

**HAMILTON UNIFIED SCHOOL DISTRICT
BOARD MEETING
AGENDA**

**Hamilton High School Library
Wednesday, March 27, 2019**

5:30 p.m. Public session for purposes of opening the meeting only.
5:30 p.m. Closed session to discuss closed session items listed below.
7:00 p.m. Reconvene to open session no earlier than 7:00 p.m.

1.0 OPENING BUSINESS:

Call to order and roll call

_____ Gabriel Leal, President
_____ Genaro Reyes

_____ Hubert "Wendall" Lower, Clerk
_____ Ray Odom

_____ Rod Boone

2.0 IDENTIFY CLOSED SESSION ITEMS:

3.0 PUBLIC COMMENT ON CLOSED SESSION ITEMS: Public comment will be heard on any closed session items. The board may limit comments to no more than three minutes per speaker and 15 minutes per item.

4.0 ADJOURN TO CLOSED SESSION: To consider qualified matters.

1. Government Code Section 54957 (b), Personnel Issue – with Small School District's Association (SSDA) Consultant, Debra Pearson. To consider the employment, evaluation, reassignment, resignation, dismissal, or discipline of a classified and certificated employees.
2. Government Code Section 54957.6, Labor Negotiations. To confer with the District's Labor Negotiator, Superintendent Charles Tracy regarding HTA and CSEA negotiations.
3. Government Code Section 54956.9, Subdivision (a), Existing litigation. Name of case: Crews v. Hamilton Unified School District, Glenn County Superior Court, Case No. 15CV01394.

Report out action taken in closed session.

5.0 PUBLIC SESSION/FLAG SALUTE:

6.0 ADOPT THE AGENDA: (M)

7.0 COMMUNICATIONS/REPORTS:

1. Board Member Comments/Reports.
2. ASB President and Student Council President Reports.
 - a. Hamilton High School, Ofelia Flores
 - b. Hamilton Elementary School, Ximena Hernandez
3. District Reports (written, February & March included due to flood closures in February)
 - a. Food Service Report by LeAnn Radtke (written) (page 4-5)
 - b. Operations Report by Marc Eddy (written) (page 6)
 - c. Technology Report by Derek Hawley (written) (page 7)
4. Principal and Dean of Student Reports
 - a. Kathy Thomas, Hamilton Elementary School Principal (written) (page 8)
 - b. Maria Reyes, District Dean of Students (written)
 - c. Cris Oseguera, Hamilton High School Principal (written) (page 9)
5. Chief Business Official Report by Diane Holliman (written) (page 10)
6. Superintendent Report by Charles Tracy
 - a. Small School Districts Association Annual Conference reminder – Sunday, March 31st to Monday, April 1st.
 - b. Staff In-Service Day: Friday, March 29, 2019 – "End of Year Staff Appreciation Lunch"
 - c. LCAP Review at Hamilton High School Open House (April 4, 2019) and upcoming Hamilton Elementary School Parent Luncheon.
 - d. Upcoming School Board Meetings:
 - i. Wednesday, April 17, 2019
 - ii. Wednesday, May 22, 2019

- iii. Wednesday, June 12, 2019 (LCAP/Budget Public Hearing)
- iv. Wednesday, June 26, 2019 (LCAP/Budget Approval)
- e. Holidays:
 - i. Friday, April 19, 2019 – Good Friday
 - ii. Monday, April 22, 2019 – Friday, April 26, 2019 – Spring Break

8.0 PRESENTATIONS:

- 1. Gear Up Grant, future partnerships/plans by Stacey Garrett. (page 11-12)

9.0 CORRESPONDENCE:

- 1. None

10.0 INFORMATIONAL ITEMS:

- 1. HUSD Annual Contracts per School Board Request. (page 13)
- 2. Request for Proposal - Musical Instruments, Maximum Bid Not to Exceed \$30,000 (funding from North State Arts Education Consortium). (page 14)
- 3. Educational Specifications and CDE site requirements, by Mike Cannon.

