

**HAMILTON UNIFIED SCHOOL DISTRICT
BOARD MEETING
MINUTES**

**Hamilton High School Library
Wednesday, February 27, 2019**

- 5:30 p.m. Public session for purposes of opening the meeting only.
- 5:30 p.m. Closed session to discuss closed session items listed below.
- 6:30 p.m. Reconvene to open session no earlier than 6:30 p.m.

1.0 OPENING BUSINESS:

Call to order and roll call

- Gabriel Leal, President Hubert "Wendall" Lower, Clerk Rod Boone
- Genaro Reyes _____ Ray Odom

2.0 IDENTIFY CLOSED SESSION ITEMS: 5:33 p.m.

3.0 PUBLIC COMMENT ON CLOSED SESSION ITEMS: Public comment will be heard on any closed session items. The board may limit comments to no more than three minutes per speaker and 15 minutes per item.

4.0 ADJOURN TO CLOSED SESSION: To consider qualified matters.

1. Government Code Section 54957 (b), Personnel Issue. To consider the employment, evaluation, reassignment, resignation, dismissal, or discipline of a classified and certificated employees.
2. Government Code Section 54957.6, Labor Negotiations. To confer with the District's Labor Negotiator, Superintendent Charles Tracy regarding HTA and CSEA negotiations.
3. Government Code Section 54956.9, Subdivision (a), Existing litigation. Name of case: Crews v. Hamilton Unified School District, Glenn County Superior Court, Case No. 15CV01394.
4. *Conference with Real Property Negotiators.* Property: Westermann property north of Hamilton High School, approximately located at 500 Sixth Street, Hamilton City, CA 95951 (APN: 032-230-015-000). Agency Negotiator: Charles Tracy, Superintendent; Matt Juhl-Darlington, Attorney for District. Negotiating Parties: Westermann Family and Hamilton Unified School District. Under negotiation: Price and terms of payment.

Report out action taken in closed session.

Board President, Gabriel Leal: The Board gave direction to the Superintendent on three (3) personnel matters.

Start: 7:25 p.m.

5.0 PUBLIC SESSION/FLAG SALUTE: Led by Tomas Loera

6.0 ADOPT THE AGENDA: (M)

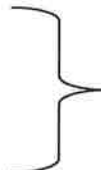
Motion to amend agenda all Communications/Reports (except the Superintendent's Report), Presentations, Informational Items and Discussion Items 4, 5, 6 and 7 and Action Items 8, 9, 10, and 11 be tabled until the March 27, 2019 Board Meeting and for approval by Wendall Lower, seconded by Genaro Reyes.

Motion Carried: 4-0

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| Leal: Aye | Lower: Aye |
| Boone: Aye | Reyes: Aye |
| Odom: Absent | |

7.0 COMMUNICATIONS/REPORTS:

1. Board Member Comments/Reports.
2. ASB President and Student Council President Reports.
 - a. Hamilton High School, Ofelia Flores
 - b. Hamilton Elementary School, Ximena Hernandez
3. District Reports (written)



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- a. Food Service Report by LeAnn Radtke (written) (page 1)
 - b. Operations Report by Marc Eddy (written) (page 2)
 - c. Technology Report by Derek Hawley (written) (page 3)
4. Principal and Dean of Student Reports
- a. Kathy Thomas, Hamilton Elementary School Principal
 - b. Maria Reyes, District Dean of Students
 - c. Cris Oseguera, Hamilton High School Principal
5. Superintendent Report by Charles Tracy
- a. Form 700 – Annual Statement of Economic Interests, file electronically with Glenn County.
 - b. Citizens’ Oversight Committee Member – 7 members needed.
 - c. Infinity Communications and Consulting – E-Rate Quarterly Report for Hamilton Unified School District. (page 4-6)
 - d. Chico State Teacher Recruitment Fair – Saturday, March 9, 2019.
 - e. LCAP Stakeholder Meeting, Board Workshop – Saturday, March 9, 2019, 8:30 a.m. to 11:00 a.m. in the Hamilton High School Library.
 - f. Small School Districts Association Annual Conference reminder – Sunday, March 31st to Monday, April 1st.
 - g. Upcoming School Board Meetings:
 - i. Wednesday, March 27, 2019
 - ii. Wednesday, April 17, 2019
 - iii. Wednesday, May 22, 2019
 - h. The Board discussed the need for a Special Board Meeting where they could hold Closed Session to speak with representatives of the Teachers Union (HTA), Classified Union (CSEA) and PTO/Booster regarding input for the Superintendent’s Search. The Board decided that the meeting will be held Monday evening, March 25, 2019 beginning at 5:30 p.m. The Board gave direction to staff to prepare proper invitations to the aforementioned groups and schedule times.

