

**HAMILTON UNIFIED SCHOOL DISTRICT
BOARD MEETING
MINUTES**

Hamilton High School Library

Wednesday, March 27, 2019

5:30 p.m. Public session for purposes of opening the meeting only.
5:30 p.m. Closed session to discuss closed session items listed below.
7:00 p.m. Reconvene to open session no earlier than 7:00 p.m.

1.0 OPENING BUSINESS:

Call to order and roll call

Gabriel Leal, President Hubert "Wendall" Lower, Clerk Rod Boone
 Genaro Reyes Ray Odom

2.0 IDENTIFY CLOSED SESSION ITEMS:

3.0 PUBLIC COMMENT ON CLOSED SESSION ITEMS: Public comment will be heard on any closed session items. The board may limit comments to no more than three minutes per speaker and 15 minutes per item.

4.0 ADJOURN TO CLOSED SESSION: To consider qualified matters.

1. Government Code Section 54957 (b), Personnel Issue – with Small School District's Association (SSDA) Consultant, Debra Pearson. To consider the employment, evaluation, reassignment, resignation, dismissal, or discipline of a classified and certificated employees.
2. Government Code Section 54957.6, Labor Negotiations. To confer with the District's Labor Negotiator, Superintendent Charles Tracy regarding HTA and CSEA negotiations.
3. Government Code Section 54956.9, Subdivision (a), Existing litigation. Name of case: Crews v. Hamilton Unified School District, Glenn County Superior Court, Case No. 15CV01394.

Report out action taken in closed session.

Gabriel Leal, board president, no action taken during closed session.

5.0 PUBLIC SESSION/FLAG SALUTE: 7:19pm

6.0 ADOPT THE AGENDA: (M) Lower/Genaro/ all approved.

7.0 COMMUNICATIONS/REPORTS:

1. Board Member Comments/Reports.
2. ASB President and Student Council President Reports.
 - a. Hamilton High School, Ofelia Flores
 - b. Hamilton Elementary School, Ximena Hernandez
3. District Reports (written, February & March included due to flood closures in February)
 - a. Food Service Report by LeAnn Radtke (written) (page 4-5)
 - b. Operations Report by Marc Eddy (written) (page 6)
 - c. Technology Report by Derek Hawley (written) (page 7)
4. Principal and Dean of Student Reports
 - a. Kathy Thomas, Hamilton Elementary School Principal (written) (page 8)
 - b. Maria Reyes, District Dean of Students (written)
 - c. Cris Oseguera, Hamilton High School Principal (written) (page 9)
5. Chief Business Official Report by Diane Holliman (written) (page 10)
6. Superintendent Report by Charles Tracy
 - a. Small School Districts Association Annual Conference reminder – Sunday, March 31st to Monday, April 1st.
 - b. Staff In-Service Day: Friday, March 29, 2019 – "End of Year Staff Appreciation Lunch" 1130am plan for some recognitions
 - c. LCAP Review at Hamilton High School Open House (April 4, 2019) and upcoming Hamilton Elementary School Parent Luncheon.
 - d. Upcoming School Board Meetings:

- i. Wednesday, April 17, 2019
- ii. Wednesday, May 22, 2019
- iii. Wednesday, June 12, 2019 (LCAP/Budget Public Hearing)
- iv. Wednesday, June 26, 2019 (LCAP/Budget Approval)
- e. Holidays:
 - i. Friday, April 19, 2019 – Good Friday
 - ii. Monday, April 22, 2019 – Friday, April 26, 2019 – Spring Break

8.0 PRESENTATIONS:

1. Gear Up Grant, future partnerships/plans by Stacey Garrett. (page 11-12)
Stacy Garret, Cody Lane, spoke about grant. This will be an extra resource on campus to empower student and let them know that education is an option. They also do parent nights to help parents with financial aid. They have already sponsored a Butte College field trip for Jr. High students. They will be doing professional development for the staff in the summer and college career day. They will be hiring a full-time advisor for Jr. High so they can help and follow students thru High School. 7 year grant will start with 6th grade.

Ray: Will you be applying for a future grant? Stacy: Yes, we do plan on that. This is the first time Gear Up has been done in this county.

9.0 CORRESPONDENCE:

1. None

10.0 INFORMATIONAL ITEMS:

1. HUSD Annual Contracts per School Board Request. (page 13): no corrections
2. Request for Proposal - Musical Instruments, Maximum Bid Not to Exceed \$30,000 (funding from North State Arts Education Consortium). (page 14): Funds need to used by June 30th, : Rosalinda: So we will purchase new instruments for the High School and the refurbished go to the Elementary? Tracy: Yes, this way the younger kids practice on the older ones and the new ones don't get destroyed that easily.
3. Educational Specifications and CDE site requirements, by Mike Cannon.: passed out handout.

