Fund Bal.	294,509
<b>Ending Fund Bal.</b>	<b>1,181,831</b>

# 2020-21 First Interim General Fund Multiyear Projections

Description	20-21 Projected Year Totals	2021-22 Projection	2022-23 Projection
Beginning Fund Bal.	887,322	1,181,831	1,350,336
Revenues	9,568,592	8,178,367	8,089,702
Expenditures	(9,249,083)	(7,956,862)	(8,271,901)
Interfund Transfers	(25,000)	(53,000)	(53,000)
Increase (Decrease) in Fund Bal.	294,509	168,505	(235,199)
Ending Fund Bal.	1,181,831	1,350,336	1,115,136

# Other District Funds

## 2020-21 Projected Ending Fund Balances

- Fund 11, Adult Education (pg 53) \$ 119,854
- Fund 12, Child Development (pg 67) \$ 2,159
- Fund 13, Cafeteria Special Revenue (pg 74) \$ 83,727
- Fund 14, Deferred Maintenance (pg 81) \$ 67,508
- Fund 17, Other Than Capital Outlay Projects (pg 87) \$ 395,463
- Fund 20, Postemployment Benefits (pg 91) \$ 220,310
- Fund 21, Building - Bond (pg 95) \$1,498,992
- Fund 25, Capital Facilities (pg 102) \$ 186,504
- Fund 51, Bond Interest & Redemption (pg 116) \$ 492,508

NOTICE OF CRITERIA AND STANDARDS REVIEW. This interim report was based upon and reviewed using the state-adopted Criteria and Standards. (Pursuant to Education Code (EC) sections 33129 and 42130)

Signed: \_\_\_\_\_ Date: \_\_\_\_\_  
District Superintendent or Designee

NOTICE OF INTERIM REVIEW. All action shall be taken on this report during a regular or authorized special meeting of the governing board.

To the County Superintendent of Schools:

This interim report and certification of financial condition are hereby filed by the governing board of the school district. (Pursuant to EC Section 42131)

Meeting Date: December 9th, 2020 Signed: \_\_\_\_\_  
President of the Governing Board

**CERTIFICATION OF FINANCIAL CONDITION**

- POSITIVE CERTIFICATION**  
As President of the Governing Board of this school district, I certify that based upon current projections this district will meet its financial obligations for the current fiscal year and subsequent two fiscal years.
- QUALIFIED CERTIFICATION**  
As President of the Governing Board of this school district, I certify that based upon current projections this district may not meet its financial obligations for the current fiscal year or two subsequent fiscal years.
- NEGATIVE CERTIFICATION**  
As President of the Governing Board of this school district, I certify that based upon current projections this district will be unable to meet its financial obligations for the remainder of the current fiscal year or for the subsequent fiscal year.

Contact person for additional information on the interim report:

Name: Kristen Hamman Telephone: 530-826-3261  
Title: Chief Business Official E-mail: khamman@husdschools.org

**Criteria and Standards Review Summary**

The following summary is automatically completed based on data provided in the Criteria and Standards Review form (Form 01CSI). Criteria and standards that are "Not Met," and supplemental information and additional fiscal indicators that are "Yes," may indicate areas of potential concern, which could affect the interim report certification, and should be carefully reviewed.

CRITERIA AND STANDARDS			Met	Not Met
1	Average Daily Attendance	Funded ADA for any of the current or two subsequent fiscal years has not changed by more than two percent since budget adoption.		X

CRITERIA AND STANDARDS (continued)			Met	Not Met
2	Enrollment	Projected enrollment for any of the current or two subsequent fiscal years has not changed by more than two percent since budget adoption.	X	
3	ADA to Enrollment	Projected second period (P-2) ADA to enrollment ratio for the current and two subsequent fiscal years is consistent with historical ratios.	X	
4	Local Control Funding Formula (LCFF) Revenue	Projected LCFF revenue for any of the current or two subsequent fiscal years has not changed by more than two percent since budget adoption.		X
5	Salaries and Benefits	Projected ratio of total unrestricted salaries and benefits to total unrestricted general fund expenditures has not changed by more than the standard for the current and two subsequent fiscal years.		X
6a	Other Revenues	Projected operating revenues (federal, other state, other local) for the current and two subsequent fiscal years have not changed by more than five percent since budget adoption.		X
6b	Other Expenditures	Projected operating expenditures (books and supplies, services and other expenditures) for the current and two subsequent fiscal years have not changed by more than five percent since budget adoption.		X
7	Ongoing and Major Maintenance Account	If applicable, changes occurring since budget adoption meet the required contribution to the ongoing and major maintenance account (i.e., restricted maintenance account).	X	
8	Deficit Spending	Unrestricted deficit spending, if any, has not exceeded the standard in any of the current or two subsequent fiscal years.	X	
9a	Fund Balance	Projected general fund balance will be positive at the end of the current and two subsequent fiscal years.	X	
9b	Cash Balance	Projected general fund cash balance will be positive at the end of the current fiscal year.		X
10	Reserves	Available reserves (e.g., reserve for economic uncertainties, unassigned/unappropriated amounts) meet minimum requirements for the current and two subsequent fiscal years.	X	

SUPPLEMENTAL INFORMATION			No	Yes
S1	Contingent Liabilities	Have any known or contingent liabilities (e.g., financial or program audits, litigation, state compliance reviews) occurred since budget adoption that may impact the budget?	X	
S2	Using One-time Revenues to Fund Ongoing Expenditures	Are there ongoing general fund expenditures funded with one-time revenues that have changed since budget adoption by more than five percent?	X	
S3	Temporary Interfund Borrowings	Are there projected temporary borrowings between funds?		X
S4	Contingent Revenues	Are any projected revenues for any of the current or two subsequent fiscal years contingent on reauthorization by the local government, special legislation, or other definitive act (e.g., parcel taxes, forest reserves)?	X	
S5	Contributions	Have contributions from unrestricted to restricted resources, or transfers to or from the general fund to cover operating deficits, changed since budget adoption by more than \$20,000 and more than 5% for any of the current or two subsequent fiscal years?		X

<b>SUPPLEMENTAL INFORMATION (continued)</b>			<b>No</b>	<b>Yes</b>
S6	Long-term Commitments	Does the district have long-term (multiyear) commitments or debt agreements?		X
		• If yes, have annual payments for the current or two subsequent fiscal years increased over prior year's (2019-20) annual payment?		X
		• If yes, will funding sources used to pay long-term commitments decrease or expire prior to the end of the commitment period, or are they one-time sources?	X	
S7a	Postemployment Benefits Other than Pensions	Does the district provide postemployment benefits other than pensions (OPEB)?		X
		• If yes, have there been changes since budget adoption in OPEB liabilities?		X
S7b	Other Self-insurance Benefits	Does the district operate any self-insurance programs (e.g., workers' compensation)?	X	
		• If yes, have there been changes since budget adoption in self-insurance liabilities?	n/a	
S8	Status of Labor Agreements	As of first interim projections, are salary and benefit negotiations still unsettled for:		
		• Certificated? (Section S8A, Line 1b)		X
		• Classified? (Section S8B, Line 1b)		X
S8	Labor Agreement Budget Revisions	For negotiations settled since budget adoption, per Government Code Section 3547.5(c), are budget revisions still needed to meet the costs of the collective bargaining agreement(s) for:		
		• Certificated? (Section S8A, Line 3)	n/a	
		• Classified? (Section S8B, Line 3)	n/a	
S9	Status of Other Funds	Are any funds other than the general fund projected to have a negative fund balance at the end of the current fiscal year?	X	

<b>ADDITIONAL FISCAL INDICATORS</b>			<b>No</b>	<b>Yes</b>
A1	Negative Cash Flow	Do cash flow projections show that the district will end the current fiscal year with a negative cash balance in the general fund?		X
A2	Independent Position Control	Is personnel position control independent from the payroll system?	X	
A3	Declining Enrollment	Is enrollment decreasing in both the prior and current fiscal years?	X	
A4	New Charter Schools Impacting District Enrollment	Are any new charter schools operating in district boundaries that are impacting the district's enrollment, either in the prior or current fiscal year?	X	
A5	Salary Increases Exceed COLA	Has the district entered into a bargaining agreement where any of the current or subsequent fiscal years of the agreement would result in salary increases that are expected to exceed the projected state funded cost-of-living adjustment?	X	
A6	Uncapped Health Benefits	Does the district provide uncapped (100% employer paid) health benefits for current or retired employees?	X	
A7	Independent Financial System	Is the district's financial system independent from the county office system?	X	
A8	Fiscal Distress Reports	Does the district have any reports that indicate fiscal distress? If yes, provide copies to the COE, pursuant to EC 42127.6(a).	X	
A9	Change of CBO or Superintendent	Have there been personnel changes in the superintendent or chief business official (CBO) positions within the last 12 months?	X	

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
<b>A. REVENUES</b>								
1) LCFF Sources		8010-8099	7,197,888.00	7,197,888.00	1,800,677.92	7,711,013.00	513,125.00	7.1%
2) Federal Revenue		8100-8299	0.00	0.00	15,179.91	15,179.91	15,179.91	New
3) Other State Revenue		8300-8599	131,287.00	131,287.00	(2,474.49)	131,287.00	0.00	0.0%
4) Other Local Revenue		8600-8799	44,840.00	44,840.00	17,405.52	44,840.00	0.00	0.0%
5) TOTAL, REVENUES			7,374,015.00	7,374,015.00	1,830,788.86	7,902,319.91		
<b>B. EXPENDITURES</b>								
1) Certificated Salaries		1000-1999	2,856,844.00	2,856,844.00	783,643.24	2,867,344.00	(10,500.00)	-0.4%
2) Classified Salaries		2000-2999	682,066.00	682,066.00	205,970.85	682,066.00	0.00	0.0%
3) Employee Benefits		3000-3999	1,496,945.00	1,496,945.00	500,442.62	1,500,875.00	(3,930.00)	-0.3%
4) Books and Supplies		4000-4999	273,917.20	273,917.20	59,526.01	307,199.23	(33,282.03)	-12.2%
5) Services and Other Operating Expenditures		5000-5999	784,951.95	784,951.95	298,977.01	790,040.71	(5,088.76)	-0.6%
6) Capital Outlay		6000-6999	4,648.84	4,648.84	0.00	0.00	4,648.84	100.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299						
		7400-7499	900,372.00	900,372.00	14,880.00	992,870.00	(92,498.00)	-10.3%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	(19,371.00)	(19,371.00)	0.00	(19,371.00)	0.00	0.0%
9) TOTAL, EXPENDITURES			6,980,373.99	6,980,373.99	1,863,439.73	7,121,023.94		
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)</b>								
			393,641.01	393,641.01	(32,650.87)	781,295.97		
<b>D. OTHER FINANCING SOURCES/USES</b>								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	25,000.00	25,000.00	0.00	25,000.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	(431,349.00)	(431,349.00)	0.00	(436,726.16)	(5,377.16)	1.2%
4) TOTAL, OTHER FINANCING SOURCES/USES			(456,349.00)	(456,349.00)	0.00	(461,726.16)		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			(62,707.99)	(62,707.99)	(32,650.87)	319,569.81		
<b>F. FUND BALANCE, RESERVES</b>								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	779,639.93	779,639.93		779,639.93	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			779,639.93	779,639.93		779,639.93		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			779,639.93	779,639.93		779,639.93		
2) Ending Balance, June 30 (E + F1e)			716,931.94	716,931.94		1,099,209.74		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	0.00	0.00		0.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Items		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Restricted								
		9740	0.00	0.00		0.00		
c) Committed								
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Commitments		9760	0.00	0.00		0.00		
d) Assigned								
Other Assignments		9780	0.00	0.00		0.00		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	0.00	0.00		0.00		
Unassigned/Unappropriated Amount		9790	716,931.94	716,931.94		1,099,209.74		



Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
<b>LCFF SOURCES</b>								
Principal Apportionment								
State Aid - Current Year		8011	4,629,485.00	4,629,485.00	1,346,468.00	4,659,489.00	30,004.00	0.6%
Education Protection Account State Aid - Current Year		8012	949,525.00	949,525.00	364,896.00	1,431,817.00	482,292.00	50.8%
State Aid - Prior Years		8019	0.00	0.00	0.00	0.00	0.00	0.0%
Tax Relief Subventions								
Homeowners' Exemptions		8021	13,484.00	13,484.00	0.00	13,484.00	0.00	0.0%
Timber Yield Tax		8022	0.00	0.00	0.00	0.00	0.00	0.0%
Other Subventions/In-Lieu Taxes		8029	0.00	0.00	0.00	0.00	0.00	0.0%
County & District Taxes								
Secured Roll Taxes		8041	1,562,176.00	1,562,176.00	(268.39)	1,562,176.00	0.00	0.0%
Unsecured Roll Taxes		8042	64,447.00	64,447.00	70,015.72	64,447.00	0.00	0.0%
Prior Years' Taxes		8043	0.00	0.00	2,925.20	0.00	0.00	0.0%
Supplemental Taxes		8044	40,000.00	40,000.00	16,641.39	40,000.00	0.00	0.0%
Education Revenue Augmentation Fund (ERAF)		8045	(51,493.00)	(51,493.00)	0.00	(51,493.00)	0.00	0.0%
Community Redevelopment Funds (SB 617/699/1992)		8047	0.00	0.00	0.00	0.00	0.00	0.0%
Penalties and Interest from Delinquent Taxes		8048	0.00	0.00	0.00	0.00	0.00	0.0%
Miscellaneous Funds (EC 41604)								
Royalties and Bonuses		8081	0.00	0.00	0.00	0.00	0.00	0.0%
Other In-Lieu Taxes		8082	0.00	0.00	0.00	0.00	0.00	0.0%
Less: Non-LCFF (50%) Adjustment		8089	0.00	0.00	0.00	0.00	0.00	0.0%
<b>Subtotal, LCFF Sources</b>			<b>7,207,624.00</b>	<b>7,207,624.00</b>	<b>1,800,677.92</b>	<b>7,719,920.00</b>	<b>512,296.00</b>	<b>7.1%</b>
<b>LCFF Transfers</b>								
Unrestricted LCFF Transfers - Current Year	0000	8091	0.00	0.00	0.00	0.00	0.00	0.0%
All Other LCFF Transfers - Current Year	All Other	8091	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers to Charter Schools in Lieu of Property Taxes		8096	(9,736.00)	(9,736.00)	0.00	(8,907.00)	829.00	-8.5%
Property Taxes Transfers		8097	0.00	0.00	0.00	0.00	0.00	0.0%
LCFF/Revenue Limit Transfers - Prior Years		8099	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, LCFF SOURCES</b>			<b>7,197,888.00</b>	<b>7,197,888.00</b>	<b>1,800,677.92</b>	<b>7,711,013.00</b>	<b>513,125.00</b>	<b>7.1%</b>
<b>FEDERAL REVENUE</b>								
Maintenance and Operations		8110	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education Entitlement		8181	0.00	0.00	0.00	0.00		
Special Education Discretionary Grants		8182	0.00	0.00	0.00	0.00		
Child Nutrition Programs		8220	0.00	0.00	0.00	0.00		
Donated Food Commodities		8221	0.00	0.00	0.00	0.00		
Forest Reserve Funds		8260	0.00	0.00	0.00	0.00	0.00	0.0%
Flood Control Funds		8270	0.00	0.00	0.00	0.00	0.00	0.0%
Wildlife Reserve Funds		8280	0.00	0.00	0.00	0.00	0.00	0.0%
FEMA		8281	0.00	0.00	0.00	0.00	0.00	0.0%
Interagency Contracts Between LEAs		8285	0.00	0.00	0.00	0.00	0.00	0.0%
Pass-Through Revenues from Federal Sources		8287	0.00	0.00	0.00	0.00		
Title I, Part A, Basic	3010	8290						
Title I, Part D, Local Delinquent Programs	3025	8290						
Title II, Part A, Supporting Effective Instruction	4035	8290						

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
Title III, Part A, Immigrant Student Program	4201	8290						
Title III, Part A, English Learner Program	4203	8290						
Public Charter Schools Grant Program (PCSGP)	4610	8290						
	3020, 3040, 3041, 3045, 3060, 3061, 3110, 3150, 3155, 3177, 3180, 3181, 3182, 3185, 4037, 4050, 4123, 4124, 4126, 4127, 4128, 5510, 5630							
Other NCLB / Every Student Succeeds Act	5510, 5630	8290						
Career and Technical Education	3500-3599	8290						
All Other Federal Revenue	All Other	8290	0.00	0.00	15,179.91	15,179.91	15,179.91	New
<b>TOTAL, FEDERAL REVENUE</b>			<b>0.00</b>	<b>0.00</b>	<b>15,179.91</b>	<b>15,179.91</b>	<b>15,179.91</b>	<b>New</b>
<b>OTHER STATE REVENUE</b>								
Other State Apportionments								
ROC/P Entitlement Prior Years	6360	8319						
Special Education Master Plan Current Year	6500	8311						
Prior Years	6500	8319						
All Other State Apportionments - Current Year	All Other	8311	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Apportionments - Prior Years	All Other	8319	0.00	0.00	0.00	0.00	0.00	0.0%
Child Nutrition Programs		8520	0.00	0.00	0.00	0.00		
Mandated Costs Reimbursements		8550	29,265.00	29,265.00	0.00	29,265.00	0.00	0.0%
Lottery - Unrestricted and Instructional Materials		8560	102,022.00	102,022.00	(2,474.49)	102,022.00	0.00	0.0%
Tax Relief Subventions								
Restricted Levies - Other								
Homeowners' Exemptions		8575	0.00	0.00	0.00	0.00		
Other Subventions/In-Lieu Taxes		8576	0.00	0.00	0.00	0.00		
Pass-Through Revenues from State Sources		8587	0.00	0.00	0.00	0.00	0.00	0.0%
After School Education and Safety (ASES)	6010	8590						
Charter School Facility Grant	6030	8590						
Career Technical Education Incentive Grant Program	6387	8590						
Drug/Alcohol/Tobacco Funds	6650, 6690, 6695	8590						
California Clean Energy Jobs Act	6230	8590						
Specialized Secondary	7370	8590						
American Indian Early Childhood Education	7210	8590						
All Other State Revenue	All Other	8590	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER STATE REVENUE</b>			<b>131,287.00</b>	<b>131,287.00</b>	<b>(2,474.49)</b>	<b>131,287.00</b>	<b>0.00</b>	<b>0.0%</b>

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
<b>OTHER LOCAL REVENUE</b>								
Other Local Revenue								
County and District Taxes								
Other Restricted Levies								
Secured Roll		8615	0.00	0.00	0.00	0.00		
Unsecured Roll		8616	0.00	0.00	0.00	0.00		
Prior Years' Taxes		8617	0.00	0.00	0.00	0.00		
Supplemental Taxes		8618	0.00	0.00	0.00	0.00		
Non-Ad Valorem Taxes								
Parcel Taxes		8621	0.00	0.00	0.00	0.00	0.00	0.0%
Other		8622	0.00	0.00	0.00	0.00	0.00	0.0%
Community Redevelopment Funds								
Not Subject to LCFF Deduction		8625	0.00	0.00	0.00	0.00		
Penalties and Interest from Delinquent Non-LCFF Taxes		8629	0.00	0.00	0.00	0.00		
Sales								
Sale of Equipment/Supplies		8631	0.00	0.00	0.00	0.00	0.00	0.0%
Sale of Publications		8632	0.00	0.00	0.00	0.00	0.00	0.0%
Food Service Sales		8634	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Sales		8639	0.00	0.00	0.00	0.00	0.00	0.0%
Leases and Rentals		8650	0.00	0.00	0.00	0.00	0.00	0.0%
Interest		8660	12,000.00	12,000.00	3,949.73	12,000.00	0.00	0.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.00	0.00	0.00	0.0%
Fees and Contracts								
Adult Education Fees		8671	0.00	0.00	0.00	0.00	0.00	0.0%
Non-Resident Students		8672	0.00	0.00	0.00	0.00	0.00	0.0%
Transportation Fees From Individuals		8675	0.00	0.00	0.00	0.00	0.00	0.0%
Interagency Services		8677	0.00	0.00	0.00	0.00	0.00	0.0%
Mitigation/Developer Fees		8681	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Fees and Contracts		8689	0.00	0.00	0.00	0.00	0.00	0.0%
Other Local Revenue								
Plus: Misc Funds Non-LCFF (50%) Adjustment		8691	0.00	0.00	0.00	0.00	0.00	0.0%
Pass-Through Revenues From Local Sources		8697	0.00	0.00	0.00	0.00		
All Other Local Revenue		8699	32,840.00	32,840.00	13,455.79	32,840.00	0.00	0.0%
Tuition		8710	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In		8781-8783	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers Of Apportionments								
Special Education SELPA Transfers								
From Districts or Charter Schools	6500	8791						
From County Offices	6500	8792						
From JPAs	6500	8793						
ROC/P Transfers								
From Districts or Charter Schools	6360	8791						
From County Offices	6360	8792						
From JPAs	6360	8793						
Other Transfers of Apportionments								
From Districts or Charter Schools	All Other	8791	0.00	0.00	0.00	0.00	0.00	0.0%
From County Offices	All Other	8792	0.00	0.00	0.00	0.00	0.00	0.0%
From JPAs	All Other	8793	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER LOCAL REVENUE</b>			<b>44,840.00</b>	<b>44,840.00</b>	<b>17,405.52</b>	<b>44,840.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>TOTAL, REVENUES</b>			<b>7,374,015.00</b>	<b>7,374,015.00</b>	<b>1,830,788.86</b>	<b>7,902,319.91</b>	<b>528,304.91</b>	<b>7.2%</b>

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
Certificated Teachers' Salaries		1100	2,242,209.00	2,242,209.00	598,820.42	2,252,709.00	(10,500.00)	-0.5%
Certificated Pupil Support Salaries		1200	195,068.00	195,068.00	43,706.39	195,068.00	0.00	0.0%
Certificated Supervisors' and Administrators' Salaries		1300	419,567.00	419,567.00	141,116.43	419,567.00	0.00	0.0%
Other Certificated Salaries		1900	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, CERTIFICATED SALARIES</b>			<b>2,856,844.00</b>	<b>2,856,844.00</b>	<b>783,643.24</b>	<b>2,867,344.00</b>	<b>(10,500.00)</b>	<b>-0.4%</b>
<b>CLASSIFIED SALARIES</b>								
Classified Instructional Salaries		2100	78,427.00	78,427.00	7,106.74	78,427.00	0.00	0.0%
Classified Support Salaries		2200	45,546.00	45,546.00	15,181.88	45,546.00	0.00	0.0%
Classified Supervisors' and Administrators' Salaries		2300	116,336.00	116,336.00	38,778.68	116,336.00	0.00	0.0%
Clerical, Technical and Office Salaries		2400	436,249.00	436,249.00	142,884.06	436,249.00	0.00	0.0%
Other Classified Salaries		2900	5,508.00	5,508.00	2,019.49	5,508.00	0.00	0.0%
<b>TOTAL, CLASSIFIED SALARIES</b>			<b>682,066.00</b>	<b>682,066.00</b>	<b>205,970.85</b>	<b>682,066.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>EMPLOYEE BENEFITS</b>								
STRS		3101-3102	445,960.00	445,960.00	124,616.75	447,656.00	(1,696.00)	-0.4%
PERS		3201-3202	136,917.00	136,917.00	43,204.88	136,917.00	0.00	0.0%
OASDI/Medicare/Alternative		3301-3302	95,966.00	95,966.00	25,708.63	96,118.00	(152.00)	-0.2%
Health and Welfare Benefits		3401-3402	511,085.00	511,085.00	156,430.48	512,843.00	(1,758.00)	-0.3%
Unemployment Insurance		3501-3502	1,776.00	1,776.00	495.58	1,782.00	(6.00)	-0.3%
Workers' Compensation		3601-3602	116,851.00	116,851.00	30,024.37	117,169.00	(318.00)	-0.3%
OPEB, Allocated		3701-3702	184,240.00	184,240.00	118,661.93	184,240.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.00	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	4,150.00	4,150.00	1,300.00	4,150.00	0.00	0.0%
<b>TOTAL, EMPLOYEE BENEFITS</b>			<b>1,496,945.00</b>	<b>1,496,945.00</b>	<b>500,442.62</b>	<b>1,500,875.00</b>	<b>(3,930.00)</b>	<b>-0.3%</b>
<b>BOOKS AND SUPPLIES</b>								
Approved Textbooks and Core Curricula Materials		4100	1,200.00	1,200.00	33,077.77	1,200.00	0.00	0.0%
Books and Other Reference Materials		4200	102,992.10	102,992.10	10,260.80	102,992.10	0.00	0.0%
Materials and Supplies		4300	115,277.00	115,277.00	16,187.44	143,559.03	(28,282.03)	-24.5%
Noncapitalized Equipment		4400	54,448.10	54,448.10	0.00	59,448.10	(5,000.00)	-9.2%
Food		4700	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, BOOKS AND SUPPLIES</b>			<b>273,917.20</b>	<b>273,917.20</b>	<b>59,526.01</b>	<b>307,199.23</b>	<b>(33,282.03)</b>	<b>-12.2%</b>
<b>SERVICES AND OTHER OPERATING EXPENDITURES</b>								
Subagreements for Services		5100	0.00	0.00	0.00	0.00	0.00	0.0%
Travel and Conferences		5200	57,439.00	57,439.00	1,364.00	57,439.00	0.00	0.0%
Dues and Memberships		5300	14,850.00	14,850.00	8,546.00	15,920.00	(1,070.00)	-7.2%
Insurance		5400-5450	93,766.00	93,766.00	93,766.09	93,766.00	0.00	0.0%
Operations and Housekeeping Services		5500	275,450.00	275,450.00	81,529.14	275,450.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	49,400.00	49,400.00	11,445.53	49,400.00	0.00	0.0%
Transfers of Direct Costs		5710	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.00	0.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	259,146.95	259,146.95	66,035.35	263,165.71	(4,018.76)	-1.6%
Communications		5900	34,900.00	34,900.00	36,290.90	34,900.00	0.00	0.0%
<b>TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES</b>			<b>784,951.95</b>	<b>784,951.95</b>	<b>298,977.01</b>	<b>790,040.71</b>	<b>(5,088.76)</b>	<b>-0.6%</b>

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
<b>CAPITAL OUTLAY</b>								
Land		6100	0.00	0.00	0.00	0.00	0.00	0.0%
Land Improvements		6170	0.00	0.00	0.00	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	0.00	0.00	0.00	0.00	0.00	0.0%
Books and Media for New School Libraries or Major Expansion of School Libraries		6300	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment		6400	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment Replacement		6500	4,648.84	4,648.84	0.00	0.00	4,648.84	100.0%
<b>TOTAL, CAPITAL OUTLAY</b>			<b>4,648.84</b>	<b>4,648.84</b>	<b>0.00</b>	<b>0.00</b>	<b>4,648.84</b>	<b>100.0%</b>
<b>OTHER OUTGO (excluding Transfers of Indirect Costs)</b>								
Tuition								
Tuition for Instruction Under Interdistrict Attendance Agreements		7110	0.00	0.00	0.00	0.00	0.00	0.0%
State Special Schools		7130	0.00	0.00	0.00	0.00	0.00	0.0%
Tuition, Excess Costs, and/or Deficit Payments								
Payments to Districts or Charter Schools		7141	0.00	0.00	0.00	0.00	0.00	0.0%
Payments to County Offices		7142	859,433.00	859,433.00	14,880.00	951,931.00	(92,498.00)	-10.8%
Payments to JPAs		7143	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Pass-Through Revenues								
To Districts or Charter Schools		7211	0.00	0.00	0.00	0.00	0.00	0.0%
To County Offices		7212	0.00	0.00	0.00	0.00	0.00	0.0%
To JPAs		7213	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education SELPA Transfers of Apportionments								
To Districts or Charter Schools	6500	7221						
To County Offices	6500	7222						
To JPAs	6500	7223						
ROC/P Transfers of Apportionments								
To Districts or Charter Schools	6360	7221						
To County Offices	6360	7222						
To JPAs	6360	7223						
Other Transfers of Apportionments	All Other	7221-7223	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers		7281-7283	40,939.00	40,939.00	0.00	40,939.00	0.00	0.0%
All Other Transfers Out to All Others		7299	0.00	0.00	0.00	0.00	0.00	0.0%
Debt Service								
Debt Service - Interest		7438	0.00	0.00	0.00	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)</b>			<b>900,372.00</b>	<b>900,372.00</b>	<b>14,880.00</b>	<b>992,870.00</b>	<b>(92,498.00)</b>	<b>-10.3%</b>
<b>OTHER OUTGO - TRANSFERS OF INDIRECT COSTS</b>								
Transfers of Indirect Costs		7310	(1,585.00)	(1,585.00)	0.00	(1,585.00)	0.00	0.0%
Transfers of Indirect Costs - Interfund		7350	(17,786.00)	(17,786.00)	0.00	(17,786.00)	0.00	0.0%
<b>TOTAL, OTHER OUTGO - TRANSFERS OF INDIRECT COSTS</b>			<b>(19,371.00)</b>	<b>(19,371.00)</b>	<b>0.00</b>	<b>(19,371.00)</b>	<b>0.00</b>	<b>0.0%</b>
<b>TOTAL, EXPENDITURES</b>			<b>6,980,373.99</b>	<b>6,980,373.99</b>	<b>1,863,439.73</b>	<b>7,121,023.94</b>	<b>(140,649.95)</b>	<b>-2.0%</b>

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
<b>INTERFUND TRANSFERS</b>								
<b>INTERFUND TRANSFERS IN</b>								
From: Special Reserve Fund		8912	0.00	0.00	0.00	0.00	0.00	0.0%
From: Bond Interest and Redemption Fund		8914	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers in		8919	0.00	0.00	0.00	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.00	0.00	0.00	0.0%
<b>INTERFUND TRANSFERS OUT</b>								
To: Child Development Fund		7611	0.00	0.00	0.00	0.00	0.00	0.0%
To: Special Reserve Fund		7612	0.00	0.00	0.00	0.00	0.00	0.0%
To: State School Building Fund/ County School Facilities Fund		7613	0.00	0.00	0.00	0.00	0.00	0.0%
To: Cafeteria Fund		7616	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	25,000.00	25,000.00	0.00	25,000.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			25,000.00	25,000.00	0.00	25,000.00	0.00	0.0%
<b>OTHER SOURCES/USES</b>								
<b>SOURCES</b>								
State Apportionments Emergency Apportionments		8931	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds								
Proceeds from Disposal of Capital Assets		8953	0.00	0.00	0.00	0.00	0.00	0.0%
Other Sources								
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.00	0.00	0.00	0.0%
Long-Term Debt Proceeds								
Proceeds from Certificates of Participation		8971	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Capital Leases		8972	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Lease Revenue Bonds		8973	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.00	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.00	0.00	0.00	0.0%
<b>USES</b>								
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.00	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.00	0.00	0.00	0.0%
<b>CONTRIBUTIONS</b>								
Contributions from Unrestricted Revenues		8980	(431,349.00)	(431,349.00)	0.00	(433,192.16)	(1,843.16)	0.4%
Contributions from Restricted Revenues		8990	0.00	0.00	0.00	(3,534.00)	(3,534.00)	New
(e) TOTAL, CONTRIBUTIONS			(431,349.00)	(431,349.00)	0.00	(436,726.16)	(5,377.16)	1.2%
<b>TOTAL, OTHER FINANCING SOURCES/USES</b>								
(a - b + c - d + e)			(456,349.00)	(456,349.00)	0.00	(461,726.16)	(5,377.16)	1.2%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
<b>A. REVENUES</b>								
1) LCFF Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	252,770.00	252,770.00	806,121.00	1,138,948.00	886,178.00	350.6%
3) Other State Revenue		8300-8599	351,992.00	351,992.00	201,875.07	421,722.00	69,730.00	19.8%
4) Other Local Revenue		8600-8799	30,000.00	30,000.00	68,264.09	105,601.92	75,601.92	252.0%
5) TOTAL, REVENUES			634,762.00	634,762.00	1,076,260.16	1,666,271.92		
<b>B. EXPENDITURES</b>								
1) Certificated Salaries		1000-1999	88,042.19	88,042.19	93,587.61	191,742.19	(103,700.00)	-117.8%
2) Classified Salaries		2000-2999	265,492.00	265,492.00	110,893.33	372,333.00	(106,841.00)	-40.2%
3) Employee Benefits		3000-3999	161,205.00	161,205.00	75,828.36	236,285.00	(75,080.00)	-46.6%
4) Books and Supplies		4000-4999	140,837.81	140,837.81	291,507.60	622,201.54	(481,363.73)	-341.8%
5) Services and Other Operating Expenditures		5000-5999	111,181.00	111,181.00	56,453.99	366,789.77	(255,608.77)	-229.9%
6) Capital Outlay		6000-6999	302,079.00	302,079.00	125,514.24	337,122.16	(35,043.16)	-11.6%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299 7400-7499	0.00	0.00	0.00	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	1,585.00	1,585.00	0.00	1,585.00	0.00	0.0%
9) TOTAL, EXPENDITURES			1,070,422.00	1,070,422.00	753,785.13	2,128,058.66		
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)</b>								
			(435,660.00)	(435,660.00)	322,475.03	(461,786.74)		
<b>D. OTHER FINANCING SOURCES/USES</b>								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	431,349.00	431,349.00	0.00	436,726.16	5,377.16	1.2%
4) TOTAL, OTHER FINANCING SOURCES/USES			431,349.00	431,349.00	0.00	436,726.16		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			(4,311.00)	(4,311.00)	322,475.03	(25,060.58)		
<b>F. FUND BALANCE, RESERVES</b>								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	107,681.58	107,681.58		107,681.58	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			107,681.58	107,681.58		107,681.58		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			107,681.58	107,681.58		107,681.58		
2) Ending Balance, June 30 (E + F1e)			103,370.58	103,370.58		82,621.00		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	0.00	0.00		0.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Items		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Restricted		9740	114,710.06	114,710.06		82,621.00		
c) Committed								
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Commitments		9760	0.00	0.00		0.00		
d) Assigned								
Other Assignments		9780	0.00	0.00		0.00		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	0.00	0.00		0.00		
Unassigned/Unappropriated Amount		9790	(11,339.48)	(11,339.48)		0.00		



Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
<b>LCFF SOURCES</b>								
Principal Apportionment								
State Aid - Current Year		8011	0.00	0.00	0.00	0.00		
Education Protection Account State Aid - Current Year		8012	0.00	0.00	0.00	0.00		
State Aid - Prior Years		8019	0.00	0.00	0.00	0.00		
Tax Relief Subventions								
Homeowners' Exemptions		8021	0.00	0.00	0.00	0.00		
Timber Yield Tax		8022	0.00	0.00	0.00	0.00		
Other Subventions/In-Lieu Taxes		8029	0.00	0.00	0.00	0.00		
County & District Taxes								
Secured Roll Taxes		8041	0.00	0.00	0.00	0.00		
Unsecured Roll Taxes		8042	0.00	0.00	0.00	0.00		
Prior Years' Taxes		8043	0.00	0.00	0.00	0.00		
Supplemental Taxes		8044	0.00	0.00	0.00	0.00		
Education Revenue Augmentation Fund (ERAF)		8045	0.00	0.00	0.00	0.00		
Community Redevelopment Funds (SB 617/699/1992)		8047	0.00	0.00	0.00	0.00		
Penalties and Interest from Delinquent Taxes		8048	0.00	0.00	0.00	0.00		
Miscellaneous Funds (EC 41604)								
Royalties and Bonuses		8081	0.00	0.00	0.00	0.00		
Other In-Lieu Taxes		8082	0.00	0.00	0.00	0.00		
Less: Non-LCFF (50%) Adjustment		8089	0.00	0.00	0.00	0.00		
<b>Subtotal, LCFF Sources</b>			<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>		
<b>LCFF Transfers</b>								
Unrestricted LCFF Transfers - Current Year	0000	8091						
All Other LCFF Transfers - Current Year	All Other	8091	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers to Charter Schools in Lieu of Property Taxes		8096	0.00	0.00	0.00	0.00		
Property Taxes Transfers		8097	0.00	0.00	0.00	0.00	0.00	0.0%
LCFF/Revenue Limit Transfers - Prior Years		8099	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, LCFF SOURCES</b>			<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>FEDERAL REVENUE</b>								
Maintenance and Operations		8110	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education Entitlement		8181	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education Discretionary Grants		8182	0.00	0.00	0.00	0.00	0.00	0.0%
Child Nutrition Programs		8220	0.00	0.00	0.00	0.00	0.00	0.0%
Donated Food Commodities		8221	0.00	0.00	0.00	0.00	0.00	0.0%
Forest Reserve Funds		8260	0.00	0.00	0.00	0.00		
Flood Control Funds		8270	0.00	0.00	0.00	0.00		
Wildlife Reserve Funds		8280	0.00	0.00	0.00	0.00		
FEMA		8281	0.00	0.00	0.00	0.00	0.00	0.0%
Interagency Contracts Between LEAs		8285	0.00	0.00	0.00	0.00	0.00	0.0%
Pass-Through Revenues from Federal Sources		8287	0.00	0.00	0.00	0.00	0.00	0.0%
Title I, Part A, Basic	3010	8290	180,460.00	180,460.00	40,624.00	162,496.00	(17,964.00)	-10.0%
Title I, Part D, Local Delinquent Programs	3025	8290	0.00	0.00	0.00	0.00	0.00	0.0%
Title II, Part A, Supporting Effective Instruction	4035	8290	20,026.00	20,026.00	5,073.00	20,338.00	312.00	1.6%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
Title III, Part A, Immigrant Student Program	4201	8290	2,484.00	2,484.00	0.00	3,141.00	657.00	26.4%
Title III, Part A, English Learner Program	4203	8290	18,735.00	18,735.00	13,329.00	20,020.00	1,285.00	6.9%
Public Charter Schools Grant Program (PCSGP)	4610	8290	0.00	0.00	0.00	0.00	0.00	0.0%
	3020, 3040, 3041, 3045, 3060, 3061, 3110, 3150, 3155, 3177, 3180, 3181, 3182, 3185, 4037, 4050, 4123, 4124, 4126, 4127, 4128,							
Other NCLB / Every Student Succeeds Act	5510, 5630	8290	25,080.00	25,080.00	2,771.00	24,774.00	(306.00)	-1.2%
Career and Technical Education	3500-3599	8290	5,985.00	5,985.00	0.00	5,963.00	(22.00)	-0.4%
All Other Federal Revenue	All Other	8290	0.00	0.00	744,324.00	902,216.00	902,216.00	New
<b>TOTAL, FEDERAL REVENUE</b>			<b>252,770.00</b>	<b>252,770.00</b>	<b>806,121.00</b>	<b>1,138,948.00</b>	<b>886,178.00</b>	<b>350.6%</b>
<b>OTHER STATE REVENUE</b>								
Other State Apportionments								
ROC/P Entitlement Prior Years	6360	8319	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education Master Plan Current Year	6500	8311	0.00	0.00	0.00	0.00	0.00	0.0%
Prior Years	6500	8319	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Apportionments - Current Year	All Other	8311	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Apportionments - Prior Years	All Other	8319	0.00	0.00	0.00	0.00	0.00	0.0%
Child Nutrition Programs		8520	0.00	0.00	0.00	0.00	0.00	0.0%
Mandated Costs Reimbursements		8550	0.00	0.00	0.00	0.00		
Lottery - Unrestricted and Instructional Materi		8560	36,008.00	36,008.00	(2,248.09)	36,008.00	0.00	0.0%
Tax Relief Subventions								
Restricted Levies - Other								
Homeowners' Exemptions		8575	0.00	0.00	0.00	0.00	0.00	0.0%
Other Subventions/In-Lieu Taxes		8576	0.00	0.00	0.00	0.00	0.00	0.0%
Pass-Through Revenues from State Sources		8587	0.00	0.00	0.00	0.00	0.00	0.0%
After School Education and Safety (ASES)	6010	8590	0.00	0.00	0.00	0.00	0.00	0.0%
Charter School Facility Grant	6030	8590	0.00	0.00	0.00	0.00	0.00	0.0%
Career Technical Education Incentive Grant Program	6387	8590	302,079.00	302,079.00	127,990.00	302,079.00	0.00	0.0%
Drug/Alcohol/Tobacco Funds	6650, 6690, 6695	8590	0.00	0.00	0.00	0.00	0.00	0.0%
California Clean Energy Jobs Act	6230	8590	0.00	0.00	0.00	0.00	0.00	0.0%
Specialized Secondary	7370	8590	0.00	0.00	0.00	0.00	0.00	0.0%
American Indian Early Childhood Education	7210	8590	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Revenue	All Other	8590	13,905.00	13,905.00	76,133.16	83,635.00	69,730.00	501.5%
<b>TOTAL, OTHER STATE REVENUE</b>			<b>351,992.00</b>	<b>351,992.00</b>	<b>201,875.07</b>	<b>421,722.00</b>	<b>69,730.00</b>	<b>19.8%</b>

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
<b>OTHER LOCAL REVENUE</b>								
Other Local Revenue								
County and District Taxes								
Other Restricted Levies								
Secured Roll		8615	0.00	0.00	0.00	0.00	0.00	0.0%
Unsecured Roll		8616	0.00	0.00	0.00	0.00	0.00	0.0%
Prior Years' Taxes		8617	0.00	0.00	0.00	0.00	0.00	0.0%
Supplemental Taxes		8618	0.00	0.00	0.00	0.00	0.00	0.0%
Non-Ad Valorem Taxes								
Parcel Taxes		8621	0.00	0.00	0.00	0.00	0.00	0.0%
Other		8622	0.00	0.00	0.00	0.00	0.00	0.0%
Community Redevelopment Funds								
Not Subject to LCFF Deduction		8625	0.00	0.00	0.00	0.00	0.00	0.0%
Penalties and Interest from Delinquent Non-LCFF Taxes								
		8629	0.00	0.00	0.00	0.00	0.00	0.0%
Sales								
Sale of Equipment/Supplies		8631	0.00	0.00	0.00	0.00	0.00	0.0%
Sale of Publications		8632	0.00	0.00	0.00	0.00	0.00	0.0%
Food Service Sales		8634	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Sales		8639	0.00	0.00	0.00	0.00	0.00	0.0%
Leases and Rentals		8650	0.00	0.00	0.00	0.00	0.00	0.0%
Interest		8660	0.00	0.00	0.00	0.00	0.00	0.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.00	0.00	0.00	0.0%
Fees and Contracts								
Adult Education Fees		8671	0.00	0.00	0.00	0.00		
Non-Resident Students		8672	0.00	0.00	0.00	0.00		
Transportation Fees From Individuals		8675	0.00	0.00	0.00	0.00	0.00	0.0%
Interagency Services		8677	30,000.00	30,000.00	28,264.09	65,601.92	35,601.92	118.7%
Mitigation/Developer Fees		8681	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Fees and Contracts		8689	0.00	0.00	0.00	0.00	0.00	0.0%
Other Local Revenue								
Plus: Misc Funds Non-LCFF (50%) Adjustme		8691	0.00	0.00	0.00	0.00		
Pass-Through Revenues From Local Sources		8697	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Local Revenue		8699	0.00	0.00	40,000.00	40,000.00	40,000.00	New
Tuition		8710	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In		8781-8783	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers Of Apportionments								
Special Education SELPA Transfers								
From Districts or Charter Schools	6500	8791	0.00	0.00	0.00	0.00	0.00	0.0%
From County Offices	6500	8792	0.00	0.00	0.00	0.00	0.00	0.0%
From JPAs	6500	8793	0.00	0.00	0.00	0.00	0.00	0.0%
ROC/P Transfers								
From Districts or Charter Schools	6360	8791	0.00	0.00	0.00	0.00	0.00	0.0%
From County Offices	6360	8792	0.00	0.00	0.00	0.00	0.00	0.0%
From JPAs	6360	8793	0.00	0.00	0.00	0.00	0.00	0.0%
Other Transfers of Apportionments								
From Districts or Charter Schools	All Other	8791	0.00	0.00	0.00	0.00	0.00	0.0%
From County Offices	All Other	8792	0.00	0.00	0.00	0.00	0.00	0.0%
From JPAs	All Other	8793	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER LOCAL REVENUE</b>			<b>30,000.00</b>	<b>30,000.00</b>	<b>68,264.09</b>	<b>105,601.92</b>	<b>75,601.92</b>	<b>252.0%</b>
<b>TOTAL, REVENUES</b>			<b>634,762.00</b>	<b>634,762.00</b>	<b>1,076,260.16</b>	<b>1,666,271.92</b>	<b>1,031,509.92</b>	<b>162.5%</b>

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
<b>CERTIFICATED SALARIES</b>								
Certificated Teachers' Salaries		1100	76,285.19	76,285.19	70,255.33	179,985.19	(103,700.00)	-135.9%
Certificated Pupil Support Salaries		1200	0.00	0.00	13,760.58	0.00	0.00	0.0%
Certificated Supervisors' and Administrators' Salaries		1300	11,757.00	11,757.00	9,571.70	11,757.00	0.00	0.0%
Other Certificated Salaries		1900	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, CERTIFICATED SALARIES</b>			<b>88,042.19</b>	<b>88,042.19</b>	<b>93,587.61</b>	<b>191,742.19</b>	<b>(103,700.00)</b>	<b>-117.8%</b>
<b>CLASSIFIED SALARIES</b>								
Classified Instructional Salaries		2100	19,255.00	19,255.00	11,788.44	56,471.00	(37,216.00)	-193.3%
Classified Support Salaries		2200	169,237.00	169,237.00	66,130.92	218,862.00	(49,625.00)	-29.3%
Classified Supervisors' and Administrators' Salaries		2300	64,147.00	64,147.00	23,695.24	64,147.00	0.00	0.0%
Clerical, Technical and Office Salaries		2400	0.00	0.00	4,444.75	20,000.00	(20,000.00)	New
Other Classified Salaries		2900	12,853.00	12,853.00	4,833.98	12,853.00	0.00	0.0%
<b>TOTAL, CLASSIFIED SALARIES</b>			<b>265,492.00</b>	<b>265,492.00</b>	<b>110,893.33</b>	<b>372,333.00</b>	<b>(106,841.00)</b>	<b>-40.2%</b>
<b>EMPLOYEE BENEFITS</b>								
STRS		3101-3102	14,346.00	14,346.00	14,528.90	31,096.00	(16,750.00)	-116.8%
PERS		3201-3202	53,299.00	53,299.00	21,485.60	74,484.00	(21,185.00)	-39.7%
OASDI/Medicare/Alternative		3301-3302	21,397.00	21,397.00	9,800.67	31,074.00	(9,677.00)	-45.2%
Health and Welfare Benefits		3401-3402	57,419.00	57,419.00	22,683.89	78,401.00	(20,982.00)	-36.5%
Unemployment Insurance		3501-3502	175.00	175.00	102.79	284.00	(109.00)	-62.3%
Workers' Compensation		3601-3602	11,569.00	11,569.00	6,226.51	17,946.00	(6,377.00)	-55.1%
OPEB, Allocated		3701-3702	0.00	0.00	0.00	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.00	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	3,000.00	3,000.00	1,000.00	3,000.00	0.00	0.0%
<b>TOTAL, EMPLOYEE BENEFITS</b>			<b>161,205.00</b>	<b>161,205.00</b>	<b>75,828.36</b>	<b>236,285.00</b>	<b>(75,080.00)</b>	<b>-46.6%</b>
<b>BOOKS AND SUPPLIES</b>								
Approved Textbooks and Core Curricula Materials		4100	0.00	0.00	69,938.37	69,097.06	(69,097.06)	New
Books and Other Reference Materials		4200	5,451.81	5,451.81	6,455.53	14,451.81	(9,000.00)	-165.1%
Materials and Supplies		4300	110,886.00	110,886.00	92,634.29	374,290.40	(263,404.40)	-237.5%
Noncapitalized Equipment		4400	24,500.00	24,500.00	122,479.41	164,362.27	(139,862.27)	-570.9%
Food		4700	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, BOOKS AND SUPPLIES</b>			<b>140,837.81</b>	<b>140,837.81</b>	<b>291,507.60</b>	<b>622,201.54</b>	<b>(481,363.73)</b>	<b>-341.8%</b>
<b>SERVICES AND OTHER OPERATING EXPENDITURES</b>								
Subagreements for Services		5100	0.00	0.00	0.00	0.00	0.00	0.0%
Travel and Conferences		5200	56,117.00	56,117.00	94.51	46,017.00	10,100.00	18.0%
Dues and Memberships		5300	0.00	0.00	0.00	0.00	0.00	0.0%
Insurance		5400-5450	0.00	0.00	0.00	0.00	0.00	0.0%
Operations and Housekeeping Services		5500	0.00	0.00	0.00	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	15,345.00	15,345.00	4,723.85	15,345.00	0.00	0.0%
Transfers of Direct Costs		5710	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.00	0.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	39,719.00	39,719.00	51,635.63	305,427.77	(265,708.77)	-669.0%
Communications		5900	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES</b>			<b>111,181.00</b>	<b>111,181.00</b>	<b>56,453.99</b>	<b>366,789.77</b>	<b>(255,608.77)</b>	<b>-229.9%</b>

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
<b>CAPITAL OUTLAY</b>								
Land		6100	0.00	0.00	0.00	0.00	0.00	0.0%
Land Improvements		6170	0.00	0.00	0.00	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	250,502.92	250,502.92	32,095.00	243,702.92	6,800.00	2.7%
Books and Media for New School Libraries or Major Expansion of School Libraries		6300	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment		6400	51,576.08	51,576.08	93,419.24	93,419.24	(41,843.16)	-81.1%
Equipment Replacement		6500	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, CAPITAL OUTLAY</b>			<b>302,079.00</b>	<b>302,079.00</b>	<b>125,514.24</b>	<b>337,122.16</b>	<b>(35,043.16)</b>	<b>-11.6%</b>
<b>OTHER OUTGO (excluding Transfers of Indirect Costs)</b>								
Tuition								
Tuition for Instruction Under Interdistrict Attendance Agreements		7110	0.00	0.00	0.00	0.00	0.00	0.0%
State Special Schools		7130	0.00	0.00	0.00	0.00	0.00	0.0%
Tuition, Excess Costs, and/or Deficit Payments								
Payments to Districts or Charter Schools		7141	0.00	0.00	0.00	0.00	0.00	0.0%
Payments to County Offices		7142	0.00	0.00	0.00	0.00	0.00	0.0%
Payments to JPAs		7143	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Pass-Through Revenues								
To Districts or Charter Schools		7211	0.00	0.00	0.00	0.00	0.00	0.0%
To County Offices		7212	0.00	0.00	0.00	0.00	0.00	0.0%
To JPAs		7213	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education SELPA Transfers of Apportionments								
To Districts or Charter Schools	6500	7221	0.00	0.00	0.00	0.00	0.00	0.0%
To County Offices	6500	7222	0.00	0.00	0.00	0.00	0.00	0.0%
To JPAs	6500	7223	0.00	0.00	0.00	0.00	0.00	0.0%
ROC/P Transfers of Apportionments								
To Districts or Charter Schools	6360	7221	0.00	0.00	0.00	0.00	0.00	0.0%
To County Offices	6360	7222	0.00	0.00	0.00	0.00	0.00	0.0%
To JPAs	6360	7223	0.00	0.00	0.00	0.00	0.00	0.0%
Other Transfers of Apportionments								
	All Other	7221-7223	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers		7281-7283	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers Out to All Others		7299	0.00	0.00	0.00	0.00	0.00	0.0%
Debt Service								
Debt Service - Interest		7438	0.00	0.00	0.00	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)</b>			<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>OTHER OUTGO - TRANSFERS OF INDIRECT COSTS</b>								
Transfers of Indirect Costs		7310	1,585.00	1,585.00	0.00	1,585.00	0.00	0.0%
Transfers of Indirect Costs - Interfund		7350	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER OUTGO - TRANSFERS OF INDIRECT COSTS</b>			<b>1,585.00</b>	<b>1,585.00</b>	<b>0.00</b>	<b>1,585.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>TOTAL, EXPENDITURES</b>			<b>1,070,422.00</b>	<b>1,070,422.00</b>	<b>753,785.13</b>	<b>2,128,058.66</b>	<b>(1,057,636.66)</b>	<b>-98.8%</b>

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
<b>INTERFUND TRANSFERS</b>								
<b>INTERFUND TRANSFERS IN</b>								
From: Special Reserve Fund		8912	0.00	0.00	0.00	0.00	0.00	0.0%
From: Bond Interest and Redemption Fund		8914	0.00	0.00	0.00	0.00		
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(a) TOTAL, INTERFUND TRANSFERS IN</b>			<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>INTERFUND TRANSFERS OUT</b>								
To: Child Development Fund		7611	0.00	0.00	0.00	0.00	0.00	0.0%
To: Special Reserve Fund		7612	0.00	0.00	0.00	0.00	0.00	0.0%
To: State School Building Fund/ County School Facilities Fund		7613	0.00	0.00	0.00	0.00	0.00	0.0%
To: Cafeteria Fund		7616	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(b) TOTAL, INTERFUND TRANSFERS OUT</b>			<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>OTHER SOURCES/USES</b>								
<b>SOURCES</b>								
State Apportionments Emergency Apportionments		8931	0.00	0.00	0.00	0.00		
<b>Proceeds</b>								
Proceeds from Disposal of Capital Assets		8953	0.00	0.00	0.00	0.00	0.00	0.0%
<b>Other Sources</b>								
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.00	0.00	0.00	0.0%
<b>Long-Term Debt Proceeds</b>								
Proceeds from Certificates of Participation		8971	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Capital Leases		8972	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Lease Revenue Bonds		8973	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(c) TOTAL, SOURCES</b>			<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>USES</b>								
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(d) TOTAL, USES</b>			<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>CONTRIBUTIONS</b>								
Contributions from Unrestricted Revenues		8980	431,349.00	431,349.00	0.00	433,192.16	1,843.16	0.4%
Contributions from Restricted Revenues		8990	0.00	0.00	0.00	3,534.00	3,534.00	New
<b>(e) TOTAL, CONTRIBUTIONS</b>			<b>431,349.00</b>	<b>431,349.00</b>	<b>0.00</b>	<b>436,726.16</b>	<b>5,377.16</b>	<b>1.2%</b>
<b>TOTAL, OTHER FINANCING SOURCES/USES</b> <b>(a - b + c - d + e)</b>			<b>431,349.00</b>	<b>431,349.00</b>	<b>0.00</b>	<b>436,726.16</b>	<b>(5,377.16)</b>	<b>1.2%</b>

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
<b>A. REVENUES</b>								
1) LCFF Sources		8010-8099	7,197,888.00	7,197,888.00	1,800,677.92	7,711,013.00	513,125.00	7.1%
2) Federal Revenue		8100-8299	252,770.00	252,770.00	821,300.91	1,154,127.91	901,357.91	356.6%
3) Other State Revenue		8300-8599	483,279.00	483,279.00	199,400.58	553,009.00	69,730.00	14.4%
4) Other Local Revenue		8600-8799	74,840.00	74,840.00	85,669.61	150,441.92	75,601.92	101.0%
5) TOTAL, REVENUES			8,008,777.00	8,008,777.00	2,907,049.02	9,568,591.83		
<b>B. EXPENDITURES</b>								
1) Certificated Salaries		1000-1999	2,944,886.19	2,944,886.19	877,230.85	3,059,086.19	(114,200.00)	-3.9%
2) Classified Salaries		2000-2999	947,558.00	947,558.00	316,864.18	1,054,399.00	(106,841.00)	-11.3%
3) Employee Benefits		3000-3999	1,658,150.00	1,658,150.00	576,270.98	1,737,160.00	(79,010.00)	-4.8%
4) Books and Supplies		4000-4999	414,755.01	414,755.01	351,033.61	929,400.77	(514,645.76)	-124.1%
5) Services and Other Operating Expenditures		5000-5999	896,132.95	896,132.95	355,431.00	1,156,830.48	(260,697.53)	-29.1%
6) Capital Outlay		6000-6999	306,727.84	306,727.84	125,514.24	337,122.16	(30,394.32)	-9.9%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299						
		7400-7499	900,372.00	900,372.00	14,880.00	992,870.00	(92,498.00)	-10.3%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	(17,786.00)	(17,786.00)	0.00	(17,786.00)	0.00	0.0%
9) TOTAL, EXPENDITURES			8,050,795.99	8,050,795.99	2,617,224.86	9,249,082.60		
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)</b>								
			(42,018.99)	(42,018.99)	289,824.16	319,509.23		
<b>D. OTHER FINANCING SOURCES/USES</b>								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	25,000.00	25,000.00	0.00	25,000.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			(25,000.00)	(25,000.00)	0.00	(25,000.00)		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			(67,018.99)	(67,018.99)	289,824.16	294,509.23		
<b>F. FUND BALANCE, RESERVES</b>								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	887,321.51	887,321.51		887,321.51	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			887,321.51	887,321.51		887,321.51		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			887,321.51	887,321.51		887,321.51		
2) Ending Balance, June 30 (E + F1e)			820,302.52	820,302.52		1,181,830.74		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	0.00	0.00		0.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Items		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Restricted			114,710.06	114,710.06		82,821.00		
c) Committed								
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Commitments		9760	0.00	0.00		0.00		
d) Assigned								
Other Assignments		9780	0.00	0.00		0.00		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	0.00	0.00		0.00		
Unassigned/Unappropriated Amount			705,592.46	705,592.46		1,099,209.74		



Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
<b>LCFF SOURCES</b>								
Principal Apportionment								
State Aid - Current Year		8011	4,629,485.00	4,629,485.00	1,346,468.00	4,659,489.00	30,004.00	0.6%
Education Protection Account State Aid - Current Year		8012	949,525.00	949,525.00	364,896.00	1,431,817.00	482,292.00	50.8%
State Aid - Prior Years		8019	0.00	0.00	0.00	0.00	0.00	0.0%
Tax Relief Subventions								
Homeowners' Exemptions		8021	13,484.00	13,484.00	0.00	13,484.00	0.00	0.0%
Timber Yield Tax		8022	0.00	0.00	0.00	0.00	0.00	0.0%
Other Subventions/In-Lieu Taxes		8029	0.00	0.00	0.00	0.00	0.00	0.0%
County & District Taxes								
Secured Roll Taxes		8041	1,562,176.00	1,562,176.00	(268.39)	1,562,176.00	0.00	0.0%
Unsecured Roll Taxes		8042	64,447.00	64,447.00	70,015.72	64,447.00	0.00	0.0%
Prior Years' Taxes		8043	0.00	0.00	2,925.20	0.00	0.00	0.0%
Supplemental Taxes		8044	40,000.00	40,000.00	16,641.39	40,000.00	0.00	0.0%
Education Revenue Augmentation Fund (ERAF)		8045	(51,493.00)	(51,493.00)	0.00	(51,493.00)	0.00	0.0%
Community Redevelopment Funds (SB 617/699/1992)		8047	0.00	0.00	0.00	0.00	0.00	0.0%
Penalties and Interest from Delinquent Taxes		8048	0.00	0.00	0.00	0.00	0.00	0.0%
Miscellaneous Funds (EC 41604)								
Royalties and Bonuses		8081	0.00	0.00	0.00	0.00	0.00	0.0%
Other In-Lieu Taxes		8082	0.00	0.00	0.00	0.00	0.00	0.0%
Less: Non-LCFF (50%) Adjustment		8089	0.00	0.00	0.00	0.00	0.00	0.0%
<b>Subtotal, LCFF Sources</b>			<b>7,207,624.00</b>	<b>7,207,624.00</b>	<b>1,800,677.92</b>	<b>7,719,920.00</b>	<b>512,296.00</b>	<b>7.1%</b>
<b>LCFF Transfers</b>								
Unrestricted LCFF								
Transfers - Current Year	0000	8091	0.00	0.00	0.00	0.00	0.00	0.0%
All Other LCFF								
Transfers - Current Year	All Other	8091	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers to Charter Schools in Lieu of Property Taxes		8096	(9,736.00)	(9,736.00)	0.00	(8,907.00)	829.00	-8.5%
Property Taxes Transfers		8097	0.00	0.00	0.00	0.00	0.00	0.0%
LCFF/Revenue Limit Transfers - Prior Years		8099	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, LCFF SOURCES</b>			<b>7,197,888.00</b>	<b>7,197,888.00</b>	<b>1,800,677.92</b>	<b>7,711,013.00</b>	<b>513,125.00</b>	<b>7.1%</b>
<b>FEDERAL REVENUE</b>								
Maintenance and Operations		8110	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education Entitlement		8181	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education Discretionary Grants		8182	0.00	0.00	0.00	0.00	0.00	0.0%
Child Nutrition Programs		8220	0.00	0.00	0.00	0.00	0.00	0.0%
Donated Food Commodities		8221	0.00	0.00	0.00	0.00	0.00	0.0%
Forest Reserve Funds		8260	0.00	0.00	0.00	0.00	0.00	0.0%
Flood Control Funds		8270	0.00	0.00	0.00	0.00	0.00	0.0%
Wildlife Reserve Funds		8280	0.00	0.00	0.00	0.00	0.00	0.0%
FEMA		8281	0.00	0.00	0.00	0.00	0.00	0.0%
Interagency Contracts Between LEAs		8285	0.00	0.00	0.00	0.00	0.00	0.0%
Pass-Through Revenues from Federal Sources		8287	0.00	0.00	0.00	0.00	0.00	0.0%
Title I, Part A, Basic	3010	8290	180,460.00	180,460.00	40,624.00	162,496.00	(17,964.00)	-10.0%
Title I, Part D, Local Delinquent Programs	3025	8290	0.00	0.00	0.00	0.00	0.00	0.0%
Title II, Part A, Supporting Effective Instruction	4035	8290	20,026.00	20,026.00	5,073.00	20,338.00	312.00	1.6%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
Title III, Part A, Immigrant Student Program	4201	8290	2,484.00	2,484.00	0.00	3,141.00	657.00	26.4%
Title III, Part A, English Learner Program	4203	8290	18,735.00	18,735.00	13,329.00	20,020.00	1,285.00	6.9%
Public Charter Schools Grant Program (PCSGP)	4610	8290	0.00	0.00	0.00	0.00	0.00	0.0%
	3020, 3040, 3041, 3045, 3060, 3061, 3110, 3150, 3155, 3177, 3180, 3181, 3182, 3185, 4037, 4050, 4123, 4124, 4126, 4127, 4128,							
Other NCLB / Every Student Succeeds Act	5510, 5630	8290	25,080.00	25,080.00	2,771.00	24,774.00	(306.00)	-1.2%
Career and Technical Education	3500-3599	8290	5,985.00	5,985.00	0.00	5,963.00	(22.00)	-0.4%
All Other Federal Revenue	All Other	8290	0.00	0.00	759,503.91	917,395.91	917,395.91	New
<b>TOTAL, FEDERAL REVENUE</b>			<b>252,770.00</b>	<b>252,770.00</b>	<b>821,300.91</b>	<b>1,154,127.91</b>	<b>901,357.91</b>	<b>356.6%</b>
<b>OTHER STATE REVENUE</b>								
Other State Apportionments								
ROC/P Entitlement								
Prior Years	6360	8319	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education Master Plan								
Current Year	6500	8311	0.00	0.00	0.00	0.00	0.00	0.0%
Prior Years	6500	8319	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Apportionments - Current Year	All Other	8311	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Apportionments - Prior Years	All Other	8319	0.00	0.00	0.00	0.00	0.00	0.0%
Child Nutrition Programs		8520	0.00	0.00	0.00	0.00	0.00	0.0%
Mandated Costs Reimbursements		8550	29,265.00	29,265.00	0.00	29,265.00	0.00	0.0%
Lottery - Unrestricted and Instructional Materir		8560	138,030.00	138,030.00	(4,722.58)	138,030.00	0.00	0.0%
Tax Relief Subventions								
Restricted Levies - Other								
Homeowners' Exemptions		8575	0.00	0.00	0.00	0.00	0.00	0.0%
Other Subventions/In-Lieu Taxes		8576	0.00	0.00	0.00	0.00	0.00	0.0%
Pass-Through Revenues from State Sources		8587	0.00	0.00	0.00	0.00	0.00	0.0%
After School Education and Safety (ASES)	6010	8590	0.00	0.00	0.00	0.00	0.00	0.0%
Charter School Facility Grant	6030	8590	0.00	0.00	0.00	0.00	0.00	0.0%
Career Technical Education Incentive Grant Program	6387	8590	302,079.00	302,079.00	127,990.00	302,079.00	0.00	0.0%
Drug/Alcohol/Tobacco Funds	6650, 6690, 6695	8590	0.00	0.00	0.00	0.00	0.00	0.0%
California Clean Energy Jobs Act	6230	8590	0.00	0.00	0.00	0.00	0.00	0.0%
Specialized Secondary	7370	8590	0.00	0.00	0.00	0.00	0.00	0.0%
American Indian Early Childhood Education	7210	8590	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Revenue	All Other	8590	13,905.00	13,905.00	76,133.16	83,635.00	69,730.00	501.5%
<b>TOTAL, OTHER STATE REVENUE</b>			<b>483,279.00</b>	<b>483,279.00</b>	<b>199,400.58</b>	<b>553,009.00</b>	<b>69,730.00</b>	<b>14.4%</b>

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
<b>OTHER LOCAL REVENUE</b>								
Other Local Revenue								
County and District Taxes								
Other Restricted Levies								
Secured Roll		8615	0.00	0.00	0.00	0.00	0.00	0.0%
Unsecured Roll		8616	0.00	0.00	0.00	0.00	0.00	0.0%
Prior Years' Taxes		8617	0.00	0.00	0.00	0.00	0.00	0.0%
Supplemental Taxes		8618	0.00	0.00	0.00	0.00	0.00	0.0%
Non-Ad Valorem Taxes								
Parcel Taxes		8621	0.00	0.00	0.00	0.00	0.00	0.0%
Other		8622	0.00	0.00	0.00	0.00	0.00	0.0%
Community Redevelopment Funds								
Not Subject to LCFF Deduction		8625	0.00	0.00	0.00	0.00	0.00	0.0%
Penalties and Interest from Delinquent Non-LCFF Taxes								
		8629	0.00	0.00	0.00	0.00	0.00	0.0%
Sales								
Sale of Equipment/Supplies		8631	0.00	0.00	0.00	0.00	0.00	0.0%
Sale of Publications		8632	0.00	0.00	0.00	0.00	0.00	0.0%
Food Service Sales		8634	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Sales		8639	0.00	0.00	0.00	0.00	0.00	0.0%
Leases and Rentals		8650	0.00	0.00	0.00	0.00	0.00	0.0%
Interest		8660	12,000.00	12,000.00	3,949.73	12,000.00	0.00	0.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.00	0.00	0.00	0.0%
Fees and Contracts								
Adult Education Fees		8671	0.00	0.00	0.00	0.00	0.00	0.0%
Non-Resident Students		8672	0.00	0.00	0.00	0.00	0.00	0.0%
Transportation Fees From Individuals		8675	0.00	0.00	0.00	0.00	0.00	0.0%
Interagency Services		8677	30,000.00	30,000.00	28,264.09	65,601.92	35,601.92	118.7%
Mitigation/Developer Fees		8681	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Fees and Contracts		8689	0.00	0.00	0.00	0.00	0.00	0.0%
Other Local Revenue								
Plus: Misc Funds Non-LCFF (50%) Adjustment		8691	0.00	0.00	0.00	0.00	0.00	0.0%
Pass-Through Revenues From Local Sources		8697	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Local Revenue		8699	32,840.00	32,840.00	53,455.79	72,840.00	40,000.00	121.8%
Tuition		8710	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In		8781-8783	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers Of Apportionments								
Special Education SELPA Transfers								
From Districts or Charter Schools	6500	8791	0.00	0.00	0.00	0.00	0.00	0.0%
From County Offices	6500	8792	0.00	0.00	0.00	0.00	0.00	0.0%
From JPAs	6500	8793	0.00	0.00	0.00	0.00	0.00	0.0%
ROC/P Transfers								
From Districts or Charter Schools	6360	8791	0.00	0.00	0.00	0.00	0.00	0.0%
From County Offices	6360	8792	0.00	0.00	0.00	0.00	0.00	0.0%
From JPAs	6360	8793	0.00	0.00	0.00	0.00	0.00	0.0%
Other Transfers of Apportionments								
From Districts or Charter Schools	All Other	8791	0.00	0.00	0.00	0.00	0.00	0.0%
From County Offices	All Other	8792	0.00	0.00	0.00	0.00	0.00	0.0%
From JPAs	All Other	8793	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER LOCAL REVENUE</b>			<b>74,840.00</b>	<b>74,840.00</b>	<b>85,669.61</b>	<b>150,441.92</b>	<b>75,601.92</b>	<b>101.0%</b>
<b>TOTAL, REVENUES</b>			<b>8,008,777.00</b>	<b>8,008,777.00</b>	<b>2,907,049.02</b>	<b>9,568,591.83</b>	<b>1,559,814.83</b>	<b>19.5%</b>

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
<b>CERTIFICATED SALARIES</b>								
Certificated Teachers' Salaries		1100	2,318,494.19	2,318,494.19	669,075.75	2,432,694.19	(114,200.00)	-4.9%
Certificated Pupil Support Salaries		1200	195,068.00	195,068.00	57,466.97	195,068.00	0.00	0.0%
Certificated Supervisors' and Administrators' Salaries		1300	431,324.00	431,324.00	150,688.13	431,324.00	0.00	0.0%
Other Certificated Salaries		1900	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, CERTIFICATED SALARIES</b>			<b>2,944,886.19</b>	<b>2,944,886.19</b>	<b>877,230.85</b>	<b>3,059,086.19</b>	<b>(114,200.00)</b>	<b>-3.9%</b>
<b>CLASSIFIED SALARIES</b>								
Classified Instructional Salaries		2100	97,682.00	97,682.00	18,895.18	134,898.00	(37,216.00)	-38.1%
Classified Support Salaries		2200	214,783.00	214,783.00	81,312.80	264,408.00	(49,625.00)	-23.1%
Classified Supervisors' and Administrators' Salaries		2300	180,483.00	180,483.00	62,473.92	180,483.00	0.00	0.0%
Clerical, Technical and Office Salaries		2400	436,249.00	436,249.00	147,328.81	456,249.00	(20,000.00)	-4.6%
Other Classified Salaries		2900	18,361.00	18,361.00	6,853.47	18,361.00	0.00	0.0%
<b>TOTAL, CLASSIFIED SALARIES</b>			<b>947,558.00</b>	<b>947,558.00</b>	<b>316,864.18</b>	<b>1,054,399.00</b>	<b>(106,841.00)</b>	<b>-11.3%</b>
<b>EMPLOYEE BENEFITS</b>								
STRS		3101-3102	460,306.00	460,306.00	139,145.65	478,752.00	(18,446.00)	-4.0%
PERS		3201-3202	190,216.00	190,216.00	64,690.48	211,401.00	(21,185.00)	-11.1%
OASDI/Medicare/Alternative		3301-3302	117,363.00	117,363.00	35,509.30	127,192.00	(9,829.00)	-8.4%
Health and Welfare Benefits		3401-3402	568,504.00	568,504.00	179,114.37	591,244.00	(22,740.00)	-4.0%
Unemployment Insurance		3501-3502	1,951.00	1,951.00	598.37	2,066.00	(115.00)	-5.9%
Workers' Compensation		3601-3602	128,420.00	128,420.00	36,250.88	135,115.00	(6,695.00)	-5.2%
OPEB, Allocated		3701-3702	184,240.00	184,240.00	118,661.93	184,240.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.00	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	7,150.00	7,150.00	2,300.00	7,150.00	0.00	0.0%
<b>TOTAL, EMPLOYEE BENEFITS</b>			<b>1,658,150.00</b>	<b>1,658,150.00</b>	<b>576,270.98</b>	<b>1,737,160.00</b>	<b>(79,010.00)</b>	<b>-4.8%</b>
<b>BOOKS AND SUPPLIES</b>								
Approved Textbooks and Core Curricula Materials		4100	1,200.00	1,200.00	103,016.14	70,297.06	(69,097.06)	-5758.1%
Books and Other Reference Materials		4200	108,443.91	108,443.91	16,716.33	117,443.91	(9,000.00)	-8.3%
Materials and Supplies		4300	226,163.00	226,163.00	108,821.73	517,849.43	(291,686.43)	-129.0%
Noncapitalized Equipment		4400	78,948.10	78,948.10	122,479.41	223,810.37	(144,862.27)	-183.5%
Food		4700	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, BOOKS AND SUPPLIES</b>			<b>414,755.01</b>	<b>414,755.01</b>	<b>351,033.61</b>	<b>929,400.77</b>	<b>(514,645.76)</b>	<b>-124.1%</b>
<b>SERVICES AND OTHER OPERATING EXPENDITURES</b>								
Subagreements for Services		5100	0.00	0.00	0.00	0.00	0.00	0.0%
Travel and Conferences		5200	113,556.00	113,556.00	1,458.51	103,456.00	10,100.00	8.9%
Dues and Memberships		5300	14,850.00	14,850.00	8,546.00	15,920.00	(1,070.00)	-7.2%
Insurance		5400-5450	93,766.00	93,766.00	93,766.09	93,766.00	0.00	0.0%
Operations and Housekeeping Services		5500	275,450.00	275,450.00	81,529.14	275,450.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	64,745.00	64,745.00	16,169.38	64,745.00	0.00	0.0%
Transfers of Direct Costs		5710	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.00	0.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	298,865.95	298,865.95	117,670.98	568,593.48	(269,727.53)	-90.3%
Communications		5900	34,900.00	34,900.00	36,290.90	34,900.00	0.00	0.0%
<b>TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES</b>			<b>896,132.95</b>	<b>896,132.95</b>	<b>355,431.00</b>	<b>1,156,830.48</b>	<b>(260,697.53)</b>	<b>-29.1%</b>

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
<b>CAPITAL OUTLAY</b>								
Land		6100	0.00	0.00	0.00	0.00	0.00	0.0%
Land Improvements		6170	0.00	0.00	0.00	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	250,502.92	250,502.92	32,095.00	243,702.92	6,800.00	2.7%
Books and Media for New School Libraries or Major Expansion of School Libraries		6300	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment		6400	51,576.08	51,576.08	93,419.24	93,419.24	(41,843.16)	-81.1%
Equipment Replacement		6500	4,648.84	4,648.84	0.00	0.00	4,648.84	100.0%
<b>TOTAL, CAPITAL OUTLAY</b>			<b>306,727.84</b>	<b>306,727.84</b>	<b>125,514.24</b>	<b>337,122.16</b>	<b>(30,394.32)</b>	<b>-9.9%</b>
<b>OTHER OUTGO (excluding Transfers of Indirect Costs)</b>								
Tuition								
Tuition for Instruction Under Interdistrict Attendance Agreements		7110	0.00	0.00	0.00	0.00	0.00	0.0%
State Special Schools		7130	0.00	0.00	0.00	0.00	0.00	0.0%
Tuition, Excess Costs, and/or Deficit Payments Payments to Districts or Charter Schools		7141	0.00	0.00	0.00	0.00	0.00	0.0%
Payments to County Offices		7142	859,433.00	859,433.00	14,880.00	951,931.00	(92,498.00)	-10.8%
Payments to JPAs		7143	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Pass-Through Revenues								
To Districts or Charter Schools		7211	0.00	0.00	0.00	0.00	0.00	0.0%
To County Offices		7212	0.00	0.00	0.00	0.00	0.00	0.0%
To JPAs		7213	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education SELPA Transfers of Apportionments								
To Districts or Charter Schools	6500	7221	0.00	0.00	0.00	0.00	0.00	0.0%
To County Offices	6500	7222	0.00	0.00	0.00	0.00	0.00	0.0%
To JPAs	6500	7223	0.00	0.00	0.00	0.00	0.00	0.0%
ROC/P Transfers of Apportionments								
To Districts or Charter Schools	6360	7221	0.00	0.00	0.00	0.00	0.00	0.0%
To County Offices	6360	7222	0.00	0.00	0.00	0.00	0.00	0.0%
To JPAs	6360	7223	0.00	0.00	0.00	0.00	0.00	0.0%
Other Transfers of Apportionments								
All Other Transfers	All Other	7221-7223	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers Out to All Others		7281-7283	40,939.00	40,939.00	0.00	40,939.00	0.00	0.0%
All Other Transfers Out to All Others		7299	0.00	0.00	0.00	0.00	0.00	0.0%
Debt Service								
Debt Service - Interest		7438	0.00	0.00	0.00	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)</b>			<b>900,372.00</b>	<b>900,372.00</b>	<b>14,880.00</b>	<b>992,870.00</b>	<b>(92,498.00)</b>	<b>-10.3%</b>
<b>OTHER OUTGO - TRANSFERS OF INDIRECT COSTS</b>								
Transfers of Indirect Costs		7310	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Indirect Costs - Interfund		7350	(17,786.00)	(17,786.00)	0.00	(17,786.00)	0.00	0.0%
<b>TOTAL, OTHER OUTGO - TRANSFERS OF INDIRECT COSTS</b>			<b>(17,786.00)</b>	<b>(17,786.00)</b>	<b>0.00</b>	<b>(17,786.00)</b>	<b>0.00</b>	<b>0.0%</b>
<b>TOTAL, EXPENDITURES</b>			<b>8,050,795.99</b>	<b>8,050,795.99</b>	<b>2,617,224.86</b>	<b>9,249,082.60</b>	<b>(1,198,286.61)</b>	<b>-14.9%</b>

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
<b>INTERFUND TRANSFERS</b>								
<b>INTERFUND TRANSFERS IN</b>								
From: Special Reserve Fund		8912	0.00	0.00	0.00	0.00	0.00	0.0%
From: Bond Interest and Redemption Fund		8914	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(a) TOTAL, INTERFUND TRANSFERS IN</b>			<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>INTERFUND TRANSFERS OUT</b>								
To: Child Development Fund		7611	0.00	0.00	0.00	0.00	0.00	0.0%
To: Special Reserve Fund		7612	0.00	0.00	0.00	0.00	0.00	0.0%
To: State School Building Fund/ County School Facilities Fund		7613	0.00	0.00	0.00	0.00	0.00	0.0%
To: Cafeteria Fund		7616	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	25,000.00	25,000.00	0.00	25,000.00	0.00	0.0%
<b>(b) TOTAL, INTERFUND TRANSFERS OUT</b>			<b>25,000.00</b>	<b>25,000.00</b>	<b>0.00</b>	<b>25,000.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>OTHER SOURCES/USES</b>								
<b>SOURCES</b>								
State Apportionments Emergency Apportionments		8931	0.00	0.00	0.00	0.00	0.00	0.0%
<b>Proceeds</b>								
Proceeds from Disposal of Capital Assets		8953	0.00	0.00	0.00	0.00	0.00	0.0%
<b>Other Sources</b>								
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.00	0.00	0.00	0.0%
<b>Long-Term Debt Proceeds</b>								
Proceeds from Certificates of Participation		8971	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Capital Leases		8972	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Lease Revenue Bonds		8973	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(c) TOTAL, SOURCES</b>			<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>USES</b>								
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(d) TOTAL, USES</b>			<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>CONTRIBUTIONS</b>								
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.00	0.00		
Contributions from Restricted Revenues		8990	0.00	0.00	0.00	0.00		
<b>(e) TOTAL, CONTRIBUTIONS</b>			<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>TOTAL, OTHER FINANCING SOURCES/USES</b> <b>(a - b + c - d + e)</b>			<b>(25,000.00)</b>	<b>(25,000.00)</b>	<b>0.00</b>	<b>(25,000.00)</b>	<b>0.00</b>	<b>0.0%</b>

<u>Resource</u>	<u>Description</u>	<u>2020-21 Projected Year Totals</u>
6300	Lottery: Instructional Materials	82,621.00
Total, Restricted Balance		<u>82,621.00</u>

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>A. REVENUES</b>								
1) LCFF Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	20,390.00	20,390.00	0.00	12,585.00	(7,805.00)	-38.3%
3) Other State Revenue		8300-8599	184,069.00	184,069.00	0.00	184,069.00	0.00	0.0%
4) Other Local Revenue		8600-8799	1,500.00	1,500.00	451.25	1,500.00	0.00	0.0%
5) TOTAL, REVENUES			205,959.00	205,959.00	451.25	188,154.00		
<b>B. EXPENDITURES</b>								
1) Certificated Salaries		1000-1999	65,984.00	65,984.00	13,029.35	62,984.00	3,000.00	4.5%
2) Classified Salaries		2000-2999	54,663.00	54,663.00	15,844.92	53,163.00	1,500.00	2.7%
3) Employee Benefits		3000-3999	54,472.00	54,472.00	13,834.68	53,473.00	999.00	1.8%
4) Books and Supplies		4000-4999	23,208.43	23,208.43	1,685.77	20,902.43	2,306.00	9.9%
5) Services and Other Operating Expenditures		5000-5999	9,335.57	9,335.57	1,165.96	9,335.57	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	0.00	0.00	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.00	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	17,786.00	17,786.00	0.00	17,786.00	0.00	0.0%
9) TOTAL, EXPENDITURES			225,449.00	225,449.00	45,580.68	217,644.00		
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)</b>			(19,490.00)	(19,490.00)	(45,109.43)	(19,490.00)		
<b>D. OTHER FINANCING SOURCES/USES</b>								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.00	0.00		



Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			(19,490.00)	(19,490.00)	(45,109.43)	(19,490.00)		
<b>F. FUND BALANCE, RESERVES</b>								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	139,344.33	139,344.33		139,344.33	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			139,344.33	139,344.33		139,344.33		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			139,344.33	139,344.33		139,344.33		
2) Ending Balance, June 30 (E + F1e)			119,854.33	119,854.33		119,854.33		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	0.00	0.00		0.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Items		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Restricted								
c) Committed		9740	112,160.54	112,160.54		112,160.54		
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Commitments		9760	0.00	0.00		0.00		
d) Assigned								
Other Assignments		9780	7,693.79	7,693.79		7,693.79		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	0.00	0.00		0.00		
Unassigned/Unappropriated Amount		9790	0.00	0.00		0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>LCFF SOURCES</b>								
LCFF Transfers								
LCFF Transfers - Current Year		8091	0.00	0.00	0.00	0.00	0.00	0.0%
LCFF/Revenue Limit Transfers - Prior Years		8099	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, LCFF SOURCES</b>			<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>FEDERAL REVENUE</b>								
Interagency Contracts Between LEAs		8285	0.00	0.00	0.00	0.00	0.00	0.0%
Pass-Through Revenues From Federal Sources		8287	0.00	0.00	0.00	0.00	0.00	0.0%
Career and Technical Education	3500-3599	8290	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Federal Revenue	All Other	8290	20,390.00	20,390.00	0.00	12,585.00	(7,805.00)	-38.3%
<b>TOTAL, FEDERAL REVENUE</b>			<b>20,390.00</b>	<b>20,390.00</b>	<b>0.00</b>	<b>12,585.00</b>	<b>(7,805.00)</b>	<b>-38.3%</b>
<b>OTHER STATE REVENUE</b>								
Other State Apportionments								
All Other State Apportionments - Current Year		8311	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Apportionments - Prior Years		8319	0.00	0.00	0.00	0.00	0.00	0.0%
Pass-Through Revenues from State Sources		8587	0.00	0.00	0.00	0.00	0.00	0.0%
Adult Education Program	6391	8590	184,069.00	184,069.00	0.00	184,069.00	0.00	0.0%
All Other State Revenue	All Other	8590	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER STATE REVENUE</b>			<b>184,069.00</b>	<b>184,069.00</b>	<b>0.00</b>	<b>184,069.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>OTHER LOCAL REVENUE</b>								
Sales								
Sale of Equipment/Supplies		8631	0.00	0.00	0.00	0.00	0.00	0.0%
Leases and Rentals		8650	0.00	0.00	0.00	0.00	0.00	0.0%
Interest		8660	900.00	900.00	451.25	900.00	0.00	0.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.00	0.00	0.00	0.0%
Fees and Contracts								
Adult Education Fees		8671	600.00	600.00	0.00	600.00	0.00	0.0%
Interagency Services		8677	0.00	0.00	0.00	0.00	0.00	0.0%
Other Local Revenue								
All Other Local Revenue		8699	0.00	0.00	0.00	0.00	0.00	0.0%
Tuition		8710	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER LOCAL REVENUE</b>			<b>1,500.00</b>	<b>1,500.00</b>	<b>451.25</b>	<b>1,500.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>TOTAL, REVENUES</b>			<b>205,959.00</b>	<b>205,959.00</b>	<b>451.25</b>	<b>196,154.00</b>		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>CERTIFICATED SALARIES</b>								
Certificated Teachers' Salaries		1100	45,040.00	45,040.00	6,914.27	42,040.00	3,000.00	6.7%
Certificated Pupil Support Salaries		1200	0.00	0.00	0.00	0.00	0.00	0.0%
Certificated Supervisors' and Administrators' Salaries		1300	20,944.00	20,944.00	6,115.08	20,944.00	0.00	0.0%
Other Certificated Salaries		1900	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, CERTIFICATED SALARIES</b>			<b>65,984.00</b>	<b>65,984.00</b>	<b>13,029.35</b>	<b>62,984.00</b>	<b>3,000.00</b>	<b>4.5%</b>
<b>CLASSIFIED SALARIES</b>								
Classified Instructional Salaries		2100	1,328.00	1,328.00	0.00	1,328.00	0.00	0.0%
Classified Support Salaries		2200	0.00	0.00	0.00	0.00	0.00	0.0%
Classified Supervisors' and Administrators' Salaries		2300	0.00	0.00	0.00	0.00	0.00	0.0%
Clerical, Technical and Office Salaries		2400	50,835.00	50,835.00	15,844.92	49,335.00	1,500.00	3.0%
Other Classified Salaries		2900	2,500.00	2,500.00	0.00	2,500.00	0.00	0.0%
<b>TOTAL, CLASSIFIED SALARIES</b>			<b>54,663.00</b>	<b>54,663.00</b>	<b>15,844.92</b>	<b>53,163.00</b>	<b>1,500.00</b>	<b>2.7%</b>
<b>EMPLOYEE BENEFITS</b>								
STRS		3101-3102	9,182.00	9,182.00	2,104.26	9,182.00	0.00	0.0%
PERS		3201-3202	9,840.00	9,840.00	3,279.88	9,840.00	0.00	0.0%
OASDI/Medicare/Alternative		3301-3302	4,719.00	4,719.00	1,301.79	4,719.00	0.00	0.0%
Health and Welfare Benefits		3401-3402	27,063.00	27,063.00	6,259.40	26,064.00	999.00	3.7%
Unemployment Insurance		3501-3502	82.00	82.00	14.43	82.00	0.00	0.0%
Workers' Compensation		3601-3602	3,588.00	3,588.00	874.92	3,588.00	0.00	0.0%
OPEB, Allocated		3701-3702	0.00	0.00	0.00	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.00	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, EMPLOYEE BENEFITS</b>			<b>54,472.00</b>	<b>54,472.00</b>	<b>13,834.68</b>	<b>53,473.00</b>	<b>999.00</b>	<b>1.8%</b>
<b>BOOKS AND SUPPLIES</b>								
Approved Textbooks and Core Curricula Materials		4100	0.00	0.00	0.00	0.00	0.00	0.0%
Books and Other Reference Materials		4200	2,400.00	2,400.00	701.69	2,400.00	0.00	0.0%
Materials and Supplies		4300	17,546.00	17,546.00	984.08	15,240.00	2,306.00	13.1%
Noncapitalized Equipment		4400	3,262.43	3,262.43	0.00	3,262.43	0.00	0.0%
<b>TOTAL, BOOKS AND SUPPLIES</b>			<b>23,208.43</b>	<b>23,208.43</b>	<b>1,685.77</b>	<b>20,902.43</b>	<b>2,306.00</b>	<b>9.9%</b>

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>SERVICES AND OTHER OPERATING EXPENDITURES</b>								
Subagreements for Services		5100	0.00	0.00	0.00	0.00	0.00	0.0%
Travel and Conferences		5200	2,000.00	2,000.00	0.00	2,000.00	0.00	0.0%
Dues and Memberships		5300	0.00	0.00	0.00	0.00	0.00	0.0%
Insurance		5400-5450	0.00	0.00	0.00	0.00	0.00	0.0%
Operations and Housekeeping Services		5500	1,000.00	1,000.00	153.08	1,000.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	4,200.00	4,200.00	1,012.90	4,200.00	0.00	0.0%
Transfers of Direct Costs		5710	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.00	0.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	2,135.57	2,135.57	0.00	2,135.57	0.00	0.0%
Communications		5900	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES</b>			<b>9,335.57</b>	<b>9,335.57</b>	<b>1,165.98</b>	<b>9,335.57</b>	<b>0.00</b>	<b>0.0%</b>
<b>CAPITAL OUTLAY</b>								
Land		6100	0.00	0.00	0.00	0.00	0.00	0.0%
Land Improvements		6170	0.00	0.00	0.00	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment		6400	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment Replacement		6500	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, CAPITAL OUTLAY</b>			<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>OTHER OUTGO (excluding Transfers of Indirect Costs)</b>								
Tuition								
Tuition, Excess Costs, and/or Deficit Payments Payments to Districts or Charter Schools		7141	0.00	0.00	0.00	0.00	0.00	0.0%
Payments to County Offices		7142	0.00	0.00	0.00	0.00	0.00	0.0%
Payments to JPAs		7143	0.00	0.00	0.00	0.00	0.00	0.0%
Other Transfers Out								
Transfers of Pass-Through Revenues To Districts or Charter Schools		7211	0.00	0.00	0.00	0.00	0.00	0.0%
To County Offices		7212	0.00	0.00	0.00	0.00	0.00	0.0%
To JPAs		7213	0.00	0.00	0.00	0.00	0.00	0.0%
Debt Service								
Debt Service - Interest		7438	0.00	0.00	0.00	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)</b>			<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>OTHER OUTGO - TRANSFERS OF INDIRECT COSTS</b>								
Transfers of Indirect Costs - Interfund		7350	17,786.00	17,786.00	0.00	17,786.00	0.00	0.0%
<b>TOTAL, OTHER OUTGO - TRANSFERS OF INDIRECT COSTS</b>			<b>17,786.00</b>	<b>17,786.00</b>	<b>0.00</b>	<b>17,786.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>TOTAL, EXPENDITURES</b>			<b>225,449.00</b>	<b>225,449.00</b>	<b>45,580.68</b>	<b>217,844.00</b>		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>INTERFUND TRANSFERS</b>								
<b>INTERFUND TRANSFERS IN</b>								
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(a) TOTAL, INTERFUND TRANSFERS IN</b>			<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>INTERFUND TRANSFERS OUT</b>								
To: State School Building Fund/ County School Facilities Fund		7613	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(b) TOTAL, INTERFUND TRANSFERS OUT</b>			<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>OTHER SOURCES/USES</b>								
<b>SOURCES</b>								
<b>Other Sources</b>								
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.00	0.00	0.00	0.0%
Long-Term Debt Proceeds		8971	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Certificates of Participation		8972	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Capital Leases		8979	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(c) TOTAL, SOURCES</b>			<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>USES</b>								
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(d) TOTAL, USES</b>			<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>CONTRIBUTIONS</b>								
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.00	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(e) TOTAL, CONTRIBUTIONS</b>			<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)</b>			<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>		

<b>Resource</b>	<b>Description</b>	<b>2020/21 Projected Year Totals</b>
6391	Adult Education Program	109,422.43
9010	Other Restricted Local	2,738.11
<b>Total, Restricted Balance</b>		<b>112,160.54</b>