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8.0 PRESENTATIONS:

- 1. Gear Up Grant, future partnerships/plans by Stacey Garrett. (page 7-8)

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9.0 CORRESPONDENCE:

- 1. Harbor Freight Tool Donation to Hamilton High School Shop Class. (page 9-12)

10.0 INFORMATIONAL ITEMS:

- 1. Educational Specifications and CDE site requirements, by Mike Cannon.

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11.0 DISCUSSION ITEMS:

- 1. Discuss Low Performing Block Grant Plan 2018 spending and monitoring proposal. (page 13-15)
- 2. Hamilton Unified School District Audit Report June 30, 2018 by Diane Holliman. (page 20-109)
- 3. Glenn County Educators Hall of Fame 2018-19, nominees and selection. (page 110-112)
 - a. The Board decided on the following nominees for current and future years of the Glenn County Educators Hall of Fame for HUSD:
 - i. (2018-19) Leslie Anderson and Marc Eddy
 - ii. (2019-20) Mona Moon and Larry Crane
 - iii. (2020-21) Ray Thompson and Wayne Parks
 - iv. (2021-2022) Erleen Chance and one other to be determined
- 4. Resolution 18-19-110 RE Exemption from Local Land Use Planning Requirements; and, Designation of District as Lead Agency for CEQA Study Purposes. (page 113-115)
- 5. Demographic Student for Hamilton Unified School District, SchoolWorks, Inc. by Mike Cannon. (page 116-142)
- 6. CEQA Study Contract, Placeworks, Inc. & Hauge Brueck by Mike Cannon. (page 143-188)
- 7. Contract Proposal for Title 5 Risk Assessments for Hamilton High School Expansion, Placeworks, Inc. by Mike Cannon. (page 189-199)

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- 12.0 **PUBLIC COMMENT:** Public comment on any item of interest to the public that is within the Board’s jurisdiction will be heard (agenda and non-agenda items). The Board may limit comments to no more than three minutes per speaker and 15 minutes per topic. Public comment will also be allowed on each specific action item prior to board action thereon.

No public comment.

13.0 **ACTION ITEMS:**

1. Chief Business Official Employment Contract for Hamilton Unified School District 2019 – 2022. (page 200-205)

Motion for approval by Wendall Lower, seconded by Rod Boone.

Motion Carried: 4-0

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| Leal: Aye | Lower: Aye |
| Boone: Aye | Reyes: Aye |
| Odom: Absent | |

2. Low Performing Block Grant Plan 2018. (page 13-15)

Motion for approval by Wendall Lower, seconded by Genaro Reyes.

Motion Carried: 4-0

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| Leal: Aye | Lower: Aye |
| Boone: Aye | Reyes: Aye |
| Odom: Absent | |

R. Boone asked administration to provide the Board with current and on going contracts.

3. Gear-Up grant proposed expenditures (to be expended by June 30, 2019). (page 16-17)

Motion for approval by Wendall Lower, seconded by Rod Boone.

Motion Carried: 4-0

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|--------------|------------|
| Leal: Aye | Lower: Aye |
| Boone: Aye | Reyes: Aye |
| Odom: Absent | |

4. North State Arts Education Consortium Butte County Office of Education and Hamilton Unified School District. (page 18-19)

Motion for approval by Wendall Lower, seconded by Rod Boone.

Motion Carried: 4-0

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|--------------|------------|
| Leal: Aye | Lower: Aye |
| Boone: Aye | Reyes: Aye |
| Odom: Absent | |

5. Accept Hamilton Unified School District Audit Report June 30, 2018. (page 20-109)

Motion for approval by Wendall Lower, seconded by Rod Boone.

Motion Carried: 4-0

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| Leal: Aye | Lower: Aye |
| Boone: Aye | Reyes: Aye |
| Odom: Absent | |

6. Site Safety Plans (full plans available on www.husdschools.org, available for public review during the board meeting and by request by contacting the District Office):

a. Hamilton High School (includes the District Office, Ella Barkley High School, and Hamilton Community Day School and Hamilton Adult School). (page 206-229)

b. Hamilton Elementary School (includes Hamilton State Preschool and Hamilton Special Education). (page 230-256)

Motion for approval by Wendall Lower, seconded by Genaro Reyes.

Motion Carried: 4-0

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|--------------|------------|
| Leal: Aye | Lower: Aye |
| Boone: Aye | Reyes: Aye |
| Odom: Absent | |

7. Resolution 18-19-109 Emergency Management Resolution – Hamilton Unified School District has implemented a School Emergency Plan for all school sites and facilities. (page 257)

Motion for approval by Wendall Lower, seconded by Rod Boone.