11.0 DISCUSSION ITEMS:

- 1. J. Soon Consulting Proposal, Foodservice consulting. (page 15-16)
- 2. Resolution 18-19-110 RE Exemption from Local Land Use Planning Requirements; and, Designation of District as Lead Agency for CEQA Study Purposes. (page 17-19)
- 3. Demographic Student for Hamilton Unified School District, SchoolWorks, Inc. by Mike Cannon. (page 20-46)
- 4. CEQA Study Contract, Placeworks, Inc. & Hauge Brueck by Mike Cannon. (page 47-92)
- 5. Contract Proposal for Title 5 Risk Assessments for Hamilton High School Expansion, Placeworks, Inc. by Mike Cannon. (page 93-103)
- 6. Second Interim Report by Diane Holliman. (page 104-136)
- 7. Board Member Participation in End-of-Year Activities.
 - a. HES Promotion – Thursday, June 6, 2019 at 7:00 p.m. (Board Members arrive at 6:30 p.m.), Location: HHS Stadium.
 - b. HHS Graduation – Friday, June 7, 2019 at 8:00 p.m. (Board Members arrive at 7:30 p.m.), Location: HHS Stadium.
- 8. Request by Drivers Education Teachers for Hourly Rate Increase. (page 137)
- 9. Potential Citizens Oversight Committee for Hamilton Unified School District General Obligation Bond – need a total of at least 7 members:
 - a. Category: Business Owner
 - i. Interested member: Gee Singh
 - b. Category: Parent in the District
 - i. Interested member: Froylan Mendoza
 - c. Category: Senior Citizens' Organization
 - i. Interested member: Merrilee Johnson
 - d. Category: PTA/PTO Member
 - i. Interested member: OPEN
 - e. Category: Member or Taxpayers' Organization (i.e. groups of landowners, e.g. homeowners' associations).
 - i. Interested member: OPEN
 - f. Category: Other member at large
 - ii. Interested member: OPEN
 - g. Category: Other member at large
 - iii. Interested member: OPEN

Need to establish committee by no later than April 1, 2019.

The members may not be employees of the District or vendors, contractors or consultant's to the District as that would be a conflict. This includes substitute teachers or individuals that may provide any type of services to the District, even sporadic in nature. You may hand select the members by soliciting them.

- 10. First reading of Board Policy and Exhibit 0420.41 Charter School Oversight. (page 138-142)
- 11. First reading of Board Policy and Administrative Regulation 1312.3 Uniform Complaint Procedures. (page 138-142)
- 12. First reading of Administrative Regulation, Exhibit (1), Exhibit (2), Exhibit (3) and Exhibit (4) 1312.4 Williams Uniform Complaint Procedures. (page 138-142)
- 13. First reading of Administrative Regulation 1340 Access to District Records. (page 138-142)
- 14. First reading of Board Policy and Administrative Regulation 3100 Budget. (page 138-142)

15. First reading of Board Policy and Administrative Regulation 3260 Fees and Charges. (page 138-142)
16. First reading of Board Policy and Administrative Regulation 3515.4 Recovery for Property Loss or Damage. (page 138-142)
17. First reading of Board Policy and Administrative Regulation 4030 Nondiscrimination in Employment. (page 138-142)
18. First reading of Administrative Regulation 4161.1, 4261.1 and 4361.1 Personal Illness/Injury Leave. (page 138-142)
19. First reading of Board Policy and Administrative Regulation 5117 Interdistrict Attendance. (page 138-142)
20. First reading of Administrative Regulation 5125.2 Withholding Grades, Diploma and Transcripts. (page 138-142)
21. First reading of Board Policy 5127 Graduation Ceremonies and Activities. (page 138-142)
22. First reading of Exhibit 5145.6 Parental Notifications. (page 138-142)
23. First reading of Administrative Regulation 5148 Child Care and Development. (page 138-142)
24. First reading of Board Bylaw, Exhibit (1) and Exhibit (2) 9323.2 Actions by the Board. (page 138-142)

12.0 **PUBLIC COMMENT:** Public comment on any item of interest to the public that is within the Board's jurisdiction will be heard (agenda and non-agenda items). The Board may limit comments to no more than three minutes per speaker and 15 minutes per topic. Public comment will also be allowed on each specific action item prior to board action thereon.

13.0 **ACTION ITEMS:**

1. Resolution 18-19-110 RE Exemption from Local Land Use Planning Requirements; and, Designation of District as Lead Agency for CEQA Study Purposes. (page 17-19)
2. Demographic Student for Hamilton Unified School District, SchoolWorks, Inc. (page 20-46)
3. CEQA Study Contract, Placeworks, Inc. (page 47-92)
4. Contract Proposal for Title 5 Risk Assessments for Hamilton High School Expansion, Placeworks, Inc. (page 93-103)
5. Adopt Second Interim Report 2018-19. (page 104-136)
6. Request by Drivers Education Teachers for Hourly Rate Increase. (page 137)
7. Affidavit of School District - Form J-13A, Request for Allowance of Attendance Due to Emergency Conditions. (page 143-167)
8. Raquel Bocast hired as Teacher on Special Assignment (TOSA) for Hamilton Unified School District.