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>A. REVENUES</b>								
1) LCFF Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	20,390.00	20,390.00	0.00	12,585.00	(7,805.00)	-38.3%
3) Other State Revenue		8300-8599	184,069.00	184,069.00	0.00	184,069.00	0.00	0.0%
4) Other Local Revenue		8600-8799	1,500.00	1,500.00	451.25	1,500.00	0.00	0.0%
5) TOTAL, REVENUES			205,959.00	205,959.00	451.25	198,154.00		
<b>B. EXPENDITURES</b>								
1) Certificated Salaries		1000-1999	65,984.00	65,984.00	13,029.35	62,984.00	3,000.00	4.5%
2) Classified Salaries		2000-2999	54,663.00	54,663.00	15,844.92	53,163.00	1,500.00	2.7%
3) Employee Benefits		3000-3999	54,472.00	54,472.00	13,834.68	53,473.00	999.00	1.8%
4) Books and Supplies		4000-4999	23,208.43	23,208.43	1,685.77	20,902.43	2,306.00	9.9%
5) Services and Other Operating Expenditures		5000-5999	9,335.57	9,335.57	1,165.96	9,335.57	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	0.00	0.00	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.00	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	17,786.00	17,786.00	0.00	17,786.00	0.00	0.0%
9) TOTAL, EXPENDITURES			225,449.00	225,449.00	45,560.68	217,644.00		
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)</b>			(19,490.00)	(19,490.00)	(45,109.43)	(19,490.00)		
<b>D. OTHER FINANCING SOURCES/USES</b>								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.00	0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			(19,490.00)	(19,490.00)	(45,109.43)	(19,490.00)		
<b>F. FUND BALANCE, RESERVES</b>								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	139,344.33	139,344.33		139,344.33	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			139,344.33	139,344.33		139,344.33		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			139,344.33	139,344.33		139,344.33		
2) Ending Balance, June 30 (E + F1e)			119,854.33	119,854.33		119,854.33		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	0.00	0.00		0.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Items		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Restricted								
c) Committed								
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Commitments		9760	0.00	0.00		0.00		
d) Assigned								
Other Assignments		9780	7,693.79	7,693.79		7,693.79		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	0.00	0.00		0.00		
Unassigned/Unappropriated Amount		9790	0.00	0.00		0.00		



Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>LCFF SOURCES</b>								
LCFF Transfers								
LCFF Transfers - Current Year		8091	0.00	0.00	0.00	0.00	0.00	0.0%
LCFF/Revenue Limit Transfers - Prior Years		8099	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, LCFF SOURCES</b>			<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>FEDERAL REVENUE</b>								
Interagency Contracts Between LEAs		8285	0.00	0.00	0.00	0.00	0.00	0.0%
Pass-Through Revenues From Federal Sources		8287	0.00	0.00	0.00	0.00	0.00	0.0%
Career and Technical Education	3500-3599	8290	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Federal Revenue	All Other	8290	20,390.00	20,390.00	0.00	12,585.00	(7,805.00)	-38.3%
<b>TOTAL, FEDERAL REVENUE</b>			<b>20,390.00</b>	<b>20,390.00</b>	<b>0.00</b>	<b>12,585.00</b>	<b>(7,805.00)</b>	<b>-38.3%</b>
<b>OTHER STATE REVENUE</b>								
Other State Apportionments								
All Other State Apportionments - Current Year		8311	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Apportionments - Prior Years		8319	0.00	0.00	0.00	0.00	0.00	0.0%
Pass-Through Revenues from State Sources		8587	0.00	0.00	0.00	0.00	0.00	0.0%
Adult Education Program	6391	8590	184,069.00	184,069.00	0.00	184,069.00	0.00	0.0%
All Other State Revenue	All Other	8590	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER STATE REVENUE</b>			<b>184,069.00</b>	<b>184,069.00</b>	<b>0.00</b>	<b>184,069.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>OTHER LOCAL REVENUE</b>								
Sales								
Sale of Equipment/Supplies		8631	0.00	0.00	0.00	0.00	0.00	0.0%
Leases and Rentals		8650	0.00	0.00	0.00	0.00	0.00	0.0%
Interest		8660	900.00	900.00	451.25	900.00	0.00	0.0%
Net Increase (Decrease) in the Fair Value of Investments		8682	0.00	0.00	0.00	0.00	0.00	0.0%
Fees and Contracts								
Adult Education Fees		8671	600.00	600.00	0.00	600.00	0.00	0.0%
Interagency Services		8677	0.00	0.00	0.00	0.00	0.00	0.0%
Other Local Revenue								
All Other Local Revenue		8699	0.00	0.00	0.00	0.00	0.00	0.0%
Tuition		8710	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER LOCAL REVENUE</b>			<b>1,500.00</b>	<b>1,500.00</b>	<b>451.25</b>	<b>1,500.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>TOTAL, REVENUES</b>			<b>205,959.00</b>	<b>205,959.00</b>	<b>451.25</b>	<b>198,154.00</b>		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>CERTIFICATED SALARIES</b>								
Certificated Teachers' Salaries		1100	45,040.00	45,040.00	6,914.27	42,040.00	3,000.00	6.7%
Certificated Pupil Support Salaries		1200	0.00	0.00	0.00	0.00	0.00	0.0%
Certificated Supervisors' and Administrators' Salaries		1300	20,944.00	20,944.00	6,115.08	20,944.00	0.00	0.0%
Other Certificated Salaries		1900	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, CERTIFICATED SALARIES</b>			<b>65,984.00</b>	<b>65,984.00</b>	<b>13,029.35</b>	<b>62,984.00</b>	<b>3,000.00</b>	<b>4.5%</b>
<b>CLASSIFIED SALARIES</b>								
Classified Instructional Salaries		2100	1,328.00	1,328.00	0.00	1,328.00	0.00	0.0%
Classified Support Salaries		2200	0.00	0.00	0.00	0.00	0.00	0.0%
Classified Supervisors' and Administrators' Salaries		2300	0.00	0.00	0.00	0.00	0.00	0.0%
Clerical, Technical and Office Salaries		2400	50,835.00	50,835.00	15,844.92	49,335.00	1,500.00	3.0%
Other Classified Salaries		2900	2,500.00	2,500.00	0.00	2,500.00	0.00	0.0%
<b>TOTAL, CLASSIFIED SALARIES</b>			<b>54,663.00</b>	<b>54,663.00</b>	<b>15,844.92</b>	<b>53,163.00</b>	<b>1,500.00</b>	<b>2.7%</b>
<b>EMPLOYEE BENEFITS</b>								
STRS		3101-3102	9,182.00	9,182.00	2,104.26	9,182.00	0.00	0.0%
PERS		3201-3202	9,840.00	9,840.00	3,279.88	9,840.00	0.00	0.0%
OASDI/Medicare/Alternative		3301-3302	4,719.00	4,719.00	1,301.79	4,719.00	0.00	0.0%
Health and Welfare Benefits		3401-3402	27,063.00	27,063.00	6,259.40	26,064.00	999.00	3.7%
Unemployment Insurance		3501-3502	82.00	82.00	14.43	82.00	0.00	0.0%
Workers' Compensation		3601-3602	3,586.00	3,586.00	874.92	3,586.00	0.00	0.0%
OPEB, Allocated		3701-3702	0.00	0.00	0.00	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.00	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, EMPLOYEE BENEFITS</b>			<b>54,472.00</b>	<b>54,472.00</b>	<b>13,834.68</b>	<b>53,473.00</b>	<b>999.00</b>	<b>1.8%</b>
<b>BOOKS AND SUPPLIES</b>								
Approved Textbooks and Core Curricula Materials		4100	0.00	0.00	0.00	0.00	0.00	0.0%
Books and Other Reference Materials		4200	2,400.00	2,400.00	701.69	2,400.00	0.00	0.0%
Materials and Supplies		4300	17,546.00	17,546.00	984.08	15,240.00	2,306.00	13.1%
Noncapitalized Equipment		4400	3,262.43	3,262.43	0.00	3,262.43	0.00	0.0%
<b>TOTAL, BOOKS AND SUPPLIES</b>			<b>23,208.43</b>	<b>23,208.43</b>	<b>1,685.77</b>	<b>20,902.43</b>	<b>2,306.00</b>	<b>9.9%</b>

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>SERVICES AND OTHER OPERATING EXPENDITURES</b>								
Subagreements for Services		5100	0.00	0.00	0.00	0.00	0.00	0.0%
Travel and Conferences		5200	2,000.00	2,000.00	0.00	2,000.00	0.00	0.0%
Dues and Memberships		5300	0.00	0.00	0.00	0.00	0.00	0.0%
Insurance		5400-5450	0.00	0.00	0.00	0.00	0.00	0.0%
Operations and Housekeeping Services		5500	1,000.00	1,000.00	153.06	1,000.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	4,200.00	4,200.00	1,012.90	4,200.00	0.00	0.0%
Transfers of Direct Costs		5710	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.00	0.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	2,135.57	2,135.57	0.00	2,135.57	0.00	0.0%
Communications		5900	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES</b>			<b>9,335.57</b>	<b>9,335.57</b>	<b>1,165.96</b>	<b>9,335.57</b>	<b>0.00</b>	<b>0.0%</b>
<b>CAPITAL OUTLAY</b>								
Land		6100	0.00	0.00	0.00	0.00	0.00	0.0%
Land Improvements		6170	0.00	0.00	0.00	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment		6400	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment Replacement		6500	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, CAPITAL OUTLAY</b>			<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>OTHER OUTGO (excluding Transfers of Indirect Costs)</b>								
Tuition								
Tuition, Excess Costs, and/or Deficit Payments								
Payments to Districts or Charter Schools		7141	0.00	0.00	0.00	0.00	0.00	0.0%
Payments to County Offices		7142	0.00	0.00	0.00	0.00	0.00	0.0%
Payments to JPAs		7143	0.00	0.00	0.00	0.00	0.00	0.0%
Other Transfers Out								
Transfers of Pass-Through Revenues								
To Districts or Charter Schools		7211	0.00	0.00	0.00	0.00	0.00	0.0%
To County Offices		7212	0.00	0.00	0.00	0.00	0.00	0.0%
To JPAs		7213	0.00	0.00	0.00	0.00	0.00	0.0%
Debt Service								
Debt Service - Interest		7438	0.00	0.00	0.00	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)</b>			<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>OTHER OUTGO - TRANSFERS OF INDIRECT COSTS</b>								
Transfers of Indirect Costs - Interfund		7350	17,786.00	17,786.00	0.00	17,786.00	0.00	0.0%
<b>TOTAL, OTHER OUTGO - TRANSFERS OF INDIRECT COSTS</b>			<b>17,786.00</b>	<b>17,786.00</b>	<b>0.00</b>	<b>17,786.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>TOTAL EXPENDITURES</b>			<b>225,449.00</b>	<b>225,449.00</b>	<b>45,580.68</b>	<b>217,644.00</b>		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>INTERFUND TRANSFERS</b>								
<b>INTERFUND TRANSFERS IN</b>								
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(a) TOTAL, INTERFUND TRANSFERS IN</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>INTERFUND TRANSFERS OUT</b>								
To: State School Building Fund/ County School Facilities Fund		7613	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(b) TOTAL, INTERFUND TRANSFERS OUT</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>OTHER SOURCES/USES</b>								
<b>SOURCES</b>								
Other Sources								
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.00	0.00	0.00	0.0%
Long-Term Debt Proceeds		8971	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Certificates of Participation		8972	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Capital Leases		8979	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(c) TOTAL, SOURCES</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>USES</b>								
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(d) TOTAL, USES</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>CONTRIBUTIONS</b>								
Contributions from Unrestricted Revenues		8990	0.00	0.00	0.00	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(e) TOTAL, CONTRIBUTIONS</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)</b>			0.00	0.00	0.00	0.00		

<b>Resource</b>	<b>Description</b>	<b>2020/21 Projected Year Totals</b>
6391	Adult Education Program	109,422.43
9010	Other Restricted Local	2,738.11
Total, Restricted Balance		<u>112,160.54</u>

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>A. REVENUES</b>								
1) LCFF Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.00	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	138,970.00	138,970.00	48,779.00	138,970.00	0.00	0.0%
4) Other Local Revenue		8600-8799	100.00	100.00	584.04	100.00	0.00	0.0%
5) TOTAL, REVENUES			139,070.00	139,070.00	49,373.04	139,070.00		
<b>B. EXPENDITURES</b>								
1) Certificated Salaries		1000-1999	29,559.00	29,559.00	8,061.51	29,559.00	0.00	0.0%
2) Classified Salaries		2000-2999	49,770.00	49,770.00	13,573.59	49,770.00	0.00	0.0%
3) Employee Benefits		3000-3999	43,663.00	43,663.00	11,789.75	43,663.00	0.00	0.0%
4) Books and Supplies		4000-4999	11,150.00	11,150.00	40.56	11,150.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	4,928.00	4,928.00	915.16	4,928.00	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	0.00	0.00	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.00	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.00	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			139,070.00	139,070.00	34,380.57	139,070.00		
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)</b>			0.00	0.00	14,992.47	0.00		
<b>D. OTHER FINANCING SOURCES/USES</b>								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.00	0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			0.00	0.00	14,992.47	0.00		
<b>F. FUND BALANCE, RESERVES</b>								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	2,158.97	2,158.97		2,158.97	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			2,158.97	2,158.97		2,158.97		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			2,158.97	2,158.97		2,158.97		
2) Ending Balance, June 30 (E + F1e)			2,158.97	2,158.97		2,158.97		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	0.00	0.00		0.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Items		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Restricted								
c) Committed								
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Commitments		9760	0.00	0.00		0.00		
d) Assigned								
Other Assignments		9780	2,158.97	2,158.97		2,158.97		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	0.00	0.00		0.00		
Unassigned/Unappropriated Amount		9790	0.00	0.00		0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>FEDERAL REVENUE</b>								
Child Nutrition Programs		8220	0.00	0.00	0.00	0.00	0.00	0.0%
Interagency Contracts Between LEAs		8265	0.00	0.00	0.00	0.00	0.00	0.0%
Title I, Part A, Basic	3010	8290	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Federal Revenue	All Other	8290	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, FEDERAL REVENUE</b>			<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>OTHER STATE REVENUE</b>								
Child Nutrition Programs		8520	0.00	0.00	0.00	0.00	0.00	0.0%
Child Development Apportionments		8530	0.00	0.00	0.00	0.00	0.00	0.0%
Pass-Through Revenues from State Sources		8587	0.00	0.00	0.00	0.00	0.00	0.0%
State Preschool	6105	8590	138,970.00	138,970.00	48,779.00	138,970.00	0.00	0.0%
All Other State Revenue	All Other	8590	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER STATE REVENUE</b>			<b>138,970.00</b>	<b>138,970.00</b>	<b>48,779.00</b>	<b>138,970.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>OTHER LOCAL REVENUE</b>								
<b>Sales</b>								
Sale of Equipment/Supplies		8631	0.00	0.00	0.00	0.00	0.00	0.0%
Food Service Sales		8634	0.00	0.00	0.00	0.00	0.00	0.0%
Interest		8660	100.00	100.00	94.04	100.00	0.00	0.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.00	0.00	0.00	0.0%
<b>Fees and Contracts</b>								
Child Development Parent Fees		8673	0.00	0.00	0.00	0.00	0.00	0.0%
Interagency Services		8677	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Fees and Contracts		8689	0.00	0.00	0.00	0.00	0.00	0.0%
<b>Other Local Revenue</b>								
All Other Local Revenue		8699	0.00	0.00	500.00	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER LOCAL REVENUE</b>			<b>100.00</b>	<b>100.00</b>	<b>594.04</b>	<b>100.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>TOTAL, REVENUES</b>			<b>139,070.00</b>	<b>139,070.00</b>	<b>49,373.04</b>	<b>139,070.00</b>		



Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>CERTIFICATED SALARIES</b>								
Certificated Teachers' Salaries		1100	29,559.00	29,559.00	8,061.51	29,559.00	0.00	0.0%
Certificated Pupil Support Salaries		1200	0.00	0.00	0.00	0.00	0.00	0.0%
Certificated Supervisors' and Administrators' Salaries		1300	0.00	0.00	0.00	0.00	0.00	0.0%
Other Certificated Salaries		1900	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, CERTIFICATED SALARIES</b>			<b>29,559.00</b>	<b>29,559.00</b>	<b>8,061.51</b>	<b>29,559.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>CLASSIFIED SALARIES</b>								
Classified Instructional Salaries		2100	49,770.00	49,770.00	13,573.59	49,770.00	0.00	0.0%
Classified Support Salaries		2200	0.00	0.00	0.00	0.00	0.00	0.0%
Classified Supervisors' and Administrators' Salaries		2300	0.00	0.00	0.00	0.00	0.00	0.0%
Clerical, Technical and Office Salaries		2400	0.00	0.00	0.00	0.00	0.00	0.0%
Other Classified Salaries		2900	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, CLASSIFIED SALARIES</b>			<b>49,770.00</b>	<b>49,770.00</b>	<b>13,573.59</b>	<b>49,770.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>EMPLOYEE BENEFITS</b>								
STRS		3101-3102	4,853.00	4,853.00	1,301.91	4,853.00	0.00	0.0%
PERS		3201-3202	10,302.00	10,302.00	2,809.71	10,302.00	0.00	0.0%
OASDI/Medicare/Alternative		3301-3302	4,236.00	4,236.00	1,082.09	4,236.00	0.00	0.0%
Health and Welfare Benefits		3401-3402	21,603.00	21,603.00	5,929.68	21,603.00	0.00	0.0%
Unemployment Insurance		3501-3502	40.00	40.00	10.80	40.00	0.00	0.0%
Workers' Compensation		3601-3602	2,629.00	2,629.00	655.56	2,629.00	0.00	0.0%
OPEB, Allocated		3701-3702	0.00	0.00	0.00	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.00	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, EMPLOYEE BENEFITS</b>			<b>43,663.00</b>	<b>43,663.00</b>	<b>11,789.75</b>	<b>43,663.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>BOOKS AND SUPPLIES</b>								
Approved Textbooks and Core Curricula Materials		4100	0.00	0.00	0.00	0.00	0.00	0.0%
Books and Other Reference Materials		4200	0.00	0.00	0.00	0.00	0.00	0.0%
Materials and Supplies		4300	6,000.00	6,000.00	40.56	6,000.00	0.00	0.0%
Noncapitalized Equipment		4400	5,150.00	5,150.00	0.00	5,150.00	0.00	0.0%
Food		4700	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, BOOKS AND SUPPLIES</b>			<b>11,150.00</b>	<b>11,150.00</b>	<b>40.56</b>	<b>11,150.00</b>	<b>0.00</b>	<b>0.0%</b>

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>SERVICES AND OTHER OPERATING EXPENDITURES</b>								
Subagreements for Services		5100	0.00	0.00	0.00	0.00	0.00	0.0%
Travel and Conferences		5200	1,563.26	1,563.26	0.00	1,563.26	0.00	0.0%
Dues and Memberships		5300	0.00	0.00	0.00	0.00	0.00	0.0%
Insurance		5400-5450	0.00	0.00	0.00	0.00	0.00	0.0%
Operations and Housekeeping Services		5500	200.00	200.00	153.06	200.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	2,000.00	2,000.00	520.10	2,000.00	0.00	0.0%
Transfers of Direct Costs		5710	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.00	0.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	1,164.74	1,164.74	242.00	1,164.74	0.00	0.0%
Communications		5900	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES</b>			<b>4,928.00</b>	<b>4,928.00</b>	<b>915.18</b>	<b>4,928.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>CAPITAL OUTLAY</b>								
Land		6100	0.00	0.00	0.00	0.00	0.00	0.0%
Land Improvements		6170	0.00	0.00	0.00	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment		6400	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment Replacement		6500	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, CAPITAL OUTLAY</b>			<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>OTHER OUTGO (excluding Transfers of Indirect Costs)</b>								
Other Transfers Out								
All Other Transfers Out to All Others		7299	0.00	0.00	0.00	0.00	0.00	0.0%
Debt Service								
Debt Service - Interest		7438	0.00	0.00	0.00	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)</b>			<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>OTHER OUTGO - TRANSFERS OF INDIRECT COSTS</b>								
Transfers of Indirect Costs - Interfund		7350	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER OUTGO - TRANSFERS OF INDIRECT COSTS</b>			<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>TOTAL, EXPENDITURES</b>			<b>139,070.00</b>	<b>139,070.00</b>	<b>34,380.57</b>	<b>139,070.00</b>		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>INTERFUND TRANSFERS</b>								
<b>INTERFUND TRANSFERS IN</b>								
From: General Fund		8911	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(a) TOTAL, INTERFUND TRANSFERS IN</b>			<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>INTERFUND TRANSFERS OUT</b>								
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(b) TOTAL, INTERFUND TRANSFERS OUT</b>			<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>OTHER SOURCES/USES</b>								
<b>SOURCES</b>								
Other Sources								
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.00	0.00	0.00	0.0%
Long-Term Debt Proceeds								
Proceeds from Certificates of Participation		8971	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Capital Leases		8972	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(c) TOTAL, SOURCES</b>			<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>USES</b>								
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(d) TOTAL, USES</b>			<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>CONTRIBUTIONS</b>								
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.00	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(e) TOTAL, CONTRIBUTIONS</b>			<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)</b>			<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>		



Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>A. REVENUES</b>								
1) LCFF Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	390,000.00	390,000.00	0.00	390,000.00	0.00	0.0%
3) Other State Revenue		8300-8599	25,000.00	25,000.00	0.00	25,000.00	0.00	0.0%
4) Other Local Revenue		8600-8799	20,500.00	20,500.00	243.37	20,500.00	0.00	0.0%
5) TOTAL REVENUES			435,500.00	435,500.00	243.37	435,500.00		
<b>B. EXPENDITURES</b>								
1) Certificated Salaries		1000-1999	0.00	0.00	0.00	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	148,703.00	148,703.00	40,763.52	148,703.00	0.00	0.0%
3) Employee Benefits		3000-3999	91,763.00	91,763.00	24,944.45	91,763.00	0.00	0.0%
4) Books and Supplies		4000-4999	194,810.75	194,810.75	19,457.44	194,810.75	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	4,900.00	4,900.00	2,143.00	4,900.00	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	0.00	0.00	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.00	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.00	0.00	0.00	0.0%
9) TOTAL EXPENDITURES			440,176.75	440,176.75	87,308.41	440,176.75		
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)</b>			(4,676.75)	(4,676.75)	(87,065.04)	(4,676.75)		
<b>D. OTHER FINANCING SOURCES/USES</b>								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.00	0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			(4,676.75)	(4,676.75)	(97,065.04)	(4,676.75)		
<b>F. FUND BALANCE, RESERVES</b>								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	88,403.28	88,403.28		88,403.28	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			88,403.28	88,403.28		88,403.28		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			88,403.28	88,403.28		88,403.28		
2) Ending Balance, June 30 (E + F1e)			83,726.53	83,726.53		83,726.53		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	0.00	0.00		0.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Items		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Restricted		9740	55,184.79	55,184.79		55,184.79		
c) Committed								
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Commitments		9760	0.00	0.00		0.00		
d) Assigned								
Other Assignments		9780	28,541.74	28,541.74		28,541.74		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	0.00	0.00		0.00		
Unassigned/Unappropriated Amount		9790	0.00	0.00		0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>FEDERAL REVENUE</b>								
Child Nutrition Programs		8220	390,000.00	390,000.00	0.00	390,000.00	0.00	0.0%
Donated Food Commodities		8221	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Federal Revenue		8290	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, FEDERAL REVENUE</b>			<b>390,000.00</b>	<b>390,000.00</b>	<b>0.00</b>	<b>390,000.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>OTHER STATE REVENUE</b>								
Child Nutrition Programs		8520	25,000.00	25,000.00	0.00	25,000.00	0.00	0.0%
All Other State Revenue		8590	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER STATE REVENUE</b>			<b>25,000.00</b>	<b>25,000.00</b>	<b>0.00</b>	<b>25,000.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>OTHER LOCAL REVENUE</b>								
Sales								
Sale of Equipment/Supplies		8631	0.00	0.00	0.00	0.00	0.00	0.0%
Food Service Sales		8634	20,000.00	20,000.00	221.00	20,000.00	0.00	0.0%
Leases and Rentals		8650	0.00	0.00	0.00	0.00	0.00	0.0%
Interest		8660	500.00	500.00	22.37	500.00	0.00	0.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.00	0.00	0.00	0.0%
Fees and Contracts								
Interagency Services		8677	0.00	0.00	0.00	0.00	0.00	0.0%
Other Local Revenue								
All Other Local Revenue		8699	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER LOCAL REVENUE</b>			<b>20,500.00</b>	<b>20,500.00</b>	<b>243.37</b>	<b>20,500.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>TOTAL, REVENUES</b>			<b>435,500.00</b>	<b>435,500.00</b>	<b>243.37</b>	<b>435,500.00</b>		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>CERTIFICATED SALARIES</b>								
Certificated Supervisors' and Administrators' Salaries		1300	0.00	0.00	0.00	0.00	0.00	0.0%
Other Certificated Salaries		1900	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, CERTIFICATED SALARIES</b>			<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>CLASSIFIED SALARIES</b>								
Classified Support Salaries		2200	102,580.00	102,580.00	28,034.97	102,580.00	0.00	0.0%
Classified Supervisors' and Administrators' Salaries		2300	46,123.00	46,123.00	12,728.55	46,123.00	0.00	0.0%
Clerical, Technical and Office Salaries		2400	0.00	0.00	0.00	0.00	0.00	0.0%
Other Classified Salaries		2900	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, CLASSIFIED SALARIES</b>			<b>148,703.00</b>	<b>148,703.00</b>	<b>40,763.52</b>	<b>148,703.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>EMPLOYEE BENEFITS</b>								
STRS		3101-3102	0.00	0.00	0.00	0.00	0.00	0.0%
PERS		3201-3202	29,353.00	29,353.00	8,210.39	29,353.00	0.00	0.0%
OASDI/Medicare/Alternative		3301-3302	11,376.00	11,376.00	2,895.59	11,376.00	0.00	0.0%
Health and Welfare Benefits		3401-3402	45,480.00	45,480.00	12,428.38	45,480.00	0.00	0.0%
Unemployment Insurance		3501-3502	75.00	75.00	20.43	75.00	0.00	0.0%
Workers' Compensation		3601-3602	4,929.00	4,929.00	1,239.68	4,929.00	0.00	0.0%
OPEB, Allocated		3701-3702	0.00	0.00	0.00	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.00	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	550.00	550.00	150.00	550.00	0.00	0.0%
<b>TOTAL, EMPLOYEE BENEFITS</b>			<b>91,763.00</b>	<b>91,763.00</b>	<b>24,944.45</b>	<b>91,763.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>BOOKS AND SUPPLIES</b>								
Books and Other Reference Materials		4200	0.00	0.00	0.00	0.00	0.00	0.0%
Materials and Supplies		4300	16,034.00	16,034.00	897.35	16,034.00	0.00	0.0%
Noncapitalized Equipment		4400	0.00	0.00	0.00	0.00	0.00	0.0%
Food		4700	178,776.75	178,776.75	18,580.09	178,776.75	0.00	0.0%
<b>TOTAL, BOOKS AND SUPPLIES</b>			<b>194,810.75</b>	<b>194,810.75</b>	<b>19,457.44</b>	<b>194,810.75</b>	<b>0.00</b>	<b>0.0%</b>



Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>SERVICES AND OTHER OPERATING EXPENDITURES</b>								
Subagreements for Services		5100	0.00	0.00	0.00	0.00	0.00	0.0%
Travel and Conferences		5200	500.00	500.00	0.00	500.00	0.00	0.0%
Dues and Memberships		5300	0.00	0.00	0.00	0.00	0.00	0.0%
Insurance		5400-5450	0.00	0.00	0.00	0.00	0.00	0.0%
Operations and Housekeeping Services		5500	0.00	0.00	0.00	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	2,000.00	2,000.00	0.00	2,000.00	0.00	0.0%
Transfers of Direct Costs		5710	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.00	0.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	2,400.00	2,400.00	2,143.00	2,400.00	0.00	0.0%
Communications		5900	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES</b>			<b>4,900.00</b>	<b>4,900.00</b>	<b>2,143.00</b>	<b>4,900.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>CAPITAL OUTLAY</b>								
Buildings and Improvements of Buildings		6200	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment		6400	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment Replacement		6500	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, CAPITAL OUTLAY</b>			<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>OTHER OUTGO (excluding Transfers of Indirect Costs)</b>								
Debt Service								
Debt Service - Interest		7438	0.00	0.00	0.00	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)</b>			<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>OTHER OUTGO - TRANSFERS OF INDIRECT COSTS</b>								
Transfers of Indirect Costs - Interfund		7350	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER OUTGO - TRANSFERS OF INDIRECT COSTS</b>			<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>TOTAL EXPENDITURES</b>			<b>440,176.75</b>	<b>440,176.75</b>	<b>87,308.41</b>	<b>440,176.75</b>		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>INTERFUND TRANSFERS</b>								
<b>INTERFUND TRANSFERS IN</b>								
From: General Fund		8916	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(a) TOTAL, INTERFUND TRANSFERS IN</b>			<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>INTERFUND TRANSFERS OUT</b>								
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(b) TOTAL, INTERFUND TRANSFERS OUT</b>			<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>OTHER SOURCES/USES</b>								
<b>SOURCES</b>								
Other Sources								
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.00	0.00	0.00	0.0%
Long-Term Debt Proceeds								
Proceeds from Capital Leases		8972	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(c) TOTAL, SOURCES</b>			<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>USES</b>								
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Uses		7689	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(d) TOTAL, USES</b>			<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>CONTRIBUTIONS</b>								
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.00	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(e) TOTAL, CONTRIBUTIONS</b>			<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)</b>			<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>		

<b>Resource</b>	<b>Description</b>	<b>2020/21 Projected Year Totals</b>
5310	Child Nutrition: School Programs (e.g., School Lunch, School	20,965.15
5320	Child Nutrition: Child Care Food Program (CCFP) Claims-Ce	34,219.64
<b>Total, Restricted Balance</b>		<b>55,184.79</b>

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>A. REVENUES</b>								
1) LCFF Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.00	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.00	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	250.00	250.00	249.82	250.00	0.00	0.0%
5) TOTAL, REVENUES			250.00	250.00	249.82	250.00		
<b>B. EXPENDITURES</b>								
1) Certificated Salaries		1000-1999	0.00	0.00	0.00	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.00	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.00	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	0.00	0.00	0.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	25,000.00	25,000.00	0.00	25,000.00	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	0.00	0.00	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.00	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.00	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			25,000.00	25,000.00	0.00	25,000.00		
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)</b>			(24,750.00)	(24,750.00)	249.82	(24,750.00)		
<b>D. OTHER FINANCING SOURCES/USES</b>								
1) Interfund Transfers								
a) Transfers In		8900-8929	25,000.00	25,000.00	0.00	25,000.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			25,000.00	25,000.00	0.00	25,000.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			250.00	250.00	249.82	250.00		
<b>F. FUND BALANCE, RESERVES</b>								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited								
		9791	67,257.79	67,257.79		67,257.79	0.00	0.0%
b) Audit Adjustments								
		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			67,257.79	67,257.79		67,257.79		
d) Other Restatements								
		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			67,257.79	67,257.79		67,257.79		
2) Ending Balance, June 30 (E + F1e)			67,507.79	67,507.79		67,507.79		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash								
		9711	0.00	0.00		0.00		
Stores								
		9712	0.00	0.00		0.00		
Prepaid Items								
		9713	0.00	0.00		0.00		
All Others								
		9719	0.00	0.00		0.00		
b) Restricted								
		9740	0.00	0.00		0.00		
c) Committed								
Stabilization Arrangements								
		9750	0.00	0.00		0.00		
Other Commitments								
		9760	0.00	0.00		0.00		
d) Assigned								
Other Assignments								
		9780	67,507.79	67,507.79		67,507.79		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties								
		9789	0.00	0.00		0.00		
Unassigned/Unappropriated Amount								
		9790	0.00	0.00		0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>LCFF SOURCES</b>								
LCFF Transfers								
LCFF Transfers - Current Year		8091	0.00	0.00	0.00	0.00	0.00	0.0%
LCFF/Revenue Limit Transfers - Prior Years		8099	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, LCFF SOURCES</b>			<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>OTHER STATE REVENUE</b>								
All Other State Revenue		8590	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER STATE REVENUE</b>			<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>OTHER LOCAL REVENUE</b>								
Community Redevelopment Funds Not Subject to LCFF Deduction		8625	0.00	0.00	0.00	0.00	0.00	0.0%
Sales								
Sale of Equipment/Supplies		8631	0.00	0.00	0.00	0.00	0.00	0.0%
Interest		8660	250.00	250.00	249.82	250.00	0.00	0.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.00	0.00	0.00	0.0%
Other Local Revenue								
All Other Local Revenue		8699	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER LOCAL REVENUE</b>			<b>250.00</b>	<b>250.00</b>	<b>249.82</b>	<b>250.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>TOTAL REVENUES</b>			<b>250.00</b>	<b>250.00</b>	<b>249.82</b>	<b>250.00</b>		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>CLASSIFIED SALARIES</b>								
Classified Support Salaries		2200	0.00	0.00	0.00	0.00	0.00	0.0%
Other Classified Salaries		2900	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, CLASSIFIED SALARIES</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>EMPLOYEE BENEFITS</b>								
STRS		3101-3102	0.00	0.00	0.00	0.00	0.00	0.0%
PERS		3201-3202	0.00	0.00	0.00	0.00	0.00	0.0%
OASDI/Medicare/Alternative		3301-3302	0.00	0.00	0.00	0.00	0.00	0.0%
Health and Welfare Benefits		3401-3402	0.00	0.00	0.00	0.00	0.00	0.0%
Unemployment Insurance		3501-3502	0.00	0.00	0.00	0.00	0.00	0.0%
Workers' Compensation		3601-3602	0.00	0.00	0.00	0.00	0.00	0.0%
OPEB, Allocated		3701-3702	0.00	0.00	0.00	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.00	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, EMPLOYEE BENEFITS</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>BOOKS AND SUPPLIES</b>								
Books and Other Reference Materials		4200	0.00	0.00	0.00	0.00	0.00	0.0%
Materials and Supplies		4300	0.00	0.00	0.00	0.00	0.00	0.0%
Noncapitalized Equipment		4400	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, BOOKS AND SUPPLIES</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>SERVICES AND OTHER OPERATING EXPENDITURES</b>								
Subagreements for Services		5100	0.00	0.00	0.00	0.00	0.00	0.0%
Travel and Conferences		5200	0.00	0.00	0.00	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	25,000.00	25,000.00	0.00	25,000.00	0.00	0.0%
Transfers of Direct Costs		5710	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.00	0.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES</b>			25,000.00	25,000.00	0.00	25,000.00	0.00	0.0%
<b>CAPITAL OUTLAY</b>								
Land Improvements		6170	0.00	0.00	0.00	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment		6400	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment Replacement		6500	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, CAPITAL OUTLAY</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>OTHER OUTGO (excluding Transfers of Indirect Costs)</b>								
Debt Service								
Debt Service - Interest		7438	0.00	0.00	0.00	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, EXPENDITURES</b>			25,000.00	25,000.00	0.00	25,000.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>INTERFUND TRANSFERS</b>								
<b>INTERFUND TRANSFERS IN</b>								
Other Authorized Interfund Transfers In		8919	25,000.00	25,000.00	0.00	25,000.00	0.00	0.0%
<b>(a) TOTAL, INTERFUND TRANSFERS IN</b>			25,000.00	25,000.00	0.00	25,000.00	0.00	0.0%
<b>INTERFUND TRANSFERS OUT</b>								
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(b) TOTAL, INTERFUND TRANSFERS OUT</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>OTHER SOURCES/USES</b>								
<b>SOURCES</b>								
Other Sources								
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.00	0.00	0.00	0.0%
Long-Term Debt Proceeds								
Proceeds from Capital Leases		8972	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(c) TOTAL, SOURCES</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>USES</b>								
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(d) TOTAL, USES</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>CONTRIBUTIONS</b>								
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.00	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(e) TOTAL, CONTRIBUTIONS</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)</b>			25,000.00	25,000.00	0.00	25,000.00		



<u>Resource</u>	<u>Description</u>	<u>2020/21 Projected Year Totals</u>
	Total, Restricted Balance	<u>0.00</u>

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>A. REVENUES</b>								
1) LCFF Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.00	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.00	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	7,500.00	7,500.00	1,623.13	7,500.00	0.00	0.0%
5) TOTAL, REVENUES			7,500.00	7,500.00	1,623.13	7,500.00		
<b>B. EXPENDITURES</b>								
1) Certificated Salaries		1000-1999	0.00	0.00	0.00	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.00	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.00	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	0.00	0.00	0.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	0.00	0.00	0.00	0.00	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	0.00	0.00	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.00	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.00	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			0.00	0.00	0.00	0.00		
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)</b>			7,500.00	7,500.00	1,623.13	7,500.00		
<b>D. OTHER FINANCING SOURCES/USES</b>								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	50,000.00	50,000.00	0.00	50,000.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			(50,000.00)	(50,000.00)	0.00	(50,000.00)		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			(42,500.00)	(42,500.00)	1,623.13	(42,500.00)		
<b>F. FUND BALANCE, RESERVES</b>								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	437,962.59	437,962.59		437,962.59	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			437,962.59	437,962.59		437,962.59		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			437,962.59	437,962.59		437,962.59		
2) Ending Balance, June 30 (E + F1e)			395,462.59	395,462.59		395,462.59		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	0.00	0.00		0.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Items		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Restricted								
c) Committed								
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Commitments		9760	0.00	0.00		0.00		
d) Assigned								
Other Assignments		9760	395,462.59	395,462.59		395,462.59		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	0.00	0.00		0.00		
Unassigned/Unappropriated Amount		9790	0.00	0.00		0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>OTHER LOCAL REVENUE</b>								
Sales								
Sale of Equipment/Supplies		8631	0.00	0.00	0.00	0.00	0.00	0.0%
Interest		8660	7,500.00	7,500.00	1,623.13	7,500.00	0.00	0.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER LOCAL REVENUE</b>			<b>7,500.00</b>	<b>7,500.00</b>	<b>1,623.13</b>	<b>7,500.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>TOTAL, REVENUES</b>			<b>7,500.00</b>	<b>7,500.00</b>	<b>1,623.13</b>	<b>7,500.00</b>		
<b>INTERFUND TRANSFERS</b>								
<b>INTERFUND TRANSFERS IN</b>								
From: General Fund/CSSF		8912	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(a) TOTAL, INTERFUND TRANSFERS IN</b>			<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>INTERFUND TRANSFERS OUT</b>								
To: General Fund/CSSF		7612	0.00	0.00	0.00	0.00	0.00	0.0%
To: State School Building Fund/ County School Facilities Fund		7613	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	50,000.00	50,000.00	0.00	50,000.00	0.00	0.0%
<b>(b) TOTAL, INTERFUND TRANSFERS OUT</b>			<b>50,000.00</b>	<b>50,000.00</b>	<b>0.00</b>	<b>50,000.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>OTHER SOURCES/USES</b>								
<b>SOURCES</b>								
Other Sources								
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(c) TOTAL, SOURCES</b>			<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>USES</b>								
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(d) TOTAL, USES</b>			<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>CONTRIBUTIONS</b>								
Contributions from Restricted Revenues		8990	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(e) TOTAL, CONTRIBUTIONS</b>			<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)</b>			<b>(50,000.00)</b>	<b>(50,000.00)</b>	<b>0.00</b>	<b>(50,000.00)</b>		



Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>A. REVENUES</b>								
1) LCFF Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.00	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.00	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	3,700.00	3,700.00	802.78	3,700.00	0.00	0.0%
5) TOTAL, REVENUES			3,700.00	3,700.00	802.78	3,700.00		
<b>B. EXPENDITURES</b>								
1) Certificated Salaries		1000-1999	0.00	0.00	0.00	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.00	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.00	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	0.00	0.00	0.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	0.00	0.00	0.00	0.00	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	0.00	0.00	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.00	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.00	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			0.00	0.00	0.00	0.00		
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)</b>			3,700.00	3,700.00	802.78	3,700.00		
<b>D. OTHER FINANCING SOURCES/USES</b>								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.00	0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			3,700.00	3,700.00	802.78	3,700.00		
<b>F. FUND BALANCE, RESERVES</b>								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	216,609.91	216,609.91		216,609.91	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			216,609.91	216,609.91		216,609.91		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			216,609.91	216,609.91		216,609.91		
2) Ending Balance, June 30 (E + F1e)			220,309.91	220,309.91		220,309.91		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	0.00	0.00		0.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Items		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Restricted								
c) Committed		9740	0.00	0.00		0.00		
Stabilization Arrangements								
Other Commitments		9760	0.00	0.00		0.00		
d) Assigned								
Other Assignments		9780	220,309.91	220,309.91		220,309.91		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	0.00	0.00		0.00		
Unassigned/Unappropriated Amount		9790	0.00	0.00		0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>OTHER LOCAL REVENUE</b>								
Interest		8660	3,700.00	3,700.00	802.78	3,700.00	0.00	0.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER LOCAL REVENUE</b>			3,700.00	3,700.00	802.78	3,700.00	0.00	0.0%
<b>TOTAL, REVENUES</b>			3,700.00	3,700.00	802.78	3,700.00		
<b>INTERFUND TRANSFERS</b>								
<b>INTERFUND TRANSFERS IN</b>								
From: General Fund/CSSF		8912	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(a) TOTAL, INTERFUND TRANSFERS IN</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>INTERFUND TRANSFERS OUT</b>								
To: General Fund/CSSF		7612	0.00	0.00	0.00	0.00	0.00	0.0%
To: State School Building Fund/ County School Facilities Fund		7613	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(b) TOTAL, INTERFUND TRANSFERS OUT</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>OTHER SOURCES/USES</b>								
<b>SOURCES</b>								
Other Sources Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(c) TOTAL, SOURCES</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>USES</b>								
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(d) TOTAL, USES</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>CONTRIBUTIONS</b>								
Contributions from Restricted Revenues		8990	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(e) TOTAL, CONTRIBUTIONS</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)</b>			0.00	0.00	0.00	0.00		



<u>Resource</u>	<u>Description</u>	<u>2020/21 Projected Year Totals</u>
	Total, Restricted Balance	<u>0.00</u>

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>A. REVENUES</b>								
1) LCFF Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.00	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.00	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	15,000.00	15,000.00	5,315.91	15,000.00	0.00	0.0%
5) TOTAL, REVENUES			15,000.00	15,000.00	5,315.91	15,000.00		
<b>B. EXPENDITURES</b>								
1) Certificated Salaries		1000-1999	0.00	0.00	0.00	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.00	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.00	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	0.00	0.00	0.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	0.00	0.00	15,338.50	0.00	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	0.00	2,967.58	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.00	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.00	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			0.00	0.00	18,306.08	0.00		
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)</b>			15,000.00	15,000.00	(12,990.17)	15,000.00		
<b>D. OTHER FINANCING SOURCES/USES</b>								
1) Interfund Transfers								
a) Transfers In		8900-8929	50,000.00	50,000.00	0.00	50,000.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			50,000.00	50,000.00	0.00	50,000.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			65,000.00	65,000.00	(12,990.17)	65,000.00		
<b>F. FUND BALANCE, RESERVES</b>								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	1,433,991.97	1,433,991.97		1,433,991.97	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			1,433,991.97	1,433,991.97		1,433,991.97		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			1,433,991.97	1,433,991.97		1,433,991.97		
2) Ending Balance, June 30 (E + F1e)			1,498,991.97	1,498,991.97		1,498,991.97		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	0.00	0.00		0.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Items		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Legally Restricted Balance								
c) Committed								
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Commitments		9760	0.00	0.00		0.00		
d) Assigned								
Other Assignments		9780	1,498,991.97	1,498,991.97		1,498,991.97		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	0.00	0.00		0.00		
Unassigned/Unappropriated Amount			0.00	0.00		0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>FEDERAL REVENUE</b>								
FEMA		8281	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Federal Revenue		8290	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, FEDERAL REVENUE</b>			<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>OTHER STATE REVENUE</b>								
Tax Relief Subventions Restricted Levies - Other								
Homeowners' Exemptions		8575	0.00	0.00	0.00	0.00	0.00	0.0%
Other Subventions/In-Lieu Taxes		8576	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Revenue		8590	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER STATE REVENUE</b>			<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>OTHER LOCAL REVENUE</b>								
County and District Taxes								
Other Restricted Levies								
Secured Roll		8615	0.00	0.00	0.00	0.00	0.00	0.0%
Unsecured Roll		8616	0.00	0.00	0.00	0.00	0.00	0.0%
Prior Years' Taxes		8617	0.00	0.00	0.00	0.00	0.00	0.0%
Supplemental Taxes		8618	0.00	0.00	0.00	0.00	0.00	0.0%
Non-Ad Valorem Taxes								
Parcel Taxes		8621	0.00	0.00	0.00	0.00	0.00	0.0%
Other		8622	0.00	0.00	0.00	0.00	0.00	0.0%
Community Redevelopment Funds Not Subject to LCFF Deduction								
Penalties and Interest from Delinquent Non-LCFF Taxes		8629	0.00	0.00	0.00	0.00	0.00	0.0%
Sales								
Sale of Equipment/Supplies		8631	0.00	0.00	0.00	0.00	0.00	0.0%
Leases and Rentals		8650	0.00	0.00	0.00	0.00	0.00	0.0%
Interest		8660	15,000.00	15,000.00	5,315.91	15,000.00	0.00	0.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.00	0.00	0.00	0.0%
Other Local Revenue								
All Other Local Revenue		8699	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER LOCAL REVENUE</b>			<b>15,000.00</b>	<b>15,000.00</b>	<b>5,315.91</b>	<b>15,000.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>TOTAL REVENUES</b>			<b>15,000.00</b>	<b>15,000.00</b>	<b>5,315.91</b>	<b>15,000.00</b>		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>CLASSIFIED SALARIES</b>								
Classified Support Salaries		2200	0.00	0.00	0.00	0.00	0.00	0.0%
Classified Supervisors' and Administrators' Salaries		2300	0.00	0.00	0.00	0.00	0.00	0.0%
Clerical, Technical and Office Salaries		2400	0.00	0.00	0.00	0.00	0.00	0.0%
Other Classified Salaries		2900	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, CLASSIFIED SALARIES</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>EMPLOYEE BENEFITS</b>								
STRS		3101-3102	0.00	0.00	0.00	0.00	0.00	0.0%
PERS		3201-3202	0.00	0.00	0.00	0.00	0.00	0.0%
OASDI/Medicare/Alternative		3301-3302	0.00	0.00	0.00	0.00	0.00	0.0%
Health and Welfare Benefits		3401-3402	0.00	0.00	0.00	0.00	0.00	0.0%
Unemployment Insurance		3501-3502	0.00	0.00	0.00	0.00	0.00	0.0%
Workers' Compensation		3601-3602	0.00	0.00	0.00	0.00	0.00	0.0%
OPEB, Allocated		3701-3702	0.00	0.00	0.00	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.00	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, EMPLOYEE BENEFITS</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>BOOKS AND SUPPLIES</b>								
Books and Other Reference Materials		4200	0.00	0.00	0.00	0.00	0.00	0.0%
Materials and Supplies		4300	0.00	0.00	0.00	0.00	0.00	0.0%
Noncapitalized Equipment		4400	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, BOOKS AND SUPPLIES</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>SERVICES AND OTHER OPERATING EXPENDITURES</b>								
Subagreements for Services		5100	0.00	0.00	0.00	0.00	0.00	0.0%
Travel and Conferences		5200	0.00	0.00	0.00	0.00	0.00	0.0%
Insurance		5400-5450	0.00	0.00	0.00	0.00	0.00	0.0%
Operations and Housekeeping Services		5500	0.00	0.00	0.00	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Direct Costs		5710	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.00	0.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	0.00	0.00	15,338.50	0.00	0.00	0.0%
Communications		5900	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES</b>			0.00	0.00	15,338.50	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>CAPITAL OUTLAY</b>								
Land		6100	0.00	0.00	2,967.58	0.00	0.00	0.0%
Land Improvements		6170	0.00	0.00	0.00	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	0.00	0.00	0.00	0.00	0.00	0.0%
Books and Media for New School Libraries or Major Expansion of School Libraries		6300	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment		6400	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment Replacement		6500	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL CAPITAL OUTLAY</b>			<b>0.00</b>	<b>0.00</b>	<b>2,967.58</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>OTHER OUTGO (excluding Transfers of Indirect Costs)</b>								
Other Transfers Out								
All Other Transfers Out to All Others		7299	0.00	0.00	0.00	0.00	0.00	0.0%
Debt Service								
Repayment of State School Building Fund Aid - Proceeds from Bonds		7435	0.00	0.00	0.00	0.00	0.00	0.0%
Debt Service - Interest		7438	0.00	0.00	0.00	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)</b>			<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>TOTAL EXPENDITURES</b>			<b>0.00</b>	<b>0.00</b>	<b>18,306.08</b>	<b>0.00</b>		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>INTERFUND TRANSFERS</b>								
<b>INTERFUND TRANSFERS IN</b>								
Other Authorized Interfund Transfers In		8919	50,000.00	50,000.00	0.00	50,000.00	0.00	0.0%
<b>(a) TOTAL, INTERFUND TRANSFERS IN</b>			<b>50,000.00</b>	<b>50,000.00</b>	<b>0.00</b>	<b>50,000.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>INTERFUND TRANSFERS OUT</b>								
To: State School Building Fund/ County School Facilities Fund		7613	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(b) TOTAL, INTERFUND TRANSFERS OUT</b>			<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>OTHER SOURCES/USES</b>								
<b>SOURCES</b>								
Proceeds								
Proceeds from Sale of Bonds		8951	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Disposal of Capital Assets		8953	0.00	0.00	0.00	0.00	0.00	0.0%
Other Sources								
County School Building Aid		8961	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.00	0.00	0.00	0.0%
Long-Term Debt Proceeds								
Proceeds from Certificates of Participation		8971	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Capital Leases		8972	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Lease Revenue Bonds		8973	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(c) TOTAL, SOURCES</b>			<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>USES</b>								
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(d) TOTAL, USES</b>			<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>CONTRIBUTIONS</b>								
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.00	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(e) TOTAL, CONTRIBUTIONS</b>			<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)</b>			<b>50,000.00</b>	<b>50,000.00</b>	<b>0.00</b>	<b>50,000.00</b>		





Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>A. REVENUES</b>								
1) LCFF Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.00	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.00	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	2,500.00	2,500.00	681.94	2,500.00	0.00	0.0%
5) TOTAL, REVENUES			2,500.00	2,500.00	681.94	2,500.00		
<b>B. EXPENDITURES</b>								
1) Certificated Salaries		1000-1999	0.00	0.00	0.00	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.00	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.00	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	0.00	0.00	0.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	0.00	0.00	0.00	0.00	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	0.00	0.00	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.00	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.00	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			0.00	0.00	0.00	0.00		
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)</b>			2,500.00	2,500.00	681.94	2,500.00		
<b>D. OTHER FINANCING SOURCES/USES</b>								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.00	0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			2,500.00	2,500.00	681.94	2,500.00		
<b>F. FUND BALANCE, RESERVES</b>								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	184,003.75	184,003.75		184,003.75	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			184,003.75	184,003.75		184,003.75		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			184,003.75	184,003.75		184,003.75		
2) Ending Balance, June 30 (E + F1e)			186,503.75	186,503.75		186,503.75		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	0.00	0.00		0.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Items		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Legally Restricted Balance		9740	21,300.01	21,300.01		21,300.01		
c) Committed								
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Commitments		9760	0.00	0.00		0.00		
d) Assigned								
Other Assignments		9780	165,203.74	165,203.74		165,203.74		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	0.00	0.00		0.00		
Unassigned/Unappropriated Amount		9790	0.00	0.00		0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>OTHER STATE REVENUE</b>								
Tax Relief Subventions Restricted Levies - Other								
Homeowners' Exemptions		8575	0.00	0.00	0.00	0.00	0.00	0.0%
Other Subventions/In-Lieu Taxes		8576	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Revenue		8590	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER STATE REVENUE</b>			<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>OTHER LOCAL REVENUE</b>								
County and District Taxes								
Other Restricted Levies Secured Roll								
		8615	0.00	0.00	0.00	0.00	0.00	0.0%
		8616	0.00	0.00	0.00	0.00	0.00	0.0%
		8617	0.00	0.00	0.00	0.00	0.00	0.0%
		8618	0.00	0.00	0.00	0.00	0.00	0.0%
Non-Ad Valorem Taxes Parcel Taxes								
		8621	0.00	0.00	0.00	0.00	0.00	0.0%
		8622	0.00	0.00	0.00	0.00	0.00	0.0%
Community Redevelopment Funds Not Subject to LCFF Deduction								
		8625	0.00	0.00	0.00	0.00	0.00	0.0%
Penalties and Interest from Delinquent Non-LCFF Taxes								
		8629	0.00	0.00	0.00	0.00	0.00	0.0%
Sales Sale of Equipment/Supplies								
		8631	0.00	0.00	0.00	0.00	0.00	0.0%
Interest								
		8660	2,500.00	2,500.00	681.94	2,500.00	0.00	0.0%
Net Increase (Decrease) in the Fair Value of Investments								
		8662	0.00	0.00	0.00	0.00	0.00	0.0%
Fees and Contracts Mitigation/Developer Fees								
		8681	0.00	0.00	0.00	0.00	0.00	0.0%
Other Local Revenue All Other Local Revenue								
		8699	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In from All Others								
		8799	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER LOCAL REVENUE</b>			<b>2,500.00</b>	<b>2,500.00</b>	<b>681.94</b>	<b>2,500.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>TOTAL REVENUES</b>			<b>2,500.00</b>	<b>2,500.00</b>	<b>681.94</b>	<b>2,500.00</b>		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>CERTIFICATED SALARIES</b>								
Other Certificated Salaries		1900	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, CERTIFICATED SALARIES</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>CLASSIFIED SALARIES</b>								
Classified Support Salaries		2200	0.00	0.00	0.00	0.00	0.00	0.0%
Classified Supervisors' and Administrators' Salaries		2300	0.00	0.00	0.00	0.00	0.00	0.0%
Clerical, Technical and Office Salaries		2400	0.00	0.00	0.00	0.00	0.00	0.0%
Other Classified Salaries		2900	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, CLASSIFIED SALARIES</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>EMPLOYEE BENEFITS</b>								
STRS		3101-3102	0.00	0.00	0.00	0.00	0.00	0.0%
PERS		3201-3202	0.00	0.00	0.00	0.00	0.00	0.0%
OASDI/Medicare/Alternative		3301-3302	0.00	0.00	0.00	0.00	0.00	0.0%
Health and Welfare Benefits		3401-3402	0.00	0.00	0.00	0.00	0.00	0.0%
Unemployment Insurance		3501-3502	0.00	0.00	0.00	0.00	0.00	0.0%
Workers' Compensation		3601-3602	0.00	0.00	0.00	0.00	0.00	0.0%
OPEB, Allocated		3701-3702	0.00	0.00	0.00	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.00	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, EMPLOYEE BENEFITS</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>BOOKS AND SUPPLIES</b>								
Approved Textbooks and Core Curricula Materials		4100	0.00	0.00	0.00	0.00	0.00	0.0%
Books and Other Reference Materials		4200	0.00	0.00	0.00	0.00	0.00	0.0%
Materials and Supplies		4300	0.00	0.00	0.00	0.00	0.00	0.0%
Noncapitalized Equipment		4400	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, BOOKS AND SUPPLIES</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>SERVICES AND OTHER OPERATING EXPENDITURES</b>								
Subagreements for Services		5100	0.00	0.00	0.00	0.00	0.00	0.0%
Travel and Conferences		5200	0.00	0.00	0.00	0.00	0.00	0.0%
Insurance		5400-5450	0.00	0.00	0.00	0.00	0.00	0.0%
Operations and Housekeeping Services		5500	0.00	0.00	0.00	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Direct Costs		5710	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.00	0.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	0.00	0.00	0.00	0.00	0.00	0.0%
Communications		5900	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES</b>			0.00	0.00	0.00	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>CAPITAL OUTLAY</b>								
Land		6100	0.00	0.00	0.00	0.00	0.00	0.0%
Land Improvements		6170	0.00	0.00	0.00	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	0.00	0.00	0.00	0.00	0.00	0.0%
Books and Media for New School Libraries or Major Expansion of School Libraries		6300	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment		6400	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment Replacement		6500	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, CAPITAL OUTLAY</b>			<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>OTHER OUTGO (excluding Transfers of Indirect Costs)</b>								
Other Transfers Out								
All Other Transfers Out to All Others		7299	0.00	0.00	0.00	0.00	0.00	0.0%
Debt Service								
Debt Service - Interest		7438	0.00	0.00	0.00	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)</b>			<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>TOTAL, EXPENDITURES</b>			<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>INTERFUND TRANSFERS</b>								
<b>INTERFUND TRANSFERS IN</b>								
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(a) TOTAL, INTERFUND TRANSFERS IN</b>			<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>INTERFUND TRANSFERS OUT</b>								
To: State School Building Fund/ County School Facilities Fund		7613	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(b) TOTAL, INTERFUND TRANSFERS OUT</b>			<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>OTHER SOURCES/USES</b>								
<b>SOURCES</b>								
Proceeds								
Proceeds from Disposal of Capital Assets		8953	0.00	0.00	0.00	0.00	0.00	0.0%
Other Sources								
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.00	0.00	0.00	0.0%
Long-Term Debt Proceeds		8971	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Certificates of Participation		8972	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Capital Leases		8973	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Lease Revenue Bonds		8979	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(c) TOTAL, SOURCES</b>			<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>USES</b>								
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(d) TOTAL, USES</b>			<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>CONTRIBUTIONS</b>								
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.00	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(e) TOTAL, CONTRIBUTIONS</b>			<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>TOTAL, OTHER FINANCING SOURCES/USES</b> (a - b + c - d + e)			<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>		

<u>Resource</u>	<u>Description</u>	<u>2020/21 Projected Year Totals</u>
9010	Other Restricted Local	21,300.01
Total, Restricted Balance		<u>21,300.01</u>

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>A. REVENUES</b>								
1) LCFF Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.00	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.00	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	0.00	0.00	0.00	0.00	0.00	0.0%
5) TOTAL, REVENUES			0.00	0.00	0.00	0.00		
<b>B. EXPENDITURES</b>								
1) Certificated Salaries		1000-1999	0.00	0.00	0.00	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.00	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.00	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	0.00	0.00	0.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	0.00	0.00	0.00	0.00	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	0.00	0.00	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.00	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.00	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			0.00	0.00	0.00	0.00		
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)</b>								
			0.00	0.00	0.00	0.00		
<b>D. OTHER FINANCING SOURCES/USES</b>								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.00	0.00		



Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			0.00	0.00	0.00	0.00		
<b>F. FUND BALANCE, RESERVES</b>								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	0.06	0.06		0.06	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			0.06	0.06		0.06		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			0.06	0.06		0.06		
2) Ending Balance, June 30 (E + F1e)			0.06	0.06		0.06		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	0.00	0.00		0.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Items		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Legally Restricted Balance			0.00	0.00		0.00		
c) Committed								
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Commitments		9760	0.00	0.00		0.00		
d) Assigned								
Other Assignments		9780	0.06	0.06		0.06		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	0.00	0.00		0.00		
Unassigned/Unappropriated Amount		9790	0.00	0.00		0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>FEDERAL REVENUE</b>								
FEMA		8281	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Federal Revenue		8290	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, FEDERAL REVENUE</b>			<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>OTHER STATE REVENUE</b>								
Pass-Through Revenues from State Sources		8587	0.00	0.00	0.00	0.00	0.00	0.0%
California Clean Energy Jobs Act	6230	8590	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Revenue	All Other	8590	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER STATE REVENUE</b>			<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>OTHER LOCAL REVENUE</b>								
Other Local Revenue								
Community Redevelopment Funds Not Subject to LCFF Deduction		8625	0.00	0.00	0.00	0.00	0.00	0.0%
Sales								
Sale of Equipment/Supplies		8631	0.00	0.00	0.00	0.00	0.00	0.0%
Leases and Rentals		8650	0.00	0.00	0.00	0.00	0.00	0.0%
Interest		8660	0.00	0.00	0.00	0.00	0.00	0.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.00	0.00	0.00	0.0%
Other Local Revenue								
All Other Local Revenue		8699	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER LOCAL REVENUE</b>			<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>TOTAL, REVENUES</b>			<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>CLASSIFIED SALARIES</b>								
Classified Support Salaries		2200	0.00	0.00	0.00	0.00	0.00	0.0%
Classified Supervisors' and Administrators' Salaries		2300	0.00	0.00	0.00	0.00	0.00	0.0%
Clerical, Technical and Office Salaries		2400	0.00	0.00	0.00	0.00	0.00	0.0%
Other Classified Salaries		2900	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, CLASSIFIED SALARIES</b>			<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>EMPLOYEE BENEFITS</b>								
STRS		3101-3102	0.00	0.00	0.00	0.00	0.00	0.0%
PERS		3201-3202	0.00	0.00	0.00	0.00	0.00	0.0%
OASDI/Medicare/Alternative		3301-3302	0.00	0.00	0.00	0.00	0.00	0.0%
Health and Welfare Benefits		3401-3402	0.00	0.00	0.00	0.00	0.00	0.0%
Unemployment Insurance		3501-3502	0.00	0.00	0.00	0.00	0.00	0.0%
Workers' Compensation		3601-3602	0.00	0.00	0.00	0.00	0.00	0.0%
OPEB, Allocated		3701-3702	0.00	0.00	0.00	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.00	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, EMPLOYEE BENEFITS</b>			<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>BOOKS AND SUPPLIES</b>								
Books and Other Reference Materials		4200	0.00	0.00	0.00	0.00	0.00	0.0%
Materials and Supplies		4300	0.00	0.00	0.00	0.00	0.00	0.0%
Noncapitalized Equipment		4400	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, BOOKS AND SUPPLIES</b>			<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>SERVICES AND OTHER OPERATING EXPENDITURES</b>								
Subagreements for Services		5100	0.00	0.00	0.00	0.00	0.00	0.0%
Travel and Conferences		5200	0.00	0.00	0.00	0.00	0.00	0.0%
Insurance		5400-5450	0.00	0.00	0.00	0.00	0.00	0.0%
Operations and Housekeeping Services		5500	0.00	0.00	0.00	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Direct Costs		5710	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.00	0.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	0.00	0.00	0.00	0.00	0.00	0.0%
Communications		5900	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES</b>			<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>CAPITAL OUTLAY</b>								
Land		6100	0.00	0.00	0.00	0.00	0.00	0.0%
Land Improvements		6170	0.00	0.00	0.00	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	0.00	0.00	0.00	0.00	0.00	0.0%
Books and Media for New School Libraries or Major Expansion of School Libraries		6300	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment		6400	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment Replacement		6500	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, CAPITAL OUTLAY</b>			<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>OTHER OUTGO (excluding Transfers of Indirect Costs)</b>								
Other Transfers Out								
Transfers of Pass-Through Revenues To Districts or Charter Schools		7211	0.00	0.00	0.00	0.00	0.00	0.0%
To County Offices		7212	0.00	0.00	0.00	0.00	0.00	0.0%
To JPAs		7213	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers Out to All Others		7299	0.00	0.00	0.00	0.00	0.00	0.0%
Debt Service								
Debt Service - Interest		7438	0.00	0.00	0.00	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)</b>			<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>TOTAL EXPENDITURES</b>			<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>INTERFUND TRANSFERS</b>								
<b>INTERFUND TRANSFERS IN</b>								
From: General Fund/CSSF		8912	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(a) TOTAL, INTERFUND TRANSFERS IN</b>			<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>INTERFUND TRANSFERS OUT</b>								
To: General Fund/CSSF		7612	0.00	0.00	0.00	0.00	0.00	0.0%
To: State School Building Fund/ County School Facilities Fund		7613	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(b) TOTAL, INTERFUND TRANSFERS OUT</b>			<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>OTHER SOURCES/USES</b>								
<b>SOURCES</b>								
<b>Proceeds</b>								
Proceeds from Disposal of Capital Assets		8953	0.00	0.00	0.00	0.00	0.00	0.0%
<b>Other Sources</b>								
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.00	0.00	0.00	0.0%
Long-Term Debt Proceeds								
Proceeds from Certificates of Participation		8971	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Capital Leases		8972	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Lease Revenue Bonds		8973	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(c) TOTAL, SOURCES</b>			<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>USES</b>								
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(d) TOTAL, USES</b>			<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>CONTRIBUTIONS</b>								
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.00	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(e) TOTAL, CONTRIBUTIONS</b>			<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)</b>			<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>		

<u>Resource</u>	<u>Description</u>	<u>2020/21 Projected Year Totals</u>
	Total, Restricted Balance	<u>0.00</u>

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>A. REVENUES</b>								
1) LCFF Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.00	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.00	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	3,500.00	3,500.00	20,191.71	3,500.00	0.00	0.0%
5) TOTAL, REVENUES			3,500.00	3,500.00	20,191.71	3,500.00		
<b>B. EXPENDITURES</b>								
1) Certificated Salaries		1000-1999	0.00	0.00	0.00	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.00	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.00	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	0.00	0.00	0.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	0.00	0.00	0.00	0.00	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	0.00	0.00	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	337,294.90	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.00	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			0.00	0.00	337,294.90	0.00		
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)</b>								
			3,500.00	3,500.00	(317,103.19)	3,500.00		
<b>D. OTHER FINANCING SOURCES/USES</b>								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.00	0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			3,500.00	3,500.00	(317,103.19)	3,500.00		
<b>F. FUND BALANCE, RESERVES</b>								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	489,008.35	489,008.35		489,008.35	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			489,008.35	489,008.35		489,008.35		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			489,008.35	489,008.35		489,008.35		
2) Ending Balance, June 30 (E + F1e)			492,508.35	492,508.35		492,508.35		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	0.00	0.00		0.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Items		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Legally Restricted Balance								
c) Committed								
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Commitments		9760	0.00	0.00		0.00		
d) Assigned								
Other Assignments		9780	492,508.35	492,508.35		492,508.35		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	0.00	0.00		0.00		
Unassigned/Unappropriated Amount		9790	0.00	0.00		0.00		



Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>FEDERAL REVENUE</b>								
All Other Federal Revenue		8290	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, FEDERAL REVENUE</b>			<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>OTHER STATE REVENUE</b>								
Tax Relief Subventions Voted Indebtedness Levies								
Homeowners' Exemptions		8571	0.00	0.00	0.00	0.00	0.00	0.0%
Other Subventions/In-Lieu Taxes		8572	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER STATE REVENUE</b>			<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>OTHER LOCAL REVENUE</b>								
County and District Taxes Voted Indebtedness Levies								
Secured Roll		8611	0.00	0.00	0.00	0.00	0.00	0.0%
Unsecured Roll		8612	0.00	0.00	18,256.07	0.00	0.00	0.0%
Prior Years' Taxes		8613	0.00	0.00	63.72	0.00	0.00	0.0%
Supplemental Taxes		8614	0.00	0.00	861.05	0.00	0.00	0.0%
Penalties and Interest from Delinquent Non-LCFF Taxes								
		8629	0.00	0.00	0.00	0.00	0.00	0.0%
Interest		8660	3,500.00	3,500.00	1,010.87	3,500.00	0.00	0.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.00	0.00	0.00	0.0%
Other Local Revenue								
All Other Local Revenue		8699	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER LOCAL REVENUE</b>			<b>3,500.00</b>	<b>3,500.00</b>	<b>20,191.71</b>	<b>3,500.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>TOTAL, REVENUES</b>			<b>3,500.00</b>	<b>3,500.00</b>	<b>20,191.71</b>	<b>3,500.00</b>		
<b>OTHER OUTGO (excluding Transfers of Indirect Costs)</b>								
Debt Service								
Bond Redemptions								
		7433	0.00	0.00	0.00	0.00	0.00	0.0%
Bond Interest and Other Service Charges								
		7434	0.00	0.00	0.00	0.00	0.00	0.0%
Debt Service - Interest								
		7438	0.00	0.00	51,494.90	0.00	0.00	0.0%
Other Debt Service - Principal								
		7439	0.00	0.00	285,800.00	0.00	0.00	0.0%
<b>TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)</b>			<b>0.00</b>	<b>0.00</b>	<b>337,294.90</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>TOTAL, EXPENDITURES</b>			<b>0.00</b>	<b>0.00</b>	<b>337,294.90</b>	<b>0.00</b>		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>INTERFUND TRANSFERS</b>								
<b>INTERFUND TRANSFERS IN</b>								
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(a) TOTAL, INTERFUND TRANSFERS IN</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>INTERFUND TRANSFERS OUT</b>								
To: General Fund		7614	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(b) TOTAL, INTERFUND TRANSFERS OUT</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>OTHER SOURCES/USES</b>								
<b>SOURCES</b>								
Other Sources								
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(c) TOTAL, SOURCES</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>USES</b>								
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(d) TOTAL, USES</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>CONTRIBUTIONS</b>								
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.00	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(e) TOTAL, CONTRIBUTIONS</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER FINANCING SOURCES/USES</b> (a - b + c - d + e)			0.00	0.00	0.00	0.00		

Resource	Description	2020/21 Projected Year Totals
Total, Restricted Balance		0.00

Description	ESTIMATED FUNDED ADA Original Budget (A)	ESTIMATED FUNDED ADA Board Approved Operating Budget (B)	ESTIMATED P-2 REPORT ADA Projected Year Totals (C)	ESTIMATED FUNDED ADA Projected Year Totals (D)	DIFFERENCE (Col. D - B) (E)	PERCENTAGE DIFFERENCE (Col. E / B) (F)
<b>A. DISTRICT</b>						
<b>1. Total District Regular ADA</b> Includes Opportunity Classes, Home & Hospital, Special Day Class, Continuation Education, Special Education NPS/LCI and Extended Year, and Community Day School (includes Necessary Small School ADA)	688.32	688.32	671.17	671.17	(17.15)	-2%
<b>2. Total Basic Aid Choice/Court Ordered Voluntary Pupil Transfer Regular ADA</b> Includes Opportunity Classes, Home & Hospital, Special Day Class, Continuation Education, Special Education NPS/LCI and Extended Year, and Community Day School (ADA not included in Line A1 above)	0.00	0.00	0.00	0.00	0.00	0%
<b>3. Total Basic Aid Open Enrollment Regular ADA</b> Includes Opportunity Classes, Home & Hospital, Special Day Class, Continuation Education, Special Education NPS/LCI and Extended Year, and Community Day School (ADA not included in Line A1 above)	0.00	0.00	0.00	0.00	0.00	0%
<b>4. Total, District Regular ADA (Sum of Lines A1 through A3)</b>	688.32	688.32	671.17	671.17	(17.15)	-2%
<b>5. District Funded County Program ADA</b>						
a. County Community Schools	0.00	0.00	0.00	0.00	0.00	0%
b. Special Education-Special Day Class	0.00	0.00	0.00	0.00	0.00	0%
c. Special Education-NPS/LCI	4.61	4.61	8.46	8.46	3.85	84%
d. Special Education Extended Year	0.00	0.00	0.00	0.00	0.00	0%
e. Other County Operated Programs: Opportunity Schools and Full Day Opportunity Classes, Specialized Secondary Schools	0.00	0.00	0.00	0.00	0.00	0%
f. County School Tuition Fund (Out of State Tuition) [EC 2000 and 46380]	0.00	0.00	0.00	0.00	0.00	0%
<b>g. Total, District Funded County Program ADA (Sum of Lines A5a through A5f)</b>	4.61	4.61	8.46	8.46	3.85	84%
<b>6. TOTAL DISTRICT ADA (Sum of Line A4 and Line A5g)</b>	692.93	692.93	679.63	679.63	(13.30)	-2%
<b>7. Adults in Correctional Facilities</b>	0.00	0.00	0.00	0.00	0.00	0%
<b>8. Charter School ADA (Enter Charter School ADA using Tab C. Charter School ADA)</b>						

Description	ESTIMATED FUNDED ADA Original Budget (A)	ESTIMATED FUNDED ADA Board Approved Operating Budget (B)	ESTIMATED P-2 REPORT ADA Projected Year Totals (C)	ESTIMATED FUNDED ADA Projected Year Totals (D)	DIFFERENCE (Col. D - B) (E)	PERCENTAGE DIFFERENCE (Col. E / B) (F)
<b>B. COUNTY OFFICE OF EDUCATION</b>						
<b>1. County Program Alternative Education ADA</b>						
a. County Group Home and Institution Pupils	0.00	0.00	0.00	0.00	0.00	0%
b. Juvenile Halls, Homes, and Camps	0.00	0.00	0.00	0.00	0.00	0%
c. Probation Referred, On Probation or Parole, Expelled per EC 48915(a) or (c) [EC 2574(c)(4)(A)]	0.00	0.00	0.00	0.00	0.00	0%
<b>d. Total, County Program Alternative Education ADA (Sum of Lines B1a through B1c)</b>	0.00	0.00	0.00	0.00	0.00	0%
<b>2. District Funded County Program ADA</b>						
a. County Community Schools	0.00	0.00	0.00	0.00	0.00	0%
b. Special Education-Special Day Class	0.00	0.00	0.00	0.00	0.00	0%
c. Special Education-NPS/LCI	0.00	0.00	0.00	0.00	0.00	0%
d. Special Education Extended Year	0.00	0.00	0.00	0.00	0.00	0%
e. Other County Operated Programs: Opportunity Schools and Full Day Opportunity Classes, Specialized Secondary Schools	0.00	0.00	0.00	0.00	0.00	0%
f. County School Tuition Fund (Out of State Tuition) [EC 2000 and 46380]	0.00	0.00	0.00	0.00	0.00	0%
<b>g. Total, District Funded County Program ADA (Sum of Lines B2a through B2f)</b>	0.00	0.00	0.00	0.00	0.00	0%
<b>3. TOTAL COUNTY OFFICE ADA (Sum of Lines B1d and B2g)</b>	0.00	0.00	0.00	0.00	0.00	0%
<b>4. Adults in Correctional Facilities</b>	0.00	0.00	0.00	0.00	0.00	0%
<b>5. County Operations Grant ADA</b>	0.00	0.00	0.00	0.00	0.00	0%
<b>6. Charter School ADA (Enter Charter School ADA using Tab C. Charter School ADA)</b>						

Description	ESTIMATED FUNDED ADA Original Budget (A)	ESTIMATED FUNDED ADA Board Approved Operating Budget (B)	ESTIMATED P-2 REPORT ADA Projected Year Totals (C)	ESTIMATED FUNDED ADA Projected Year Totals (D)	DIFFERENCE (Col. D - B) (E)	PERCENTAGE DIFFERENCE (Col. E / B) (F)
<b>C. CHARTER SCHOOL ADA</b>						
Authorizing LEAs reporting charter school SACS financial data in their Fund 01, 09, or 62 use this worksheet to report ADA for those charter schools. Charter schools reporting SACS financial data separately from their authorizing LEAs in Fund 01 or Fund 62 use this worksheet to report their ADA.						
<b>FUND 01: Charter School ADA corresponding to SACS financial data reported in Fund 01.</b>						
<b>1. Total Charter School Regular ADA</b>	0.00	0.00	0.00	0.00	0.00	0%
<b>2. Charter School County Program Alternative Education ADA</b>						
a. County Group Home and Institution Pupils	0.00	0.00	0.00	0.00	0.00	0%
b. Juvenile Halls, Homes, and Camps	0.00	0.00	0.00	0.00	0.00	0%
c. Probation Referred, On Probation or Parole, Expelled per EC 48915(a) or (c) [EC 2574(c)(4)(A)]	0.00	0.00	0.00	0.00	0.00	0%
<b>d. Total, Charter School County Program Alternative Education ADA (Sum of Lines C2a through C2c)</b>	0.00	0.00	0.00	0.00	0.00	0%
<b>3. Charter School Funded County Program ADA</b>						
a. County Community Schools	0.00	0.00	0.00	0.00	0.00	0%
b. Special Education-Special Day Class	0.00	0.00	0.00	0.00	0.00	0%
c. Special Education-NPS/LCI	0.00	0.00	0.00	0.00	0.00	0%
d. Special Education Extended Year	0.00	0.00	0.00	0.00	0.00	0%
e. Other County Operated Programs: Opportunity Schools and Full Day Opportunity Classes, Specialized Secondary Schools	0.00	0.00	0.00	0.00	0.00	0%
<b>f. Total, Charter School Funded County Program ADA (Sum of Lines C3a through C3e)</b>	0.00	0.00	0.00	0.00	0.00	0%
<b>4. TOTAL CHARTER SCHOOL ADA (Sum of Lines C1, C2d, and C3f)</b>	0.00	0.00	0.00	0.00	0.00	0%
<b>FUND 09 or 62: Charter School ADA corresponding to SACS financial data reported in Fund 09 or Fund 62.</b>						
<b>5. Total Charter School Regular ADA</b>	0.00	0.00	0.00	0.00	0.00	0%
<b>6. Charter School County Program Alternative Education ADA</b>						
a. County Group Home and Institution Pupils	0.00	0.00	0.00	0.00	0.00	0%
b. Juvenile Halls, Homes, and Camps	0.00	0.00	0.00	0.00	0.00	0%
c. Probation Referred, On Probation or Parole, Expelled per EC 48915(a) or (c) [EC 2574(c)(4)(A)]	0.00	0.00	0.00	0.00	0.00	0%
<b>d. Total, Charter School County Program Alternative Education ADA (Sum of Lines C6a through C6c)</b>	0.00	0.00	0.00	0.00	0.00	0%
<b>7. Charter School Funded County Program ADA</b>						
a. County Community Schools	0.00	0.00	0.00	0.00	0.00	0%
b. Special Education-Special Day Class	0.00	0.00	0.00	0.00	0.00	0%
c. Special Education-NPS/LCI	0.00	0.00	0.00	0.00	0.00	0%
d. Special Education Extended Year	0.00	0.00	0.00	0.00	0.00	0%
e. Other County Operated Programs: Opportunity Schools and Full Day Opportunity Classes, Specialized Secondary Schools	0.00	0.00	0.00	0.00	0.00	0%
<b>f. Total, Charter School Funded County Program ADA (Sum of Lines C7a through C7e)</b>	0.00	0.00	0.00	0.00	0.00	0%
<b>8. TOTAL CHARTER SCHOOL ADA (Sum of Lines C5, C6d, and C7f)</b>	0.00	0.00	0.00	0.00	0.00	0%
<b>9. TOTAL CHARTER SCHOOL ADA Reported in Fund 01, 09, or 62 (Sum of Lines C4 and C8)</b>	0.00	0.00	0.00	0.00	0.00	0%

		July	August	September	October	November	December	January	February
<b>ACTUALS THROUGH THE MONTH OF</b> (Enter Month Name)									
	<b>Beginning Balances (Ref. Only)</b>								
<b>A. BEGINNING CASH</b>		878,092.00	1,046,472.00	540,776.00	1,463,391.00	1,222,567.00	999,219.00	1,753,572.84	1,169,192.84
<b>B. RECEIPTS</b>									
LCFF/Revenue Limit Sources									
Principal Apportionment	8010-8019	240,441.00	240,441.00	797,689.00	432,793.00	432,793.00	797,793.00	432,793.00	0.00
Property Taxes	8020-8079	37.00	0.00	0.00	89,786.00	8,135.00	860,000.00	5,000.00	5,000.00
Miscellaneous Funds	8080-8099								(4,868.00)
Federal Revenue	8100-8299	7,157.00	2,504.00	744,533.00	67,107.00	5,879.00	25,000.00	60,000.00	
Other State Revenue	8300-8599	0.00	127,990.00	62,049.00	9,361.00	20,531.00	159,868.00	38,000.00	
Other Local Revenue	8600-8799	40,240.00	722.00	15,200.00	27,684.00	920.00	37,388.00		1,580.00
Interfund Transfers In	8910-8929								
All Other Financing Sources	8930-8979								
<b>TOTAL RECEIPTS</b>		287,875.00	371,657.00	1,619,471.00	626,731.00	488,258.00	1,880,049.00	535,793.00	1,712.00
<b>C. DISBURSEMENTS</b>									
Certificated Salaries	1000-1999	35,590.00	260,326.00	296,142.00	285,173.00	271,703.00	273,761.00	272,732.00	272,732.00
Classified Salaries	2000-2999	68,711.00	77,148.00	86,035.00	84,971.00	88,103.00	96,279.00	92,191.00	92,191.00
Employee Benefits	3000-3999	120,733.00	136,951.00	177,034.00	141,552.00	140,423.00	141,077.00	140,750.00	140,750.00
Books and Supplies	4000-4999	5,013.00	125,168.00	81,566.00	139,288.00	53,258.00	220,000.00	65,000.00	40,000.00
Services	5000-5999	158,220.00	57,192.00	66,374.00	73,645.00	28,206.00	200,000.00	150,000.00	75,000.00
Capital Outlay	6000-6599	0.00	0.00	41,843.00	83,671.00	146,398.00	65,210.16		
Other Outgo	7000-7499	2,657.00	2,657.00	4,783.00	4,783.00	4,500.00	4,500.00	434,500.00	4,500.00
Interfund Transfers Out	7600-7629								
All Other Financing Uses	7630-7699								
<b>TOTAL DISBURSEMENTS</b>		390,924.00	659,442.00	753,777.00	813,083.00	732,591.00	1,000,827.16	1,155,173.00	625,173.00
<b>D. BALANCE SHEET ITEMS</b>									
Assets and Deferred Outflows									
Cash Not In Treasury	9111-9199								
Accounts Receivable	9200-9299								
Due From Other Funds	9310	1,045,558.00	159,015.00	36,067.00	5,054.00	5,985.00			
Stores	9320								
Prepaid Expenditures	9330								
Other Current Assets	9340								
Deferred Outflows of Resources	9490								
<b>SUBTOTAL</b>		1,045,558.00	159,015.00	36,067.00	5,054.00	5,985.00	0.00	0.00	0.00
Liabilities and Deferred Inflows									
Accounts Payable	9500-9599								
Due To Other Funds	9610	774,129.00	376,926.00	(25,318.00)	58,899.00	(35,000.00)	(35,000.00)	(35,000.00)	(35,000.00)
Current Loans	9640			4,464.00					
Unearned Revenues	9650				627.00		159,868.00		77,732.00
Deferred Inflows of Resources	9690								
<b>SUBTOTAL</b>		774,129.00	376,926.00	(20,854.00)	59,526.00	(35,000.00)	124,868.00	(35,000.00)	42,732.00
Nonoperating									
Suspense Clearing	9910								
<b>TOTAL BALANCE SHEET ITEMS</b>		0.00	0.00	56,921.00	(54,472.00)	40,985.00	(124,868.00)	35,000.00	(42,732.00)
<b>E. NET INCREASE/DECREASE (B - C + D)</b>		168,380.00	(505,696.00)	922,615.00	(240,824.00)	(223,348.00)	754,353.84	(584,380.00)	(666,193.00)
<b>F. ENDING CASH (A + E)</b>		1,046,472.00	540,776.00	1,463,391.00	1,222,567.00	999,219.00	1,753,572.84	1,169,192.84	502,999.84
<b>G. ENDING CASH, PLUS CASH ACCRUALS AND ADJUSTMENTS</b>									

Object	March	April	May	June	Accruals	Adjustments	TOTAL	BUDGET
<b>ACTUALS THROUGH THE MONTH OF</b> (Enter Month Name):								
<b>A. BEGINNING CASH</b>	502,999.84	353,286.84	286,329.84	(267,066.16)				
<b>B. RECEIPTS</b>								
LCFF/Revenue Limit Sources								
Principal Apportionment	350,960.00	0.00	0.00	350,961.00	2,014,642.00		6,091,306.00	6,091,306.00
Property Taxes	5,000.00	500,000.00	5,000.00	150,656.00			1,628,614.00	1,628,614.00
Miscellaneous Funds				(4,039.00)			(8,907.00)	(8,907.00)
Federal Revenue	75,000.00			9,055.91	157,892.00		1,154,127.91	1,154,127.91
Other State Revenue	35,000.00	11,495.00	11,494.00	38,000.00	39,221.00		553,009.00	553,009.00
Other Local Revenue	9,500.00	1,721.00		2,486.92	13,000.00		150,441.92	150,441.92
Interfund Transfers In							0.00	0.00
All Other Financing Sources							0.00	0.00
<b>TOTAL RECEIPTS</b>	475,460.00	513,216.00	16,494.00	547,120.83	2,224,755.00	0.00	9,568,591.83	9,568,591.83
<b>C. DISBURSEMENTS</b>								
Certificated Salaries	272,732.00	272,732.00	272,732.00	272,731.19			3,059,086.19	3,059,086.19
Classified Salaries	92,191.00	92,191.00	92,191.00	92,197.00			1,054,399.00	1,054,399.00
Employee Benefits	175,750.00	140,750.00	140,750.00	140,640.00			1,737,160.00	1,737,160.00
Books and Supplies	40,000.00	35,000.00	25,000.00	40,107.77	60,000.00		929,400.77	929,400.77
Services	75,000.00	70,000.00	70,000.00	53,193.48	80,000.00		1,156,830.48	1,156,830.48
Capital Outlay							337,122.16	337,122.16
Other Outgo	4,500.00	4,500.00	4,217.00	498,987.00			975,084.00	975,084.00
Interfund Transfers Out				25,000.00			25,000.00	25,000.00
All Other Financing Uses							0.00	0.00
<b>TOTAL DISBURSEMENTS</b>	660,173.00	615,173.00	604,890.00	1,122,856.44	140,000.00	0.00	9,274,082.60	9,274,082.60
<b>D. BALANCE SHEET ITEMS</b>								
<b>Assets and Deferred Outflows</b>								
Cash Not In Treasury							0.00	0.00
Accounts Receivable							1,251,679.00	1,251,679.00
Due From Other Funds							0.00	0.00
Stores							0.00	0.00
Prepaid Expenditures							0.00	0.00
Other Current Assets							0.00	0.00
Deferred Outflows of Resources							0.00	0.00
<b>SUBTOTAL</b>	0.00	0.00	0.00	0.00	0.00	0.00	1,251,679.00	1,251,679.00
<b>Liabilities and Deferred Inflows</b>								
Accounts Payable	(35,000.00)	(35,000.00)	(35,000.00)	(35,000.00)			904,636.00	904,636.00
Due To Other Funds							0.00	0.00
Current Loans							4,464.00	4,464.00
Unearned Revenues							238,227.00	238,227.00
Deferred Inflows of Resources							0.00	0.00
<b>SUBTOTAL</b>	(35,000.00)	(35,000.00)	(35,000.00)	(35,000.00)	0.00	0.00	1,147,327.00	1,147,327.00
<b>Nonoperating</b>								
Suspense Clearing							0.00	0.00
<b>TOTAL BALANCE SHEET ITEMS</b>	35,000.00	35,000.00	35,000.00	35,000.00	0.00	0.00	104,352.00	104,352.00
<b>E. NET INCREASE/DECREASE (B - C + D)</b>	(149,713.00)	(66,957.00)	(553,396.00)	(540,735.61)	2,084,755.00	0.00	398,861.23	294,509.23
<b>F. ENDING CASH (A + E)</b>	353,286.84	286,329.84	(267,066.16)	(807,801.77)				
<b>G. ENDING CASH, PLUS CASH ACCRUALS AND ADJUSTMENTS</b>							1,276,953.23	1,276,953.23



		July	August	September	October	November	December	January	February
<b>ACTUALS THROUGH THE MONTH OF</b> (Enter Month Name):									
<b>A. BEGINNING CASH</b>		(807,801.77)	(807,801.77)	(807,801.77)	(807,801.77)	(807,801.77)	(807,801.77)	(807,801.77)	(807,801.77)
<b>B. RECEIPTS</b>									
LCFF/Revenue Limit Sources									
Principal Apportionment	8010-8019								
Property Taxes	8020-8079								
Miscellaneous Funds	8080-8099								
Federal Revenue	8100-8299								
Other State Revenue	8300-8599								
Other Local Revenue	8600-8799								
Interfund Transfers In	8910-8929								
All Other Financing Sources	8930-8979	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL RECEIPTS</b>									
<b>C. DISBURSEMENTS</b>									
Certificated Salaries	1000-1999								
Classified Salaries	2000-2999								
Employee Benefits	3000-3999								
Books and Supplies	4000-4999								
Services	5000-5999								
Capital Outlay	6000-6599								
Other Outgo	7000-7499								
Interfund Transfers Out	7600-7629								
All Other Financing Uses	7630-7699								
<b>TOTAL DISBURSEMENTS</b>		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>D. BALANCE SHEET ITEMS</b>									
<b>Assets and Deferred Outflows</b>									
Cash Not In Treasury	9111-9199								
Accounts Receivable	9200-9299								
Due From Other Funds	9310								
Stores	9320								
Prepaid Expenditures	9330								
Other Current Assets	9340								
Deferred Outflows of Resources	9490								
<b>SUBTOTAL</b>		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Liabilities and Deferred Inflows</b>									
Accounts Payable	9500-9599								
Due To Other Funds	9610								
Current Loans	9640								
Unearned Revenues	9650								
Deferred Inflows of Resources	9690								
<b>SUBTOTAL</b>		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Nonoperating</b>									
Suspense Clearing	9810								
<b>TOTAL BALANCE SHEET ITEMS</b>		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>E. NET INCREASE/DECREASE (B - C + D)</b>		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>F. ENDING CASH (A + E)</b>		(807,801.77)	(807,801.77)	(807,801.77)	(807,801.77)	(807,801.77)	(807,801.77)	(807,801.77)	(807,801.77)
<b>G. ENDING CASH, PLUS CASH ACCRUALS AND ADJUSTMENTS</b>									

Object	March	April	May	June	Accruals	Adjustments	TOTAL	BUDGET
<b>ACTUALS THROUGH THE MONTH OF</b> (Enter Month Name):								
<b>A. BEGINNING CASH</b>	(807,801.77)	(807,801.77)	(807,801.77)	(807,801.77)				
<b>B. RECEIPTS</b>								
LCFF/Revenue Limit Sources								
Principal Apportionment								
Property Taxes							0.00	
Miscellaneous Funds							0.00	
Federal Revenue							0.00	
Other State Revenue							0.00	
Other Local Revenue							0.00	
Interfund Transfers In							0.00	
All Other Financing Sources							0.00	
<b>TOTAL RECEIPTS</b>	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>C. DISBURSEMENTS</b>								
Certificated Salaries							0.00	
Classified Salaries							0.00	
Employee Benefits							0.00	
Books and Supplies							0.00	
Services							0.00	
Capital Outlay							0.00	
Other Outgo							0.00	
Interfund Transfers Out							0.00	
All Other Financing Uses							0.00	
<b>TOTAL DISBURSEMENTS</b>	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>D. BALANCE SHEET ITEMS</b>								
<u>Assets and Deferred Outflows</u>								
Cash Not in Treasury							0.00	
Accounts Receivable							0.00	
Due From Other Funds							0.00	
Stores							0.00	
Prepaid Expenditures							0.00	
Other Current Assets							0.00	
Deferred Outflows of Resources							0.00	
<b>SUBTOTAL</b>	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<u>Liabilities and Deferred Inflows</u>								
Accounts Payable							0.00	
Due To Other Funds							0.00	
Current Loans							0.00	
Unearned Revenues							0.00	
Deferred Inflows of Resources							0.00	
<b>SUBTOTAL</b>	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<u>Nonoperating</u>								
Suspense Clearing							0.00	
<b>TOTAL BALANCE SHEET ITEMS</b>	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>E. NET INCREASE/DECREASE (B - C + D)</b>	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>F. ENDING CASH (A + E)</b>	(807,801.77)	(807,801.77)	(807,801.77)	(807,801.77)				
<b>G. ENDING CASH, PLUS CASH ACCRUALS AND ADJUSTMENTS</b>							(807,801.77)	

Section I - Expenditures	Funds 01, 09, and 62			2020-21 Expenditures
	Goals	Functions	Objects	
A. Total state, federal, and local expenditures (all resources)	All	All	1000-7999	9,274,082.60
B. Less all federal expenditures not allowed for MOE (Resources 3000-5999, except 3385)	All	All	1000-7999	1,131,142.52
C. Less state and local expenditures not allowed for MOE: (All resources, except federal as identified in Line B)				
1. Community Services	All	5000-5999	1000-7999	0.00
2. Capital Outlay	All except 7100-7199	All except 5000-5999	6000-6999	337,122.16
3. Debt Service	All	9100	5400-5450, 5800, 7430- 7439	466.36
4. Other Transfers Out	All	9200	7200-7299	40,939.00
5. Interfund Transfers Out	All	9300	7600-7629	25,000.00
6. All Other Financing Uses	All	9100 9200	7699 7651	0.00
7. Nonagency	7100-7199	All except 5000-5999, 9000-9999	1000-7999	0.00
8. Tuition (Revenue, in lieu of expenditures, to approximate costs of services for which tuition is received)	All	All	8710	0.00
9. Supplemental expenditures made as a result of a Presidentially declared disaster	Manually entered. Must not include expenditures in lines B, C1-C8, D1, or D2.			
10. Total state and local expenditures not allowed for MOE calculation (Sum lines C1 through C9)				403,527.52
D. Plus additional MOE expenditures:				
1. Expenditures to cover deficits for food services (Funds 13 and 61) (If negative, then zero)	All	All	1000-7143, 7300-7439 minus 8000-8699	4,676.75
2. Expenditures to cover deficits for student body activities	Manually entered. Must not include expenditures in lines A or D1.			
E. Total expenditures subject to MOE (Line A minus lines B and C10, plus lines D1 and D2)				7,744,089.31

<b>Section II - Expenditures Per ADA</b>		<b>2020-21 Annual ADA/ Exps. Per ADA</b>
A. Average Daily Attendance (Form AI, Column C, sum of lines A6 and C9)*		679.63
B. Expenditures per ADA (Line I.E divided by Line II.A)		11,394.57
<b>Section III - MOE Calculation (For data collection only. Final determination will be done by CDE)</b>	<b>Total</b>	<b>Per ADA</b>
A. Base expenditures (Preloaded expenditures extracted from prior year Unaudited Actuals MOE calculation). (Note: If the prior year MOE was not met, in its final determination, CDE will adjust the prior year base to 90 percent of the preceding prior year amount rather than the actual prior year expenditure amount.)	8,443,800.18	12,576.03
1. Adjustment to base expenditure and expenditure per ADA amounts for LEAs failing prior year MOE calculation (From Section IV)	0.00	0.00
2. Total adjusted base expenditure amounts (Line A plus Line A.1)	8,443,800.18	12,576.03
B. Required effort (Line A.2 times 90%)	7,599,420.16	11,318.43
C. Current year expenditures (Line I.E and Line II.B)	7,744,089.31	11,394.57
D. MOE deficiency amount, if any (Line B minus Line C) (If negative, then zero)	0.00	0.00
E. MOE determination (If one or both of the amounts in line D are zero, the MOE requirement is met; if both amounts are positive, the MOE requirement is not met. If either column in Line A.2 or Line C equals zero, the MOE calculation is incomplete.)	MOE Met	
F. MOE deficiency percentage, if MOE not met; otherwise, zero (Line D divided by Line B) (Funding under ESSA covered programs in FY 2022-23 may be reduced by the lower of the two percentages)	0.00%	0.00%

\*Interim Periods - Annual ADA not available from Form AI. For your convenience, Projected Year Totals Estimated P-2 ADA is extracted. Manual adjustment may be required to reflect estimated Annual ADA.