Motion Carried: 4-0

| | |
|--------------|------------|
| Leal: Aye | Lower: Aye |
| Boone: Aye | Reyes: Aye |
| Odom: Absent | |

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8. Resolution 18-19-110 RE Exemption from Local Land Use Planning Requirements; and, Designation of District as Lead Agency for CEQA Study Purposes. (page 113-115)
9. Demographic Student for Hamilton Unified School District, SchoolWorks, Inc. by Mike Cannon. (page 116-142)
10. CEQA Study Contract, Placeworks, Inc. by Mike Cannon. (page 143-155)
11. Contract Proposal for Title 5 Risk Assessments for Hamilton High School Expansion, Placeworks, Inc. by Mike Cannon. (page 189-199)
12. Second reading of: (page 258-265)
 - a. Board Bylaw 9250 Renumeration, Reimbursement and Other Benefits.
 - b. Board Policy and Administrative Regulation 0420 School Plans/Site Councils (for regular manual maintenance).
 - c. Board Policy and Administrative Regulation 0450 Comprehensive Safety Plan (for regular manual maintenance).
 - d. Board Policy and Administrative Regulation 0460 Local Control and Accountability Plan (for regular manual maintenance).
 - e. Administrative Regulation 1220 Citizen Advisory Committee (for regular manual maintenance).
 - f. Administrative Regulation 3311.1 Uniform Public Construction Cost Accounting Procedures (for regular manual maintenance).
 - g. Administrative Regulation 3543 Transportation Safety and Emergencies (for regular manual maintenance).
 - h. Administrative Regulation 4200 Classified Personnel (for regular manual maintenance).
 - i. Administrative Regulation 5113 Absences and Excuses (for regular manual maintenance).
 - j. Administrative Regulation 5131.41 Use of Seclusion and Restraint (for regular manual maintenance).
 - k. Board Policy and Administrative Regulation 5141.52 Suicide Prevention (for regular manual maintenance).
 - l. Board Policy and Administrative Regulation 5144 Discipline (for regular manual maintenance).
 - m. Board Policy 5146 Married/Pregnant/Parenting Students (for regular manual maintenance).
 - n. Board Policy 6146.1 High School Graduation Requirements (for regular manual maintenance).
 - o. Administrative Regulation 6173.2 Education of Children of Military Families (for regular manual maintenance).
 - p. Board Policy and Administrative Regulation 6175 Migrant Education Program (for regular manual maintenance).
 - q. Administrative Regulation 6183 Home and Hospital Instruction (for regular manual maintenance).
 - r. Board Bylaw 9322 Agenda/Meeting Materials (for regular manual maintenance).
 - s. Board Bylaw 9324 Minutes and Recordings (for regular manual maintenance).

Motion for approval by Wendall Lower, seconded by Rod Boone.

Motion Carried: 4-0

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|--------------|------------|
| Leal: Aye | Lower: Aye |
| Boone: Aye | Reyes: Aye |
| Odom: Absent | |

14.0 **CONSENT AGENDA:** Items in the consent agenda are considered routine and are acted upon by the Board in one motion. There is no discussion of these items prior to the Board vote and unless a member of the Board, staff, or public request specific items be discussed and/or removed from the consent agenda. Each item on the consent agenda approved by the Board shall be deemed to have been considered in full and adopted as recommended.

1. Warrants and Expenditures. (page 266-294)
2. Williams Quarterly January 2019. (page 295)
3. 2017-2018 School Accountability Report Cards (SARC): Hamilton High School, Hamilton Elementary School, Ella Barkley High School and Hamilton Community Day School. (page 296-341)
4. Hamilton Elementary School Site Council Meeting Agenda for January 10, 2019. (page 342)
5. Hamilton Elementary School Site Council Meeting Minutes for January 10, 2019. (page 343-344)
6. Hamilton Elementary School Site Council Meeting Agenda for February 14, 2019. (page 345)
7. Hamilton Elementary School Site Council Meeting Minutes for February 14, 2019. (page 346)
8. Minutes for the Regular Board Meeting on January 23, 2019. (page 347-352)
9. Minutes for the Special Board Meeting on January 31, 2019. (page 353-355)
10. Interdistrict Transfers (new only; elementary students reapply annually).
 - a. Out
 - i. Hamilton Elementary School
 1. None
 - ii. Hamilton High School
 1. 12th Grade X 1
 - b. In
 - i. Hamilton Elementary School
 1. None