14.0 **CONSENT AGENDA:** Items in the consent agenda are considered routine and are acted upon by the Board in one motion. There is no discussion of these items prior to the Board vote and unless a member of the Board, staff, or public request specific items be discussed and/or removed from the consent agenda. Each item on the consent agenda approved by the Board shall be deemed to have been considered in full and adopted as recommended.

1. Warrants and Expenditures. (page 168-188)
2. California Department of Education Consolidated Application for 2018-19. (page 189-216)
3. Hamilton Elementary School Site Council Meeting Agenda for March 14, 2019. (page 217)
4. Hamilton Elementary School Site Council Meeting Minutes for March 14, 2019. (page 218)
5. Minutes for the Regular Board Meeting on February 27, 2019. (page 219-223)
6. Hamilton Elementary School CJSF (California Junior Scholarship Federation) End-of-Year Field Trip – May 3, 2019. (page 224)
7. Interdistrict Transfers (new only; elementary students reapply annually).
 - a. Out
 - i. Hamilton Elementary School
 1. None
 - ii. Hamilton High School
 1. None
 - b. In
 - i. Hamilton Elementary School
 1. None
 - ii. Hamilton High School
 1. None
8. Personnel Actions as Presented:
 - a. New hires:

i. Asha Mundo	Child Nutrition Assistant 2019-20	HES
ii. Elliott Delmatier	JV Baseball Coach	HHS
iii. Heather Knutson	Music Teacher 2019-20	District
 - b. Resignations/Retirement:

i. Omar Saldivar	Child Nutrition Assistant - BGC	HES
ii. Heather Wyman	Yard Duty Supervisor/Crossing Guard	HES

15.0 **ADJOURNMENT:**

January 2019 Food Services Report
Hamilton Unified School District
Director of Nutrition and Student Welfare
LeAnn Medina



Combined District Totals 18 days of school

Lunches 8444

Breakfasts 5209

Boys and Girls Club snacks 663

Boys and Girls Suppers 2034

Total \$44737.92

February 2019 Food Services Report
Hamilton Unified School District
Director of Nutrition and Student Welfare

LeAnn Medina



Combined District Totals 18 days of school

Lunches 7836

Breakfasts 5297

Boys and Girls Club snacks 599

Boys and Girls Suppers 1811

Total \$42421.66

Board Report January

Transportation

3770 Miles Driven

14 Trips for 1486 miles

Maintenance

HHS

Replace exterior Parking lot lights

7 home soccer games

10 Home basketball games

HES

LED Retro fit exterior Lights

Technology Report

Frank James, Director of Technology

Derek Hawley, Information Systems Technician

Completed and in Progress Tasks –February 2019

1. **Lenovo Chromebook Warranty work:** We have shipped out another round of Chromebooks for warranty work. The Chromebooks are from classroom on the Elementary and High School sites. We still have five months of warranty left so we are trying to maximize out free repair options.
2. **Dell Warranty Work:** We have received and installed parts for our OptiPlex 7040 desktop PCs. These PCs are still under warranty for another six months so we are trying to flesh out any issue while we still have the free coverage.
3. **Tickets:** Our ticket count has remained steadily in the 30s. We have had a few spikes here and there but our response times have remained consistent.
4. **Google Cloud Printer:** We have installed our first google cloud printer at the Elementary School. So far it is doing exactly what we wanted it to and it's proving to be a nice conference room solution.
5. **DC3 rebuild:** We have begun the rebuilding of DC3 (old server). The new DC3 will be used as a backup domain controller as well as a VM manager. We are also hoping to implement some automatic power outage shutdown procedures through this rebuilt machine.
6. **Ag PC:** A new PC has been deployed in the Ag department. This PC is going to be used with the plasma cutter. It will also have AutoCAD, NestMaster and Adobe Illustrator on it for design purposes.
7. **FS/Files Migration:** HHS-Classified has been migrated off of the fs server on onto the new files server. The files server will be used as our primary network storage for files moving forward. So far HES-Classified and HHS-Classified have been migrated. Certificated will be migrated in the future.