<b>SECTION IV - Detail of Adjustments to Base Expenditures (used in Section III, Line A.1)</b>		
<b>Description of Adjustments</b>	<b>Total Expenditures</b>	<b>Expenditures Per ADA</b>
<b>Total adjustments to base expenditures</b>	<b>0.00</b>	<b>0.00</b>

**Part I - General Administrative Share of Plant Services Costs**

California's indirect cost plan allows that the general administrative costs in the indirect cost pool may include that portion of plant services costs (maintenance and operations costs and facilities rents and leases costs) attributable to the general administrative offices. The calculation of the plant services costs attributed to general administration and included in the pool is standardized and automated using the percentage of salaries and benefits relating to general administration as proxy for the percentage of square footage occupied by general administration.

**A. Salaries and Benefits - Other General Administration and Centralized Data Processing**

- 1. Salaries and benefits paid through payroll (Funds 01, 09, and 62, objects 1000-3999 except 3701-3702)  
(Functions 7200-7700, goals 0000 and 9000) 336,131.00
- 2. Contracted general administrative positions not paid through payroll
  - a. Enter the costs, if any, of general administrative positions performing services ON SITE but paid through a contract, rather than through payroll, in functions 7200-7700, goals 0000 and 9000, Object 5800. \_\_\_\_\_
  - b. If an amount is entered on Line A2a, provide the title, duties, and approximate FTE of each general administrative position paid through a contract. Retain supporting documentation in case of audit. \_\_\_\_\_

**B. Salaries and Benefits - All Other Activities**

- 1. Salaries and benefits paid through payroll (Funds 01, 09, and 62, objects 1000-3999 except 3701-3702)  
(Functions 1000-6999, 7100-7180, & 8100-8400; Functions 7200-7700, all goals except 0000 & 9000) 5,330,274.19

**C. Percentage of Plant Services Costs Attributable to General Administration**

- (Line A1 plus Line A2a, divided by Line B1; zero if negative) (See Part III, Lines A5 and A6) 6.31%

**Part II - Adjustments for Employment Separation Costs**

When an employee separates from service, the local educational agency (LEA) may incur costs associated with the separation in addition to the employee's regular salary and benefits for the final pay period. These additional costs can be categorized as "normal" or "abnormal or mass" separation costs.

Normal separation costs include items such as pay for accumulated unused leave or routine severance pay authorized by governing board policy. Normal separation costs are not allowable as direct costs to federal programs, but are allowable as indirect costs. State programs may have similar restrictions. Where federal or state program guidelines required that the LEA charge an employee's normal separation costs to an unrestricted resource rather than to the restricted program in which the employee worked, the LEA may identify and enter these costs on Line A for inclusion in the indirect cost pool.

Abnormal or mass separation costs are those costs resulting from actions taken by an LEA to influence employees to terminate their employment earlier than they normally would have. Abnormal or mass separation costs include retirement incentives such as a Golden Handshake or severance packages negotiated to effect termination. Abnormal or mass separation costs may not be charged to federal programs as either direct costs or indirect costs. Where an LEA paid abnormal or mass separation costs on behalf of positions in general administrative functions included in the indirect cost pool, the LEA must identify and enter these costs on Line B for exclusion from the pool.

**A. Normal Separation Costs (optional)**

Enter any normal separation costs paid on behalf of employees of restricted state or federal programs that were charged to an unrestricted resource (0000-1999) in funds 01, 09, and 62 with functions 1000-6999 or 8100-8400 rather than to the restricted program. These costs will be moved in Part III from base costs to the indirect cost pool. Retain supporting documentation. \_\_\_\_\_

**B. Abnormal or Mass Separation Costs (required)**

Enter any abnormal or mass separation costs paid on behalf of general administrative positions charged to unrestricted resources (0000-1999) in funds 01, 09, and 62 with functions 7200-7700. These costs will be moved in Part III from the indirect cost pool to base costs. If none, enter zero. 0.00

**Part III - Indirect Cost Rate Calculation (Funds 01, 09, and 62, unless indicated otherwise)**

**A. Indirect Costs**

1. Other General Administration, less portion charged to restricted resources or specific goals (Functions 7200-7600, objects 1000-5999, minus Line B9)	454,569.00
2. Centralized Data Processing, less portion charged to restricted resources or specific goals (Function 7700, objects 1000-5999, minus Line B10)	0.00
3. External Financial Audit - Single Audit (Function 7190, resources 0000-1999, goals 0000 and 9000, objects 5000-5999)	0.00
4. Staff Relations and Negotiations (Function 7120, resources 0000-1999, goals 0000 and 9000, objects 1000-5999)	0.00
5. Plant Maintenance and Operations (portion relating to general administrative offices only) (Functions 8100-8400, objects 1000-5999 except 5100, times Part I, Line C)	52,968.03
6. Facilities Rents and Leases (portion relating to general administrative offices only) (Function 8700, resources 0000-1999, objects 1000-5999 except 5100, times Part I, Line C)	0.00
7. Adjustment for Employment Separation Costs	
a. Plus: Normal Separation Costs (Part II, Line A)	0.00
b. Less: Abnormal or Mass Separation Costs (Part II, Line B)	0.00
8. Total Indirect Costs (Lines A1 through A7a, minus Line A7b)	507,537.03
9. Carry-Forward Adjustment (Part IV, Line F)	51,441.86
10. Total Adjusted Indirect Costs (Line A8 plus Line A9)	558,978.89

**B. Base Costs**

1. Instruction (Functions 1000-1999, objects 1000-5999 except 5100)	4,716,146.30
2. Instruction-Related Services (Functions 2000-2999, objects 1000-5999 except 5100)	1,184,966.78
3. Pupil Services (Functions 3000-3999, objects 1000-5999 except 4700 and 5100)	471,456.00
4. Ancillary Services (Functions 4000-4999, objects 1000-5999 except 5100)	0.00
5. Community Services (Functions 5000-5999, objects 1000-5999 except 5100)	0.00
6. Enterprise (Function 6000, objects 1000-5999 except 4700 and 5100)	0.00
7. Board and Superintendent (Functions 7100-7180, objects 1000-5999, minus Part III, Line A4)	244,542.00
8. External Financial Audit - Single Audit and Other (Functions 7190-7191, objects 5000-5999, minus Part III, Line A3)	18,500.00
9. Other General Administration (portion charged to restricted resources or specific goals only) (Functions 7200-7600, resources 2000-9999, objects 1000-5999; Functions 7200-7600, resources 0000-1999, all goals except 0000 and 9000, objects 1000-5999)	0.00
10. Centralized Data Processing (portion charged to restricted resources or specific goals only) (Function 7700, resources 2000-9999, objects 1000-5999; Function 7700, resources 0000-1999, all goals except 0000 and 9000, objects 1000-5999)	0.00
11. Plant Maintenance and Operations (all except portion relating to general administrative offices) (Functions 8100-8400, objects 1000-5999 except 5100, minus Part III, Line A5)	786,461.97
12. Facilities Rents and Leases (all except portion relating to general administrative offices) (Function 8700, objects 1000-5999 except 5100, minus Part III, Line A6)	0.00
13. Adjustment for Employment Separation Costs	
a. Less: Normal Separation Costs (Part II, Line A)	0.00
b. Plus: Abnormal or Mass Separation Costs (Part II, Line B)	0.00
14. Student Activity (Fund 08, functions 4000-5999, objects 1000-5999 except 5100)	0.00
15. Adult Education (Fund 11, functions 1000-6999, 8100-8400, and 8700, objects 1000-5999 except 5100)	199,858.00
16. Child Development (Fund 12, functions 1000-6999, 8100-8400 & 8700, objects 1000-5999 except 4700 & 5100)	139,070.00
17. Cafeteria (Funds 13 & 61, functions 1000-6999, 8100-8400 & 8700, objects 1000-5999 except 4700 & 5100)	261,400.00
18. Foundation (Funds 19 & 57, functions 1000-6999, 8100-8400 & 8700, objects 1000-5999 except 4700 & 5100)	0.00
19. Total Base Costs (Lines B1 through B12 and Lines B13b through B18, minus Line B13a)	8,022,401.05

**C. Straight Indirect Cost Percentage Before Carry-Forward Adjustment  
(For information only - not for use when claiming/recovering indirect costs)**

(Line A8 divided by Line B19) 6.33%

**D. Preliminary Proposed Indirect Cost Rate**

**(For final approved fixed-with-carry-forward rate for use in 2022-23 see [www.cde.ca.gov/fg/ac/lc/](http://www.cde.ca.gov/fg/ac/lc/))**

(Line A10 divided by Line B19) 6.97%

**Part IV - Carry-forward Adjustment**

The carry-forward adjustment is an after-the-fact adjustment for the difference between indirect costs recoverable using the indirect cost rate approved for use in a given year, and the actual indirect costs incurred in that year. The carry-forward adjustment eliminates the need for LEAs to file amended federal reports when their actual indirect costs vary from the estimated indirect costs on which the approved rate was based.

Where the ratio of indirect costs incurred in the current year is less than the estimated ratio of indirect costs on which the approved rate for use in the current year was based, the carry-forward adjustment is limited by using either the approved rate times current year base costs, or the highest rate actually used to recover costs from any program times current year base costs, if the highest rate used was less than the approved rate. Rates used to recover costs from programs are displayed in Exhibit A.

<b>A. Indirect costs incurred in the current year (Part III, Line A8)</b>	<u>507,537.03</u>
<b>B. Carry-forward adjustment from prior year(s)</b>	
1. Carry-forward adjustment from the second prior year	<u>75,790.02</u>
2. Carry-forward adjustment amount deferred from prior year(s), if any	<u>0.00</u>
<b>C. Carry-forward adjustment for under- or over-recovery in the current year</b>	
1. Under-recovery: Part III, Line A8, plus carry-forward adjustment from prior years, minus (approved indirect cost rate (6.63%) times Part III, Line B19); zero if negative	<u>51,441.86</u>
2. Over-recovery: Part III, Line A8, plus carry-forward adjustment from prior years, minus the lesser of (approved indirect cost rate (6.63%) times Part III, Line B19) or (the highest rate used to recover costs from any program (9.5%) times Part III, Line B19); zero if positive	<u>0.00</u>
<b>D. Preliminary carry-forward adjustment (Line C1 or C2)</b>	<u>51,441.86</u>
<b>E. Optional allocation of negative carry-forward adjustment over more than one year</b>	
<p>Where a negative carry-forward adjustment causes the proposed approved rate to fall below zero or would reduce the rate at which the LEA could recover indirect costs to such an extent that it would cause the LEA significant fiscal harm, the LEA may request that the carry-forward adjustment be allocated over more than one year. Where allocation of a negative carry-forward adjustment over more than one year does not resolve a negative rate, the CDE will work with the LEA on a case-by-case basis to establish an approved rate.</p>	
Option 1. Preliminary proposed approved rate (Part III, Line D) if entire negative carry-forward adjustment is applied to the current year calculation:	<u>not applicable</u>
Option 2. Preliminary proposed approved rate (Part III, Line D) if one-half of negative carry-forward adjustment is applied to the current year calculation and the remainder is deferred to one or more future years:	<u>not applicable</u>
Option 3. Preliminary proposed approved rate (Part III, Line D) if one-third of negative carry-forward adjustment is applied to the current year calculation and the remainder is deferred to one or more future years:	<u>not applicable</u>
LEA request for Option 1, Option 2, or Option 3	<u>1</u>
<b>F. Carry-forward adjustment used in Part III, Line A9 (Line D minus amount deferred if Option 2 or Option 3 is selected)</b>	<u>51,441.86</u>



Approved indirect cost rate: 6.63%  
Highest rate used in any program: 9.50%

Note: In one or more resources, the rate used is greater than the approved rate.

<b>Fund</b>	<b>Resource</b>	<b>Eligible Expenditures (Objects 1000-5999 except Object 5100)</b>	<b>Indirect Costs Charged (Objects 7310 and 7350)</b>	<b>Rate Used</b>
01	4035	19,339.00	999.00	5.17%
01	4203	19,434.00	586.00	3.02%
11	6391	187,273.00	17,786.00	9.50%

Description	Object Codes	Projected Year Totals (Form 011) (A)	% Change (Cols. C-A/A) (B)	2021-22 Projection (C)	% Change (Cols. E-C/C) (D)	2022-23 Projection (E)
(Enter projections for subsequent years 1 and 2 in Columns C and E; current year - Column A - is extracted)						
<b>A. REVENUES AND OTHER FINANCING SOURCES</b>						
1. LCFF/Revenue Limit Sources	8010-8099	7,711,013.00	-0.14%	7,700,192.00	-1.16%	7,611,058.00
2. Federal Revenues	8100-8299	15,179.91	3.00%	15,635.00	3.00%	16,104.00
3. Other State Revenues	8300-8599	131,287.00	0.00%	131,287.00	0.00%	131,287.00
4. Other Local Revenues	8600-8799	44,840.00	-7.11%	41,650.00	0.00%	41,650.00
5. Other Financing Sources						
a. Transfers In	8900-8929	0.00	0.00%	0.00	0.00%	0.00
b. Other Sources	8930-8979	0.00	0.00%	0.00	0.00%	0.00
c. Contributions	8980-8999	(436,726.16)	13.74%	(496,726.16)	0.00%	(496,726.16)
6. Total (Sum lines A1 thru A5c)		7,465,593.75	-0.99%	7,392,037.84	-1.20%	7,303,372.84
<b>B. EXPENDITURES AND OTHER FINANCING USES</b>						
1. Certificated Salaries						
a. Base Salaries				2,867,344.00		2,906,838.00
b. Step & Column Adjustment				21,426.00		21,801.00
c. Cost-of-Living Adjustment				28,568.00		29,068.00
d. Other Adjustments				(10,500.00)		
e. Total Certificated Salaries (Sum lines B1a thru B1d)	1000-1999	2,867,344.00	1.38%	2,906,838.00	1.75%	2,957,707.00
2. Classified Salaries						
a. Base Salaries				682,066.00		694,001.00
b. Step & Column Adjustment				5,115.00		5,205.00
c. Cost-of-Living Adjustment				6,820.00		6,940.00
d. Other Adjustments						
e. Total Classified Salaries (Sum lines B2a thru B2d)	2000-2999	682,066.00	1.75%	694,001.00	1.75%	706,146.00
3. Employee Benefits	3000-3999	1,500,875.00	2.73%	1,541,853.00	3.00%	1,588,108.00
4. Books and Supplies	4000-4999	307,199.23	1.00%	310,271.00	1.00%	313,373.00
5. Services and Other Operating Expenditures	5000-5999	790,040.71	1.00%	797,940.00	1.00%	805,919.00
6. Capital Outlay	6000-6999	0.00	0.00%	103,250.00	3.00%	106,348.00
7. Other Outgo (excluding Transfers of Indirect Costs)	7100-7299, 7400-7499	992,870.00	-15.88%	835,157.00	21.28%	1,012,870.00
8. Other Outgo - Transfers of Indirect Costs	7300-7399	(19,371.00)	0.00%	(19,371.00)	0.00%	(19,371.00)
9. Other Financing Uses						
a. Transfers Out	7600-7629	25,000.00	112.00%	53,000.00	0.00%	53,000.00
b. Other Uses	7630-7699	0.00	0.00%		0.00%	
10. Other Adjustments (Explain in Section F below)						
11. Total (Sum lines B1 thru B10)		7,146,023.94	1.08%	7,222,939.00	4.17%	7,524,100.00
<b>C. NET INCREASE (DECREASE) IN FUND BALANCE</b>						
(Line A6 minus line B11)						
		319,569.81		169,098.84		(220,727.16)
<b>D. FUND BALANCE</b>						
1. Net Beginning Fund Balance (Form 011, line F1e)		779,639.93		1,099,209.74		1,268,308.58
2. Ending Fund Balance (Sum lines C and D1)		1,099,209.74		1,268,308.58		1,047,581.42
3. Components of Ending Fund Balance (Form 011)						
a. Nonspendable	9710-9719	0.00				
b. Restricted	9740					
c. Committed						
1. Stabilization Arrangements	9750	0.00				
2. Other Commitments	9760	0.00				
d. Assigned	9780	0.00				
e. Unassigned/Unappropriated						
1. Reserve for Economic Uncertainties	9789	0.00		320,394.49		332,996.05
2. Unassigned/Unappropriated	9790	1,099,209.74		947,914.09		714,585.37
f. Total Components of Ending Fund Balance (Line D3f must agree with line D2)		1,099,209.74		1,268,308.58		1,047,581.42

Description	Object Codes	Projected Year Totals (Form 011) (A)	% Change (Cols. C-A/A) (B)	2021-22 Projection (C)	% Change (Cols. E-C/C) (D)	2022-23 Projection (E)
<b>E. AVAILABLE RESERVES</b>						
1. General Fund						
a. Stabilization Arrangements	9750	0.00		0.00		0.00
b. Reserve for Economic Uncertainties	9789	0.00		320,394.49		332,996.05
c. Unassigned/Unappropriated	9790	1,099,209.74		947,914.09		714,585.37
(Enter other reserve projections in Columns C and E for subsequent years 1 and 2; current year - Column A - is extracted)						
2. Special Reserve Fund - Noncapital Outlay (Fund 17)						
a. Stabilization Arrangements	9750	0.00				
b. Reserve for Economic Uncertainties	9789	0.00				
c. Unassigned/Unappropriated	9790	0.00				
3. Total Available Reserves (Sum lines E1a thru E2c)		1,099,209.74		1,268,308.58		1,047,581.42

**F. ASSUMPTIONS**  
Please provide below or on a separate attachment, the assumptions used to determine the projections for the first and second subsequent fiscal years. Further, please include an explanation for any significant expenditure adjustments projected in lines B1d, B2d, and B10. For additional information, please refer to the Budget Assumptions section of the SACS Financial Reporting Software User Guide.

Adjustment B1d is related to backing out increased budgeted salaries in 20-21 that are not to be budgeted in 21-22. Budgeted a SELPA Excess Cost credit (related to 19-20) in 21-22 for \$167,713 - one time only.

Description	Object Codes	Projected Year Totals (Form 011) (A)	% Change (Cols. C-A/A) (B)	2021-22 Projection (C)	% Change (Cols. E-C/C) (D)	2022-23 Projection (E)
(Enter projections for subsequent years 1 and 2 in Columns C and E; current year - Column A - is extracted)						
<b>A. REVENUES AND OTHER FINANCING SOURCES</b>						
1. LCFE/Revenue Limit Sources	8010-8099	0.00	0.00%	0.00	0.00%	0.00
2. Federal Revenues	8100-8299	1,138,948.00	-79.21%	236,732.00	0.00%	236,732.00
3. Other State Revenues	8300-8599	421,722.00	-87.46%	52,871.00	0.00%	52,871.00
4. Other Local Revenues	8600-8799	105,601.92	-100.00%	0.00	0.00%	0.00
5. Other Financing Sources						
a. Transfers In	8900-8929	0.00	0.00%	0.00	0.00%	0.00
b. Other Sources	8930-8979	0.00	0.00%	0.00	0.00%	0.00
c. Contributions	8980-8999	436,726.16	13.74%	496,726.16	0.00%	496,726.16
6. Total (Sum lines A1 thru A5c)		2,102,998.08	-62.61%	786,329.16	0.00%	786,329.16
<b>B. EXPENDITURES AND OTHER FINANCING USES</b>						
1. Certificated Salaries						
a. Base Salaries				191,742.19		89,582.19
b. Step & Column Adjustment				660.00		675.00
c. Cost-of-Living Adjustment				880.00		900.00
d. Other Adjustments				(103,700.00)		
e. Total Certificated Salaries (Sum lines B1a thru B1d)	1000-1999	191,742.19	-53.28%	89,582.19	1.76%	91,157.19
2. Classified Salaries						
a. Base Salaries				372,333.00		270,137.00
b. Step & Column Adjustment				1,991.00		2,026.00
c. Cost-of-Living Adjustment				2,654.00		2,701.00
d. Other Adjustments				(106,841.00)		
e. Total Classified Salaries (Sum lines B2a thru B2d)	2000-2999	372,333.00	-27.45%	270,137.00	1.75%	274,864.00
3. Employee Benefits	3000-3999	236,285.00	-29.73%	166,041.00	3.00%	171,022.00
4. Books and Supplies	4000-4999	622,201.54	-76.69%	145,062.00	1.00%	146,512.00
5. Services and Other Operating Expenditures	5000-5999	366,789.77	-68.78%	114,516.00	1.00%	115,661.00
6. Capital Outlay	6000-6999	337,122.16	-100.00%	0.00	0.00%	0.00
7. Other Outgo (excluding Transfers of Indirect Costs)	7100-7299, 7400-7499	0.00	0.00%	0.00	0.00%	0.00
8. Other Outgo - Transfers of Indirect Costs	7300-7399	1,585.00	0.00%	1,585.00	0.00%	1,585.00
9. Other Financing Uses						
a. Transfers Out	7600-7629	0.00	0.00%	0.00	0.00%	0.00
b. Other Uses	7630-7699	0.00	0.00%	0.00	0.00%	0.00
10. Other Adjustments (Explain in Section F below)				0.00		0.00
11. Total (Sum lines B1 thru B10)		2,128,058.66	-63.02%	786,923.19	1.76%	800,801.19
<b>C. NET INCREASE (DECREASE) IN FUND BALANCE</b>						
(Line A6 minus line B11)						
		(25,060.58)		(594.03)		(14,472.03)
<b>D. FUND BALANCE</b>						
1. Net Beginning Fund Balance (Form 011, line F1e)		107,681.58		82,621.00		82,026.97
2. Ending Fund Balance (Sum lines C and D1)		82,621.00		82,026.97		67,554.94
3. Components of Ending Fund Balance (Form 011)						
a. Nonspendable	9710-9719	0.00				
b. Restricted	9740	82,621.00		82,026.97		67,554.94
c. Committed						
1. Stabilization Arrangements	9750					
2. Other Commitments	9760					
d. Assigned	9780					
e. Unassigned/Unappropriated						
1. Reserve for Economic Uncertainties	9789					
2. Unassigned/Unappropriated	9790	0.00		0.00		0.00
f. Total Components of Ending Fund Balance		82,621.00		82,026.97		67,554.94
(Line D3f must agree with line D2)						

Description	Object Codes	Projected Year Totals (Form 011) (A)	% Change (Cols. C-A/A) (B)	2021-22 Projection (C)	% Change (Cols. E-C/C) (D)	2022-23 Projection (E)
<b>E. AVAILABLE RESERVES</b>						
1. General Fund						
a. Stabilization Arrangements	9750					
b. Reserve for Economic Uncertainties	9789					
c. Unassigned/Unappropriated Amount	9790					
(Enter current year reserve projections in Column A, and other reserve projections in Columns C and E for subsequent years 1 and 2)						
2. Special Reserve Fund - Noncapital Outlay (Fund 17)						
a. Stabilization Arrangements	9750					
b. Reserve for Economic Uncertainties	9789					
c. Unassigned/Unappropriated	9790					
3. Total Available Reserves (Sum lines E1a thru E2c)						

**F. ASSUMPTIONS**

Please provide below or on a separate attachment, the assumptions used to determine the projections for the first and second subsequent fiscal years. Further, please include an explanation for any significant expenditure adjustments projected in lines B1d, B2d, and B10. For additional information, please refer to the Budget Assumptions section of the SACS Financial Reporting Software User Guide.

Adjustments B1d and B2d is related to backing out increased budgeted salaries in 20-21 that are not to be budgeted in 21-22. Significant changes in revenues and expenditures are mainly due to removing CARES Act funding in 21-22 and 22-23. Also, CTEIG and GEAR UP grants are unknown for future years, so budget for these 2 grants are not included in the multi-year projections.

Description	Object Codes	Projected Year Totals (Form 011) (A)	% Change (Cols. C-A/A) (B)	2021-22 Projection (C)	% Change (Cols. E-C/C) (D)	2022-23 Projection (E)
(Enter projections for subsequent years 1 and 2 in Columns C and E; current year - Column A - is extracted)						
<b>A. REVENUES AND OTHER FINANCING SOURCES</b>						
1. LCFF/Revenue Limit Sources	8010-8099	7,711,013.00	-0.14%	7,700,192.00	-1.16%	7,611,058.00
2. Federal Revenues	8100-8299	1,154,127.91	-78.13%	252,367.00	0.19%	252,836.00
3. Other State Revenues	8300-8599	553,009.00	-66.70%	184,158.00	0.00%	184,158.00
4. Other Local Revenues	8600-8799	150,441.92	-72.31%	41,650.00	0.00%	41,650.00
5. Other Financing Sources						
a. Transfers In	8900-8929	0.00	0.00%	0.00	0.00%	0.00
b. Other Sources	8930-8979	0.00	0.00%	0.00	0.00%	0.00
c. Contributions	8980-8999	0.00	0.00%	0.00	0.00%	0.00
6. Total (Sum lines A1 thru A5c)		9,568,591.83	-14.53%	8,178,367.00	-1.08%	8,089,702.00
<b>B. EXPENDITURES AND OTHER FINANCING USES</b>						
<b>1. Certificated Salaries</b>						
a. Base Salaries				3,059,086.19		2,996,420.19
b. Step & Column Adjustment				22,086.00		22,476.00
c. Cost-of-Living Adjustment				29,448.00		29,968.00
d. Other Adjustments				(114,200.00)		0.00
e. Total Certificated Salaries (Sum lines B1a thru B1d)	1000-1999	3,059,086.19	-2.05%	2,996,420.19	1.75%	3,048,864.19
<b>2. Classified Salaries</b>						
a. Base Salaries				1,054,399.00		964,138.00
b. Step & Column Adjustment				7,106.00		7,231.00
c. Cost-of-Living Adjustment				9,474.00		9,641.00
d. Other Adjustments				(106,841.00)		0.00
e. Total Classified Salaries (Sum lines B2a thru B2d)	2000-2999	1,054,399.00	-8.56%	964,138.00	1.75%	981,010.00
3. Employee Benefits	3000-3999	1,737,160.00	-1.68%	1,707,894.00	3.00%	1,759,130.00
4. Books and Supplies	4000-4999	929,400.77	-51.01%	455,333.00	1.00%	459,885.00
5. Services and Other Operating Expenditures	5000-5999	1,156,830.48	-21.12%	912,456.00	1.00%	921,580.00
6. Capital Outlay	6000-6999	337,122.16	-69.37%	103,250.00	3.00%	106,348.00
7. Other Outgo (excluding Transfers of Indirect Costs)	7100-7299, 7400-7499	992,870.00	-15.88%	835,157.00	21.28%	1,012,870.00
8. Other Outgo - Transfers of Indirect Costs	7300-7399	(17,786.00)	0.00%	(17,786.00)	0.00%	(17,786.00)
<b>9. Other Financing Uses</b>						
a. Transfers Out	7600-7629	25,000.00	112.00%	53,000.00	0.00%	53,000.00
b. Other Uses	7630-7699	0.00	0.00%	0.00	0.00%	0.00
10. Other Adjustments				0.00		0.00
11. Total (Sum lines B1 thru B10)		9,274,082.60	-13.63%	8,009,862.19	3.93%	8,324,901.19
<b>C. NET INCREASE (DECREASE) IN FUND BALANCE (Line A6 minus line B11)</b>						
		294,509.23		168,504.81		(235,199.19)
<b>D. FUND BALANCE</b>						
1. Net Beginning Fund Balance (Form 011, line F1e)		887,321.51		1,181,830.74		1,350,335.55
2. Ending Fund Balance (Sum lines C and D1)		1,181,830.74		1,350,335.55		1,115,136.36
<b>3. Components of Ending Fund Balance (Form 011)</b>						
a. Nonspendable	9710-9719	0.00		0.00		0.00
b. Restricted	9740	82,621.00		82,026.97		67,554.94
<b>c. Committed</b>						
1. Stabilization Arrangements	9750	0.00		0.00		0.00
2. Other Commitments	9760	0.00		0.00		0.00
d. Assigned	9780	0.00		0.00		0.00
<b>e. Unassigned/Unappropriated</b>						
1. Reserve for Economic Uncertainties	9789	0.00		320,394.49		332,996.05
2. Unassigned/Unappropriated	9790	1,099,209.74		947,914.09		714,585.37
f. Total Components of Ending Fund Balance (Line D3f must agree with line D2)		1,181,830.74		1,350,335.55		1,115,136.36

Description	Object Codes	Projected Year Totals (Form 011) (A)	% Change (Cols. C-A/A) (B)	2021-22 Projection (C)	% Change (Cols. E-C/C) (D)	2022-23 Projection (E)
<b>E. AVAILABLE RESERVES (Unrestricted except as noted)</b>						
<b>1. General Fund</b>						
a. Stabilization Arrangements	9750	0.00		0.00		0.00
b. Reserve for Economic Uncertainties	9789	0.00		320,394.49		332,996.05
c. Unassigned/Unappropriated	9790	1,099,209.74		947,914.09		714,585.37
d. Negative Restricted Ending Balances (Negative resources 2000-9999)	979Z			0.00		0.00
<b>2. Special Reserve Fund - Noncapital Outlay (Fund 17)</b>						
a. Stabilization Arrangements	9750	0.00		0.00		0.00
b. Reserve for Economic Uncertainties	9789	0.00		0.00		0.00
c. Unassigned/Unappropriated	9790	0.00		0.00		0.00
3. Total Available Reserves - by Amount (Sum lines E1 thru E2c)		1,099,209.74		1,268,308.58		1,047,581.42
4. Total Available Reserves - by Percent (Line E3 divided by Line F3c)		11.85%		15.83%		12.58%
<b>F. RECOMMENDED RESERVES</b>						
<b>1. Special Education Pass-through Exclusions</b>						
For districts that serve as the administrative unit (AU) of a special education local plan area (SELPA):						
a. Do you choose to exclude from the reserve calculation the pass-through funds distributed to SELPA members?	Yes					
b. If you are the SELPA AU and are excluding special education pass-through funds:						
1. Enter the name(s) of the SELPA(s):						
<hr/>						
<b>2. Special education pass-through funds</b>						
(Column A: Fund 10, resources 3300-3499 and 6500-6540, objects 7211-7213 and 7221-7223; enter projections for subsequent years 1 and 2 in Columns C and E)						
		0.00				
<b>2. District ADA</b>						
Used to determine the reserve standard percentage level on line F3d (Col. A: Form AI, Estimated P-2 ADA column, Lines A4 and C4; enter projections)						
		671.17		663.36		655.68
<b>3. Calculating the Reserves</b>						
a. Expenditures and Other Financing Uses (Line B11)		9,274,082.60		8,009,862.19		8,324,901.19
b. Plus: Special Education Pass-through Funds (Line F1b2, if Line F1a is No)		0.00		0.00		0.00
c. Total Expenditures and Other Financing Uses (Line F3a plus line F3b)		9,274,082.60		8,009,862.19		8,324,901.19
d. Reserve Standard Percentage Level (Refer to Form 01CSI, Criterion 10 for calculation details)		4%		4%		4%
e. Reserve Standard - By Percent (Line F3c times F3d)		370,963.30		320,394.49		332,996.05
f. Reserve Standard - By Amount (Refer to Form 01CSI, Criterion 10 for calculation details)		71,000.00		71,000.00		71,000.00
g. Reserve Standard (Greater of Line F3e or F3f)		370,963.30		320,394.49		332,996.05
h. Available Reserves (Line E3) Meet Reserve Standard (Line F3g)		YES		YES		YES

Description	Direct Costs - Interfund		Indirect Costs - Interfund		Interfund Transfers In 8900-8929	Interfund Transfers Out 7600-7629	Due From Other Funds 9310	Due To Other Funds 9610
	Transfers In 5750	Transfers Out 5750	Transfers In 7350	Transfers Out 7350				
011 GENERAL FUND								
Expenditure Detail	0.00	0.00	0.00	(17,786.00)				
Other Sources/Uses Detail					0.00	25,000.00		
Fund Reconciliation								
081 STUDENT ACTIVITY SPECIAL REVENUE FUND								
Expenditure Detail	0.00	0.00	0.00	0.00				
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
091 CHARTER SCHOOLS SPECIAL REVENUE FUND								
Expenditure Detail	0.00	0.00	0.00	0.00				
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
101 SPECIAL EDUCATION PASS-THROUGH FUND								
Expenditure Detail								
Other Sources/Uses Detail								
Fund Reconciliation								
111 ADULT EDUCATION FUND								
Expenditure Detail	0.00	0.00	17,786.00	0.00				
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
121 CHILD DEVELOPMENT FUND								
Expenditure Detail	0.00	0.00	0.00	0.00				
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
131 CAFETERIA SPECIAL REVENUE FUND								
Expenditure Detail	0.00	0.00	0.00	0.00				
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
141 DEFERRED MAINTENANCE FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					25,000.00	0.00		
Fund Reconciliation								
151 PUPIL TRANSPORTATION EQUIPMENT FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
171 SPECIAL RESERVE FUND FOR OTHER THAN CAPITAL OUTLAY								
Expenditure Detail								
Other Sources/Uses Detail					0.00	50,000.00		
Fund Reconciliation								
181 SCHOOL BUS EMISSIONS REDUCTION FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
191 FOUNDATION SPECIAL REVENUE FUND								
Expenditure Detail	0.00	0.00	0.00	0.00				
Other Sources/Uses Detail						0.00		
Fund Reconciliation								
201 SPECIAL RESERVE FUND FOR POSTEMPLOYMENT BENEFITS								
Expenditure Detail								
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
211 BUILDING FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					50,000.00	0.00		
Fund Reconciliation								
251 CAPITAL FACILITIES FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
301 STATE SCHOOL BUILDING LEASE/PURCHASE FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
351 COUNTY SCHOOL FACILITIES FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
401 SPECIAL RESERVE FUND FOR CAPITAL OUTLAY PROJECTS								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
491 CAP PROJ FUND FOR BLENDED COMPONENT UNITS								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
511 BOND INTEREST AND REDEMPTION FUND								
Expenditure Detail								
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
521 DEBT SVC FUND FOR BLENDED COMPONENT UNITS								
Expenditure Detail								
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
531 TAX OVERRIDE FUND								
Expenditure Detail								
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
561 DEBT SERVICE FUND								
Expenditure Detail								
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
571 FOUNDATION PERMANENT FUND								
Expenditure Detail	0.00	0.00	0.00	0.00				
Other Sources/Uses Detail						0.00		
Fund Reconciliation								



First Interim  
 2020-21 Projected Year Totals  
 SUMMARY OF INTERFUND ACTIVITIES  
 FOR ALL FUNDS

Description	Direct Costs - Interfund		Indirect Costs - Interfund		Interfund Transfers In 8900-8929	Interfund Transfers Out 7600-7629	Due From Other Funds 9310	Due To Other Funds 9610
	Transfers In 5750	Transfers Out 5750	Transfers In 7350	Transfers Out 7350				
611 CAFETERIA ENTERPRISE FUND								
Expenditure Detail	0.00	0.00	0.00	0.00				
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
621 CHARTER SCHOOLS ENTERPRISE FUND								
Expenditure Detail	0.00	0.00	0.00	0.00				
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
631 OTHER ENTERPRISE FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
661 WAREHOUSE REVOLVING FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
671 SELF-INSURANCE FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
711 RETIREE BENEFIT FUND								
Expenditure Detail								
Other Sources/Uses Detail					0.00			
Fund Reconciliation								
731 FOUNDATION PRIVATE-PURPOSE TRUST FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00			
Fund Reconciliation								
761 WARRANT/PASS-THROUGH FUND								
Expenditure Detail								
Other Sources/Uses Detail								
Fund Reconciliation								
951 STUDENT BODY FUND								
Expenditure Detail								
Other Sources/Uses Detail								
Fund Reconciliation								
<b>TOTALS</b>	<b>0.00</b>	<b>0.00</b>	<b>17,786.00</b>	<b>(17,786.00)</b>	<b>75,000.00</b>	<b>75,000.00</b>		

Provide methodology and assumptions used to estimate ADA, enrollment, revenues, expenditures, reserves and fund balance, and multiyear commitments (including cost-of-living adjustments).

Deviations from the standards must be explained and may affect the interim certification.

**CRITERIA AND STANDARDS**

**1. CRITERION: Average Daily Attendance**

STANDARD: Funded average daily attendance (ADA) for any of the current fiscal year or two subsequent fiscal years has not changed by more than two percent since budget adoption.

District's ADA Standard Percentage Range: -2.0% to +2.0%

**1A. Calculating the District's ADA Variances**

DATA ENTRY: Budget Adoption data that exist for the current year will be extracted; otherwise, enter data into the first column for all fiscal years. First Interim Projected Year Totals data that exist for the current year will be extracted; otherwise, enter data for all fiscal years. Enter district regular ADA and charter school ADA corresponding to financial data reported in the General Fund, only, for all fiscal years.

Estimated Funded ADA				
Fiscal Year	Budget Adoption Budget (Form 01CS, Item 1A)	First Interim Projected Year Totals (Form AI, Lines A4 and C4)	Percent Change	Status
Current Year (2020-21)				
District Regular	688.00	671.17		
Charter School	0.00	0.00		
<b>Total ADA</b>	<b>688.00</b>	<b>671.17</b>	<b>-2.4%</b>	<b>Not Met</b>
1st Subsequent Year (2021-22)				
District Regular	688.00	671.17		
Charter School				
<b>Total ADA</b>	<b>688.00</b>	<b>671.17</b>	<b>-2.4%</b>	<b>Not Met</b>
2nd Subsequent Year (2022-23)				
District Regular	672.00	663.36		
Charter School				
<b>Total ADA</b>	<b>672.00</b>	<b>663.36</b>	<b>-1.3%</b>	<b>Met</b>

**1B. Comparison of District ADA to the Standard**

DATA ENTRY: Enter an explanation if the standard is not met.

- 1a. STANDARD NOT MET - The projected change since budget adoption for funded ADA exceeds two percent in any of the current year or two subsequent fiscal years. Provide reasons why the change(s) exceed the standard, a description of the methods and assumptions used in projecting funded ADA, and what changes will be made to improve the accuracy of projections in this area.

Explanation:  
(required if NOT met)

Decrease due to COVID and declining enrollment.

**2. CRITERION: Enrollment**

STANDARD: Projected enrollment for any of the current fiscal year or two subsequent fiscal years has not changed by more than two percent since budget adoption.

District's Enrollment Standard Percentage Range: -2.0% to +2.0%

**2A. Calculating the District's Enrollment Variances**

DATA ENTRY: Budget Adoption data that exist will be extracted; otherwise, enter data into the first column for all fiscal years. Enter data in the second column for all fiscal years. Enter district regular enrollment and charter school enrollment corresponding to financial data reported in the General Fund, only, for all fiscal years.

Fiscal Year	Enrollment		Percent Change	Status
	Budget Adoption (Form 01CS, Item 3B)	First Interim CBEDS/Projected		
Current Year (2020-21)				
District Regular	717	709		
Charter School				
<b>Total Enrollment</b>	<b>717</b>	<b>709</b>	<b>-1.1%</b>	<b>Met</b>
1st Subsequent Year (2021-22)				
District Regular	700	691		
Charter School				
<b>Total Enrollment</b>	<b>700</b>	<b>691</b>	<b>-1.3%</b>	<b>Met</b>
2nd Subsequent Year (2022-23)				
District Regular	684	683		
Charter School				
<b>Total Enrollment</b>	<b>684</b>	<b>683</b>	<b>-0.1%</b>	<b>Met</b>

**2B. Comparison of District Enrollment to the Standard**

DATA ENTRY: Enter an explanation if the standard is not met.

- 1a. STANDARD MET - Enrollment projections have not changed since budget adoption by more than two percent for the current year and two subsequent fiscal years.

Explanation:  
(required if NOT met)

**3. CRITERION: ADA to Enrollment**

**STANDARD:** Projected second period (P-2) average daily attendance (ADA) to enrollment ratio for any of the current fiscal year or two subsequent fiscal years has not increased from the historical average ratio from the three prior fiscal years by more than one half of one percent (0.5%).

**3A. Calculating the District's ADA to Enrollment Standard**

DATA ENTRY: Unaudited Actuals data that exist will be extracted into the P-2 ADA column for the First Prior Year; otherwise, enter First Prior Year data. P-2 ADA for the second and third prior years are preloaded. Budget Adoption data that exist will be extracted into the Enrollment column; otherwise, enter Enrollment data for all fiscal years. Data should reflect district regular and charter school ADA/enrollment corresponding to financial data reported in the General Fund, only, for all fiscal years.

Fiscal Year	P-2 ADA Unaudited Actuals (Form A, Lines A4 and C4)	Enrollment CBEDS Actual (Form 01CS, Item 2A)	Historical Ratio of ADA to Enrollment
Third Prior Year (2017-18)			
District Regular	672	690	
Charter School			
<b>Total ADA/Enrollment</b>	<b>672</b>	<b>690</b>	<b>97.4%</b>
Second Prior Year (2018-19)			
District Regular	688	714	
Charter School			
<b>Total ADA/Enrollment</b>	<b>688</b>	<b>714</b>	<b>96.4%</b>
First Prior Year (2019-20)			
District Regular	667	694	
Charter School	0		
<b>Total ADA/Enrollment</b>	<b>667</b>	<b>694</b>	<b>96.1%</b>
		Historical Average Ratio:	96.6%
		District's ADA to Enrollment Standard (historical average ratio plus 0.5%):	97.1%

**3B. Calculating the District's Projected Ratio of ADA to Enrollment**

DATA ENTRY: Estimated P-2 ADA will be extracted into the first column for the Current Year; enter data in the first column for the subsequent fiscal years. Data should reflect district regular and charter school ADA/enrollment corresponding to financial data reported in the General Fund, only, for all fiscal years. All other data are extracted.

Fiscal Year	Estimated P-2 ADA (Form AI, Lines A4 and C4)	Enrollment CBEDS/Projected (Criterion 2, Item 2A)	Ratio of ADA to Enrollment	Status
Current Year (2020-21)				
District Regular	671	709		
Charter School	0			
<b>Total ADA/Enrollment</b>	<b>671</b>	<b>709</b>	<b>94.6%</b>	<b>Met</b>
1st Subsequent Year (2021-22)				
District Regular	663	691		
Charter School				
<b>Total ADA/Enrollment</b>	<b>663</b>	<b>691</b>	<b>95.9%</b>	<b>Met</b>
2nd Subsequent Year (2022-23)				
District Regular	656	683		
Charter School				
<b>Total ADA/Enrollment</b>	<b>656</b>	<b>683</b>	<b>96.0%</b>	<b>Met</b>

**3C. Comparison of District ADA to Enrollment Ratio to the Standard**

DATA ENTRY: Enter an explanation if the standard is not met.

- 1a. STANDARD MET - Projected P-2 ADA to enrollment ratio has not exceeded the standard for the current year and two subsequent fiscal years.

Explanation:  
(required if NOT met)

**4. CRITERION: LCFF Revenue**

STANDARD: Projected LCFF revenue for any of the current fiscal year or two subsequent fiscal years has not changed by more than two percent since budget adoption.

District's LCFF Revenue Standard Percentage Range:

**4A. Calculating the District's Projected Change in LCFF Revenue**

DATA ENTRY: Budget Adoption data that exist will be extracted; otherwise, enter data into the first column. In the First Interim column, Current Year data are extracted; enter data for the two subsequent years.

Fiscal Year	LCFF Revenue (Fund 01, Objects 8011, 8012, 8020-8089)		Percent Change	Status
	Budget Adoption (Form 01CS, Item 4B)	First Interim Projected Year Totals		
	Current Year (2020-21)	7,207,624.00		
1st Subsequent Year (2021-22)	7,187,612.00	7,709,099.00	7.3%	Not Met
2nd Subsequent Year (2022-23)	7,010,165.00	7,619,965.00	8.7%	Not Met

**4B. Comparison of District LCFF Revenue to the Standard**

DATA ENTRY: Enter an explanation if the standard is not met.

- 1a. STANDARD NOT MET - Projected LCFF revenue has changed since budget adoption by more than two percent in any of the current year or two subsequent fiscal years. Provide reasons why the change(s) exceed the standard and a description of the methods and assumptions used in projecting LCFF revenue.

Explanation:  
(required if NOT met)

Differences for all years related to deficit factor due to covid when preparing at Budget Adoption.

**5. CRITERION: Salaries and Benefits**

STANDARD: Projected ratio of total unrestricted salaries and benefits to total unrestricted general fund expenditures for any of the current fiscal year or two subsequent fiscal years has not changed from the historical average ratio from the three prior fiscal years by more than the greater of three percent or the district's required reserves percentage.

**5A. Calculating the District's Historical Average Ratio of Unrestricted Salaries and Benefits to Total Unrestricted General Fund Expenditures**

DATA ENTRY: Unaudited Actuals data that exist for the First Prior Year will be extracted; otherwise, enter data for the First Prior Year. Unaudited Actuals data for the second and third prior years are preloaded.

Fiscal Year	Unaudited Actuals - Unrestricted (Resources 0000-1999)		Ratio of Unrestricted Salaries and Benefits to Total Unrestricted Expenditures
	Salaries and Benefits (Form 01, Objects 1000-3999)	Total Expenditures (Form 01, Objects 1000-7499)	
Third Prior Year (2017-18)	5,611,908.13	7,634,147.36	73.5%
Second Prior Year (2018-19)	6,035,698.58	8,002,889.91	75.4%
First Prior Year (2019-20)	6,059,974.11	7,888,360.31	76.8%
	Historical Average Ratio:		75.2%

	Current Year (2020-21)	1st Subsequent Year (2021-22)	2nd Subsequent Year (2022-23)
District's Reserve Standard Percentage (Criterion 10B, Line 4)	4.0%	4.0%	4.0%
District's Salaries and Benefits Standard (historical average ratio, plus/minus the greater of 3% or the district's reserve standard percentage):	71.2% to 79.2%	71.2% to 79.2%	71.2% to 79.2%

**5B. Calculating the District's Projected Ratio of Unrestricted Salaries and Benefits to Total Unrestricted General Fund Expenditures**

DATA ENTRY: If Form MYPI exists, Projected Year Totals data for the two subsequent years will be extracted; if not, enter Projected Year Totals data. Projected Year Totals data for Current Year are extracted.

Fiscal Year	Projected Year Totals - Unrestricted (Resources 0000-1999)		Ratio of Unrestricted Salaries and Benefits to Total Unrestricted Expenditures	Status
	Salaries and Benefits (Form 011, Objects 1000-3999) (Form MYPI, Lines B1-B3)	Total Expenditures (Form 011, Objects 1000-7499) (Form MYPI, Lines B1-B8, B10)		
Current Year (2020-21)	5,050,285.00	7,121,023.94	70.9%	Not Met
1st Subsequent Year (2021-22)	5,142,692.00	7,169,939.00	71.7%	Met
2nd Subsequent Year (2022-23)	5,251,961.00	7,471,100.00	70.3%	Not Met

**5C. Comparison of District Salaries and Benefits Ratio to the Standard**

DATA ENTRY: Enter an explanation if the standard is not met.

- 1a. STANDARD NOT MET - Projected ratio of unrestricted salary and benefit costs to total unrestricted expenditures has changed by more than the standard in any of the current year or two subsequent fiscal years. Provide reasons why the change(s) exceed the standard and a description of the methods and assumptions used in projecting salaries and benefits.

Explanation:  
(required if NOT met)

This can be attributed to significant layoffs that occurred at the end of 2019-20 so salaries/benefits and total expenditures are alot lower thus affecting the ratio percentages.

**6. CRITERION: Other Revenues and Expenditures**

STANDARD: Projected operating revenues (including federal, other state and other local) or expenditures (including books and supplies, and services and other operating), for any of the current fiscal year or two subsequent fiscal years, have not changed by more than five percent since budget adoption.

Changes that exceed five percent in any major object category must be explained.

District's Other Revenues and Expenditures Standard Percentage Range:	-5.0% to +5.0%
District's Other Revenues and Expenditures Explanation Percentage Range:	-5.0% to +5.0%

**6A. Calculating the District's Change by Major Object Category and Comparison to the Explanation Percentage Range**

DATA ENTRY: Budget Adoption data that exist will be extracted; otherwise, enter data into the first column. First Interim data for the Current Year are extracted. If First Interim Form MYPI exists, data for the two subsequent years will be extracted; if not, enter data for the two subsequent years into the second column.

Explanations must be entered for each category if the percent change for any year exceeds the district's explanation percentage range.

Object Range / Fiscal Year	Budget Adoption Budget (Form 01CS, Item 6B)	First Interim Projected Year Totals (Fund 01) (Form MYPI)	Percent Change	Change Is Outside Explanation Range
<b>Federal Revenue (Fund 01, Objects 8100-8299) (Form MYPI, Line A2)</b>				
Current Year (2020-21)	252,770.00	1,154,127.91	356.6%	Yes
1st Subsequent Year (2021-22)	247,714.00	252,367.00	1.9%	No
2nd Subsequent Year (2022-23)	242,760.00	252,836.00	4.2%	No

Explanation:  
(required if Yes)

Increase at First Interim is due to addition of COVID funds - ESSER and LLM.

<b>Other State Revenue (Fund 01, Objects 8300-8599) (Form MYPI, Line A3)</b>				
Current Year (2020-21)	483,279.00	553,009.00	14.4%	Yes
1st Subsequent Year (2021-22)	177,575.00	184,158.00	3.7%	No
2nd Subsequent Year (2022-23)	174,022.00	184,158.00	5.8%	Yes

Explanation:  
(required if Yes)

14.4% increase in 20-21 due to state covid funds - RS 7420.

<b>Other Local Revenue (Fund 01, Objects 8600-8799) (Form MYPI, Line A4)</b>				
Current Year (2020-21)	74,840.00	150,441.92	101.0%	Yes
1st Subsequent Year (2021-22)	73,343.00	41,650.00	-43.2%	Yes
2nd Subsequent Year (2022-23)	71,876.00	41,650.00	-42.1%	Yes

Explanation:  
(required if Yes)

Increase in 20-21 due to marquee donation and GEAR UP. Decreases in 21-22 and 22-23 due to not budgeting for GEAR UP in future years since unknown if we will receive in the future.

<b>Books and Supplies (Fund 01, Objects 4000-4999) (Form MYPI, Line B4)</b>				
Current Year (2020-21)	414,755.01	929,400.77	124.1%	Yes
1st Subsequent Year (2021-22)	420,155.00	455,333.00	8.4%	Yes
2nd Subsequent Year (2022-23)	425,859.00	459,885.00	8.0%	Yes

Explanation:  
(required if Yes)

Significant increase in 20-21 due to covid funds. Increases in 21-22 and 22-23 due to cutting of costs in book and supplies in original budget because of deficit factor built in the budget so adjusted at First Interim.

<b>Services and Other Operating Expenditures (Fund 01, Objects 5000-5999) (Form MYPI, Line B5)</b>				
Current Year (2020-21)	896,132.95	1,156,830.48	29.1%	Yes
1st Subsequent Year (2021-22)	917,457.00	912,456.00	-0.5%	No
2nd Subsequent Year (2022-23)	939,533.00	921,580.00	-1.9%	No

Explanation:  
(required if Yes)

Significant increase in 20-21 due to covid funds.

**6B. Calculating the District's Change in Total Operating Revenues and Expenditures**

DATA ENTRY: All data are extracted or calculated.

Object Range / Fiscal Year	Budget Adoption Budget	First Interim Projected Year Totals	Percent Change	Status
<b>Total Federal, Other State, and Other Local Revenue (Section 6A)</b>				
Current Year (2020-21)	810,889.00	1,857,578.83	129.1%	Not Met
1st Subsequent Year (2021-22)	498,632.00	478,175.00	-4.1%	Met
2nd Subsequent Year (2022-23)	488,658.00	478,644.00	-2.0%	Met
<b>Total Books and Supplies, and Services and Other Operating Expenditures (Section 6A)</b>				
Current Year (2020-21)	1,310,887.96	2,086,231.25	59.1%	Not Met
1st Subsequent Year (2021-22)	1,337,612.00	1,367,789.00	2.3%	Met
2nd Subsequent Year (2022-23)	1,365,392.00	1,381,465.00	1.2%	Met

**6C. Comparison of District Total Operating Revenues and Expenditures to the Standard Percentage Range**

DATA ENTRY: Explanations are linked from Section 6A if the status in Section 6B is Not Met; no entry is allowed below.

- 1a. STANDARD NOT MET - One or more projected operating revenue have changed since budget adoption by more than the standard in one or more of the current year or two subsequent fiscal years. Reasons for the projected change, descriptions of the methods and assumptions used in the projections, and what changes, if any, will be made to bring the projected operating revenues within the standard must be entered in Section 6A above and will also display in the explanation box below.

**Explanation:**  
Federal Revenue  
(linked from 6A  
if NOT met)

Increase at First Interim is due to addition of COVID funds - ESSER and LLM.

**Explanation:**  
Other State Revenue  
(linked from 6A  
if NOT met)

14.4% increase in 20-21 due to state covid funds - RS 7420.

**Explanation:**  
Other Local Revenue  
(linked from 6A  
if NOT met)

Increase in 20-21 due to marquee donation and GEAR UP. Decreases in 21-22 and 22-23 due to not budgeting for GEAR UP in future years since unknown if we will receive in the future.

- 1b. STANDARD NOT MET - One or more total operating expenditures have changed since budget adoption by more than the standard in one or more of the current year or two subsequent fiscal years. Reasons for the projected change, descriptions of the methods and assumptions used in the projections, and what changes, if any, will be made to bring the projected operating revenues within the standard must be entered in Section 6A above and will also display in the explanation box below.

**Explanation:**  
Books and Supplies  
(linked from 6A  
if NOT met)

Significant increase in 20-21 due to covid funds. Increases in 21-22 and 22-23 due to cutting of costs in book and supplies in original budget because of deficit factor built in the budget so adjusted at First Interim.

**Explanation:**  
Services and Other Exps  
(linked from 6A  
if NOT met)

Significant increase in 20-21 due to covid funds.



**7. CRITERION: Facilities Maintenance**

**STANDARD:** Identify changes that have occurred since budget adoption in the projected contributions for facilities maintenance funding as required pursuant to Education Code Section 17070.75, or in how the district is providing adequately to preserve the functionality of its facilities for their normal life in accordance with Education Code sections 52060(d)(1) and 17002(d)(1).

**Determining the District's Compliance with the Contribution Requirement for EC Section 17070.75 - Ongoing and Major Maintenance/Restricted Maintenance Account (OMMA/RMA)**

**NOTE:** EC Section 17070.75 requires the district to deposit into the account a minimum amount equal to or greater than three percent of the total general fund expenditures and other financing uses for that fiscal year.

**DATA ENTRY:** Enter the Required Minimum Contribution if Budget data does not exist. Budget data that exist will be extracted; otherwise, enter budget data into lines 1, if applicable, and 2. All other data are extracted.

	Required Minimum Contribution	First Interim Contribution Projected Year Totals (Fund 01, Resource 8150, Objects 8900-8999)	Status
1. OMMA/RMA Contribution	242,273.88	402,349.00	Met
2. Budget Adoption Contribution (information only) (Form 01CS, Criterion 7)		402,349.00	

If status is not met, enter an X in the box that best describes why the minimum required contribution was not made:

- Not applicable (district does not participate in the Leroy F. Greene School Facilities Act of 1998)
- Exempt (due to district's small size [EC Section 17070.75 (b)(2)(E)])
- Other (explanation must be provided)

**Explanation:**  
(required if NOT met  
and Other is marked)

**8. CRITERION: Deficit Spending**

**STANDARD:** Unrestricted deficit spending (total unrestricted expenditures and other financing uses is greater than total unrestricted revenues and other financing sources) as a percentage of total unrestricted expenditures and other financing uses, has not exceeded one-third of the district's available reserves<sup>1</sup> as a percentage of total expenditures and other financing uses<sup>2</sup> in any of the current fiscal year or two subsequent fiscal years.

<sup>1</sup>Available reserves are the unrestricted amounts in the Stabilization Arrangements, Reserve for Economic Uncertainties, and Unassigned/Unappropriated accounts in the General Fund and the Special Reserve Fund for Other Than Capital Outlay Projects. Available reserves will be reduced by any negative ending balances in restricted resources in the General Fund.

<sup>2</sup>A school district that is the Administrative Unit of a Special Education Local Plan Area (SELPA) may exclude from its expenditures the distribution of funds to its participating members.

**8A. Calculating the District's Deficit Spending Standard Percentage Levels**

DATA ENTRY: All data are extracted or calculated.

	Current Year (2020-21)	1st Subsequent Year (2021-22)	2nd Subsequent Year (2022-23)
District's Available Reserve Percentages (Criterion 10C, Line 9)	11.9%	15.8%	12.6%
District's Deficit Spending Standard Percentage Levels (one-third of available reserve percentage):	4.0%	5.3%	4.2%

**8B. Calculating the District's Deficit Spending Percentages**

DATA ENTRY: Current Year data are extracted. If Form MYPI exists, data for the two subsequent years will be extracted; if not, enter data for the two subsequent years into the first and second columns.

Fiscal Year	Projected Year Totals		Deficit Spending Level (If Net Change in Unrestricted Fund Balance is negative, else N/A)	Status
	Net Change in Unrestricted Fund Balance (Form 011, Section E) (Form MYPI, Line C)	Total Unrestricted Expenditures and Other Financing Uses (Form 011, Objects 1000-7999) (Form MYPI, Line B11)		
Current Year (2020-21)	319,569.81	7,146,023.94	N/A	Met
1st Subsequent Year (2021-22)	169,098.84	7,222,939.00	N/A	Met
2nd Subsequent Year (2022-23)	(220,727.16)	7,524,100.00	2.9%	Met

**8C. Comparison of District Deficit Spending to the Standard**

DATA ENTRY: Enter an explanation if the standard is not met.

1a. STANDARD MET - Unrestricted deficit spending, if any, has not exceeded the standard percentage level in any of the current year or two subsequent fiscal years.

Explanation:  
(required if NOT met)

**9. CRITERION: Fund and Cash Balances**

A. FUND BALANCE STANDARD: Projected general fund balance will be positive at the end of the current fiscal year and two subsequent fiscal years.

**9A-1. Determining if the District's General Fund Ending Balance is Positive**

DATA ENTRY: Current Year data are extracted. If Form MYPI exists, data for the two subsequent years will be extracted; if not, enter data for the two subsequent years.

Fiscal Year	Ending Fund Balance General Fund Projected Year Totals (Form 011, Line F2) (Form MYPI, Line D2)	Status
Current Year (2020-21)	1,181,830.74	Met
1st Subsequent Year (2021-22)	1,350,335.55	Met
2nd Subsequent Year (2022-23)	1,115,136.36	Met

**9A-2. Comparison of the District's Ending Fund Balance to the Standard**

DATA ENTRY: Enter an explanation if the standard is not met.

1a. STANDARD MET - Projected general fund ending balance is positive for the current fiscal year and two subsequent fiscal years.

Explanation:  
(required if NOT met)

B. CASH BALANCE STANDARD: Projected general fund cash balance will be positive at the end of the current fiscal year.

**9B-1. Determining if the District's Ending Cash Balance is Positive**

DATA ENTRY: If Form CASH exists, data will be extracted; if not, data must be entered below.

Fiscal Year	Ending Cash Balance General Fund (Form CASH, Line F, June Column)	Status
Current Year (2020-21)	(807,801.77)	Not Met

**9B-2. Comparison of the District's Ending Cash Balance to the Standard**

DATA ENTRY: Enter an explanation if the standard is not met.

1a. STANDARD NOT MET - General fund cash balance is projected to be negative at the end of the current fiscal year. Provide reasons for the negative cash balance and what changes or remedies will be made to ensure that the general fund is solvent and able to satisfy its current year financial obligations.

Explanation:  
(required if NOT met)

Negative cash balance anticipated during May and June is related to Feb-June cash deferrals by the state because of covid. We will be presenting a board resolution for approval in December to be able to temporarily borrow from other HUSD funds - Fund 14, 17, 20 and 25. Also, we have been approved by the County to defer our SELPA Excess Cost payments to them until late summer 2021. The County is also going to assist us with short term temporary loans if necessary.

**10. CRITERION: Reserves**

**STANDARD:** Available reserves<sup>1</sup> for any of the current fiscal year or two subsequent fiscal years are not less than the following percentages or amounts<sup>2</sup> as applied to total expenditures and other financing uses<sup>3</sup>:

**DATA ENTRY:** Current Year data are extracted. If Form MYPI exists, 1st and 2nd Subsequent Year data will be extracted. If not, enter district regular ADA and charter school ADA corresponding to financial data reported in the General Fund, only, for the two subsequent years.

Percentage Level	District ADA		
5% or \$71,000 (greater of)	0	to	300
4% or \$71,000 (greater of)	301	to	1,000
3%	1,001	to	30,000
2%	30,001	to	400,000
1%	400,001	and	over

<sup>1</sup> Available reserves are the unrestricted amounts in the Stabilization Arrangements, Reserve for Economic Uncertainties, and Unassigned/Unappropriated accounts in the General Fund and Special Reserve Fund for Other Than Capital Outlay Projects. Available reserves will be reduced by any negative ending balances in restricted resources in the General Fund.

<sup>2</sup> Dollar amounts to be adjusted annually by the prior year statutory cost-of-living adjustment (Education Code Section 42238), rounded to the nearest thousand.

<sup>3</sup> A school district that is the Administrative Unit (AU) of a Special Education Local Plan Area (SELPA) may exclude from its expenditures the distribution of funds to its participating members.

	Current Year (2020-21)	1st Subsequent Year (2021-22)	2nd Subsequent Year (2022-23)
District Estimated P-2 ADA (Current Year, Form AI, Lines A4 and C4. Subsequent Years, Form MYPI, Line F2, if available.)	671	663	656
<b>District's Reserve Standard Percentage Level:</b>	4%	4%	4%

**10A. Calculating the District's Special Education Pass-through Exclusions (only for districts that serve as the AU of a SELPA)**

**DATA ENTRY:** For SELPA AUs, if Form MYPI exists, all data will be extracted including the Yes/No button selection. If not, click the appropriate Yes or No button for item 1 and, if Yes, enter data for item 2a and for the two subsequent years in item 2b; Current Year data are extracted.

For districts that serve as the AU of a SELPA (Form MYPI, Lines F1a, F1b1, and F1b2):

1. Do you choose to exclude from the reserve calculation the pass-through funds distributed to SELPA members?
2. If you are the SELPA AU and are excluding special education pass-through funds:
  - a. Enter the name(s) of the SELPA(s): \_\_\_\_\_

	Current Year Projected Year Totals (2020-21)	1st Subsequent Year (2021-22)	2nd Subsequent Year (2022-23)
b. Special Education Pass-through Funds (Fund 10, resources 3300-3499 and 6500-6540, objects 7211-7213 and 7221-7223)	0.00		

**10B. Calculating the District's Reserve Standard**

**DATA ENTRY:** If Form MYPI exists, all data will be extracted or calculated. If not, enter data for line 1 for the two subsequent years; Current Year data are extracted.

	Current Year Projected Year Totals (2020-21)	1st Subsequent Year (2021-22)	2nd Subsequent Year (2022-23)
1. Expenditures and Other Financing Uses (Form 011, objects 1000-7999) (Form MYPI, Line B11)	9,274,082.60	8,009,862.19	8,324,901.19
2. Plus: Special Education Pass-through (Criterion 10A, Line 2b, if Criterion 10A, Line 1 is No)			
3. Total Expenditures and Other Financing Uses (Line B1 plus Line B2)	9,274,082.60	8,009,862.19	8,324,901.19
4. Reserve Standard Percentage Level	4%	4%	4%
5. Reserve Standard - by Percent (Line B3 times Line B4)	370,963.30	320,394.49	332,996.05
6. Reserve Standard - by Amount (\$71,000 for districts with less than 1,001 ADA, else 0)	71,000.00	71,000.00	71,000.00
7. <b>District's Reserve Standard (Greater of Line B5 or Line B6)</b>	<b>370,963.30</b>	<b>320,394.49</b>	<b>332,996.05</b>

**10C. Calculating the District's Available Reserve Amount**

DATA ENTRY: All data are extracted from fund data and Form MYPI. If Form MYPI does not exist, enter data for the two subsequent years.

Reserve Amounts (Unrestricted resources 0000-1999 except Line 4)	Current Year Projected Year Totals (2020-21)	1st Subsequent Year (2021-22)	2nd Subsequent Year (2022-23)
1. General Fund - Stabilization Arrangements (Fund 01, Object 9750) (Form MYPI, Line E1a)	0.00		
2. General Fund - Reserve for Economic Uncertainties (Fund 01, Object 9789) (Form MYPI, Line E1b)	0.00	320,394.49	332,996.05
3. General Fund - Unassigned/Unappropriated Amount (Fund 01, Object 9790) (Form MYPI, Line E1c)	1,099,209.74	947,914.09	714,585.37
4. General Fund - Negative Ending Balances in Restricted Resources (Fund 01, Object 979Z, if negative, for each of resources 2000-9999) (Form MYPI, Line E1d)	0.00	0.00	0.00
5. Special Reserve Fund - Stabilization Arrangements (Fund 17, Object 9750) (Form MYPI, Line E2a)	0.00		
6. Special Reserve Fund - Reserve for Economic Uncertainties (Fund 17, Object 9789) (Form MYPI, Line E2b)	0.00		
7. Special Reserve Fund - Unassigned/Unappropriated Amount (Fund 17, Object 9790) (Form MYPI, Line E2c)	0.00		
8. District's Available Reserve Amount (Lines C1 thru C7)	1,099,209.74	1,268,308.58	1,047,581.42
9. District's Available Reserve Percentage (Information only) (Line 8 divided by Section 10B, Line 3)	11.85%	15.83%	12.58%
<b>District's Reserve Standard (Section 10B, Line 7):</b>	<b>370,963.30</b>	<b>320,394.49</b>	<b>332,996.05</b>
Status:	Met	Met	Met

**10D. Comparison of District Reserve Amount to the Standard**

DATA ENTRY: Enter an explanation if the standard is not met.

1a. STANDARD MET - Available reserves have met the standard for the current year and two subsequent fiscal years.

Explanation:  
(required if NOT met)

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**SUPPLEMENTAL INFORMATION**

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DATA ENTRY: Click the appropriate Yes or No button for items S1 through S4. Enter an explanation for each Yes answer.

**S1. Contingent Liabilities**

1a. Does your district have any known or contingent liabilities (e.g., financial or program audits, litigation, state compliance reviews) that have occurred since budget adoption that may impact the budget?

No

1b. If Yes, identify the liabilities and how they may impact the budget:

**S2. Use of One-time Revenues for Ongoing Expenditures**

1a. Does your district have ongoing general fund expenditures funded with one-time revenues that have changed since budget adoption by more than five percent?

No

1b. If Yes, identify the expenditures and explain how the one-time resources will be replaced to continue funding the ongoing expenditures in the following fiscal years:

**S3. Temporary Interfund Borrowings**

1a. Does your district have projected temporary borrowings between funds?  
(Refer to Education Code Section 42603)

Yes

1b. If Yes, identify the interfund borrowings:

Between Child Development and General Fund - \$10,000. Also, during our December board meeting, we will be presenting a board resolution for approval for temporary interfund borrowings between the GF and Funds 14, 17, 20 and 25 due to the cash deferrals which is the result of covid.

**S4. Contingent Revenues**

1a. Does your district have projected revenues for the current fiscal year or either of the two subsequent fiscal years contingent on reauthorization by the local government, special legislation, or other definitive act (e.g., parcel taxes, forest reserves)?

No

1b. If Yes, identify any of these revenues that are dedicated for ongoing expenses and explain how the revenues will be replaced or expenditures reduced:

**S5. Contributions**

Identify projected contributions from unrestricted resources in the general fund to restricted resources in the general fund for the current fiscal year and two subsequent fiscal years. Provide an explanation if contributions have changed by more than \$20,000 and more than five percent since budget adoption.

Identify projected transfers to or from the general fund to cover operating deficits in either the general fund or any other fund for the current fiscal year and two subsequent fiscal years. Provide an explanation if transfers have changed by more than \$20,000 and more than five percent since budget adoption.

Identify capital project cost overruns that have occurred since budget adoption that may impact the general fund budget.

District's Contributions and Transfers Standard: -5.0% to +5.0%  
or -\$20,000 to +\$20,000

**S5A. Identification of the District's Projected Contributions, Transfers, and Capital Projects that may Impact the General Fund**

DATA ENTRY: Budget Adoption data that exist will be extracted; otherwise, enter data into the first column. For Contributions, the First Interim's Current Year data will be extracted. Enter First Interim Contributions for the 1st and 2nd Subsequent Years. For Transfers In and Transfers Out, the First Interim's Current Year data will be extracted. If Form MYPI exists, the data will be extracted into the First Interim column for the 1st and 2nd Subsequent Years. If Form MYPI does not exist, enter data for 1st and 2nd Subsequent Years. Click on the appropriate button for Item 1d; all other data will be calculated.

Description / Fiscal Year	Budget Adoption (Form 01CS, Item S5A)	First Interim Projected Year Totals	Percent Change	Amount of Change	Status
<b>1a. Contributions, Unrestricted General Fund (Fund 01, Resources 0000-1999, Object 8980)</b>					
Current Year (2020-21)	(431,349.00)	(433,192.16)	0.4%	1,843.16	Met
1st Subsequent Year (2021-22)	(431,349.00)	(493,192.16)	14.3%	61,843.16	Not Met
2nd Subsequent Year (2022-23)	(431,349.00)	(493,192.16)	14.3%	61,843.16	Not Met
<b>1b. Transfers In, General Fund *</b>					
Current Year (2020-21)	0.00	0.00	0.0%	0.00	Met
1st Subsequent Year (2021-22)	0.00	0.00	0.0%	0.00	Met
2nd Subsequent Year (2022-23)	0.00	0.00	0.0%	0.00	Met
<b>1c. Transfers Out, General Fund *</b>					
Current Year (2020-21)	25,000.00	25,000.00	0.0%	0.00	Met
1st Subsequent Year (2021-22)	25,000.00	53,000.00	112.0%	28,000.00	Not Met
2nd Subsequent Year (2022-23)	25,000.00	53,000.00	112.0%	28,000.00	Not Met

**1d. Capital Project Cost Overruns**

Have capital project cost overruns occurred since budget adoption that may impact the general fund operational budget?

No

\* Include transfers used to cover operating deficits in either the general fund or any other fund.

**S5B. Status of the District's Projected Contributions, Transfers, and Capital Projects**

DATA ENTRY: Enter an explanation if Not Met for items 1a-1c or if Yes for Item 1d.

1a. NOT MET - The projected contributions from the unrestricted general fund to restricted general fund programs have changed since budget adoption by more than the standard for any of the current year or subsequent two fiscal years. Identify restricted programs and contribution amount for each program and whether contributions are ongoing or one-time in nature. Explain the district's plan, with timeframes, for reducing or eliminating the contribution.

**Explanation:**  
(required if NOT met)

There was a need to increase Maint and Tech budgets so contributions from UnR increased.

1b. MET - Projected transfers in have not changed since budget adoption by more than the standard for the current year and two subsequent fiscal years.

**Explanation:**  
(required if NOT met)

- 1c. NOT MET - The projected transfers out of the general fund have changed since budget adoption by more than the standard for any of the current year or subsequent two fiscal years. Identify the amounts transferred, by fund, and whether transfers are ongoing or one-time in nature. If ongoing, explain the district's plan, with timeframes, for reducing or eliminating the transfers.

**Explanation:**  
(required if NOT met)

Normally GF transfers \$53,000 to Fund 14, but only \$25,000 was originally budgeted for due covid/deficit factor. Changed at First Interim to move back to \$53,000 for 21-22 and 22-23.

- 1d. NO - There have been no capital project cost overruns occurring since budget adoption that may impact the general fund operational budget.

**Project Information:**  
(required if YES)

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**S6. Long-term Commitments**

Identify all existing and new multiyear commitments<sup>1</sup> and their annual required payment for the current fiscal year and two subsequent fiscal years.

Explain how any increase in annual payments will be funded. Also, explain how any decrease to funding sources used to pay long-term commitments will be replaced.

<sup>1</sup> Include multiyear commitments, multiyear debt agreements, and new programs or contracts that result in long-term obligations.

**S6A. Identification of the District's Long-term Commitments**

DATA ENTRY: If Budget Adoption data exist (Form 01CS, Item S6A), long-term commitment data will be extracted and it will only be necessary to click the appropriate button for Item 1b. Extracted data may be overwritten to update long-term commitment data in Item 2, as applicable. If no Budget Adoption data exist, click the appropriate buttons for items 1a and 1b, and enter all other data, as applicable.

1. a. Does your district have long-term (multiyear) commitments?  
(If No, skip items 1b and 2 and sections S6B and S6C)

Yes

b. If Yes to Item 1a, have new long-term (multiyear) commitments been incurred since budget adoption?

No

2. If Yes to Item 1a, list (or update) all new and existing multiyear commitments and required annual debt service amounts. Do not include long-term commitments for postemployment benefits other than pensions (OPEB); OPEB is disclosed in Item S7A.

Type of Commitment	# of Years Remaining	SACS Fund and Object Codes Used For:		Principal Balance as of July 1, 2020
		Funding Sources (Revenues)	Debt Service (Expenditures)	
Capital Leases				
Certificates of Participation				
General Obligation Bonds				
Supp Early Retirement Program				
State School Building Loans				
Compensated Absences				

Other Long-term Commitments (do not include OPEB):

Type of Commitment	# of Years Remaining	Funding Sources (Revenues)	Debt Service (Expenditures)	Principal Balance as of July 1, 2020
City National Bank	4	Fund 51, object 8600	Fund 51, object 7600	352,086
GO BONDS, 2018 ELECTION	34	Fund 51, object 8600	Fund 51, object 7600	2,200,000
<b>TOTAL:</b>				<b>2,552,086</b>

Type of Commitment (continued)	Prior Year (2019-20)	Current Year (2020-21)	1st Subsequent Year (2021-22)	2nd Subsequent Year (2022-23)
	Annual Payment (P & I)	Annual Payment (P & I)	Annual Payment (P & I)	Annual Payment (P & I)
Capital Leases				
Certificates of Participation				
General Obligation Bonds				
Supp Early Retirement Program				
State School Building Loans				
Compensated Absences				

Other Long-term Commitments (continued):

Type of Commitment	Prior Year (2019-20)	Current Year (2020-21)	1st Subsequent Year (2021-22)	2nd Subsequent Year (2022-23)
	Annual Payment (P & I)	Annual Payment (P & I)	Annual Payment (P & I)	Annual Payment (P & I)
City National Bank	93,133	94,051	94,785	95,236
GO BONDS, 2018 ELECTION	54,022	249,000	229,800	73,800
<b>Total Annual Payments:</b>	<b>147,155</b>	<b>343,051</b>	<b>324,585</b>	<b>169,036</b>
<b>Has total annual payment increased over prior year (2019-20)?</b>		<b>Yes</b>	<b>Yes</b>	<b>Yes</b>

**S6B. Comparison of the District's Annual Payments to Prior Year Annual Payment**

DATA ENTRY: Enter an explanation if Yes.

- 1a. Yes - Annual payments for long-term commitments have increased in one or more of the current or two subsequent fiscal years. Explain how the increase in annual payments will be funded.

**Explanation:**  
(Required if Yes  
to increase in total  
annual payments)

Annual payments based on bond debt service schedules. Total Annual Payments increased due to adding principal payments to the new GO BONDS in 20-21 and 21-22. Note: Payments are made out of Fund 51 - Bond Interest and Redemption Fund.

**S6C. Identification of Decreases to Funding Sources Used to Pay Long-term Commitments**

DATA ENTRY: Click the appropriate Yes or No button in Item 1; if Yes, an explanation is required in Item 2.

1. Will funding sources used to pay long-term commitments decrease or expire prior to the end of the commitment period, or are they one-time sources?

No

2. No - Funding sources will not decrease or expire prior to the end of the commitment period, and one-time funds are not being used for long-term commitment.

**Explanation:**  
(Required if Yes)

**S7. Unfunded Liabilities**

Identify any changes in estimates for unfunded liabilities since budget adoption, and indicate whether the changes are the result of a new actuarial valuation.

**S7A. Identification of the District's Estimated Unfunded Liability for Postemployment Benefits Other Than Pensions (OPEB)**

DATA ENTRY: Click the appropriate button(s) for items 1a-1c, as applicable. Budget Adoption data that exist (Form 01CS, Item S7A) will be extracted; otherwise, enter Budget Adoption and First Interim data in items 2-4.

- 1. a. Does your district provide postemployment benefits other than pensions (OPEB)? (If No, skip items 1b-4)
- b. If Yes to Item 1a, have there been changes since budget adoption in OPEB liabilities?
- c. If Yes to Item 1a, have there been changes since budget adoption in OPEB contributions?

	Budget Adoption (Form 01CS, Item S7A)	First Interim
2. OPEB Liabilities		
a. Total OPEB liability	1,139,051.00	2,354,533.00
b. OPEB plan(s) fiduciary net position (if applicable)		0.00
c. Total/Net OPEB liability (Line 2a minus Line 2b)	1,139,051.00	2,354,533.00
d. Is total OPEB liability based on the district's estimate or an actuarial valuation?	Actuarial	Actuarial
e. If based on an actuarial valuation, indicate the measurement date of the OPEB valuation.	Jun 30, 2019	Jul 01, 2019

Data must be entered.

	Budget Adoption (Form 01CS, Item S7A)	First Interim
3. OPEB Contributions		
a. OPEB actuarially determined contribution (ADC) if available, per actuarial valuation or Alternative Measurement Method		
Current Year (2020-21)	99,813.00	235,312.00
1st Subsequent Year (2021-22)	94,822.00	235,312.00
2nd Subsequent Year (2022-23)	94,822.00	235,312.00
b. OPEB amount contributed (for this purpose, include premiums paid to a self-insurance fund) (Funds 01-70, objects 3701-3752)		
Current Year (2020-21)	184,240.00	184,240.00
1st Subsequent Year (2021-22)	175,028.00	185,770.00
2nd Subsequent Year (2022-23)	175,028.00	185,770.00
c. Cost of OPEB benefits (equivalent of "pay-as-you-go" amount)		
Current Year (2020-21)	65,379.00	43,610.00
1st Subsequent Year (2021-22)	62,110.00	43,610.00
2nd Subsequent Year (2022-23)	62,110.00	43,610.00
d. Number of retirees receiving OPEB benefits		
Current Year (2020-21)	6	4
1st Subsequent Year (2021-22)	4	4
2nd Subsequent Year (2022-23)	4	4

4. Comments:

Includes those receiving cash in lieu of benefits. At this point in time, 1 retiree. Note: Our most current GASB75 Report is as of July 1, 2019.

**S7B. Identification of the District's Unfunded Liability for Self-insurance Programs**

DATA ENTRY: Click the appropriate button(s) for items 1a-1c, as applicable. Budget Adoption data that exist (Form 01CS, Item S7B) will be extracted; otherwise, enter Budget Adoption and First Interim data in items 2-4.

1. a. Does your district operate any self-insurance programs such as workers' compensation, employee health and welfare, or property and liability? (Do not include OPEB; which is covered in Section S7A) (If No, skip items 1b-4)

No
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b. If Yes to item 1a, have there been changes since budget adoption in self-insurance liabilities?

n/a
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c. If Yes to item 1a, have there been changes since budget adoption in self-insurance contributions?

n/a
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2. Self-Insurance Liabilities

- a. Accrued liability for self-insurance programs
- b. Unfunded liability for self-insurance programs

	Budget Adoption (Form 01CS, Item S7B)	First Interim
a.		
b.		

3. Self-Insurance Contributions

- a. Required contribution (funding) for self-insurance programs
  - Current Year (2020-21)
  - 1st Subsequent Year (2021-22)
  - 2nd Subsequent Year (2022-23)
- b. Amount contributed (funded) for self-insurance programs
  - Current Year (2020-21)
  - 1st Subsequent Year (2021-22)
  - 2nd Subsequent Year (2022-23)

	Budget Adoption (Form 01CS, Item S7B)	First Interim
a. Current Year (2020-21)		
a. 1st Subsequent Year (2021-22)		
a. 2nd Subsequent Year (2022-23)		
b. Current Year (2020-21)		
b. 1st Subsequent Year (2021-22)		
b. 2nd Subsequent Year (2022-23)		

4. Comments:

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**S8. Status of Labor Agreements**

Analyze the status of all employee labor agreements. Identify new labor agreements that have been ratified since budget adoption, as well as new commitments provided as part of previously ratified multiyear agreements; and include all contracts, including all administrator contracts (and including all compensation). For new agreements, indicate the date of the required board meeting. Compare the increase in new commitments to the projected increase in ongoing revenues and explain how these commitments will be funded in future fiscal years.

**If salary and benefit negotiations are not finalized, upon settlement with certificated or classified staff:**

The school district must determine the cost of the settlement, including salaries, benefits, and any other agreements that change costs, and provide the county office of education (COE) with an analysis of the cost of the settlement and its impact on the operating budget.

The county superintendent shall review the analysis relative to the criteria and standards and may provide written comments to the president of the district governing board and superintendent.

**S8A. Cost Analysis of District's Labor Agreements - Certificated (Non-management) Employees**

DATA ENTRY: Click the appropriate Yes or No button for "Status of Certificated Labor Agreements as of the Previous Reporting Period." There are no extractions in this section.

**Status of Certificated Labor Agreements as of the Previous Reporting Period**  
 Were all certificated labor negotiations settled as of budget adoption?   
 If Yes, complete number of FTEs, then skip to section S8B.  
 If No, continue with section S8A.

**Certificated (Non-management) Salary and Benefit Negotiations**

	Prior Year (2nd Interim) (2019-20)	Current Year (2020-21)	1st Subsequent Year (2021-22)	2nd Subsequent Year (2022-23)
Number of certificated (non-management) full-time-equivalent (FTE) positions	43.0	34.0	35.0	35.0

1a. Have any salary and benefit negotiations been settled since budget adoption?   
 If Yes, and the corresponding public disclosure documents have been filed with the COE, complete questions 2 and 3.  
 If Yes, and the corresponding public disclosure documents have not been filed with the COE, complete questions 2-5.  
 If No, complete questions 6 and 7.

1b. Are any salary and benefit negotiations still unsettled?   
 If Yes, complete questions 6 and 7.

Negotiations Settled Since Budget Adoption

2a. Per Government Code Section 3547.5(a), date of public disclosure board meeting:

2b. Per Government Code Section 3547.5(b), was the collective bargaining agreement certified by the district superintendent and chief business official?  
 If Yes, date of Superintendent and CBO certification:

3. Per Government Code Section 3547.5(c), was a budget revision adopted to meet the costs of the collective bargaining agreement?  
 If Yes, date of budget revision board adoption:

4. Period covered by the agreement: Begin Date:  End Date:

5. Salary settlement:

	Current Year (2020-21)	1st Subsequent Year (2021-22)	2nd Subsequent Year (2022-23)
Is the cost of salary settlement included in the interim and multiyear projections (MYPs)?	<input type="text"/>	<input type="text"/>	<input type="text"/>
<b>One Year Agreement</b>			
Total cost of salary settlement	<input type="text"/>	<input type="text"/>	<input type="text"/>
% change in salary schedule from prior year	<input type="text"/>	<input type="text"/>	<input type="text"/>
or			
<b>Multiyear Agreement</b>			
Total cost of salary settlement	<input type="text"/>	<input type="text"/>	<input type="text"/>
% change in salary schedule from prior year (may enter text, such as "Reopener")	<input type="text"/>	<input type="text"/>	<input type="text"/>

Identify the source of funding that will be used to support multiyear salary commitments:

**Negotiations Not Settled**

6. Cost of a one percent increase in salary and statutory benefits 26,805

	Current Year (2020-21)	1st Subsequent Year (2021-22)	2nd Subsequent Year (2022-23)
7. Amount included for any tentative salary schedule increases	0	23,558	23,974

**Certificated (Non-management) Health and Welfare (H&W) Benefits**

- Are costs of H&W benefit changes included in the interim and MYPs?
- Total cost of H&W benefits
- Percent of H&W cost paid by employer
- Percent projected change in H&W cost over prior year

	Current Year (2020-21)	1st Subsequent Year (2021-22)	2nd Subsequent Year (2022-23)
1. Are costs of H&W benefit changes included in the interim and MYPs?	No	No	No
2. Total cost of H&W benefits			
3. Percent of H&W cost paid by employer			
4. Percent projected change in H&W cost over prior year	0.0%	0.0%	0.0%

**Certificated (Non-management) Prior Year Settlements Negotiated Since Budget Adoption**

Are any new costs negotiated since budget adoption for prior year settlements included in the interim?

If Yes, amount of new costs included in the interim and MYPs  
If Yes, explain the nature of the new costs:

No		
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**Certificated (Non-management) Step and Column Adjustments**

- Are step & column adjustments included in the interim and MYPs?
- Cost of step & column adjustments
- Percent change in step & column over prior year

	Current Year (2020-21)	1st Subsequent Year (2021-22)	2nd Subsequent Year (2022-23)
1. Are step & column adjustments included in the interim and MYPs?	Yes	Yes	Yes
2. Cost of step & column adjustments		17,668	17,980
3. Percent change in step & column over prior year			

**Certificated (Non-management) Attrition (layoffs and retirements)**

- Are savings from attrition included in the interim and MYPs?
- Are additional H&W benefits for those laid-off or retired employees included in the interim and MYPs?

	Current Year (2020-21)	1st Subsequent Year (2021-22)	2nd Subsequent Year (2022-23)
1. Are savings from attrition included in the interim and MYPs?	Yes	Yes	Yes
2. Are additional H&W benefits for those laid-off or retired employees included in the interim and MYPs?	Yes	Yes	Yes

**Certificated (Non-management) - Other**

List other significant contract changes that have occurred since budget adoption and the cost impact of each change (i.e., class size, hours of employment, leave of absence, bonuses, etc.):

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**S8B. Cost Analysis of District's Labor Agreements - Classified (Non-management) Employees**

DATA ENTRY: Click the appropriate Yes or No button for "Status of Classified Labor Agreements as of the Previous Reporting Period." There are no extractions in this section.

**Status of Classified Labor Agreements as of the Previous Reporting Period**

Were all classified labor negotiations settled as of budget adoption?

If Yes, complete number of FTEs, then skip to section S8C.  
If No, continue with section S8B.

**Classified (Non-management) Salary and Benefit Negotiations**

	Prior Year (2nd Interim) (2019-20)	Current Year (2020-21)	1st Subsequent Year (2021-22)	2nd Subsequent Year (2022-23)
Number of classified (non-management) FTE positions	19.0	16.5	16.5	16.5

1a. Have any salary and benefit negotiations been settled since budget adoption?

If Yes, and the corresponding public disclosure documents have been filed with the COE, complete questions 2 and 3.  
If Yes, and the corresponding public disclosure documents have not been filed with the COE, complete questions 2-5.  
If No, complete questions 6 and 7.

1b. Are any salary and benefit negotiations still unsettled?

If Yes, complete questions 6 and 7.

**Negotiations Settled Since Budget Adoption**

2a. Per Government Code Section 3547.5(a), date of public disclosure board meeting:

2b. Per Government Code Section 3547.5(b), was the collective bargaining agreement certified by the district superintendent and chief business official?

If Yes, date of Superintendent and CBO certification:

3. Per Government Code Section 3547.5(c), was a budget revision adopted to meet the costs of the collective bargaining agreement?