11.0 DISCUSSION ITEMS:

1. J. Soon Consulting Proposal, Foodservice consulting. (page 15-16)

Joey: He spoke about what he will do and why he is doing this. Board agreed to bring item back for April meeting as action item.

2. Resolution 18-19-110 RE Exemption from Local Land Use Planning Requirements; and, Designation of District as Lead Agency for CEQA Study Purposes. (page 17-19)
3. Demographic Student for Hamilton Unified School District, SchoolWorks, Inc. by Mike Cannon. (page 20-46)
4. CEQA Study Contract, Placeworks, Inc. & Hauge Brueck by Mike Cannon. (page 47-92)

Ray; Does map on page 48 have to be detailed or to scale or is it just general? Response: it's a conceptional drawing, just generic plan for purpose of placeworks. The detailed one will be done when project is in the works.

5. Contract Proposal for Title 5 Risk Assessments for Hamilton High School Expansion, Placeworks, Inc. by Mike Cannon. (page 93-103)
6. Second Interim Report by Diane Holliman. (page 104-136)
Dianne reported on Interim:

Ray: Why the deficit is higher? Dianne: Because we built a hog barn and the hog barn projection went over due to unexpected expenses.

Ray: If we hire Mr. Soon, would the cafeteria pay for him? Diane: No there is language on that which restrict the usage from that fund.

Rod: What was the cause of over cost of hog barn? Diane/Chuck: We had water and septic problem, had to redo some of the parking lot. Cannon: They had to rebuild septic system, new building houses more animals so it needs to be able to sustain that, underground utilities had to be reroute, there was a lot of problems.

Rod commented: I will say that there is no more pig smell, It has gotten a lot better,

Dianne: Everyone is very happy with it, hogs are very happy. There is also a Plasma Cutter and laser engraver with Martin. Between Derek and Andy Martin they are doing a good job of setting it up and with the assistance of a local company, they will be getting updates for free.

7. Board Member Participation in End-of-Year Activities.
 - a. HES Promotion – Thursday, June 6, 2019 at 7:00 p.m. (Board Members arrive at 6:30 p.m.), Location: HHS Stadium. Gabriel Leal/Genaro Reyes
 - b. HHS Graduation – Friday, June 7, 2019 at 8:00 p.m. (Board Members arrive at 7:30 p.m.), Location: HHS Stadium. Genaro Reyes/Rod Boone
8. Request by Drivers Education Teachers for Hourly Rate Increase. (page 137)
9. Potential Citizens Oversight Committee for Hamilton Unified School District General Obligation Bond – need a total of at least 7 members:

Only have 3 at the moment, can move forward with what we have. volunteers tonight on the categories.

 - a. Category: Business Owner
 - i. Interested member: Gee Singh
 - b. Category: Parent in the District
 - i. Interested member: Froylan Mendoza
 - c. Category: Senior Citizens' Organization
 - i. Interested member: Merrilee Johnson
 - d. Category: PTA/PTO Member
 - i. Interested member: OPEN Rosalinda Sanchez
 - e. Category: Member or Taxpayers' Organization (i.e. groups of landowners, e.g. homeowners' associations).
 - i. Interested member: OPEN Tomas Loera
 - f. Category: Other member at large
 - ii. Interested member: OPEN
 - g. Category: Other member at large
 - iii. Interested member: OPEN

Need to establish committee by no later than April 1, 2019.

The members may not be employees of the District or vendors, contractors or consultant's to the District as that would be a conflict. This includes substitute teachers or individuals that may provide any type of services to the District, even sporadic in nature. You may hand select the members by soliciting them.