If Yes, date of budget revision board adoption:

4. Period covered by the agreement:

Begin Date:  End Date:

5. Salary settlement:

Current Year (2020-21)      1st Subsequent Year (2021-22)      2nd Subsequent Year (2022-23)

Is the cost of salary settlement included in the interim and multiyear projections (MYPs)?

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**One Year Agreement**

Total cost of salary settlement

% change in salary schedule from prior year

or

**Multiyear Agreement**

Total cost of salary settlement

% change in salary schedule from prior year  
(may enter text, such as "Reopener")


Identify the source of funding that will be used to support multiyear salary commitments:

**Negotiations Not Settled**

6. Cost of a one percent increase in salary and statutory benefits

7. Amount included for any tentative salary schedule increases

	Current Year (2020-21)	1st Subsequent Year (2021-22)	2nd Subsequent Year (2022-23)
	0	6,631	6,748

**Classified (Non-management) Health and Welfare (H&W) Benefits**

1. Are costs of H&W benefit changes included in the interim and MYPs?
2. Total cost of H&W benefits
3. Percent of H&W cost paid by employer
4. Percent projected change in H&W cost over prior year

Current Year (2020-21)	1st Subsequent Year (2021-22)	2nd Subsequent Year (2022-23)
No	No	No
0.0%	0.0%	0.0%

**Classified (Non-management) Prior Year Settlements Negotiated Since Budget Adoption**

Are any new costs negotiated since budget adoption for prior year settlements included in the interim?

No	
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If Yes, amount of new costs included in the interim and MYPs  
If Yes, explain the nature of the new costs:

**Classified (Non-management) Step and Column Adjustments**

1. Are step & column adjustments included in the interim and MYPs?
2. Cost of step & column adjustments
3. Percent change in step & column over prior year

Current Year (2020-21)	1st Subsequent Year (2021-22)	2nd Subsequent Year (2022-23)
Yes	Yes	Yes
	4,975	5,061

**Classified (Non-management) Attrition (layoffs and retirements)**

1. Are savings from attrition included in the interim and MYPs?
2. Are additional H&W benefits for those laid-off or retired employees included in the interim and MYPs?

Current Year (2020-21)	1st Subsequent Year (2021-22)	2nd Subsequent Year (2022-23)
Yes	Yes	Yes
Yes	Yes	Yes

**Classified (Non-management) - Other**

List other significant contract changes that have occurred since budget adoption and the cost impact of each (i.e., hours of employment, leave of absence, bonuses, etc.):

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**S8C. Cost Analysis of District's Labor Agreements - Management/Supervisor/Confidential Employees**

DATA ENTRY: Click the appropriate Yes or No button for "Status of Management/Supervisor/Confidential Labor Agreements as of the Previous Reporting Period." There are no extractions in this section.

**Status of Management/Supervisor/Confidential Labor Agreements as of the Previous Reporting Period**

Were all managerial/confidential labor negotiations settled as of budget adoption?

No

If Yes or n/a, complete number of FTEs, then skip to S9.  
If No, continue with section S8C.

**Management/Supervisor/Confidential Salary and Benefit Negotiations**

	Prior Year (2nd Interim) (2019-20)	Current Year (2020-21)	1st Subsequent Year (2021-22)	2nd Subsequent Year (2022-23)
Number of management, supervisor, and confidential FTE positions	13.0	11.5	11.5	11.5

1a. Have any salary and benefit negotiations been settled since budget adoption?

If Yes, complete question 2.

No

If No, complete questions 3 and 4.

1b. Are any salary and benefit negotiations still unsettled?

Yes

If Yes, complete questions 3 and 4.

**Negotiations Settled Since Budget Adoption**

2. Salary settlement:

Current Year  
(2020-21)

1st Subsequent Year  
(2021-22)

2nd Subsequent Year  
(2022-23)

Is the cost of salary settlement included in the interim and multiyear projections (MYPs)?

Total cost of salary settlement

Change in salary schedule from prior year  
(may enter text, such as "Reopener")


**Negotiations Not Settled**

3. Cost of a one percent increase in salary and statutory benefits

13,523

Current Year  
(2020-21)

1st Subsequent Year  
(2021-22)

2nd Subsequent Year  
(2022-23)

4. Amount included for any tentative salary schedule increases

0

8,732

8,885


**Management/Supervisor/Confidential Health and Welfare (H&W) Benefits**

Current Year  
(2020-21)

1st Subsequent Year  
(2021-22)

2nd Subsequent Year  
(2022-23)

1. Are costs of H&W benefit changes included in the interim and MYPs?

Yes

Yes

Yes

2. Total cost of H&W benefits

3. Percent of H&W cost paid by employer

4. Percent projected change in H&W cost over prior year

0.0%

0.0%

0.0%


**Management/Supervisor/Confidential Step and Column Adjustments**

Current Year  
(2020-21)

1st Subsequent Year  
(2021-22)

2nd Subsequent Year  
(2022-23)

1. Are step & column adjustments included in the interim and MYPs?

Yes

Yes

Yes

2. Cost of step & column adjustments

6,549

6,666

3. Percent change in step and column over prior year


**Management/Supervisor/Confidential Other Benefits (mileage, bonuses, etc.)**

Current Year  
(2020-21)

1st Subsequent Year  
(2021-22)

2nd Subsequent Year  
(2022-23)

1. Are costs of other benefits included in the interim and MYPs?

Yes

Yes

Yes

2. Total cost of other benefits

3. Percent change in cost of other benefits over prior year

0.0%

0.0%

0.0%


**S9. Status of Other Funds**

Analyze the status of other funds that may have negative fund balances at the end of the current fiscal year. If any other fund has a projected negative fund balance, prepare an interim report and multyear projection for that fund. Explain plans for how and when the negative fund balance will be addressed.

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**S9A. Identification of Other Funds with Negative Ending Fund Balances**

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DATA ENTRY: Click the appropriate button in Item 1. If Yes, enter data in Item 2 and provide the reports referenced in Item 1.

1. Are any funds other than the general fund projected to have a negative fund balance at the end of the current fiscal year?

No

If Yes, prepare and submit to the reviewing agency a report of revenues, expenditures, and changes in fund balance (e.g., an interim fund report) and a multiyear projection report for each fund.

2. If Yes, identify each fund, by name and number, that is projected to have a negative ending fund balance for the current fiscal year. Provide reasons for the negative balance(s) and explain the plan for how and when the problem(s) will be corrected.

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**ADDITIONAL FISCAL INDICATORS**

The following fiscal indicators are designed to provide additional data for reviewing agencies. A "Yes" answer to any single indicator does not necessarily suggest a cause for concern, but may alert the reviewing agency to the need for additional review.

DATA ENTRY: Click the appropriate Yes or No button for items A2 through A9; Item A1 is automatically completed based on data from Criterion 9.

A1. Do cash flow projections show that the district will end the current fiscal year with a negative cash balance in the general fund? (Data from Criterion 9B-1, Cash Balance, are used to determine Yes or No)

A2. Is the system of personnel position control independent from the payroll system?

A3. Is enrollment decreasing in both the prior and current fiscal years?

A4. Are new charter schools operating in district boundaries that impact the district's enrollment, either in the prior or current fiscal year?

A5. Has the district entered into a bargaining agreement where any of the current or subsequent fiscal years of the agreement would result in salary increases that are expected to exceed the projected state funded cost-of-living adjustment?

A6. Does the district provide uncapped (100% employer paid) health benefits for current or retired employees?

A7. Is the district's financial system independent of the county office system?

A8. Does the district have any reports that indicate fiscal distress pursuant to Education Code Section 42127.6(a)? (If Yes, provide copies to the county office of education.)

A9. Have there been personnel changes in the superintendent or chief business official positions within the last 12 months?

When providing comments for additional fiscal indicators, please include the item number applicable to each comment.

Comments:  
(optional)

Enrollment decreased in 19-20 from 18-19, Enrollment increased in 20-21 compared to 19-20. But projected enrollment shows a decline in 21-22 and 22-23 in comparison to 20-21. HUSD shows a negative cash balance at the end of 20-21 which is attributed to the Feb-June cash deferrals. A plan has been designed to ensure cash will be on hand to pay our expenditures when they come due.

**End of School District First Interim Criteria and Standards Review**

**HUSD Superintendent's Report**  
**Board Meeting on December 9, 2020**  
**Jeremy Powell, Ed., D.**

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The past 6 weeks have seen all of our students (K-12) return to school to finish the Fall 2020 Semester. Together with staff and families, we have provided a safe and caring environment that has allowed the return of students to where we know they learn best-in the classroom. We are now working to finalize our Spring 2021 instructional modes and schedules. Surveys have been sent to families and staff reviewing what they believe to be the best way for us to continue to serve our community safely. These survey findings will be discussed later in the meeting.

**District Highlights for November & December:**

- The Maintenance Department has been hard at work continuing to serve our teachers and students with extra effort put forth in providing a clean and sanitary learning environment.
- Our new Marquee continues to shine bright during these short days! There were some initial power issues but Alan and his team were able to work those out and we expect no future issues!
- Nutrition Services continues to serve our students fresh and healthy meals. They have expanded service to include our Pre-school and High School since their opening in November.
- We had our Quarterly Cabinet Meeting on Friday, December 4th. The focus of this meeting was to review the Survey Data and create recommendations for our Spring 2021 schedule.
- HUSD continues to serve the community in many ways. Our High School MECHA Club continues their tradition of a Giving Tree to provide gifts for our families that are struggling.

Make sure to Follow us on:

- HUSD App: Download from App Store or our website
- Instagram: HamiltonUnified
- Twitter: @hamiltonunified
- Facebook: HamiltonUnifiedSchool District

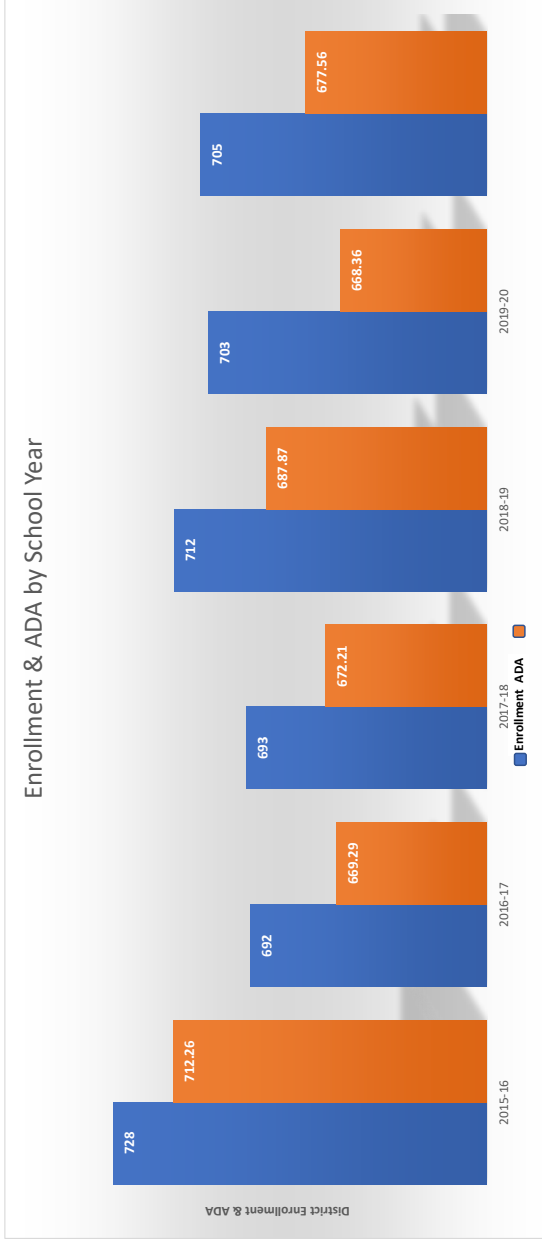
**Upcoming Events:**

- December 9<sup>th</sup>: HUSD Board Meeting in HHS Library
- December 21<sup>st</sup> -Jan. 8<sup>th</sup>: Winter Break
- December 23rd-25th & Dec 31-Jan. 3rd: HUSD District Office Closed
- January 11th: HUSD School Back in Session
- January 18th: MLK Day-No School
- January 20th: HULC
- January 26th-27th: HES Kindergarten Registration
- January 27th: HUSD Board Meeting in HHS Library

# HUSD ENROLLMENT OVER SIX YEARS 2015-2021

Year	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21
1	304 HHS 9 EBHS 415 K-5 6-8	264 HHS 14 EBHS 414 K-5 6-8	269 HHS 12 EBHS 279 K-5 133 6-8	286 HHS 9 EBHS 292 K-5 125 6-8	265 HHS 13 EBHS 272 K-5 153 6-8	288 HHS 8 EBHS 267 K-5 142 6-8
Enrollment	728	692	693	712	703	705
ADA	712.26	669.29	672.21	687.87	668.36	677.56

Enrollment and ADA totals above are based on P2 Data Reporting except current year based on current reporting  
2020-21 ADA based on Month 4 report



2020-21	11/2-11/27		ADA
	#STU	GRADE	
	13	TK	11.93
	41	K	35.59
	40	1	38.14
	43	2	41.11
	40	3	37.34
	42	4	39.70
	48	5	46.21
	39	6	39.21
	60	7	59.61
	43	8	42.23
	78	9	75.15
	68	10	64.46
	77	11	75.94
	73	12	70.94
<b>705 TOTAL</b>			<b>677.56</b>

2020-21	09/07-10/02		ADA
	#STU	GRADE	
	13	TK	12.08
	43	K	41.30
	40	1	40.16
	43	2	42.95
	40	3	38.14
	42	4	40.51
	48	5	47.81
	41	6	39.78
	60	7	59.54
	44	8	43.32
	77	9	74.35
	67	10	63.62
	77	11	77.41
	74	12	72.13
<b>709 TOTAL</b>			<b>693.1</b>

2020-21	8/05-8/30/20		ADA
	#STU	GRADE	
	13	TK	12.11
	42	K	41.11
	40	1	40.53
	45	2	43.11
	40	3	37.84
	42	4	40.11
	49	5	48.05
	41	6	39.21
	59	7	59.68
	44	8	43.05
	76	9	73.68
	66	10	62.63
	79	11	76.85
	74	12	70.57
<b>710 TOTAL</b>			<b>688.53</b>

2020-21	8/11-8/17/20		ADA
	#STU	GRADE	
	13	TK	12.11
	42	K	41.11
	41	1	40.53
	47	2	43.11
	40	3	37.84
	42	4	40.11
	50	5	48.05
	41	6	39.21
	60	7	59.68
	44	8	43.05
	74	9	73.68
	65	10	62.63
	80	11	76.85
	74	12	70.57
<b>713 TOTAL</b>			<b>688.53</b>

**Building Fund 21 (Bond) Expenditures for 2020-21**  
**For December 9th, 2020 HUSD Board Meeting**

<b>PO #</b>	<b>Date</b>	<b>Vendor</b>	<b>Description</b>	<b>Amount</b>
PV 1	7/22/2020	Bank of New York Mellon	Paying Agent Fee; RE: Election of 2018, GO Bonds, Series A	\$ 750.00
423	9/23/2020	Dannis Woliver Kelley	Legal fees related to land acquisition	\$ 490.50
423	10/21/2020	Dannis Woliver Kelley	Legal fees related to land acquisition	\$ 2,256.00
423	12/2/2020	Dannis Woliver Kelley	Legal fees related to land acquisition	\$ 90.00
PV 12	10/7/2020	Department of Toxic Substances Control - DTSC	Property purchase testing	\$ 577.58
21-150	8/19/2020	Educational Facilities Program Management LLC	Program Management Services	\$ 3,360.00
21-150	9/16/2020	Educational Facilities Program Management LLC	Program Management Services	\$ 4,480.00
21-150	10/14/2020	Educational Facilities Program Management LLC	Program Management Services	\$ 3,920.00
21-150	11/10/2020	Educational Facilities Program Management LLC	Program Management Services	\$ 4,200.00
PV 32	11/10/2020	Hamilton Unified Revolving Fund for Glenn County	File a parcel map in Glenn County	\$ 1,136.00
19-515	11/10/2020	Placeworks Inc.	CEQA Study/Expansion	\$ 2,097.38
19-515	11/10/2020	Placeworks Inc.	CEQA Study/Expansion	\$ 2,186.63
21-152	8/19/2020	Robertson Erickson Inc	Final survey and map package for county recorder	\$ 1,650.00
21-152	10/21/2020	Robertson Erickson Inc	Final survey and map package for county recorder	\$ 740.00
448	9/2/2020	Sacramento Valley Mirror	Legal ad for public hearing related to high school expansion	\$ 82.00
<b>Total expenditures through 12/3/2020</b>				<b>\$ 28,016.09</b>

**Building Fund 21 (Bond) Expenditures for 2019-20  
For HUSD Board Meeting August 26, 2020**

PO #	Date	Vendor	Description	Amount
423	9/27/2019	Dannis Woliver Kelley	Legal Fees related to land acquisition - matter ending 518	\$ 802.00
423	10/30/2019	Dannis Woliver Kelley	Legal Fees related to land acquisition - matter ending 518	\$ 1,126.00
423	11/13/2019	Dannis Woliver Kelley	Legal Fees related to land acquisition - matter ending 518	\$ 165.00
423	12/11/2019	Dannis Woliver Kelley	Legal Fees related to land acquisition - matter ending 518	\$ 2,969.00
423	1/8/2020	Dannis Woliver Kelley	Legal Fees related to land acquisition - matter ending 518/1103	\$ 807.00
423	5/6/2020	Dannis Woliver Kelley	Legal Fees related to land acquisition - matter ending 518	\$ 754.50
423	5/20/2020	Dannis Woliver Kelley	Legal Fees related to land acquisition - matter ending 518	\$ 1,833.50
423	6/24/2020	Dannis Woliver Kelley	Legal Fees related to land acquisition - matter ending 518	\$ 1,194.50
423	6/30/2020	Dannis Woliver Kelley	Legal Fees related to land acquisition - matter ending 518	\$ 2,179.50
423	6/30/2020	Dannis Woliver Kelley	Legal Fees related to land acquisition - matter ending 518	\$ 9,317.00
19397	9/27/2019	Holdrege & Kull (NV5)	Prelim Assessment #032-230-015	\$ 1,057.63
19397	9/27/2019	Holdrege & Kull (NV5)	Prelim Assessment #032-230-015	\$ 1,445.00
19397	10/16/2019	Holdrege & Kull (NV5)	Prelim Assessment #032-230-015	\$ 2,960.00
19397	10/23/2019	Holdrege & Kull (NV5)	Prelim Assessment #032-230-015	\$ 171.62
19397	12/11/2019	Holdrege & Kull (NV5)	Prelim Assessment #032-230-015	\$ 12,940.58
19397	2/5/2020	Holdrege & Kull (NV5)	Prelim Assessment #032-230-015	\$ 12,895.93
19397	2/5/2020	Holdrege & Kull (NV5)	Prelim Assessment #032-230-015	\$ 560.00
19397	3/18/2020	Holdrege & Kull (NV5)	Prelim Assessment #032-230-015	\$ 4,475.12
19397	3/18/2020	Holdrege & Kull (NV5)	Prelim Assessment #032-230-015	\$ 1,252.38
19397	6/17/2020	Holdrege & Kull (NV5)	Prelim Assessment #032-230-015	\$ 1,366.98
19515	9/27/2019	Placeworks Inc.	CEQA Review; expansion project	\$ 4,692.02
19515	10/2/2019	Placeworks Inc.	CEQA Review; expansion project	\$ 5,009.48
19515	11/20/2019	Placeworks Inc.	CEQA Review; expansion project	\$ 9,667.98
19515	11/20/2019	Placeworks Inc.	CEQA Review; expansion project	\$ 14,715.59
19515	6/17/2020	Placeworks Inc.	CEQA Review; expansion project	\$ 15,933.69
19515	6/30/2020	Placeworks Inc.	CEQA Review; expansion project	\$ 430.49
19515	6/30/2020	Placeworks Inc.	CEQA Review; expansion project	\$ 9,341.19
19515	6/30/2020	Placeworks Inc.	CEQA Review; expansion project	\$ 2,588.26
20202	9/27/2019	Department of Toxic Substances Control - DTSC	Property Purchase Testing	\$ 14,480.00
20219	9/27/2019	Educational Facilities Program Management LLC	Consulting for HHS Expansion Project	\$ 5,040.00
20219	9/27/2019	Educational Facilities Program Management LLC	Consulting for HHS Expansion Project	\$ 4,200.00
20219	11/13/2019	Educational Facilities Program Management LLC	Consulting for HHS Expansion Project	\$ 4,480.00
20219	12/11/2019	Educational Facilities Program Management LLC	Consulting for HHS Expansion Project	\$ 3,080.00
20219	1/15/2020	Educational Facilities Program Management LLC	Consulting for HHS Expansion Project	\$ 2,520.00
20219	2/12/2020	Educational Facilities Program Management LLC	Consulting for HHS Expansion Project	\$ 2,380.00
20219	3/11/2020	Educational Facilities Program Management LLC	Consulting for HHS Expansion Project	\$ 4,480.00
20219	4/15/2020	Educational Facilities Program Management LLC	Consulting for HHS Expansion Project	\$ 5,320.00
20219	5/20/2020	Educational Facilities Program Management LLC	Consulting for HHS Expansion Project	\$ 3,920.00
20219	6/17/2020	Educational Facilities Program Management LLC	Consulting for HHS Expansion Project	\$ 4,200.00
20219	6/30/2020	Educational Facilities Program Management LLC	Consulting for HHS Expansion Project	\$ 5,180.00
20247	11/20/2019	Timios Title	Title Report for new property	\$ 400.00
20287	10/9/2019	Robertson Erickson Inc.	Survey for land	\$ 3,250.00
20287	6/30/2020	Robertson Erickson Inc.	Survey for land	\$ 3,250.00
20495	6/30/2020	Integrated Educational Planning & Programming	Building/Expansion Project	\$ 4,800.00
PV 98	3/11/2020	Sacramento Valley Mirror	Legal Ad - Notice of Prep. of a Prelim. Environmental Assess.	\$ 90.20
PV 119	6/17/2020	Sacramento Valley Mirror	Legal Ad - Expansion Project	\$ 139.40
<b>Total expenditures through 6/30/2020</b>				<b>\$ 193,861.54</b>

## 2018-2019 Bond and Property Related Expenses

PO #	Vendor	Description	Amount	Reimbursable
19-567	California Appraisals	Appraisal for future site	\$ 4,000.00	Yes
19-134	Educational Facilities Program Management LLC	Bond Development & Election	\$ 34,440.00	Yes
PV#69	Glenn County Elections	Bond Election Fees	\$ 3,466.00	No
19-309	Holdrege & Kull (NV5)	Environmental Site Assessment	\$ 4,600.00	Yes
19-397	Holdrege & Kull (NV5)	Prelim Assessment #032-230-015	\$ 4,060.62	Yes
19-524	HUSD Revolving Fund	New property project	\$ 1,500.00	Yes
19-514	Placeworks Inc.	Title 5 Risk Assessment	\$ 15,210.00	Yes
19-515	Placeworks Inc.	CEQA Review; Expansion Project	\$ 5,877.75	Yes
18-639	School Works Inc.	Development Fee Study	\$ 6,000.00	No
19-596	Western Valuation Professional	Appraisal - new property	\$ 3,500.00	Yes
423	Dannis Woliver Kelley	matter # 10518 Property Purchase Negotiation	\$ 6,470	Yes
423	Dannis Woliver Kelley	matter # 10418 2018 Bond Discussions	\$ 1,017	No

**Total Amount Expended** \$ 90,140.87

**Reimbursable Total** \$ 79,657.87



**ROY BOONE MEMORIAL BARN CTE PROJECT:  
APPROVED CONSTRUCTION COST BUDGET & SCHEDULE**

CONSTRUCTION COST	PROPOSED BUDGET	ACTUAL BUDGET	NOTES
GENERAL CONTRACTOR North Valley Building Systems	\$ 212,920	\$ 180,110	Deductive Alternate: Delete enclosed building area of 4" washed chip sand -\$5900. Approved 7-22-2020
Change Order Request #1			
SITE CONTRACTOR	\$ 0	\$ 5,900	Add 4" Washed Chip Sand to Interior; 3/4" base Rock at Exterior Approved by Board 10/21/2020
OTHER SPECIALTY CONTRACTOR(S) Sheep Pens-NE Gate	\$ 45,000	\$ 24,685	Included in INVBS Bid \$20,110 Quote rec'd 6/17/2020 \$24,685 Modified Quote rec'd 11/9/2020
CONSTRUCTION CONTINGENCY (15.0%)	\$ 25,792	\$ 0	15% Contingency (\$30,719). Funds used for COR #1 & Modified Sheep Pens Purchase
<b>CONSTRUCTION TOTAL</b>	<b>\$ 283,712</b>	<b>\$ 210,695</b>	
<b>SUPPORT COST</b>			
A & E FEES (9.0%) Robertson Erikson	\$ 25,534	\$ 8,000	Not to Exceed Amount-Approved 7-22-2020
SITE INSPECTOR (1.25%)	\$ 3,546	\$ 0	N/A
DSA & CDE FEES (0.75%)	\$ 2,128	\$ 0	N/A
TESTING LAB (0.75%) M.T. Hall	\$ 2,128	\$ 1,200	Not to Exceed Amount-Approved 8-26-2020
CONSTRUCTION MANAGEMENT (3.5%) EFPM/LLC	\$ 9,930	\$ 5,600	Not to Exceed Amount-Approved 7-22-2020
SUPPORT CONTINGENCY (15.0%)	\$ 4,327	\$ 0	15% Contingency (\$2,220). Used for COR #1 above.
<b>SUPPORT TOTAL</b>	<b>\$ 47,593</b>	<b>\$ 14,800</b>	
<b>PROJECT TOTAL</b>	<b>\$ 331,305</b>	<b>\$ 225,495</b>	
<b>FUNDING AVAILABLE</b>	<b>\$ 250,503</b>		
<b>FUND BALANCE</b>	<b>\$ 25,008</b>		
<b>SCHEDULE</b>			
DEMOLITION	COMPLETED AUGUST 25, 2020		
SITEWORK	INITIAL GRADING COMPLETED OCTOBER 8, 2020		
FOUNDATIONS	COMPLETED OCTOBER 13, 2020		
BUILDING	COMPLETED WEEK OF NOVEMBER 20, 2020		
COMPLETION	PUNCH LIST COMPLETED DECEMBER 1, 2020		

**HAMILTON UNIFIED SCHOOL DISTRICT**  
**HAMILTON HIGH SCHOOL SITE EXPANSION-PERMITTING STATUS**  
**BOARD INFORMATION & DISCUSSION ITEM**

**December 9, 2020**

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**CURRENT SITE PURCHASE STATUS & TIMELINE** (Defer to Supt. & Legal Counsel)

**CDE SITE PERMITTING REQUIREMENTS**

**DEPARTMENT OF TOXIC SUBSTANCES CONTROL (NV5)**

- Final PEA completed; submitted to DTSC 2/11/2020. Required 30-day Public Comment Period opened 2/17/2020; closed 3/20/2020. Public Comment Hearing completed at Board Meeting 2/26/2020. No adverse comments from DTSC received; No Further Action (Final Approval Letter) from DTSC (see attached) received 4/29/2020. No further action required by the District; requirements completed.

**CALIFORNIA ENVIRONMENTAL QUALITY ACT (PLACEWORKS)**

- CEQA Final Report now completed; Initial Study/Mitigated Negative Declaration on District Agenda for review 4/22/2020 (see separate Agenda item). Notice of Intent to Adopt and 30 Public Comment period from 4/20/2020 through 5/20/2020; no public comments received to date. Board adoption and final Notice of Determination on August 26, 2020 Board Agenda for approval. Final Notices of Determination filed with Glenn County Planning Commission and California Office of Planning and Research. CEQA requirements completed.

**TITLE 5 REPORTS (PLACEWORKS)-**

- Pipeline Safety Study: Research & Report Complete. SUMMARY: No mitigation measures required.
- Railway Safety Study: Research & Report Complete. SUMMARY: No special risks or mitigation required.
- Dam Inundation Study: Research & Report Complete. SUMMARY: Dam Inundation: No special risks or mitigation required.

**EDUCATIONAL SPECIFICATIONS (iep2)**

- Initial Steering Committee Meeting held 2/11/2020; meetings now being scheduled for site faculty, support staff, administrators, parents, students and community members. Teleconference staff scoping meetings scheduled for December 2020-February 2021.

**GEOLOGICAL HAZARDS STUDIES (EFPM/LLC)**

- Geological Hazards Study completed by EFPM/LLC after consultation with Department of Education/Facilities Division. Now in review at CDE.

**HAMILTON UNIFIED SCHOOL DISTRICT**  
**HAMILTON HIGH SCHOOL SITE EXPANSION-PERMITTING STATUS**  
**BOARD INFORMATION & DISCUSSION ITEM**

**December 9, 2020**

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**FINAL SITE SURVEY**

- Fieldwork for final site survey for escrow closure and recording completed by Robertson Erickson Surveying & Engineering in August 2020; final report at County Engineer for review.

**PLANNING COMMISSION SUBMITTAL (EFPM/LLC)**

- Request for Glenn County Planning Commission review (per Section 21151.2. Public Resources Code) submitted on 6/10/2020, with a requested return within 45 days. Public hearing and comments by Planning Commission at its August 19, 2020 Commission Meeting (see attached Glenn County Planning Commission Staff Report). Planning Commission submission requirement completed.

**WILLIAMSON ACT FILINGS (EFPM/LLC)**

- Initial Williamson Act abatement filings to County Planning Office and State Department of Conservation reviewed by District Legal Counsel and submitted to the State Department of Conservation and the Glenn County Planning Commission on 6/15/2020. Approval by Department of Conservation on 7/23/2020; review and comment by Glenn County Planning Commission at its August 19, 2020 Commission Meeting (see above). Department must file copy of final executed purchase agreement with Department of Conservation.

**DEPARTMENT OF EDUCATION FILINGS**

- CDE Initial Filings & SFPD 4.03 now being prepared, including all completed studies/documents noted above.

## CSBA MANUAL MAINTENANCE SERVICE CHECKLIST – October 2020

District Name: Hamilton Unified School District

Contact Name: Tiffany Wilhelm Phone: 530-826-3261 Email: twilhelm@husdschools.org

POLICY	TITLE	OPTIONS/BLANKS	ADOPT DATE
E 1113	District and School Web Sites	<b>NEW EXHIBIT/New Law</b>	
BP 3280	Sale or Lease of District-Owned Real Property	New Law	
BP 3530	Risk Management/Insurance	New Law	
AR 3530	Risk Management/Insurance	Policy Update	
BP 4119.11 4219.11 4319.11	Sexual Harassment	Policy Update	
AR 4119.11 4219.11 4319.11	Sexual Harassment	<b>Fill in Blanks</b>  Superintendent PO Box 488 Hamilton City, CA 95951 530-826-3261	
AR 4119.12 4219.12 4319.12	Title IX Sexual Harassment Complaint Procedures	Policy Update	
E 4119.12 4219.12 4319.12	Title IX Sexual Harassment Complaint Procedures	<b>NEW EXHIBIT</b>	
BP 4157 4257 4357	Employee Safety	New State Regulation	
AR 4157 4257 4357	Employee Safety	New State Regulation	
AR 4157.1 4257.1 4357.1	Work-Related Injuries	New Law	

## CSBA MANUAL MAINTENANCE SERVICE CHECKLIST – October 2020

District Name: Hamilton Unified School District

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POLICY	TITLE	OPTIONS/BLANKS	ADOPT DATE
BP 5113.1	Chronic Absence and Truancy	Policy Update	
AR 5113.1	Chronic Absence and Truancy	Policy Update	
AR 5113.11	Attendance Supervision	Regulation update to reflect new law	
BP 5145.7	Sexual Harassment	Policy Update	
AR 5145.7	Sexual Harassment	Regulation Update	
AR 5145.71	Title IX Sexual Harassment Complaint Procedures	Regulation Update	
E 5145.71	Title IX Sexual Harassment Complaint Procedures	<b>NEW EXHIBIT</b>	
BP 6161.1	Selection and Evaluation of Instructional Materials	New Law	
AR 6161.1	Selection and Evaluation of Instructional Materials	Regulation Update	
E 6161.1	Selection and Evaluation of Instructional Materials	Regulation Update	
E(1) 9323.2	Actions by the Board	Exhibit Update	

# CSBA POLICY GUIDE SHEET

October 2020

First Reading December 9, 2020

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Note: Descriptions below identify revisions made to CSBA's sample board policies, administrative regulations, board bylaws, and/or exhibits. Editorial changes have also been made. Districts and county offices of education should review the sample materials and modify their own policies accordingly.

## **NEW - Exhibit 1113 - District and School Web Sites**

New exhibit lists material which state and/or federal law explicitly requires to be posted on district and/or school web sites, including a citation to the legal authority and a reference to the board policy, administrative regulation, or board bylaw that further describes the requirement.

## **Board Policy 3280 - Sale or Lease of District-Owned Real Property**

Policy updated to reflect **NEW LAW (SB 820, 2020)** which adds, until July 1, 2024, an exception to the requirement that boards appoint an advisory committee for the sale or lease of district-owned property if the property has not operated as an early childhood education facility or for elementary or secondary instruction, and **NEW LAW (SB 98, 2020)** which authorizes, until July 1, 2024, the proceeds from the sale or lease of property purchased entirely with local funds to be used for any one-time general fund purpose if certain conditions are met. Policy also adds material regarding the authorization for boards to meet in closed session with real property negotiators, the requirement to notify the Office of Public School Construction within 90 days if the district sells property that utilized funds received from a state school facilities program within the previous 10 years and the proceeds were not used for specified purposes, and conditions under which the State Allocation Board may require a return of the funds.

## **Board Policy 3530 - Risk Management/Insurance**

Policy updated to address the basis upon which insurance decisions should be made and the provision of safety-related training and protective equipment for staff. Policy also updated to delete material regarding the removal of an insurance agent as being implicit in a governing board's authority and explicit in insurance contracts. Timeline for reporting to the board on risk management activities revised from twice a year to periodically to give boards flexibility based on district need.

## **Administrative Regulation 3530 - Risk Management/Insurance**

Regulation updated to provide more detail in the list of risk management procedures, including examples of methods for identifying risks in district operations, the prioritization of risks based on frequency and potential impact, and examples of strategies to prevent loss. Regulation also adds optional language regarding the documentation of safety incidents.

## **Board Policy 4119.11/4219.11/4319.11 - Sexual Harassment**

Policy updated to clarify that, in some instances, it may be necessary to concurrently review a sexual harassment complaint under both the Title IX sexual harassment complaint procedures and the district's procedure reflecting state law, as described in AR 4030 - Nondiscrimination in Employment, in order to meet the applicable timelines. Policy also adds the requirement to provide supportive measures to the respondent as well as the complainant.

## **Administrative Regulation 4119.11/4219.11/4319.11 - Sexual Harassment**

Regulation updated to add section on "Definitions," including the federal definition of sexual harassment for purposes of applying the Title IX complaint procedures. Section identifying the Title IX Coordinator(s) moved and revised to reference CSBA's AR 4119.12/4219.12/4319.12 - Title IX Sexual Harassment Complaint Procedures. Section on "Notifications" adds federal requirement to disseminate the district's sexual harassment policy and procedures, along with the name and contact information of the Title IX Coordinator, by posting them in a prominent location on the district's web site and including them in any handbook provided to employees or employee organizations. New section on "Complaint Procedures" references the applicable procedures and the responsibility of the district to take prompt action to stop the sexual harassment, prevent recurrence, and address any continuing effects.

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## **Administrative Regulation 4119.12/4219.12/4319.12 - Title IX Sexual Harassment Complaint Procedures**

Regulation updated to clarify that a sexual harassment complaint that is dismissed or denied under Title IX may still be subject to review under state law pursuant to AR 4030 - Nondiscrimination in Employment and thus the two procedures should be implemented concurrently in order to meet the applicable timelines. Regulation also updated to clarify that the applicability of the Title IX sexual harassment complaint procedures is limited to conduct that allegedly occurs in an education program or activity over which the district exercises control; revise the timeframe for concluding the complaint process from 45 to 60 days; reflect the right to pursue civil law remedies; and add the requirement to maintain a record of any actions, including supportive measures, taken in response to a report or formal complaint of sexual harassment.

## **NEW - Exhibit 4119.12/4219.12/4319.12 - Title IX Sexual Harassment Complaint Procedures**

New exhibit presents a sample of the required notification to employees, job applicants, and employee organizations regarding the district's Title IX sexual harassment policy, the district's Title IX coordinator, and grievance procedures pursuant to 34 CFR 106.8.

## **Board Policy 4157/4257/4357 - Employee Safety**

Policy updated to reflect **NEW STATE REGULATION (Register 2020, No. 10)** which requires districts to provide employees with access to the district's injury and illness prevention program, and to add the prohibition against discharging or discriminating against an employee for exercising any right protected by the Occupational Safety and Health Act.

## **Administrative Regulation 4157/4257/4357 - Employee Safety**

Regulation updated to reflect **NEW STATE REGULATION (Register 2020, No. 10)** which requires that access to the district's injury and illness prevention program be provided to employees by either providing access in a reasonable time, place, and manner or providing unobstructed access through the district's server or web site. Regulation also updated to add material regarding the provision of facilities for quick drenching within the work area for immediate use when there is exposure to injurious corrosive materials. Regulation adds a section on "Protection from Communicable Diseases and Infections" which includes the development of an exposure control plan for bloodborne pathogens and strategies to prevent and mitigate infectious diseases, and a section on "COVID-19 Exposure" reflecting **NEW LAW (AB 685, 2020)** which specifies notifications that must be provided if the district receives notice of potential exposure to COVID-19 or the Division of Occupational Safety and Health (Cal/OSHA) prohibits entry into any district work site that exposes employees to the risk of COVID-19.

## **Administrative Regulation 4157.1/4257.1/4357.1 - Work-Related Injuries**

Regulation updated to reflect **NEW LAW (AB 1804, 2019)** which requires that a report of death or serious injury or illness be immediately reported to Cal/OSHA by telephone or through an online mechanism established by Cal/OSHA, with clarification that districts may make the report by telephone or email until Cal/OSHA has an online mechanism available, and **NEW LAW (AB 1805, 2019)** which redefines "serious injury or illness." Regulation adds optional language regarding the responsibility of employees to document any incident, and combines options regarding the reporting of incidents to the insurance carrier or Department of Industrial Relations. Regulation also reflects **NEW LAW (SB 1159, 2020)** which provides that an employee will be presumed to be entitled to workers' compensation benefits for illness or injury resulting from COVID-19 if the diagnosis was made within 14 days after the employee performed labor or services at the place of employment and other conditions are met.

## **Board Policy 5113.1 - Chronic Absence and Truancy**

Policy updated to designate the attendance supervisor as the person responsible for performing various assignments related to absence and truancy; reflect a tiered approach for reducing chronic absence which includes universal strategies and letters to parents/guardians; expand material regarding early intervention; add the provision of training and information to staff for the implementation of a trauma-informed approach to chronic absence; reflect chronic absence as a measure of district and school performance on the California

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School Dashboard; and add grade level to the list of specific data to be provided to the board regarding attendance, absence, and truancy.

## **Administrative Regulation 5113.1 - Chronic Absence and Truancy**

Regulation updated to reflect law allowing the referral of a chronic absentee (rather than a student who is "irregular in attendance") to a school attendance review board (SARB), a truancy mediation, or a comparable program and requiring documentation of the interventions undertaken at the school when making such a referral. Regulation also revised to give students who are absent the opportunity to make up missed work for full credit and support to limit the impact of absences on grades. Regulation clarifies that parents/guardians of students between 13 and 18 years of age must be notified, upon initial identification of their child for truancy, that the student may be subject to suspension, or delay of driving privilege.

## **Administrative Regulation 5113.11 - Attendance Supervision**

Regulation updated to reflect the requirements to investigate complaints of violations of compulsory education laws, gather and transmit to the county superintendent of schools the number and type of referrals made to the SARB and of requests for petitions made to the juvenile court, and refer a matter to court if a parent/guardian continually and willfully fails to respond to SARB directives or services.

## **Board Policy 5145.7 - Sexual Harassment**

Policy updated to clarify that, in some instances, it may be necessary to concurrently review a sexual harassment complaint under both the Title IX sexual harassment complaint procedures and the district's uniform complaint procedures (UCP) in order to meet the applicable timelines. Policy also adds the requirement to provide supportive measures to the respondent as well as the complainant.

## **Administrative Regulation 5145.7 - Sexual Harassment**

Regulation updated to add section on "Definitions," including the federal definition of sexual harassment for purposes of applying the Title IX complaint procedures. Section identifying the Title IX Coordinator(s) moved and revised to reference CSBA's AR 5145.71 - Title IX Sexual Harassment Complaint Procedures. Section on "Notifications" adds requirement to notify students and parents/guardians that the district does not discriminate on the basis of sex and that inquiries about the application of Title IX may be referred to the Title IX Coordinator or the U.S. Department of Education; deletes requirement to provide contact information of the Title IX Coordinator to employees, bargaining units, and job applicants which is addressed in AR 4119.11/4219.11/4319.11 - Sexual Harassment; and reflects **NEW LAW (AB 34, 2019)** which requires districts to post the definition of sex discrimination and harassment in a prominent location on the district's web site.

## **Administrative Regulation 5145.71 - Title IX Sexual Harassment Complaint Procedures**

Regulation updated to clarify that a sexual harassment complaint that is dismissed or denied under Title IX may still be subject to review under the district's UCP and thus the two procedures should be implemented concurrently in order to meet the applicable timelines. Regulation also updated to clarify that the applicability of the Title IX sexual harassment complaint procedures is limited to conduct that allegedly occurs in an education program or activity over which the district exercises control; add optional language providing that an employee must forward a report of sexual harassment to the Title IX Coordinator within one day, consistent with AR 5145.7 - Sexual Harassment; revise the timeframe for concluding the complaint process from 45 to 60 days to align with requirements of the UCP; reflect the right to appeal the district's decision to the California Department of Education consistent with the UCP or to pursue civil law remedies; and add the requirement to maintain a record of any actions, including supportive measures, taken in response to a report or formal complaint of sexual harassment.

## **NEW - Exhibit 5145.71 - Title IX Sexual Harassment Complaint Procedures**

New exhibit presents a sample of the required notification to students and parents/guardians regarding the district's Title IX sexual harassment policy, the district's Title IX coordinator, and grievance procedures pursuant to 34 CFR 106.8.



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## **Board Policy 6161.1 - Selection and Evaluation of Instructional Materials**

Policy updated to reflect **NEW LAW (SB 820, 2020)** which revises the definition of "technology-based materials" to include the electronic equipment required to make use of those materials, making such equipment subject to the determination of sufficiency. Policy also deletes unnecessary legal citations related to the State Board of Education's (SBE) adoption of academic standards, deletes section on "Review Process" which was moved to the AR, deletes option in regard to public hearings on the sufficiency of textbooks and other instructional materials for schools that operate on a multitrack year-round calendar since such schools can use the same language as those that operate on a traditional calendar, and adds references to sample board policy and regulations for complaints concerning instructional materials.

## **Administrative Regulation 6161.1 - Selection and Evaluation of Instructional Materials**

Regulation updated to add section on "Review Process" formerly in the BP and revise the section to encourage input from a diverse group of stakeholders. Section on "Criteria for Selection and Adoption of Instructional Materials" revised to delete unnecessary legal citations related to SBE's adoption of academic standards; move material regarding publisher requirements for grades 9-12 to end of list to make it easier for K-8 districts to delete; replace the list of nondiscrimination categories with a reference to BP 0410 - Nondiscrimination in District Programs and Activities; add a new item on criteria for technology-based materials; emphasize the importance of the accurate portrayal of the cultural and racial diversity of society in instructional materials; and delete an outdated item regarding quality, durability and appearance. "Conflict of Interest" section revised to delete redundant and difficult-to-enforce item.

## **Exhibit 6161.1 - Selection and Evaluation of Instructional Materials**

Exhibit updated to delete unnecessary legal citations related to SBE's adoption of academic standards and to change "foreign language" to "world language" consistent with current law.

## **Exhibit(1) 9323.2 - Actions by the Board**

Exhibit updated to clarify items under "Actions Requiring a Two-Thirds Vote of the Board" and "Actions Requiring a Four-Fifths Vote of the Board" regarding emergency facilities conditions as only applying to districts that have adopted the Uniform Public Construction Cost Accounting Act procedures. Item regarding the expenditure and transfer of funds or use of district property or personnel to meet a national or local emergency created by war moved from "Actions Requiring a Four-Fifths Vote of the Board" to "Action Requiring a Four-Fifths Vote of the Board Members Present at the Meeting" to more accurately reflect law.

# CSBA Sample Exhibit

Community Relations

E 1113(a)

## DISTRICT AND SCHOOL WEB SITES

### MATERIALS REQUIRED TO BE POSTED ON DISTRICT WEB SITE

Note: The following exhibit lists material which the law explicitly requires be posted on district or school web sites. See the referenced Board policy, administrative regulation, or Board bylaw for further information about related requirements. The exhibit does not include other postings that may be recommended throughout CSBA's sample policy manual but are not required by law.

#### Materials to Prominently Display

The following must be posted in a prominent location on the district's web site, such as on the home page when required by law:

1. The district's local control and accountability plan (LCAP), any updates or revisions to the LCAP, and the local control funding formula budget overview (Education Code 52064.1, 52065). See AR 0460 - Local Control and Accountability Plan.
2. A direct link to the current board agenda containing the time and location of the meeting and a brief general description of each item of business to be transacted or discussed at the meeting, including items to be discussed in closed session, or a link to the district's agenda management platform where the current agenda shall be the first available (Government Code 54954.2, 54956). Post at least 72 hours before a regular board meeting or 24 hours before a special meeting. See BB 9320 - Meetings and Notices and BB 9322 - Agenda/Meeting Materials.
3. The district's policy on student suicide prevention including, for grades K-6, the age appropriateness of the policy (Education Code 234.6). See BP 5141.52 - Suicide Prevention.
4. The district's policies and procedures prohibiting discrimination, harassment, student sexual harassment, intimidation, bullying, and cyberbullying, including a section on social media bullying that includes all of the references described in Education Code 234.6 as possible forums for social media (Education Code 234.6). See AR 5131.2 - Bullying and AR 5145.3 - Nondiscrimination/Harassment.
5. The district's policy on preventing and responding to hate violence, if the district has adopted such a policy (Education Code 234.6). See BP 5145.9 - Hate-Motivated Behavior.

**DISTRICT AND SCHOOL WEB SITES** (continued)

6. The definition of discrimination and harassment based on sex as described in Education Code 230, including the rights set forth in Education Code 221.8 (Education Code 234.6). See AR 5145.3 - Nondiscrimination/Harassment.
7. Information regarding Title IX prohibitions against discrimination based on a student's sex, gender, gender identity, pregnancy, and parental status, including the name and contact information of the Title IX Coordinator, the rights of students and the public as specified in Education Code 221.8, the responsibilities of the district under Title IX, web links to information about those rights and responsibilities on the web sites of the Office for Equal Opportunity and the U.S. Department of Education's Office for Civil Rights, a description of how to file a complaint of noncompliance under Title IX with specified components, and a link to Title IX information posted on the California Department of Education's (CDE) web site (Education Code 221.6, 221.61, 234.6; 34 CFR 106.8). See AR 5145.3 - Nondiscrimination/Harassment and AR 5145.7 - Sexual Harassment.
8. A link to statewide CDE-compiled resources, including community-based organizations, that provide support to youth who have been subjected to school-based discrimination, harassment, intimidation, or bullying and to their families (Education Code 234.5, 234.6). See AR 5145.3 - Nondiscrimination/Harassment.
9. If the district has formed a community facilities district (Mello-Roos district) for the acquisition or improvement of school facilities, a copy of the annual report for the fiscal year if requested pursuant to Government Code 53343.1, the report provided to the California Debt and Investment Advisory Commission pursuant to Government Code 53359.5, and the report provided to the State Controller's office pursuant to Government Code 12463.2 (Government Code 53343.2). Post within seven months after the last day of the fiscal year. See BP 7212 - Mello-Roos Districts.

**Other Postings**

The following materials are also required to be posted on the district web site. However, there are no specific requirements related to where they are posted on the web site.

1. The Special Education Local Plan Area's approved comprehensive local plan for special education, annual budget plan, annual service plan, and annual assurances support plan and any updates or revisions to the plans (Education Code 56205.5). See AR 0430 - Comprehensive Local Plan for Special Education.

**DISTRICT AND SCHOOL WEB SITES (continued)**

- 2. The district's nondiscrimination policy and regulation, including the complaint procedure and the compliance coordinator's contact information (34 CFR 100.6, 106.8). See BP 0410 - Nondiscrimination in District Programs and Activities and AR 4030 - Nondiscrimination in Employment.**
- 3. Training materials used to train the Title IX Coordinator, investigator(s), decision-maker(s), and any person(s) who facilitate an informal resolution process in response to a Title IX sexual harassment complaint (34 CFR 106.45). See AR 4119.12/4219.12/4319.12 - Title IX Sexual Harassment Complaint Procedures and AR 5145.71 - Title IX Sexual Harassment Complaint Procedures.**
- 4. For all schools offering competitive athletics, the total enrollment of the school classified by gender, the number of students enrolled at the school who participate in competitive athletics classified by gender, and the number of boys' and girls' teams classified by sport and by competition level (Education Code 221.9). The information shall be posted at the end of the school year on the school's web site or, if the school does not have a web site, on the district's web site. See AR 6145.2 - Athletic Competition.**
- 5. If the district has interdistrict attendance agreement(s), the procedures and timelines for requesting an interdistrict transfer permit, including, but not limited to, a link to the board's policy on interdistrict attendance, the date that the district will begin accepting applications, reasons that the district may approve/deny the request, the process for appeal, that failure to meet timelines will be deemed an abandonment of the request, and the condition under which an exiting interdistrict transfer permit may be revoked or rescinded (Education Code 46600.2). See AR 5117 - Interdistrict Transfer.**
- 6. If the district has elected to be a school district of choice, application information including, at a minimum, any applicable form, the timeline for a transfer, and an explanation of the selection process (Education Code 48301). See AR 5117 - Interdistrict Transfer.**
- 7. For districts that offer grade 9, the district's policy and protocols related to student placement in mathematics courses (Education Code 51224.7). See AR 6152.1 - Placement in Mathematics Courses.**
- 8. The section(s) of the district's employee code of conduct addressing interactions with students (Education Code 44050). Post these section(s) or a link to them on each school's web site or, if a school does not have its own web site, on the**

**DISTRICT AND SCHOOL WEB SITES** (continued)

- district's web site in a manner that is accessible to the public without a password. See BP 4119.21/4219.21/4319.21 - Professional Standards and BP 4119.24/4219.24/4319.24 - Maintaining Appropriate Adult-Student Interactions.
9. The district's meal payment collection policy and procedures (CDE Nutrition Services Division Management Bulletin SNP-03-2017). See AR 3551 - Food Services Operations/Cafeteria Fund.
  10. If the district includes information about the free and reduced-priced meal program on its web site, a nondiscrimination statement about the district's status as an equal opportunity provider and the address of the agency with responsibility to handle complaints made against the district (U.S. Department of Agriculture's FNS Instruction 113-1). For the required wording of the statement, see E 3555 - Nutrition Program Compliance.
  11. The school's or district's integrated pest management plan, whenever a school chooses to use a pesticide not exempted pursuant to Education Code 17610.5 (Education Code 17611.5). Post on the school's web site or, if the school does not have a web site, then on the district's web site. See AR 3514.2 Integrated Pest Management.
  12. When a citizens' oversight committee is formed after the approval of a bond under the 55 percent majority threshold, the committee's minutes, documents received, and reports issued (Education Code 15280). See AR 7214 - General Obligation Bonds.
  13. Copy of each school's school accountability report card, on or before February 1 of each year (Education Code 35258). See BP 0510 - School Accountability Report Card.
  14. Results of the Western Association of Schools and Colleges (WASC) or other accrediting agency's inspection of a school, within 60 days of receiving the results. (This notification could be made in writing to parents/guardians instead of or in addition to posting the results on the district's web site.) In addition, if a school loses its WASC or other agency's accreditation, the district and school shall post on their web sites a notice of the loss of accreditation and potential consequences (Education Code 35178.4). See BP 6190 - Evaluation of the Instructional Program.

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# CSBA Sample Board Policy

Business and Noninstructional Operations

BP 3280(a)

## SALE OR LEASE OF DISTRICT-OWNED REAL PROPERTY

Note: The following optional policy and accompanying administrative regulation detail the procedures that govern the district's sale or lease of surplus real property.

~~When district properties are not being utilized for school purposes after specific time periods, Education Code 17219-17224 authorize the State Allocation Board (SAB) to charge an "unused site fee." For further information regarding non use payments, see the Office of Public School Construction's Unused Site Program Handbook.~~

Education Code 17455 authorizes the sale, or lease ~~of for~~ up to 99 years, of any district real property together with any personal property located thereon without ~~taking a vote of the electors of the district~~ **approval of the voters within the district**. To do so, the property must not or will not be needed by the district and the district must follow the procedures ~~under stated in~~ Education Code 17387-17391.

**Pursuant to Education Code 17219, when the district has not used a previously used site for school purposes within the preceding five years, or has not used a newly acquired site within five years of acquisition for any of grades K-8 or seven years of acquisition for any of grades 7-12, the State Allocation Board (SAB) is authorized to charge an "unused site fee" pursuant to Education Code 17219-17224. For further information regarding non-use payments, see the Office of Public School Construction's Unused Site Program Handbook.**

The Governing Board believes that district facilities and resources should be utilized in an economical and practical manner. The Superintendent or designee shall periodically study the current and projected use of all district facilities to ensure the efficient utilization of space for the effective delivery of instruction.

*(cf. 1330 - Use of School Facilities)*

*(cf. 7110 - Facilities Master Plan)*

*(cf. 7111 - Evaluating Existing Buildings)*

*(cf. 7160 - Charter School Facilities)*

Note: Pursuant to Education Code 17387-17391, before surplus real property is sold or leased, the Governing Board must appoint an advisory committee to advise the Board on the disposition of such property. Education Code 17388 and 17391 establish exceptions from this requirement. ~~for rentals not exceeding 30 days, and for the lease or rental of a district facility to a private educational institution for the purpose of offering summer school. In addition, Education Code 17391, as amended by AB 1157 (Ch. 717, Statutes of 2017), provides that an advisory committee need not be appointed prior to the sale, lease, or rental of excess real property if it is to be used for teacher or other employee housing. As amended by SB 820 (Ch. 110, Statutes of 2020), Education Code 17391 adds an exception, until July 1, 2024, for the sale or lease of property that has not previously operated, or was not constructed to be operated, as an early childhood education facility or a school for elementary or secondary instruction.~~

Education Code 17389 requires that the advisory committee be representative of specific groups within the community and be composed of not less than seven nor more than 11 members (commonly referred to as a "7-11 committee"). See the accompanying administrative regulation for further information on the composition and duties of this committee.

**SALE OR LEASE OF DISTRICT-OWNED REAL PROPERTY** (continued)

Prior to the sale or lease of any surplus real property, ~~the Board shall appoint a district advisory committee prior to the sale or lease of any surplus real property~~ to advise the Board regarding the use or disposition of schools or school building space which is not needed for school purposes. ~~Rentals of surplus property not exceeding 30 days are exempted from this requirement. When the sale, lease, or rental of surplus property is for the purpose of teacher or other employee housing or for the offering of summer school by a private educational institution,~~ ~~the Board may elect not to appoint a district advisory committee.~~ **for any of the following:** (Education Code ~~17387-17388~~, 17391)

1. A rental of property for a period of time not exceeding 30 days
2. A lease or rental of surplus property to a private educational institution for the purpose of offering summer school
3. A sale, lease, or rental of surplus property to be used for teacher or other employee housing
4. **Until July 1, 2024, a sale or lease of surplus property that has not previously operated, or was not constructed to be operated, as an early childhood education facility or a school for elementary or secondary instruction**

(cf. 1220 - Citizen Advisory Committees)

Note: Pursuant to Government Code 65402, if the county or city has adopted a general plan which is applicable in the area where the district property is located, the district must notify the county or city planning agency of the location, purpose, and extent of the proposed disposition of district property so that the agency can determine and report on the extent to which the disposition conforms with the local planning agency's general plan. The planning agency has 40 days during which it may raise objections. If objections are not raised within 40 days, the lack of response is deemed to be a finding that the district's proposed disposition of the property is in conformity with the local planning agency's adopted general plan.

**In addition, to ensure that the proposed disposition of the property conforms with any general plan adopted by** ~~if the local planning agency has adopted a general plan~~ that affects or includes the area where the surplus property is located, the Board shall submit a report to the local planning agency describing the location of the surplus property and the purpose and extent of the proposed sale or lease. (Government Code 65402)

Note: When proposing the sale or lease of surplus property, the district must also comply with Public Resources Code 21000-21177 (the California Environmental Quality Act) (CEQA), when applicable. Pursuant to 14 CCR 15061, the sale or lease of property is exempt from detailed CEQA review if there is no possibility that the sale or lease will have a significant environmental effect. In such cases, the district must adopt a notice of exemption in accordance with 14 CCR 14062.

**SALE OR LEASE OF DISTRICT-OWNED REAL PROPERTY** (continued)

The Board shall determine whether the sale or lease of the surplus property is subject to review under the California Environmental Quality Act. (Public Resources Code 21000-21177; 14 CCR 15061-15062)

**Note:** Pursuant to Government Code 54956.8, the Board may hold a closed session for real property negotiations, including the sale or lease of property by the district. An Attorney General opinion (94 Ops.Cal.Attv.Gen. 82 (2011)) has concluded that only three subjects related to real property negotiations may be considered in closed session: (1) the amount of consideration the local agency is willing to pay or accept in exchange for the real property rights to be acquired or transferred; (2) the form, manner, and timing of how that consideration will be paid; and (3) items that are essential to arriving at the authorized price and payment terms. See BB 9321 - Closed Session.

**The Board may meet in closed session with its real property negotiator prior to the sale or lease of real property by the district in order to grant its negotiator authority regarding the minimum price or rent and terms of the sale or lease. (Government Code 54956.8)**

*(cf. 9321 - Closed Session)*

Note: When a district is selling any surplus property or leasing it with an option to purchase, Education Code 17464 lists the public entities that must be given priority to lease or purchase the property and the types of notice that the district must provide such entities before disposing of the property. Under certain circumstances, districts may also need to comply with the Naylor Act (Education Code 17485-17500), which requires that priority be given to public agencies when disposing of any district property that includes a playground, playing field, or land with an outdoor recreational purpose. Under certain conditions, the district may grant priority to licensed child care providers pursuant to Education Code 17458 or may sell surplus property for less than fair market value to public entities for recreational purposes pursuant to Education Code 17230. ~~The requirement to first offer surplus property to a charter school with a projected in-district average daily attendance of at least 80 students expired July 1, 2016 pursuant to the terms of Education Code 17457.5.~~

When selling or leasing district real property, the Board shall comply with applicable procedures and give priority to specified public agencies as required by law ~~comply with the priorities and procedures specified in applicable law.~~ (Education Code 17230, 17464, 17485-17499; Government Code 54222)

*(cf. 5148 - Child Care and Development)*

*(cf. 5148.2 - Before/After School Programs)*

*(cf. 5148.3 - Preschool/Early Childhood Education)*

~~Note:~~ Pursuant to Education Code 17462.3, the SAB may require a district selling real property purchased, improved, or modernized with funds received from a state school facilities funding program, to return those funds if: (1) the state funds were received and the property purchased or improved within the previous 10 years; (2) the proceeds from the sale are not used for capital outlay; and (3) the property is not sold to a charter school, another school district, a county office of education, or an agency that will use the property exclusively for the delivery of child care and development services.



**SALE OR LEASE OF DISTRICT-OWNED REAL PROPERTY** (continued)

~~When selling real property purchased, constructed, or modernized with funds received within the past 10 years from a state school facilities funding program, the Board shall consider whether any of the proceeds from the sale will need to be returned to the State Allocation Board (SAB) pursuant to Education Code 17462.3.~~

**Resolution of Intention to Sell or Lease**

Before ordering the sale or lease of any real property, the Board shall adopt a resolution by a two-thirds vote of all of its members at a regularly scheduled open meeting. The resolution shall describe the property proposed to be sold or leased in such a manner as to identify it, specify the minimum price or rent, describe the terms upon which it will be sold or leased, and specify the commission or rate, if any, which the Board will pay to a licensed real estate broker out of the minimum price or rent. The resolution shall fix a time, not less than three weeks thereafter, for a public meeting, held at the Board's regular meeting place, at which sealed proposals to purchase or lease will be received and considered. (Education Code 17466)

*(cf. 9320 - Meetings and Notices)*

*(cf. 9323.2 - Actions by the Board)*

The Superintendent or designee shall provide notice of the adoption of the resolution and of the time and place of the meeting that will be held to consider bids by posting copies of the resolution, signed by the Board, in three public places not less than 15 days before the date of the meeting. In addition, the notice shall be published at least once a week for three successive weeks before the meeting, in a newspaper of general circulation published in the county in which the district is located, if such a newspaper exists. (Education Code 17469)

**Note: Education Code 17470 requires districts to take reasonable steps to notify the former owner of the property of the public meeting at which bids will be considered. However, the Board is not required to accord the former owner the right to purchase the property at the tentatively accepted highest bid price nor to offer to sell the property to the former owner at the tentatively accepted highest bid price.**

~~In accordance with Education Code 17470,~~ **At least 60 days prior to the public meeting,** the Superintendent or designee shall take reasonable steps to provide written notification **of the public meeting, by certified mail,** to the former owners ~~of the property of the district's intent to sell it.~~ **from whom the district acquired the property. (Education Code 17470)**

**Acceptance/Rejection of Bids**

At the public meeting specified in the resolution of intention to sell or lease property, the Board shall open, examine, and declare all sealed bids. Before accepting a written proposal, the Board shall call for oral bids in accordance with law. (Education Code 17472, 17473)

**SALE OR LEASE OF DISTRICT-OWNED REAL PROPERTY** (continued)

The Board may reject any and all bids, either written or oral, and withdraw the properties from sale when the Board determines that rejection is in the best public interest. If no proposals are submitted or the submitted proposals do not conform to all the terms and conditions specified in the resolution of intention to lease, the Board may lease the property in accordance with Education Code 17477. (Education Code 17476, 17477)

Of the proposals submitted by responsible bidders which conform to all terms and conditions specified in the resolution of intention to sell or lease, the Board shall finally accept the highest bid after deducting the commission, if any, to be paid to a licensed real estate broker, unless the Board accepts a higher oral bid or rejects all bids. (Education Code 17472)

The final acceptance of the bid may be made either at the same meeting specified in the resolution or at any adjourned/continued meeting held within 10 days. Upon acceptance of the bid, the Board may adopt a resolution of acceptance that directs the Board president, or any other Board member, to execute the deed or lease and to deliver the document upon performance and compliance by the successful bidder of all of the terms and conditions of the contract. (Education Code 17475-17478)

(cf. 1431 - Waivers)

**Use of Proceeds**

Note: Pursuant to Education Code 17462, the proceeds derived from the sale of surplus property or lease with an option to purchase must generally be used for **one-time expenditures for** capital outlay or maintenance, **with specified exceptions.** ~~except as provided below. In addition, Education Code 17462 requires that the proceeds be used for one time expenditures and prohibits the use for ongoing expenditures such as salaries and general operating expenses. However, 2 CCR 1700 authorizes the use of such proceeds, if approved by the SAB, for one time funding to reduce a district's unfunded liability for other postemployment benefits (OPEBs) (i.e., medical, dental, vision, hearing, life insurance, long term care, long term disability, and other nonpension benefits for retired employees). For information about prefunding OPEBs and reporting the district's liability for OPEBs, see BP 3100 Budget and AR 3460 Financial Reports and Accountability.~~ The law does not place limitations on the use of proceeds for a lease of surplus property that does not include an option to purchase.

The Superintendent or designee shall ensure that the proceeds from the sale or lease with an option to purchase of surplus district property are used for one-time expenditures and not for ongoing expenditures such as salaries and general operating expenses. (Education Code 17462; **2 CCR 1700**)

Proceeds from a sale of surplus district property shall **generally** be used for capital outlay or maintenance costs that the Board determines will not recur within a five-year period. **Proceeds from a lease of district property with an option to purchase may be deposited into a restricted fund for the routine repair of district facilities, as defined by the SAB, for up to a five-year period.** (Education Code 17462)

**SALE OR LEASE OF DISTRICT-OWNED REAL PROPERTY** (continued)

~~Proceeds from a lease of district property with an option to purchase may be deposited into a restricted fund for the routine repair of district facilities, as defined by the SAB, for up to a five year period. (Education Code 17462)~~

Note: Pursuant to Education Code 17462, proceeds from the sale or lease with an option to purchase may be deposited in the district's general fund when the Board and SAB determine that the district has no anticipated need for additional sites or building construction for the next 10 years and no major deferred maintenance requirements. Thus, districts may not apply to the state for new construction or modernization funding during that time period unless certain conditions specified in Education Code 17462 are satisfied.

**However, if** ~~if~~ the Board and SAB determine that the district has no anticipated need for additional sites or building construction for the next 10 years and no major deferred maintenance requirements, the proceeds from the sale or lease with an option to purchase may be deposited in a special reserve fund for the future maintenance and renovation of school sites or in the district's general fund. ~~Proceeds from the sale or lease with option to purchase of district property may also be deposited in a special reserve fund for capital outlay or maintenance costs of district property that the Board determines will not recur within a five year period.~~ (Education Code 17462)

*(cf. 3100 - Budget)*

*(cf. 3460 - Financial Reports and Accountability)*

Note: Until July 1, 2024, Education Code 17463.7, as added by SB 98 (Ch. 24, Statutes of 2020), authorizes the proceeds from the sale or lease of property purchased entirely with local funds to be used for any general fund purpose.

**In addition, until July 1, 2024, if district surplus property was purchased entirely with local funds, the proceeds from the sale or lease of the property, together with any personal property located on the property, may be deposited into the general fund of the district and may be used for any one-time general fund purpose. Before exercising this authority, the Board shall:** (Education Code 17463.7)

- 1. Submit to SAB documents certifying that the sale of real property does not violate the provisions of a local bond act and the real property is not suitable to meet projected school construction needs for the next 10 years**
- 2. At a public meeting, adopt a plan for expending one-time resources from the sale or lease of the property which identifies the source and intended use of the surplus property proceeds and describes the reasons that the expenditure will not result in ongoing fiscal obligations for the district**

Note: Pursuant to Education Code 17462.3, ~~the SAB may require a~~ **if** the district is selling real property purchased, improved, or modernized with funds received from a state school facilities funding program **within the previous 10 years, the district is required to return those funds to SAB if:** ~~(1) the state funds were~~

**SALE OR LEASE OF DISTRICT-OWNED REAL PROPERTY (continued)**

received and the property purchased or improved within the previous 10 years; (2) the proceeds from the sale are not used for capital outlay; and (3) the property is not sold to a charter school, another school district, a county office of education, or an agency that will use the property exclusively for the delivery of child care and development services, under specified conditions. **The district must notify OPSC of the sale by submitting Form SAB 308, available on OPSC's web site.**

**Whenever the district sells real property that was purchased, improved, or modernized with funds that were received from a state school facilities funding program within the previous 10 years, the district shall notify OPSC within 90 calendar days of the sale of the property if the proceeds from the sale are not used for capital outlay and the property is not sold to a charter school, another school district, a county office of education, or an agency that will use the property exclusively for the delivery of child care and development services. If SAB subsequently makes a finding that the sale is subject to Education Code 17462.3, the district shall return the funds to the SAB within 90 calendar days of the finding. (2 CCR 1702)**

*Legal Reference:*

EDUCATION CODE

17219-17224 *Acquisition of property not utilized as school site; nonuse payments; exemptions*

17230-17234 *Surplus property*

17385 *Conveyances to and from school districts*

17387-17391 *Advisory committees for use of excess school facilities*

17400-17429 *Leasing property*

17430-17447 *Leasing facilities*

17453 *Lease of surplus district property*

17455-17484 *Sale or lease of real property, especially:*

17462.3 *State Allocation Board program to reclaim funds*

17485-17500 *Surplus school playground (Naylor Act)*

17515-17526 *Joint occupancy*

17527-17535 *Joint use of district facilities*

33050 *Request for waiver*

38130-38139 *Civic Center Act*

GOVERNMENT CODE

50001-50002 *Definitions*

54220-54232 *Surplus land, especially:*

54222 *Offer to sell or lease property*

54950-54963 *Brown Act, especially:*

54952 *Legislative body, definition*

PUBLIC RESOURCES CODE

21000-21177 *California Environmental Quality Act*

CODE OF REGULATIONS, TITLE 2

1700-1702 *Definitions related to surplus property; use of proceeds*

*Legal Reference continued: (see next page)*

**SALE OR LEASE OF DISTRICT-OWNED REAL PROPERTY** (continued)

*Legal Reference: (continued)*

COURT DECISIONS

*San Lorenzo Valley Community Advocates for Responsible Education v. San Lorenzo Valley Unified School District, (2006) 139 Cal.App.4th 1356*

ATTORNEY GENERAL OPINIONS

*94 Ops.Cal.Atty.Gen. 82 (2011)*

*Management Resources:*

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

*Closing a School Best Practices Guide*

OFFICE OF PUBLIC SCHOOL CONSTRUCTION PUBLICATIONS

*Unused Site Program Handbook, December 2015*

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education, School Facilities Planning Division: <http://www.cde.ca.gov/ls/fa>

Coalition for Adequate School Housing: <http://www.cashnet.org>

Office of Public School Construction: <http://www.dgs.ca.gov/opsc>

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**Policy Reference UPDATE Service**

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# CSBA Sample Board Policy

Business and Noninstructional Operations

BP 3530(a)

## RISK MANAGEMENT/INSURANCE

**Note: The following Board policy may be revised to reflect district practice.**

The Governing Board ~~strongly supports a risk management program that protects district resources and~~ **desires to** promote the safety of students, staff, and the public **while protecting district resources.** The Superintendent or designee shall establish a risk management program that uses effective safety and loss control practices.

The district shall strive to keep its liability at a minimum and its insurance premiums as low as possible while maintaining adequate protection **against loss which may occur due to hazards facing the district.**

To determine the most economical means of insuring the district consistent with required services, the Superintendent or designee shall annually review the district's options for obtaining coverage, including qualified insurance agents, a joint powers agency, self-insurance, or a combination of these means. **Decisions regarding the means of insuring the district shall be based on a careful analysis of past claims records indicating the frequency and magnitude of losses and a prediction of future losses.**

**Note: In reviewing various means of insuring the district, decisions related to self insurance should be based on a careful analysis of past claims records indicating the frequency and magnitude of losses and a prediction of future losses. Any self insured retention reserves should be carefully monitored and compared with open claims.**

The Board reserves the right to ~~remove an insurance agent of record or a participating agent~~ whenever, in the judgment of the Board, such action becomes desirable for the best interests of the district.

To ~~attempt to~~ minimize the district's exposure to liability, the Board shall adopt clear policies related to discrimination, harassment, safety procedures, and the timely handling of claims. The Superintendent or designee shall ~~ensure that~~ **enforce** these policies and related procedures ~~are enforced~~ fairly and consistently. **The Superintendent or designee shall provide safety-related training and protective equipment to staff as appropriate for their position.**

*(cf. 0410 - Nondiscrimination in District Programs and Activities)*

***(cf. 0450 - Comprehensive Safety Plan)***

*(cf. 3320 - Claims and Actions Against the District)*

*(cf. 4030 - Nondiscrimination in Employment)*

*(cf. 4119.11/4219.11/4319.11 - Sexual Harassment)*

~~*(cf. 4132/4232/4332 - Publication or Creation of Materials)*~~

***(cf. 4157/4257/4357 - Employee Safety)***

*(cf. 4157.1/4257.1/4357.1 - Work-Related Injuries)*

**RISK MANAGEMENT/INSURANCE** (continued)

~~(cf. 4158/4258/4358 - Employee Security)~~

~~(cf. 5142 - Safety)~~

~~(cf. 5141.4 - Child Abuse Prevention and Reporting)~~

~~(cf. 5145.3 - Nondiscrimination/Harassment)~~

~~(cf. 5145.7 - Sexual Harassment)~~

~~(cf. 6162.6 - Use of Copyrighted Materials)~~

~~(cf. 9260 - Legal Protection)~~

Note: The following **optional** paragraph may be revised to require more or less frequent reporting.

The Superintendent or designee shall **periodically** report to the Board ~~twice a year~~ on the district's risk management activities, **including, but not limited to, the district's property and liability risks and exposures and the effectiveness of the district's risk management and loss control practices.**

*Legal Reference: (see next page)*

## **RISK MANAGEMENT/INSURANCE (continued)**

### *Legal Reference:*

#### EDUCATION CODE

17029.5 *Contract funding; board liability*

17565-17592 *Board duties re property maintenance and control*

32350 *Liability on equipment loaned to district*

35162 *Power to sue, be sued, hold and convey property*

35200-35214 *Liabilities, especially:*

35208 *Liability insurance*

35211 *Driver training civil liability insurance*

35213 *Reimbursement for loss, destruction, or damage of personal property*

35214 *Liability self-insurance*

35331 *Medical or hospital service for students on field trip*

39837 *Transportation of pupils students to places of summer employment*

41021 *Requirement for employees' indemnity bonds*

44873 *Qualifications for physician (liability coverage)*

49470-49474 *District medical services and insurance*

#### GOVERNMENT CODE

820.9 *Board members not vicariously liable for injuries caused by district*

**831.7 Hazardous recreational activities**

989-991.2 *Local public entity insurance*

#### LABOR CODE

3200-4855 *Workers' compensation*

### **Management Resources:**

#### WEB SITES

**California Association of Joint Powers Authorities: <https://www.cajpa.org>**

**California Association of School Business Officials: <https://www.casbo.org>**

**California Department of Industrial Relations, Division of Occupational Safety and Health:  
<https://www.dir.ca.gov/dosh>**

**Public Agency Risk Management Association: <https://www.parma.com>**

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# CSBA Sample Administrative Regulation

Business and Noninstructional Operations

AR 3530(a)

## RISK MANAGEMENT/INSURANCE

**Note: The following administrative regulation may be revised to reflect district practice.**

### Risk Management

The Superintendent or designee, **in consultation with risk management, insurance, safety, or other professionals as appropriate,** shall ~~take action to:~~

1. Identify the risks inherent in ~~the operation of~~ district **operations and** programs, **including physical sites, educational and experiential programs, computer networks and systems, employment and staffing, and transportation services, using methods that may include, but are not limited to, physical inspections, surveys, staff interviews, compliance reviews, contract reviews, review of policies and procedures, and consultation with experts**
2. ~~Assess the above risks and keep records of accidents, losses and damage~~ **Analyze, evaluate, and prioritize identified risks based on the frequency and likelihood of the risk and the potential impact to the district**
3. **Develop strategies to reduce or mitigate identified risks, such as new or modified policies, processes, or procedures; training or loss prevention programs; and/or additional or repairs to equipment, real property, computer networks, or other physical assets**
4. **Implement strategies to promote safety and prevent loss, taking into account the nature of the risks, the associated exposures, and the costs and benefits associated with the proposed response**
- 3.5. Mitigate **potential** ~~risks through loss control and safety-related loss~~ following an incident through **activities such as effective claims management, litigation management, disaster recovery, or a modified duty program for workers' compensation**
4. ~~Determine the extent to which risks should be assumed by the district or covered by the purchase of insurance or pooling with other districts~~

*(cf. 0450 - Comprehensive Safety Plan)*

*(cf. 1330 - Use of School Facilities)*

*(cf. 4157/4257/4357 - Employee Safety)*

*(cf. 5142 - Safety)*

**RISK MANAGEMENT/INSURANCE** (continued)

**The Superintendent or designee shall advise the Governing Board of any needed action requiring Board approval.**

**Following any incident resulting in potential or actual harm or injury to a person or damage to property, staff shall promptly document the date and time of the incident, a description of the incident, and any persons present.**

Employees are expected to take reasonable precautions for the care and safety of the school equipment with which they have been entrusted. Employees may be held responsible for recurring damage or losses that occur due to their negligence or lack of supervision. Responsibilities related to safety and loss control shall be included in employee job descriptions.

~~(cf. 0450—Comprehensive Safety Plan)~~  
~~(cf. 1240—Volunteer Assistance)~~  
~~(cf. 1330—Use of School Facilities)~~  
~~(cf. 3400—Management of District Assets/Accounts)~~  
~~(cf. 3430—Investing)~~  
~~(cf. 3440—Inventories)~~  
~~(cf. 3512—Equipment)~~  
~~(cf. 3514—Environmental Safety)~~  
~~(cf. 3514.1—Hazardous Substances)~~  
~~(cf. 3515.4—Recovery for Property Loss or Damage)~~  
~~(cf. 3516—Emergencies and Disaster Preparedness Plan)~~  
~~(cf. 3541.1—Transportation for School-Related Trips)~~  
~~(cf. 3543—Transportation Safety and Emergencies)~~  
~~(cf. 4112.42/4212.42/4312.43—Drug and Alcohol Testing for School Bus Drivers)~~  
~~(cf. 4112.5/4212.5/4312.5—Criminal Record Check)~~  
~~(cf. 4119.42/4219.42/4319.42—Exposure Control Plan for Bloodborne Pathogens)~~  
~~(cf. 4157/4257/4357—Employee Safety)~~  
~~(cf. 4112.5/4212.5/4312.5—Criminal Record Check)~~  
~~(cf. 5131.1—Bus Conduct)~~  
~~(cf. 5131.61—Drug Testing)~~  
~~(cf. 5141—Health Care and Emergencies)~~  
~~(cf. 5141.22—Infectious Diseases)~~  
~~(cf. 5142—Safety)~~  
~~(cf. 6145.2—Athletic Competition)~~  
~~(cf. 6153—School Sponsored Trips)~~  
~~(cf. 9260—Legal Protection)~~

**Insurance**

Note: California law requires districts to maintain liability insurance, property fire insurance, workers' compensation insurance, and fidelity bond insurance. Property insurance for theft and damage is permissive. The following list may be expanded to reflect other types of insurance that the district obtains, such as employee health insurance and athletic team member insurance for students who are not otherwise covered.

Insurance **or risk pooled** coverage shall include, but **may** not be limited to:

**RISK MANAGEMENT/INSURANCE** (continued)

1. Liability insurance (Education Code 35200-35214)
2. ~~Fire insurance for buildings, equipment, and vehicles~~ **Insurance against fire or other property damage** (Education Code 17565)
3. Workers' compensation insurance (Labor Code 3700)
4. Fidelity bond insurance **for employees whose duty includes handling district funds, and other employees as needed** (Education Code 41021)

~~(cf. 4154/4254/4354 - Health and Welfare Benefits)~~  
~~(cf. 4157.1/4257.1/4357.1 - Work-Related Injuries)~~  
~~(cf. 5143 - Insurance)~~

~~A suitable bond indemnifying the district against loss shall be purchased for employees responsible for handling district funds and may be purchased for employees responsible for handling district property. The district shall bear the cost of this bonding. (Education Code 41021)~~

~~(cf. 1330 - Use of School Facilities)~~  
~~(cf. 4154/4254/4354 - Health and Welfare Benefits)~~  
~~(cf. 4156.3/4256.3/4356.3 - Employee Property Reimbursement)~~  
~~(cf. 4157.1/4257.1/4357.1 - Work-Related Injuries)~~  
~~(cf. 5143 - Insurance)~~  
~~(cf. 9260 - Legal Protection)~~

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# CSBA Sample Board Policy

All Personnel

BP 4119.11(a)

4219.11

**SEXUAL HARASSMENT**

4319.11

Note: Education Code 231.5, 2 CCR 11023, and 34 CFR 106.8 mandate the district to have a written policy on sexual harassment. As part of this mandate, the district also should adopt a sexual harassment policy related to students; see BP/AR 5145.7 - Sexual Harassment **and AR 5145.71 - Title IX Sexual Harassment Complaint Procedures.**

Sexual harassment is prohibited pursuant to Title VII of the Civil Rights Act of 1964 (42 USC 2000e-2000e-17) and/or Title IX of the Education Amendments of 1972 (20 USC 1681-1688; 34 CFR 106.1-106.82), as well as the California Fair Employment and Housing Act (Government Code 12900-12996). Whether a complaint of sexual harassment is addressed through federal Title IX complaint procedures adopted pursuant to 34 CFR 106.44-106.45, as added by 85 Fed. Reg. 30026, or procedures adopted pursuant to 2 CCR 11023 is dependent on whether the alleged conduct meets the more stringent federal definition of sexual harassment or the state definition. **In order to meet the applicable timelines, in some instances it may be necessary to review a complaint under both procedures concurrently.** See the accompanying administrative regulation, AR 4030 - Nondiscrimination in Employment, and AR 4119.12/4219.12/4319.12 - Title IX Sexual Harassment Complaint Procedures.

Pursuant to 2 CCR 11034, the district may be liable for sexual harassment committed by a supervisor, coworker, or a third party. Pursuant to Government Code 12940, employers may also be held liable for sexual harassment committed against their workers by clients, customers, or other third parties if they knew or should have known of the harassment and failed to take immediate and appropriate corrective action to stop the harassment.

The following policy shall apply to all district employees, interns, volunteers, contractors, job applicants, and other persons with an employment relationship with the district.

The Governing Board is committed to providing a safe work environment that is free of harassment and intimidation. The Board prohibits sexual harassment against district employees and retaliatory behavior or action against any person who complains, testifies, or otherwise participates in the complaint process established for the purpose of this policy.

*(cf. 0410 - Nondiscrimination in District Programs and Activities)*

*(cf. 4030 - Nondiscrimination in Employment)*

Note: Government Code 12940 clarifies that sexual harassment includes harassment based on sex, gender, pregnancy, childbirth, or related medical conditions.

Sexual harassment includes, but is not limited to, harassment that is based on the sex, gender, gender identity, gender expression, or sexual orientation of the victim and harassment based on pregnancy, childbirth, or related medical conditions.

## SEXUAL HARASSMENT (continued)

Note: Federal and state courts have provided guidance that may help employers avoid liability or mitigate damages in sexual harassment cases. In Department of Health Services v. Superior Court (McGinnis), the California Supreme Court outlined measures that may constitute mitigating factors in the assessment of damages, including establishing anti-harassment policies, communicating those policies to employees, consistently enforcing the policies, preserving the confidentiality of employees who report harassment, and preventing retaliation against reporting employees. The U.S. Supreme Court in Burlington Industries v. Ellerth held that, for certain claims under federal law, an employer may defend against sexual harassment claims by proving that (1) reasonable care was exercised to prevent and promptly correct any sexually harassing behavior, and (2) the employee (victim) failed to take advantage of the preventive and corrective opportunities provided by the employer.

Pursuant to Government Code 12950.1, as amended by SB 778 (Ch. 215, Statutes of 2019), employers with five or more employees are required to provide sexual harassment training to supervisory and nonsupervisory employees. See the accompanying administrative regulation for timelines and training requirements.

Items #1-4 below reflect the courts' guidance and Government Code 12950.1, and should be modified to reflect district practice.

The Superintendent or designee shall take all actions necessary to ensure the prevention, investigation, and correction of sexual harassment, including but not limited to:

1. Providing training to employees in accordance with law and administrative regulation
2. Publicizing and disseminating the district's sexual harassment policy to employees and others to whom the policy may apply
3. Ensuring prompt, thorough, fair, and equitable investigation of complaints
4. Taking timely and appropriate corrective/remedial action(s), which may require interim separation of the complainant and the alleged harasser and subsequent monitoring of developments

Note: The following optional paragraph reflects a recommendation of the U.S. Equal Employment Opportunity Commission's informal guidance Promising Practices for Preventing Harassment and may be revised to reflect district practice.

The Superintendent or designee shall periodically evaluate the effectiveness of the district's strategies to prevent and address harassment. Such evaluation may involve conducting regular anonymous employee surveys to assess whether harassment is occurring or is perceived to be tolerated, partnering with researchers or other agencies with the needed expertise to evaluate the district's prevention strategies, and using any other effective tool for receiving feedback on systems and/or processes. As necessary, changes shall be made to the harassment policy, complaint procedures, or training.

## SEXUAL HARASSMENT (continued)

### Sexual Harassment Reports and Complaints

Note: 34 CFR 106.8, as amended by 85 Fed. Reg. 30026, requires the district to designate at least one employee to coordinate its responsibilities under Title IX, who must be referred to as the Title IX Coordinator. See the accompanying administrative regulation.

34 CFR 106.44, as added by 85 Fed. Reg. 30026, requires the district, when there is actual knowledge of sexual harassment, to respond promptly in a manner that is not unreasonable in light of the known circumstances and in compliance with Title IX regulations. 34 CFR 106.30, as added, defines "actual knowledge" as notice of sexual harassment or allegations of sexual harassment being submitted to the district's Title IX Coordinator, any official of the district who has authority to institute corrective measures, or any employee of an elementary or secondary school. For this reason, the district should train all employees regarding the reporting process.

In Faragher v. City of Boca Raton, one of the factors relied on by the U.S. Supreme Court in finding liability for harassment by a supervisor was the failure of the policy to provide an assurance to its employees that harassing supervisors may be bypassed in registering complaints.

District employees who feel that they have been sexually harassed in the performance of their district responsibilities or who have knowledge of any incident of sexual harassment by or against another employee shall immediately report the incident to their direct supervisor, a district administrator, or the district's Title IX Coordinator. Employees may bypass their supervisor in filing a complaint if the supervisor is the subject of the complaint. A supervisor or administrator who receives a harassment complaint shall promptly notify the Title IX Coordinator.

Once notified, the Title IX Coordinator shall ensure the complaint **or allegation** is addressed through **either** AR 4119.12/4219.12/4319.12 - Title IX Sexual Harassment Complaint Procedures **for complaints meeting the Title IX definition of sexual harassment** or AR 4030 - Nondiscrimination in Employment **for complaints meeting the state definition**, as applicable, **and shall offer supportive measures to the complainant. Because a complaint or allegation that is dismissed or denied under the Title IX complaint procedure may still be subject to consideration under state law, the Title IX Coordinator shall ensure that any implementation of AR 4119.12/4219.12/4319.12 concurrently meets the requirements of AR 4030.**

*(cf. 4119.12/4219.12/4319.12 - Title IX Sexual Harassment Complaints)*

**The Title IX Coordinator and shall offer supportive measures to the complainant and respondent, as deemed appropriate under the circumstances.**

Note: In addition to district discipline imposed on employees who engage in sexual harassment, Government Code 12940 provides that such employees may be held personally liable in a court of law for any damage to the victim(s).

## **SEXUAL HARASSMENT** (continued)

Upon investigation of a sexual harassment complaint, any district employee found to have engaged or participated in sexual harassment or to have aided, abetted, incited, compelled, or coerced another to commit sexual harassment in violation of this policy shall be subject to disciplinary action, up to and including dismissal, in accordance with law and the applicable collective bargaining agreement.

(cf. 4117.7/4317.7 - *Employment Status Reports*)  
(cf. 4118 - *Dismissal/Suspension/Disciplinary Action*)  
(cf. 4218 - *Dismissal/Suspension/Disciplinary Action*)

### *Legal Reference:*

#### EDUCATION CODE

200-262.4 *Prohibition of discrimination on the basis of sex*

#### GOVERNMENT CODE

12900-12996 *Fair Employment and Housing Act, especially:*

12940 *Prohibited discrimination*

12950 *Sexual harassment; distribution of information*

12950.1 *Sexual harassment training*

#### LABOR CODE

1101 *Political activities of employees*

1102.1 *Discrimination: sexual orientation*

#### CODE OF REGULATIONS, TITLE 2

11009 *Employment discrimination*

11021 *Retaliation*

11023 *Harassment and discrimination prevention and correction*

11024 *Sexual harassment training and education*

11034 *Terms, conditions, and privileges of employment*

#### CODE OF REGULATIONS, TITLE 5

4900-4965 *Nondiscrimination in elementary and secondary education programs*

#### UNITED STATES CODE, TITLE 20

1681-1688 *Title IX of the Education Amendments of 1972*

#### UNITED STATES CODE, TITLE 42

2000e-2000e-17 *Title VII, Civil Rights Act of 1964, as amended*

#### CODE OF FEDERAL REGULATIONS, TITLE 34

106.1-106.9 *Nondiscrimination on the basis of sex in education programs or activities*

106.51-106.82 *Nondiscrimination on the basis of sex in employment in education programs or activities*

#### COURT DECISIONS

*Department of Health Services v. Superior Court of California*, (2003) 31 Cal.4th 1026

*Faragher v. City of Boca Raton*, (1998) 118 S.Ct. 2275

*Burlington Industries v. Ellreth*, (1998) 118 S.Ct. 2257

*Gebser v. Lago Vista Independent School District*, (1998) 118 S.Ct. 1989

*Oncale v. Sundowner Offshore Serv. Inc.*, (1998) 118 S.Ct. 998

*Meritor Savings Bank, FSB v. Vinson et al.*, (1986) 447 U.S. 57

*Management Resources: (see next page)*

**SEXUAL HARASSMENT** (continued)

*Management Resources:*

*U.S. EQUAL EMPLOYMENT OPPORTUNITY COMMISSION PUBLICATIONS*  
*Promising Practices for Preventing Harassment, November 2017*

*WEB SITES*

*California Department of Fair Employment and Housing: <http://www.dfeh.ca.gov>*

*Equal Employment Opportunity Commission: <http://www.eeoc.gov>*

*U.S. Department of Education, Office for Civil Rights:*

*<http://www.ed.gov/about/offices/list/ocr/index.html>*

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**Policy Reference UPDATE Service**

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# CSBA Sample Administrative Regulation

All Personnel

AR 4119.11(a)

4219.11

**SEXUAL HARASSMENT**

4319.11

Note: The following administrative regulation is **mandated** pursuant to Education Code 231.5 and includes reasonable steps for preventing the occurrence of discrimination and harassment as required pursuant to Government Code 12940 (California Fair Employment and Housing Act). The focus of this administrative regulation is on sexual harassment by and of employees. Pursuant to Government Code 12940 and 2 CCR 11009, interns, volunteers, and job applicants are entitled to the same protection against sexual harassment as applicable to employees.

For information related to sexual harassment involving students, see BP/AR 5145.7 - Sexual Harassment and AR 5145.71 - Title IX Sexual Harassment Complaint Procedures.

The following administrative regulation shall apply to all allegations of sexual harassment involving employees, interns, volunteers, and job applicants, but shall not be used to resolve any complaint by or against a student.

## **Title IX Coordinator/Compliance Officer**

Note: Pursuant to 34 CFR 106.8, districts that receive federal financial assistance are mandated to designate an employee to ensure district compliance with Title IX of the Education Amendments of 1972 and its implementing regulations. The following paragraph specifies that the Title IX Coordinator will be the same person(s) designated to serve as the coordinator for nondiscrimination in employment pursuant to AR 4030 - Nondiscrimination in Employment. Districts may modify this policy to designate separate district employees to serve these functions.

The district designates the following individual(s) as the responsible employee(s) to coordinate its efforts to comply with Title IX of the Education Amendments of 1972, as well as to investigate and resolve sexual harassment complaints under AR 4030 - Nondiscrimination in Employment. The Title IX Coordinator(s) may be contacted at:

\_\_\_\_\_  
\_\_\_\_\_  
(title or position)  
\_\_\_\_\_  
\_\_\_\_\_  
(address)  
\_\_\_\_\_  
\_\_\_\_\_  
(telephone number)  
\_\_\_\_\_  
\_\_\_\_\_  
(email)

*(cf. 4030 - Nondiscrimination in Employment)*  
*(cf. 5145.7 - Sexual Harassment)*  
*(cf. 5145.71 - Title IX Sexual Harassment Complaint Procedures)*

**SEXUAL HARASSMENT** (continued)

~~The district shall notify employees, bargaining units, and applicants for employment of the name or title, office address, email address, and telephone number of the district's Title IX Coordinator. (34 CFR 106.8)~~

~~(cf. 4112.9/4212.9/4312.9 - Employee Notifications)~~

**Prohibited Conduct Definitions**

Note: Alleged conduct that meets the federal definition of sexual harassment in 34 CFR 106.30, as added by 85 Fed. Reg. 30026, requires investigation and resolution through Title IX regulations; see AR 4119.12/4219.12/4319.12 - Title IX Sexual Harassment Complaint Procedures. Pursuant to 34 CFR 106.30, sexual harassment includes (1) a district employee conditioning the provision of a district aid, benefit, or service on an individual's participation in unwelcome sexual conduct; (2) unwelcome conduct determined by a reasonable person to be so severe, pervasive, and objectively offensive that it effectively denies a person equal access to the district's education program or activity; or (3) sexual assault, dating violence, domestic violence, or stalking as defined in 20 USC 1092 and 34 USC 12291)

Education Code 212.5 defines sexual harassment as any unwelcome sexual advance, request for sexual favors, and other verbal, visual, or physical conduct of a sexual nature, made by someone in the educational setting. Conduct that does not meet the definition of sexual harassment in 34 CFR 106.30 shall be investigated and resolved in accordance with AR 4030 - Nondiscrimination in Employment.

In Oncale v. Sundowner Offshore Services, Inc., the U.S. Supreme Court held that same-sex sexual harassment could be actionable under Title VII of the Civil Rights Act of 1964 (42 USC 2000e-2000e-17).

~~Prohibited s~~Sexual harassment includes, but is not limited to, unwelcome sexual advances, unwanted requests for sexual favors, or other unwanted verbal, visual, or physical conduct of a sexual nature, regardless of whether or not the conduct is motivated by sexual desire. Conduct is considered to be sexual harassment when made against another person of the same or opposite sex in the work or educational setting under any of the following conditions: (Education Code 212.5; Government Code 12940; 2 CCR 11034)

1. Submission to the conduct is made explicitly or implicitly a term or condition of the individual's employment.
2. Submission to or rejection of the conduct is used as the basis for an employment decision affecting the individual.
3. The conduct has the purpose or effect of having a negative impact upon the individual's work performance or of creating an intimidating, hostile, or offensive work environment.

**SEXUAL HARASSMENT** (continued)

4. Submission to or rejection of the conduct is used as the basis for any decision affecting the individual regarding benefits, services, honors, programs, or activities available at or through the district.

*(cf. 4030 - Nondiscrimination in Employment)*

**For purposes of applying the complaint procedures specified in Title IX of the Education Amendments of 1972, *sexual harassment* is defined as any of the following forms of conduct that occurs in an education program or activity in which a district school exercises substantial control over the context and respondent: (34 CFR 106.30, 106.44)**

1. **A district employee conditioning the provision of a district aid, benefit, or service on the student's participation in unwelcome sexual conduct**
2. **Unwelcome conduct determined by a reasonable person to be so severe, pervasive, and objectively offensive that it effectively denies a person equal access to the district's education program or activity**
3. **Sexual assault, dating violence, domestic violence, or stalking as defined in 20 USC 1092 or 34 USC 12291**

*(cf. 4119.12/4219.12/4319.12 - Title IX Sexual Harassment Complaints)*

**Examples of Sexual Harassment**

Note: Pursuant to Government Code 12940, the district may be held liable for sexual harassment committed against employees by clients, customers, or other third parties if the district knew, or should have known, of the harassment and failed to take immediate and appropriate corrective action to stop the harassment. The following paragraph clarifies that sexual harassment may include acts by supervisors, co-workers, or other parties and should be modified to reflect district practice.

Examples of actions that might constitute sexual harassment **under state or federal law in accordance with the definitions above**, in the work or educational setting, whether committed by a supervisor, a co-worker, or a non-employee, include, but are not limited to:

1. Unwelcome verbal conduct such as sexual flirtations or propositions; graphic comments about an individual's body; overly personal conversations or pressure for sexual activity; sexual jokes or stories; unwelcome sexual slurs, epithets, threats, innuendoes, derogatory comments, sexually degrading descriptions, or the spreading of sexual rumors

**SEXUAL HARASSMENT** (continued)

2. Unwelcome visual conduct such as drawings, pictures, graffiti, or gestures; sexually explicit emails; displaying sexually suggestive objects
3. Unwelcome physical conduct such as massaging, grabbing, fondling, stroking, or brushing the body; touching an individual's body or clothes in a sexual way; cornering, blocking, leaning over, or impeding normal movements

**Title IX Coordinator/Compliance Officer**

Note: Pursuant to 34 CFR 106.8, districts that receive federal financial assistance are mandated to designate an employee to ensure district compliance with Title IX of the Education Amendments of 1972 and its implementing regulations. The following paragraph specifies that the Title IX Coordinator will be the same person(s) designated to serve as the coordinator for nondiscrimination in employment pursuant to AR 4030 - Nondiscrimination in Employment. Districts may modify this policy to designate separate district employees to serve these functions.

The district designates the following individual(s) as the responsible employee(s) to coordinate its efforts to comply with Title IX of the Education Amendments of 1972 in accordance with AR 4119.12/4219.12/4319.12 - Title IX Sexual Harassment Complaint Procedures, as well as to oversee, investigate, and resolve sexual harassment complaints processed under AR 4030 - Nondiscrimination in Employment. The Title IX Coordinator(s) may be contacted at:

[Redacted]

(title or position)

[Redacted]

(address)

[Redacted]

(telephone number)

[Redacted]

(email)

Note: Government Code 12950.1, as amended by SB 778 (Ch. 215, Statutes of 2019), requires districts with five or more employees to provide sexual harassment training and education to supervisory and nonsupervisory employees by January 1, 2021 (or two years after a training provided in 2019) and once every two years thereafter. As amended, Government Code 12950.1 requires that new nonsupervisory employees be provided the training within six months of hire, consistent with the requirement for all newly hired supervisors or employees promoted to a supervisory position. Compliance with this law does not insulate the district from any liability for harassment.

**SEXUAL HARASSMENT** (continued)

Governing Board members, as elected officials, are not usually considered "supervisors"; however, since Board members have the authority to hire, reward, or discipline the Superintendent and other employees, Board members may also be required to receive sexual harassment training. Districts should consult with legal counsel to ensure that the appropriate individuals receive training.

Every two years, the Superintendent or designee shall ensure that supervisory employees receive at least two hours, and nonsupervisory employees receive at least one hour, of classroom or other effective interactive training and education regarding sexual harassment. All newly hired employees and employees promoted to a supervisory position shall receive training within six months of their assumption of the new position. (Government Code 12950.1)

A *supervisory employee* is any employee having the authority, in the interest of the district, to hire, transfer, suspend, lay off, promote, discharge, assign, reward, or discipline other employees, or the responsibility to direct them, adjust their grievances, or effectively recommend such action, when the exercise of the authority is not of a merely routine or clerical nature, but requires the use of independent judgment. (Government Code 12926)

*(cf. 4300 - Administrative and Supervisory Personnel)*

Such training may be completed by employees individually or as part of a group presentation, may be completed in shorter segments as long as the applicable hourly requirement is met, and may be provided in conjunction with other training provided to the employees. The training shall be presented by trainers or educators with knowledge and expertise in the prevention of harassment, discrimination, and retaliation. (Government Code 12950.1)

The district's sexual harassment training and education program shall include, but is not limited to, the following: (Government Code 12950.1; 2 CCR 11024)

1. Information and practical guidance regarding federal and state laws concerning the prohibition, prevention, and correction of sexual harassment
2. The types of conduct that constitute sexual harassment
3. Remedies available for victims in civil actions, and potential employer/individual exposure/liability
4. Strategies to prevent harassment in the workplace
5. Supervisors' obligation to report sexual harassment, discrimination, and retaliation of which they become aware

**SEXUAL HARASSMENT** (continued)

6. Practical examples which illustrate sexual harassment, discrimination, and retaliation using training modalities such as role plays, case studies, and group discussions, based on factual scenarios taken from case law, news and media accounts, and hypotheticals based on workplace situations and other sources
7. The limited confidentiality of the complaint process
8. Resources for victims of unlawful harassment, such as to whom they should report any alleged harassment
9. Steps necessary to take appropriate remedial measures to correct harassing behavior, which includes the district's obligation to conduct an effective workplace investigation of a harassment complaint
10. What to do if the supervisor is personally accused of harassment
11. The essential elements of the district's anti-harassment policy, and how to use the policy if a harassment complaint is filed  
  
Employees shall receive a copy of the district's sexual harassment policy and administrative regulations, which they shall read and acknowledge that they have received.
12. Information, including practical examples, of harassment based on gender identity, gender expression, and sexual orientation
13. Prevention of abusive conduct, including a review of the definition and elements of abusive conduct pursuant to Government Code 12950.1, the negative effects that abusive conduct has on the victim and other in the workplace, the detrimental consequences of this conduct on employee productivity and morale, and that a single act does not constitute abusive conduct unless the act is severe or egregious

The Superintendent or designee shall retain for at least two years the records of any training provided to supervisory employees. Such records shall include the names of trained employees, date of the training, the type of training, and the name of the training provider. (2 CCR 11024)

**Notifications**

The Superintendent or designee shall notify employees that the district does not discriminate on the basis of sex as required by Title IX, that the Title IX nondiscrimination requirement

**SEXUAL HARASSMENT** (continued)

extends to employment, and that inquiries about the application of Title IX to the district may be referred to the district's Title IX Coordinator and/or to the Assistant Secretary for Civil Rights, U.S. Department of Education. (34 CFR 106.8)

*(cf. 4112.9/4212.9/4312.9 - Employee Notifications)*

The district shall notify employees, bargaining units, and applicants for employment of the name or title, office address, email address, and telephone number of the district's Title IX Coordinator. (34 CFR 106.8)

A copy of the Board policy and this administrative regulation shall: ~~(Education Code 231.5)~~

1. Be displayed in a prominent location in the main administrative building, district office, or other area of the school where notices of district rules, regulations, procedures, and standards of conduct are posted **(Education Code 231.5)**
2. Be provided to every district employee at the beginning of the first quarter or semester of the school year or whenever a new employee is hired **(Education Code 231.5)**
3. Appear in any school or district publication that sets forth the school's or district's comprehensive rules, regulations, procedures, and standards of conduct **(Education Code 231.5)**
4. **Be posted, along with the name or title and contact information of the Title IX Coordinator, in a prominent location on the district's web site (34 CFR 106.8)**
5. **Be included, along with the name or title and contact information of the Title IX Coordinator, in any handbook provided to employees or employee organizations (34 CFR 106.8)**

Note: Government Code 12950 requires the Department of Fair Employment and Housing (DFEH) to develop an information sheet on employment discrimination and the illegality of sexual harassment and a poster regarding the rights of transgender employees. These documents are available on DFEH's web site.
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All employees shall receive a copy of an information sheet prepared by the California Department of Fair Employment and Housing (DFEH) or the district that contains, at a minimum, components on: (Government Code 12950)

1. The illegality of sexual harassment
2. The definition of sexual harassment under applicable state and federal law

**SEXUAL HARASSMENT** (continued)

3. A description of sexual harassment, with examples
4. The district's complaint process available to the employee
5. The legal remedies and complaint process available through DFEH and the Equal Employment Opportunity Commission (EEOC)
6. Directions on how to contact DFEH and the EEOC
7. The protection against retaliation provided by 2 CCR 11021 for opposing harassment prohibited by law or for filing a complaint with or otherwise participating in an investigation, proceeding, or hearing conducted by DFEH and the EEOC

In addition, the district shall post, in a prominent and accessible location, the DFEH poster on discrimination in employment and the illegality of sexual harassment and the DFEH poster regarding transgender rights. (Government Code 12950)

**Complaint Procedures**

**All complaints and allegations of sexual harassment by and against employees shall be investigated and resolved in accordance with law and district procedures. The Title IX Coordinator shall review the allegations to determine the applicable procedure for responding to the complaint. All complaints that meet the definition of sexual harassment under Title IX shall be investigated and resolved in accordance with AR 4119.12/4219.12/4319.12 - Title IX Sexual Harassment Complaint Procedures. Other sexual harassment complaints shall be investigated and resolved pursuant to AR 4030 - Nondiscrimination in Employment.**

**If sexual harassment is found following an investigation, the Title IX Coordinator, or designee in consultation with the Coordinator, shall take prompt action to stop the sexual harassment, prevent recurrence, and address any continuing effects.**

(3/18 7/20) 10/20



# CSBA Sample Administrative Regulation

All Personnel

AR 4119.12(a)

4219.12

**TITLE IX SEXUAL HARASSMENT COMPLAINT PROCEDURES**

4319.12

Note: Title IX of the Education Amendments of 1972 (20 USC 1681-1688; 34 CFR 106.1-106.82) prohibits discrimination based on sex, including sexual harassment, and **mandates** that the district adopt and publish complaint procedures.

The following administrative regulation reflects the Title IX complaint procedure detailed in 34 CFR 106.44-106.45, as added by 85 Fed. Reg. 30026, which must be used, effective August 14, 2020, to address any complaint of sexual harassment that meets the definition in 34 CFR 106.30. Pursuant to 34 CFR 106.30, allegations of sexual harassment governed by these regulations include (1) a district employee conditioning the provision of a district aid, benefit, or service on an individual's participation in unwelcome sexual conduct; (2) unwelcome conduct determined by a reasonable person to be so severe, pervasive, and objectively offensive that it effectively denies a person equal access to the district's education program or activity; or (3) sexual assault, dating violence, domestic violence, or stalking as defined in 20 USC 1092 and 34 USC 12291. Alleged sexual harassment in employment that does not meet this definition should be addressed through the district's complaint procedures described in AR 4030 - Nondiscrimination in Employment.

34 CFR 106.44 requires the district, when there is actual knowledge of sexual harassment, to respond promptly in a manner that is not deliberately indifferent. 34 CFR 106.30 defines "actual knowledge" as notice of sexual harassment or allegations of sexual harassment being submitted to the district's Title IX Coordinator, any official of the district who has authority to institute corrective measures, or any employee of an elementary or secondary school. A district is deliberately indifferent only if its response to Title IX sexual harassment is clearly unreasonable in light of the known circumstances.

Application of the Title IX complaint procedures to the facts of a specific complaint may implicate complicated questions about the intersection of state law, federal law, and, in cases involving employees, the applicable collective bargaining agreement. Districts with questions about specific complaints are strongly encouraged to consult legal counsel.

Also see BP/AR 4119.11/4219.11/4319.11 - Sexual Harassment for information about prohibited conduct, training, required notifications, and processes for reporting sexual harassment.

The complaint procedures described in this administrative regulation shall be used to address any complaint governed by Title IX of the Education Amendments of 1972 alleging that a district employee, **while in an education program or activity in which a district school exercises substantial control over the context and respondent**, was subjected to one or more of the following forms of sexual harassment: (34 CFR 106.30, **106.44**)

1. A district employee conditioning the provision of a district aid, benefit, or service on a person's participation in unwelcome sexual conduct
2. Unwelcome conduct determined by a reasonable person to be so severe, pervasive, and objectively offensive that it effectively denies a person equal access to the district's education program or activity

**TITLE IX SEXUAL HARASSMENT COMPLAINT PROCEDURES** (continued)

3. Sexual assault, dating violence, domestic violence, or stalking as defined in 20 USC 1092 or 34 USC 12291

*(cf. 4119.11/4219.11/4319.11 - Sexual Harassment)*

All other sexual harassment complaints **or allegations** shall be investigated and **responded to pursuant to resolved in accordance with** AR 4030 - Nondiscrimination in Employment. **The determination of whether the allegations meet the definition of sexual harassment under Title IX shall be made by the district's Title IX Coordinator.**

*(cf. 4030 - Nondiscrimination in Employment)*

**Because the complainant has a right to pursue a complaint under AR 4030 for any allegation that is dismissed or denied under the Title IX complaint procedure, the Title IX Coordinator shall ensure that all requirements and timelines for AR 4030 are concurrently met while implementing the Title IX procedure.**

**Reporting Allegations/Filing a Formal Complaint**

**Note: Pursuant to 34 CFR 106.30, the timeline for resolving a sexual harassment complaint begins when the district has actual knowledge of sexual harassment, defined as the receipt of a report by the Title IX Coordinator or other employee of an elementary or secondary school. The following paragraph reflects the requirement for any employee to forward the report to the Title IX Coordinator as stated in AR 4119.11/4219.11/4319.11 - Sexual Harassment and may be revised to reflect district practice.**

~~A report of sexual harassment shall be submitted directly to or forwarded~~ **An employee who is the alleged victim of sexual harassment may submit a report of sexual harassment** to the district's Title IX Coordinator using the contact information listed in AR 4119.11/4219.11/4319.11 - Sexual Harassment **or to the employee's direct supervisor or other district administrator, who shall forward the report to the Title IX Coordinator within one day of receiving the report.**

Upon receiving such a report, the Title IX Coordinator shall inform the complainant of **the right to file a formal complaint and** the process for filing a formal complaint.

A formal complaint, with the complainant's physical or digital signature, may be filed with the Title IX Coordinator in person, by mail, by email, or by any other method authorized by the district. (34 CFR 106.30)

## TITLE IX SEXUAL HARASSMENT COMPLAINT PROCEDURES (continued)

Note: Given the district's duty pursuant to 34 CFR 106.44 to respond to reports of sexual harassment in a manner that is not deliberately indifferent, the Title IX Coordinator should file a complaint in certain situations even when the victim chooses not to do so, including, but not limited to, when a safety threat exists.

In such cases, **the Title IX Coordinator and** the alleged victim ~~is not a party~~ **are not named parties** to the case, but **the alleged victim must** ~~will~~ receive notices as required by the Title IX regulations at specific points in the complaint process.

Even if the alleged victim chooses not to file a formal complaint, the Title IX Coordinator shall file a formal complaint in situations ~~in which~~ **when** a safety threat exists. In addition, the Title IX Coordinator may file a formal complaint in other situations as permitted under the Title IX regulations, **including as part of the district's obligation to not be deliberately indifferent to known allegations of sexual harassment.** In such cases, the **Title IX Coordinator shall provide the alleged victim** ~~alleged victim is not a party to the case, but will receive~~ notices as required by the Title IX regulations at specific points in the complaint process.

~~A formal complaint, with the complainant's physical or digital signature, may be filed with the Title IX Coordinator in person, by mail, by email, or by any other method authorized by the district. (34 CFR 106.30)~~

The ~~Superintendent or designee shall ensure that the~~ Title IX Coordinator, investigator, decision-maker, or a facilitator of an informal resolution process ~~does~~ **shall** not have a conflict of interest or bias for or against complainants or respondents generally or an individual complainant or respondent, ~~and that s~~Such persons **shall** receive training in accordance with 34 CFR 106.45. (34 CFR 106.45)

### Supportive Measures

Upon receipt of a report of Title IX sexual harassment, ~~even if a formal complaint is not filed,~~ the Title IX Coordinator shall promptly contact the complainant to discuss the availability of supportive measures ~~which are nondisciplinary, nonpunitive, and do not unreasonably burden the other party,~~ and shall consider the complainant's wishes with respect to the supportive measures **implemented. Supportive measures shall be offered as appropriate, as reasonably available, and without charge to the complainant or the respondent before or after the filing of a formal complaint or where no formal complaint has been filed. Such measures shall be nondisciplinary, nonpunitive, and not unreasonably burden the other party, including measures designed to protect the safety of all parties or the district's educational environment or to deter sexual harassment.** ~~Such~~ **Supportive** measures may include, but are not limited to, counseling, extensions of

## **TITLE IX SEXUAL HARASSMENT COMPLAINT PROCEDURES (continued)**

deadlines, modifications of work schedules, mutual restrictions on contact, changes in work locations, leaves of absence, increased security, and monitoring of certain areas of the campus. ~~The Title IX Coordinator shall consider the complainant's wishes with respect to supportive measures.~~ (34 CFR 106.30, 106.44)

**The district shall maintain as confidential any supportive measures provided to the complainant or respondent, to the extent that maintaining such confidentiality would not impair the district's ability to provide the supportive measures. (34 CFR 106.30)**

### **Emergency Removal**

If a district employee is the respondent, the employee may be placed on administrative leave during the pendency of the formal complaint process. (34 CFR 106.44)

Note: Pursuant to Education Code 48900.2, a student in grades 4-12 may be suspended and/or expelled from school for sexual harassment. Districts should also note that Education Code 48915(c) requires the Superintendent or designee to recommend expulsion for any student, irrespective of grade, who commits sexual assault or battery as defined in the Penal Code. See AR 5144.1 - Suspension and Expulsion/Due Process.

34 CFR 106.44 allows a student to be removed in emergency situations as described below, but requires that a student should not be "disciplined" prior to a finding being made pursuant to the grievance process established by 34 CFR 106.45. Due to this inconsistency in state and federal law, districts are advised to consult legal counsel as to the manner of imposing an emergency removal.

If the respondent is a student, the district may, on an emergency basis, remove the student from the district's education program or activity, provided that the district conducts an individualized safety and risk analysis, determines that removal is justified due to an immediate threat to the physical health or safety of any student or other individual arising from the allegations, and provides the student with notice and an opportunity to challenge the decision immediately following the removal. This authority to remove a student does not modify a student's rights under the Individuals with Disabilities Education Act or Section 504 of the Rehabilitation Act of 1973. (34 CFR 106.44)

### **Dismissal of Complaint**

The Title IX Coordinator shall dismiss a formal complaint if the alleged conduct would not constitute sexual harassment as defined in 34 CFR 106.30 even if proved. The Title IX Coordinator shall also dismiss any complaint ~~that~~ **in which the alleged conduct** did not occur in the district's education program or activity or did not occur against a person in the United States, and may dismiss a formal complaint if the complainant notifies the district in writing that the complainant would like to withdraw the complaint or any allegations in the

## **TITLE IX SEXUAL HARASSMENT COMPLAINT PROCEDURES** (continued)

complaint, the respondent is no longer employed by the district, or sufficient circumstances prevent the district from gathering evidence sufficient to reach a determination with regard to the complaint. (34 CFR 106.45)

Upon dismissal, the Title IX Coordinator shall promptly, ~~and simultaneously to the parties,~~ send written notice of the dismissal and the reasons for the dismissal ~~simultaneously to the parties,~~ **and shall inform them of their right to appeal the dismissal of a formal complaint or any allegation in the complaint in accordance with the appeal procedures described in the section "Appeals" below.** (34 CFR 106.45)

If a complaint is dismissed ~~on the grounds that the alleged conduct does not constitute sexual harassment as defined in 34 CFR 106.30,~~ the conduct may still be addressed pursuant to AR 4030 - Nondiscrimination in Employment as applicable.

### **Informal Resolution Process**

When a formal complaint of sexual harassment is filed, the district may offer an informal resolution process, such as mediation, at any time prior to reaching a determination regarding responsibility. The district shall not require a party to participate in the informal resolution process or to waive the right to an investigation and adjudication of a formal complaint. (34 CFR 106.45)

The district may facilitate an informal resolution process provided that the district: (34 CFR 106.45)

1. Provides the parties with written notice disclosing the allegations, the requirements of the informal resolution process, the right to withdraw from the informal process and resume the formal complaint process, and any consequences resulting from participating in the informal resolution process, including that records will be maintained or could be shared.
2. Obtains the parties' voluntary, written consent to the informal resolution process

### **Formal Complaint Process** **Written Notice**

If a formal complaint is filed, the Title IX Coordinator shall provide the known parties with written notice of the following: (34 CFR 106.45)

1. The district's complaint process, including any informal resolution process

**TITLE IX SEXUAL HARASSMENT COMPLAINT PROCEDURES** (continued)

2. The allegations potentially constituting sexual harassment with sufficient details known at the time, including the identity of parties involved in the incident if known, the conduct allegedly constituting sexual harassment, and the date and location of the alleged incident if known. Such notice shall be provided with sufficient time for the parties to prepare a response before any initial interview.

If, during the course of the investigation, ~~the district investigates allegations~~ **new Title IX allegations arise** about the complainant or respondent that are not included in the initial notice, the Title IX Coordinator shall provide notice of the additional allegations to the parties.

3. A statement that the respondent is presumed not responsible for the alleged conduct and that a determination regarding responsibility is made at the conclusion of the complaint process
4. The opportunity for the parties to have an advisor of their choice who may be, but is not required to be, an attorney, and the ability to inspect and review evidence
5. The prohibition against knowingly making false statements or knowingly submitting false information during the complaint process

Note: The following paragraph is **optional**. Although not required by law, a best practice is to provide notice to the parties of the name of the investigator, facilitator, and decision-maker in order to give the parties an opportunity to raise concerns of conflict of interest or bias as prohibited by 34 CFR 106.45.

The above notice shall also include the name of the investigator, facilitator of an informal process, and decision-maker ~~and shall provide either party with no less than three calendar days to raise concerns of conflict of interest or bias regarding any of these persons~~ **and shall inform the parties that, if at any time a party has concerns regarding conflict of interest or bias regarding any of these persons, the party should immediately notify the Title IX Coordinator.**

**Investigation Procedures**

Note: Pursuant to 34 CFR 106.45, when investigating a formal complaint, the burden of proof rests on the district and not on the parties. However, the district must obtain the party's voluntary, written consent to access, consider, disclose, or otherwise use a party's records that are maintained by a physician, psychiatrist, psychologist, or other recognized professional or paraprofessional, which are made and maintained in connection with the provision of treatment to the party.

**TITLE IX SEXUAL HARASSMENT COMPLAINT PROCEDURES** (continued)

34 CFR 106.45 authorizes, but does not require, the district to conduct a live hearing at which each party's advisor may ask the other party and any witnesses all relevant questions and follow-up questions. If the district chooses to include such a hearing as a component of its complaint procedure, the following list should be modified to include requirements for the hearing in accordance with 34 CFR 106.45.

During the investigation process, the district's **designated investigator** shall: (34 CFR 106.45)

1. Provide an equal opportunity for the parties to present witnesses, including fact and expert witnesses, and other inculpatory and exculpatory evidence
2. Not restrict the ability of either party to discuss the allegations under investigation or to gather and present relevant evidence
3. Provide the parties with the same opportunities to have others present during any grievance proceeding, including the opportunity to be accompanied to any related meeting or proceeding by the advisor of their choice, who may be, but is not required to be, an attorney
4. Not limit the choice or presence of an advisor for either the complainant or respondent in any meeting or grievance proceeding, although the district may establish restrictions regarding the extent to which the advisor may participate in the proceedings as long as the restrictions apply equally to both parties
5. Provide, to a party whose participation is invited or expected, written notice of the date, time, location, participants, and purpose of all investigative interviews or other meetings, with sufficient time for the party to prepare to participate
6. Send in an electronic format or hard copy to both parties and their advisors, if any, the evidence **obtained as part of the investigation** that is directly related to the allegations raised in the complaint, and provide the parties at least 10 days to submit a written response for the investigator to consider prior to the completion of the investigative report
7. Objectively evaluate all relevant evidence, including both inculpatory and exculpatory evidence, and determine credibility in a manner that is not based on a person's status as a complainant, respondent, or witness
8. Create an investigative report that fairly summarizes relevant evidence and, at least 10 days prior to the determination of responsibility, send to the parties and their advisors, if any, the investigative report in an electronic format or a hard copy, for their review and written response



**TITLE IX SEXUAL HARASSMENT COMPLAINT PROCEDURES** (continued)

~~9. After sending the investigative report to the parties and before reaching a determination regarding responsibility, afford each party the opportunity to submit written, relevant questions that the party wants asked of any party or witness, provide each party with the answers, and allow for additional, limited follow-up questions from each party~~

Questions and evidence about the complainant's sexual predisposition or prior sexual behavior are not relevant, unless such questions and evidence are offered to prove that someone other than the respondent committed the conduct alleged by the complainant or if the questions and evidence concern specific incidents of the complainant's prior sexual behavior with respect to the respondent and are offered to prove consent. **(34 CFR 106.45)**

Privacy rights of all parties to the complaint shall be maintained in accordance with applicable state and federal laws.

Note: Districts with questions about the application of a collective bargaining agreement in the context of a Title IX investigation should consult legal counsel.

If the complaint is against an employee, rights conferred under an applicable collective bargaining agreement shall be applied to the extent they do not conflict with the Title IX requirements.

**Written Decision**

Note: Pursuant to 34 CFR 106.45, the person designated as the decision-maker of the determination of responsibility cannot be the same person designated as the Title IX Coordinator, an investigator, or the person who considers appeals. The following paragraph may be revised to reflect the position designated by the district to provide a written determination of responsibility. While designation decisions will depend on the size of the district, a best practice is to designate an upper-level administrator as the decision-maker and designate the Superintendent as the person to consider appeals.

The Superintendent shall designate an employee as the decision-maker to determine responsibility for the alleged conduct, who shall not be the Title IX Coordinator or a person involved in the investigation of the matter. (34 CFR 106.45)

~~After sending the investigative report to the parties and~~ **the investigative report has been sent to the parties but** before reaching a determination regarding responsibility, **the decision-maker shall** afford each party the opportunity to submit written, relevant questions that the party wants asked of any party or witness, provide each party with the answers, and allow for additional, limited follow-up questions from each party



**TITLE IX SEXUAL HARASSMENT COMPLAINT PROCEDURES** (continued)

The decision-maker shall issue, and simultaneously provide to both parties, a written decision as to whether the respondent is responsible for the alleged conduct. (34 CFR 106.45)

Note: 34 CFR 106.45 requires that the district's complaint process include a "reasonably prompt" timeframe for concluding the complaint process, but does not specify the number of days within which the final decision must be issued. Districts may revise the following paragraph to include a different timeline as long as it would satisfy the requirement to act promptly.

The written decision shall be issued within ~~45~~ **60** calendar days of the receipt of the complaint.

The timeline may be temporarily extended for good cause with written notice to the complainant and respondent of the extension and the reasons for the action. (34 CFR 106.45)

Note: 34 CFR 106.45 **mandates** that the district's complaint procedures state whether the district's determination of responsibility will be based on a "preponderance of evidence" standard or "clear and convincing evidence" standard. The following paragraph reflects the "preponderance of evidence" standard, which is a less stringent standard to prove misconduct, and should be revised if the district chooses to use a "clear and convincing evidence" standard. The standard selected by the district must be applied uniformly for all Title IX sexual harassment complaints. The district should consult with legal counsel in determining which standard to use.

In making this determination, the ~~district~~ **decision-maker** shall use the "preponderance of the evidence" standard for all formal complaints of sexual harassment. (34 CFR 106.45)

The written decision shall include the following: (34 CFR 106.45)

1. Identification of the allegations potentially constituting sexual harassment as defined in 34 CFR 106.30
2. A description of the procedural steps taken from receipt of the formal complaint through the written decision, including any notifications to the parties, interviews with parties and witnesses, site visits, methods used to gather other evidence, and hearings held if the district includes hearings as part of the grievance process
3. Findings of fact supporting the determination
4. Conclusions regarding the application of the district's code of conduct **or policies** to the facts

**TITLE IX SEXUAL HARASSMENT COMPLAINT PROCEDURES** (continued)

5. A statement of, and rationale for, the result as to each allegation, including a decision regarding responsibility, any disciplinary sanctions the district imposes on the respondent, and whether remedies designed to restore or preserve equal access to the district's educational program or activity will be provided by the district to the complainant
6. The district's procedures and permissible bases for the complainant and respondent to appeal

**Appeals**

Note: 34 CFR 106.45 allows either the complainant or respondent to appeal the district's decision. The district may revise the following section to reflect applicable timelines established by the district.

The following section should also be revised to identify the person who has been designated as the decision-maker(s) for the appeal. Pursuant to 34 CFR 106.45, the decision-maker for the appeal cannot be the same person as the decision-maker that reached the determination regarding responsibility or dismissal, the investigator(s), or the Title IX Coordinator.

Either party may appeal the district's decision or dismissal of a formal complaint or any allegation in the complaint, if the party believes that a procedural irregularity affected the outcome, new evidence is available that could affect the outcome, or a conflict of interest or bias by the Title IX Coordinator, investigator(s), or decision-maker(s) affected the outcome. If an appeal is filed, the district shall: (34 CFR 106.45)

1. Notify the other party in writing when an appeal is filed and implement appeal procedures equally for both parties
2. Ensure that the decision-maker(s) for the appeal is trained in accordance with 34 CFR 106.45 and is not the same decision-maker(s) who reached the determination regarding responsibility or dismissal, the investigator(s), or the Title IX Coordinator
3. Give both parties a reasonable, equal opportunity to submit a written statement in support of, or challenging, the outcome
4. Issue a written decision describing the result of the appeal and the rationale for the result
5. Provide the written decision simultaneously to both parties

## **TITLE IX SEXUAL HARASSMENT COMPLAINT PROCEDURES** (continued)

An appeal must be filed in writing within 10 calendar days of receiving the **determination notice of the decision or dismissal**, stating the grounds for the appeal and including any relevant documentation in support of the appeal. Appeals submitted after this deadline are not timely and shall not be considered. **Either party has the right to file a complaint with the U.S. Department of Education's Office for Civil Rights.**

A written decision shall be provided to the parties within 20 calendar days from the receipt of the appeal.

**Either party has the right to file a complaint with the U.S. Department of Education's Office for Civil Rights within 180 days of the date of the most recently alleged misconduct.**

**The complainant shall be advised of any civil law remedies, including, but not limited to, injunctions, restraining orders, or other remedies or orders that may be available under state or federal antidiscrimination laws, if applicable.**

### **Remedies**

Note: 34 CFR 106.45 **mandates** that the district's Title IX complaint process list, or describe the range of possible remedies that the district may implement following any determination of responsibility. The following section may be revised to reflect district practice.

When a determination of responsibility for sexual harassment has been made against the respondent, the district shall provide remedies to the complainant. Such remedies may include the same individualized services described above in the section "Supportive Measures," but need not be nondisciplinary or nonpunitive and need not avoid burdening the respondent. (34 CFR 106.45)

### **Disciplinary Actions**

The district shall not impose any disciplinary sanctions or other actions against a respondent, other than supportive measures as described above in the section "Supportive Measures," until the complaint procedure has been completed and a determination of responsibility has been made. (34 CFR 106.44)

When an employee is found to have committed sexual harassment or retaliation, the district shall take appropriate disciplinary action, up to and including dismissal, in accordance with applicable law and collective bargaining agreement.

*(cf. 4117.7/4317.7 - Employment Status Report)*  
*(cf. 4118 - Dismissal/Suspension/Disciplinary Action)*  
*(cf. 4119.11/4219.11/4319.11 - Sexual Harassment)*  
*(cf. 4218 - Dismissal/Suspension/Disciplinary Action)*

**TITLE IX SEXUAL HARASSMENT COMPLAINT PROCEDURES** (continued)

**Record-Keeping**

The Superintendent or designee shall maintain, for a period of seven years: **(34 CFR 106.45)**

- 1. a** A record of all reported cases and Title IX investigations of sexual harassment, any determinations of responsibility, any audio or audiovisual recording and transcript if applicable, any disciplinary sanctions imposed, any remedies provided to the complainant, **and** any appeal or informal resolution and the results therefrom, **and responses made pursuant to 34 CFR 106.44. (34 CFR 106.45)**
- 2. A record of any actions, including supportive measures, taken in response to a report or formal complaint of sexual harassment, including the district's basis for its conclusion that its response was not deliberately indifferent, the measures taken that were designed to restore or preserve equal access to the education program or activity, and, if no supportive measures were provided to the complainant, the reasons that such a response was not unreasonable in light of the known circumstances**
- 3. The Superintendent or designee shall also maintain for a period of seven years all All materials used to train the Title IX Coordinator, investigator(s), decision-maker(s), and any person who facilitates an informal resolution process. The district shall make such training materials publicly available on its web site, or if the district does not maintain a web site, available upon request by members of the public. (34 CFR 106.45)**

**(cf. 1113 - District and School Web Sites)**

*(cf. 3580 - District Records)*

*Legal Reference: (see next page)*

**TITLE IX SEXUAL HARASSMENT COMPLAINT PROCEDURES** (continued)

*Legal Reference:*

EDUCATION CODE

200-262.4 Prohibition of discrimination on the basis of sex

48900 Grounds for suspension or expulsion

48900.2 Additional grounds for suspension or expulsion; sexual harassment

48985 Notices, report, statements and records in primary language

CIVIL CODE

51.9 Liability for sexual harassment; business, service and professional relationships

1714.1 Liability of parents/guardians for willful misconduct of minor

GOVERNMENT CODE

12950.1 Sexual harassment training

CODE OF REGULATIONS, TITLE 5

4600-4670 Uniform complaint procedures

4900-4965 Nondiscrimination in elementary and secondary education programs

UNITED STATES CODE, TITLE 20

1092 Definition of sexual assault

1221 Application of laws

1232g Family Educational Rights and Privacy Act

1681-1688 Title IX of the Education Amendments of 1972

UNITED STATES CODE, TITLE 34

12291 Definition of dating violence, domestic violence, and stalking

UNITED STATES CODE, TITLE 42

1983 Civil action for deprivation of rights

2000d-2000d-7 Title VI, Civil Rights Act of 1964

2000e-2000e-17 Title VII, Civil Rights Act of 1964 as amended

CODE OF FEDERAL REGULATIONS, TITLE 34

99.1-99.67 Family Educational Rights and Privacy

106.1-106.82 Nondiscrimination on the basis of sex in education programs

COURT DECISIONS

Donovan v. Poway Unified School District, (2008) 167 Cal.App.4th 567

Flores v. Morgan Hill Unified School District, (2003, 9th Cir.) 324 F.3d 1130

Reese v. Jefferson School District, (2000, 9th Cir.) 208 F.3d 736

Davis v. Monroe County Board of Education, (1999) 526 U.S. 629

Gebser v. Lago Vista Independent School District, (1998) 524 U.S. 274

Oona by Kate S. v. McCaffrey, (1998, 9th Cir.) 143 F.3d 473

Doe v. Petaluma City School District, (1995, 9th Cir.) 54 F.3d 1447

*Management Resources:*

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education: <http://www.cde.ca.gov>

U.S. Department of Education, Office for Civil Rights: <http://www.ed.gov/about/offices/list/ocr>

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**Policy Reference UPDATE Service**

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# CSBA Sample

## Exhibit

All Personnel

E 4119.12(a)

4219.12

**TITLE IX SEXUAL HARASSMENT COMPLAINT PROCEDURES**

4319.12

Note: 34 CFR 106.8 requires the district to provide notice to employees, bargaining units, and job applicants of its policy prohibiting sexual harassment and its grievance procedures that provide for the prompt and equitable resolution of sexual harassment complaints. The following exhibit presents a sample notification that meets these requirements and may be modified to reflect district practice. For a sample notice for students and parents/guardians, see E 5145.71 - Title IX Sexual Harassment Complaint Procedures.

Pursuant to 34 CFR 106.8, the district must provide the Title IX Coordinator's contact information on its web site and in any employee handbook. In addition, state law (Education Code 231.5) requires that the district's sexual harassment policy be provided to employees at the beginning of the school year and when newly hired, displayed in district and school offices, and included in any publication that sets forth standards of employee conduct.

### **NOTICE OF TITLE IX SEXUAL HARASSMENT POLICY**

The Code of Federal Regulations, Title 34, Section 106.8 requires the district to issue the following notification to employees, job applicants, and employee organizations:

The district does not discriminate on the basis of sex in any education program or activity that it operates. The prohibition against discrimination on the basis of sex is required by federal law (20 USC 1681-1688; 34 CFR Part 106) and extends to employment. The district also prohibits retaliation against any employee for filing a complaint or exercising any right granted under Title IX.

Title IX requires a school district to take immediate and appropriate action to address any potential Title IX violations that are brought to its attention. Any inquiries about the application of Title IX, this notice, and who is protected by Title IX may be referred to the district's Title IX Coordinator, to the Assistant Secretary for Civil Rights of the U.S. Department of Education, or both.

Note: The district should enter the name/title and contact information of the district's Title IX Coordinator below. Such information should be consistent with the person/position identified in AR 5145.7 - Sexual Harassment.

The district has designated and authorized the following employee as the district's Title IX Coordinator, to address concerns or inquiries regarding discrimination on the basis of sex, including sexual harassment, sexual assault, dating violence, domestic violence, and stalking:

**TITLE IX SEXUAL HARASSMENT COMPLAINT PROCEDURES (continued)**

\_\_\_\_\_

*(name and/or title/position)*

\_\_\_\_\_

*(address)*

\_\_\_\_\_

*(telephone number)*

\_\_\_\_\_

*(email address)*

**Note:** The district may expand the following paragraph to include other means of contact or reporting methods available in the district, such as online submission forms or mobile applications.

Pursuant to 34 CFR 106.8, the district must provide notice to employees, bargaining units, and job applicants of the district's grievance procedures, and process, including how to report or file a formal complaint of sexual discrimination and/or harassment, and how the district will respond.

**Any individual may report sex discrimination, including sexual harassment, to the Title IX Coordinator or any other school employee at any time, including during non-business hours, by mail, phone, or email. During district business hours, reports may also be made in person. Upon receiving an allegation of sexual harassment, the Title IX Coordinator will promptly notify the parties, in writing, of the applicable district complaint procedure.**

**To view an electronic copy of the district's policies and administrative regulations on sexual harassment, including the grievance process that complies with 34 CFR 106.45, please see BP/AR 4119.11/4219.11/4319.11 - Sexual Harassment and AR 4119.12/4219.12/4319.12 - Title IX Sexual Harassment Complaint Procedures on the district's web site at \_\_\_\_\_ *(insert website link)* \_\_\_\_\_.**

**To inspect or obtain a copy of the district's sexual harassment policies and administrative regulations, please contact: \_\_\_\_\_ *(insert location/phone/email of contact person)* \_\_\_\_\_.**

**Materials used to train the Title IX Coordinator, investigator(s), decision-maker(s), and any person who facilitates an informal resolution process are also publicly available on the district's web site or at the district office upon request.**

# CSBA Sample Board Policy

All Personnel

BP 4157(a)

4257

**EMPLOYEE SAFETY**

4357

Note: The following **optional** policy and accompanying administrative regulation may be subject to collective bargaining agreements and should be modified to reflect district practice. Pursuant to Government Code 3543.2, safety conditions of employment are within the scope of bargaining.

The Governing Board is committed to maximizing employee safety and believes that workplace safety is ~~every employee's~~ **the** responsibility **of every employee**. Working conditions and equipment shall comply with standards prescribed by federal, state, and local laws and regulations.

*(cf. 0450 - Comprehensive Safety Plan)*

No employee shall be required or permitted to be in any place of employment which is unsafe or unhealthful. (Labor Code 6402)

**The Superintendent or designee shall promote safety and correct any unsafe work practices through education and enforcement.**

~~The Board expects a~~ **All employees are expected** to use safe work practices and, to the extent possible, correct any unsafe conditions which may occur. If an employee is unable to correct an unsafe condition, ~~he/she~~ **the employee** shall immediately report the problem to the Superintendent or designee.

~~The Superintendent or designee shall promote safety and correct any unsafe work practices through education and enforcement.~~

*(cf. 4118 - Dismissal/Suspension/Disciplinary Action)*

*(cf. 4218 - Dismissal/Suspension/Disciplinary Action)*

Note: Labor Code 6401.7 requires **the district every employer** to establish, implement, and maintain an effective injury prevention program. See the accompanying administrative regulation for required program elements.

**8 CCR 3203, as amended by Register 2020, No. 10, requires the district to provide employees with access to the district's injury and illness prevention program. See the accompanying administrative regulation for specific requirements.**

The Superintendent or designee shall establish and implement a written injury and illness prevention program, **and provide employees with access to such program**, in accordance with law. (Labor Code 6401.7; **8 CCR 3203**)

*(cf. 3514 - Environmental Safety)*

*(cf. 3514.1 - Hazardous Substances)*



## EMPLOYEE SAFETY (continued)

(cf. 3516 - Emergencies and Disaster Preparedness Plan)  
(cf. 4119.41/4219.41/4319.41 - Employees with Infectious Disease)  
(cf. 4119.42/4219.42/4319.42 - Exposure Control Plan for Bloodborne Pathogens)  
(cf. 4119.43/4219.43/4319.43 - Universal Precautions)  
(cf. 4157.2/4257.2/4357.2 - Ergonomics)  
(cf. 4158/4258/4358 - Employee Security)

Note: 8 CCR 3400, ~~as amended by Register 2009, No. 35,~~ requires **districts all employers** to make provisions in advance to ensure that employees receive prompt medical treatment for serious injury or illness. See the accompanying administrative regulation for specific requirements.

The Superintendent or designee shall ~~ensure the ready availability of~~ **make** first aid materials **readily available** at district workplaces and shall make effective provisions, ~~in advance, to prepare~~ for prompt medical treatment in the event of an employee's serious injury or illness. (8 CCR 3400)

No employee shall be discharged or discriminated against for **exercising any right regarding employee safety or health specified in Labor Code 6310, including:**

- 1. Making a report or** complaints;
- 2. Instituting proceedings or causing proceedings to be instituted,** ~~or~~
- 3. Testifying with regard to employee safety or health** ~~or for~~
- 4. Participating in any occupational health and safety committee established pursuant to Labor Code 6401.7** (~~Labor Code 6310~~)
- 5. Requesting access to injury or illness reports and records**
- 6. Exercising any other right protected by the Occupational Safety and Health Act**

Legal Reference: (see next page)

## EMPLOYEE SAFETY (continued)

### Legal Reference:

#### EDUCATION CODE

32030-32034 Eye safety

32225-32226 Communications devices in classrooms

32280-32289.5 School safety plans

44984 Required rules for industrial accident and illness leave of absence

#### GOVERNMENT CODE

3543.2 Scope of bargaining

#### LABOR CODE

**132a Workers' compensation; nondiscrimination**

3300 Definitions of employer

6305 Occupational safety and health standards; special order

6310 Retaliation for filing complaint prohibited

6400-6413.5 Responsibilities and duties of employers and employees, especially:

6401.7 Injury and illness prevention program

#### CODE OF REGULATIONS, TITLE 8

3203 Injury and illness prevention program

**3204 Access to employee exposure and medical records**

3400 Medical services and first aid

5095-5100 Control of noise exposure

**5193 Bloodborne pathogens**

**14000-14316 Occupational injury or illness reports and records**

#### CODE OF REGULATIONS, TITLE 17

**2508 Reporting of communicable diseases**

#### CODE OF FEDERAL REGULATIONS, TITLE 29

**651-678 Occupational safety and health**

1910.95 Occupational noise exposure standards

**1910.1030 Bloodborne pathogens**

### Management Resources:

#### DEPARTMENT OF INDUSTRIAL RELATIONS PUBLICATIONS

Guide to Developing Your Workplace Injury and Illness Prevention Program, rev. August 201105

#### WEB SITES

California Department of Industrial Relations, Occupational Safety and Health:

[http://www.dir.ca.gov/occupational\\_safety.html](http://www.dir.ca.gov/occupational_safety.html)

Centers for Disease Control and Prevention: <http://www.cdc.gov>

National Hearing Conservation Association: <http://www.hearingconservation.org>

National Institute for Occupational Safety and Health: <http://www.cdc.gov/niosh>

U.S. Department of Labor, Occupational Safety and Health Administration: <http://www.osha.gov>

(7/99 3/10) 10/20

### Policy Reference UPDATE Service

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# CSBA Sample Administrative Regulation

All Personnel

AR 4157(a)

4257

**EMPLOYEE SAFETY**

4357

The Superintendent or designee shall provide ~~and implement~~ safety devices, and implement safeguards, methods, and processes that are reasonably **necessary for the safety and health of employees in the workplace** ~~adequate to render the employment and place of employment safe and healthful~~. (Labor Code 6401)

*(cf. 4157.1/4257.1/4357.1 - Work-Related Injuries)*

*(cf. 4157.2/4257.2/4357.2 - Ergonomics)*

*(cf. 4161.11/4261.11/4361.11 - Industrial Accident/Illness Leave)*

## Injury and Illness Prevention Program

Note: The following section reflects the requirements of Labor Code 6401.7 and 8 CCR 3203 for a written injury and illness prevention program. When developing such a program, districts are encouraged to review the Department of Industrial Relations' Guide to Developing Your Workplace Injury and Illness Prevention Program.

The district's injury and illness prevention program shall cover all district employees and all other workers whom the district controls or directs and directly supervises on the job to the extent that the workers are exposed to hazards specific to their worksite and job assignment. The obligation of contractors or other employers who control or direct and supervise their own employees on the job shall not be affected by the district's injury and illness prevention program. (Labor Code 6401.7)

The district's injury and illness prevention program shall include: (Labor Code 6401.7; 8 CCR 3203)

1. The name/position of the person(s) with authority and responsibility for implementing the program.
2. A system for ensuring that employees comply with safe and healthful work practices, which may include, but not be limited to:
  - a. Recognition of employees who follow safe and healthful work practices

*(cf. 4156.2/4256.2/4356.2 - Awards and Recognition)*

- b. Training and retraining programs
- c. Disciplinary actions

*(cf. 4118 - Dismissal/Suspension/Disciplinary Action)*

**EMPLOYEE SAFETY** (continued)

*(cf. 4218 - Dismissal/Suspension/Disciplinary Action)*

Note: Pursuant to 8 CCR 3203, districts with fewer than 10 employees may fulfill the communication requirements of item #3 below by providing oral instruction in general safe work practices and the hazards unique to the employees' assignments.

3. A system for communicating with employees, in a form readily understandable by all employees, on matters related to occupational health and safety, including provisions designed to encourage employees to report hazards at the worksite without fear of reprisal. The communications system may include, but not be limited to:
  - a. Meetings
  - b. Training programs
  - c. Posting
  - d. Written communications
  - e. A system of anonymous notification by employees about hazards

Note: Districts may use a labor/management safety and health committee to communicate the contents of the injury and illness prevention program, as long as the committee satisfies the requirements specified below in the section on "Labor/Management Safety and Health Committee."

- f. A labor/management safety and health committee
4. Procedures for identifying and evaluating workplace hazards, including scheduled periodic inspections to identify unsafe conditions and work practices. Such inspections shall be made:

Note: Pursuant to 8 CCR 3203, districts should have identified and evaluated workplace hazards when the program was first established in 1991. Hazards should be reevaluated under the conditions specified below.

- a. Whenever new substances, processes, procedures, or equipment that represents a new occupational safety or health hazard is introduced into the workplace
  - b. Whenever the district is made aware of a new or previously unrecognized hazard

**EMPLOYEE SAFETY** (continued)

(cf. 3514 - Environmental Safety)  
(cf. 3514.1 - Hazardous Substances)

5. A procedure for investigating occupational injury or illness.
6. Methods and/or procedures for correcting unsafe or unhealthful conditions, work practices, and work procedures in a timely manner, based on the severity of the hazard, when the hazard is observed or discovered.

When an imminent hazard exists which cannot be immediately abated without endangering employee(s) and/or property, these procedures shall call for the removal of all exposed staff from the area except those necessary to correct the hazardous condition. Employees needed to correct the condition shall be provided necessary safeguards.

7. Provision of training and instruction as follows:

~~Note: Pursuant to 8 CCR 3203, districts should have provided training and instruction when the program was first established in 1991. Additional training and instruction should be provided under the conditions specified below.~~

- a. To all new employees
- b. To all employees given new job assignments for which training has not previously been received
- c. Whenever new substances, processes, procedures, or equipment is introduced into the workplace and represents a new hazard
- d. Whenever the district is made aware of a new or previously unrecognized hazard
- e. To supervisors, to familiarize them with the safety and health hazards to which employees under their immediate direction and control may be exposed

(cf. 4131 - Staff Development)  
(cf. 4231 - Staff Development)  
(cf. 4331 - Staff Development)

**EMPLOYEE SAFETY (continued)**

**Note: Pursuant to 8 CCR 3203, as amended by Register 2020, No. 10, employees or their designated representatives have the right to examine and receive a copy of the district's injury and illness prevention program, and districts are required to provide access as described below. 8 CCR 3203 defines "designated representative" as any individual or organization to whom an employee gives written authorization to exercise a right of access. A recognized or certified collective bargaining agent is, by definition, treated automatically as a designated representative.**

**Districts are not required to include records of steps taken to implement and maintain the injury and illness prevention program. However, access to such information, or any other information in addition to that required by 8 CCR 3203, may be subject to collective bargaining.**

**The Superintendent or designee shall provide employees, or their representative designated pursuant to 8 CCR 3203, with either of the following: (8 CCR 3203)**

- 1. Access to the district's injury and illness prevention program in a reasonable time, place, and manner, but in no event later than five business days after the request for access is received from an employee or a designated representative of the employee**

**When an employee or designated representative requests a copy of the district's injury and illness prevention program, the Superintendent or designee shall provide the requester a printed copy unless the employee or designated representative agrees to receive an electronic copy.**

**The Superintendent or designee shall provide one printed copy free of charge. If the employee or designated representative requests additional copies within one year of the previous request and the district's injury and illness prevention program has not been updated with new information since the prior copy was provided, the district may charge reasonable reproduction costs pursuant to 8 CCR 3204 for the additional copies.**

**Note: Pursuant to 8 CCR 3203, an employee has unobstructed access if, as part of the employee's regular work duties, the employee predictably and routinely uses the electronic means to communicate with management or coworkers.**

- 2. Unobstructed access to the district's injury and illness prevention program through the district's server or web site, which allows an employee to review, print, and email the current version of the district's injury and illness prevention program**

**The Superintendent or designee shall communicate the right and procedure to access the district's injury and illness prevention program to all employees. (8 CCR 3203)**

## **EMPLOYEE SAFETY** (continued)

**(cf. 4112.9/4212.9/4312.9 - Employee Notifications)**

### **Labor/Management Safety and Health Committee**

Note: The following **optional** section is for use by districts that choose to use a labor/management safety and health committee to comply with the requirements of 8 CCR 3203 regarding communication with employees as specified in item #3 above in the section title "Injury and Illness Prevention Program." Pursuant to 8 CCR 3203, if the committee adheres to the following practices, the district shall be deemed to be in substantial compliance with the communications requirements of the law.

The district's labor/management safety and health committee shall: (8 CCR 3203)

1. Meet regularly, but not less than quarterly.
2. Prepare and make available to affected employees written records of the safety and health issues discussed at committee meetings and maintained for review by the California Department of Industrial Relations' Division of Occupational Safety and Health (Cal/OSHA) upon request. These records shall be maintained for at least one year.
3. Review results of the periodic, scheduled worksite inspections.
4. Review investigations of occupational accidents and causes of incidents resulting in occupational injury or illness or exposure to hazardous substances. As appropriate, the committee may submit suggestions to the Superintendent or designee regarding the prevention of future incidents.
5. Review investigations of alleged hazardous conditions brought to the attention of any committee member. When determined necessary by the committee, it may conduct its own inspection and investigation to assist in remedial solutions.
6. Submit recommendations to assist in the evaluation of employee safety suggestions.
7. Upon request of Cal/OSHA, verify abatement action taken by the district to abate citations issued by Cal/OSHA.

### **Hearing Protection**

Whenever employee noise exposure equals or exceeds the standards specified in law, the Superintendent or designee shall implement a hearing conservation program in accordance

## EMPLOYEE SAFETY (continued)

with state and federal regulations, including, when required, monitoring of sound levels, **audiogram evaluation and** audiometric testing of affected employees, the provision of hearing protectors, and employee training. (8 CCR 5095-5100; 29 CFR 1910.95)

### Eye Safety Devices

Eye safety devices shall be worn by employees whenever they are engaged in or observing an activity involving hazards or hazardous substances likely to cause injury to the eyes. (Education Code 32030-32034)

### First Aid and Medical Services

Note: The following ~~optional~~ section reflects requirements of 8 CCR 3400, as amended by Register 2009, No. 35.

The Superintendent or designee shall ensure the ready availability of medical personnel for advice and consultation on matters of industrial health or injury. Whenever a **district facility or district grounds are** ~~workplace is~~ not in close proximity to an infirmary, clinic, or hospital where all injured employees may be treated, the Superintendent or designee shall ensure that at least one employee is adequately trained to provide first aid. (8 CCR 3400)

Note: Pursuant to 8 CCR 3400, if ambulance service is not available within 30 minutes under normal conditions, the district may be required by the California Department of Industrial Relations' Division of Occupational Safety and Health to provide stretchers, blankets, or other adequate warm covering.

The Superintendent or designee shall make adequate first aid materials readily available for employees at every worksite. Such materials shall be approved by a consulting physician and shall be kept in a sanitary and usable condition. The Superintendent or designee shall frequently inspect all first aid materials and replenish them as necessary. (8 CCR 3400)

**The Superintendent or designee shall ensure that suitable facilities for quick drenching or flushing of the eyes and body are provided within the work area for immediate emergency use when the eyes or body or any person may be exposed to injurious corrosive materials. (8 CCR 3400)**

Note: 8 CCR 3400, ~~as amended by Register 2009, No. 35~~, requires **districts** ~~all employers~~ to make provisions in advance, using one or a combination of the provisions specified in items #1-3 below, to ensure that employees receive prompt medical treatment for serious injury or illness. ~~The d~~ **Districts** should select the provision(s) that ~~will be used by the~~ **reflect** district **practice**.



## **EMPLOYEE SAFETY** (continued)

To avoid unnecessary delay in medical treatment in the event of an employee's serious injury or illness, the Superintendent or designee shall use one or more of the following: (8 CCR 3400)

1. A communication system for contacting a physician or emergency medical service, such as access to 911 or equivalent telephone system. The communication system or the employees using the system shall have the ability to direct emergency services to the location of the injured or ill employee.
2. Readily accessible and available on-site treatment facilities suitable for treatment of reasonably anticipated injury and illness.

*(cf. 5141.6 - School Health Services)*

3. Proper equipment for prompt medical transport when transportation of injured or ill employees is necessary and appropriate.

### **Protection from Communicable Diseases and Infections**

**Note:** The following section contains general information in regard to bloodborne pathogens and infectious diseases as it relates to employee safety. For more information regarding bloodborne pathogens, see BP/AR 4119.42/4219.42/4319.42 - Exposure Control Plan for Bloodborne Pathogens and BP/AR 4119.43/4219.43/4319.43 - Universal Precautions. For more information regarding infectious diseases, see BP 4119.41/4219.41/4319.41 - Employees with Infectious Disease.

**The Superintendent or designee shall develop an exposure control plan for bloodborne pathogens that is consistent with the district's injury and illness prevention program. The plan shall include a determination of which job classifications have occupational exposure to blood or other potentially infectious materials; precautions to be implemented, including universal precautions, engineering and work practice controls, and personal protective equipment; availability of the hepatitis B vaccination; provision of information and training to employees; and follow-up actions to be taken if exposure occurs. The district shall ensure that a copy of the exposure control plan is accessible to employees in accordance with law. (8 CCR 5193; 29 CFR 1910.1030)**

*(cf. 4119.42/4219.42/4319.42 - Exposure Control Plan for Bloodborne Pathogens)*  
*(cf. 4119.43/4219.43/4319.43 - Universal Precautions)*

**Strategies to prevent and mitigate the outbreak or spread of infectious diseases shall be followed for diseases that are communicated through airborne transmission, skin-to-skin contact, foodborne transmission, or other casual or noncasual means. Such**

**EMPLOYEE SAFETY** (continued)

strategies shall include, but are not limited to, communication and training about the disease(s); campus closures and alternative means of instruction when necessary; preventative measures, such as social distancing, personal protective equipment, temperature checks, and/or any other health screening allowed by law; and cleaning and sanitization of district facilities and equipment.

*(cf. 5141.22 - Infectious Diseases)*

The Superintendent of designee shall immediately report to the local health officer the presence or suspected presence of any communicable disease. (17 CCR 2508)

**COVID-19 Exposure**

Note: Pursuant to Labor Code 6409.6, as added by AB 685 (Ch. 84, Statutes of 2020), the district is required to take the following actions whenever it receives notice of potential exposure to COVID-19.

If the district receives notice of potential exposure to COVID-19, the Superintendent or designee shall, within one business day of the notice, take all of the following actions: (Labor Code 6409.6)

1. Provide a written notice to all employees, and the employers of subcontracted employees, who were on the premises at the same worksite as the qualifying individual within the infectious period that they may have been exposed to COVID-19. The notice shall be provided in a manner normally used to communicate employment-related information, which may include, but is not limited to, personal service, email, or text message if it can reasonably be anticipated to be received by the employee within one business day of sending.
2. Provide a written notice to the exclusive representative, if any, of employees who were on the premises within the infectious period
3. Provide all employees who may have been exposed and the exclusive representative, if any, with information regarding:
  - a. COVID-19-related benefits to which the employee may be entitled under applicable federal, state, or local laws, including, but not limited to, workers' compensation
  - b. Available leave options for exposed employees
  - c. Antiretaliation and antidiscrimination protections of the employee

**EMPLOYEE SAFETY** (continued)

- 4. Notify all employees, and the employers of subcontracted employees and the exclusive representative, if any, of the disinfection and safety plan that the district plans to complete in accordance with Centers for Disease Control and Prevention guidelines**

**The above notifications shall be maintained for a period of at least three years. (Labor Code 6409.6)**

**Note: Labor Code 6409.6, as amended by AB 685, requires the district to provide specified information to the local health agency when a COVID-19 outbreak occurs, as provided below. This notice must contain the same information as would be required in an incident report to the California Department of Industrial Relations' Division of Occupational Safety and Health (Cal/OSHA) Form 300 injury and illness log unless inapplicable or unknown.**

**If the district is notified of the number of cases that meet the definition of a COVID-19 outbreak, as defined by the California Department of Public Health, within 48 hours, the Superintendent or designee shall, within 48 hours of the notice, notify the local public health agency of the names, number, occupation, and worksite of employees who meet the definition of a qualifying individual. The Superintendent or designee shall continue to give notice to the local health department of any subsequent laboratory-confirmed cases of COVID-19 at the worksite. (Labor Code 6409.6)**

**Note: Pursuant to Labor Code 6325, as amended by AB 685, until January 1, 2023, Cal/OSHA may prohibit entry into a place of employment when, in its opinion, the place of employment exposes employees to the risk of COVID-19 infection and constitutes an imminent hazard to employees. In such cases, CalOSHA will provide a notice that must be posted in a conspicuous place at the place of employment.**

**In the event that Cal/OSHA prohibits entry into any district workplace or performance of a district operation or process based on a determination that the workplace exposes employees to the risk of COVID-19 infection and constitutes an imminent hazard to employees, the district shall post a notice thereof provided by Cal/OSHA in a conspicuous place at the work site. This notice shall not be removed except by an authorized representative of Cal/OSHA and only when the place of employment, operation, or process is made safe and the required safeguards or safety appliances or devices are provided. (Labor Code 6325)**

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# CSBA Sample Administrative Regulation

All Personnel

AR 4157.1(a)

4257.1

**WORK-RELATED INJURIES**

4357.1

In order to provide medical benefits, temporary or permanent disability benefits, wage replacement, retraining or skill enhancement, and/or death benefits in the event that an employee becomes injured or ill in the course of employment, the district shall provide all employees with insurance and workers' compensation benefits in accordance with law. The Superintendent or designee shall develop an efficient claims handling process that reduces costs and facilitates employee recovery.

*(cf. 3320 - Claims and Actions Against the District)*

*(cf. 4032 - Reasonable Accommodation)*

*(cf. 4113.4/4213.4/4313.4 - Temporary Modified/Light-Duty Assignment)*

*(cf. 4154/4254/4354 - Health and Welfare Benefits)*

*(cf. 4157/4257/4357 - Employee Safety)*

*(cf. 4157.2/4257.2/4357.2 - Ergonomics)*

*(cf. 4161.11/4261.11/4361.11 - Industrial Accident/Illness Leave)*

The Superintendent or designee shall notify every new employee, at the time of hire or by the end of the first pay period, of **the employee's his/her** right to receive workers' compensation benefits if injured at work. (Labor Code 3551; 8 CCR 15596)

*(cf. 4112.9/4212.9/4312.9 - Employee Notifications)*

In addition, a notice regarding workers' compensation benefits shall be posted in a conspicuous location frequented by employees, where the notice may be easily read during the workday. (Labor Code 3550)

In the event that an employee is injured or becomes ill in the course of employment, **the employee he/she** shall report the work-related injury or illness to the Superintendent or designee as soon as practicable. **The employee and appropriate district staff shall also promptly document the date and time of any incident, a description of the incident, and any persons present.**

Within one working day of receiving notice or knowledge of any injury to an employee in the course of employment, the Superintendent or designee shall provide a claim form and notice of potential eligibility for workers' compensation benefits to the employee or, in the case of the employee's death, to **the employee's his/her** dependents. The claim form and notice shall be provided personally or by first class mail. (Labor Code 5401)

The Superintendent or designee shall additionally ensure that any employee who is a victim of a crime that occurred at the place of employment is given written notice personally or by first class mail within one working day of the crime, or when the district reasonably should

**WORK-RELATED INJURIES** (continued)

have known of the crime, that the employee is eligible for workers' compensation benefits for injuries, including psychiatric injuries, that may have resulted from the crime. (Labor Code 3553)

Note: Pursuant to Labor Code 3550, 3551, and 5401, all employee notices described above (i.e., the notice that must be posted in a conspicuous place, the notice provided to all employees at the time of hire, the notice that must be posted in a conspicuous place, and the notice and claim form provided when an employee is injured) must be in a form prescribed by the California Department of Industrial Relations (DIR) Division of Workers' Compensation (DWC). These notices are available on the DWC's web site or through the district's insurer. For districts that employ Spanish-speaking employees, the information must be made available in English and Spanish.

The Superintendent or designee shall ensure that all employee notices described above are in the form prescribed by the Department of Industrial Relations (DIR), Division of Workers Compensation.

Note: Pursuant to Labor Code 6409.1, the district must file a report concerning any injury or illness which has, or is alleged to have, arisen out of and in the course of employment. The report is required to be filed with the DIR or, if the district is insured through a third party insurer, with the insurer. The district should select the option below that corresponds to the manner in which it insures for workers' compensation. The following paragraph may be revised to reflect district practice.

**OPTION 1: (Districts insured for workers' compensation through a third party insurer)**

Upon learning of a work-related injury or illness, or injury or illness alleged to have arisen out of and in the course of employment, the Superintendent or designee shall report the incident to the district's insurance carrier **or DIR, as applicable**, within five days after obtaining knowledge of the injury or illness. If a subsequent death arises as a result of the reported injury or illness, an amended report indicating the death **must shall** be filed **with the insurance carrier** within five days after being notified of or learning about the death. (Labor Code 6409.1)

**OPTION 2: (Districts insured for workers' compensation through self-insurance)**

Upon learning of a work related injury or illness, or injury or illness alleged to have arisen out of and in the course of employment, the Superintendent or designee shall report the incident to the DIR within five days after obtaining knowledge of the injury or illness. If a subsequent death arises as a result of the reported injury or illness, an amended report indicating the death must be filed with the DIR within five days after being notified of or learning about the death. (Labor Code 6409.1)

**WORK-RELATED INJURIES** (continued)

Note: The following paragraph is for use by districts that selected either Option 1 or 2 above. Pursuant to Labor Code 6409.1, as amended by AB 1804 (Ch. 199, Statutes of 2019), in addition to the report described above, a report of death or serious injury or illness is required to be immediately reported to the Division of Occupational Safety and Health (Cal/OSHA) by telephone or through an online mechanism established by Cal/OSHA. Labor Code 6409.1 permits districts to make the report by telephone or email until Cal/OSHA has an online mechanism available.

Labor Code 6302, as amended by AB 1805 (Ch. 200, Statutes of 2019), redefines "serious injury or illness" as provided below.

In addition, in every case involving death or serious injury or illness, the Superintendent or designee shall immediately make a report to the Division of Occupational Safety and Health (Cal/OSHA) by telephone or through an online mechanism made available by Cal/OSHA email to the Division of Occupational Safety and Health. (Labor Code 6409.1)

For the purpose of this report, *serious injury or illness* means any injury or illness occurring in a place of employment or in connection with any employment that requires inpatient hospitalization for other than medical observation or diagnostic testing, or in which an employee suffers an amputation, the loss of an eye, or any serious degree of permanent disfigurement. (Labor Code 6302)

**Claims Related to COVID-19**

Note: Until January 1, 2023, Labor Code 3212.86 and 3212.88, as added by SB 1159 (Ch. 85, Statutes of 2020), define "injury" for purposes of workers' compensation as including COVID-19 related illness or death when a positive COVID-19 diagnosis was made within 14 days after the employee performed labor or services at the district's place of employment. Labor Code 3212.86 applies when the diagnosis was made between March 19, 2020 and July 5, 2020, and confirmed by a COVID-19 test within 30 days of the diagnosis. Labor Code 3212.88 applies when the diagnosis was made after July 6, 2020, and the positive test occurred during a period of an outbreak, as defined, at the employee's specific place of employment. Pursuant to Labor Code 3212.86 and 3212.88, a positive diagnosis as specified above creates a presumption that the injury arose out of and in the course of employment. Unless disputed by the district within 30 or 45 days, as applicable, the Workers' Compensation Appeals Board is bound to find, in accordance with the presumption, that COVID-19 was contracted within the course and scope of employment.

Because of the large number of workers' compensation claims that districts may receive due to COVID-19 infection, districts are encouraged to consult legal counsel as appropriate to determine its impact on the district, including about the use of paid sick leave and eligibility for temporary disability benefits.

Until January 1, 2023, an employee is presumed to be entitled to workers' compensation benefits for illness or death resulting from COVID-19 if the diagnosis was made within

**WORK-RELATED INJURIES** (continued)

**14 days after the employee performed labor or services at the place of employment and if the employee contracted COVID-19 during an outbreak at the employee's specific place of employment. (Labor Code 3212.86, 3212.88)**

**For this purpose, an *outbreak* means that, within 14 calendar days, one of the following occurs at a specific place of employment: (Labor Code 3212.88)**

- 1. If a specific place of employment has 100 employees or fewer, four employees test positive for COVID-19.**
- 2. If a specific place of employment has more than 100 employees, four percent of the number of employees who reported to the specific place of employment test positive for COVID-19.**
- 3. A specific place of employment is ordered to close by a local public health department, the California Department of Public Health, Cal/OSHA, or the Superintendent due to a risk of infection with COVID-19.**

**The Superintendent or designee may rebut a presumption that COVID-19 was contracted during the course and scope of employment by offering evidence to the Workers' Compensation Appeals Board, such as the measures that were in place at the employee's specific place of employment to reduce potential transmission of COVID-19 and evidence of an employee's nonoccupational risk of contracting COVID-19. (Labor Code 3212.86, 3212.88)**

*Legal Reference: (see next page)*

**WORK-RELATED INJURIES** (continued)

*Legal Reference:*

EDUCATION CODE

44984 Industrial accident and illness leaves, certificated employees

45192 Industrial accident and illness leaves, classified employees

LABOR CODE

3200-48565 Workers' compensation, especially:

**3212.86 COVID-19: critical workers pre-July 5, 2020**

**3212.88 COVID-19: critical workers post-July 5, 2020**

3550-3553 Employee notice

3600-3605 Conditions of liability

3760 Report of injury to insurer

4600 Provision of medical and hospital treatment by employer

4906 Disclosures and statements

5400-5413 Notice of injury or death

**6302 Definition of serious injury or illness**

6409.1 Reports

CODE OF REGULATIONS, TITLE 8

15596 Notice of employee rights **to workers' compensation benefits**

*Management Resources:*

DEPARTMENT OF INDUSTRIAL RELATIONS PUBLICATIONS

**Workers' Compensation in California: A Guidebook for Injured Workers, 2016**

Notice to Employees -- Injuries Caused by Work

Time of Hire Pamphlet

Workers' Compensation Claim Form (DWC 1) & Notice of Potential Eligibility

WEB SITES

California Department of Industrial Relations, Division of Occupational Safety and Health:

<http://www.dir.ca.gov/dosh>

California Department of Industrial Relations, Division of Workers Compensation:

<http://www.dir.ca.gov/dwc>

**California Department of Public Health: <https://www.cdph.ca.gov>**

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# CSBA Sample Board Policy

Students

BP 5113.1(a)

## CHRONIC ABSENCE AND TRUANCY

Note: The following **optional** policy addresses both chronic absence, which refers to students missing an excessive number of school days for any reason, whether excused or unexcused, and truancy, which refers to students missing school and/or being tardy without a valid excuse. Education Code 48260 defines a "valid excuse" for purposes of classifying students as truants; see the accompanying administrative regulation. Also see BP/AR 5113 - Absences and Excuses for information about methods of verification of student absences.

The Governing Board believes that absenteeism, whatever the cause, may be an early warning sign of poor academic achievement and may put students at risk of dropping out of school. The Board desires to ensure that all students attend school in accordance with the state's compulsory education law and take full advantage of educational opportunities provided by the district.

(cf. 5113 - Absences and Excuses)

(cf. 5113.11 - Attendance Supervision)

Note: The following paragraph may be revised to reflect district practice. Districts must **track student attendance for the purpose of reporting chronic absenteeism for the state accountability system (the California School Dashboard) and monitor unexcused absences for the purpose of identifying students** who are classified as truants pursuant to Education Code 48260-48273. **In addition, Education Code 52060 requires districts to include the rates of school attendance, chronic absence, dropout, and graduation, as applicable, in their local control and accountability plan (LCAP) (see BP/AR 0460 - Local Control and Accountability Plan.), and chronic absence will be one of the state accountability indicators in the California School Dashboard beginning in the fall of 2018 (see BP 0500 - Accountability). Pursuant to the LCAP template adopted by the State Board of Education, "chronic absence" is the number of students who are absent on 10 percent or more of the school days in the academic year (July 1 through June 30) divided by the total enrollment during the academic year. Other tools to calculate chronic absence are available, such as the District Attendance Tracking Tool and School Attendance Tracking Tool, are available from Attendance Works.**

The Superintendent or designee shall establish a system to accurately track student attendance in order to identify individual students who are chronic absentees and truants, as defined in law and administrative regulation, and to identify patterns of absence throughout the district. **He/she shall provide the Board with data on school attendance, chronic absence, and truancy rates districtwide, for each school, and disaggregated for each numerically significant student subgroup as defined in Education Code 52052. Such data shall be used in the development of annual goals and specific actions for student attendance and engagement to be included in the district's local control and accountability plan and other applicable school and district plans.**

**CHRONIC ABSENCE AND TRUANCY** (continued)

~~(cf. 0400 – Comprehensive Plans)~~  
~~(cf. 0420 – School Plans/Site Councils)~~  
~~(cf. 0450 – Comprehensive Safety Plan)~~  
~~(cf. 0460 – Local Control and Accountability Plan)~~  
~~(cf. 0500 – Accountability)~~

Note: In developing strategies for addressing chronic absence and truancy, districts may consider reasons for absences given by individual students as well as survey data using tools such as the California Healthy Kids Survey and/or the California School Climate, Health, and Learning Survey System available from WestEd.

The Superintendent, **attendance supervisor**, or designee shall consult with students, parents/guardians, school staff, and community agencies, as appropriate, to identify factors contributing to chronic absence and truancy.

The Superintendent, **attendance supervisor**, or designee shall develop **strategies that a tiered approach to reducing chronic absence.** ~~focus on prevention of~~ **Such an approach shall include strategies for preventing** attendance problems, which may include, but are not limited to, efforts to provide a safe and positive school environment, relevant and engaging learning experiences, school activities that help develop students' feelings of connectedness with the school, school-based health services, **letters alerting parents/guardians to the value of regular school attendance,** and incentives and rewards to recognize students who achieve excellent attendance or demonstrate significant improvement in attendance.

~~The Superintendent or designee also shall develop strategies that enable~~ **The tiered approach shall also provide for** early outreach to students as soon as they show signs of poor attendance **or if they were chronically absent in the prior school year. Early intervention may include personalized outreach, individual attendance plans, and/or mentoring to students with moderate levels of chronic absence, with additional intensive, interagency wrap-around services for students with the highest level of absence.**

~~(cf. 0410 - Nondiscrimination in District Programs and Activities)~~  
~~(cf. 5126 - Awards for Achievement)~~  
~~(cf. 5131 - Conduct)~~  
~~(cf. 5131.2 - Bullying)~~  
~~(cf. 5137 - Positive School Climate)~~  
~~(cf. 5141.6 - School Health Services)~~  
~~(cf. 5145.3 - Nondiscrimination/Harassment)~~

Note: In developing strategies for addressing chronic absence and truancy, districts may consider reasons for absences given by individual students as well as survey data using tools such as the California Healthy Kids Survey and/or the California School Climate, Health, and Learning Survey System available from WestEd.

**CHRONIC ABSENCE AND TRUANCY** (continued)

~~The Superintendent or designee shall consult with students, parents/guardians, school staff, and community agencies, as appropriate, to identify factors contributing to chronic absence and truancy.~~

~~Interventions for s~~Students with serious attendance problems shall be **provided with interventions specific to their needs, which** ~~designed to meet the specific needs of the student and~~ may include, but are not limited to, health care referrals, transportation assistance, counseling for mental or emotional difficulties, academic supports, efforts to address school or community safety concerns, discussions with the student and parent/guardian about their attitudes regarding schooling, or other strategies to remove identified barriers to school attendance. The Superintendent, **attendance supervisor,** or designee may collaborate with child welfare services, law enforcement, courts, public health care agencies, other government agencies, and/or medical, mental health, and oral health care providers to make alternative educational programs and support services available for students and families.

*(cf. 1400 - Relations Between Other Governmental Agencies and the Schools)*

*(cf. 5030 - Student Wellness)*

*(cf. 5146 - Married/Pregnant/Parenting Students)*

*(cf. 5147 - Dropout Prevention)*

*(cf. 6158 - Independent Study)*

*(cf. 6164.2 - Guidance/Counseling Services)*

*(cf. 6164.5 - Student Success Teams)*

*(cf. 6173 - Education for Homeless Children)*

*(cf. 6173.1 - Education for Foster Youth)*

*(cf. 6173.2 - Education of Children of Military Families)*

*(cf. 6175 - Migrant Education Program)*

*(cf. 6179 - Supplemental Instruction)*

*(cf. 6181 - Alternative Schools/Programs of Choice)*

*(cf. 6183 - Home and Hospital Instruction)*

*(cf. 6184 - Continuation Education)*

*(cf. 6185 - Community Day School)*

**The Superintendent or designee shall ensure that staff assigned to fulfill attendance-related duties are trained in implementing a trauma-informed approach to chronic absence and receive information about the high correlation between chronic absence and exposure to adverse childhood experiences.**

*(cf. 4131 - Staff Development)*

Note: State law establishes a series of interventions that the district is required or authorized to impose depending on the number of trancies committed by a student; see the accompanying administrative regulation. Habitually truant students, as defined in Education Code 48262, may be referred to a school attendance review board (SARB) if established by the county office of education or to a SARB established by the district Governing Board pursuant to Education Code 48321; see BP/AR 5113.12 - District School

**CHRONIC ABSENCE AND TRUANCY** (continued)

Attendance Review Board. Instead of the SARB process, students may be referred to a truancy mediation program operated by the county's district attorney or probation officer pursuant to Education Code 48260.6. Education Code 48264.5 authorizes, but does not require, students who continue to be truant after receiving these interventions to be referred to a juvenile court. Parents/guardians of students who are identified as truant may be subject to penalties pursuant to Education Code 48293, Penal Code 270.1, and/or Penal Code 272.

Students who are identified as **chronically absent or** truant shall be subject to the interventions specified in law and administrative regulation.

*(cf. 5113.12 - District School Attendance Review Board)*

Note: Education Code 48900 expresses legislative intent that alternatives to suspension or expulsion be used with students who are truant, tardy, or otherwise absent from assigned school activities; see BP 5144 - Discipline and BP 5144.1 - Suspension and Expulsion/Due Process.

A student's truancy, tardiness, or other absence from school shall not be the basis for **his/her** suspension or expulsion. Alternative strategies and positive reinforcement for attendance shall be used whenever possible.

*(cf. 5144 - Discipline)*

*(cf. 5144.1 - Suspension and Expulsion/Due Process)*

**Note:** Education Code 52060 requires districts to include the rates of school attendance, chronic absence, dropout, and graduation, as applicable, in their local control and accountability plan (LCAP); see BP/AR 0460 - Local Control and Accountability Plan.

**The California School Dashboard includes measures of district and school performance in each priority area addressed in the LCAP, including chronic absence for grades K-8. The Dashboard reports the degree to which districts and schools meet performance criteria as well as changes in performance from year to year. See BP 0500 - Accountability. For grades 9-12, chronic absence rates are available through the California Department of Education's DataQuest.**

The Superintendent, **attendance supervisor,** or designee shall periodically report to the Board regarding **student attendance patterns in the district, including rates of chronic absence and truancy districtwide and for each school, grade level, and numerically significant student subgroup as defined in Education Code 52052.** ~~the district's progress in improving student attendance rates for all students and for each numerically significant student population.~~ Such information shall be used to evaluate the effectiveness of strategies implemented to reduce chronic absence and truancy and to **make changes as needed** develop annual goals and specific actions for student attendance and engagement to be included in the **district's local control and accountability plan and other applicable school and district plans.** As appropriate, the Superintendent or designee shall engage school staff in program evaluation and improvement and in the determination of how to best allocate available community resources.

**CHRONIC ABSENCE AND TRUANCY (continued)**

(cf. 0500 - Accountability)  
(cf. 0400 - Comprehensive Plans)  
(cf. 0420 - School Plans/Site Councils)  
(cf. 0450 - Comprehensive Safety Plan)  
(cf. 0460 - Local Control and Accountability Plan)

*Legal Reference:*

EDUCATION CODE

1740-1742 Employment of personnel to supervise attendance (county superintendent)

37223 Weekend classes

46000 Records (attendance)

46010-46014 Absences

46110-46119 Attendance in kindergarten and elementary schools

46140-46147 Attendance in junior high and high schools

48200-48208 Children ages 6-18 (compulsory full-time attendance)

48225.5 Work permits, entertainment and allied industries

48240-48246 Supervisors of attendance

48260-48273 Truants

48290-48297 Failure to comply; complaints against parents

48320-48325 School attendance review boards

48340-48341 Improvement of student attendance

48400-48403 Compulsory continuation education

48900 Suspension and expulsion

49067 Unexcused absences as cause of failing grade

52052 Accountability; numerically significant student subgroups

60901 Chronic absence

GOVERNMENT CODE

54950-54963 The Ralph M. Brown Act

PENAL CODE

270.1 Chronic truancy; parent/guardian misdemeanor

272 Parent/guardian duty to supervise and control minor child; criminal liability for truancy

830.1 Peace officers

VEHICLE CODE

13202.7 Driving privileges; minors; suspension or delay for habitual truancy

WELFARE AND INSTITUTIONS CODE

256-258 Juvenile hearing officer

601-601.4 Habitually truant minors

11253.5 Compulsory school attendance

CODE OF REGULATIONS, TITLE 5

306 Explanation of absence

420-421 Record of verification of absence due to illness and other causes

COURT DECISIONS

L.A. v. Superior Court of San Diego County, (2012) 209 Cal.App.4th 976

*Management Resources: (see next page)*

## CHRONIC ABSENCE AND TRUANCY (continued)

### *Management Resources:*

#### ATTENDANCE WORKS PUBLICATIONS

*District Attendance Tracking Tool*

*For School Board Members: Frequently Asked Questions About Chronic Absence*

*School Attendance Tracking Tool*

*Bringing Attendance Home: Engaging Parents in Preventing Chronic Absence, 2015*

*Count Us In! Working Together to Show that Every School Day Matters, 2014*

*The Power of Positive Connections: Reducing Chronic Absence Through PEOPLE: Priority Early Outreach for Positive Linkages and Engagement, 2014*

#### CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

*School Attendance Review Board Handbook: A Road Map for Improved School Attendance and Behavior, 2015 rev. 2018*

*School Attendance Improvement Handbook, 2000*

#### WEB SITES

CSBA: <http://www.csba.org>

Attendance Works: <http://www.attendanceworks.org>

California Association of Supervisors of Child Welfare and Attendance: <http://www.cascwa.org>

California Department of Education: <http://www.cde.ca.gov>

California Healthy Kids Survey: <http://chks.wested.org>

California School Climate, Health, and Learning Survey System: <http://www.cal-schls.wested.org>

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# CSBA Sample Administrative Regulation

Students

AR 5113.1(a)

## CHRONIC ABSENCE AND TRUANCY

Note: The following administrative regulation may be revised to reflect the district personnel responsible for duties related to attendance supervision and matters related to chronic absence and truancy. Pursuant to Education Code 48240-48246, the district may appoint an attendance supervisor, join a consortium of districts to employ an attendance supervisor, or contract with the County Superintendent of Schools to supervise the attendance of district students. See AR 5113.11 - Attendance Supervision.

Education Code 48273 **mandates** that the district adopt rules and regulations related to reports of district referrals to a school attendance review board (SARB). See the section on "Reports" below for language fulfilling this mandate.

### Definitions

Note: The following definition of "chronic absentee" is provided in Education Code 60901 for purposes of reporting student attendance within the California Longitudinal Pupil Achievement Data System. This definition is also used in the template adopted by the State Board of Education to assist districts in completing the local control and accountability plan. Chronic absence includes absence for any reason (i.e., excused and/or unexcused absences).

*Chronic absentee* means a student who is absent for any reason on 10 percent or more of the school days in the school year, when the total number of days the student is absent is divided by the total number of days the student is enrolled and school was actually taught in the regular schools of the district, exclusive of Saturdays and Sundays. (Education Code 60901)

*Truant* means a student who is absent from school without a valid excuse three full days in one school year, or tardy or absent for more than any 30-minute period during the school day without a valid excuse on three occasions in one school year, or any combination thereof. (Education Code 48260)

*Habitual truant* means a student who has been reported as a truant three or more times within the same school year, provided the district has made a conscientious effort to hold at least one conference with the student and **his/her the student's** parent/guardian after either of the two previous reports. (Education Code 48262, 48264.5)

*Chronic truant* means a student who has been absent from school without a valid excuse for 10 percent or more of the school days in one school year, from the date of enrollment to the current date, provided the district has met the requirements of Education Code 48260, 48260.5, 48261, 48262, 48263, and 48291. (Education Code 48263.6)

Note: As provided above, definitions of the various categories of truancy are based on the number of absences from school without a valid excuse. Education Code 48260 defines a "valid excuse," for purposes of

**CHRONIC ABSENCE AND TRUANCY** (continued)

classifying a student as a truant, as any of the reasons specified in Education Code 48205 (i.e., illness, quarantine, health services appointments, funeral service attendance, jury duty, illness or medical appointment of student's child, justifiable personal reasons, service on precinct board, time with family member called to active duty or on leave from active duty, and religious exercises), Education Code 48225.5 (i.e., entertainment or allied industries work permits and nonprofit organization performances), or other reasons at the discretion of school administrators. AR 5113 - Absences and Excuses reflects the reasons that students may be excused from school pursuant to Education Code 48205 and provides information about methods of verification of student absences.

For purposes of classifying a student as a truant, *valid excuse* includes, but is not limited to, the reasons for which a student shall be excused from school pursuant to Education Code 48205 and 48225.5 **and AR 5113 - Absences and Excuses**. A valid excuse may include other reasons that are within the discretion of school administrators and, based on the facts of the student's circumstances, are deemed to constitute a valid excuse. (Education Code 48260)

*(cf. 5113 - Absences and Excuses)*

*(cf. 5113.2 - Work Permits)*

**Addressing Chronic Absence**

Note: The following **optional** section may be revised to reflect district practice.

~~For further information about strategies to address chronic absence, see CSBA's policy brief [Improving Student Achievement by Addressing Chronic Absence](#) and the California Department of Education's (CDE) [School Attendance Improvement Handbook](#). Also see AR 5113 - Absences and Excuses for language requiring students with frequent absences due to illness to provide written verification from a health care practitioner.~~

When a student is identified as a chronic absentee, the Superintendent, **attendance supervisor**, or designee shall communicate with the student and **his/her the student's** parents/guardians to determine the reason(s) for the excessive absences, ensure the student and parents/guardians are aware of the adverse consequences of poor attendance, and jointly develop a plan for improving the student's school attendance.

*(cf. 5113.11 - Attendance Supervision)*

*(cf. 6020 - Parent Involvement)*

The student may be referred to a student success team or school-site attendance review team to assist in evaluating **his/her the student's** needs and identifying strategies and programs to assist **him/her the student**. **When necessary, the student may be referred to a school attendance review board (SARB) program, a truancy mediation program established by the district attorney or the probation officer, or a comparable program deemed acceptable by the Superintendent or designee, in accordance with Education Code 48263 and item #3 in the section "Addressing Truancy" below.**



**CHRONIC ABSENCE AND TRUANCY** (continued)

(cf. 5146 - Married/Pregnant/Parenting Students)  
 (cf. 5147 - Dropout Prevention)  
 (cf. 6164.2 - Guidance/Counseling Services)  
 (cf. 6164.5 - Student Success Teams)  
 (cf. 6173 - Education for Homeless Children)  
 (cf. 6173.1 - Education for Foster Youth)  
 (cf. 6173.2 - Education of Children of Military Families)  
 (cf. 6175 - Migrant Education Program)

A student who is struggling academically may be offered tutoring or other supplemental instruction, extended learning opportunities, and/or alternative educational options as appropriate.

**Note:** Pursuant to Education Code 49067, the Governing Board may authorize teachers to assign failing grades to students with excessive unexcused absences, with the threshold number of absences established by the Board. See BP 5121 - Grades/Evaluation of Student Achievement. However, CSBA's governance brief Research-Supported Strategies to Improve the Accuracy and Fairness of Grades recommends that student absences be dealt with separately from grading and that absences should not be considered in determining a student's level of understanding of course content. The following paragraph is consistent with that recommendation and may be revised to reflect district practice.

**Students who are absent shall be given an opportunity to make up missed assignments or assessments and shall receive full credit for satisfactory completion of the work. Students with excessive absences shall be supported to the extent possible to limit the impact of absences on the student's grades.**

(cf. 5121 - Grades/Evaluation of Student Achievement)  
 (cf. 6158 - Independent Study)  
 (cf. 6176 - Weekend/Saturday Classes)  
 (cf. 6178.1 - Work-Based Learning)  
 (cf. 6179 - Supplemental Instruction)  
 (cf. 6181 - Alternative Schools/Programs of Choice)  
 (cf. 6183 - Home and Hospital Instruction)  
 (cf. 6184 - Continuation Education)

Whenever chronic absenteeism is linked to a health ~~issue or~~, **social-emotional, family, or other** nonschool ~~condition~~ **issue**, the Superintendent or designee may recommend school or community resources and/or collaborate with community agencies and organizations to address the needs of the student and **the student's** ~~his/her~~ family.