10. First reading of Board Policy and Exhibit 0420.41 Charter School Oversight. (page 138-142)
11. First reading of Board Policy and Administrative Regulation 1312.3 Uniform Complaint Procedures. (page 138-142)
12. First reading of Administrative Regulation, Exhibit (1), Exhibit (2), Exhibit (3) and Exhibit (4) 1312.4 Williams Uniform Complaint Procedures. (page 138-142)
13. First reading of Administrative Regulation 1340 Access to District Records. (page 138-142)
14. First reading of Board Policy and Administrative Regulation 3100 Budget. (page 138-142)
15. First reading of Board Policy and Administrative Regulation 3260 Fees and Charges. (page 138-142)
16. First reading of Board Policy and Administrative Regulation 3515.4 Recovery for Property Loss or Damage. (page 138-142)
17. First reading of Board Policy and Administrative Regulation 4030 Nondiscrimination in Employment. (page 138-142)
18. First reading of Administrative Regulation 4161.1, 4261.1 and 4361.1 Personal Illness/Injury Leave. (page 138-142)
19. First reading of Board Policy and Administrative Regulation 5117 Interdistrict Attendance. (page 138-142)
20. First reading of Administrative Regulation 5125.2 Withholding Grades, Diploma and Transcripts. (page 138-142)
21. First reading of Board Policy 5127 Graduation Ceremonies and Activities. (page 138-142)
22. First reading of Exhibit 5145.6 Parental Notifications. (page 138-142)
23. First reading of Administrative Regulation 5148 Child Care and Development. (page 138-142)
24. First reading of Board Bylaw, Exhibit (1) and Exhibit (2) 9323.2 Actions by the Board. (page 138-142)

12.0 **PUBLIC COMMENT:** Public comment on any item of interest to the public that is within the Board's jurisdiction will be heard (agenda and non-agenda items). The Board may limit comments to no more than three minutes per speaker and 15 minutes per topic. Public comment will also be allowed on each specific action item prior to board action thereon.

No public comment

13.0 ACTION ITEMS:

1. Resolution 18-19-110 RE Exemption from Local Land Use Planning Requirements; and, Designation of District as Lead Agency for CEQA Study Purposes. (page 17-19): Lower/Boone
2. Demographic Student for Hamilton Unified School District, SchoolWorks, Inc. (page 20-46): Odom/Boone
3. CEQA Study Contract, Placeworks, Inc. (page 47-92): Lower/Boone
4. Contract Proposal for Title 5 Risk Assessments for Hamilton High School Expansion, Placeworks, Inc. (page 93-103): Lower/Boone
5. Adopt Second Interim Report 2018-19. (page 104-136): Odom/Boone
6. Request by Drivers Education Teachers for Hourly Rate Increase. (page 137): Boone/Reyes
7. Affidavit of School District - Form J-13A, Request for Allowance of Attendance Due to Emergency Conditions. (page 143-167): Boone/Reyes
8. Raquel Bocast hired as Teacher on Special Assignment (TOSA) for Hamilton Unified School District.: Lower/Odom

14.0 CONSENT AGENDA: Items in the consent agenda are considered routine and are acted upon by the Board in one motion. There is no discussion of these items prior to the Board vote and unless a member of the Board, staff, or public request specific items be discussed and/or removed from the consent agenda. Each item on the consent agenda approved by the Board shall be deemed to have been considered in full and adopted as recommended.

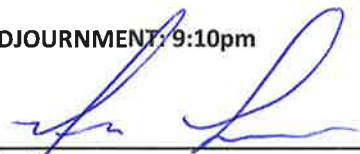
1. Warrants and Expenditures. (page 168-188)
2. California Department of Education Consolidated Application for 2018-19. (page 189-216)
3. Hamilton Elementary School Site Council Meeting Agenda for March 14, 2019. (page 217)
4. Hamilton Elementary School Site Council Meeting Minutes for March 14, 2019. (page 218)
5. Minutes for the Regular Board Meeting on February 27, 2019. (page 219-223)
6. Hamilton Elementary School CJSF (California Junior Scholarship Federation) End-of-Year Field Trip – May 3, 2019. (page 224)
7. Interdistrict Transfers (new only; elementary students reapply annually).
 - a. Out
 - i. Hamilton Elementary School
 1. None
 - ii. Hamilton High School
 1. None
 - b. In
 - i. Hamilton Elementary School
 1. None
 - ii. Hamilton High School
 1. None
8. Personnel Actions as Presented:
 - a. New hires:

i. Asha Mundo	Child Nutrition Assistant 2019-20	HES
ii. Elliott Delmatier	JV Baseball Coach	HHS
iii. Heather Knutson	Music Teacher 2019-20	District
 - b. Resignations/Retirement:

i. Omar Saldivar	Child Nutrition Assistant - BGC	HES
ii. Heather Wyman	Yard Duty Supervisor/Crossing Guard	HES

With the correction of the date for the CJSF Field Trip May 17, 2019: Reyes/Boone

15.0 ADJOURNMENT: 9:10pm

Signature  4.17.19
 Clerk

Signature 
 Superintendent