(cf. 1400 - Relations Between Other Governmental Agencies and the Schools)  
 (cf. 5141.6 - School Health Services)

**CHRONIC ABSENCE AND TRUANCY** (continued)**Addressing Truancy**

An attendance supervisor or designee, peace officer, probation officer, or school administrator or designee may, as applicable, arrest or assume temporary custody during school hours of any minor student found away from **his/her** home who is absent from school without a valid excuse. Any person arresting or assuming temporary custody of a minor student shall deliver the student and make reports in accordance with Education Code 48265 and 48266. (Education Code 48264, 48265, 48266)

*(cf. 3515.3 - District Police/Security Department)*

The Superintendent, **attendance supervisor**, or designee shall investigate a complaint from any person that a parent/guardian has violated the state compulsory education laws contained in Education Code 48200-48341. (Education Code 48290)

When a student has been identified as a truant as defined above, the following steps shall be implemented based on the number of trancies **he/she the student** has committed:

1. Initial truancy
  - a. The student shall be reported to the Superintendent, **attendance supervisor**, or designee. (Education Code 48260)

Note: When a student is classified as truant, Education Code 48260.5 requires notification of **his/her the student's** parents/guardians by the most cost-effective method possible, which may include email or a telephone call. ~~The CDE's web site and School Attendance Improvement Handbook~~ **The California Department of Education's (CDE) School Attendance Review Board: A Road Map for Improved School Attendance and Behavior** provides sample letters.

- b. The student's parent/guardian shall be notified by the most cost-effective method possible, which may include email or a telephone call, that: (Education Code 48260.5)
  - (1) The student is truant.
  - (2) The parent/guardian is obligated to compel the student to attend school **and, if** the parent/guardian fails to meet this obligation, **he/she the parent/guardian** may be guilty of an infraction of the law and subject to prosecution pursuant to Education Code 48290-48296.
  - (3) Alternative educational programs are available in the district.

**CHRONIC ABSENCE AND TRUANCY** (continued)

- (4) The parent/guardian has the right to meet with appropriate school personnel to discuss solutions to the student's truancy.
- (5) The student may be subject to arrest or held in temporary custody by a probation officer, a peace officer, a school administrator or designee, or attendance supervisor or designee pursuant to Education Code 48264 if found away from home and absent from school without a valid excuse.
- (6) **If the student is at least 13 years of age but under age 18, t**he student may be subject to **the** suspension, restriction, or delay of **his/her** driving privilege pursuant to Vehicle Code 13202.7.
- (7) It is recommended that the parent/guardian accompany the student to school and attend classes with the student for one day.

*(cf. 5145.6 - Parental Notifications)*

- c. The student may be required to attend makeup classes on one day of a weekend pursuant to Education Code 37223. (Education Code 48264.5)
- d. The student and, as appropriate, **his/her the student's** parent/guardian may be requested to attend a meeting with a school counselor or other school designee to discuss the root causes of the attendance issue and develop a joint plan to improve the student's attendance. (Education Code 48264.5)

Note: The following **optional** item is for use by districts in which there is no county SARB and the county's district attorney or probation officer has elected to participate in a truancy mediation program pursuant to Education Code 48260.6.

- e. The Superintendent, **attendance supervisor**, or designee may notify the district attorney and/or probation officer of the student's name and the name and address of **his/her the student's** parents/guardians. (Education Code 48260.6)
2. Second truancy
- a. Any student who has once been reported as a truant shall again be reported to the Superintendent, **attendance supervisor**, or designee as a truant if **he/she the student** is absent from school without a valid excuse one or more days or is tardy on one or more days during the school year. (Education Code 48261)

**CHRONIC ABSENCE AND TRUANCY** (continued)

- b. The student may be required to attend makeup classes on one day of a weekend pursuant to Education Code 37223. (Education Code 48264.5)
- c. The student may be assigned to an after-school or weekend study program within the county. If the student fails to successfully complete this study program, **he/she the student** shall be subject to item #3 below. (Education Code 48264.5)

Note: Education Code 48262 provides that a student cannot be classified as a habitual truant (item #3 below) until the district has made a conscientious effort to hold at least one conference with the student and **his/her** parent/guardian after the attendance supervisor has been notified of either the first or second truancy. Education Code 48262 defines "conscientious effort," for purposes of this section, as attempting to communicate with the parent/guardian at least once using the most cost-effective method possible, which may include email or a telephone call. Thus, the following paragraph requires such communication in the event of the second truancy.

- d. An appropriate district staff member shall make a conscientious effort to hold at least one conference with the student and **his/her the student's** parent/guardian by communicating with the parent/guardian at least once using the most cost-effective method possible, which may include email or a telephone call. (Education Code 48262)
- e. The student may be given a written warning by a peace officer. A record of that warning may be kept at the school for not less than two years or until the student graduates or transfers from the school. If the student transfers, the record may be forwarded to the new school. (Education Code 48264.5)

Note: The following **optional** item is for use by districts in which there is no county SARB and the county's district attorney or probation officer has elected to participate in a truancy mediation program. Pursuant to Education Code 48260.6, if the district notifies the district attorney and/or probation officer that a student continues to be classified as a truant after proper notification to the parents/guardians as described in item #1b above, the district attorney or probation officer may request a meeting with the student and **his/her the student's** parents/guardians to discuss the possible legal consequences of the student's truancy.

- f. The Superintendent or designee may notify the district attorney and/or probation officer when the student continues to be classified as a truant after the parents/guardians have been notified in accordance with item #1b above. (Education Code 48260.6)

## 3. Third truancy (habitual truancy)

Note: Education Code 48263 and 48264.5 authorize the district to refer habitual truants, **chronic absentees, and students who are habitually insubordinate or disorderly** to a SARB, a county truancy mediation program, or a comparable program for services. The district should revise the following items to reflect the option(s) available in the district.

**CHRONIC ABSENCE AND TRUANCY** (continued)

According to ~~the CDE's School Attendance Improvement Handbook~~ **Review Board: A Road Map for Improved School Attendance and Behavior**, prior to referring a ~~truant~~ student to a SARB or county truancy mediation program, some districts initiate an intermediate step, such as a school-site attendance review team or student success team. Districts that have established such an intermediate step may revise the following item accordingly.

- a. A student who is habitually truant, ~~irregular in school attendance~~ **a chronic absentee**, or habitually insubordinate or disorderly during attendance at school may be referred to, and required to attend, a ~~school attendance review board~~ **(SARB)** program, a truancy mediation program established by the district attorney or the probation officer, or a comparable program deemed acceptable by the Superintendent or designee. (Education Code 48263, 48264.5)

*(cf. 5113.12 - District School Attendance Review Board)*

- b. Upon making a referral to the SARB or the probation department, the Superintendent, ~~or designee~~ **attendance supervisor, or other person designated to make the referral** shall provide the student, ~~the student's and parent/guardian,~~ **and SARB or probation department with documentation of the interventions undertaken at the school. The attendance supervisor or designee shall also provide the student and the student's parent/guardian,** in writing, the name and address of the SARB or probation department and the reason for the referral. This notice shall indicate that the student and **the student's** parent/guardian shall be required, along with the district staff person making the referral, to meet with the SARB or a probation officer to consider a proper disposition of the referral. (Education Code 48263)
- c. If the student does not successfully complete the truancy mediation program or other similar program, ~~he/she~~ **the student** shall be subject to item #4 below. (Education Code 48264.5)

Note: Pursuant to Education Code 48263, the SARB or probation officer may direct a student and/or the student's parents/guardians to make use of available community services and may require satisfactory evidence of participation. If the SARB or probation officer determines that available community resources cannot resolve the problem, or if the student and/or **the student's** parents/guardians have failed to respond to the directives of the SARB or probation officer, the SARB may so notify the district attorney and/or probation officer, or the probation officer may notify the district attorney provided the district attorney or probation officer participates in a truancy mediation program. If the county has not established a SARB, the district may make this finding and notification.

The following paragraph is for use by districts in which the county has not established a SARB and the county's district attorney or probation officer has elected to participate in a truancy mediation program.

**CHRONIC ABSENCE AND TRUANCY** (continued)

- d. If the Superintendent or designee determines that available community services cannot resolve the problem of the truant or insubordinate student or if the student and/or **his/her the student's** parents/guardians have failed to respond to the directives of the district or to services provided, the Superintendent or designee may so notify the district attorney and/or the probation officer. (Education Code 48263)
4. Fourth truancy
- a. Upon **his/her the** fourth truancy within the same school year, the student may be referred to the jurisdiction of the juvenile court. (Education Code 48264.5; Welfare and Institutions Code 601)

Note: Pursuant to Education Code 48264.5 and Welfare and Institutions Code 601, a student coming within the jurisdiction of the juvenile court may be adjudged a ward of the court and required to perform community service, pay a fine, attend a court-approved truancy prevention program, and/or lose driving privileges.

In L.A. v. Superior Court of San Diego County, a court of appeal held that juvenile court judges have the authority to imprison a truant as a last resort if the student commits an egregious violation of a court order, less restrictive alternatives have proved ineffective, and the student is confined separately from youths held for criminal violations.

- b. If a student has been adjudged by the county juvenile court to be a habitual truant, the Superintendent or designee shall notify the juvenile court and the student's probation or parole officer whenever the student is truant or tardy on one or more days without a valid excuse in the same or succeeding school year, or is habitually insubordinate or disorderly at school. The juvenile court and probation or parole officer shall be notified within 10 days of the violation. (Education Code 48267)

Note: Item #5 below is for use by districts that offer any of grades K-8. Penal Code 270.1 states that a parent/guardian of a "chronic truant" who is at least six years old and is in any of grades K-8 is guilty of a misdemeanor punishable by a fine and/or imprisonment if **he/she the parent/guardian** has failed to reasonably supervise and encourage the student's school attendance and has been offered language-accessible support services to address the student's truancy. Pursuant to Penal Code 270.1, a parent/guardian found guilty of a misdemeanor may participate in a program established by a superior court, if available, which includes periodic meetings with district representatives and service referrals.

5. Chronic truancy (unexcused absence for 10 percent of school days)
- a. The Superintendent or designee shall ensure that the student's parents/guardians are offered language-accessible support services to address the student's truancy.

**CHRONIC ABSENCE AND TRUANCY** (continued)

- b. If a chronically truant student is at least age six years and is in any of grades K-8, the Superintendent or designee shall notify the student's parents/guardians that failure to reasonably supervise and encourage the student's school attendance may result in the parent/guardian being found guilty of a misdemeanor pursuant to Penal Code 270.1.

**Records**

Note: The following **optional** paragraph may be revised to reflect district practice. **The CDE's School Attendance Review Board Handbook: A Road Map for Improved School Attendance and Behavior** cautions that it is important to keep accurate and complete records of any violations of compulsory school attendance laws because such records may ultimately be introduced as evidence in a trial for truancy.

The Superintendent, **attendance supervisor**, or designee shall maintain accurate attendance records for students identified as habitual or chronic truants. ~~The Superintendent or designee also~~ **In addition, the attendance supervisor, designee, and/or the staff persons who have direct contact with the student or parent/guardian** shall document all **their** contacts ~~with a student and his/her parent/guardian~~ regarding the student's attendance, including a summary of all conversations and a record of all intervention efforts.

*(cf. 5125 - Student Records)*

Note: Education Code 48273 **mandates** that the district adopt rules and regulations for the purpose of gathering data and making a report to the County Superintendent of Schools regarding SARB referrals. **The CDE's web site provides a model annual summary report form.**

The Superintendent, **attendance supervisor**, or designee shall gather and transmit to the County Superintendent of Schools the number and types of referrals made to the SARB and of requests for petitions made to the juvenile court. (Education Code 48273)

(11/12 10/17) 10/20

# CSBA Sample Board Policy

Students

AR 5113.11(a)

## ATTENDANCE SUPERVISION

Note: The following **optional** administrative regulation is for use by districts that appoint their own attendance supervisor and may be revised to reflect district practice. Pursuant to Education Code 48242 and 48243, the district may appoint an attendance supervisor or may jointly employ an attendance supervisor with one or more other districts. Alternatively, pursuant to Education Code 48244, the district may contract with the County Superintendent of Schools for the supervision of attendance of district students. **AB 2815 (Ch. 829, Statutes of 2016) amended Education Code 48244 to delete the requirement that the County Board of Education approve the district's contract with the County Superintendent.**

The Superintendent or designee shall appoint an attendance supervisor and any assistant attendance supervisor(s) as may be necessary to supervise the attendance of district students. (Education Code 48240, **48242**)

Note: Pursuant to Education Code **48241 and 48245**, the following paragraph is applicable to any district with an average daily attendance of 1,000 or more, according to the annual school report of the last preceding school year: **require an attendance supervisor to be certificated for the work by the County Board of Education. However, it is not clear that all county boards currently provide this function. The following paragraph may be revised to reflect local practice.**

~~The Superintendent or designee shall ensure that a~~Any person appointed as an attendance supervisor ~~has been~~ **shall be appropriately** certificated ~~for~~ **to perform** the work ~~by the County Board of Education.~~ (Education Code 48241, 48245)

**Such Attendance** supervisors shall perform duties related to compulsory full-time education, truancy, compulsory continuation education, work permits, and any additional duties prescribed by the Superintendent or designee. (Education Code 48240)

*(cf. 5112.1 - Exemptions from Attendance)*  
*(cf. 5113 - Absences and Excuses)*  
*(cf. 5113.1 - Chronic Absence and Truancy)*  
*(cf. 5113.2 - Work Permits)*  
*(cf. 6184 - Continuation Education)*

Note: Items #1-5 below may be revised to reflect district practice. Education Code 48240, ~~as amended by AB 2815 (Ch. 829, Statutes of 2016),~~ states the Legislature's intent that attendance supervisors fulfill the following duties.

The attendance supervisor shall promote a culture of attendance and establish a system to accurately track student attendance in order to achieve all of the following: ~~(Education Code 48240)~~



**ATTENDANCE SUPERVISION** (continued)

1. Raise the awareness of school personnel, parents/guardians, caregivers, community partners, and local businesses of the effects of chronic absenteeism and truancy and other challenges associated with poor attendance
2. Identify and respond to grade level or student subgroup patterns of chronic absenteeism or truancy

*(cf. 5146 - Married/Pregnant/Parenting Students)*  
*(cf. 6173 - Education for Homeless Children)*  
*(cf. 6173.1 - Education for Foster Youth)*  
*(cf. 6173.2 - Education of Children of Military Families)*  
*(cf. 6175 - Migrant Education Program)*

3. Identify and address factors contributing to chronic absenteeism and habitual truancy, including suspension and expulsion

*(cf. 5144.1 - Suspension and Expulsion/Due Process)*  
*(cf. 5144.2 - Suspension and Expulsion/Due Process (Students with Disabilities))*

4. Ensure that students with attendance problems are identified as early as possible to provide applicable support services and interventions
5. Evaluate the effectiveness of strategies implemented to reduce chronic absenteeism rates and truancy rates

*(cf. 0500 - Accountability)*

The attendance supervisor may provide support services and interventions, including, but not limited to, the following: (Education Code 48240)

1. A conference between school personnel, the student's parent/guardian, and the student
2. Promotion of cocurricular and extracurricular activities that increase student connectedness to school, such as tutoring, mentoring, the arts, service learning, or athletics

*(cf. 6142.4 - Service Learning/Community Service Classes)*  
*(cf. 6142.6 - Visual and Performing Arts)*  
*(cf. 6145 - Extracurricular and Cocurricular Activities)*  
*(cf. 6145.2 - Athletic Competition)*

3. Recognition of students who achieve excellent attendance or demonstrate significant improvement in attendance

*(cf. 5126 - Awards for Achievement)*

**ATTENDANCE SUPERVISION** (continued)

4. Referral of the student to a school nurse, school counselor, school psychologist, school social worker, and other student support personnel for case management and counseling

*(cf. 5141.6 - School Health Services)*

*(cf. 6164.2 - Guidance/Counseling Services)*

5. Collaboration with child welfare services, law enforcement, courts, public health care agencies, government agencies, or medical, mental health, and oral health care providers to receive necessary services

*(cf. 1400 - Relations Between Other Governmental Agencies and the Schools)*

6. Collaboration with school study teams, guidance teams, school attendance review teams, or other intervention-related teams to assess the attendance or behavior problem in partnership with the student and ~~his/her~~ **the student's** parents/guardians or caregivers

*(cf. 6164.5 - Student Success Teams)*

7. In schools with significantly higher rates of chronic absenteeism, identification of barriers to attendance that may require schoolwide strategies rather than case management

8. Referral of the student for a comprehensive psychosocial or psychoeducational assessment, including for purposes of creating an individualized education program for a student with disabilities or creating a plan pursuant to Section 504 of the federal Rehabilitation Act of 1973

*(cf. 6159 - Individualized Education Program)*

*(cf. 6164.6 - Identification and Education Under Section 504)*

9. Referral of the student to a school attendance review board **(SARB)** established pursuant to Education Code 48321 or to the probation department pursuant to Education Code 48263

*(cf. 5113.12 - District School Attendance Review Board)*

10. Referral of the student to a truancy mediation program operated by the county's district attorney or probation officer pursuant to Education Code 48260.6

**Note: Pursuant to Education Code 48290, the Governing Board is required to investigate any complaint that a parent/guardian has violated compulsory education laws. The following paragraph delegates this responsibility to the attendance supervisor and may be revised to reflect district**

**ATTENDANCE SUPERVISION (continued)**

**practice. Pursuant to Education Code 48292, it is the responsibility of the attendance supervisor to file a criminal complaint against a parent/guardian who continually and willfully fails to respond to school attendance review board directives or services.**

**Upon receiving any complaint that a parent/guardian or other person having control or charge of a student has violated Education Code 48200-48341, the state compulsory education laws, the attendance supervisor shall investigate the matter and, if a violation is found, shall recommend referral to a SARB. If the district is subsequently notified by the SARB that the parent/guardian continually and willfully has failed to respond to directives of the SARB or the services provided, the attendance supervisor shall refer the matter for possible prosecution in court in accordance with Education Code 48291-48292 as applicable. (Education Code 48290-48292)**

**Note: Pursuant to Education Code 48273, the Board is required to assign appropriate officers and employees to provide the County Superintendent with a report of SARB referrals and requests for petitions to the juvenile court; see AR 5113.1 - Chronic Absence and Truancy. The following paragraph is for use by districts that have delegated this responsibility to the attendance supervisor.**

**The attendance supervisor shall gather and transmit to the County Superintendent of Schools the number and types of referrals made to the SARB and of requests for petitions made to the juvenile court. (Education Code 48273)**

Note: The following **optional** paragraph may be revised to reflect district practice. Among the primary roles of the attendance supervisor are the accurate tracking of student attendance and monitoring of chronic absence in order to identify students at risk. Pursuant to Education Code 52060, districts are required to include rates of school attendance, chronic absence, dropout, and graduation, as applicable, in their local control and accountability plan (see BP/AR 0460 - Local Control and Accountability Plan), and chronic absence is one of the state accountability indicators in the California School Dashboard (see BP 0500 - Accountability).

The attendance supervisor shall annually report student attendance data to the Superintendent or designee and the Governing Board. Such data shall include, by school, grade level, and each numerically significant student subgroup as defined in Education Code 52052, rates of school attendance, chronic absence in which students are absent on 10 percent or more of the school days in the school year, and dropout.

*(cf. 5147 - Dropout Prevention)*

*Legal References: (see next page)*

## ATTENDANCE SUPERVISION (continued)

### Legal Reference:

#### EDUCATION CODE

1740 *Employment of personnel to supervise attendance (county superintendent)*

37223 *Weekend classes*

46000 *Records (attendance)*

46010-46014 *Absences*

46110-46119 *Attendance in kindergarten and elementary schools*

46140-46147 *Attendance in junior high and high schools*

48200-48208 *Children ages 6-18 (compulsory full-time attendance)*

48240-48246 *Supervisors of attendance*

48260-48273 *Truants*

48290-48297 *Failure to comply; complaints against parents*

48320-48325 *School attendance review boards*

48340-48341 *Improvement of student attendance*

48400-48403 *Compulsory continuation education*

52052 *Accountability; numerically significant student subgroups*

52060-52077 *Local control and accountability plan*

60901 *Chronic absence*

#### PENAL CODE

270.1 *Chronic truancy; parent/guardian misdemeanor*

#### WELFARE AND INSTITUTIONS CODE

601-601.4 *Habitually truant minors*

11253.5 *Compulsory school attendance*

#### CODE OF REGULATIONS, TITLE 5

306 *Explanation of absence*

420-421 *Record of verification of absence due to illness and other causes*

### Management Resources:

#### CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

*School Attendance Review Board Handbook, 2015*

*School Attendance Improvement Handbook, 2000*

#### WEB SITES

CSBA: <http://www.csba.org>

Attendance Works: <http://www.attendanceworks.org>

California Association of Supervisors of Child Welfare and Attendance: <http://www.cascwa.org>

California Department of Education: <http://www.cde.ca.gov>

# CSBA Sample Board Policy

Students

BP 5145.7(a)

## SEXUAL HARASSMENT

Note: Education Code 231.5 and 34 CFR 106.8 **mandate** the district to have written policies on sexual harassment. The following policy addresses harassment by and of students in the school setting. As part of this mandate, the district should also adopt a sexual harassment policy related to employees; see BP/AR 4119.11/4219.11/4319.11 - Sexual Harassment **and AR 4119.12/4219.12/4319.12 - Title IX Sexual Harassment Complaint Procedures.**

Both federal law (Title IX of the Education Amendments of 1972) (20 USC 1681-1688; 34 CFR 106.1-106.82) and state law (Education Code 220, 231.5) prohibit sexual harassment and require districts to establish procedures for the prompt and equitable resolution of sexual harassment complaints. Whether a complaint is addressed through the federal Title IX complaint procedures adopted pursuant to 34 CFR 106.44-106.45, as added by 85 Fed. Reg. 30026, or the state uniform complaint procedures adopted pursuant to 5 CCR 4600-4670 is dependent on whether the alleged conduct meets the more stringent federal definition or the state definition of sexual harassment. **In order to meet the applicable timelines, in some instances it may be necessary to review a complaint under both procedures concurrently.** See the accompanying administrative regulation, BP/AR 1312.3 - Uniform Complaint Procedures, and AR 5145.71 - Title IX Sexual Harassment Complaint Procedures.

A district can be held liable for civil damages for the sexual harassment of students pursuant to Title IX if the district is found to have been "deliberately indifferent" in its response to known sexual harassment. Pursuant to 34 CFR 106.30, a district is deliberately indifferent if its response to Title IX sexual harassment is clearly unreasonable in light of the known circumstances.

In addition to filing a private civil lawsuit, an alleged victim of sexual harassment may file a complaint with the California Department of Education (CDE) and/or the U.S. Department of Education's Office for Civil Rights (OCR), the federal agency responsible for administrative enforcement of federal laws and regulations that prohibit discrimination in programs and activities that receive federal financial assistance from the U.S. Department of Education.

The Governing Board is committed to maintaining a safe school environment that is free from harassment and discrimination. The Board prohibits, at school or at school-sponsored or school-related activities, sexual harassment targeted at any student by anyone. The Board also prohibits retaliatory behavior or action against any person who reports, files a complaint or testifies about, or otherwise supports a complainant in alleging sexual harassment.

*(cf. 0410 - Nondiscrimination in District Programs and Activities)*

*(cf. 5131 - Conduct)*

*(cf. 5131.2 - Bullying)*

*(cf. 5137 - Positive School Climate)*

*(cf. 5145.3 - Nondiscrimination/Harassment)*

Note: 34 CFR 106.44, as added by 85 Fed. Reg. 30026, requires the district, when there is actual knowledge of sexual harassment in an education program or activity, to respond promptly in a manner that is not unreasonable in light of the known circumstances. 34 CFR 106.30, as added, defines "actual knowledge" as notice of sexual harassment or allegations of sexual harassment being submitted to the district's Title IX Coordinator, any official of the district who has authority to institute corrective measures, or any employee of an elementary or secondary school.

**SEXUAL HARASSMENT** (continued)

It is important to note that a referral to law enforcement does not relieve a school district of its responsibility to investigate the complaint as a matter of sex discrimination.

The district strongly encourages students who feel that they are being or have been sexually harassed on school grounds or at a school-sponsored or school-related activity by another student or an adult, or who have experienced off-campus sexual harassment that has a continuing effect on campus, to immediately contact their teacher, the principal, the district's Title IX Coordinator, or any other available school employee. Any employee who receives a report or observes an incident of sexual harassment shall notify the Title IX Coordinator.

Once notified, the Title IX Coordinator shall ensure the complaint **or allegation** is addressed through **Title IX complaint procedures or uniform complaint procedures AR 5145.71 - Title IX Sexual Harassment Complaint Procedures or BP/AR 1312.3 - Uniform Complaint Procedures**, as applicable, **and shall offer supportive measures to the complainant. Because a complaint or allegation that is dismissed or denied under the Title IX complaint procedure may still be subject to consideration under state law, the Title IX Coordinator shall ensure that any implementation of AR 5145.71 concurrently meets the requirements of BP/AR 1312.3.**

*(cf. 1312.1 - Complaints Concerning District Employees)*

*(cf. 1312.3 - Uniform Complaint Procedures)*

*(cf. 5141.4 - Child Abuse Prevention and Reporting)*

*(cf. 5145.71 - Title IX Sexual Harassment Complaint Procedures)*

**The Title IX Coordinator ~~and~~ shall offer supportive measures to the complainant and respondent, as deemed appropriate under the circumstances.**

Note: Education Code 234.6, as added by AB 34 (Ch. 282, Statutes of 2019), requires districts, beginning in the 2020-21 school year, to post the district's written policy on sexual harassment in a prominent location on the district's web site in a manner that is easily accessible to parents/guardians and students.

Education Code 231.6, as added by AB 543 (Ch. 428, Statutes of 2019), requires districts serving students in grades 9-12 to create a poster that notifies students of the district's sexual harassment policy, and to display it prominently and conspicuously in each bathroom and locker room on campus.

Education Code 231.5, as amended by AB 543, requires the district to provide a copy of the district's sexual harassment policy as part of any orientation program conducted for new and continuing students.

Pursuant to 34 CFR 106.8, the district is required to notify students, parents/guardians, employees, and bargaining units of its policy to not discriminate on the basis of sex as well as its complaint procedures and processes, and to post this information in a prominent location on the district's web site and in student and staff handbooks.

Requirements related to the dissemination of the district's sexual harassment policy and procedures and best practices for reinforcing the policy are addressed in the accompanying administrative regulation.

**SEXUAL HARASSMENT** (continued)

The Superintendent or designee shall inform students and parents/guardians of the district's sexual harassment policy by disseminating it through parent/guardian notifications, publishing it on the district's web site, and including it in student and staff handbooks. All district staff shall be trained regarding the policy.

**Instruction/Information**

The Superintendent or designee shall ensure that all district students receive age-appropriate information on sexual harassment. Such instruction and information shall include:

1. What acts and behavior constitute sexual harassment, including the fact that sexual harassment could occur between people of the same sex and could involve sexual violence
2. A clear message that students do not have to endure sexual harassment under any circumstance
3. Encouragement to report observed incidents of sexual harassment even when the alleged victim of the harassment has not complained

Note: Where sexual harassment or violence occurs in the context of other possible rule violations, students may be reluctant to report sexual harassment or violence. For example, a student who is sexually harassed while away from school without permission may be reluctant to file a complaint if the student believes discipline will be imposed for the violation. As such, item #4 below clarifies that any other rule violation will be addressed separately from the sexual harassment complaint in order to encourage students to report the harassment.

4. A clear message that student safety is the district's primary concern, and that any separate rule violation involving an alleged victim or any other person reporting a sexual harassment incident will be addressed separately and will not affect the manner in which the sexual harassment complaint will be received, investigated, or resolved
5. A clear message that, regardless of a complainant's noncompliance with the writing, timeline, or other formal filing requirements, every sexual harassment allegation that involves a student, whether as the complainant, respondent, or victim of the harassment, shall be investigated and action shall be taken to respond to harassment, prevent recurrence, and address any continuing effect on students
6. Information about the district's procedures for investigating complaints and the person(s) to whom a report of sexual harassment should be made

## **SEXUAL HARASSMENT (continued)**

7. Information about the rights of students and parents/guardians to file a civil or criminal complaint, as applicable, including the right to file a civil or criminal complaint while the district investigation of a sexual harassment complaint continues
8. A clear message that, when needed, the district will implement supportive measures to ensure a safe school environment for a student who is the complainant or victim of sexual harassment and/or other students during an investigation

### **Disciplinary Actions**

Note: Pursuant to Education Code 48900.2, a student in grades 4-12 may be suspended and/or expelled from school for sexual harassment. Education Code 48915(c) requires the Superintendent or designee to recommend expulsion for any student, irrespective of grade, who commits sexual assault or battery as defined in the Penal Code. See AR 5144.1 - Suspension and Expulsion/Due Process.

Upon completion of an investigation of a sexual harassment complaint, any student found to have engaged in sexual harassment or sexual violence in violation of this policy shall be subject to disciplinary action. For students in grades 4-12, disciplinary action may include suspension and/or expulsion, provided that, in imposing such discipline, the entire circumstances of the incident(s) shall be taken into account.

*(cf. 5144 - Discipline)*

*(cf. 5144.1 - Suspension and Expulsion/Due Process)*

*(cf. 5144.2 - Suspension and Expulsion/Due Process (Students with Disabilities))*

Upon investigation of a sexual harassment complaint, any employee found to have engaged in sexual harassment or sexual violence toward any student shall be subject to disciplinary action, up to and including dismissal, in accordance with law and the applicable collective bargaining agreement.

*(cf. 4117.7/4317.7 - Employment Status Report)*

*(cf. 4118 - Dismissal/Suspension/Disciplinary Action)*

*(cf. 4119.11/4219.11/4319.11 - Sexual Harassment)*

*(cf. 4218 - Dismissal/Suspension/Disciplinary Action)*

### **Record-Keeping**

In accordance with law **and district policies and regulations**, the Superintendent or designee shall maintain a record of all reported cases of sexual harassment to enable the district to monitor, address, and prevent repetitive harassing behavior in district schools.

*(cf. 3580 - District Records)*

*Legal Reference: (see next page)*



**SEXUAL HARASSMENT** (continued)*Legal Reference:*EDUCATION CODE

200-262.4 *Prohibition of discrimination on the basis of sex*  
 48900 *Grounds for suspension or expulsion*  
 48900.2 *Additional grounds for suspension or expulsion; sexual harassment*  
 48904 *Liability of parent/guardian for willful student misconduct*  
 48980 *Notice at beginning of term*  
 48985 *Notices, report, statements and records in primary language*

CIVIL CODE

51.9 *Liability for sexual harassment; business, service and professional relationships*  
 1714.1 *Liability of parents/guardians for willful misconduct of minor*

GOVERNMENT CODE

12950.1 *Sexual harassment training*

CODE OF REGULATIONS, TITLE 5

4600-4670 *Uniform complaint procedures*  
 4900-4965 *Nondiscrimination in elementary and secondary education programs*

UNITED STATES CODE, TITLE 20

1092 *Definition of sexual assault*  
 1221 *Application of laws*  
 1232g *Family Educational Rights and Privacy Act*  
 1681-1688 *Title IX of the Education Amendments of 1972*

UNITED STATES CODE, TITLE 34

12291 *Definition of dating violence, domestic violence, and stalking*

UNITED STATES CODE, TITLE 42

1983 *Civil action for deprivation of rights*  
 2000d-2000d-7 *Title VI, Civil Rights Act of 1964*  
 2000e-2000e-17 *Title VII, Civil Rights Act of 1964 as amended*

CODE OF FEDERAL REGULATIONS, TITLE 34

99.1-99.67 *Family Educational Rights and Privacy*  
 106.1-106.82 *Nondiscrimination on the basis of sex in education programs*

COURT DECISIONS

*Donovan v. Poway Unified School District*, (2008) 167 Cal.App.4th 567  
*Flores v. Morgan Hill Unified School District*, (2003, 9th Cir.) 324 F.3d 1130  
*Reese v. Jefferson School District*, (2000, 9th Cir.) 208 F.3d 736  
*Davis v. Monroe County Board of Education*, (1999) 526 U.S. 629  
*Gebser v. Lago Vista Independent School District*, (1998) 524 U.S. 274  
*Oona by Kate S. v. McCaffrey*, (1998, 9th Cir.) 143 F.3d 473  
*Doe v. Petaluma City School District*, (1995, 9th Cir.) 54 F.3d 1447

*Management Resources:*CSBA PUBLICATIONS

*Providing a Safe, Nondiscriminatory School Environment for Transgender and Gender-Nonconforming Students*, Policy Brief, February 2014

*Safe Schools: Strategies for Governing Boards to Ensure Student Success*, 2011

U.S. DEPARTMENT OF EDUCATION, OFFICE FOR CIVIL RIGHTS PUBLICATIONS  
*Q&A on Campus Sexual Misconduct*, September 2017

*Management Resources continued: (see next page)*

**SEXUAL HARASSMENT** (continued)

*Management Resources: (continued)*

U.S. DEPARTMENT OF EDUCATION, OFFICE FOR CIVIL RIGHTS PUBLICATIONS (continued)

Examples of Policies and Emerging Practices for Supporting Transgender Students, May 2016

Dear Colleague Letter: Title IX Coordinators, April 2015

Sexual Harassment: It's Not Academic, September 2008

Revised Sexual Harassment Guidance: Harassment of Students by School Employees, Other Students, or Third Parties, January 2001

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education: <http://www.cde.ca.gov>

U.S. Department of Education, Office for Civil Rights: <http://www.ed.gov/about/offices/list/ocr>

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# CSBA Sample Administrative Regulation

Students

AR 5145.7(a)

## SEXUAL HARASSMENT

Note: Education Code 231.5 and Title IX of the Education Amendments of 1972 (20 USC 1681-1688; 34 CFR 106.1-106.82) prohibit discrimination based on sex, including sexual harassment, and **mandate** that the district adopt and publish complaint procedures. Also see AR 5145.71 - Title IX Sexual Harassment Complaint Procedures.

### Title IX Coordinator/Compliance Officer

Note: Pursuant to 34 CFR 106.8, districts that receive federal financial assistance are **mandated** to designate an employee to ensure district compliance with Title IX and its implementing regulations. The following paragraph specifies that the Title IX Coordinator will be the same person(s) designated to serve as the compliance officer(s) for the district's uniform complaint procedures pursuant to AR 1312.3 - Uniform Complaint Procedures. Districts may modify this regulation to designate separate district employees to serve these functions.

The district designates the following individual(s) as the responsible employee(s) to coordinate its efforts to comply with Title IX of the Education Amendments of 1972, as well as to investigate, and resolve sexual harassment complaints under AR 1312.3 - Uniform Complaint Procedures. The Title IX Coordinator(s) may be contacted at:

(title or position)

(address)

(telephone number)

(email)

(cf. 1312.3 - Uniform Complaint Procedures)

(cf. 5145.71 - Title IX Sexual Harassment Complaint Procedures)

The district shall notify students, parents/guardians, employees, bargaining units, and applicants for employment of the name or title, office address, email address, and telephone number of the district's Title IX Coordinator. (34 CFR 106.8)

### Prohibited Conduct Definitions

Note: Education Code 212.5 defines sexual harassment as any unwelcome sexual advance, request for sexual favors, and other verbal, visual, or physical conduct of a sexual nature, made by someone in the educational setting. For purposes of suspension and expulsion, Education Code 48900.2 defines sexual harassment as conduct, when considered from the perspective of a reasonable person of the same gender as

**SEXUAL HARASSMENT** (continued)

the victim, that is sufficiently severe or pervasive as to have a negative impact upon the victim's academic performance or to create an intimidating, hostile, or offensive educational environment for the victim; see AR 5144.1 - Suspension and Expulsion/Due Process. Conduct that meets the federal definition of sexual harassment in 34 CFR 106.30 (i.e., (1) a district employee conditioning the provision of a district aid, benefit, or service on an individual's participation in unwelcome sexual conduct; (2) unwelcome conduct determined by a reasonable person to be so severe, pervasive, and objectively offensive that it effectively denies a person equal access to the district's education program or activity; or (3) sexual assault, dating violence, domestic violence, or stalking as defined in 20 USC 1092 and 34 USC 12291) requires investigation and resolution through Title IX regulations; see AR 5145.71 - Title IX Sexual Harassment Complaint Procedures.

**Prohibited** ~~s~~ *Sexual harassment* includes, but is not limited to, unwelcome sexual advances, unwanted requests for sexual favors, or other unwanted verbal, visual, or physical conduct of a sexual nature made against another person of the same or opposite sex in the educational setting, under any of the following conditions: (Education Code 212.5; 5 CCR 4916)

1. Submission to the conduct is explicitly or implicitly made a term or condition of a student's academic status or progress.
2. Submission to or rejection of the conduct by a student is used as the basis for academic decisions affecting the student.
3. The conduct has the purpose or effect of having a negative impact on the student's academic performance or of creating an intimidating, hostile, or offensive educational environment.
4. Submission to or rejection of the conduct by the student is used as the basis for any decision affecting the student regarding benefits and services, honors, programs, or activities available at or through any district program or activity.

*(cf. 1312.3 - Uniform Complaint Procedures)*

*(cf. 5131 - Conduct)*

*(cf. 5131.2 - Bullying)*

*(cf. 5145.3 - Nondiscrimination/Harassment)*

*(cf. 6142.1 - Sexual Health and HIV/AIDS Prevention Instruction)*

Any prohibited conduct that occurs off campus or outside of school-related or school-sponsored programs or activities will be regarded as sexual harassment in violation of district policy if it has a continuing effect on or creates a hostile school environment for the complainant or victim of the conduct.

**For purposes of applying the complaint procedures specified in Title IX of the Education Amendments of 1972, sexual harassment is defined as any of the following**

**SEXUAL HARASSMENT** (continued)

**forms of conduct that occurs in an education program or activity in which a district school exercises substantial control over the context and respondent: (34 CFR 106.30, 106.44)**

- 1. A district employee conditioning the provision of a district aid, benefit, or service on the student's participation in unwelcome sexual conduct**
- 2. Unwelcome conduct determined by a reasonable person to be so severe, pervasive, and objectively offensive that it effectively denies a student equal access to the district's education program or activity**
- 3. Sexual assault, dating violence, domestic violence, or stalking as defined in 20 USC 1092 or 34 USC 12291**

*(cf. 5145.71 - Title IX Sexual Harassment Complaint Procedures)*

**Examples of Sexual Harassment**

Note: The following list contains common examples of sexual harassment from the **U.S. Department of Education's Office for Civil Rights OCR** January 2001 Revised Sexual Harassment Guidance, and definitions specified in 5 CCR 4916.

Examples of types of conduct which are prohibited in the district and which may constitute sexual harassment **under state and/or federal law, in accordance with the definitions above**, include, but are not limited to:

1. Unwelcome leering, sexual flirtations, or propositions
2. Unwelcome sexual slurs, epithets, threats, verbal abuse, derogatory comments, or sexually degrading descriptions
3. Graphic verbal comments about an individual's body or overly personal conversation
4. Sexual jokes, derogatory posters, notes, stories, cartoons, drawings, pictures, obscene gestures, or computer-generated images of a sexual nature
5. Spreading sexual rumors
6. Teasing or sexual remarks about students enrolled in a predominantly single-sex class
7. Massaging, grabbing, fondling, stroking, or brushing the body
8. Touching an individual's body or clothes in a sexual way

**SEXUAL HARASSMENT** (continued)

9. Impeding or blocking movements or any physical interference with school activities when directed at an individual on the basis of sex
10. Displaying sexually suggestive objects
11. Sexual assault, sexual battery, or sexual coercion
12. Electronic communications containing comments, words, or images described above

Any prohibited conduct that occurs off campus or outside of school related or school-sponsored programs or activities will be regarded as sexual harassment in violation of district policy if it has a continuing effect on or creates a hostile school environment for the complainant or victim of the conduct.

**Title IX Coordinator/Compliance Officer**

Note: Pursuant to 34 CFR 106.8, districts that receive federal financial assistance are **mandated** to designate an employee to ensure district compliance with Title IX and its implementing regulations. The following paragraph specifies that the Title IX Coordinator will be the same person(s) designated to serve as the compliance officer(s) for the district's uniform complaint procedures pursuant to AR 1312.3 - Uniform Complaint Procedures. Districts may modify this regulation to designate separate district employees to serve these functions.

The district designates the following individual(s) as the responsible employee(s) to coordinate its efforts to comply with Title IX of the Education Amendments of 1972 **in accordance with AR 5145.71 - Title IX Sexual Harassment Complaint Procedures**, as well as to **oversee** investigate, and/or resolve sexual harassment complaints **processed** under AR 1312.3 - Uniform Complaint Procedures. The Title IX Coordinator(s) may be contacted at:

(title or position)

(address)

(telephone number)

(email)

**Notifications**

The Superintendent or designee shall notify students and parents/guardians that the district does not discriminate on the basis of sex as required by Title IX and that

**SEXUAL HARASSMENT** (continued)

**inquiries about the application of Title IX to the district may be referred to the district's Title IX Coordinator and/or to the Assistant Secretary for Civil Rights, U.S. Department of Education. (34 CFR 106.8)**

*(cf. 5145.6 - Parental Notifications)*

The district shall notify students, ~~and~~ parents/guardians, ~~employees, bargaining units, and applicants for employment~~ of the name or title, office address, email address, and telephone number of the district's Title IX Coordinator. (34 CFR 106.8)

A copy of the district's sexual harassment policy and regulation shall:

1. Be included in the notifications that are sent to parents/guardians at the beginning of each school year (Education Code 48980; 5 CCR 4917)

*(cf. 5145.6 - Parental Notifications)*

2. Be displayed in a prominent location in the main administrative building or other area where notices of district rules, regulations, procedures, and standards of conduct are posted (Education Code 231.5)

Note: Education Code 231.6, as added by AB 543 (Ch. 428, Statutes of 2019), requires districts serving students in grades 9-12 to create a poster that notifies students of the district's sexual harassment policy, and to display it, as specified below. The district may partner with local, state, or federal agencies, or nonprofit organizations, for the purposes of the design and content of the poster.

3. Be summarized on a poster which shall be prominently and conspicuously displayed in each bathroom and locker room at each school. The poster may be displayed in public areas that are accessible to and frequented by students, including, but not limited to, classrooms, hallways, gymnasiums, auditoriums, and cafeterias. The poster shall display the rules and procedures for reporting a charge of sexual harassment; the name, phone number, and email address of an appropriate school employee to contact to report a charge of sexual harassment; the rights of the reporting student, the complainant, and the respondent; and the responsibilities of the school. (Education Code 231.6)

Note: Education Code 234.6, as added by AB 34 (Ch. 282, Statutes of 2019), requires districts, beginning in the 2020-21 school year, to post on the district's web site the district's written policy on sexual harassment as well as other state and federal law requirements, in the manner specified below. 34 CFR 106.8 also requires districts that have web sites to prominently display the contact information for the Title IX Coordinator and the district's nondiscrimination policy on its web site.

**SEXUAL HARASSMENT** (continued)

4. Be posted, **along with the name or title and contact information of the Title IX Coordinator**, in a prominent location on the district's web site in a manner that is easily accessible to parents/guardians and students ~~This shall include the name or title, office address, email address, and telephone number of the employee(s) designated as the district's Title IX Coordinator.~~ (Education Code 234.6; 34 CFR 106.8)

*(cf. 1113 - District and School Web Sites)*

*(cf. 1114 - District-Sponsored Social Media)*

Note: Education Code 231.5, as amended by AB 543, requires the district to provide a copy of the district's sexual harassment policy as part of any orientation program conducted for new and continuing students.

5. Be provided as part of any orientation program conducted for new and continuing students at the beginning of each quarter, semester, or summer session (Education Code 231.5)
6. Appear in any school or district publication that sets forth the school's or district's comprehensive rules, regulations, procedures, and standards of conduct (Education Code 231.5)
7. Be included, **along with the name or title and contact information of the Title IX Coordinator**, in any handbook provided to students, **or** parents/guardians, ~~employees, or employee organizations~~ (34 CFR 106.8)

Note: Education Code 234.6, as added by AB 34, requires a district, starting in the 2020-21 school year, to post the definitions specified below. Also see AR 5145.3 - Nondiscrimination/Harassment for language reflecting this requirement and other notifications related to sex discrimination.

**The Superintendent or designee shall also post the definition of sex discrimination and harassment as described in Education Code 230, including the rights set forth in Education Code 221.8, in a prominent location on the district's web site in a manner that is easily accessible to parents/guardians and students. (Education Code 234.6)**

**Reporting Complaints**

A student or parent/guardian who believes that the student has been subjected to sexual harassment by another student, an employee, or a third party or who has witnessed sexual harassment is strongly encouraged to report the incident to a teacher, the principal, the district's Title IX Coordinator, or any other available school employee. Within one school day of receiving such a report, the principal or other school employee shall forward the report to the district's Title IX Coordinator. Any school employee who observes an incident of



**SEXUAL HARASSMENT** (continued)

sexual harassment involving a student shall, within one school day, report the observation to the principal or Title IX Coordinator; **The report shall be made** regardless of whether the alleged victim files a formal complaint **or requests confidentiality.**

*(cf. 5141.4 - Child Abuse Prevention and Reporting)*

When a report or complaint of sexual harassment involves off-campus conduct, the Title IX Coordinator shall assess whether the conduct may create or contribute to the creation of a hostile school environment. If the Title IX Coordinator determines that a hostile environment may be created, the complaint shall be investigated and resolved in the same manner as if the prohibited conduct occurred at school.

When a verbal or informal report of sexual harassment is submitted, the Title IX Coordinator shall inform the student or parent/guardian of the right to file a formal written complaint in accordance with applicable district complaint procedures.

**Complaint Procedures**

All complaints **and allegations** of sexual harassment by and against students shall be investigated and resolved in accordance with law and district procedures. The Title IX Coordinator shall review the allegations to determine the applicable procedure for responding to the complaint. All complaints that meet the definition of sexual harassment under Title IX shall be investigated and resolved in accordance with AR 5145.71 - Title IX Sexual Harassment Complaint Procedures. Other sexual harassment complaints shall be investigated and resolved pursuant to **BP/AR** 1312.3 - Uniform Complaint Procedures.

**If sexual harassment is found following an investigation, the Title IX Coordinator, or designee in consultation with the Coordinator, shall take prompt action to stop the sexual harassment, prevent recurrence, implement remedies, and address any continuing effects.**

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# CSBA Sample Administrative Regulation

Students

AR 5145.71(a)

## TITLE IX SEXUAL HARASSMENT COMPLAINT PROCEDURES

Note: Title IX of the Education Amendments of 1972 (20 USC 1681-1688; 34 CFR 106.1-106.82) prohibits discrimination based on sex, including sexual harassment, and **mandates** that the district adopt and publish complaint procedures.

The following administrative regulation reflects the Title IX complaint procedure detailed in 34 CFR 106.44-106.45, as added by 85 Fed. Reg. 30026, which must be used, effective August 14, 2020, to address any complaint of sexual harassment that meets the definition in 34 CFR 106.30. Pursuant to 34 CFR 106.30, allegations of sexual harassment governed by these regulations include (1) a district employee conditioning the provision of a district aid, benefit, or service on an individual's participation in unwelcome sexual conduct; (2) unwelcome conduct determined by a reasonable person to be so severe, pervasive, and objectively offensive that it effectively denies a person equal access to the district's education program or activity; or (3) sexual assault, dating violence, domestic violence, or stalking as defined in 20 USC 1092 and 34 USC 12291. Alleged sexual harassment that does not meet this definition should be addressed through the district's uniform complaint procedures (UCP); see BP/AR 1312.3 - Uniform Complaint Procedures.

34 CFR 106.44 requires the district, when there is actual knowledge of sexual harassment in an education program or activity, to respond promptly in a manner that is not deliberately indifferent. 34 CFR 106.30 defines "actual knowledge" as notice of sexual harassment or allegations of sexual harassment being submitted to the district's Title IX Coordinator, any official of the district who has authority to institute corrective measures, or any employee of the district. A district is deliberately indifferent only if its response to Title IX sexual harassment is clearly unreasonable in light of the known circumstances.

Application of the Title IX complaint procedures to the facts of a specific complaint may implicate complicated questions about the intersection of state law, federal law, and, in cases involving employees, the applicable collective bargaining agreement. Districts with questions about specific complaints are strongly encouraged to consult legal counsel.

See BP/AR 5145.7 - Sexual Harassment for information about prohibited conduct, student instruction, required notifications, and processes for reporting sexual harassment.

The complaint procedures described in this administrative regulation shall be used to address any complaint governed by Title IX of the Education Amendments of 1972 alleging that a student, **while in an education program or activity in which a district school exercises substantial control over the context and respondent,** was subjected to one or more of the following forms of sexual harassment: (34 CFR 106.30, **106.44**)

1. A district employee conditioning the provision of a district aid, benefit, or service on the student's participation in unwelcome sexual conduct
2. Unwelcome conduct determined by a reasonable person to be so severe, pervasive, and objectively offensive that it effectively denies a student equal access to the district's education program or activity

**TITLE IX SEXUAL HARASSMENT COMPLAINT PROCEDURES (continued)**

3. Sexual assault, dating violence, domestic violence, or stalking as defined in 20 USC 1092 or 34 USC 12291

All other sexual harassment complaints **or allegations brought by or on behalf of students** shall be investigated and ~~responded to pursuant to~~ **resolved in accordance with BP/AR 1312.3 - Uniform Complaint Procedures. The determination of whether the allegations meet the definition of sexual harassment under Title IX shall be made by the district's Title IX Coordinator.**

**Because the complainant has a right to pursue a complaint under BP/AR 1312.3 for any allegation that is dismissed or denied under the Title IX complaint procedure, the Title IX Coordinator shall ensure that all requirements and timelines for BP/AR 1312.3 are concurrently met while implementing the Title IX procedure.**

*(cf. 1312.3 - Uniform Complaint Procedures)*

**Reporting Allegations/Filing a Formal Complaint**

**Note: Pursuant to 34 CFR 106.30, the timeline for resolving a sexual harassment complaint begins when the district has actual knowledge of sexual harassment, defined as the receipt of a report by the Title IX Coordinator or other employee of an elementary or secondary school. The following paragraph reflects the requirement for any employee to forward the report to the Title IX Coordinator as stated in AR 5145.7 - Sexual Harassment and may be revised to reflect district practice.**

~~A report of sexual harassment shall be submitted directly to or forwarded~~ **A student who is the alleged victim of sexual harassment or the student's parent/guardian may submit a report of sexual harassment** to the district's Title IX Coordinator using the contact information listed in AR 5145.7 - Sexual Harassment **or to any other available school employee, who shall forward the report to the Title IX Coordinator within one day of receiving the report.**

*(cf. 5145.7 - Sexual Harassment)*

Upon receiving such a report, the Title IX Coordinator shall inform the complainant of **the right to file a formal complaint and** the process for filing a formal complaint. **(34 CFR 106.44)**

**A formal complaint, with the complainant's physical or digital signature, may be filed with the Title IX Coordinator in person, by mail, by email, or by any other method authorized by the district. (34 CFR 106.30)**

**TITLE IX SEXUAL HARASSMENT COMPLAINT PROCEDURES** (continued)

Note: Given the district's duty pursuant to 34 CFR 106.44 to respond to reports of sexual harassment in a manner that is not deliberately indifferent, the Title IX Coordinator should file a complaint in certain situations even when the victim chooses not to do so, including, but not limited to, when a safety threat exists. In such cases, **the Title IX Coordinator and the alleged victim ~~is not a party~~ are not named parties** to the case, but **the alleged victim must ~~will~~** receive notices as required by the Title IX regulations at specific points in the complaint process.

Even if the alleged victim chooses not to file a formal complaint, the Title IX Coordinator shall file a formal complaint in situations ~~in which~~ **when** a safety threat exists. In addition, the Title IX Coordinator may file a formal complaint in other situations as permitted under the Title IX regulations, **including as part of the district's obligation to not be deliberately indifferent to known allegations of sexual harassment.** In such cases, the **Title IX Coordinator shall provide the alleged victim ~~alleged victim is not a party to the case, but will receive~~** notices as required by the Title IX regulations at specific points in the complaint process.

~~A formal complaint, with the complainant's physical or digital signature, may be filed with the Title IX Coordinator in person, by mail, by email, or by any other method authorized by the district. (34 CFR 106.30)~~

~~The Superintendent or designee shall ensure that the~~ Title IX Coordinator, investigator, decision-maker, or a facilitator of an informal resolution process ~~does~~ **shall** not have a conflict of interest or bias for or against complainants or respondents generally or an individual complainant or respondent, ~~and that s~~Such persons **shall** receive training in accordance with 34 CFR 106.45. (34 CFR 106.45)

**Supportive Measures**

Upon receipt of a report of Title IX sexual harassment, ~~even if a formal complaint is not filed,~~ the Title IX Coordinator shall promptly contact the complainant to discuss the availability of supportive measures ~~which are nondisciplinary, nonpunitive, and do not unreasonably burden the other party,~~ and shall consider the complainant's wishes with respect to the supportive measures **implemented. Supportive measures shall be offered as appropriate, as reasonably available, and without charge to the complainant or the respondent before or after the filing of a formal complaint or where no formal complaint has been filed. Such measures shall be nondisciplinary, nonpunitive, and designed to restore or preserve equal access to the district's education program or activity without unreasonably burdening the other party, including measures designed to protect the safety of all parties or the district's educational environment or to deter sexual harassment. Such Supportive** measures may include, but are not limited to, counseling, course-related adjustments, modifications of class schedules, mutual restrictions on contact, increased security, and monitoring of certain areas of the campus. ~~The Title IX Coordinator shall consider the complainant's wishes with respect to supportive measures.~~ (34 CFR 106.30, 106.44)

**TITLE IX SEXUAL HARASSMENT COMPLAINT PROCEDURES (continued)**

**The district shall maintain as confidential any supportive measures provided to the complainant or respondent, to the extent that maintaining such confidentiality would not impair the district's ability to provide the supportive measures. (34 CFR 106.30)**

**Emergency Removal from School**

Note: Pursuant to Education Code 48900.2, a student in grades 4-12 may be suspended and/or expelled from school for sexual harassment. Districts should also note that Education Code 48915(c) requires the Superintendent or designee to recommend expulsion for any student, irrespective of grade, who commits sexual assault or battery as defined in the Penal Code. See AR 5144.1 - Suspension and Expulsion/Due Process.

34 CFR 106.44 allows a student to be removed in emergency situations as described below, but requires that a student should not be "disciplined" prior to a finding being made pursuant to the grievance process established by 34 CFR 106.45. Due to this inconsistency in state and federal law, districts are advised to consult legal counsel as to the manner of imposing an emergency removal.

**A student shall not be disciplined for alleged sexual harassment under Title IX until the investigation has been completed. However, on an emergency basis, the district may remove a student from the district's education program or activity, provided that the district conducts an individualized safety and risk analysis, determines that removal is justified due to an immediate threat to the physical health or safety of any student or other individual arising from the allegations, and provides the student with notice and an opportunity to challenge the decision immediately following the removal. This authority to remove a student does not modify a student's rights under the Individuals with Disabilities Education Act or Section 504 of the Rehabilitation Act of 1973. (34 CFR 106.44)**

If a district employee is the respondent, the employee may be placed on administrative leave during the pendency of the formal complaint process. (34 CFR 106.44)

**Dismissal of Complaint**

The Title IX Coordinator shall dismiss a formal complaint if the alleged conduct would not constitute sexual harassment as defined in 34 CFR 106.30 even if proved. The Title IX Coordinator shall also dismiss any complaint **that in which the alleged conduct** did not occur in the district's education program or activity or did not occur against a person in the United States, and may dismiss a formal complaint if the complainant notifies the district in writing that the complainant would like to withdraw the complaint or any allegations in the complaint, the respondent is no longer enrolled or employed by the district, or sufficient circumstances prevent the district from gathering evidence sufficient to reach a determination with regard to the complaint. (34 CFR 106.45)

Upon dismissal, the Title IX Coordinator shall promptly, ~~and simultaneously to the parties,~~ send written notice of the dismissal and the reasons for the dismissal **simultaneously to the parties, and shall inform them of their right to appeal the dismissal of a formal**

**TITLE IX SEXUAL HARASSMENT COMPLAINT PROCEDURES** (continued)

**complaint or any allegation in the complaint in accordance with the appeal procedures described in the section "Appeals" below.** (34 CFR 106.45)

If a complaint is dismissed ~~on the grounds that the alleged conduct does not constitute sexual harassment as defined in 34 CFR 106.30,~~ the conduct may still be addressed pursuant to BP/AR 1312.3 - Uniform Complaint Procedures as applicable.

**Informal Resolution Process**

**Note: As part of an informal resolution, the parties may agree upon discipline, including suspension or expulsion, without the need for an investigation (Analysis of Comments and Changes, 85 Fed. Reg. 30026, pages 30232, 30406-30407). This is an exception to the general rule provided in 34 CFR 106.44 which prohibits the district from imposing discipline on a respondent for sexual harassment until the full investigation process is complete. Also see the section "Stipulated Expulsion" in AR 5144.1 - Suspension and Expulsion/Due Process.**

When a formal complaint of sexual harassment is filed, the district may offer an informal resolution process, such as mediation, at any time prior to reaching a determination regarding responsibility. The district shall not require a party to participate in the informal resolution process or to waive the right to an investigation and adjudication of a formal complaint. (34 CFR 106.45)

The district may facilitate an informal resolution process provided that the district: (34 CFR 106.45)

1. Provides the parties with written notice disclosing the allegations, the requirements of the informal resolution process, the right to withdraw from the informal process and resume the formal complaint process, and any consequences resulting from participating in the informal resolution process, including that records will be maintained or could be shared.
2. Obtains the parties' voluntary, written consent to the informal resolution process
3. Does not offer or facilitate an informal resolution process to resolve allegations that an employee sexually harassed a student

**Formal Complaint Process** **Written Notice**

If a formal complaint is filed, the Title IX Coordinator shall provide the known parties with written notice of the following: (34 CFR 106.45)

1. The district's complaint process, including any informal resolution process

**TITLE IX SEXUAL HARASSMENT COMPLAINT PROCEDURES** (continued)

2. The allegations potentially constituting sexual harassment with sufficient details known at the time, including the identity of parties involved in the incident if known, the conduct allegedly constituting sexual harassment, and the date and location of the alleged incident if known. Such notice shall be provided with sufficient time for the parties to prepare a response before any initial interview.

If, during the course of the investigation, ~~the district investigates allegations~~ **new Title IX allegations arise** about the complainant or respondent that are not included in the initial notice, the Title IX Coordinator shall provide notice of the additional allegations to the parties.

3. A statement that the respondent is presumed not responsible for the alleged conduct and that a determination regarding responsibility is made at the conclusion of the complaint process
4. The opportunity for the parties to have an advisor of their choice who may be, but is not required to be, an attorney, and the ability to inspect and review evidence
5. The prohibition against knowingly making false statements or knowingly submitting false information during the complaint process

Note: The following paragraph is **optional**. Although not required by law, a best practice is to provide notice to the parties of the name of the investigator, facilitator, and decision-maker in order to give the parties an opportunity to raise concerns of conflict of interest or bias as prohibited by 34 CFR 106.45.

The above notice shall also include the name of the investigator, facilitator of an informal process, and decision-maker ~~and shall provide either party with no less than three calendar days to raise concerns of conflict of interest or bias regarding any of these persons~~ **and shall inform the parties that, if at any time a party has concerns regarding conflict of interest or bias regarding any of these persons, the party should immediately notify the Title IX Coordinator.**

**Investigation Procedures**

Note: Pursuant to 34 CFR 106.45, when investigating a formal complaint, the burden of proof rests on the district and not on the parties. However, the district must obtain the party's voluntary, written consent to access, consider, disclose, or otherwise use a party's records that are maintained by a physician, psychiatrist, psychologist, or other recognized professional or paraprofessional, which are made and maintained in connection with the provision of treatment to the party.

34 CFR 106.45 authorizes, but does not require, the district to conduct a live hearing at which each party's advisor may ask the other party and any witnesses all relevant questions and follow-up questions. If the district chooses to include such a hearing as a component of its complaint procedure, the following list should be modified to include requirements for the hearing in accordance with 34 CFR 106.45.



**TITLE IX SEXUAL HARASSMENT COMPLAINT PROCEDURES** (continued)

During the investigation process, the district's **designated investigator** shall: (34 CFR 106.45)

1. Provide an equal opportunity for the parties to present witnesses, including fact and expert witnesses, and other inculpatory and exculpatory evidence
2. Not restrict the ability of either party to discuss the allegations under investigation or to gather and present relevant evidence
3. Provide the parties with the same opportunities to have others present during any grievance proceeding, including the opportunity to be accompanied to any related meeting or proceeding by the advisor of their choice, who may be, but is not required to be, an attorney
4. Not limit the choice or presence of an advisor for either the complainant or respondent in any meeting or grievance proceeding, although the district may establish restrictions regarding the extent to which the advisor may participate in the proceedings as long as the restrictions apply equally to both parties
5. Provide, to a party whose participation is invited or expected, written notice of the date, time, location, participants, and purpose of all investigative interviews or other meetings, with sufficient time for the party to prepare to participate
6. Send in an electronic format or hard copy to both parties and their advisors, if any, the evidence **obtained as part of the investigation** that is directly related to the allegations raised in the complaint, and provide the parties at least 10 days to submit a written response for the investigator to consider prior to the completion of the investigative report
7. Objectively evaluate all relevant evidence, including both inculpatory and exculpatory evidence, and determine credibility in a manner that is not based on a person's status as a complainant, respondent, or witness
8. Create an investigative report that fairly summarizes relevant evidence and, at least 10 days prior to the determination of responsibility, send to the parties and their advisors, if any, the investigative report in an electronic format or a hard copy, for their review and written response
- ~~9. After sending the investigative report to the parties and before reaching a determination regarding responsibility, afford each party the opportunity to submit written, relevant questions that the party wants asked of any party or witness, provide each party with the answers, and allow for additional, limited follow up questions from each party~~



**TITLE IX SEXUAL HARASSMENT COMPLAINT PROCEDURES** (continued)

Questions and evidence about the complainant's sexual predisposition or prior sexual behavior are not relevant, unless such questions and evidence are offered to prove that someone other than the respondent committed the conduct alleged by the complainant or if the questions and evidence concern specific incidents of the complainant's prior sexual behavior with respect to the respondent and are offered to prove consent. **(34 CFR 106.45)**

Privacy rights of all parties to the complaint shall be maintained in accordance with applicable state and federal laws.

Note: Districts with questions about the application of a collective bargaining agreement in the context of a Title IX investigation should consult legal counsel.

If the complaint is against an employee, rights conferred under an applicable collective bargaining agreement shall be applied to the extent they do not conflict with the Title IX requirements.

**Written Decision**

Note: Pursuant to 34 CFR 106.45, the person designated as the decision-maker of the determination of responsibility cannot be the same person designated as the Title IX Coordinator, an investigator, or the person who considers appeals. The following paragraph may be revised to reflect the position designated by the district to provide a written determination of responsibility. While designation decisions will depend on the size of the district, a best practice is to designate an upper-level administrator as the decision-maker and designate the Superintendent as the person to consider appeals.

The Superintendent shall designate an employee as the decision-maker to determine responsibility for the alleged conduct, who shall not be the Title IX Coordinator or a person involved in the investigation of the matter. (34 CFR 106.45)

**After sending the investigative report to the parties and the investigative report has been sent to the parties but before reaching a determination regarding responsibility, the decision-maker shall** afford each party the opportunity to submit written, relevant questions that the party wants asked of any party or witness, provide each party with the answers, and allow for additional, limited follow-up questions from each party

The decision-maker shall issue, and simultaneously provide to both parties, a written decision as to whether the respondent is responsible for the alleged conduct. (34 CFR 106.45)

Note: 34 CFR 106.45 requires that the district's complaint process include a "reasonably prompt" timeframe for concluding the complaint process, but does not specify the number of days within which the final decision must be issued. The following paragraph specifies a **45-60-day period so that, in the event it is determined that the alleged conduct does not meet the definition of sexual harassment pursuant to Title IX regulations, there will be time for the district to complete the resolution of the complaint through uniform complaint procedures within the required 60-day period for that process in order to align with the requirements of the UCP which are simultaneously triggered when a complaint of sexual harassment is received.** Districts may revise the following paragraph to include a different timeline as long as it would satisfy the requirement to act promptly.

**TITLE IX SEXUAL HARASSMENT COMPLAINT PROCEDURES** (continued)

The written decision shall be issued within ~~45~~ **60** calendar days of the receipt of the complaint.

The timeline may be temporarily extended for good cause with written notice to the complainant and respondent of the extension and the reasons for the action. (34 CFR 106.45)

Note: 34 CFR 106.45 **mandates** that the district's complaint procedures state whether the district's determination of responsibility will be based on a "preponderance of evidence" standard or "clear and convincing evidence" standard. The following paragraph reflects the "preponderance of evidence" standard, which is a less stringent standard to prove misconduct, and should be revised if the district chooses to use a "clear and convincing evidence" standard. The standard selected by the district must be applied uniformly for all Title IX sexual harassment complaints. The district should consult with legal counsel in determining which standard to use.

In making this determination, the ~~district~~ **decision-maker** shall use the "preponderance of the evidence" standard for all formal complaints of sexual harassment. The same standard of evidence shall be used for formal complaints against students as for complaints against employees. (34 CFR 106.45)

The written decision shall include the following: (34 CFR 106.45)

1. Identification of the allegations potentially constituting sexual harassment as defined in 34 CFR 106.30
2. A description of the procedural steps taken from receipt of the formal complaint through the written decision, including any notifications to the parties, interviews with parties and witnesses, site visits, methods used to gather other evidence, and hearings held if the district includes hearings as part of the grievance process
3. Findings of fact supporting the determination
4. Conclusions regarding the application of the district's code of conduct **or policies** to the facts
5. A statement of, and rationale for, the result as to each allegation, including a decision regarding responsibility, any disciplinary sanctions the district imposes on the respondent, and whether remedies designed to restore or preserve equal access to the district's educational program or activity will be provided by the district to the complainant
6. The district's procedures and permissible bases for the complainant and respondent to appeal

**TITLE IX SEXUAL HARASSMENT COMPLAINT PROCEDURES** (continued)**Appeals**

Note: 34 CFR 106.45 allows either the complainant or respondent to appeal the district's decision. The district may revise the following section to reflect applicable timelines established by the district.

The following section should also be revised to identify the person who has been designated as the decision-maker(s) for the appeal. Pursuant to 34 CFR 106.45, the decision-maker for the appeal cannot be the same person as the decision maker that reached the determination regarding responsibility or dismissal, the investigator(s), or the Title IX Coordinator.

Either party may appeal the district's decision or dismissal of a formal complaint or any allegation in the complaint, if the party believes that a procedural irregularity affected the outcome, new evidence is available that could affect the outcome, or a conflict of interest or bias by the Title IX Coordinator, investigator(s), or decision-maker(s) affected the outcome. If an appeal is filed, the district shall: (34 CFR 106.45)

1. Notify the other party in writing when an appeal is filed and implement appeal procedures equally for both parties
2. Ensure that the decision-maker(s) for the appeal is trained in accordance with 34 CFR 106.45 and is not the same decision-maker(s) who reached the determination regarding responsibility or dismissal, the investigator(s), or the Title IX Coordinator
3. Give both parties a reasonable, equal opportunity to submit a written statement in support of, or challenge
4. Issue a written decision describing the result of the appeal and the rationale for the result
5. Provide the written decision simultaneously to both parties

An appeal must be filed in writing within 10 calendar days of receiving the **determination notice of the decision or dismissal**, stating the grounds for the appeal and including any relevant documentation in support of the appeal. Appeals submitted after this deadline are not timely and shall not be considered. ~~Either party has the right to file a complaint with the U.S. Department of Education's Office for Civil Rights.~~

A written decision shall be provided to the parties within 20 calendar days from the receipt of the appeal.

Note: 5 CCR 4632-4633 provide that complainants may appeal to CDE if they disagree with the district's decision on any matter within the scope of the UCP. As amended by Register 2020, No. 21, 5 CCR 4632 changes the timeline for filing an appeal with CDE from 15 calendar days to 30 calendar days.

**TITLE IX SEXUAL HARASSMENT COMPLAINT PROCEDURES** (continued)

**The district's decision may be appealed to the California Department of Education within 30 days of the written decision in accordance with BP/AR 1312.3.**

Either party has the right to file a complaint with the U.S. Department of Education's Office for Civil Rights **within 180 days of the date of the most recently alleged misconduct.**

**Note: The following paragraph is consistent with requirements under Education Code 262.3, 5 CCR 4622, and the California Department of Education's Federal Program Monitoring instrument to provide notice regarding civil law remedies in the annual UCP notice and in the final written decision in the UCP process.**

**The complainant shall be advised of any civil law remedies, including, but not limited to, injunctions, restraining orders, or other remedies or orders that may be available under state or federal antidiscrimination laws, if applicable.**

**Remedies**

**Note: 34 CFR 106.45 mandates that the district's Title IX complaint process list, or describe the range of, possible remedies that the district may implement following any determination of responsibility. The following section may be revised to reflect district practice.**

When a determination of responsibility for sexual harassment has been made against the respondent, the district shall provide remedies to the complainant. Such remedies may include the same individualized services described above in the section "Supportive Measures," but need not be nondisciplinary or nonpunitive and need not avoid burdening the respondent. (34 CFR 106.45)

**Corrective/Disciplinary Actions**

The district shall not impose any disciplinary sanctions or other actions against a respondent, other than supportive measures as described above in the section "Supportive Measures," until the complaint procedure has been completed and a determination of responsibility has been made. (34 CFR 106.44)

For students in grades 4-12, discipline for sexual harassment may include suspension and/or expulsion. After the completion of the complaint procedure, if it is determined that a student at any grade level has committed sexual assault or sexual battery at school or at a school activity off school grounds, the principal or Superintendent shall immediately suspend the student and shall recommend expulsion. (Education Code 48900.2, 48915)

*(cf. 5144 - Discipline)*

*(cf. 5144.1 - Suspension and Expulsion/Due Process)*

**TITLE IX SEXUAL HARASSMENT COMPLAINT PROCEDURES** (continued)

Other actions that may be taken with a student who is determined to be responsible for sexual harassment include, but are not limited to:

1. Transfer from a class or school as permitted by law
2. Parent/guardian conference
3. Education of the student regarding the impact of the conduct on others
4. Positive behavior support
5. Referral of the student to a student success team

*(cf. 6164.5 - Student Success Teams)*

6. Denial of participation in extracurricular or cocurricular activities or other privileges as permitted by law

*(cf. 6145 - Extracurricular and Cocurricular Activities)*

When an employee is found to have committed sexual harassment or retaliation, the district shall take appropriate disciplinary action, up to and including dismissal, in accordance with applicable law and collective bargaining agreement.

*(cf. 4117.7/4317.7 - Employment Status Report)*

*(cf. 4118 - Dismissal/Suspension/Disciplinary Action)*

*(cf. 4119.11/4219.11/4319.11 - Sexual Harassment)*

*(cf. 4218 - Dismissal/Suspension/Disciplinary Action)*

**Record-Keeping**

The Superintendent or designee shall maintain, for a period of seven years: **(34 CFR 106.45)**

1. **a A** record of all reported cases and Title IX investigations of sexual harassment, any determinations of responsibility, any audio or audiovisual recording and transcript if applicable, any disciplinary sanctions imposed, any remedies provided to the complainant, **and** any appeal or informal resolution and the results therefrom, **and responses made pursuant to 34 CFR 106.44. (34 CFR 106.45)**
2. **A record of any actions, including supportive measures, taken in response to a report or formal complaint of sexual harassment, including the district's basis for its conclusion that its response was not deliberately indifferent, the measures taken that were designed to restore or preserve equal access to the education**

**TITLE IX SEXUAL HARASSMENT COMPLAINT PROCEDURES (continued)**

**program or activity, and, if no supportive measures were provided to the complainant, the reasons that such a response was not unreasonable in light of the known circumstances**

- 3. The Superintendent or designee shall also maintain for a period of seven years all All materials used to train the Title IX Coordinator, investigator(s), decision-maker(s), and any person who facilitates an informal resolution process. The district shall make such training materials publicly available on its web site, or if the district does not maintain a web site, available upon request by members of the public. (34 CFR 106.45)**

**(cf. 1113 - District and School Web Sites)**

(cf. 3580 - District Records)

*Legal Reference:*

EDUCATION CODE

200-262.4 Prohibition of discrimination on the basis of sex

48900 Grounds for suspension or expulsion

48900.2 Additional grounds for suspension or expulsion; sexual harassment

48985 Notices, report, statements and records in primary language

CIVIL CODE

51.9 Liability for sexual harassment; business, service and professional relationships

1714.1 Liability of parents/guardians for willful misconduct of minor

GOVERNMENT CODE

12950.1 Sexual harassment training

CODE OF REGULATIONS, TITLE 5

4600-4670 Uniform complaint procedures

4900-4965 Nondiscrimination in elementary and secondary education programs

UNITED STATES CODE, TITLE 20

1092 Definition of sexual assault

1221 Application of laws

1232g Family Educational Rights and Privacy Act

1681-1688 Title IX of the Education Amendments of 1972

UNITED STATES CODE, TITLE 34

12291 Definition of dating violence, domestic violence, and stalking

UNITED STATES CODE, TITLE 42

1983 Civil action for deprivation of rights

2000d-2000d-7 Title VI, Civil Rights Act of 1964

2000e-2000e-17 Title VII, Civil Rights Act of 1964 as amended

CODE OF FEDERAL REGULATIONS, TITLE 34

99.1-99.67 Family Educational Rights and Privacy

106.1-106.82 Nondiscrimination on the basis of sex in education programs

COURT DECISIONS

Donovan v. Poway Unified School District, (2008) 167 Cal.App.4th 567

Flores v. Morgan Hill Unified School District, (2003, 9th Cir.) 324 F.3d 1130

*Legal Reference continued: (see next page)*

**TITLE IX SEXUAL HARASSMENT COMPLAINT PROCEDURES (continued)**

*Legal Reference: (continued)*

COURT DECISIONS (continued)

Reese v. Jefferson School District, (2000, 9th Cir.) 208 F.3d 736  
Davis v. Monroe County Board of Education, (1999) 526 U.S. 629  
Gebser v. Lago Vista Independent School District, (1998) 524 U.S. 274  
Oona by Kate S. v. McCaffrey, (1998, 9th Cir.) 143 F.3d 473  
Doe v. Petaluma City School District, (1995, 9th Cir.) 54 F.3d 1447

*Management Resources:*

CSBA PUBLICATIONS

Providing a Safe, Nondiscriminatory School Environment for Transgender and Gender-Nonconforming Students, Policy Brief, February 2014

Safe Schools: Strategies for Governing Boards to Ensure Student Success, 2011

**FEDERAL REGISTER**

**Nondiscrimination on the Basis of Sex in Education Programs or Activities Receiving Federal Financial Assistance, May 19, 2020, Vol. 85, No. 97, pages 30026-30579**

U.S. DEPARTMENT OF EDUCATION, OFFICE FOR CIVIL RIGHTS PUBLICATIONS

Q&A on Campus Sexual Misconduct, September 2017

Examples of Policies and Emerging Practices for Supporting Transgender Students, May 2016

Dear Colleague Letter: Title IX Coordinators, April 2015

Sexual Harassment: It's Not Academic, September 2008

Revised Sexual Harassment Guidance: Harassment of Students by School Employees, Other Students, or Third Parties, January 2001

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education: <http://www.cde.ca.gov>

U.S. Department of Education, Office for Civil Rights: <http://www.ed.gov/about/offices/list/ocr>

# CSBA Sample

## Exhibit

Students

E 5145.71(a)

### TITLE IX SEXUAL HARASSMENT COMPLAINT PROCEDURES

Note: 34 CFR 106.8 requires the district to provide notice to students and parents/guardians of its policy prohibiting sexual harassment and its grievance procedures that provide for the prompt and equitable resolution of sexual harassment complaints. The following exhibit presents a sample notification that meets these requirements and may be modified to reflect district practice. For a sample notice for employees, bargaining units, and applicants for employment, see E 4119.12/4219.12/4319.12 - Title IX Sexual Harassment Complaint Procedures.

Pursuant to 34 CFR 106.8, the district must provide the Title IX Coordinator's contact information on its web site and in any handbook for students or parents/guardians. In addition, state law (Education Code 231.5, 231.6, 234.6, and 48980) requires distribution of the district's sexual harassment policy through the parental notification at the beginning of the school year, in any orientation program for new and continuing students, in any publication of rules of student conduct, and by posting the policy on the district's web site, in school offices, and in a poster displayed in locker rooms and bathrooms.

#### NOTICE OF TITLE IX SEXUAL HARASSMENT POLICY

The Code of Federal Regulations, Title 34, Section 106.8 requires the district to issue the following notification to students at all grade levels and their parents/guardians:

The district does not discriminate on the basis of sex in any education program or activity that it operates. The prohibition against discrimination on the basis of sex is required by federal law (20 USC 1681-1688; 34 CFR Part 106) and extends to employment. The district also prohibits retaliation against any student for filing a complaint or exercising any right granted under Title IX.

Title IX requires a school district to take immediate and appropriate action to address any potential Title IX violations that are brought to its attention. Any inquiries about the application of Title IX, this notice, and who is protected by Title IX may be referred to the district's Title IX Coordinator, to the Assistant Secretary for Civil Rights of the U.S. Department of Education or both.

Note: The district should enter the name/title and contact information of the district's Title IX Coordinator below. Such information should be consistent with the person/position identified in AR 5145.7 - Sexual Harassment.

The district has designated and authorized the following employee as the district's Title IX Coordinator to address concerns or inquiries regarding discrimination on the basis of sex, including sexual harassment, sexual assault, dating violence, domestic violence, and stalking:



**TITLE IX SEXUAL HARASSMENT COMPLAINT PROCEDURES (continued)**

\_\_\_\_\_

*(name and/or title/position)*

\_\_\_\_\_

*(address)*

\_\_\_\_\_

*(telephone number)*

\_\_\_\_\_

*(email address)*

**Note:** The district may expand the following paragraph to include other means of contact or reporting methods available in the district, such as online submission forms or mobile applications.

Pursuant to 34 CFR 106.8, the district must provide notice to employees, bargaining units, and job applicants of the district's grievance procedures and process, including how to report or file a formal complaint of sexual discrimination and/or harassment, and how the district will respond.

**Any individual may report sex discrimination, including sexual harassment, to the Title IX Coordinator or any other school employee at any time, including during non-business hours, by mail, phone, or email. During district business hours, reports may also be made in person. Upon receiving an allegation of sexual harassment, the Title IX Coordinator will promptly notify the parties, in writing, of the applicable district complaint procedure.**

To view an electronic copy of the district's policies and administrative regulations on sexual harassment, including the grievance process that complies with 34 CFR 106.45, please see BP/AR 5145.7 - Sexual Harassment and AR 5145.71 - Title IX Sexual Harassment Complaint Procedures on the district's web site at \_\_\_\_\_ *(insert website link)* \_\_\_\_\_.

To inspect or obtain a copy of the district's sexual harassment policies and administrative regulations, please contact: \_\_\_\_\_ *(insert location/phone/email of contact person)* \_\_\_\_\_.

**Materials used to train the Title IX Coordinator, investigator(s), decision-maker(s), and any person who facilitates an informal resolution process are also publicly available on the district's web site or at the district office upon request.**

# CSBA Sample Board Policy

**Instruction**

BP 6161.1(a)

## SELECTION AND EVALUATION OF INSTRUCTIONAL MATERIALS

Note: Pursuant to Education Code 60200 and 60400, the Governing Board is responsible for the adoption of textbooks and other instructional materials, as defined in Education Code 60010, for use in district schools. See the accompanying administrative regulation for required and optional criteria for the selection of instructional materials. See BP 6161.11 - Supplementary Instructional Materials and BP 6163.1 - Library Media Centers for selection processes regarding supplementary materials.

The Governing Board desires that district instructional materials, as a whole, present a broad spectrum of knowledge and viewpoints, reflect **and value** society's diversity, and enhance **instructors' ability to educate all students through** the use of multiple teaching strategies and technologies. The Board shall adopt instructional materials based on a determination that such materials are an effective learning resource to help students achieve grade-level competency and that the materials meet criteria specified in law. Textbooks, technology-based materials, and other educational materials shall be aligned with academic content standards and the district's curriculum to ensure that they effectively support the district's adopted courses of study.

***(cf. 0410 - Nondiscrimination in District Programs and Activities)***

***(cf. 0415 - Equity)***

*(cf. 0440 - District Technology Plan)*

***(cf. 5145.3 - Nondiscrimination/Harassment)***

*(cf. 6000 - Concepts and Roles)*

*(cf. 6011 - Academic Standards)*

*(cf. 6141 - Curriculum Development and Evaluation)*

*(cf. 6143 - Courses of Study)*

*(cf. 6146.1 - High School Graduation Requirements)*

*(cf. 6161.11 - Supplementary Instructional Materials)*

*(cf. 6162.5 - Student Assessment)*

*(cf. 6163.1 - Library Media Centers)*

~~The Superintendent or designee shall establish a process by which instructional materials shall will be reviewed for recommendation to the Board.~~

Note: The following paragraph is for use by districts that maintain any of grades K-8 and may be revised to reflect the grade levels offered by the district. Pursuant to Education Code 60200, the State Board of Education (SBE) is required to adopt basic instructional materials in specified subjects that districts may select for use in grades K-8. **As amended by AB 575 (Ch. 550, Statutes of 2016),** Education Code 60200 provides that the SBE may adopt materials in any of the specified subject areas at least once, but not more than twice, every eight years. Education Code 60210 authorizes the Board to select materials that have not been approved by the SBE, provided they are aligned with state academic content standards or Common Core State Standards. **In addition, if the district uses materials not adopted by the SBE, the majority of participants in the review process must be teachers assigned to the subject area or grade level for which the materials will be used; see section below entitled "Review Process."**

**SELECTION AND EVALUATION OF INSTRUCTIONAL MATERIALS** (continued)

The Board shall select instructional materials for use in grades K-8 that have been approved by the State Board of Education (SBE) or **that have, during the district's review process, otherwise** been determined to be aligned with the state academic content standards adopted pursuant to ~~Education Code 60605 or the Common Core State Standards adopted pursuant to Education Code 60605.8~~ **by SBE**. (Education Code 60200, 60210)

Note: The following paragraph is for use by districts that maintain high schools.

The Board shall adopt instructional materials for grades 9-12 upon determining that the materials meet the criteria specified in law and **the accompanying** administrative regulation. (Education Code 60400)

**In selecting or adopting instructional materials, the Board shall consider the recommendation of the Superintendent or designee and/or an advisory committee established to review the materials.**

**Review Process**

Note: The following **optional** section may be revised to reflect district practice.

~~The Superintendent or designee shall establish a process by which instructional materials shall be reviewed for recommendation to the Board. Toward that end, he/she may establish an instructional materials review committee to evaluate and recommend instructional materials.~~

~~(cf. 1220—Citizen Advisory Committees)~~

Note: Pursuant to Education Code 60002, the Board must provide for "substantial" teacher involvement in the selection of instructional materials and must promote the involvement of parents/guardians and other members of the community in the selection of instructional materials. The Education Code does not define "substantial."

~~The review process shall involve teachers in a substantial manner and shall encourage the participation of parents/guardians and community members. (Education Code 60002)~~

~~(cf. 6020—Parent Involvement)~~

**In addition, the instructional materials committee may include administrators, other staff who have subject matter expertise, and students as appropriate.**

Note: The following paragraph is for use by districts that maintain any of grades K-8.

**SELECTION AND EVALUATION OF INSTRUCTIONAL MATERIALS** (continued)

If the district chooses to use instructional materials for grades K-8 that have not been adopted by the SBE, the Superintendent or designee shall ensure that a majority of the participants in the district's review process are classroom teachers who are assigned to the subject area or grade level of the materials. (Education Code 60210)

Individuals who participate in the selection or review of instructional materials shall not have a conflict of interest, as defined in administrative regulation, in the materials being reviewed.

*(cf. 9270—Conflict of Interest)*

The committee shall review instructional materials using criteria provided in law and administrative regulation, and shall provide the Board with documentation supporting its recommendations.

All recommended instructional materials shall be available for public inspection at the district office.

*(cf. 5020—Parent Rights and Responsibilities)*

Note: SBE Policy on Guidelines for Piloting Textbooks and Instructional Materials provides a sample process for piloting instructional materials that addresses the selection of materials to pilot, a chronology of the process, and additional considerations, such as conflict of interest, contacts with publishers, and consideration of standards maps.

The district may pilot instructional materials, using a representative sample of classrooms for a specified period of time during a school year, in order to determine how well the materials support the district's curricular goals and academic standards. Feedback from teachers piloting the materials shall be made available to the Board before the materials are adopted.

**Public Hearing on Sufficiency of Instructional Materials**

Note: As a condition of receiving funds for instructional materials from any state source, Education Code 60119 requires the Board to annually hold a public hearing to determine whether each student in the district has sufficient standards-aligned textbooks or instructional materials in English/language arts (including English language development), mathematics, science, and history-social science that are consistent with the content and cycles of the curriculum framework adopted by the SBE. As clarified in the California Department of Education's (CDE) Instructional Materials FAQ, state funding sources for instructional materials include local control funding formula funds and Proposition 20 (2000) lottery funds. The Board must also make a written determination during the hearing as to the sufficiency of textbooks or instructional materials in **foreign world** language and health courses, as well as **the availability of** science laboratory equipment in science laboratory courses **although the provision of the materials or the equipment in these courses is not a condition for receipt of state funding.**

Pursuant to Education Code 60010, as amended by SB 820 (Ch. 110, Statutes of 2020), "technology-based materials" include the electronic equipment required to make use of those materials, including,

**SELECTION AND EVALUATION OF INSTRUCTIONAL MATERIALS** (continued)

**but not limited to, laptop computers and devices that provide Internet access. Thus, when districts provide technology-based materials to students, such equipment is subject to the determination of sufficiency pursuant to Education Code 60119.**

Education Code 1240 requires the County Superintendent of Schools to review the textbooks and instructional materials of underperforming schools and, if **he/she the County Superintendent** determines that a school does not have sufficient materials, to prepare a report outlining the noncompliance and give the district a chance to remedy the deficiency. If the deficiency is not remedied by the second month of the school year, the County Superintendent may request that **the** CDE purchase textbooks or materials for the district, and the cost must be repaid by the district. **The** CDE will issue a public statement at an SBE meeting indicating the district's failure to provide instructional materials.

The Board shall annually conduct one or more public hearings on the sufficiency of the district's **textbooks and other instructional materials, including textbooks, technology-based materials, other educational materials, and tests. Technology-based materials include, but are not limited to, software programs, video disks, compact disks, optical disks, video and audio tapes, lesson plans, databases, and the electronic equipment required to make use of those materials by students and teachers as a learning resource.** (Education Code **60010, 60119**)

Note: Education Code 60119 specifies that the hearing must be held within eight weeks of the beginning of the school year. ~~Option 1 is for use by districts without any schools on a multitrack year-round calendar. Option 2 is for use by districts with schools on a multitrack year-round calendar.~~ **Pursuant to Education Code 60119, for a district that operates schools on a multitrack, year-round calendar, the timeline begins with the first day students attend school in any track that begins in August or September.**

**OPTION 1:** The hearing shall be held on or before the end of the eighth week from the first day students attend school for that year. (Education Code 60119)

~~**OPTION 2:** The hearing shall be held on or before the end of the eighth week from the first day of the school year of any district school that operates on a multitrack year-round calendar that begins its school year in August or September. (Education Code 60119)~~

~~Note: The remainder of this policy applies to all districts.~~

The Board encourages participation by parents/guardians, teachers, interested community members, and bargaining unit leaders at the hearing. Ten days prior to the hearing, the Superintendent or designee shall post a notice in three public places within the district containing the time, place, and purpose of the hearing. The hearing shall not take place during or immediately following school hours. (Education Code 60119)

*(cf. 9322 - Agenda/Meeting Materials)*

Note: Education Code 60119 requires the Board to adopt a resolution indicating whether or not each student in each school has sufficient standards-aligned textbooks or instructional materials for the subjects specified in items #1-6 below. See the accompanying Exhibit for a sample resolution.

**SELECTION AND EVALUATION OF INSTRUCTIONAL MATERIALS** (continued)

At the hearing(s), the Board shall determine, through a resolution, whether each student in each school, including each English learner, has sufficient textbooks or **other** instructional materials **that are aligned to the content standards adopted by SBE and consistent with the content and cycles of the curriculum framework adopted by SBE** ~~which are aligned to the state content standards adopted pursuant to Education Code 60605 or the Common Core State Standards adopted pursuant to Education Code 60605.8 and which are consistent with the content and cycles of the state's curriculum frameworks. Sufficiency of instructional materials shall be determined~~ in each of the following subjects: (Education Code 60119)

## 1. Mathematics

(cf. 6142.92 - *Mathematics Instruction*)

## 2. Science

(cf. 6142.93 - *Science Instruction*)

## 3. History-social science

(cf. 6142.94 - *History-Social Science Instruction*)

## 4. English language arts, including the English language development component of an adopted program

(cf. 6142.91 - **Reading** ~~English~~ *Language Arts Instruction*)  
(cf. 6174 - *Education for English Learners*)

5. World/**foreign** language

(cf. 6142.2 - World/**Foreign** *Language Instruction*)

## 6. Health

(cf. 6142.8 - *Comprehensive Health Education*)

Note: The following paragraph is for use by districts that maintain any of grades 9-12.
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The Board shall also determine the availability of science laboratory equipment, as applicable to science laboratory courses offered in grades 9-12. (Education Code 60119)

In making these determinations, the Board shall consider whether each student has sufficient textbooks **and/or other** instructional materials to use in class and to take home. **However,** ~~€~~ **This does not require that each student have two sets of materials. The materials may be in a**

**SELECTION AND EVALUATION OF INSTRUCTIONAL MATERIALS** (continued)

digital format as long as each student, at a minimum, has and can access the same materials in the class and to take home as all other students in the same class or course in the district and has the ability to use and access them at home. However, ~~the~~ materials shall not be considered sufficient if they are photocopied sheets from only a portion of a textbook or instructional materials copied to address a shortage. (Education Code 60119)

If materials are in a digital format, they shall be considered sufficient as long as each student, at a minimum, has and can access the same materials in the class and to take home as all other students in the same class or course in the district, and has the ability to use and access them at home. (Education Code 60119)

Note: Pursuant to Education Code 60119, if the Board makes a determination that there are insufficient textbooks or **other** instructional materials, the Board must take action to ensure that the materials are provided within two months of the beginning of the school year. ~~The~~ CDE's Instructional Materials FAQ states that, if a district has submitted purchase orders to the publisher to purchase materials to remedy the insufficiency, these materials should be received and made available to students by the end of the second month of the school year. Thus, districts are strongly encouraged to hold the public hearing as early in the school year as possible in order to provide sufficient time to correct any deficiencies.

If the Board determines that there are insufficient textbooks or **other** instructional materials, ~~it~~ **the district** shall provide information to classroom teachers and to the public setting forth, for each school in which an insufficiency exists, the percentage of students who lack sufficient standards-aligned textbooks or instructional materials in each subject area and the reasons that each student does not have sufficient textbooks or instructional materials. The Board shall take any action, ~~except an action that would require reimbursement by the Commission of State Mandates,~~ to ensure that each student has sufficient materials within two months of the beginning of the school year in which the determination is made. (Education Code 60119)

The degree to which every student has sufficient access to standards-aligned instructional materials shall be included in the district's local control and accountability plan. (Education Code 52060)

*(cf. 0460 - Local Control and Accountability Plan)*

**Complaints**

Note: Complaints regarding the contents of instructional materials are addressed in BP/AR 1312.2 - Complaints Concerning Instructional Materials. See AR 1312.4 - Williams Uniform Complaint Procedures for language regarding complaints about deficiencies in instructional materials.

Complaints concerning instructional materials shall be handled in accordance with ~~law~~ **BP/AR 1312.2 - Complaints Concerning Instructional Materials or AR 1312.4 - Williams Uniform Complaint Procedures, as applicable.**

## **SELECTION AND EVALUATION OF INSTRUCTIONAL MATERIALS** (continued)

(cf. 1312.2 - *Complaints Concerning Instructional Materials*)  
(cf. 1312.4 - *Williams Uniform Complaint Procedures*)

### *Legal Reference:*

#### EDUCATION CODE

220 *Prohibition against discrimination*  
1240 *County superintendent, general duties*  
33050-33053 *General waiver authority*  
33126 *School accountability report card*  
35272 *Education and athletic materials*  
44805 *Enforcement of course of studies; use of textbooks, rules and regulations*  
49415 *Maximum textbook weight*  
51501 *Nondiscriminatory subject matter*  
52060-52077 *Local control and accountability plan*  
60000-60005 *Instructional materials, legislative intent*  
60010 *Definitions*  
60040-60052 *Instructional requirements and materials*  
60060-60063.5 *Requirements for publishers and manufacturers*  
60070-60076 *Prohibited acts (re instructional materials)*  
60110-60115 *Instructional materials on alcohol and drug education*  
60119 *Public hearing on sufficiency of materials*  
60200-60210 *Elementary school materials*  
60226 *Requirements for publishers and manufacturers*  
60350-60352 *Core reading program instructional materials*  
60400-60411 *High school textbooks*  
60510-60511 *Donation for sale of obsolete instructional materials*  
60605 *State content standards*  
60605.8 *Common Core State Standards*  
60605.86-60605.88 *Supplemental instructional materials aligned with Common Core State Standards*  
CODE OF REGULATIONS, TITLE 5  
9505-9530 *Instructional materials*

### *Management Resources:*

#### CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

##### *Instructional Materials FAQ*

01-05 *Guidelines for Piloting Textbooks and Instructional Materials, rev. January 2015*

*Standards for Evaluating Instructional Materials for Social Content, 2013*

#### WEB SITES

CSBA: <http://www.csba.org>

Association of American Publishers: <http://www.publishers.org>

California Academic Content Standards Commission, *Common Core State Standards*:

<http://www.scoe.net/castandards>

California Department of Education: <http://www.cde.ca.gov>

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### **Policy Reference UPDATE Service**

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# CSBA Sample Administrative Regulation

Instruction

AR 6161.1(a)

## SELECTION AND EVALUATION OF INSTRUCTIONAL MATERIALS

### Review Process

Note: The following section may be revised to reflect district practice. Pursuant to Education Code 60002, the district must provide for "substantial" teacher involvement in the selection of instructional materials and must promote the involvement of parents/guardians and other members of the community in the selection of instructional materials. The Education Code does not define "substantial."

The **district's review process for evaluating instructional materials shall** involve teachers in a substantial manner and shall encourage the participation of parents/guardians and community members—~~( in accordance with Education Code 60002).~~ ~~In addition, the instructional materials~~ **The review committee process may also include involve** administrators, other staff who have subject-matter expertise, and students as appropriate. **The Superintendent or designee shall seek input from stakeholders with diverse backgrounds and perspectives.**

*(cf. 6020 - Parent Involvement)*

Note: The following paragraph is for use by districts that maintain any of grades K-8.

If the district ~~chooses to~~ **is considering the use of** instructional materials for grades K-8 that have not been adopted by the **State Board of Education (SBE)**, the Superintendent or designee shall ensure that a majority of the participants in the district's review process are classroom teachers who are assigned to the subject area or grade level of the materials. (Education Code 60210)

Note: The following paragraph is optional. The use of review committees is recommended as a best practice, but is not required by law.

~~Toward that end, he/she~~ **The Superintendent or designee may establish an advisory an instructional materials review committee to evaluate and recommend instructional materials conduct the review of instructional materials.**

*(cf. 1220 - Citizen Advisory Committees)*

**The Superintendent or designee shall present to the Governing Board recommendations for instructional materials and documentation that supports the recommendations.**

All recommended instructional materials shall be available for public inspection at the district office.

*(cf. 5020 - Parent Rights and Responsibilities)*

**SELECTION AND EVALUATION OF INSTRUCTIONAL MATERIALS** (continued)

Note: State Board of Education (SBE) policy on Guidelines for Piloting Textbooks and Instructional Materials provides a sample process for piloting instructional materials that addresses the selection of materials to pilot, a chronology of the process, and additional considerations, such as conflict of interest, contacts with publishers, and consideration of standards maps.

**When possible,** ~~t~~The district may pilot instructional materials, ~~using~~ **in** a representative sample of classrooms for a specified period of time during a school year, in order to determine ~~how well~~ **the extent to which** the materials support the district's curricular goals and academic standards. Feedback from teachers piloting the materials shall be made available to the Board before the materials are adopted.

**Criteria for Selection and Adoption of Instructional Materials**

In recommending ~~textbooks or other~~ instructional materials for adoption by the **Governing Board**, the Superintendent or designee shall ensure that ~~such~~ **the** materials:

1. Are aligned to **the content standards adopted by SBE and consistent with the content and cycles of the curriculum framework adopted by SBE pursuant to Education Code 60605 and/or Common Core Standards adopted pursuant to Education Code 60605.8**

(cf. 6011 - Academic Standards)

Note: The following paragraph is for use by districts that offer any of grades K-8. Pursuant to Education Code 60200, ~~the State Board of Education (SBE)~~ is responsible for adopting at least five basic instructional materials for grades K-8 in specified core subjects and any other subject for which SBE determines that the adoption of instructional materials is necessary or desirable.

Education Code 60210 authorizes the Governing Board to select instructional materials for grades K-8 that have not been approved by SBE, provided they are aligned with state academic content standards ~~adopted by SBE pursuant to Education Code 60605 or Common Core Standards adopted pursuant to Education Code 60605.8~~ and have been reviewed through a process that requires a majority of the participants in the process to be classroom teachers who are assigned to the subject area or grade level for which the materials will be used; also see the accompanying Board policy.

For grades K-8, ~~the Superintendent or designee shall select~~ **only** instructional materials ~~from among~~ **on** the list of materials adopted by ~~the~~ SBE and/or other **instructional** materials that have not been adopted by ~~the~~ SBE but are aligned with the state academic content standards ~~and/or~~ the Common Core **State** Standards **may be recommended for selection**. (Education Code 60200, 60210)

(cf. 6161.11 - Supplementary Instructional Materials)

Note: The following **optional** paragraph is for use by districts offering any of grades 9-12 and may be revised to reflect district practice. ~~One way to ensure that instructional materials in core courses for grades 9-12 are aligned to state standards is through a review of standards maps created by the CDE. A template of~~

**SELECTION AND EVALUATION OF INSTRUCTIONAL MATERIALS** (continued)

the standards map is available on the CDE's web site. The California Department of Education provides standards map templates on its web site for reference in determining alignment of instructional materials for grade 9-12 core courses.

For grades 9-12, the Superintendent or designee shall review instructional materials in history-social science, mathematics, English/language arts, and science shall be reviewed using a standards map in order to determine the extent to which the materials are aligned to state academic content standards.

Note: Item #2 below is for use by districts that offer any of grades 9-12.

2. For grades 9-12, are provided by publishers that comply with the requirements of Education Code 60040, 60052, 60060, 60062, and 60226 (Education Code 60400)

3.2. Do not reflect adversely upon persons because of any characteristic specified in law and BP 0410 - Nondiscrimination in District Programs and Activities—~~their race or ethnicity, gender, religion, disability, nationality, sexual orientation, occupation, or other characteristic listed in Education Code 220,~~ nor contain any sectarian or denominational doctrine or propaganda contrary to law (Education Code 51501, 60044)

(cf. 0410 - Nondiscrimination in District Programs and Activities)

4.3. To the satisfaction of the Board, are accurate, objective, current, and suited to the needs and comprehension of district students at their respective grade levels (Education Code 60045)

5.4. With the exception of literature and tradebooks, use proper grammar and spelling (Education Code 60045)

Note: Education Code 60048 and 60200 require that the Board not adopt basic instructional materials that provide unnecessary exposure to a commercial brand name, product, or corporate or company logo, unless it makes specific findings that the use has an educational purpose or is incidental to the general nature of an illustration, as provided in item #6 below. SBE's publication Standards for Evaluating Instructional Materials for Social Content details standards for the use of brand names and corporate logos in instructional materials.

6.5. Do not expose students to a commercial brand name, product, or corporate or company logo unless the Board makes a specific finding that the use is appropriate based on one of the following: (Education Code 60048, 60200)

a. The commercial brand name, product, or corporate or company logo is used in text for an educational purpose as defined in guidelines or frameworks adopted by the SBE.

**SELECTION AND EVALUATION OF INSTRUCTIONAL MATERIALS** (continued)

- b. The appearance of a commercial brand name, product, or corporate or company logo in an illustration is incidental to the general nature of the illustration.

(cf. 1325 - Advertising and Promotion)

~~7. If the materials are technology-based materials, are both available and comparable to other, equivalent instructional materials (Education Code 60052)~~

Note: Education Code 60040-60043 require that specific subject matter be included in the district's instructional materials. Education Code 60040 requires that instructional materials include accurate portrayals of the cultural and racial diversity of society as specified. Education Code 60041 requires (1) accurate portrayal of humanity's place in ecological systems and the need to protect the environment and (2) the effects of tobacco, alcohol, and other drug use on the human system. Education Code 60042 requires the Board to adopt materials as it deems necessary to encourage thrift, fire prevention, and the humane treatment of animals and people. Education Code 60043 requires that the Board, when appropriate to the comprehension of students, adopt textbooks for social science, history, or civics classes that contain the Declaration of Independence and the Constitution of the United States. If desired, the district may expand item #8-6 below to list these specific requirements.

**8.6.** Meet the requirements of Education Code 60040-60043 for specific subject content, **including, but not limited, accurately portraying society's cultural and racial diversity**

Note: Items #9-18 7-14 below are **optional** and may be revised to reflect district practice. The district may choose to develop subject-specific criteria as well as general criteria.

**9.7.** Support the district's adopted courses of study and curricular goals

(cf. 6141 - Curriculum Development and Evaluation)  
 (cf. 6142.2 - World ~~Foreign~~ Language Instruction)  
 (cf. 6142.8 - Comprehensive Health Education)  
 (cf. 6142.91 - ~~English~~ **Reading**/Language Arts Instruction)  
 (cf. 6142.92 - Mathematics Instruction)  
 (cf. 6142.93 - Science Instruction)  
 (cf. 6142.94 - History-Social Science Instruction)  
 (cf. 6143 - Courses of Study)  
 (cf. 6146.1 - High School Graduation Requirements)

**10.8.** Contribute to a comprehensive, balanced curriculum

**11.9.** Demonstrate reliable quality of scholarship as evidenced by:

- a. Accurate, up-to-date, and well-documented information
- b. Objective presentation of diverse viewpoints

**SELECTION AND EVALUATION OF INSTRUCTIONAL MATERIALS** (continued)

- c. Clear, concise writing and appropriate vocabulary
  - d. Thorough treatment of subject matter
- 12.10.** Provide for a wide range of materials at all levels of difficulty, with appeal to students of varied interests, abilities, and developmental levels
- 13.11.** ~~Include materials that~~ Stimulate discussion of contemporary issues and improve students' thinking and decision-making skills
- ~~14. — Contribute to the proper articulation of instruction through grade levels~~
- 15.12.** As appropriate, have corresponding versions available in languages other than English
- 16.13.** Include high-quality teacher's guides
- ~~17. — Meet high standards in terms of the quality, durability, and appearance of paper, binding, text, and graphics~~

Note: 5 CCR 9517.2 sets the following maximum weight standards for each student textbook: three pounds for grades K-4, four pounds for grades 5-8, and five pounds for grades 9-12. 5 CCR 9517.2 requires publishers submitting textbooks to SBE that exceed those weight standards to provide lighter weight alternatives, such as split volumes or electronic editions, soft cover editions, or other alternate physical formats. For materials for grades 9-12, publishers must disclose the availability of lighter weight alternatives. Item #~~18~~ **14** below includes textbook weight as one of the criteria for Board consideration.

- 18.14.** When available, include options for lighter weight materials in order to help minimize any injury to students by the combined weight of instructional materials

**In addition to meeting the above criteria as applicable, technology-based materials shall:**

- 1.** ~~If the materials are technology-based materials, are~~ **Be both available and comparable to other, equivalent materials**
- 2.** **Be accessible to all students, including economically disadvantaged students, students with disabilities, and English learners**
- 3.** **Protect the privacy of student data**

*(cf. 6157 - Distance Learning)*

**SELECTION AND EVALUATION OF INSTRUCTIONAL MATERIALS** (continued)**Conflict of Interest**

Note: The following **optional** section is for use by districts that choose to require individuals who will participate in the review process to first complete a disclosure statement which provides an opportunity to disclose any conflict of interest or appearance of conflict of interest.

~~The following conflict of interest rules are not applicable to "public officials" (including Board members and designated staff) who are subject to the district's conflict of interest code pursuant to the Political Reform Act. Such persons who are making decisions concerning instructional materials must comply with the more stringent conflict of interest requirements described in BB 9270—Conflict of Interest.~~

To ensure integrity and impartiality in the evaluation and selection of instructional materials, ~~any district employee~~ **individuals** who ~~is~~ **are** participating in the evaluation of instructional materials and **are** not otherwise designated in the district's conflict of interest code shall sign a disclosure statement indicating that ~~he/she~~ **they**:

Note: Education Code 60061 requires publishers to provide instructional materials free of charge within California to the same extent that they provide free materials to other states or school districts; see Price List of Adopted Instructional Materials on CDE's web site. However, Education Code 60071 forbids publishers from offering "valuable thing(s)" to school officials for the purpose of influencing the purchase of instructional materials. CDE's Instructional Materials FAQ clarifies that, in accordance with the definition of "technology-based materials" in Education Code 60010, districts may accept electronic equipment necessary to make use of technology-based materials provided that such equipment is used by students and teachers as a learning resource, not to replace computers or related equipment in an existing computer lab or to establish a new computer lab.

1. ~~Shall~~ **Will** not accept any emolument, money, or other valuable thing or inducement to directly or indirectly introduce, recommend, vote for, or otherwise influence the adoption or purchase of any instructional material (Education Code 60072)

Sample copies of instructional materials are excepted from this prohibition. (Education Code 60075)

Note: Items # 2-4 below are **optional** and should be modified to reflect district practice.

2. ~~Is~~ **Are** not employed by nor receive compensation from the publisher or supplier of the instructional materials or any person, firm, organization, subsidiary, or controlling entity representing it
3. ~~Does not have and will not negotiate a contractual relationship with the publisher or supplier of the instructional materials or any person, firm, organization, subsidiary, or controlling entity representing it~~

**SELECTION AND EVALUATION OF INSTRUCTIONAL MATERIALS** (continued)

**4.3.** Does not have an interest as a contributor, author, editor, or consultant in any textbook or other instructional material submitted to the district

*(cf. 9270 - Conflict of Interest)*

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# CSBA Sample Exhibit

Instruction

E 6161.1(a)

## SELECTION AND EVALUATION OF INSTRUCTIONAL MATERIALS

### RESOLUTION ON SUFFICIENCY OF INSTRUCTIONAL MATERIALS

Note: Education Code 60119 requires that the Governing Board hold an annual public hearing regarding the sufficiency of textbooks or other instructional materials and determine through a resolution whether each student has sufficient materials; see the accompanying Board policy. "Sufficient textbooks or instructional materials," as defined in Education Code 60119, means that each student in the district, including each English learner, has a standards-aligned textbook or instructional materials, which may include **technology-based** materials ~~in a digital format under specified conditions~~, to use in class and to take home.

The following sample resolution is based on the 2008 sample resolution developed by the California Department of Education (CDE) but has been updated to reflect **new current** law. This resolution may be used to certify compliance with Education Code 60119.

Whereas, the Governing Board of the (*name of school district*), in order to comply with the requirements of Education Code 60119, held a public hearing on (*date*), at (*time*) o'clock, which is on or before the eighth week of school (between the first day that students attend school and the end of the eighth week from that day) and which did not take place during or immediately following school hours, and;

Whereas, the Board provided at least 10 days' notice of the public hearing by posting it in at least three public places within the district stating the time, place, and purpose of the hearing, and;

Whereas, the Board encouraged participation by parents/guardians, teachers, members of the community, and bargaining unit leaders in the public hearing, and;

Whereas, information provided at the public hearing detailed the extent to which sufficient textbooks or **other** instructional materials were provided to all students, including English learners, in the (*name of school district*), and;

Whereas, the definition of "sufficient textbooks or instructional materials" means that each student, including each English learner, has a standards-aligned textbook or instructional materials to use in class and to take home, which may include materials in a digital format but shall not include photocopied sheets from only a portion of a textbook or instructional materials copied to address a shortage, and;

Whereas, textbooks or instructional materials in core curriculum subjects should be aligned with state academic content standards **and/or the Common Core State Standards** adopted by the State Board of Education ~~pursuant to Education Code 60605 and/or the Common Core State Standards adopted pursuant to Education Code 60605.8;~~



**SELECTION AND EVALUATION OF INSTRUCTIONAL MATERIALS** (continued)

**Finding of Sufficient Textbooks or Instructional Materials**

Note: The following section is for use when the Board is making a finding that the district has "sufficient" materials. According to CDE, Education Code 60119 requires documentation of sufficiency of textbooks or instructional materials to be presented at the public hearing. Survey forms are available on CDE's web site which may be used as a self-study and county office validation tool for grades K-12.

Whereas, sufficient standards-aligned textbooks or **other** instructional materials that are consistent with the cycles and content of the curriculum frameworks were provided to each student, including each English learner, in the following subjects:

Note: To provide complete information about the basis for the Board's determination of sufficiency, the district may wish to include the names of the textbooks or instructional materials provided to students, as well as the applicable state adoption cycle.

- Mathematics: *(List adopted textbooks or instructional materials for this subject for each grade level or school as well as applicable state adoption cycle.)*  
\_\_\_\_\_  
\_\_\_\_\_
  
- Science: *(List adopted textbooks or instructional materials for this subject for each grade level or school as well as applicable state adoption cycle.)*  
\_\_\_\_\_  
\_\_\_\_\_
  
- History-social science: *(List adopted textbooks or instructional materials for this subject for each grade level or school as well as applicable state adoption cycle.)*  
\_\_\_\_\_  
\_\_\_\_\_
  
- English language arts, including the English language development component of an adopted program: *(List adopted textbooks or instructional materials for this subject for each grade level or school as well as applicable state adoption cycle.)*  
\_\_\_\_\_  
\_\_\_\_\_
  
- World/**foreign** language: *(List adopted textbooks or instructional materials for this subject for each grade level or school as well as applicable state adoption cycle.)*  
\_\_\_\_\_  
\_\_\_\_\_

**SELECTION AND EVALUATION OF INSTRUCTIONAL MATERIALS** (continued)

- Health: *(List adopted textbooks or instructional materials for this subject for each grade level or school as well as applicable state adoption cycle.)*
- 
- 

Note: The following paragraph is for use by districts that maintain grades 9-12. The Board may provide a list of the science laboratory classes offered in grades 9-12 and details on the science laboratory equipment available for these classes.

Whereas, laboratory science equipment was available for science laboratory classes offered in grades 9-12, inclusive;

Therefore, it is resolved that for the (year) school year, the (name of school district) has provided each student with sufficient standards-aligned textbooks or **other** instructional materials that are consistent with the cycles and content of the curriculum frameworks.

**Finding of Insufficient Textbooks or Instructional Materials**

Note: The following section is for use when the Board is making a finding of "insufficient" materials. Education Code 60119 requires that the Board's resolution list, for each school for which an insufficiency exists, the percentage of students at each grade level who lack sufficient materials in each of the subject areas listed below.

Whereas, information provided at the public hearing and to the Board at the public meeting detailed that insufficient standards-aligned textbooks or **other** instructional materials were provided to students in the following subjects and grade levels at district schools: *(For each school, list the percentage of students who lack sufficient standards-aligned textbooks or instructional materials in mathematics, science, history-social science, English language arts, world/foreign language, and health.)*

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Whereas, sufficient textbooks or **other** instructional materials were not provided at each school listed above due to the following reasons: *(For each school at which there is an insufficiency, list the reasons that each student does not have sufficient instructional materials in each subject and grade level listed above.)*

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Therefore, it is resolved, that for the (year) school year, the (name of school district) has not provided each student with sufficient textbooks or **other** instructional materials that are consistent with the cycles and content of the curriculum framework, and;

**SELECTION AND EVALUATION OF INSTRUCTIONAL MATERIALS** (continued)

Be it further resolved, that the following actions will be taken to ensure that all students have sufficient standards-aligned textbooks or **other** instructional materials in all subjects that are consistent with the cycles and content of the curriculum frameworks within two months of the beginning of the school year in which this determination is made. *(List actions to be taken to resolve insufficiency.)*

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PASSED AND ADOPTED THIS day of at a meeting, by the following vote:

AYES: \_\_\_\_\_

NOES: \_\_\_\_\_

ABSENT: \_\_\_\_\_

Attest:

\_\_\_\_\_  
Secretary

\_\_\_\_\_  
President

(11/12 7/17) 10/20

# CSBA Sample Exhibit

Board Bylaws

E(1) 9323.2(a)

## ACTIONS BY THE BOARD

### ACTIONS REQUIRING A SUPER MAJORITY VOTE

Note: The following exhibit lists some of the Governing Board actions that require more than a simple majority vote. Other such actions may exist and may be identified in the future.

#### Actions Requiring a Two-Thirds Vote of the Board:

Note: For an action requiring a two-thirds vote to pass, a three-member board will need two board members to vote in favor of the item, a five-member board will need four board members to vote in favor of the item, and a seven-member board will need five board members to vote in favor of the item.

1. Resolution declaring the Governing Board's intention to sell or lease real property (Education Code 17466)

*(cf. 3280 - Sale or Lease of District-Owned Real Property)*

2. Resolution declaring the Board's intent to convey or dedicate property to the state or any political subdivision for the purposes specified in Education Code 17556 (Education Code 17557)
3. Resolution authorizing and directing the Board president, or any other presiding officer, secretary, or member, to execute a deed of dedication or conveyance of property to the state or a political subdivision (Education Code 17559)
4. Lease, for up to three months, of school property which has a residence on it and which cannot be developed for district purposes because funds are unavailable (Education Code 17481)

Note: Item #5 below is different from temporary borrowing pursuant to Government Code 53850-53858 which requires only a majority vote of the Board.

5. Request for temporary borrowing of funds needed for immediate requirements of the district to pay district obligations incurred before the receipt of district income for the fiscal year sufficient to meet the payment(s) (Government Code 53821)
6. Upon complying with Government Code 65352.2 and Public Resources Code 21151.2, action to render city or county zoning ordinances inapplicable to a proposed use of the property by the district (Government Code 53094)

*(cf. 7131 - Relations with Local Agencies)*

**ACTIONS BY THE BOARD** (continued)

*(cf. 7150 - Site Selection and Development)*  
*(cf. 7160 - Charter School Facilities)*

7. When the district is organized to serve only grades K-8, action to establish a community day school for any of grades K-8 (Education Code 48660)

*(cf. 6185 - Community Day School)*

8. When the district is organized to serve only grades K-8, has an average daily attendance (ADA) of 2,500 or less, or desires to operate a community day school to serve any of grades K-6 (and no higher grades) and seeks to situate a community day school on an existing school site, certification that satisfactory alternative facilities are not available for a community day school (Education Code 48661)

9. Resolution of intent to issue general obligation bonds with the approval of 55 percent of the voters of the district (Education Code 15266)

*(cf. 7214 - General Obligation Bonds)*

10. Resolution of intent to issue bonds within a school facilities improvement district with the approval of 55 percent of the voters of the school facilities improvement district (Education Code 15266)

*(cf. 7213 - School Facilities Improvement Districts)*

11. Resolution to place a parcel tax on the ballot (Government Code 53724)

***(cf. 3471 - Parcel Taxes)***

Note: Code of Civil Procedure 1245.240 requires that, prior to commencing an eminent domain action, the Board adopt a resolution of necessity approved by a two-thirds vote of the Board unless a greater vote is required by statute, charter, or ordinance. In addition, if the Board desires to use the property for a different purpose than stated in the resolution of necessity, then pursuant to Code of Civil Procedure 1245.245, the Board must adopt, by two-thirds vote, another resolution authorizing the different use unless a greater vote is required by statute, charter, or ordinance.

12. Resolution of necessity to proceed with an eminent domain action and, if the Board subsequently desires to use the property for a different use than stated in the resolution of necessity, a subsequent resolution so authorizing the different use (Code of Civil Procedure 1245.240, 1245.245)

Note: Item #13 is for use by ~~three member boards.~~ **districts governed by a three-member board that have elected to use an alternative procedure for awarding contracts for public works projects pursuant to**

**ACTIONS BY THE BOARD** (continued)

**the Uniform Public Construction Cost Accounting Act (UPCCAA) (Public Contract Code 22000-22045), which establishes a higher bid limit and a more informal bidding process for certain projects. For further information, see BP 3311.1 - Uniform Public Construction Cost Accounting Procedures.**

13. When the district has a three-member Board **and has adopted the procedures set forth in the Uniform Public Construction Cost Accounting Act (UPCCAA)**, action to respond to an emergency facilities condition without giving notice for bids to let contracts, including the repair or replacement of district facilities, the taking of any other action that is directly related to and immediately required by that emergency, the procurement of the necessary equipment, services, and supplies for those purposes, the delegation of authority to the Superintendent or designee to take such action, and the determination during a regular Board meeting of the need to continue the action (Public Contract Code 22035, 22050)

*(cf. 3311.1 - Uniform Public Construction Cost Accounting Procedures)*

**Actions Requiring a Two-Thirds Vote of the Board Members Present at the Meeting:**

1. Determination that there is a need to take immediate action and that the need for action came to the district's attention after the posting of the agenda. If less than two-thirds of the Board members are present at the meeting, a unanimous vote of all members present is required. (Government Code 54954.2)
2. Determination that a closed session is necessary during an emergency meeting. If less than two-thirds of the Board members are present, a unanimous vote of all members present is required. (Government Code 54956.5)

*(cf. 9320 - Meetings and Notices)*

*(cf. 9321 - Closed Session **Purposes and Agendas**)*

**Actions Requiring a Four-Fifths Vote of the Board:**

Note: For an action requiring a four-fifths vote to pass, a three-member board will need a unanimous vote in favor of the item, a five-member board will need four board members to vote in favor of the item, and a seven-member board will need six board members to vote in favor of the item.

1. ~~Expenditure and transfer of necessary funds and use of district property or personnel to meet a national or local emergency created by war, military, naval, or air attack, or sabotage, or to provide for adequate national or local defense (Government Code 53790-53792)~~

*(cf. 3110 - Transfer of Funds)*

**ACTIONS BY THE BOARD** (continued)

- 2.1.** Resolution for district borrowing based on issuance of notes, tax anticipation warrants, or other evidences of indebtedness, in an amount up to 50 percent of the district's estimated income and revenue for the fiscal year or the portion not yet collected at the time of the borrowing (Government Code 53822, 53824)
- 3.2.** Resolution for district borrowing, between July 15 and August 30 of any fiscal year, of up to 25 percent of the estimated income and revenue to be received by the district during that fiscal year from apportionments based on ADA for the preceding school year (Government Code 53823-53824)
- 4.3.** Declaration of an emergency in order to authorize the district to include a particular brand name or product in a bid specification (Public Contract Code 3400)

*(cf. 3311 - Bids)*

Note: Item ~~#5~~ **#4** is for use by districts governed by a five-member or seven-member board.

**Items #4-5 are for use by districts that have elected to use an alternative procedure for awarding contracts for public works projects pursuant to the UPCCAA. For further information, see BP 3311.1 - Uniform Public Construction Cost Accounting Procedures.**

- 5.4.** When the district has a five-member or seven-member Board **and has adopted the procedures set forth in UPCCAA**, action to respond to an emergency facilities condition without giving notice for bids to let contracts, including the repair or replacement of district facilities, the taking of any other action that is directly related to and immediately required by that emergency, the procurement of the necessary equipment, services, and supplies for those purposes, the delegation of authority to the Superintendent or designee to take such action, and the determination during a regular Board meeting of the need to continue the action (Public Contract Code 22035, 22050)

Note: AB 2249 (Ch. 169, Statutes of 2018) amended Public Contract Code 22034 to change the thresholds for public works projects bid pursuant to the ~~Uniform Public Construction Cost Accounting Act~~, thereby increasing the amount requiring board resolution, as provided in item #6.

- 6.5.** Resolution to award a contract for a public works project at \$212,500 or less to the lowest responsible bidder, when the district is using the informal process authorized under the ~~Uniform Public Construction Cost Accounting Act~~ **UPCCAA** for projects of \$200,000 or less, all bids received are in excess of \$200,000, and the Board determines that the district's cost estimate was reasonable (Public Contract Code 22034)

~~*(cf. 3311.1 - Uniform Public Construction Cost Accounting Procedures)*~~

**ACTIONS BY THE BOARD** (continued)

**Action Requiring a Four-Fifths Vote of the Board Members Present at the Meeting**

**A four-fifths vote of the Board members present at the meeting shall be required to approve the expenditure and transfer of necessary funds and use of district property or personnel to meet a national or local emergency created by war, military, naval, or air attack, or sabotage, or to provide for adequate national or local defense. (Government Code 53790-53792)**

*(cf. 3110 - Transfer of Funds)*

**Actions Requiring a Unanimous Vote of the Board:**

1. Resolution authorizing and prescribing the terms of a lease of district property for extraction and taking of gas not associated with oil (Education Code 17510-17511)
2. Authorization of the use of day labor or force account, or waiver of the competitive bid process pursuant to Public Contract Code 20111, when the Board determines that an emergency exists requiring the repair, alteration, work, or improvement to any facility to permit the continuance of existing classes or to avoid danger to life or property, and upon approval of the County Superintendent of Schools (Public Contract Code 20113)

**Action Requiring a Unanimous Vote of the Board Members Present at the Meeting:**

1. Private sale of surplus property without advertisement in order to establish that such property is not worth more than \$2,500. Disposal of surplus property or donation to a charitable organization requires the unanimous vote of the Board members present to establish that the value of such property would not defray the cost of arranging its sale. (Education Code 17546)

*(cf. 3270 - Sale and Disposal of Books, Equipment and Supplies)*

(10/16 3/19) 10/20





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Jeremy Powell, Ed. D.  
Superintendent

December 4, 2020

**Notice of Public Hearing**

**Hamilton Unified School District Governing Board**

Posted at Hamilton High School, Hamilton Elementary School, and on the District website at  
[www.husdschools.org](http://www.husdschools.org)

NOTICE IS HEREBY GIVEN that the Governing Board of the Hamilton Unified School District will hold a public hearing as required by Education Code section 42603.1 at its regular board meeting on Wednesday, December 9, 2020 at 6:00 p.m. in regards to the following matter:

**Resolution No. 20-21-105**

**Resolution to Approve Temporary Interfund Transfers**

Members of the public wishing to give comments at the public hearing will be given an opportunity to do so and may submit comments in accordance with District policies and procedures.

**Meeting Time and Location:**

Time: December 9, 2020 at 6:00 p.m.

Join Zoom Meeting

<https://us02web.zoom.us/j/86857369649?pwd=ZlhWUHExSW5vSXVIZk1JWmJBZjNvdz09>

Meeting ID: 868 5736 9649

Passcode: board

Dial in by phone:

+1 669 900 6833

Meeting ID: 868 5736 9649

Passcode: 712410

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**BOARD OF TRUSTEES**

Gabriel Leal, President | Hubert "Wendall" Lower, Clerk  
Rod Boone, Trustee | Ray Odom, Trustee | Genaro Reyes, Trustee

**Hamilton Unified School District**

**Resolution No. 20-21-105**

**Resolution to Approve Temporary Interfund Transfer**

ON MOTION of Member \_\_\_\_\_, seconded by Member \_\_\_\_\_,  
the following resolution is hereby adopted:

WHEREAS, the governing board of any school district may direct that moneys held in any fund or account may be temporarily transferred to another fund or account of the district for payment of obligations as authorized by Education Code Section 42603.1; and

WHEREAS, the transfer is accounted for as temporary borrowing between funds or accounts and shall not be available for appropriation or be considered income to the borrowing fund or account; and

WHEREAS, amounts transferred must be repaid either in the same fiscal year, or in the following fiscal year if the transfer takes place within the final 120 calendar days of a fiscal year;

WHEREAS, pursuant to Education Code 42603.1, for the current and subsequent fiscal years only, up to 85 percent of the maximum of moneys held in any fund or account during a current fiscal year may be transferred; and

WHEREAS, a school district must first hold a noticed public hearing in connection with any transfer of up to 85 percent of the maximum of moneys held in any such fund or account;

WHEREAS, Hamilton Unified School District (“District”) has fiscal obligations that the District must pay from the District’s general fund during the current fiscal year (“Obligations”);

WHEREAS, based on current projections and State-mandated funding deferrals, the District cannot meet the Obligations at the time they are due without temporarily supplementing the District’s general fund;

WHEREAS, District staff recommends that the District’s Board authorize temporary transfer(s) of up to (i) \$57,000 from FUND 14 (Deferred Maintenance Fund), (ii) \$373,000 from FUND 17 (Special Reserve Fund for Other Than Capital Outlay Projects), (iii) \$184,000 from FUND 20 (Special Reserve Fund for Postemployment Benefits), and \$141,000 from FUND 25

**Hamilton Unified School District**

**Resolution No. 20-21-105**

**Resolution to Approve Temporary Interfund Transfer**

(Capital Facilities Fund), as needed to support the District’s general fund (“Temporary Transfer(s)”);

WHEREAS, District staff recommends that the District’s Board authorize the Temporary Transfer(s) be done as needed to pay for the Obligations that must be paid from the District’s general fund;

WHEREAS, the general fund will receive sufficient income from the State of California during the current fiscal year to repay the amount of the Temporary Transfer(s).

NOW THEREFORE, BE IT RESOLVED that the Governing Board of the Hamilton Unified School District, that:

1. The foregoing recitals are hereby found to be true and correct.
2. The Board authorizes the Temporary Transfer(s) up to the amounts indicated below from from each fund, as and to the extent needed to the District’s general fund for the payment of the District’s obligations, each of which amounts does not exceed the statutory limitations; provided that all transfers are approved by the Superintendent or designee:

FUND 14: Deferred Maintenance Fund; up to \$57,000;

FUND 17: Special Reserve Fund for Other Than Capital Outlay Projects;  
up to \$373,000;

FUND 20: Special Reserve Fund for Postemployment Benefits;  
up to \$184,000; and

FUND 25: Capital Facilities Fund; up to \$141,000.

3. Each Temporary Transfer shall be accounted for as temporary borrowing between the indicated Fund and the District’s general fund and shall not be available for appropriation or be considered income to the general fund.

**Hamilton Unified School District**

**Resolution No. 20-21-105**

**Resolution to Approve Temporary Interfund Transfer**

4. Any amounts transferred shall be repaid either in the same fiscal year as the Temporary Transfer, or in the following fiscal year if the Temporary Transfer takes place within the final 120 calendar days of a fiscal year. The expected source of repayment for all funds is 2020-2021 Deferred February – June State Aid expected to be repaid no later than December 30, 2021.

5. No more than eighty five percent (85%) of the maximum of moneys held in each indicated Fund during a current fiscal year shall be transferred.

6. This Board authorizes the Superintendent or his designee to take all steps and perform all actions necessary to execute and implement Temporary Transfer(s) pursuant to this Resolution.

PASSED AND ADOPTED by the Governing Board on December \_\_\_\_, 2020, by the following vote:

AYES: \_\_\_\_\_

NOES: \_\_\_\_\_

ABSENT: \_\_\_\_\_

STATE OF CALIFORNIA

COUNTY OF GLENN

I, \_\_\_\_\_, Clerk of the Governing Board, do hereby certify that the foregoing is a full, true and correct copy of a resolution passed and adopted by the Board at a regularly called and conducted meeting held on said date.

WITNESSED my hand this \_\_\_\_\_ day of December, 2020.

**X**

\_\_\_\_\_  
Clerk of the HUSD Governing Board

HAMILTON UNIFIED SCHOOL DISTRICT

<b>Agenda Item Number:</b> 16 A	<b>Date:</b> 12-09-2020
<b>Agenda Item Description:</b> Adopt Resolution No. 20-21-105 to Approve Temporary Interfund Transfers	
<b>Background:</b> HUSD plans on utilizing internal borrowing of other funds to temporary transfer into the General Fund due the state implementing cash deferrals from February through June 2021. HUSD will be following Education Code Section 42603.1 which is only valid in 2020-21 and 2021-22. Up to 85% of fund balance can be borrowed. Repayment must be within same fiscal year or next fiscal year if transfer takes place within the last 120 days of fiscal year. The temporary internal borrowing will only take place if necessary and shall not be available for appropriation or be considered income to the borrowing fund (General Fund).	
<b>Status:</b> Pending adoption of Resolution No. 20-21-105 to approve temporary interfund transfers.	
<b>Fiscal Impact:</b> Temporary internal borrowing up to \$755,000 may take place in March 2021 or later if necessary and repaid in 2021-22.	
<b>Educational Impact:</b> n/a	
<b>Recommendation:</b> Administration recommends the adoption of Resolution No. 20-21-105 to approve temporary interfund transfers.	

HAMILTON UNIFIED SCHOOL DISTRICT

<b>Agenda Item Number:</b> 16 B	<b>Date:</b> 12-09-2020
<b>Agenda Item Description:</b> <b>Approve 2020-21 LCFF Budget Overview for Parents.</b>	
<b>Background:</b> Annually, school districts receive funding from different sources: state funds under the Local Control Funding Formula (LCFF), other state funds, local funds, and federal funds. LCFF funds include a base level of funding for all LEAs and extra funding - called "supplemental and concentration" grants - to LEAs based on the enrollment of high needs students (foster youth, English learners, and low-income students).  This is the form that will be presented to parents explaining the use of these funds and the use of additional funds not included in our Learning Continuity Plan.	
<b>Status:</b> <b>Pending Board Approval</b>	
<b>Fiscal Impact:</b> <b>Stakeholder information on expenditures</b>	
<b>Educational Impact:</b> Stakeholder informatoin on expenditures	
<b>Recommendation:</b> <b>Approval Recommended</b>	

# LCFF Budget Overview for Parents

Local Educational Agency (LEA) Name: Hamilton Unified School District

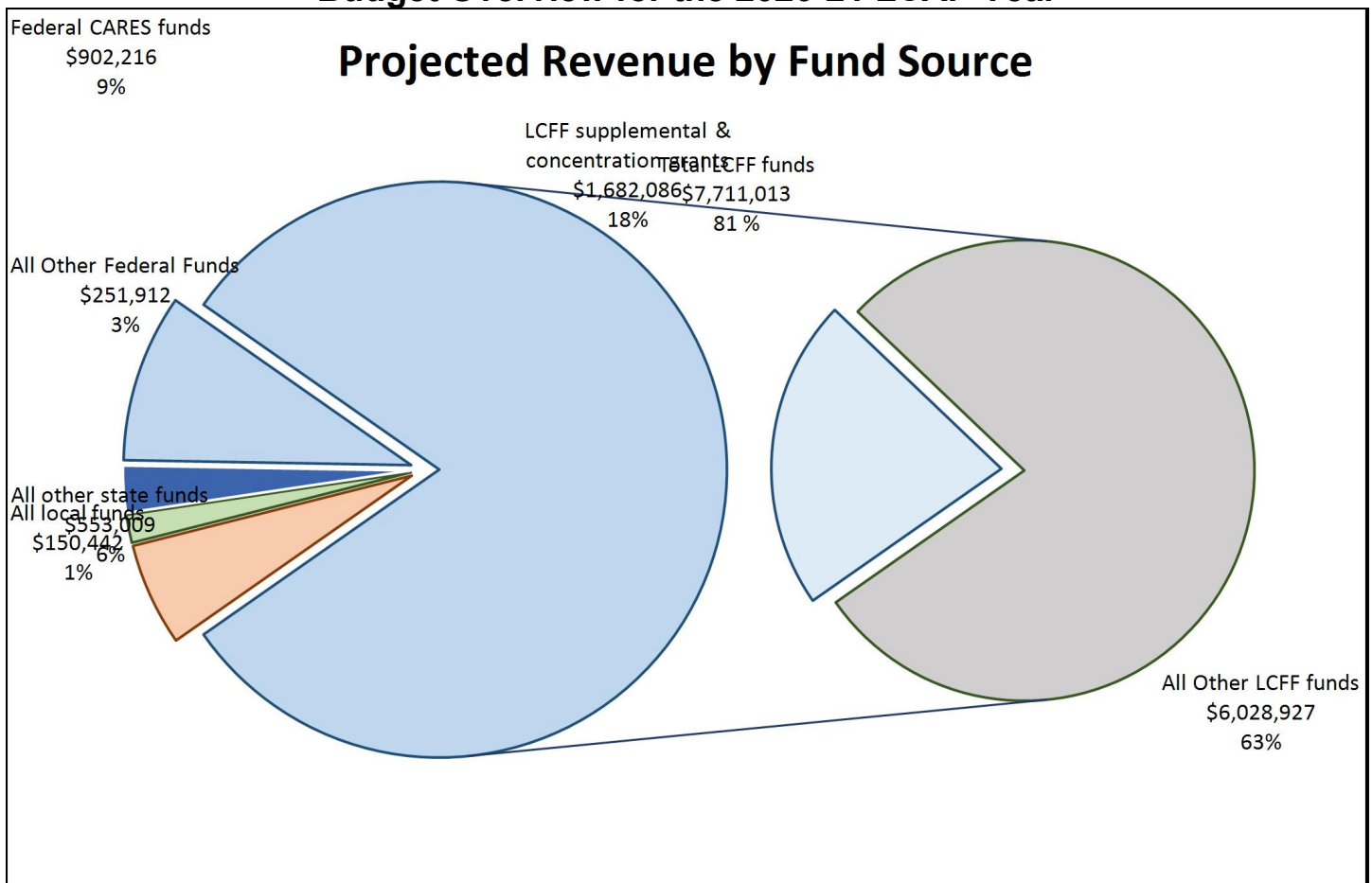
CDS Code: 11765620000000

School Year: 2020-2021

LEA contact information: Jeremy Powell, Ed.D., Superintendent

School districts receive funding from different sources: state funds under the Local Control Funding Formula (LCFF), other state funds, local funds, and federal funds. LCFF funds include a base level of funding for all LEAs and extra funding - called "supplemental and concentration" grants - to LEAs based on the enrollment of high needs students (foster youth, English learners, and low-income students).

## Budget Overview for the 2020-21 LCAP Year

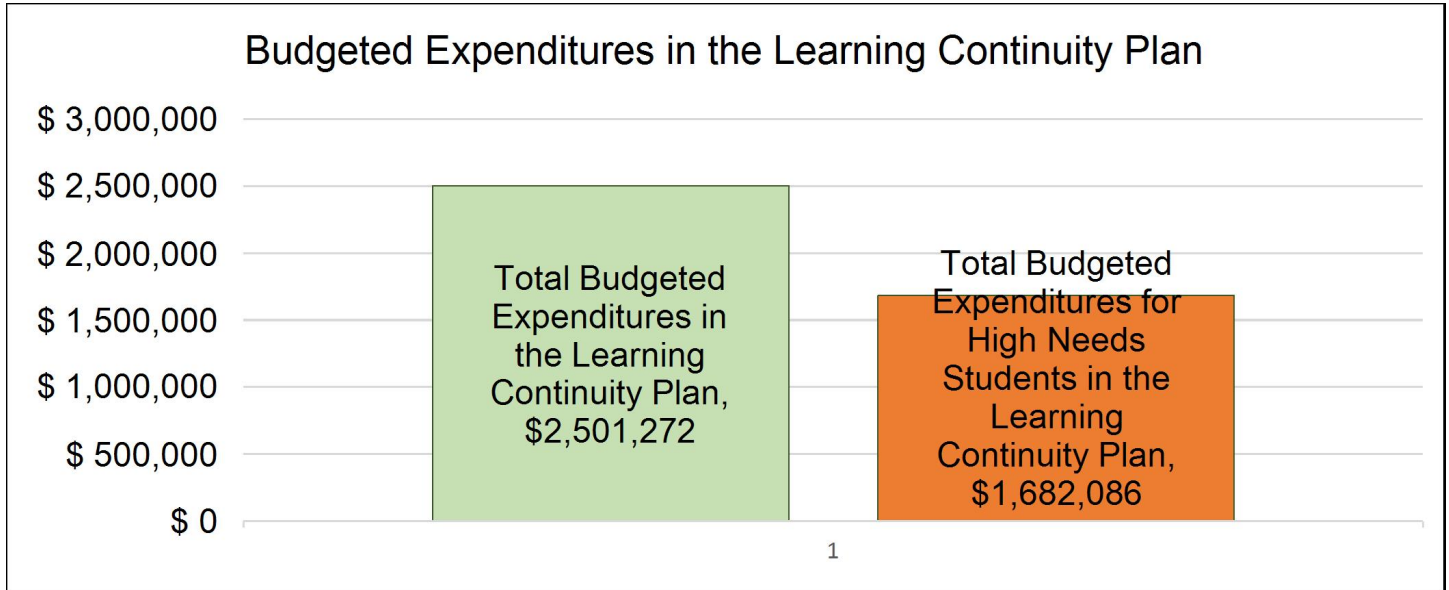


This chart shows the total general purpose revenue Hamilton Unified School District expects to receive in the coming year from all sources.

The total revenue projected for Hamilton Unified School District is \$9,568,592, of which \$7,711,013 is Local Control Funding Formula (LCFF), \$553,009 is other state funds, \$150,442 is local funds, and \$1,154,128 is federal funds. Of the \$1,154,128 in federal funds, \$902,216 are federal CARES Act funds. Of the \$7,711,013 in LCFF Funds, \$1,682,086 is generated based on the enrollment of high needs students (foster youth, English learner, and low-income students).

# LCFF Budget Overview for Parents

For the 2020-21 school year school districts must work with parents, educators, students, and the community to develop a Learning Continuity and Attendance Plan (Learning Continuity Plan). The Learning Continuity Plan replaces the Local Control and Accountability Plan (LCAP) for the 2020–21 school year and provides school districts with the opportunity to describe how they are planning to provide a high-quality education, social-emotional supports, and nutrition to their students during the COVID-19 pandemic.



This chart provides a quick summary of how much Hamilton Unified School District plans to spend for planned actions and services in the Learning Continuity Plan for 2020-2021 and how much of the total is tied to increasing or improving services for high needs students.

Hamilton Unified School District plans to spend \$9,249,083 for the 2020-21 school year. Of that amount, \$2,501,272 is tied to actions/services in the Learning Continuity Plan and \$6,747,811 is not included in the Learning Continuity Plan. The budgeted expenditures that are not included in the Learning Continuity Plan will be used for the following:

Any funds not included in the Learning Continuity Plan will be spent on the following: Recruiting, employing, and retaining highly qualified certificated and classified staff; Providing standards-aligned instructional materials and professional development; Providing a broad course of study covering all required academic subjects that support college and career readiness; Providing a comprehensive, research-based English Language Development (ELD) program; Special Education services; Alternative educational opportunities; Providing opportunities for exploration and participation in athletics, visual and performing arts (VAPA); Providing parents/guardians opportunities for meaningful engagement; Maintaining basic operating services (i.e., facilities, transportation, and technology infrastructure); Providing Educational Services, Human Resources, and Business Services

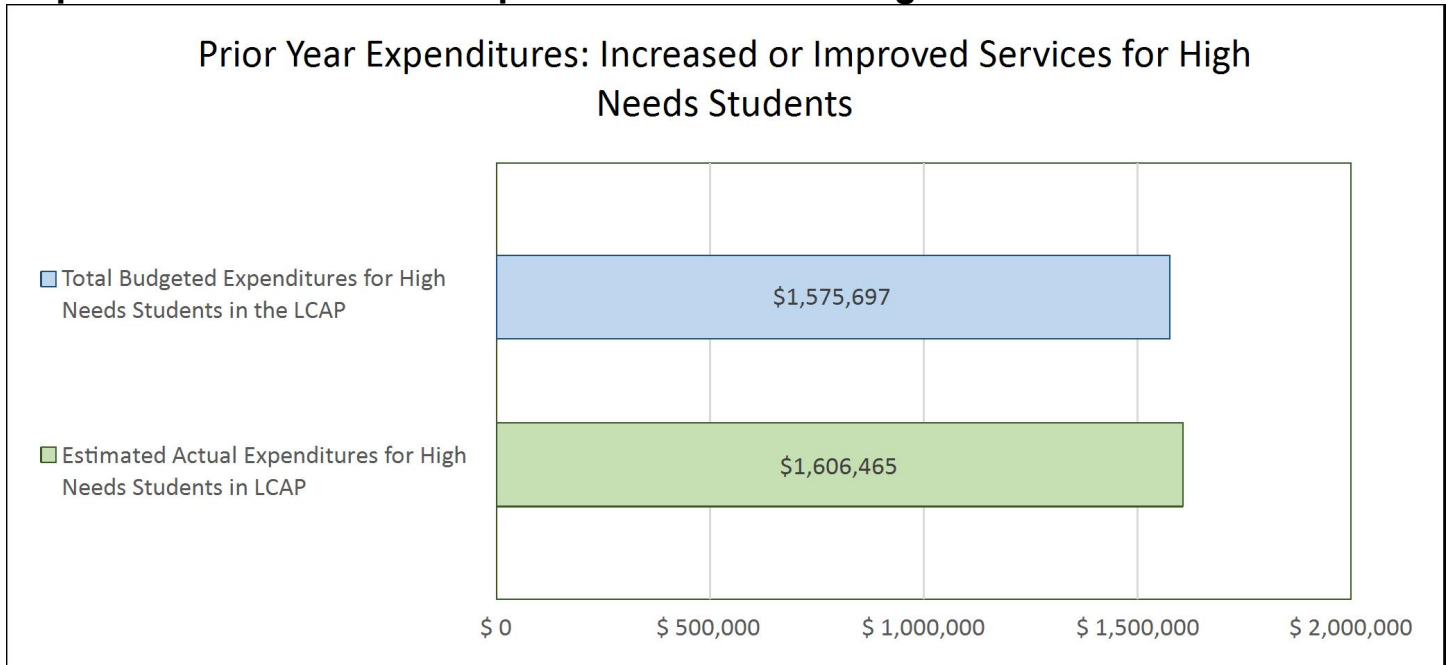
## Increased or Improved Services for High Needs Students in the Learning Continuity Plan for the 2020-2021 School Year

In 2020-21, Hamilton Unified School District is projecting it will receive \$1,682,086 based on the enrollment of foster youth, English learner, and low-income students. Hamilton Unified School District must describe how it intends to increase or improve services for high needs students in the Learning Continuity Plan. Hamilton Unified School District plans to spend \$1,682,086 towards meeting this requirement, as described in the Learning Continuity Plan.



# LCFF Budget Overview for Parents

## Update on Increased or Improved Services for High Needs Students in 2019-20



This chart compares what Hamilton Unified School District budgeted in the 2019-20 LCAP for actions and services that contributed to increasing or improving services for high needs students with what Hamilton Unified School District actually spent on actions and services that contributed to increasing or improving services for high needs students in the 2019-20 school year.

In 2019-20, Hamilton Unified School District's LCAP budgeted \$1,575,697 for planned actions to increase or improve services for high needs students. Hamilton Unified School District actually spent \$1,606,465 for actions to increase or improve services for high needs students in 2019-20.

HAMILTON UNIFIED SCHOOL DISTRICT

<b>Agenda Item Number:</b> <b>16 C</b>	<b>Date:</b> <b>12-09-2020</b>
<b>Agenda Item Description:</b> <b>Approve adjustments to the 8th grade promotion requirements due to COVID-19.</b>	
<b>Background:</b> The 8th grade promotion requirements include expectations that are not reasonable given the challenges caused by COVID-19. For example, attendance is impacted by illness and technological difficulties, behaviors look and sound different in the virtual or hybrid world, and serving the community is not easily accessible due to county and state guidelines and restrictions.  Current Policies:  Attendance: Students must have 95% or better attendance while enrolled in 8th grade. Request: Waive this requirement.  Grades: Students must pass ALL classes with a minimum of a D or better/CR each quarter. Request: No change.  US Constitution: students must pass test/project. Request: No change.  Behavior: Students may not have more than 2 out of school or 3 in-school suspensions. Request: To include alternatives to suspension.  Community Service: Students must complete a minimum of 5 hours of community service. Request: Waive this requirement.	
<b>Status:</b> <b>Pending board approval.</b>	
<b>Fiscal Impact:</b> <b>None.</b>	
<b>Educational Impact:</b> <b>Supports student success and accountability.</b>	
<b>Recommendation:</b> <b>Approve the adjustments to the 8th grade promotion requirements due to COVID-19.</b>	

# Hamilton Elementary School – 2020-21

## 8<sup>th</sup> Grade Promotion Requirements

The district has developed the following standards and proficiencies for student achievement for 8<sup>th</sup> grade promotion. A certificate of promotion and the accompanying promotion ceremony and promotion activities will be awarded only to those eighth grade students who have met the following standards and proficiencies:

***Please ensure you understand the 8<sup>th</sup> grade Promotion Policy***

1. **ATTENDANCE**- Students must have 95% or better attendance while enrolled in 8<sup>th</sup> grade.
2. **GRADES**- Students must pass All classes with a minimum of a D or better/CR (credit) each quarter. *Saturday School/Wolf Time will be offered for students who need extra assistance or need to make up failing grades.*
3. **US CONSTITUTION**- **Must pass constitution test/Project**
4. **BEHAVIOR**- Students may not have more than 2 out of school or 3 in-house suspensions.
5. **COMMUNITY SERVICE**- Students must complete a minimum of 5 hours of community service.

- ⚠ Students who do not meet the promotion standards, will NOT be able to attend the end of year 8<sup>th</sup> grade promotion activities: 8<sup>th</sup> grade field trip, 8<sup>th</sup> grade dance and promotion ceremony.
- ⚠ Students who receive an out of school suspension the last quarter of school will NOT be able to attend the class trip/activity at the end of the school year.

Teachers will contact parents when grades are not at a passing level via progress reports, report cards, and parent conferences. However, the individual student has the primary responsibility for meeting these standards. Parents also have the availability of checking grades at any time online through ABI and through quarterly progress reports and report cards.

It is the task of the student and parent to check on a continuing basis the student's status regarding these standards. Saturday School will be required for students who do not pass their classes or have three or more absences. Advancement to high school for students who do not meet these promotion standards will be considered on an individual basis. Parents will be involved in the decision.

\_\_\_\_\_  
**Kathryn Thomas, Principal**

\_\_\_\_\_  
**Parent Signature**

\_\_\_\_\_  
**Student Signature**

**Date** \_\_\_\_\_

## Escuela Primaria de Hamilton – 2020-21

### Requisitos del 8º grado para Promoción

El distrito ha desarrollado las siguientes normas y competencias para el logro del estudiante para la promoción del 8º grado. Un certificado de promoción, la ceremonia, y actividades de promoción, serán otorgados solo a aquellos estudiantes del 8º grado que han cumplido con los siguientes estándares y competencias:

**Por favor asegúrese de comprender plenamente la póliza de promoción del 8º grado.**

- 1. Asistencia-** Los estudiantes deben tener 95% o mejor de asistencia mientras están inscritos en el 8º grado.
- 2. Calificaciones-** Los estudiantes deben pasar todas las clases con un mínimo de una D o mejor/CR (crédito) cada trimestre. *Escuela de Sábado/"Wolf Time" se ofrecerá a los estudiantes que necesitan ayuda adicional o la necesidad de compensar las bajas calificaciones.*
- 3. Constitución de EE.UU.- Debe pasar la prueba de constitución/Proyecto**
- 4. Comportamiento-** Los estudiantes no pueden tener más de 2 suspensiones fuera de la escuela o 3 suspensiones dentro de la escuela.
- 5. Servicio Comunitario-** Los estudiantes deben completar un mínimo de 5 horas de servicio comunitario.

⚠ Los estudiantes que no cumplan con las reglas de promoción, **NO PODRÁN** asistir a las actividades de promoción del final año: el paseo, el baile y la ceremonia de promoción del 8º grado

⚠ Los estudiantes que reciben una suspensión fuera de la escuela el último trimestre de la escuela no podrán asistir al paseo o actividades al final del año escolar.

Los maestros se comunican con los padres cuando las calificaciones no están en un nivel que pasa a través de los informes de progreso, boletas de calificaciones, y conferencias con los padres. Sin embargo, cada estudiante tiene la responsabilidad primordial de cumplir con estas normas. Los padres también tienen la disponibilidad de verificar las calificaciones en cualquier momento en línea a través de ABI o a través de informes trimestrales y las boletas de calificaciones.

Es la tarea del estudiante y los padres para revisar de manera continua el estado del estudiante con respecto a estas normas.

Escuela de los Sábados se requerirá a los estudiantes que no aprueben sus clases o que tienen tres o más ausencias.

Avance a la escuela secundaria para los estudiantes que no cumplan con estos estándares de promoción será considerada de forma individual. Los padres participarán en la decisión.

\_\_\_\_\_  
**Kathryn Thomas, Directora**

\_\_\_\_\_  
**Firma de Padre**

\_\_\_\_\_  
**Firma de Estudiante**

**Fecha** \_\_\_\_\_

HAMILTON UNIFIED SCHOOL DISTRICT

<b>Agenda Item Number:</b> 16 D	<b>Date:</b> 12-09-2020
<b>Agenda Item Description:</b> Approve New Job Description: Social Services Coordinator.	
<b>Background:</b> Previous Job Description for District Case Manager/Parent/Family needs to be updated to reflect changes for needs of the students and school district.	
<b>Status:</b> Pending approval of job description changes.	
<b>Fiscal Impact:</b> New job description to reflect salary range pay change from Range 3 to 4 on the Classified Confidential Salary Schedule.	
<b>Educational Impact:</b> Help improve the learning environment for students; provide students, parents and staff with additional support.	
<b>Recommendation:</b> Motion by board member to approve request.	

**HAMILTON UNIFIED SCHOOL DISTRICT**  
**Job Description**

**JOB TITLE: Social Services Coordinator (Bilingual in Spanish Required)**

<b>SALARY RANGE:</b>	Range 4 on Classified Conf. Salary Schedule	<b>DIVISION:</b>	Classified Confidential
<b>DEPARTMENT:</b>	District and Site Administration	<b>LOCATION:</b>	Various District Sites
<b>REPORTS TO:</b>	Superintendent	<b>WORK YEAR:</b>	12 months
<b>APPROVED BY:</b>	Governing Board	<b>DATE:</b>	January 1, 2021

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**SUMMARY:** The focus of the Social Services Coordinator is to connect families with support services, both within the school district and throughout the County and Region. Under general direction of the District Superintendent, the Social Services Coordinator will assist site administration with student and family services to improve the learning environment for all students. The Social Services Coordinator will develop and coordinate school to home communications for district and site administration; will assist district administrators with SARB, SST, 504 (c) and IEP as needed.

**DISTINGUISHING CHARACTERISTICS:** The job requires the ability to work closely with district administration, parents, and the community in a collaborative way to support students throughout the district.

**ESSENTIAL DUTIES AND RESPONSIBILITIES:** (May include, but is not limited to the following.)

1. Work with parents, both at school and in the home environment, to assist parent with improving student academic, behavior, health and attendance;
2. Provide community referrals, linkages, and collaboration with district and community resources to address student and family needs;
3. Coordinate district Student Attendance Review Board (SARB), attend County SARB meetings, and assist the District with county issues SARB contracts.
4. Work with site personnel to determine needs of students and assist with Student Study Team, 504 (c), IEP and other coordinated services as needed.
5. Assist with Academic Parent Teacher Teams.
6. Coordinate and Support district administration with LCAP, Data and Statistics, other educational research as needed.
7. Provide classroom support and student observations focusing on behaviors as necessary.
8. Other duties as assigned.

**Knowledge of:**

1. Work effectively with parents and students.
2. Work with and coordinate allied agencies.
3. Understand and apply social and emotional support systems for families.
4. Curriculum, instruction, and pupil service trends, strategies, and techniques.
5. Student activity, behavior management, and campus supervision and control methods, procedures, and techniques.

**Ability to:**

1. Effectively plan, organize, and coordinate assigned personnel.
2. Demonstrate a positive leadership model.

3. Effectively analyze problems, issues, and concerns, and formulate appropriate alternative solutions.
4. Communicate effectively in oral and written form.
5. Understand and carry out oral and written directions with minimal accountability controls.
6. Establish and maintain effective organizational, public, and community relationships.
7. Work effectively with site and district administration.
8. Work effectively with teachers and classified staff.
9. Identify barriers to learning and propose practical solutions to foster a positive educational environment

**EXPERIENCE AND/OR EDUCATION:** Any combination of experience and training that would likely provide the required knowledge and skill is qualifying. A typical way to obtain the required knowledge and skill would be:

1. **Experience:** One year of full time experience in providing social services environment is required. Two years of full time experience in social work preferred.
2. **Education:** Bachelor degree in social work, sociology, psychology or closely related field required.
3. **Condition of Employment:** Insurability by the District's liability insurance carrier.

**LANGUAGE SKILLS:** Ability to communicate effectively orally and in writing. Spanish Speaking required.

**MATHEMATICAL SKILLS:** Ability to add, subtract, multiply, and divide in all units of measure, using whole numbers, common fractions, and decimals. Ability to compute rate, ratio, and percent.

**REASONING ABILITY:** Ability to apply common sense understanding to carry out instructions furnished in written, oral, or diagram form. Ability to deal with problems in the workplace with minimal direction. Maintain cooperative working conditions with students, teachers, administrators, co-workers, and community members.

**CERTIFICATES AND LICENSES:**

1. **Certification Requirement:** Current First Aid and CPR Certifications preferred.
2. **License Requirement:** Possession of a valid California Driver's License (required by the first day of service).
3. **Other Requirements:** Proof of adequate automobile insurance as stipulated by the State of California. Must provide a DMV driving record print out that indicates a satisfactory record prior to the time of employment.

**PHYSICAL DEMANDS:** The physical demands here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. While performing the duties of this job, the employee is regularly required to stand, walk, reach with hands and arms, and stoop or kneel. The employee must occasionally lift and/or move fifty (50) pounds or more. Specific vision abilities required by this job include close vision and the ability to adjust focus. The use of sharp implements and dangerous equipment that when improperly used may cause injury or death are utilized while performing these job functions.

**WORK ENVIRONMENT:** The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. The employee is continuously interacting with public, staff, and students. The employee frequently will be required to meet multiple demands from several people. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. The noise level in the work environment is usually moderate and it may occasionally be heavy. While performing the duties of this job, the employee is occasionally exposed to moving mechanical parts, is occasionally exposed to wet and/or humid conditions, fumes or airborne particles, extreme cold, extreme heat, and minor risk of electrical shock.

HAMILTON UNIFIED SCHOOL DISTRICT

<b>Agenda Item Number:</b> <b>16 E</b>	<b>Date:</b> <b>12-09-2020</b>
<b>Agenda Item Description:</b> Accept donation of oak table to District from retired HES teacher, Ruthie Holland.	
<b>Background:</b> Ruthie Holland, a former teacher at the Elementary School, donated a 3 x 6' solid oak table to the District in October 2020. The table was a gift to Ruthie from the Elementary School upon her retirement. She wanted it to come back home and be of use to the District since it is a piece of history here. The oak table has an estimated value of \$500.	
<b>Status:</b> Pending board acceptance.	
<b>Fiscal Impact:</b> None.	
<b>Educational Impact:</b> Will be of use to students and staff.	
<b>Recommendation:</b> District recommends accepting the donation of oak table from retired HES teacher, Ruthie Holland.	



## HAMILTON UNIFIED SCHOOL DISTRICT

<b>Agenda Item Number: 16 F</b>	<b>Date: 12-09-2020</b>
<b>Agenda Item Description:</b> Approve 2020-21 First Interim Report	
<b>Background:</b> School districts are required to submit two interim reports during the fiscal year and certify, on the basis of the interim report and any additional financial information known, whether the district will be able to meet its financial obligations for the remainder of the fiscal year and for two subsequent fiscal years. The First Interim Report represents adjustments to the 2020-21 Original Budget including carryover funds from the prior year. It also represents actual revenues and expenditures received or incurred from July 1, 2020 through October 31, 2020.	
<b>Status:</b> Pending approval.	
<b>Fiscal Impact:</b> The 2020-21 First Interim Report projects a positive change in general fund balance of \$294,509. HUSD's ending general fund balance is projected to be \$1,181,831 as of June 30, 2021. The Multiyear Projection (MYP) currently shows the district will meet its economic reserve requirement in the current and subsequent two years. The 2020-21 First Interim Report meets the definition of a "Positive Certification."	
<b>Educational Impact:</b> The effective management of the District's resources allows our students a safe, rigorous, and engaging educational experience that promotes student academic success, respect, and citizenship in a caring environment.	
<b>Recommendation:</b> Administration recommends the approval of the 2020-21 First Interim Report as presented.	

HAMILTON UNIFIED SCHOOL DISTRICT

<b>Agenda Item Number:</b> 16 G	<b>Date:</b> 12-09-2020
<b>Agenda Item Description:</b> <b>Approve Developer Fee Report for 2019-2020</b>	
<b>Background:</b> The Developer Fee Report is required by Government Code Section 66006 to ensure compliance with the collection of developer fees. This annual report must be made available to the public and reviewed at a board meeting.	
<b>Status:</b> Pending approval.	
<b>Fiscal Impact:</b> The 2019-20 fund balance positive change in Fund 25 was \$20,544.43. Ending fund balance as of June 30, 2020 was \$184,003.75.	
<b>Educational Impact:</b> n/a	
<b>Recommendation:</b> Administration recommends the approval of the 2019-20 Developer Fee Report as presented.	

**Hamilton Unified School District  
Developer Fee Report  
For the 2019-20 Fiscal Year  
Prepared for December 9, 2020 Board Meeting**

It is a requirement of Government Code Section 66006 that school districts provide certain financial information to the public each year. This annual report must be made available for public review within 180 days of the close of the previous fiscal year. In addition, the governing board must review the information at its next regularly scheduled board meeting held no earlier than 15 days after the information becomes available to the public. Notice of the time and place of this meeting must be mailed at least 15 days prior to the meeting to anyone who has requested such notice. Developer fees are intended to be used for the construction and reconstruction (modernization) of school facilities to accommodate students from new development. Developer fees are not intended for general revenue purposes.

Per Education Code Section 17620, the district collects developer fees for school facilities improvements. Developer fees are placed in Fund 25. The annual report is an accounting of fees collected and expended in the 2019-20 fiscal year as specified in Government Code Section 66006.

The district provides the following information in compliance with Government Code Section 66006 for the 2019-20 fiscal year.

Beginning Balance in Fund 25, 7/1/19		<b>\$163,459.32</b>	
<b>Name</b>	<b>Date Paid</b>	<b>Amount Paid</b>	<b>Type of Development</b>
Theresa Castillo	12/16/19	\$4,570.74	Residential
Marcus Koehn	1/17/20	\$9,221.07	Residential
Gleason Construction Co.	1/21/20	\$5,904.82	Residential
Transfer to Capay (@ 69%)	1/22/20	(\$4,074.33)	Residential
D.H. Slater & Son Inc.	4/27/20	\$728.34	Commercial
Total Fees Collected:		\$ 16,350.64	
Interest Earned:		\$ 4,193.79	
Total Revenue:		<b>\$ 20,544.43</b>	
Expenditures:		<b>\$ 0</b>	
Ending Balance in Fund 25, 6/30/20		<b>\$184,003.75</b>	

## HAMILTON UNIFIED SCHOOL DISTRICT

<b>Agenda Item Number: 13H</b>	<b>Date: December 9, 2020</b>
<b>Agenda Item Description:</b> Memorial Barn Notice of Completion	
<b>Background:</b> On July 28, 2020 the District entered into a contract with North Valley Building Systems, Inc. for the construction of the Roy Boone Memorial Livestock Barn for a total cost, including one subsequent additive Change Order, of \$186,010.00. The Project began construction on August 25, 2020, and the final Punch List was completed on December 1, 2020.	
<b>Status:</b> Pending Board Approval	
<b>Fiscal Impact:</b> Total Project Cost of \$186,010. Funding to be covered by State CTE Grant Funds	
<b>Educational Impact:</b> Will assist CTE-Agricultural Program at Hamilton High School	
<b>Recommendation:</b> District Staff and Consultants recommend approval	

<p>RECORDING REQUESTED BY</p> <p>WHEN RECORDED MAIL TO</p> <p>NAME: HAMILTON UNIFIED SCHOOL DISTRICT  Attention: Jeremy Powell, Ed.D.</p> <p>MAILING PO Box 488</p> <p>ADDRESS 620 Canal Street</p> <p>CITY, STATE: HAMILTON CITY, CA</p> <p>ZIP CODE 95951</p>	
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SPACE ABOVE THIS LINE RESERVED FOR RECORDER'S USE

**NOTICE OF COMPLETION**

NOTICE is hereby given that the undersigned, HAMILTON UNIFIED SCHOOL DISTRICT, the Owner of that certain parcel of land situated in Glenn County, State of California, and described as follows:

**HAMILTON HIGH SCHOOL  
620 CANAL STREET  
HAMILTON CITY, CA 95951**

That the HAMILTON UNIFIED SCHOOL DISTRICT BOARD OF TRUSTEES, as Owner of said land, did on July 28, 2020 enter into an Agreement with NORTH VALLEY BUILDING SYSTEMS, Inc., to fund and oversee the construction of a COMMEMERATIVE LIVESTOCK BARN Project at Hamilton High School: for a total price, including subsequent Change Orders of \$ 186,010.00 (ONE HUNDRED EIGHTY SIX THOUSAND TEN DOLLARS AND ZERO CENTS); and that on December 1, 2020, the said contract or work of improvement as a whole was actually completed and accepted by the said HAMILTON UNIFIED SCHOOL DISTRICT, the Owner.

That the name and address of the Owner of said property is as follows:

HAMILTON UNIFIED SCHOOL DISTRICT  
620 CANAL STREET  
HAMILTON CITY, CA 95951

And, the nature of its title to said property is fee simple.

**UNSWORN STATEMENT - CODE OF CIVIL PROCEDURE 2015.5**

I certify (or declare) under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Date: \_\_\_\_\_

Signature: \_\_\_\_\_  
JEREMY POWELL, Ed. D., SUPERINTENDENT  
HAMILTON UNIFIED SCHOOL DISTRICT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy or validity of the document.

State of California  
County of Glenn

Subscribed and sworn to (or affirmed) before me on this \_\_\_\_ day of \_\_\_\_\_, 2020, by \_\_\_\_\_, proved to me on the basis of satisfactory evidence to be the person(s) who appeared before me.

\_\_\_\_\_  
(Signature)

(Seal)

HAMILTON UNIFIED SCHOOL DISTRICT

<b>Agenda Item Number:</b> 16 I	<b>Date:</b> 12-09-2020
<b>Agenda Item Description:</b> <b>Approve HHS and HUSD Participation Liability Waivers.</b>	
<b>Background:</b> Allows voluntary participation in student activities while waiving liability of the school and district for damages, personal injury, illness (including but not limited to COVID-19), death or property damage.	
<b>Status:</b> Pending board approval.	
<b>Fiscal Impact:</b> Waives liability and holds harmless the school/district.	
<b>Educational Impact:</b> Allows for voluntary participation in student activities.	
<b>Recommendation:</b> Recommend approval of HHS and HUSD Participation Liability Waivers.	



STUDENT'S NAME \_\_\_\_\_ ACTIVITY \_\_\_\_\_

**VOLUNTARY PARTICIPATION LIABILITY WAIVER**

IN CONSIDERATION FOR BEING PERMITTED BY HAMILTON HIGH SCHOOL TO PARTICIPATE IN THE ABOVE ACTIVITY, I HEREBY WAIVE, RELEASE, AND DISCHARGE ANY AND ALL CLAIMS FOR DAMAGES FOR PERSONAL INJURY, ILLNESS (INCLUDING, BUT NOT LIMITED TO, COVID-19) DEATH, OR PROPERTY DAMAGE WHICH I MAY HAVE OR WHICH MAY HEREAFTER ACCRUE AS A RESULT OF MY PARTICIPATION IN SAID ACTIVITY. THIS RELEASE IS INTENDED TO DISCHARGE IN ADVANCE THE ABOVE DISTRICTS (ITS OFFICERS, EMPLOYEES, AND AGENTS) FROM AND AGAINST ANY AND ALL LIABILITY ARISING OUT OF OR CONNECTED IN ANY WAY WITH MY PARTICIPATION IN SAID ACTIVITY. I UNDERSTAND I MAY UNDERGO A WELLNESS CHECK EACH DAY OF THE ACTIVITY. I UNDERSTAND THAT THE ABOVE ACTIVITY MAY BE OF A HAZARDOUS NATURE AND/OR INCLUDE PHYSICAL AND/OR STRENUOUS EXERCISE OR ACTIVITY; AND THAT PARTICIPANTS IN THE ABOVE SPORT OR ACTIVITY OCCASIONALLY SUSTAIN MORTAL OR PERSONAL INJURIES AND/OR PROPERTY DAMAGES AS A CONSEQUENCE THEREOF. KNOWING THE RISKS INVOLVED, NEVERTHELESS, I HAVE VOLUNTARILY APPLIED TO PARTICIPATE IN SAID ACTIVITY AND I HEREBY AGREE TO ASSUME ANY AND ALL RISKS OF INJURY OR DEATH AND TO RELEASE AND HOLD HARMLESS THE ABOVE DISTRICTS, ITS OFFICERS, EMPLOYEES, AND AGENTS. IT IS FURTHER UNDERSTOOD AND AGREED THAT THIS WAIVER, RELEASE, AND ASSUMPTION OF RISKS IS TO BE BINDING ON MY HEIRS AND ASSIGNS. I FURTHER AGREE TO INDEMNIFY AND TO HOLD THE ABOVE DISTRICTS (ITS OFFICERS, EMPLOYEES, AND AGENTS) FREE AND HARMLESS FROM ANY LOSS, LIABILITY, DAMAGE, COST OR EXPENSE WHICH THEY MAY INCUR AS A RESULT OF ANY INJURY AND/OR PROPERTY DAMAGE THAT I MAY SUSTAIN WHILE PARTICIPATING IN SAID ACTIVITY. BY SIGNING THIS DOCUMENT, I ATTEST MY WILLINGNESS TO CONDUCT A WELLNESS CHECK, INCLUDING A BODY TEMPERATURE CHECK EACH DAY I PARTICIPATE IN THIS ACTIVITY.

I HAVE CAREFULLY READ THE ABOVE AGREEMENT, WAIVER, AND RELEASE AND FULLY UNDERSTAND ITS CONTENTS. I AM AWARE THAT THIS IS A RELEASE OF LIABILITY AND A CONTRACT BETWEEN MYSELF AND THE ABOVE DISTRICTS AND SIGN IT OF MY OWN FREE WILL.

**Participant:**

\_\_\_\_\_  
**Print Name** **Signature** **Date**

IN CONSIDERATION FOR BEING PERMITTED BY HAMILTON HIGH SCHOOL FOR MY DAUGHTER/SON TO PARTICIPATE IN THE ABOVE ACTIVITY, I HEREBY WAIVE, RELEASE, AND DISCHARGE ANY AND ALL CLAIMS FOR DAMAGES FOR PERSONAL INJURY, ILLNESS (INCLUDING, BUT NOT LIMITED TO, COVID-19) DEATH, OR PROPERTY DAMAGE WHICH MY DAUGHTER/SON MAY HAVE OR WHICH MAY HEREAFTER ACCRUE AS A RESULT OF HIS/HER PARTICIPATION IN SAID ACTIVITY. THIS RELEASE IS INTENDED TO DISCHARGE IN ADVANCE THE ABOVE DISTRICTS (ITS OFFICERS, EMPLOYEES, AND AGENTS) FROM AND AGAINST ANY AND ALL LIABILITY ARISING OUT OF OR CONNECTED IN ANY WAY WITH MY PARTICIPATION IN SAID ACTIVITY. I UNDERSTAND MY DAUGHTER/SON MAY UNDERGO A WELLNESS CHECK EACH DAY OF THE ACTIVITY. I UNDERSTAND THAT THE ABOVE ACTIVITY MAY BE OF A HAZARDOUS NATURE AND/OR INCLUDE PHYSICAL AND/OR STRENUOUS EXERCISE OR ACTIVITY; AND THAT PARTICIPANTS IN THE ABOVE SPORT OR ACTIVITY OCCASIONALLY SUSTAIN MORTAL OR PERSONAL INJURIES AND/OR PROPERTY DAMAGES AS A CONSEQUENCE THEREOF. KNOWING THE RISKS INVOLVED, NEVERTHELESS, MY DAUGHTER/SON VOLUNTARILY APPLIED TO PARTICIPATE IN SAID ACTIVITY AND I HEREBY AGREE TO ASSUME ANY AND ALL RISKS OF INJURY OR DEATH AND TO RELEASE AND HOLD HARMLESS THE ABOVE DISTRICTS, ITS OFFICERS, EMPLOYEES, AND AGENTS. IT IS FURTHER UNDERSTOOD AND AGREED THAT THIS WAIVER, RELEASE, AND ASSUMPTION OF RISKS IS TO BE BINDING ON MY HEIRS AND ASSIGNS. I FURTHER AGREE TO INDEMNIFY AND TO HOLD THE ABOVE DISTRICTS (ITS OFFICERS, EMPLOYEES, AND AGENTS) FREE AND HARMLESS FROM ANY LOSS, LIABILITY, DAMAGE, COST OR EXPENSE WHICH THEY MAY INCUR AS A RESULT OF ANY INJURY AND/OR PROPERTY DAMAGE THAT MY DAUGHTER/SON MAY SUSTAIN WHILE PARTICIPATING IN SAID ACTIVITY. BY SIGNING THIS DOCUMENT, I ATTEST MY WILLINGNESS TO CONDUCT A WELLNESS CHECK ON MY DAUGHTER/SON, INCLUDING A BODY TEMPERATURE CHECK, EACH DAY SHE/HE PARTICIPATES IN THIS ACTIVITY.

I HAVE CAREFULLY READ THE ABOVE AGREEMENT, WAIVER, AND RELEASE AND FULLY UNDERSTAND ITS CONTENTS. I AM AWARE THAT THIS IS A RELEASE OF LIABILITY AND A CONTRACT BETWEEN MYSELF AND THE ABOVE DISTRICTS AND SIGN IT OF MY OWN FREE WILL.

**Parent/Guardian of Participant:**

\_\_\_\_\_  
**Print Name** **Signature** **Date**



STUDENT'S NAME \_\_\_\_\_ ACTIVITY \_\_\_\_\_

### VOLUNTARY PARTICIPATION LIABILITY WAIVER

IN CONSIDERATION FOR BEING PERMITTED BY THE HAMILTON UNIFIED SCHOOL DISTRICT TO PARTICIPATE IN THE ABOVE ACTIVITY, I HEREBY WAIVE, RELEASE, AND DISCHARGE ANY AND ALL CLAIMS FOR DAMAGES FOR PERSONAL INJURY, ILLNESS (INCLUDING, BUT NOT LIMITED TO, COVID-19) DEATH, OR PROPERTY DAMAGE WHICH I MAY HAVE OR WHICH MAY HEREAFTER ACCRUE AS A RESULT OF MY PARTICIPATION IN SAID ACTIVITY. THIS RELEASE IS INTENDED TO DISCHARGE IN ADVANCE THE ABOVE DISTRICTS (ITS OFFICERS, EMPLOYEES, AND AGENTS) FROM AND AGAINST ANY AND ALL LIABILITY ARISING OUT OF OR CONNECTED IN ANY WAY WITH MY PARTICIPATION IN SAID ACTIVITY. I UNDERSTAND I MAY UNDERGO A WELLNESS CHECK EACH DAY OF THE ACTIVITY. I UNDERSTAND THAT THE ABOVE ACTIVITY MAY BE OF A HAZARDOUS NATURE AND/OR INCLUDE PHYSICAL AND/OR STRENUOUS EXERCISE OR ACTIVITY; AND THAT PARTICIPANTS IN THE ABOVE SPORT OR ACTIVITY OCCASIONALLY SUSTAIN MORTAL OR PERSONAL INJURIES AND/OR PROPERTY DAMAGES AS A CONSEQUENCE THEREOF. KNOWING THE RISKS INVOLVED, NEVERTHELESS, I HAVE VOLUNTARILY APPLIED TO PARTICIPATE IN SAID ACTIVITY AND I HEREBY AGREE TO ASSUME ANY AND ALL RISKS OF INJURY OR DEATH AND TO RELEASE AND HOLD HARMLESS THE ABOVE DISTRICTS, ITS OFFICERS, EMPLOYEES, AND AGENTS. IT IS FURTHER UNDERSTOOD AND AGREED THAT THIS WAIVER, RELEASE, AND ASSUMPTION OF RISKS IS TO BE BINDING ON MY HEIRS AND ASSIGNS. I FURTHER AGREE TO INDEMNIFY AND TO HOLD THE ABOVE DISTRICTS (ITS OFFICERS, EMPLOYEES, AND AGENTS) FREE AND HARMLESS FROM ANY LOSS, LIABILITY, DAMAGE, COST OR EXPENSE WHICH THEY MAY INCUR AS A RESULT OF ANY INJURY AND/OR PROPERTY DAMAGE THAT I MAY SUSTAIN WHILE PARTICIPATING IN SAID ACTIVITY. BY SIGNING THIS DOCUMENT, I ATTEST MY WILLINGNESS TO CONDUCT A WELLNESS CHECK, INCLUDING A BODY TEMPERATURE CHECK EACH DAY I PARTICIPATE IN THIS ACTIVITY.

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**Participant:**

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**Print Name** \_\_\_\_\_ **Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

IN CONSIDERATION FOR BEING PERMITTED BY THE HAMILTON UNIFIED SCHOOL DISTRICT FOR MY DAUGHTER/SON TO PARTICIPATE IN THE ABOVE ACTIVITY, I HEREBY WAIVE, RELEASE, AND DISCHARGE ANY AND ALL CLAIMS FOR DAMAGES FOR PERSONAL INJURY, ILLNESS (INCLUDING, BUT NOT LIMITED TO, COVID-19) DEATH, OR PROPERTY DAMAGE WHICH MY DAUGHTER/SON MAY HAVE OR WHICH MAY HEREAFTER ACCRUE AS A RESULT OF HIS/HER PARTICIPATION IN SAID ACTIVITY. THIS RELEASE IS INTENDED TO DISCHARGE IN ADVANCE THE ABOVE DISTRICTS (ITS OFFICERS, EMPLOYEES, AND AGENTS) FROM AND AGAINST ANY AND ALL LIABILITY ARISING OUT OF OR CONNECTED IN ANY WAY WITH MY PARTICIPATION IN SAID ACTIVITY. I UNDERSTAND MY DAUGHTER/SON MAY UNDERGO A WELLNESS CHECK EACH DAY OF THE ACTIVITY. I UNDERSTAND THAT THE ABOVE ACTIVITY MAY BE OF A HAZARDOUS NATURE AND/OR INCLUDE PHYSICAL AND/OR STRENUOUS EXERCISE OR ACTIVITY; AND THAT PARTICIPANTS IN THE ABOVE SPORT OR ACTIVITY OCCASIONALLY SUSTAIN MORTAL OR PERSONAL INJURIES AND/OR PROPERTY DAMAGES AS A CONSEQUENCE THEREOF. KNOWING THE RISKS INVOLVED, NEVERTHELESS, MY DAUGHTER/SON VOLUNTARILY APPLIED TO PARTICIPATE IN SAID ACTIVITY AND I HEREBY AGREE TO ASSUME ANY AND ALL RISKS OF INJURY OR DEATH AND TO RELEASE AND HOLD HARMLESS THE ABOVE DISTRICTS, ITS OFFICERS, EMPLOYEES, AND AGENTS. IT IS FURTHER UNDERSTOOD AND AGREED THAT THIS WAIVER, RELEASE, AND ASSUMPTION OF RISKS IS TO BE BINDING ON MY HEIRS AND ASSIGNS. I FURTHER AGREE TO INDEMNIFY AND TO HOLD THE ABOVE DISTRICTS (ITS OFFICERS, EMPLOYEES, AND AGENTS) FREE AND HARMLESS FROM ANY LOSS, LIABILITY, DAMAGE, COST OR EXPENSE WHICH THEY MAY INCUR AS A RESULT OF ANY INJURY AND/OR PROPERTY DAMAGE THAT MY DAUGHTER/SON MAY SUSTAIN WHILE PARTICIPATING IN SAID ACTIVITY. BY SIGNING THIS DOCUMENT, I ATTEST MY WILLINGNESS TO CONDUCT A WELLNESS CHECK ON MY DAUGHTER/SON, INCLUDING A BODY TEMPERATURE CHECK, EACH DAY SHE/HE PARTICIPATES IN THIS ACTIVITY.

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**Parent/Guardian of Participant:**

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**Print Name** \_\_\_\_\_ **Signature** \_\_\_\_\_ **Date** \_\_\_\_\_



HAMILTON UNIFIED SCHOOL DISTRICT

<b>Agenda Item Number:</b> <b>16 J</b>	<b>Date:</b> <b>12-09-2020</b>
<b>Agenda Item Description:</b> <b>Approve Spring 2021 Instructional Schedules</b>	
<b>Background:</b> The District has worked to meet the social, emotional, and academic needs of our students through a combination of Distance Learning and Hybrid in-person learning throughout the Fall 2020 semester. Looking ahead to the Spring Semester, the District has sought parent and staff input on which instructional schedule we should follow when we return January 11th for the Spring 2021 semester.	
<b>Status:</b> <b>Pending Board Approval</b>	
<b>Fiscal Impact:</b> <b>None</b>	
<b>Educational Impact:</b> This will determine the mode of instruction for all students Pre-School-12th Grade in the District for the Spring 2021 Semester.	
<b>Recommendation:</b> <b>Approval Recommended</b>	

**HAMILTON UNIFIED SCHOOL DISTRICT  
REGULAR BOARD MEETING  
MINUTES**

Wednesday, October 21, 2020

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5:00 p.m. Public session for purposes of opening the meeting only via Zoom:  
5:00 p.m. Closed session to discuss closed session items listed below via Zoom (For Board Only)  
6:00 p.m. Reconvene to open session no **later** than 6:30 p.m. via Facebook Live or Zoom (see below)

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*As authorized by the Governor's Emergency Executive Orders issued on March 12 and 17, 2020, the Hamilton Unified School District Board of Education will conduct Board of Education meetings by video conference until further notice. Please join the meeting by attending the livestream via Facebook Live on the District's Facebook page or through the below Zoom link or dial by phone as listed below:*

Join Zoom Meeting

<https://us02web.zoom.us/j/4968739639?pwd=aGNWc0pWdUJOOXBiaXhybnJmQmRQdz09>

Meeting ID: 496 873 9639

Passcode: 929707

Dial in:

Meeting ID: 496 873 9639

Passcode: 929707

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**1.0 OPENING BUSINESS:**

- a. Call to order and roll call [at 5:00 p.m.](#)

  ✓ Gabriel Leal, President

  ✓ Hubert "Wendall" Lower, Clerk

  ✓ Rod Boone

  ✓ Genaro Reyes

  ✓ Ray Odom

**2.0 IDENTIFY CLOSED SESSION ITEMS:**

- 3.0 PUBLIC COMMENT ON CLOSED SESSION ITEMS:** Public comment will be heard on any closed session items. The board may limit comments to no more than three minutes per speaker and 15 minutes per item. [None.](#)

**4.0 ADJOURN TO CLOSED SESSION:** To consider qualified matters.

- a. Government Code Section 54957 (b), Personnel Issue. To consider the employment, evaluation, reassignment, resignation, dismissal, or discipline of a classified and certificated employees.
- b. Public Employee Performance Evaluation. Government Code section 54957, subdivision (b)(1). Superintendent.
- c. Government Code Section 54957.6, Labor Negotiations. To confer with the District's Labor Negotiator, Superintendent Jeremy Powell regarding HTA and CSEA negotiations.
- d. Government Code Section 54956.9, Subdivision (a), Existing litigation. Name of case: Crews v. Hamilton Unified School District, Glenn County Superior Court, Case No. 15CV01394.
- e. Conference with Real Property Negotiators. Property: Westermann property north of Hamilton High School, approximately located at 500 Sixth Street, Hamilton City, CA 95951 (APN: 032-230-015-000). Agency Negotiator: Jeremy Powell, Superintendent; Matt Juhl-Darlington, Attorney for District. Negotiating Parties: Westermann Family and Hamilton Unified School District. Under negotiation: Price and terms of payment.
- f. Conference with labor Negotiator Gov. Code sec. 54957.6, subd. (a). Agency designated representative: Dr. Jeremy Powell; Employee Organization: Hamilton Teachers Association.

*Report out action taken in closed session. [None.](#)*

**5.0 PUBLIC SESSION/FLAG SALUTE:** [Lead by Mr. Reyes](#)

**6.0 ADOPT THE AGENDA: (M)**

Motion to adopt the agenda by Mr. Odom 2<sup>nd</sup> by Mr. Reyes.

Motion Carried 5-0

Leal: AYE	Lower: AYE
Boone: AYE	Reyes: AYE
Odom: AYE	

**7.0 COMMUNICATIONS/REPORTS:**

- a. Board Member Comments/Reports.
  - i. Mr. Reyes, Mr. Boone and Mr. Leal made comments.
- b. District Reports (written)
  - i. Technology Report by Frank James & Derek Hawley (p. 4)
  - ii. Nutrition Services Report by Sean Montgomery (p. 5)
  - iii. Operations Report by Alan Joksch (p.6)
- c. Principal and Dean of Student Reports (written)
  - i. Kathy Thomas, Hamilton Elementary School Principal (p. 7)
  - ii. Maria Reyes, District Dean of Students (p. 8)
  - iii. Cris Oseguera, Hamilton High School Principal (p. 9)
  - iv. Sylvia Robles, Adult School (p. 11)
- d. Chief Business Official Report by Kristen Hamman (p. 12)
- e. Superintendent Report by Jeremy Powell (p. 14)

**8.0 PRESENTATIONS:**

- a. None

**9.0 CORRESPONDENCE:**

- a. None

**10.0 INFORMATION ITEMS:**

- a. HUSD Enrollment History for 5 years (p. 15)
- b. Bond Satus (Fund 21) Update (p.16)
- c. Update on Roy Boone Memorial Barn Project – Mike Cannon (p. 19)
  - i. Mr. Cannon noted that there is one change order and that the foundation and base are finished.
- d. HHS Site Expansion Permitting Status Update – Mike Cannon (p. 20)

**11.0 DISCUSSION ITEMS:**

- a. Learning Loss Mitigation Funds (p. 22)
  - i. Dr. Powell reviewed the Learning Loss Mitigation Funds.
- b. Draft 2021 HUSD Board Meeting Dates for discussion (p. 26)
  - i. Dr. Powell reviewed the proposed meeting dates for 2021.

**12.0 PUBLIC COMMENT:** Public comment on any item of interest to the public that is within the Board’s jurisdiction will be heard (agenda and non-agenda items). The Board may limit comments to no more than three minutes per speaker and 15 minutes per topic. Public comment will also be allowed on each specific action item prior to board action thereon.

- a. Public comment was given regarding mitigation funding.

**13.0 ACTION ITEMS:**

- a. Learning Loss Mitigation Funds (p. 27)

Motion to approve Learning Loss Mitigation Funds by Mr. Lower 2<sup>nd</sup> by Mr. Boone.

Motion Carried 5-0

Leal: AYE	Lower: AYE
Boone: AYE	Reyes: AYE
Odom: AYE	

- b. Roy Boone Memorial Barn NVBS Project Change Order #1 (p. 28)
  - i. Mr. Cannon reviewed the change order.

Motion to approve NVBS change order by Mr. Lower 2<sup>nd</sup> by Mr. Boone.

Motion Carried 5-0

Leal: AYE	Lower: AYE
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Boone: AYE	Reyes: AYE
Odom: AYE	

14.0 **CONSENT AGENDA:** Items in the consent agenda are considered routine and are acted upon by the Board in one motion. There is no discussion of these items prior to the Board vote and unless a member of the Board, staff, or public request specific items be discussed and/or removed from the consent agenda. Each item on the consent agenda approved by the Board shall be deemed to have been considered in full and adopted as recommended.

- a. Minutes from Regular Board Meeting on Wednesday, September 23, 2020 (p. 30)
- b. Minutes from Special Board Meeting on Wednesday, September 23, 2020 (p. 36)
- c. Minutes from Special Board Meeting on Wednesday, October 7, 2020 (p. 38)
- d. Warrants and Expenditures (p. 41)
- e. Interdistrict Transfers (new only; elementary students reapply annually).
  - i. Out
    - 1. Hamilton Elementary School
      - a. none
    - 2. Hamilton High School
      - a. none
  - ii. In
    - 1. Hamilton Elementary School
      - a. none
    - 2. Hamilton High School
      - a. none
- f. Personnel Actions as Presented:
  - i. New hires:
 

Maxwell Montgomery	Short-Term, Paraeducator/Library Media Technician - Position Ending December 2020	HUSD
Dianna Camarena	Short-Term District Case Manager/Parent/Family Coordinator - Position Ending December 2020	HES
Rosa Rivera	Temporary Office Assistant I - Position Ending December 2020	HES
Cierra McCarthy	Short-Term District Custodian - Position Ending December 2020	HUSD
  - ii. Resignations/Retirement:
 

Evelyn Navarro	Child Nutrition Assistant (effective 10/23/20)	HES
Raegan Avrit	JV Volleyball Coach (effective 10/15/20)	HES
Mark Priano	Girls Varsity Basketball Coach	HHS
Elliot Delmatier	Girls JV Basketball Coach	HHS

Motion to approve consent agenda by Mr. Boone 2<sup>nd</sup> by Mr. Odom.

Motion Carried 5-0

Leal: AYE	Lower: AYE
Boone: AYE	Reyes: AYE
Odom: AYE	

15.0 **ADJOURNMENT:** 7:26 p.m.

X

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Wendell Lower  
HUSD Board Clerk

X

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Jeremy Powell, Ed.D.  
Superintendent

**HAMILTON UNIFIED SCHOOL DISTRICT  
SPECIAL BOARD MEETING  
MINUTES**

Wednesday, November 4, 2020

5:00 p.m.      Open Public Session of Special Board Meeting

*As authorized by the Governor's Emergency Executive Orders issued on March 12 and 17, 2020, the Hamilton Unified School District Board of Education will conduct Board of Education meetings by video conference until further notice. Please join the meeting by attending the livestream via Facebook Live on the District's Facebook page or through the below Zoom link or dial by phone as listed below:*

Join Zoom Meeting

<https://us02web.zoom.us/j/88287052477?pwd=bEJoVUhYUE5JR043OWMzOGhjR3QxQT09>

Meeting ID: 882 8705 2477

Passcode: board

Phone in:

+1 312 626 6799

Meeting ID: 882 8705 2477

Passcode: 142621

**1.0 OPENING BUSINESS:**

- a. Call to order and roll call at 5:00 p.m.

Gabriel Leal, President

Hubert "Wendall" Lower, Clerk

Rod Boone

Genaro Reyes

Ray Odom

**2.0 PUBLIC SESSION/FLAG SALUTE:** Lead by Mr. Boone

**3.0 ADOPT THE AGENDA: (M)**

Motion to adopt the agenda by Mr. Lower 2<sup>nd</sup> by Mr. Reyes.

Motion Carried 5-0

Leal: AYE	Lower: AYE
Boone: AYE	Reyes: AYE
Odom: AYE	

- 4.0 **PUBLIC COMMENT:** Public comment on any item of interest to the public that is within the Board's jurisdiction will be heard (agenda and non-agenda items). The Board may limit comments to no more than three minutes per speaker and 15 minutes per topic. Public comment will also be allowed on each specific action item prior to board action thereon.

- a. Public comment was given by a number of attendees expressing concerns regarding the proposed timing and high school schedule under the Plan to Reopen Schools under CDPH Red Tier Guidelines.
- b. Board members appreciated the hard work by the staff.

**5.0 ACTION ITEMS:**

- a. Plan to Reopen Schools under CDPH Red Tier Guidelines

Motion to Reopen Schools under CDPH Red Tier Guidelines by Mr. Reyes 2<sup>nd</sup> by Mr. Odom.

Motion Carried 5-0

Leal: AYE	Lower: AYE
Boone: AYE	Reyes: AYE
Odom: AYE	

**6.0 ADJOURNMENT:** at 7:17 p.m.

X

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Wendell Lower  
HUSD Board Clerk

X

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Jeremy Powell, Ed.D.  
Superintendent

Hamilton Unified School District

**Quarterly Report on Williams Uniform Complaints**

(Education Code § 35186)

Person completing this form: Jeremy Powell

Title: Superintendent

Quarterly Report Submission Date:

*(check one)*

January 2020

April 2020

July 2020

October 2020

Date for information to be reported publicly at governing board meeting: December 9, 2020

Please check the box that applies:

No complaints were filed with any school in the district during the quarter indicated above.

Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of these complaints.

	Total No. of Complaints	No. Resolved	No. Unresolved
Textbooks and Instructional Materials	0		
Teacher Vacancy or Misassignment	0		
Facilities Conditions	0		
TOTALS	0		

\_\_\_\_\_  
Dr. Jeremy Powell, Superintendent

\_\_\_\_\_  
Date Signed



## HES School Site Council Minutes

11/10/2020

6:15 PM

**Item 1:** Welcome and introductions

**Item 2:** Establish Quorum

Parents present: Rocio Jauregui, Teresa Alvarado, Ana Lozano, Fabiola Mata, Maria Guerra,

Staff present: Kathy Thomas, Maribel Hernandez, Jenny Firth, Maggie Sawyer, Aaron Johnson, Ariel Ellis,

**Item 3:** verification of posting of agenda 11/6/2020

**Item 4: Public comment:**

Jenny Firth shared what's happening with the Middle School and how much she appreciated having the Car Parade.

**Item 5:** Approval of Minutes

Ariel motioned and Maribel seconded the October minutes.

**Item 6:** Prepare for elections

Explanation of the SSC and the roles, responsibilities and the purpose of the body. Ana Lozano was nominated as chair by J. Firth. Ana Lozano nominated Teresa Alvarado for Vice Chair. Rocio was nominated by Maggie Sawyer to serve as secretary.

**Item 7: Attendance and Engagement Update**

Mrs. Thomas shared current Attendance percentages for all grade levels and talked about the difference between ADA and period attendance/engagement. There was a question about tardies and when students are marked absent. It was explained that right now tardies are flexible due to the car traffic and drop offs---there is a 5 minute grace being asked of teachers, but tardies are being tracked by classroom teachers.

**Item 8:** LCFF (Local Control Funding Formula) Presented by Dr. Powell by invitation of council members.

Dr. Powell explained that there is a base grant based on ADA (ADA explained by Mrs. Thomas in Item 7). The high school receives slightly more because of additional costs needed at the HS level. All schools do receive the same amount of money but there is supplemental funding based on students receiving free/reduced lunch qualification, as well as special populations—EL, Special Education, homeless which is a supplemental/concentration grant. The Elementary school does qualify for this additional funding due to their student population, but the HS does not get this additional funding. This additional funding is targeted to support students of need.

Parent asked a question if this is broken down to grade level, but it is a “whole school” funding.

- Title I is a federal program based on Free and Reduced numbers.
- COVID \$: expenditures for cleaning, tent, etc.
  - NOT permanent.
  - Additional staffing
  - Any resources needed to serve during the pandemic.

Rocio asked if the COVID \$ is not permanent, what about the current resources that our school needs? Will these resources continue next semester and next year? Dr. Powell explained that this is not a funding that we get, but not sure of how long this situation will last, and we could have the same issues next year to work with, for example, the liaison position was cut, but brought back with the COVID \$. This is an "integral and key" position at the Elementary School. Title I money could be spent for this kind of resource and the SCC has a voice in these kinds of decisions.

Members thanked Dr. Powell for explaining the funding and have a clearer understanding of how our school receives its money and how it can be spent.

**Item 9:** Parent feedback shared by Mrs. Thomas regarding the return to in-person instruction. Feedback is positive and complimentary of the district, teachers and staff.

**Action Items:**

**Item 10:** Nominate and Elect Chair, Vice Chair and Secretary.

Ana Lozano was nominated as chair by J. Firth. Ana Lozano nominated Teresa Alvarado for Vice Chair. Rocio was nominated by Maggie Sawyer to serve as secretary. All in favor. Motion carried.

**Item 11:** Approve Addition to By Laws

Council Agreements overview--take action at next meeting

- bring multiple perspective
- share open and honest
- stay on agenda
- assume positive intent
- respect commitment of role: attend all meetings, arrive on time, and come prepared
- keeping students at the center

Maggie Sawyer made motion and Ariel Ellis seconded. All in Favor. Motion carried.

**Item 12:** Approve Site Budget

Ana Lozano made motion. Maggie Sawyer seconded. All in Favor. Motion carried.

**Item 13:** Approve SSC dates and times

Approve SSC dates. Maribel Hernandez seconded. All in favor. Motion carried.

Maggie Sawyer made motion and Ariel Ellis seconded.

Meeting adjourned 7:05 PM

Vendor/Addr Req Reference Date	Description	Tax ID num	Deposit type	Fd Res	Y	Goal	Func	Obj	ABA num	Account num	Sit	BGR	DD	T9MPS	EE ES	E-Term	E-ExtRef	Liq Amt	Net Amount
001391/00	ABSOLUTE HEATING & AIR INC	510664349																165.50	165.50
210059	PO-000435 09/30/2020 9094082120-ELEM UNIT DIAGNOST		2	01-0000-0-1110-1000-5630-800-000-000000	NN	P												0.00	
TOTAL PAYMENT AMOUNT																			
165.50 *																			

000101/00	ADVANCED DOCUMENT CONCEPTS																		
210200	PO-021263 10/05/2020 INV30812		1	01-0000-0-1110-1000-4300-000-000-000000	NN	F												115.40	119.93
210200	PO-021263 10/05/2020 INV30812		2	01-0000-0-1110-1000-4300-100-000-000000	NN	F												173.11	179.89
TOTAL PAYMENT AMOUNT																			
299.82 *																			

001058/00	BLANCA GODINEZ																		
PV-000017	09/30/2020 COVID TEST MILEAGE			01-3220-0-1110-1000-5890-800-000-000000	NN													11.50	11.50
TOTAL PAYMENT AMOUNT																			
11.50 *																			

000053/00	CALIFORNIA WATER SERVICE CO	000000000																	
210052	PO-000422 09/24/2020 OCT 6314177777EB		4	01-0000-0-0000-8100-5590-300-000-000000	NN	P												0.00	273.04
210052	PO-000422 09/24/2020 OCT 0669843652 ELEM		3	01-0000-0-0000-8100-5590-800-000-000000	NN	P												0.00	1,065.74
210052	PO-000422 09/24/2020 OCT 4328876467 ELEM		3	01-0000-0-0000-8100-5590-800-000-000000	NN	P												0.00	378.88
210052	PO-000422 09/24/2020 OCT 7314177777 HS		2	01-0000-0-0000-8100-5590-100-000-000000	NN	P												0.00	879.91
210052	PO-000422 09/24/2020 OCT 4141117777		1	01-0000-0-0000-8100-5590-000-000-000000	NN	P												0.00	51.63
210052	PO-000422 09/24/2020 OCT 3141117777		1	01-0000-0-0000-8100-5590-000-000-000000	NN	P												0.00	13.38
210052	PO-000422 09/24/2020 OCT 3624177777 AE		1	01-0000-0-0000-8100-5590-000-000-000000	NN	P												0.00	586.61
210052	PO-000422 09/24/2020 OCT 7314177777 DIST		1	01-0000-0-0000-8100-5590-000-000-000000	NN	P												0.00	3,300.82
TOTAL PAYMENT AMOUNT																			
3,300.82 *																			

000764/00	DANIELSON CO																		
PO-000425	09/29/2020 235125		6	01-3220-0-1110-1000-4300-000-000-000000	NN	P												0.00	164.36
PO-000425	10/06/2020 235653		6	01-3220-0-1110-1000-4300-000-000-000000	NN	P												0.00	114.92
PO-000425	10/06/2020 235653		2	13-5310-0-0000-3700-4700-000-000-000000	NN	P												0.00	1,418.41
PO-000425	09/29/2020 235125		2	13-5310-0-0000-3700-4700-000-000-000000	NN	P												0.00	1,128.43
TOTAL PAYMENT AMOUNT																			
2,826.12 *																			

001023/00	FP MAILING SOLUTIONS																		
210054	PO-000424 10/03/2020 OCT-DEC RI104635106		1	01-0000-0-0000-2700-5620-000-000-000000	NN	P												0.00	66.93
210054	PO-000424 10/03/2020 OCT-DEC RI104635106		2	01-0000-0-1110-1000-5620-100-000-000000	NN	P												0.00	100.38
TOTAL PAYMENT AMOUNT																			
167.31 *																			

Vendor/Addr Req Reference	Remit name Date	Description	Tax ID num	Deposit type	Fd Res	Y	Goal	Func	Obj	ABA num	Account num	Sit	Bqr	DD	T9MPS	EE	ES	E-Term	E-ExtRef	Net Amount																				
000429/00	FRANCOTYP-POSTALIA INC																																							
210237	PO-021299	10/15/2020 ACCT#500000589;POSTAGE RESERVE	1	01-0000-0-0000-2700-5990-000-000000	NN	F														1,400.00	1,400.00																			
210237	PO-021299	10/15/2020 ACCT#500000589;POSTAGE RESERVE	2	01-0000-0-0000-2700-5990-100-000-000000	NN	F														2,100.00	2,100.00																			
TOTAL PAYMENT AMOUNT																					3,500.00	*																		3,500.00

000307/00	HAMILTON HIGH SCHOOL																																							
FV-000016	09/30/2020	REIMB PETTY CASH; 21-290		01-3220-0-1110-1000-4300-800-000-000000	NN																29.10																			
TOTAL PAYMENT AMOUNT																					29.10	*																		29.10

000071/00	HAYDEN FIRE PROTECTION	481302858																																						
FV-000019	09/30/2020	88417-BIANNUAL FIRE SERVICE		01-8150-0-0000-8100-5630-000-000-000000	NY																162.86																			
FV-000019	09/30/2020	88417-BIANNUAL FIRE SERVICE		01-8150-0-0000-8100-5630-100-000-000000	NY																244.27																			
TOTAL PAYMENT AMOUNT																					407.13	*																		407.13

002076/00	HEATHER KNUTSON																																							
FV-000020	09/30/2020	REIMB REEDS-MUSIC SUPPLIES		01-0000-0-1110-1000-4300-100-013-000000	NN																64.61																			
TOTAL PAYMENT AMOUNT																					64.61	*																		64.61

000072/00	HILLYARD INC																																							
PO-000412	09/23/2020	604062040		01-3220-0-0000-8100-4300-000-000-000000	NN	P															380.63																			
TOTAL PAYMENT AMOUNT																					380.63	*																		380.63

001003/00	INFINITY COMMUNICATIONS & CONS																																							
210069	PO-021135	09/28/2020	OCT-DEC;11281	1	01-9150-0-0000-2420-5890-000-000-000000	NN	P														1,575.00																			
TOTAL PAYMENT AMOUNT																					1,575.00	*																		1,575.00

000445/00	IT SAVVY																																							
210121	PO-021218	08/28/2020	INV#01208995-VMWARE RENEWAL	1	01-9150-0-0000-2420-5890-000-000-000000	NN	F														2,556.50																			
TOTAL PAYMENT AMOUNT																					2,556.50	*																		2,556.50

Vendor/Addr	Remit name	Req Reference	Date	Description	Tax ID num	Deposit type	Fd Res	Y	Goal	Func	Obj	ABA num	Account num	Sit	Bdr	DD	T9MFS	EE	ES	E-Term	E-ExtRef	
001283/00	JOHN'S TIRE & MUFFLER SERVICE				825167211																	
	PO-000410	10/02/2020	10189			1	01-8150-0-0000-8100-5630-000-000-000000															65.22
	PO-000410	09/28/2020	10150			1	01-8150-0-0000-8100-5630-000-000-000000															25.00
				TOTAL PAYMENT AMOUNT									90.22 *									90.22
000687/00	LAB-AIDS INC				000000000																	
	210211	PO-021278	10/05/2020	00143239-LAB AIDS		1	01-0350-0-6000-1000-4300-100-052-000000	NN	F													669.49
				TOTAL PAYMENT AMOUNT									669.49 *									669.49
001388/00	LARRY'S PEST & WEED CONTROL				141953612																	
	PO-000440	09/08/2020	SEPT W12774			1	01-0000-0-0000-8100-5590-000-000-000000	NN	P													540.00
	PO-000440	10/08/2020	OCT W12874			1	01-0000-0-0000-8100-5590-000-000-000000	NN	P													540.00
				TOTAL PAYMENT AMOUNT									1,080.00 *									1,080.00
000592/00	MISSION UNIFORM & LINEN																					
	PO-000405	10/15/2020	513395189-CAFE FACEMASKS			2	01-3220-0-1110-1000-4300-000-000-000000	NN	P													64.35
	PO-000405	10/15/2020	513458676			1	13-5310-0-0000-3700-4300-000-000-000000	NN	P													77.65
	PO-000405	09/03/2020	513176566			1	13-5310-0-0000-3700-4300-000-000-000000	NN	P													77.65
				TOTAL PAYMENT AMOUNT									219.65 *									219.65
000524/00	MJB WELDING SUPPLY																					
	210120	PO-021200	09/30/2020	01312931-TANK RENTAL		2	01-0350-0-6000-1000-5890-000-053-000000	NN	P													9.50
				TOTAL PAYMENT AMOUNT									9.50 *									9.50
000575/00	MCHALE SIGN COMPANY INC				680378682																	
	210038	PO-021113	09/28/2020	SC26686-ELEM MARQUEE REPAIR		1	01-0000-0-0000-8100-5630-800-000-000000	NN	F													1,738.38
				TOTAL PAYMENT AMOUNT									1,738.38 *									1,738.38
002066/00	NORTH VALLEY BUILDING																					
	210098	PO-021164	09/30/2020	INVB7402-ROY BOONE MEM BARN		1	01-6387-0-3800-8500-6200-000-000-000000	NN	P													32,095.00
				TOTAL PAYMENT AMOUNT									32,095.00 *									32,095.00

Vendor/Addr	Remit name	Description	Tax ID num	Deposit type	Fd Res	Y	Goal	Func	Obj	ABA num	Account num	EE	ES	E-Term	E-ExtRef		
Req Reference	Date										Sit	Bdr	DD	T9MPS	Liq Amt	Net Amount	
000027/00	ORLAND HARDWARE																
PO-000417	08/28/2020	444663		1	01-8150-0-0000-8100-4300-000-0000-000000	NN	P								0.00	233.49	
PO-000417	09/11/2020	445970		1	01-8150-0-0000-8100-4300-000-0000-000000	NN	P								0.00	224.15	
TOTAL PAYMENT AMOUNT																517.64 *	517.64

000084/00	FG&E																
PO-000416	09/24/2020	SEPT DIST 9921774729-6		1	01-0000-0-0000-8100-5590-000-000-000000	NN	P								0.00	4,613.83	
PO-000416	09/24/2020	SEPT HS 9921774729-6		2	01-0000-0-0000-8100-5590-100-000-000000	NN	P								0.00	6,920.73	
PO-000416	09/28/2020	SEPT ELEM 3695672995-4		4	01-0000-0-0000-8100-5590-800-000-000000	NN	P								0.00	6,797.34	
TOTAL PAYMENT AMOUNT																18,331.90 *	18,331.90

000763/00	PROPACIFIC FRESH																
PO-000407	10/05/2020	6816051		1	13-5310-0-0000-3700-4700-000-000-000000	NN	P								0.00	776.11	
PO-000407	09/28/2020	6814602		1	13-5310-0-0000-3700-4700-000-000-000000	NN	P								0.00	652.88	
TOTAL PAYMENT AMOUNT																1,428.99 *	1,428.99

000311/00	RECLAMATION DISTRICT #2140																
PV-000018	09/30/2020	535 SACRAMENTO AVE ADED		01-0000-0-0000-7300-5890-000-000-000000	NN											47.40	
PV-000018	09/30/2020	300 CANAL ST MAINT		01-0000-0-0000-7300-5890-000-000-000000	NN											25.00	
PV-000018	09/30/2020	305 CAPAY AVE PRESCH/GCOE		01-0000-0-0000-7300-5890-000-000-000000	NN											25.00	
PV-000018	09/30/2020	277 CAPAY AVE ELEM		01-0000-0-0000-7300-5890-000-000-000000	NN											110.20	
PV-000018	09/30/2020	620 CO RD 203 HS/DIST		01-0000-0-0000-7300-5890-000-000-000000	NN											206.16	
PV-000018	09/30/2020	N/A		01-0000-0-0000-7300-5890-000-000-000000	NN											25.00	
PV-000018	09/30/2020	300 6TH ST ELLAB		01-0000-0-0000-7300-5890-000-000-000000	NN											44.52	
PV-000018	09/30/2020	N/A		01-0000-0-0000-7300-5890-000-000-000000	NN											25.00	
PV-000018	09/30/2020	280 6TH ST		01-0000-0-0000-7300-5890-000-000-000000	NN											25.00	
TOTAL PAYMENT AMOUNT																533.28 *	533.28

000144/00	ROBERTSON ERICKSON INC																
210030	PO-021152	09/30/2020	6978-PARCEL SURVEY CREW		1	21-0000-0-0000-8500-6100-000-000-000000	NY	P							740.00	740.00	
210236	PO-021300	09/30/2020	6969-SHEEP BARN/ENGINEER		1	01-6387-0-3800-8500-5890-000-000-000000	NY	P							6,550.00	6,550.00	
TOTAL PAYMENT AMOUNT																7,290.00 *	7,290.00

Vendor/Addr Req Reference Date	Remit name Description	Tax ID num	Deposit type Fd Res Y Goal	ABA num Func Obj	Account num Sit Bdr DD	EE ES Liq Amt	E-Term Net Amount	E-ExtRef Net Amount
000380/00	SCHOOL OUTFITTERS							
210217	PO-021280 10/04/2020 INV13477385		1 01-3220-0-1110-1000-4300-800-000-000000 NN F			561.66		561.66
TOTAL PAYMENT AMOUNT 561.66 *								
000137/00	SCHOOL SERVICES OF CALIF INC							
PO-000426	10/01/2020 OCT 2020-0126786-IN		1 01-0000-0-1110-1000-5890-000-000-000000 NN P			0.00		320.00
TOTAL PAYMENT AMOUNT 320.00 *								
000265/00	WARDS NATURAL SCIENCES							
210210	PO-021277 10/01/2020 8802467148		1 01-0350-0-6000-1000-4300-100-052-000000 NN P			26.35		26.35
210210	PO-021277 10/01/2020 8802434787		1 01-0350-0-6000-1000-4300-100-052-000000 NN P			153.74		153.74
210210	PO-021277 10/01/2020 8802434786		1 01-0350-0-6000-1000-4300-100-052-000000 NN P			557.95		557.95
TOTAL PAYMENT AMOUNT 738.04 *								
000377/00	WASTE MANAGEMENT							
210044	PO-000402 09/24/2020 OCT DIST 40236285003		1 01-0000-0-0000-8100-5590-000-000-000000 NN P			0.00		424.61
210044	PO-000402 09/24/2020 OCT DIST 40238905009 PS/ELLA		1 01-0000-0-0000-8100-5590-000-000-000000 NN P			0.00		265.38
210044	PO-000402 09/24/2020 OCT HS 40236285003		2 01-0000-0-0000-8100-5590-100-000-000000 NN P			0.00		636.91
210044	PO-000402 09/24/2020 OCT ELEM 40238285009		3 01-0000-0-0000-8100-5590-800-000-000000 NN P			0.00		265.38
210044	PO-000402 09/24/2020 OCT ELEM 40238215004		3 01-0000-0-0000-8100-5590-800-000-000000 NN P			0.00		204.92
TOTAL PAYMENT AMOUNT 1,797.20 *								
TOTAL BATCH PAYMENT						82,704.99 ***	0.00	82,704.99
TOTAL DISTRICT PAYMENT						82,704.99 ****	0.00	82,704.99
TOTAL FOR ALL DISTRICTS:						82,704.99 ****	0.00	82,704.99

Number of checks to be printed: 29, not counting voids due to stub overflows.

Printed: 10/23/2020 14:14:59


Prepared by	Date
<i>Chris [Signature]</i>	10/19/20
Authorized by	Date

Vendor/Addr	Remit name	Date	Description	Tax ID num	Deposit type	Fd Res	Y	Goal	Func	Obj	Sit	BQR	DD	T9MPS	EE	ES	E-Term	E-ExtRef	Net Amount																		
002047/00	DANNIS WOLLIVER KELLEY			943172834																																	
PO-000423	10/16/2020	AUGUST 2020	ATTORNEY BILL	1	01-0000-0-0000-7110-5815-000-000-000000	NE	P												6,528.00																		
PO-000423	10/16/2020	AUGUST 2020	ATTORNEY BILL	2	21-0000-0-0000-8500-5815-000-000-000000	NE	P												2,256.00																		
TOTAL PAYMENT AMOUNT																			8,784.00	*																	8,784.00

000584/00	STANDARD																																				
PO-000408	10/16/2020	OCTOBER 2020																																			
TOTAL PAYMENT AMOUNT																			292.12	*																	292.12

TOTAL BATCH PAYMENT	9,076.12	***	0.00	9,076.12
TOTAL DISTRICT PAYMENT	9,076.12	****	0.00	9,076.12
TOTAL FOR ALL DISTRICTS:	9,076.12	****	0.00	9,076.12

Number of checks to be printed: 2, not counting voids due to stub overflows.

 Prepared by	Date 10/16/20
Authorized by	Date



ACCOUNTS PAYABLE PRELIST  
 BATCH: 0020 BATCH 20: DECEMBER 9, 2020

APY500 L.00.19 10/22/20 11:56 PAGE 1  
 << Open >>

Vendor/Addr Remit name Description  
 Req Reference Date Date

000008/00 CALIFORNIA'S VALUED TRUST H/W  
 PO-000444 10/22/2020 NOVEMBER 2020  
 PO-000444 10/22/2020 NOVEMBER 2020  
 PO-000444 10/22/2020 NOVEMBER 2020

Tax ID num Deposit type Fd Res Y Goal Func Obj Sit Bdr DD T9MPS EE ES E-Term E-ExtRef  
 Net Amount

1 01-0000-0-0000-0000-9571-000-000-00000 NN P 0.00 31,338.44  
 2 01-0000-0-0000-0000-9572-000-000-00000 NN P 0.00 57,425.36  
 3 01-0000-0-0000-0000-9573-000-000-00000 NN P 0.00 3,833.05  
 TOTAL PAYMENT AMOUNT 92,596.85 \*

000522/00 LESLIE ANDERSON-MILLS 573472011  
 PO-000433 10/22/2020 NOVEMBER 2020 - CASH IN LIEU 1 01-0000-0-1110-1000-3701-000-000-00000 NY P 0.00 791.67  
 TOTAL PAYMENT AMOUNT 791.67 \*

TOTAL BATCH PAYMENT 93,388.52 \*\*\* 0.00 93,388.52

TOTAL DISTRICT PAYMENT 93,388.52 \*\*\*\* 0.00 93,388.52

TOTAL FOR ALL DISTRICTS: 93,388.52 \*\*\*\* 0.00 93,388.52

Number of checks to be printed: 2, not counting voids due to stub overflows. 93,388.52

Authorized by: *John Tu* Date: 10/22/20  
 Authorized by: \_\_\_\_\_ Date: \_\_\_\_\_

Vendor/Addr Remit name Description Tax ID num Deposit type ABA num Account num EE ES E-Term E-ExtRef  
 Req Reference Date Pd Res Y Goal Func Obj Sit Bdr DD T9MPS Liq Amt Net Amount

000884/00 AERIES SOFTWARE INC  
 210165 PO-021238 10/21/2020 RW-13812; TW FALL CONFERENCE 1 01-0000-0-0000-2700-5200-000-000000 NY F 150.00 150.00  
 210165 PO-021238 10/21/2020 RW-13812; RD FALL CONFERENCE 2 01-0000-0-1110-1000-5200-100-000-000000 NY F 300.00 150.00  
 210165 PO-021238 10/21/2020 RW-13812; JM FALL CONFERENCE 3 01-0000-0-0000-2700-5200-800-000-000000 NY F 150.00 150.00  
 210165 PO-021238 10/21/2020 RW-13812; CR FALL CONFERENCE 4 01-0000-0-0000-2700-5200-100-000-000000 NY F 0.00 150.00  
 TOTAL PAYMENT AMOUNT 600.00 \*

001075/00 AT&T  
 PO-000403 10/12/2020 OCT HS; 15443825 1 01-0000-0-0000-2700-5990-000-000-000000 NN P 0.00 115.02  
 PO-000403 10/12/2020 OCT ELEM; 15445269 1 01-0000-0-0000-2700-5990-000-000-000000 NN P 0.00 42.13  
 TOTAL PAYMENT AMOUNT 157.15 \*

000332/00 BOARD OF EQUALIZATION  
 PV-000022 10/20/2020 FUEL TAX QTR 3 2020; JULY-SEPT 01-0000-0-0000-3600-5890-000-000-000000 NN 259.00 259.00  
 TOTAL PAYMENT AMOUNT 259.00 \*

000764/00 DANIELSON CO  
 PO-000425 10/20/2020 236640 6 01-3220-0-1110-1000-4300-000-000-000000 NN P 0.00 56.48  
 PO-000425 10/13/2020 236134 6 01-3220-0-1110-1000-4300-000-000-000000 NN P 0.00 114.92  
 PO-000425 10/13/2020 236134 2 13-5310-0-0000-3700-4700-000-000-000000 NN P 0.00 1,276.45  
 PO-000425 10/20/2020 236640 2 13-5310-0-0000-3700-4700-000-000-000000 NN P 0.00 1,279.20  
 TOTAL PAYMENT AMOUNT 2,727.05 \*

000162/00 GRAINGER  
 PO-000409 10/07/2020 9677307580 1 01-8150-0-0000-8100-4300-000-000-000000 NN P 0.00 82.54  
 PO-000409 10/14/2020 9684939185 1 01-8150-0-0000-8100-4300-000-000-000000 NN P 0.00 187.28  
 PO-000409 10/13/2020 9682883757 1 01-8150-0-0000-8100-4300-000-000-000000 NN P 0.00 498.35  
 TOTAL PAYMENT AMOUNT 768.17 \*

000552/00 HEARTLAND SCHOOL SOLUTIONS  
 210240 PO-021305 07/31/2020 HSSRECO09306A 1 13-5310-0-0000-3700-5890-000-000-000000 NN F 2,143.00 2,143.00  
 TOTAL PAYMENT AMOUNT 2,143.00 \*

Vendor/Addr Req Reference	Remit name Date	Description	Tax ID num	Deposit type	Fd Res	Y	Goal	Func	Obj	ABA num	Account num	Sit	Bdr	DD	T9MPS	EE	ES	E-Term	E-ExtrRef	Net Amount
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000118/00	INDUSTRIAL POWER PRODUCTS																																							
210056	PO-000430	10/13/2020 308849-BACK PACK BLO		1	01-8150-0-0000-8100-4300-000-0000-0000-000000	NN	P													482.57	482.57																			
TOTAL PAYMENT AMOUNT																					482.57 *																			

001138/00	JOHNNY ON THE SPOT		464458679																																					
210082	PO-021139	10/13/2020 OCT ELEM 2-16331		2	01-3220-0-1110-1000-5890-800-000-0000-000000	NY	P													252.90	252.90																			
TOTAL PAYMENT AMOUNT																					252.90 *																			

000120/00	JOHNNY'S LOCK & SAFE		942370699																																					
PO-000411	10/16/2020 41685-REKEY ROOM 307			2	01-0000-0-1110-1000-4300-800-000-0000-000000	NY	P													135.75	135.75																			
TOTAL PAYMENT AMOUNT																					135.75 *																			

000973/00	LOGMEIN COMMUNICATIONS INC		020783048																																					
PO-000442	09/01/2020 OCT 2020-IN7000047284			1	01-0000-0-0000-2700-5990-000-000-0000-000000	NN	P													1,772.20	1,772.20																			
TOTAL PAYMENT AMOUNT																					1,772.20 *																			

000864/00	MONOPRICE		567987705																																					
210173	PO-021245	10/22/2020 20830336		1	01-9150-0-0000-2420-4300-000-000-0000-000000	NN	P													112.61	112.61																			
210233	PO-021302	10/22/2020 20830365-SURGE PROTECTORS		1	01-9150-0-0000-2420-4300-000-000-0000-000000	NN	F													495.92	557.16																			
TOTAL PAYMENT AMOUNT																					669.77 *																			669.77

000309/00	OFFICE DEPOT INC																																							
210151	PO-021231	10/14/2020 120910576001		1	01-0000-0-1110-1000-4300-100-604-0000-000000	NN	P													17.13	17.13																			
210193	PO-021255	10/13/2020 127340532001-CHROME LICENSES		1	01-3220-0-1110-1000-5890-000-000-0000-000000	NN	F													3,750.00	3,750.00																			
TOTAL PAYMENT AMOUNT																					3,767.13 *																			3,767.13

000763/00	PROPACIFIC FRESH																																							
PO-000407	08/28/2020 6817650-GLOVES CAFE			5	01-3220-0-1110-1000-4300-000-000-0000-000000	NN	P													95.60	95.60																			
PO-000407	10/12/2020 6817650			1	13-5310-0-0000-3700-4700-000-000-0000-000000	NN	P													0.00	1,127.58																			
PO-000407	10/19/2020 6819596			1	13-5310-0-0000-3700-4700-000-000-0000-000000	NN	P													0.00	817.06																			
PV-000021	08/28/2020 6818890-MAINT DEPT GLOVES			01-3220-0-0000-8100-4300-000-000-0000-000000	NN															191.20	191.20																			
TOTAL PAYMENT AMOUNT																					2,331.44 *																			2,331.44

Vendor/Addr	Remit name	Description	Tax ID num	Deposit type	ABA num	Account num	EE ES	E-Term	E-ExtRef				
Req Reference	Date		Fd Res	Y	Goal	Func	Obj	Sit	Bgr	DD	T9MPS	Liq Amt	Net Amount
000531/00	RABBIT AIR		0000000000										
210189	PO-021251	10/19/2020 31453923-AJR PURIFIERS	1	01-3220-0-1110-1000-4400-000-000-00000	NN	F						36,569.30	36,569.30
TOTAL PAYMENT AMOUNT													36,569.30 *
001510/00	RAY MORGAN COMPANY												
210046	PO-000413	10/20/2020 NOV DIST;3117419	1	01-0000-0-0000-2700-5620-000-000-00000	NN	P						0.00	166.44
210046	PO-000413	10/20/2020 NOV HS;3117419	2	01-0000-0-1110-1000-5620-100-000-00000	NN	P						0.00	370.12
210046	PO-000413	10/20/2020 NOV ELEM;3117419	3	01-0000-0-1110-1000-5620-800-000-00000	NN	P						0.00	995.19
210046	PO-000413	10/20/2020 NOV ELLAB;3117419	4	01-0000-0-3200-1000-5620-300-000-00000	NN	P						0.00	104.03
210046	PO-000413	10/20/2020 NOV DIST COLOR;3117419	7	01-0000-0-0000-2700-4300-000-000-00000	NN	P						0.00	54.15
210046	PO-000413	10/20/2020 NOV DIST B&W;3117419	7	01-0000-0-0000-2700-4300-000-000-00000	NN	P						0.00	18.99
210046	PO-000413	10/20/2020 NOV HS B&W;3117419	8	01-0000-0-1110-1000-4300-100-000-00000	NN	P						0.00	40.40
210046	PO-000413	10/20/2020 NOV ELEM B&W;3117419	9	01-0000-0-1110-1000-4300-800-000-00000	NN	P						0.00	80.91
210046	PO-000413	10/20/2020 NOV ELLAB B&W;3117419	10	01-0000-0-3200-1000-4300-300-000-00000	NN	P						0.00	4.72
210046	PO-000413	10/20/2020 NOV ADULT ED;3117419	5	11-6391-0-4110-1000-5620-000-000-00000	NN	P						0.00	202.58
210046	PO-000413	10/20/2020 NOV ADULT ED B&W;3117419	11	11-6391-0-4110-1000-4300-000-000-00000	NN	P						0.00	10.93
210046	PO-000413	10/20/2020 NOV PRESCH;3117419	6	12-6105-0-1110-1000-5620-000-000-00000	NN	P						0.00	104.02
210046	PO-000413	10/20/2020 NOV PRESCH B&W;3117419	12	12-6105-0-1110-1000-4300-000-000-00000	NN	P						0.00	4.73
TOTAL PAYMENT AMOUNT													2,157.21 *

000265/00	WARDS NATURAL SCIENCES												
210210	PO-021277	10/01/2020 8802525883	1	01-0350-0-6000-1000-4300-100-052-00000	NN	F						201.26	201.26
TOTAL PAYMENT AMOUNT													201.26 *

000743/00	WEST COAST PAPER												
PO-000429	10/21/2020 11975985		1	01-8150-0-0000-8100-4300-000-000-00000	NN	P						0.00	56.16
TOTAL PAYMENT AMOUNT													56.16 *

TOTAL BATCH PAYMENT													54,950.06 ***
TOTAL DISTRICT PAYMENT													54,950.06 ****
TOTAL FOR ALL DISTRICTS:													54,950.06 ****

Number of checks to be printed: 17, not counting voids due to stub overflows.  
 Printed: 10/23/2020 18:43:07

Prepared by Chris DeRos 10/23/20 Date  
 Authenticated by \_\_\_\_\_ Date \_\_\_\_\_

Vendor/Addr Req Reference	Remit name Date	Description	Tax ID num	Deposit type Pd Res	Y Goal	AEA num Func Obj	Account num Sit Bdr DD	T9MPS	EE Liq Amt	E-Term Liq Amt	E-ExtRef Net Amount
000010/00	ALHAMBRA & SIERRA SPRINGS										
210045	PO-000406	10/27/2020 OCT DIST 9858589 102720		1	01-0000-0-0000-2700-4300-000-0000-00000	NN P			0.00		20.80
210045	PO-000406	10/27/2020 OCT HS 9858589 102720		2	01-0000-0-0000-2700-4300-100-000-00000	NN P		0.00		31.20	
210045	PO-000406	10/27/2020 OCT ELEM 9858589 102720		3	01-0000-0-0000-2700-4300-800-000-00000	NN P		0.00		70.00	
210045	PO-000406	10/27/2020 OCT ELIAB 9858589 102720		4	01-0000-0-3200-1000-4300-300-000-00000	NN P		0.00		0.00	
210045	PO-000406	10/27/2020 OCT MAINT 9858589 102720		5	01-8150-0-0000-8100-4300-000-000-00000	NN P		0.00		34.00	
210045	PO-000406	10/27/2020 OCT ADULTED 9858589 102720		6	11-6391-0-4110-1000-4300-000-000-00000	NN P		0.00		9.00	
		TOTAL PAYMENT AMOUNT					165.00 *				165.00
001323/00	BERNICE DE LA CRUZ										
		PV-000029	10/13/2020 COVID TEST MILEAGE REIMB		01-3220-0-1110-1000-5200-100-000-00000	NN	11.16 *				11.16
			TOTAL PAYMENT AMOUNT								11.16
000272/00	BETTY MERCADO										
		PV-000025	10/13/2020 COVID TEST MILEAGE REIMB		01-3220-0-1110-1000-5200-100-000-00000	NY	13.57 *				13.57
			TOTAL PAYMENT AMOUNT								13.57
001237/00	COMER'S PRINT SHOP										
		210227	PO-021291	10/20/2020 103553-SROBLES CARDS		1	11-6391-0-4110-1000-4300-000-000-00000	NN F	101.21		101.21
				TOTAL PAYMENT AMOUNT			101.21 *				101.21
000764/00	DANIELSON CO										
		PO-000425	10/23/2020 236898		2	13-5310-0-0000-3700-4700-000-000-00000	NN P		0.00		198.72
			TOTAL PAYMENT AMOUNT				198.72 *				198.72
000424/00	DELL MARKETING										
		210234	PO-021304	10/23/2020 104329691759-AV CARTS (3)		1	01-1100-0-1110-1000-4400-800-000-00000	NN F	2,573.22		2,573.32
				TOTAL PAYMENT AMOUNT			2,573.32 *				2,573.32
001279/00	ERIN JOHNSON										
		PV-000026	10/13/2020 COVID TEST MILEAGE REIMB		01-3220-0-1110-1000-5200-100-000-00000	NN	11.16 *				11.16
			TOTAL PAYMENT AMOUNT								11.16

Vendor/Addr Req Reference	Remit name Date	Description	Tax ID num	Deposit type Fd Res Y	Goal	ABA num Func Obj	Account num Slt BGR DD	ES Liq Amt	E-ExtRef Net Amount
000274/00	FIREFLY COMPUTERS		452430649						
210074	PO-021147	10/26/2020 I000193986-CHROME UPGRADE		2	01-3220-0-1110-1000-4300-000-000-000000	NN P	2,500.00 *	2,500.00	2,500.00
		TOTAL PAYMENT AMOUNT							2,500.00
000460/00	FLORA FRESH								
210231	PO-021297	10/19/2020 00934746-ADULT ED FLORAL		1	11-6391-0-4110-1000-4300-000-023-000000	NN P	409.16 *	409.16	409.16
		TOTAL PAYMENT AMOUNT							409.16
001198/00	FLORAL RESOURCES								
210230	PO-021298	10/19/2020 00139693-ADULT ED FLORAL		1	11-6391-0-4110-1000-4300-000-023-000000	NN F	191.71 *	200.00	191.71
		TOTAL PAYMENT AMOUNT							191.71
000162/00	GRAINGER								
	PO-000409	10/20/2020 9690226114		1	01-8150-0-0000-8100-4300-000-000-000000	NN P		0.00	90.31
	PO-000409	10/20/2020 9690752762		1	01-8150-0-0000-8100-4300-000-000-000000	NN P		0.00	243.39
		TOTAL PAYMENT AMOUNT							333.70
000072/00	HILLYARD INC								
	PO-000412	10/21/2020 604104738		1	01-8150-0-0000-8100-4300-000-000-000000	NN P		0.00	502.87
		TOTAL PAYMENT AMOUNT							502.87
000801/00	HUNT & SONS INC		942209320						
	PO-000400	10/21/2020 639899-PARK FUEL		2	01-0000-0-0000-8100-4392-000-000-000000	NN P		0.00	348.13
		TOTAL PAYMENT AMOUNT							348.13
001283/00	JOHN'S TIRE & MUFFLER SERVICE		825167211						
210242	PO-021309	10/28/2020 10464-F250 SUPER-TIRE/BRAKES		1	01-8150-0-0000-8100-5630-000-000-000000	NY F		1,058.69	1,321.25
		TOTAL PAYMENT AMOUNT							1,321.25

Vendor/Addr	Remit name	Req Reference	Date	Description	Tax ID num	Deposit type	Fd Res	Y	Goal	Func	Obj	ABA num	Account num	Sit	Bdr	DD	T9MFS	EE	ES	E-Term	E-Extref																				
																					Liq	Net																			
																					Amount	Amount																			
001138/00	JOHNNY ON THE SPOT				464458679																																				
210082	PO-021139	10/27/2020	OCT ELEM (3RD)	I7172		2	01-3220-0-1110-1000-5890-800-000-000000	NY	P											0.00	96.45	96.45																			
																					TOTAL PAYMENT AMOUNT		96.45 *																		

000217/00	KELLY LANGAN																																								
PV-000027	10/13/2020	COVID TEST MILEAGE REIMB				01-3220-0-1110-1000-5200-100-000-000000	NN																																		
																					TOTAL PAYMENT AMOUNT		13.57 *																		

001170/00	LUPE FUNDERBURK																																								
PV-000024	10/13/2020	COVID TEST MILEAGE REIMB				01-3220-0-1110-1000-5200-100-000-000000	NN																																		
																					TOTAL PAYMENT AMOUNT		13.57 *																		

000521/00	LYNN LARSON				571783143																																				
PV-000030	10/13/2020	COVID TEST MILEAGE REIMB				01-3220-0-1110-1000-5200-800-000-000000	NY																																		
																					TOTAL PAYMENT AMOUNT		13.57 *																		

001450/00	MARIA REYES																																								
PV-000031	10/13/2020	COVID TEST MILEAGE REIMB				01-3220-0-3200-1000-5200-300-000-000000	NN																																		
																					TOTAL PAYMENT AMOUNT		13.57 *																		

000356/00	NASCO																																								
210218	PO-021281	10/21/2020	945299-SOIL PROBE			1	01-0350-0-6000-1000-4300-100-052-000000	NN	F											112.73	120.90	120.90																			
																					TOTAL PAYMENT AMOUNT		120.90 *																		

000309/00	OFFICE DEPOT INC																																									
210012	PO-021100	10/21/2020	132264473001			2	01-0000-0-1110-1000-4300-000-000-000000	NN	P											20.98	20.98																					
210012	PO-021100	10/21/2020	132264473001			5	01-0000-0-1110-1000-4300-100-000-000000	NN	P											0.00	71.75	71.75																				
210012	PO-021100	10/21/2020	132264473001			3	01-0000-0-0000-7300-4300-000-000-000000	NN	P											223.89	615.85	615.85																				
210012	PO-021100	10/21/2020	132264473001			4	01-3210-0-1110-1000-4300-000-000-000000	NN	P											0.00	52.29	52.29																				
210012	PO-021100	10/21/2020	132264473001			3	01-0000-0-0000-7300-4300-000-000-000000	NN	P											0.00	7.92	7.92																				
																					TOTAL PAYMENT AMOUNT		768.79 *																			

Vendor/Addr Req Reference Date	Remit name Description	Tax ID num	Deposit type Fd Res	Y	Goal Func	Obj	ABA num Sit	Account num BdR	DD	T9MPS	EE ES Liq Amt	E-Term Net Amount	E-ExtRef
001407/00	PARAMEX SCREENING SERVICE	680179882											
PO-000431	10/22/2020 CORE0012624		1	01-0000-0-0000-3600-5890-000-000-000000	NY	P	150.00 *				0.00	150.00	150.00
TOTAL PAYMENT AMOUNT													
000399/00	PATRICIA HERNANDEZ												
PV-000023	10/13/2020 COVID TEST MILEAGE REIMB		01-3220-0-1110-1000-5200-100-000-000000	NN			13.57 *					13.57	13.57
TOTAL PAYMENT AMOUNT													
000134/00	QUILL CORPORATION												
210215	PO-021296 10/13/2020 11283552-ELEM WALKIES		1	01-3220-0-1110-1000-4300-800-000-000000	NN	F	556.23 *				556.23	556.23	556.23
TOTAL PAYMENT AMOUNT													
000697/00	RINA GONZALEZ												
PV-000028	10/13/2020 COVID TEST MILEAGE REIMB		01-3220-0-1110-1000-5200-100-000-000000	NN			11.16 *					11.16	11.16
TOTAL PAYMENT AMOUNT													
000137/00	SCHOOL SERVICES OF CALIF INC												
210101	PO-021182 10/19/2020 W110649-IN		1	01-0000-0-0000-7300-5200-000-000-000000	NN	F	245.00 *				245.00	245.00	245.00
TOTAL PAYMENT AMOUNT													
TOTAL BATCH PAYMENT 10,697.34 *** 0.00 10,697.34													
TOTAL DISTRICT PAYMENT 10,697.34 **** 0.00 10,697.34													
TOTAL FOR ALL DISTRICTS: 10,697.34 **** 0.00 10,697.34													

Number of checks to be printed: 26, not counting voids due to stub overflows.

Printed: 10/29/2020.16:34:01

Prepared by Chris DeBora 10/29/20  
 Date  
 Authenticated by \_\_\_\_\_  
 Date



Vendor/Addr Remit name Tax ID num Deposit type ABA num Account num EE ES E-Term E-ExtRef  
 Req Reference Date Description Fd Res Y Goal Func Obj Sit Bdr DD Trmmps Lig Amt Net Amount  
 000398/00 BOAT OUTFITTERS 591995804

210203 PO-021267 10/08/2020 000649268 1 01-3220-0-1110-1000-4300-000-0000-000000 NY F 4,409.97 4,409.97  
 TOTAL PAYMENT AMOUNT 4,409.97 \*

000053/00 CALIFORNIA WATER SERVICE CO 000000000  
 210052 PO-000422 10/26/2020 NOV 6314177777 EB 4 01-0000-0-0000-8100-5590-300-000-000000 NN P 0.00 275.53  
 210052 PO-000422 10/26/2020 NOV 4328876467 ELEM 3 01-0000-0-0000-8100-5590-800-000-000000 NN P 0.00 416.84  
 210052 PO-000422 10/26/2020 NOV 0669843652 ELEM 3 01-0000-0-0000-8100-5590-800-000-000000 NN P 0.00 1,208.64  
 210052 PO-000422 10/26/2020 NOV 7314177777 HS 2 01-0000-0-0000-8100-5590-100-000-000000 NN P 0.00 553.27  
 210052 PO-000422 10/26/2020 NOV 7314177777 DIST 1 01-0000-0-0000-8100-5590-000-000-000000 NN P 0.00 368.86  
 210052 PO-000422 10/26/2020 NOV 3624177777 AE 1 01-0000-0-0000-8100-5590-000-000-000000 NN P 0.00 11.33  
 210052 PO-000422 10/26/2020 NOV 4141117777 1 01-0000-0-0000-8100-5590-000-000-000000 NN P 0.00 51.73  
 210052 PO-000422 10/26/2020 NOV 3141117777 1 01-0000-0-0000-8100-5590-000-000-000000 NN P 0.00 51.73  
 TOTAL PAYMENT AMOUNT 2,937.93 \*

000156/00 CASBO  
 210197 PO-021269 10/02/2020 629617 1 01-0000-0-0000-8100-5200-000-000-000000 NN F 305.00 305.00  
 210196 PO-021270 10/02/2020 629615 1 01-0000-0-0000-3700-5200-000-000-000000 NN F 610.00 610.00  
 TOTAL PAYMENT AMOUNT 610.00 \*

000762/00 CRYSTAL CREAMERY  
 210060 PO-000445 08/31/2020 18674221 1 13-5310-0-0000-3700-4700-000-000-000000 NN P 0.00 189.00  
 210060 PO-000445 09/07/2020 18692261 1 13-5310-0-0000-3700-4700-000-000-000000 NN P 0.00 281.34  
 210060 PO-000445 09/14/2020 18710490 1 13-5310-0-0000-3700-4700-000-000-000000 NN P 0.00 376.68  
 210060 PO-000445 09/21/2020 18727113 1 13-5310-0-0000-3700-4700-000-000-000000 NN P 0.00 440.24  
 210060 PO-000445 09/28/2020 18749766 1 13-5310-0-0000-3700-4700-000-000-000000 NN P 0.00 314.68  
 210060 PO-000445 10/05/2020 18778042 1 13-5310-0-0000-3700-4700-000-000-000000 NN P 0.00 95.34  
 210060 PO-000445 10/12/2020 18778046 1 13-5310-0-0000-3700-4700-000-000-000000 NN P 0.00 376.68  
 210060 PO-000445 10/19/2020 18795395 1 13-5310-0-0000-3700-4700-000-000-000000 NN P 0.00 376.68  
 TOTAL PAYMENT AMOUNT 2,450.64 \*

000764/00 DANIELSON CO  
 PO-000425 10/27/2020 237126 6 01-3220-0-1110-1000-4300-000-000-000000 NN P 0.00 136.39  
 PO-000425 11/03/2020 237609 1 13-5310-0-0000-3700-4300-000-000-000000 NN P 0.00 35.90  
 PO-000425 11/03/2020 237609 4 13-5320-0-0000-3700-4700-000-049-000000 NN P 0.00 106.29  
 PO-000425 11/03/2020 237609 2 13-5310-0-0000-3700-4700-000-000-000000 NN P 0.00 1,945.62  
 PO-000425 10/27/2020 237126 2 13-5310-0-0000-3700-4700-000-000-000000 NN P 0.00 1,644.28  
 PO-000425 10/27/2020 237126 1 13-5310-0-0000-3700-4300-000-000-000000 NN P 0.00 42.81

Vendor/Addr	Remit name	Date	Description	Tax ID num	Deposit type	Fd Res	Y	Goal	Func	Obj	Sit	Bdr	DD	T9MPS	EE	ES	E-Term	E-ExtRef
Req Reference															Liq	Ant	Net	Amount

TOTAL PAYMENT AMOUNT 3,911.29 \* 3,911.29

001042/00 EDUCATIONAL FACILITIES PROGRAM 050597395  
 210029 PO-021150 11/02/2020 INV#15;2018 BOND PROJ 1 21-0000-0-0000-8500-5890-000-000-000000 NY P 4,200.00 4,200.00  
 TOTAL PAYMENT AMOUNT 4,200.00 \*

000274/00 FIREFLY COMPUTERS 452430649  
 210074 PO-021147 11/06/2020 IO00195381 2 01-3220-0-1110-1000-4300-000-000-000000 NN F 31,659.00 31,659.00  
 TOTAL PAYMENT AMOUNT 31,659.00 \*

000753/00 GLENN COUNTY ROAD SHOP  
 PO-000436 10/30/2020 PW21-00602 BUS REPAIRS 2 01-0000-0-0000-3600-5630-000-000-000000 NN P 0.00 1,687.50  
 TOTAL PAYMENT AMOUNT 1,687.50 \*

000114/00 HAMILTON UNIFIED REVOLVING FND  
 PV-000032 11/06/2020 CK#1672;GLENN COUNTY FEES 21-0000-0-0000-8500-6100-000-000-000000 NN 1,136.00 1,136.00  
 TOTAL PAYMENT AMOUNT 1,136.00 \*

000072/00 HILLYARD INC  
 PO-000412 10/28/2020 604115313 1 01-8150-0-0000-8100-4300-000-000-000000 NN P 0.00 171.59  
 PO-000412 10/28/2020 604115314 1 01-8150-0-0000-8100-4300-000-000-000000 NN P 0.00 539.54  
 PO-000412 10/28/2020 604115314 3 01-3220-0-0000-8100-4300-000-000-000000 NN P 0.00 249.04  
 PO-000412 10/28/2020 604115313 3 01-3220-0-0000-8100-4300-000-000-000000 NN P 0.00 166.03  
 PO-000412 10/28/2020 604115312 3 01-3220-0-0000-8100-4300-000-000-000000 NN P 0.00 83.01  
 PO-000412 10/28/2020 604115311 3 01-3220-0-0000-8100-4300-000-000-000000 NN P 0.00 830.12  
 TOTAL PAYMENT AMOUNT 2,039.33 \*

002077/00 IN TENTIS EVENTS 844486166  
 210262 PO-021328 10/20/2020 3917-SCREEN TENT 1 01-3220-0-1110-1000-5890-800-000-000000 NY F 600.00 600.00  
 TOTAL PAYMENT AMOUNT 600.00 \*

Vendor/Addr Remit name Description Tax ID num Deposit type ABA num Account num EE ES E-Term E-ExtRef  
 Req Reference Date Date Fd Res Y Goal Func Obj Sit Bdr DD T9MFS Liq Amt Net Amount

000118/00 INDUSTRIAL POWER PRODUCTS  
 210056 PO-000430 11/02/2020 310596 1 01-8150-0-0000-8100-4300-000-000-000000 NN P 0.00 222.01  
 TOTAL PAYMENT AMOUNT 222.01 \*

001283/00 JOHN'S TIRE & MUFFLER SERVICE 825167211  
 PO-000410 10/23/2020 10432-SIERRA TIRES 1 01-8150-0-0000-8100-5630-000-000-000000 NY P 0.00 723.67  
 PO-000410 10/29/2020 10466-LAWN MOWER TIRES 1 01-8150-0-0000-8100-5630-000-000-000000 NY P 0.00 198.82  
 TOTAL PAYMENT AMOUNT 922.49 \*

000973/00 LOGMEIN COMMUNICATIONS INC 020783048  
 PO-000442 11/01/2020 NOV 2020-IN7100039453 1 01-0000-0-0000-2700-5990-000-000-000000 NN P 0.00 1,773.55  
 TOTAL PAYMENT AMOUNT 1,773.55 \*

000096/00 MILLER GLASS INC  
 PO-000434 10/26/2020 3-335938 1 01-8150-0-0000-8100-5630-000-000-000000 NN P 0.00 50.51  
 TOTAL PAYMENT AMOUNT 50.51 \*

000524/00 MJB WELDING SUPPLY  
 210120 PO-021200 10/31/2020 013166647-TANK RENTAL 2 01-0350-0-6000-1000-5890-000-053-000000 NN P 9.50 9.50  
 TOTAL PAYMENT AMOUNT 9.50 \*

000864/00 MONOPRICE 567987705  
 210173 PO-021245 10/23/2020 20830336 1 01-9150-0-0000-2420-4300-000-000-000000 NN P 112.61 112.61  
 210249 PO-021318 10/31/2020 20857466 1 01-3220-0-1110-1000-4300-800-000-000000 NN F 27.30 35.29  
 TOTAL PAYMENT AMOUNT 147.90 \*

000309/00 OFFICE DEPOT INC  
 210012 PO-021100 10/22/2020 132264473002 2 01-0000-0-1110-1000-4300-000-000-000000 NN P 13.38 13.38  
 TOTAL PAYMENT AMOUNT 13.38 \*

Vendor/Addr	Remit name	Reg Reference	Date	Description	Tax ID num	Deposit type	Fd Res	Y	Goal	Func	Obj	ABA num	Account num	Sit	BdR	DD	T9MPS	EE	ES	E-Term	E-ExtRef																				
000027/00	ORLAND HARDWARE																																								
PO-000417	09/28/2020	447479- COVID	3	01-3220-0-1110-1000-4300-000-0000-00000	NN	P														0.00	26.95																				
PO-000417	09/28/2020	447479	1	01-8150-0-0000-8100-4300-000-000-00000	NN	P														0.00	171.60																				
PO-000417	10/02/2020	447797	1	01-8150-0-0000-8100-4300-000-000-00000	NN	P														0.00	95.34																				
PO-000417	10/06/2020	448167	1	01-8150-0-0000-8100-4300-000-000-00000	NN	P														0.00	12.59																				
PO-000417	10/07/2020	448300	1	01-8150-0-0000-8100-4300-000-000-00000	NN	P														0.00	113.06																				
PO-000417	10/13/2020	448792	1	01-8150-0-0000-8100-4300-000-000-00000	NN	P														0.00	23.30																				
PO-000417	10/19/2020	449375	1	01-8150-0-0000-8100-4300-000-000-00000	NN	P														0.00	83.05																				
PO-000417	10/21/2020	449539	1	01-8150-0-0000-8100-4300-000-000-00000	NN	P														0.00	69.52																				
PO-000417	10/26/2020	449983	1	01-8150-0-0000-8100-4300-000-000-00000	NN	P														0.00	135.13																				
PO-000417	10/27/2020	450031	1	01-8150-0-0000-8100-4300-000-000-00000	NN	P														0.00	8.72																				
TOTAL PAYMENT AMOUNT																						739.26 *																			739.26

000084/00	PG&E																																									
PO-000416	10/28/2020	OCT ELEM-3699672995-4	4	01-0000-0-0000-8100-5590-800-000-00000	NN	P														0.00	4,929.70																					
PO-000416	10/28/2020	OCT HS 9921774729-6	2	01-0000-0-0000-8100-5590-100-000-00000	NN	P														0.00	4,634.05																					
PO-000416	10/28/2020	OCT DIST 9921774729-6	1	01-0000-0-0000-8100-5590-000-000-00000	NN	P														0.00	3,089.36																					
TOTAL PAYMENT AMOUNT																						12,653.11 *																				12,653.11

000850/00	PLACEWORKS INC																																									
210263	PO-019515	07/31/2020	72862-CEQA	STUDY/EXPANSION																																						
210263	PO-019515	08/31/2020	73140-CEQA	STUDY/EXPANSION																																						
TOTAL PAYMENT AMOUNT																						4,284.01 *																				4,284.01

000763/00	PROPACIFIC FRESH																																									
PO-000407	09/08/2020	6810602	5	01-3220-0-1110-1000-4300-000-000-00000	NN	P														0.00	101.89																					
PO-000407	11/02/2020	565054	5	01-3220-0-1110-1000-4300-000-000-00000	NN	P														0.00	387.05																					
PO-000407	09/08/2020	6810602	1	13-5310-0-0000-3700-4700-000-000-00000	NN	P														0.00	449.16																					
PO-000407	11/03/2020	6823991	3	13-5320-0-0000-3700-4700-000-049-00000	NN	P														0.00	35.50																					
PO-000407	11/03/2020	6823991	1	13-5310-0-0000-3700-4700-000-000-00000	NN	P														0.00	756.79																					
PO-000407	10/26/2020	6821691	1	13-5310-0-0000-3700-4700-000-000-00000	NN	P														0.00	806.32																					
PO-000407	11/02/2020	565054	2	13-5310-0-0000-3700-4300-000-000-00000	NN	P														0.00	165.44																					
TOTAL PAYMENT AMOUNT																						2,702.15 *																				2,702.15

000134/00	QUILL CORPORATION																					
PO-021125	10/27/2020	11684232-JT	2	01-0000-0-0000-7300-4300-000-000-00000	NN	P														0.00	151.53	
PO-021125	10/22/2020	11565954	1	01-0000-0-0000-2700-4300-000-000-00000	NN	P														0.00	37.62	
PO-021125	10/20/2020	11512727	2	01-0000-0-0000-7300-4300-000-000-00000	NN	P														0.00	125.41	

Vendor/Addr Remit name Tax ID num Deposit type ABA num Account num EE ES E-Term E-ExtRef  
 Reg Reference Date Description Fd Res Y Goal Func Obj Sit Bdr DD T9MPS Liq Amt Net Amount  
 000134 (CONTINUED)

PO-021125 10/20/2020 11512727 3 01-0000-0-1110-1000-4300-000-000-00000 NN P 0.00 110.70  
 PO-021125 10/20/2020 11512727 4 01-0000-0-1110-1000-4300-100-000-00000 NN P 0.00 35.31  
 TOTAL PAYMENT AMOUNT 460.57 \* 460.57

000137/00 SCHOOL SERVICES OF CALIF INC  
 PO-000426 11/01/2020 NOV 2020-0127117-IN 1 01-0000-0-1110-1000-5890-000-000-00000 NN P 0.00 320.00  
 TOTAL PAYMENT AMOUNT 320.00 \*

002012/00 SMART FOODSERVICE  
 PO-000438 11/02/2020 565054 1 13-5310-0-0000-3700-4300-000-000-00000 NN P 0.00 7.40  
 TOTAL PAYMENT AMOUNT 7.40 \*

000141/00 ZOH0 CORPORATION 800722734  
 210254 PO-021322 10/27/2020 2277804-RENEW MANAGING 1 01-9150-0-0000-2420-5890-000-000-00000 NY F 270.00 270.00  
 TOTAL PAYMENT AMOUNT 270.00 \*

TOTAL BATCH PAYMENT 80,217.50 \*\*\* 0.00 80,217.50  
 TOTAL DISTRICT PAYMENT 80,217.50 \*\*\*\* 0.00 80,217.50  
 TOTAL FOR ALL DISTRICTS: 80,217.50 \*\*\*\*\* 0.00 80,217.50

Number of checks to be printed: 26, not counting voids due to stub overflows. 80,217.50

Prepared by Chris Bees 11/9/20 Date  
 Authorized by \_\_\_\_\_ Date

Vendor/Addr	Remit name	Description	Tax ID num	Deposit type	Fd Res	Y	Goal	Func	Obj	ABA num	Account num	Sit	Bdr	DD	TRMPS	EE	ES	E-Term	E-ExtRef	
Reg Reference	Date															Liq Amt	Net Amount			
002079/00	ACCURATE PLUMBING																			
210281	PO-021346	11/10/2020	INV#23628;CAS LEAK REPAIR	1	01-8150-0-0000-8100-5630-000-000-00000	NN	F									367.28			367.28	
			TOTAL PAYMENT AMOUNT																	367.28

000424/00	DELL MARKETING																			
			742616805																	
	CL-000005	07/22/2020	10409749525-RINA LAPTOP	01-0000-0-1110-1000-4400-000-008-00000	NN	F										448.71			448.71	
	CL-000006	07/22/2020	10409749525-RINA LAPTOP	01-0801-0-1110-1000-4400-000-511-00000	NN	F										571.08			571.08	
	PV-000033	07/22/2020	10409749525-RINA LAPTOP	01-0000-0-1110-1000-4300-000-000-00000	NN											115.50			115.50	
			TOTAL PAYMENT AMOUNT													1,135.29			1,135.29	

001042/00	EDUCATIONAL FACILITIES PROGRAM																			
			050597395																	
210099	PO-021167	11/02/2020	AUG HRS; INV#13 BOONE BARN	1	01-6387-0-3800-8500-5890-000-000-00000	NY	P									2,800.00			2,800.00	
			TOTAL PAYMENT AMOUNT																	2,800.00

000770/00	GOPHER SPORT																			
210272	PO-021338	11/11/2020	INV#9800257	1	01-3220-0-1110-1000-4300-800-000-00000	NN	P									2,938.94			2,938.94	
			TOTAL PAYMENT AMOUNT																	2,938.94

000072/00	HILLYARD INC																			
			604125364																	
	FO-000412	11/04/2020	604125364	1	01-8150-0-0000-8100-4300-000-000-00000	NN	P									39.77			39.77	
			TOTAL PAYMENT AMOUNT																	39.77

002077/00	IN TENTIS EVENTS																			
			844486166																	
210271	PO-021337	11/11/2020	3920-HS SCREENING TENT	1	01-3220-0-1110-1000-5890-100-000-00000	NY	F									600.00			600.00	
			TOTAL PAYMENT AMOUNT																	600.00

001138/00	JOHNNY ON THE SPOT																			
			464458679																	
210082	PO-021139	11/10/2020	NOV ELEM 2-17844	2	01-3220-0-1110-1000-5890-800-000-00000	NY	P									0.00			252.90	
			TOTAL PAYMENT AMOUNT																	252.90

Vendor/Addr	Requit	Remit name	Date	Description	Tax ID num	Deposit type	Fd Res	Y	Goal	Func	Obj	ABA num	Account num	Sit	Bdr	DD	TRMPS	EE	ES	E-Term	E-ExtRef	
Req Reference																		Liq	Amt	Net	Amount	
002066/00		NORTH VALLEY BUILDING																				
210098	PO-021164	10/31/2020	INVE7437-ROY BOONE MEMORIAL			1	01-6387-0	-3800	-8500	-6200	-0000	-0000	-0000	000000	NN	P		146,397.50			146,397.50	
			TOTAL PAYMENT AMOUNT																			146,397.50

000930/00		SUPERIOR REGION CATA																				
210276	PO-021341	11/09/2020	REGIST,#10577;LOHSE/MARTIN			1	01-7010-0	-3800	-1000	-5200	-0000	-0000	-0000	000000	NN	F		25.00			25.00	
			TOTAL PAYMENT AMOUNT																			25.00

001382/00	U S BANK CORPORATE																					
CM-000006	10/22/2020	CHECK BINDERS;RETURNED				1	01-0000-0	-0000	-7300	-4300	-0000	-0000	-0000	000000	NN	N						-41.38
CM-000007	10/22/2020	21-237 BLANKET-NEVER RECD				1	01-4126-0	-1110	-1000	-4300	-800	-0000	-0000	000000	NN	N						-25.71
CM-000008	10/22/2020	MOTOR RETURN CREDIT 21-184				1	01-8150-0	-0000	-8100	-4400	-0000	-0000	-0000	000000	NN	N						-684.53
PO-000447	10/22/2020	OCT CLASS ADS				1	01-0000-0	-0000	-7400	-5830	-0000	-0000	-0000	000000	NN	P						0.00
210031	PO-021110	10/22/2020	ZOOM SUBSCRIPTION JP			2	01-0000-0	-0000	-7150	-4300	-0000	-0000	-0000	000000	NN	P						14.99
210148	PO-021205	10/22/2020	DIST MTG SUPPLIES			3	01-0000-0	-1110	-1000	-4300	-0000	-0000	-0000	000000	NN	P						0.00
210176	PO-021237	10/22/2020	OCT 424604455628555			1	01-7010-0	-3800	-1000	-4392	-1000	-0000	-0000	000000	NN	P						174.61
210191	PO-021253	10/22/2020	21-237 BLANKET-REPLACEMENT			1	01-4126-0	-1110	-1000	-4300	-800	-0000	-0000	000000	NN	F						32.77
210192	PO-021254	10/22/2020	HD WEBCAM W/ MICRO			1	01-0000-0	-1110	-1000	-4300	-0000	-0000	-0000	000000	NN	F						171.47
210205	PO-021265	10/22/2020	CD PLAYER/PRESCH			1	12-6105-0	-1110	-1000	-4300	-0000	-0000	-0000	000000	NN	F						45.16
210202	PO-021272	10/22/2020	BLUE LIGHTBLOCK GLASSES			1	01-3220-0	-1110	-1000	-4300	-100	-0000	-0000	000000	NN	F						118.40
210202	PO-021272	10/22/2020	HEADSETS ADMIN ASST			1	01-3220-0	-1110	-1000	-4300	-0000	-0000	-0000	000000	NN	F						37.53
210202	PO-021272	10/22/2020	HEADSETS ADMIN ASST			2	01-3220-0	-3200	-1000	-4300	-300	-0000	-0000	000000	NN	F						37.53
210202	PO-021272	10/22/2020	HEADSETS ADMIN ASST			3	01-0000-0	-1110	-1000	-4300	-100	-0000	-0000	000000	NN	F						37.53
210202	PO-021272	10/22/2020	HEADSETS ADMIN ASST			4	01-3220-0	-1110	-1000	-4300	-800	-0000	-0000	000000	NN	F						37.53
210198	PO-021273	10/22/2020	FITNESS FOR LIFE BOOKS			1	01-1400-0	-1110	-1000	-4200	-100	-0000	-0000	000000	NN	F						189.07
210219	PO-021282	10/22/2020	BOOMBOX/PRESCH			1	12-6105-0	-1110	-1000	-4300	-0000	-0000	-0000	000000	NN	F						193.04
210070	PO-021284	10/22/2020	CSBA BROWN ACT REGIST TW			1	01-0000-0	-0000	-2700	-5200	-0000	-0000	-0000	000000	NN	F						225.00
210222	PO-021285	10/22/2020	CARPET REPLACEMENT			1	01-0000-0	-1110	-1000	-4300	-800	-0000	-0000	000000	NN	F						128.92
210224	PO-021287	10/22/2020	FACEMASK LANYARDS			1	01-3220-0	-1110	-1000	-4300	-800	-0000	-0000	000000	NN	F						115.74
210212	PO-021288	10/22/2020	TECH CABLES			1	01-3220-0	-1110	-1000	-4300	-800	-0000	-0000	000000	NN	P						107.10
210225	PO-021289	10/22/2020	PUMP BOTTLES			1	01-3220-0	-1110	-1000	-4300	-800	-0000	-0000	000000	NN	F						32.13
210225	PO-021289	10/22/2020	HAND SANITIZER			1	01-3220-0	-1110	-1000	-4300	-800	-0000	-0000	000000	NN	F						69.00
210214	PO-021290	10/22/2020	STUDENT STORAGE CRATES			1	01-3220-0	-1110	-1000	-4300	-800	-0000	-0000	000000	NN	F						64.94
210213	PO-021292	10/22/2020	ELEM SCREENING STICKERS			1	01-0000-0	-0000	-7300	-4300	-800	-0000	-0000	000000	NN	F						23.71
210229	PO-021294	10/22/2020	CHECK BINDERS-SEE CW#6			1	01-0000-0	-0000	-7300	-4300	-800	-0000	-0000	000000	NN	F						101.80
210221	PO-021295	10/22/2020	REEDS & CLEANING KITS			1	01-0000-0	-0000	-7300	-4300	-800	-0000	-0000	000000	NN	F						41.38
210244	PO-021311	10/22/2020	OCT ELEM PLAYGROUND SECURITY			1	01-3220-0	-1110	-1000	-4300	-800	-013	-0000	000000	NN	F						65.19
210244	PO-021311	10/22/2020	OCT ELEM PLAYGROUND SECURITY			2	01-8150-0	-0000	-8100	-4300	-800	-0000	-0000	000000	NN	F						80.09
210245	PO-021312	10/22/2020	OCT ELEM PLAYGROUND SECURITY			2	01-8150-0	-0000	-8100	-4300	-800	-0000	-0000	000000	NN	F						196.08
210246	PO-021313	10/22/2020	OCT 424604455628555			1	01-8150-0	-0000	-8100	-4300	-800	-0000	-0000	000000	NN	F						16.09
210246	PO-021313	10/22/2020	OCT ELEM PLAYGROUND SECURITY			1	01-3220-0	-1110	-1000	-4300	-800	-0000	-0000	000000	NN	F						61.63
210246	PO-021313	10/22/2020	OCT ELEM PLAYGROUND SECURITY			2	01-8150-0	-0000	-8100	-4300	-800	-0000	-0000	000000	NN	F						300.91
210247	PO-021314	10/22/2020	OCT 424604455628555			1	01-8150-0	-0000	-8100	-4300	-800	-0000	-0000	000000	NN	F						68.96

Vendor/Addr Req Reference	Remit name Date	Description	Tax ID num	Deposit type Fd Res Y	Goal	Func	Obj	ABA num	Account num Sit Bdr DD	TMPS	EE ES Liq Amt	E-Term E-ExtRef Net Amount
001382	(CONTINUED)											
210248	PO-021315	10/22/2020	OCT 4246044555628555	1	11-6391-0	4110-1000	4300-000-021-00000	NN F			45.60	45.60
210259	PO-021325	10/22/2020	LOCKER PAINT	1	01-8150-0	0000-8100-4300-000-00000	NN F				78.01	78.01
	PV-000034	10/22/2020	OCT 4246044555628555	01	0000-0	0000-8100-4392-000-000-00000	NN				102.27	102.27
	PV-000034	10/22/2020	OCT 4246044555628555	01	3220-0	1110-1000-5200-100-000-00000	NN				88.84	88.84
	PV-000034	10/22/2020	OCT 4246044555628555	01	0000-0	0000-3600-5890-000-000-00000	NN				25.00	25.00
	PV-000034	10/22/2020	OCT 4246044555628555	01	0000-0	0000-7110-4300-000-000-00000	NN				30.67	30.67
			TOTAL PAYMENT AMOUNT								2,618.64	2,618.64
			TOTAL USE TAX AMOUNT								4.71	4.71

001040/00	WILSON PRINTING	680030544										
210270	PO-021335	11/10/2020	18934-HS BANNERS	1	01-3220-0	1110-1000-4300-100-000-00000	NY F				691.30	644.57
			TOTAL PAYMENT AMOUNT								644.57	644.57

TOTAL BATCH PAYMENT	157,819.89	***	0.00	157,819.89
TOTAL USE TAX AMOUNT				4.71
TOTAL DISTRICT PAYMENT	157,819.89	****	0.00	157,819.89
TOTAL USE TAX AMOUNT				4.71
TOTAL FOR ALL DISTRICTS:	157,819.89	****	0.00	157,819.89
TOTAL USE TAX AMOUNT				4.71

Number of checks to be printed: 11, not counting voids due to stub overflows.

Printed: 11/13/2020 13:35:34

Prepared by: *Chris Davis* 11/13/20  
 Date: \_\_\_\_\_  
 Authorized by: \_\_\_\_\_  
 Date: \_\_\_\_\_



012 HAMILTON UNIFIED SCHOOL DIST. J35085  
 BATCH 25: DECEMBER 9 2020

ACCOUNTS PAYABLE PRELIST  
 BATCH: 0025 BATCH 25; DECEMBER 9 2020

APY500 L.00.19 11/13/20 15:07 PAGE 1  
 << Open >>

Vendor/Addr	Remit name	Date	Description	Tax ID num	Deposit type	Fd Res	Y	Goal	Func	Obj	ABA num	Account num	T9MPS	EE	ES	E-Term	E-ExtRef	Liq Amt	Net Amount	
000763/00	PROPACIFIC FRESH																			
PO-000407	09/08/2020	6810602		5	01-3220-0-1110-1000-4300-000-000-00000	NN	P							0.00				0.00	101.89	
PO-000407	09/08/2020	6810602		1	13-5310-0-0000-3700-4700-000-000-00000	NN	P							0.00				0.00	449.16	
PO-000407	11/03/2020	6823991		1	13-5310-0-0000-3700-4700-000-000-00000	NN	P							0.00				0.00	756.79	
PO-000407	10/26/2020	6821691		1	13-5310-0-0000-3700-4700-000-000-00000	NN	P							0.00				0.00	806.32	
PO-000407	11/03/2020	6823991		1	13-5310-0-0000-3700-4700-000-000-00000	NN	P							0.00				0.00	35.50	
TOTAL PAYMENT AMOUNT																			2,149.66 *	

002012/00 SMART FOODSERVICE

PO-000438	11/02/2020	565054		4	01-3220-0-1110-1000-4300-000-000-00000	NN	P							0.00				0.00	387.05
PO-000438	11/02/2020	565054		1	13-5310-0-0000-3700-4300-000-000-00000	NN	P							0.00				0.00	7.40
PO-000438	11/02/2020	565054		1	13-5310-0-0000-3700-4300-000-000-00000	NN	P							0.00				0.00	165.44
TOTAL PAYMENT AMOUNT																			559.89 *

TOTAL BATCH PAYMENT 2,709.55 \*\*\* 0.00 2,709.55

TOTAL DISTRICT PAYMENT 2,709.55 \*\*\*\*\* 0.00 2,709.55

TOTAL FOR ALL DISTRICTS: 2,709.55 \*\*\*\*\* 0.00 2,709.55

Number of checks to be printed: 2, not counting voids due to stub overflows.

Printed: 11/13/2020 15:09:26

Prepared by	Date
Chris Dawkins 11/13/20	
Authorized by	Date

Vendor/Addr	Remit name	Description	Tax ID num	Deposit type	Fd Res	Y	Goal	Func	Obj	ABA num	Account num	Sit	Bdr	DD	T9MPS	EE	ES	E-Term	E-ExtRef																		
Req Reference	Date															Liq	Amt	Net	Amount																		
000008/00	CALIFORNIA'S VALUED TRUST H/W																																				
FO-000444	11/19/2020	DECEMBER 2020		1	01-0000-0-0000-0000-9571-000-000-00000	NN	P											0.00	31,079.07																		
FO-000444	11/19/2020	DECEMBER 2020		2	01-0000-0-0000-0000-9572-000-000-00000	NN	P											0.00	55,542.58																		
FO-000444	11/19/2020	DECEMBER 2020		3	01-0000-0-0000-0000-9573-000-000-00000	NN	P											0.00	3,833.05																		
TOTAL PAYMENT AMOUNT																			90,454.70	*																	90,454.70

002047/00	DANNIS WOLIVER KELLEY		943172834																																	
PO-000423	11/19/2020	SEPTEMBER 2020 ATTORNEY BILL		1	01-0000-0-0000-7110-5815-000-000-00000	NE	P											0.00	4,024.00																	
PO-000423	11/19/2020	SEPTEMBER 2020 ATTORNEY BILL		2	21-0000-0-0000-8500-5815-000-000-00000	NE	P											0.00	90.00																	
TOTAL PAYMENT AMOUNT																			4,114.00	*																4,114.00

000522/00	LESLIE ANDERSON-MILLS		573472011																																	
PO-000433	11/19/2020	DECEMBER 2020 - CASH IN LIEU		1	01-0000-0-1110-1000-3701-000-000-00000	NY	P											0.00	791.67																	
TOTAL PAYMENT AMOUNT																			791.67	*																791.67

000584/00	STANDARD																																			
PO-000408	11/19/2020	NOVEMBER 2020		1	01-0000-0-0000-0000-9573-000-000-00000	NN	P											0.00	238.75																	
TOTAL PAYMENT AMOUNT																			238.75	*																238.75

TOTAL BATCH PAYMENT																			95,599.12	***																		95,599.12	
TOTAL DISTRICT PAYMENT																			95,599.12	****																			95,599.12
TOTAL FOR ALL DISTRICTS:																			95,599.12	****																			95,599.12

Number of checks to be printed: 4, not counting voids due to stub overflows.

Prepared by	Date
<i>John T...</i>	11/20/20
Authorized by	Date

Vendor/Addr Remit name Date Description Tax ID num Deposit type Fd Res Y Goal Func Obj ABA num Account num EE ES E-Term E-ExtRef  
 Req Reference Date Description Tax ID num Deposit type Fd Res Y Goal Func Obj ABA num Account num EE ES E-Term E-ExtRef  
 001075/00 AT&T

PO-000403 11/12/2020 NOV HS;15601088 1 01-0000-0-0000-2700-5990-000-0000-000000 NN P 0.00 125.75  
 PO-000403 11/12/2020 NOV ELEM;15602532 1 01-0000-0-0000-2700-5990-000-000-000000 NN P 0.00 46.15  
 TOTAL PAYMENT AMOUNT 171.90 \* 171.90

000446/00 BOB'S PLUMBING CO 680257931  
 PV-000035 11/12/2020 REPAIR BACKFLOW DEVICE 01-8150-0-0000-8100-5630-000-000-000000 NY 230.00 230.00  
 TOTAL PAYMENT AMOUNT 230.00 \*

002024/00 CHICO PRINTING  
 210096 PO-021170 11/16/2020 27566-ELEM ENVELOPES 2 01-0000-0-1110-1000-4300-800-000-000000 NN P 400.00 750.75  
 TOTAL PAYMENT AMOUNT 750.75 \*

001072/00 CORNING FORD  
 PV-000038 11/12/2020 196256-F250 REPAIRS 01-8150-0-0000-8100-5630-000-000-000000 NN 965.74 965.74  
 TOTAL PAYMENT AMOUNT 965.74 \*

000764/00 DANIELSON CO  
 PO-000425 11/10/2020 238161 6 01-3220-0-1110-1000-4300-000-000-000000 NN P 0.00 98.88  
 PO-000425 11/10/2020 238161 4 13-5320-0-0000-3700-4700-000-049-000000 NN P 0.00 122.95  
 PO-000425 11/10/2020 238161 2 13-5310-0-0000-3700-4700-000-000-000000 NN P 0.00 2,726.77  
 TOTAL PAYMENT AMOUNT 2,948.60 \*

000424/00 DELL MARKETING 742616805  
 210253 PO-021316 11/27/2020 10442072761-POWEREDGE R7525 1 01-3220-0-0000-2420-6400-000-000-000000 NN F 21,202.43 21,202.43  
 TOTAL PAYMENT AMOUNT 21,202.43 \*

000452/00 ELLEVATION EDUCATION 453576035  
 210279 PO-021344 11/15/2020 5984 1 01-3220-0-1110-1000-5890-800-000-000000 NY F 15,054.00 15,000.00  
 210279 PO-021344 11/15/2020 5984 2 01-4203-0-1110-1000-5890-800-000-000000 NY F 13,896.00 13,950.00  
 TOTAL PAYMENT AMOUNT 28,950.00 \*

Vendor/Addr Remit name Date Description Tax ID num Deposit type ABA num Account num EE ES E-Term E-ExtRef  
 Req Reference Date Description Fd Res Y Goal Func Obj Sit BQR DD T9MPS Liq Amt Net Amount

000460/00 FLORA FRESH  
 210231 PO-021297 11/16/2020 00937632 1 11-6391-0-4110-1000-4300-000-023-00000 NN F 249.34 335.16  
 TOTAL PAYMENT AMOUNT 335.16 \*

001198/00 FLORAL RESOURCES  
 210275 PO-021340 11/16/2020 00141173 1 11-6391-0-4110-1000-4300-000-023-00000 NN F 250.00 120.12  
 TOTAL PAYMENT AMOUNT 120.12 \*

000024/00 GAYNOR TELESYSTEMS INC 942330370  
 210286 PO-021350 11/17/2020 38773-76;PHONE SYS REPLACEMENT 1 01-3220-0-0000-2700-6400-000-000-00000 NY F 43,152.72 43,152.72  
 TOTAL PAYMENT AMOUNT 43,152.72 \*

000770/00 GOPHER SPORT  
 210272 PO-021338 11/11/2020 INV#9801833 1 01-3220-0-1110-1000-4300-800-000-00000 NN P 1,624.00 1,624.00  
 TOTAL PAYMENT AMOUNT 1,624.00 \*

000072/00 HILLYARD INC  
 PO-000412 11/12/2020 604136918 3 01-3220-0-0000-8100-4300-000-000-00000 NN P 61.13  
 PO-000412 11/12/2020 604136921 3 01-3220-0-0000-8100-4300-000-000-00000 NN P 574.97  
 PO-000412 11/12/2020 604136919 3 01-3220-0-0000-8100-4300-000-000-00000 NN P 536.21  
 PO-000412 11/12/2020 604136923 3 01-3220-0-0000-8100-4300-000-000-00000 NN P 361.48  
 PO-000412 11/12/2020 604136923 1 01-8150-0-0000-8100-4300-000-000-00000 NN P 125.05  
 PO-000412 11/12/2020 604136922 1 01-8150-0-0000-8100-4300-000-000-00000 NN P 85.22  
 TOTAL PAYMENT AMOUNT 1,744.06 \*

000650/00 ILLUMINATE EDUCATION 800419525  
 210256 PO-021317 11/06/2020 CINW0000002909 1 01-3220-0-1110-1000-5890-800-000-00000 NY F 9,509.41  
 210256 PO-021317 11/06/2020 CINW0000002909 2 01-3220-0-1110-1000-5890-100-000-00000 NY F 6,886.13  
 TOTAL PAYMENT AMOUNT 16,395.54 \*

001138/00 JOHNNY ON THE SPOT 464458679  
 210082 PO-021139 11/24/2020 NOV ELEM (3RD) I8859 2 01-3220-0-1110-1000-5890-800-000-00000 NY P 96.45  
 TOTAL PAYMENT AMOUNT 96.45 \*

Vendor/Addr Remit name	Date	Description	Tax ID num	Deposit type	ABA num	Account num	EE	ES	E-Term	E-ExtRef				
Req Reference				Fd Res	Y	Goal	Func	Obj	Sit	BGR	DD	T9MPS	Liq Amt	Net Amount

000849/00 MATTHEW JARVIS  
 PV-000037 11/12/2020 COVID TEST MILEAGE  
 TOTAL PAYMENT AMOUNT 13.57 \* 13.57

000592/00 MISSION UNIFORM & LINEN  
 PO-000405 10/01/2020 513361058  
 TOTAL PAYMENT AMOUNT 80.15 \* 80.15

000546/00 NEWSOLA  
 471862828  
 210287 PO-021351 11/23/2020 INV#16517  
 TOTAL PAYMENT AMOUNT 750.00 \* 750.00

001375/00 PLASWADENT INC  
 000000000  
 210321 PO-021374 11/23/2020 112320-01;SANITIZER GALLONS  
 210321 PO-021374 11/23/2020 112320-01;SHIPPING  
 TOTAL PAYMENT AMOUNT 631.50 \* 631.50  
 TOTAL USE TAX AMOUNT 40.24

000763/00 PROPACIFIC FRESH  
 PO-000407 11/16/2020 6827055  
 PO-000407 11/16/2020 6827055  
 PO-000407 11/09/2020 6825363  
 PO-000407 11/09/2020 6825363  
 TOTAL PAYMENT AMOUNT 1,824.97 \* 1,824.97

000134/00 QUILL CORPORATION  
 210288 PO-021353 11/17/2020 12321096  
 210288 PO-021353 11/17/2020 12317080  
 TOTAL PAYMENT AMOUNT 174.94 \* 174.94

001274/00 TIFFANY WILHELM  
 PV-000036 11/12/2020 REIMB DMV REGIST  
 TOTAL PAYMENT AMOUNT 106.40 \* 106.40

Vendor/Addr	Remit name	Date	Description	Tax ID num	Deposit type	Fd Res	Y	Goal	Func	Obj	Sit	Bdr	DD	T9MFS	EE	ES	E-Term	E-ExtRef	Net Amount	
000377/00	WASTE MANAGEMENT																			
210044	PO-000402	11/02/2020	NOV ELEM 40238285009		3 01-0000-0-0000-8100-5590-800-000-000000	NN	P								0.00			258.93		
210044	PO-000402	11/02/2020	NOV ELEM 40238215004		3 01-0000-0-0000-8100-5590-800-000-000000	NN	P								0.00			199.94		
210044	PO-000402	11/02/2020	NOV DIST 40236285003		1 01-0000-0-0000-8100-5590-000-000-000000	NN	P								0.00			414.29		
210044	PO-000402	11/02/2020	NOV DIST 40238905009	P/S ELLIA	1 01-0000-0-0000-8100-5590-000-000-000000	NN	P								0.00			258.93		
210044	PO-000402	11/02/2020	NOV HS 40236285003		2 01-0000-0-0000-8100-5590-100-000-000000	NN	P								0.00			621.43		
			TOTAL PAYMENT AMOUNT																1,753.52	

001462/00	WIZARD CLEANING																			
			TOTAL PAYMENT AMOUNT																4,200.00	
210226	PO-021286	11/18/2020	OCT/NOV;EXTRA CLEANING		1 01-3220-0-1110-1000-5890-000-000-000000	NY	P								4,200.00			4,200.00		
			TOTAL PAYMENT AMOUNT																4,200.00	

TOTAL BATCH PAYMENT 128,222.52 \*\*\* 0.00 128,222.52

TOTAL USE TAX AMOUNT 40.24

TOTAL DISTRICT PAYMENT 128,222.52 \*\*\*\*\* 0.00 128,222.52

TOTAL USE TAX AMOUNT 40.24

TOTAL FOR ALL DISTRICTS: 128,222.52 \*\*\*\*\* 0.00 128,222.52

TOTAL USE TAX AMOUNT 40.24

Number of checks to be printed: 23, not counting voids due to stub overflows.

Prepared by	Date
Authorized by	Date