HES Board Report	Submitted by Kathy Thomas 3/19/19
Attendance	<p>Total: 423 students</p> <p>96.82 6-8 96.56 % K-5</p> <p>One new third grader started this week</p> <p>Dianna Camarena and I are meeting with families with attendance site contracts as well as meeting with 8 families of students with chronic absences to help support improved attendance.</p>
MTSS (Multi-Tiered System of Support)	<p>Our last training for this school year will be 4/4/19. We have been concentrating on our FIA (Fidelity Integrity Assessment) evaluation, specifically inclusive instructional practices and data-based decision making . FIA is self-assessment used by School Leadership team to examine current school practices and their effectiveness in order to make informed decisions for improvement.</p> <p>Actions that we have taken these last few months center on purposeful formative assessment and analysis of student learning.</p>
Dual Immersion	<p>The Dual Immersion Committee has been actively meeting and evaluation this first year's roll out. We have been using an instrument for self-assessment, looking carefully at the entire program, curriculum, and assessments.</p> <p>Maggie Sawyer and Maria Alvarez are at CAFE in Long Beach this week.</p> <p>Next year, we are looking at full Kinder, first and second grade classes.</p>
GEAR Up Grant	<p>Gear Up with UC Davis and Butte College joined forces for our entire middle school providing a day at Butte College. Students were able to tour the campus and get a up and personal look at college life and programs. Butte College told us that Hamilton City students asked the best questions in comparison to other schools. It was a great day. Students were well behaved and talk about going to college was heard from many.</p>
Parent Outreach	<p>Our last parent luncheon featured a performance by our Dual Immersion first grade students and was well attended.</p> <p>Parent outreach continues through morning coffee with the principal, parent newsletters, APTT, and Howl Home postcards home (parents report that they greatly appreciate the home/school contacts from teachers).</p>
Safety	<p>Give our updated goals and objectives in our newly approved Safety Plan, HES is concentrating on developing muscle memory for all students and staff. We recently had a lockdown drill which provided us with feedback, both strengths and challenges, to improve our process and fine-tune our systems.</p>
Upcoming events	<p>Be sure to stop in to our upcoming Book Fair (starting Friday, March 29th).</p> <p>ELPAC testing for ELs is coming to an end in the next week.</p> <p>We are gearing up for State testing--beginning next week for our Middle School students.</p>

**Hamilton High School
HUSD Board Report
March 2019**

1. **Attendance/Enrollment**- Current Enrollment is 288 students (9th-76; 10th-76; 11th-48; 12th-87). Over a 96% attendance rate for the school year.
2. **Frosh Incoming 9th Grader Info Night on February 12-** successful evening, we have currently 60 Frosh pre-enrolled or that we are waiting to receive information from.
3. **Upcoming Professional Development**- Mrs. Mercado attended the CLTA Conference; Mrs. Funderburk and her student teacher, Cecilia Romero attended the CATE Conference in late February; Mr. Martin continues his ATE meetings to meet requirements for his CTE credential; Mr. Oseguera continues his ACSA Special Education Academy trainings through March 2019; HUSD District-wide inservice will be on Friday March 29th - it is a student non-attendance day.
4. **School Activities & Events**- We have completed the 3rd Quarter as of March 15th and will be mailing Report Cards on March 22nd.
 - a. Spring Sports are underway- Baseball; Softball; and Track & Field
 - b. Counselors will be going on the Campus tours to Southern California on March 24-26th.
 - c. Open House will be on Thursday April 4th at 6:30pm. All are invited to attend. We will also have an LCAP information table at Open House.
 - d. The HUSD Spring Concert will be held on April 11th at 6:30pm in the HHS Gym.
 - e. CAASPP will begin in late April. Our 11th Grades will be testing in Math, English, and Science (CAST Test).
 - f. Spring Break begins on April 19th. We will return to classes on April 29th.

Jolene Towne

From: Diane Holliman
Sent: Wednesday, March 20, 2019 12:10 PM
To: Charles Tracy; Jolene Towne
Subject: Board Report

In regards to the March 27th Board meeting, I will be presenting the 2nd Interim. I do not have anything to report in addition.

There are no current facility projects at this time.

Let me know if you have any questions.

Thank you,

Diane

Diane Holliman, Chief Business Official
Hamilton Unified School District
dholliman@hudsonschools.org
530-826-3261 x6011

ABSTRACT: GEAR UP GRANT PROPOSAL

Applicant Name: University of California, Davis

UC Davis GEAR UP Rural Valley Partnership Project

The **UC Davis GEAR UP Rural Valley Partnership Project (GU)** will focus all efforts on a rural and depressed agricultural area of the Northern Sacramento Valley of California. The project proposes to serve 1741 students in two cohort groups of 6th and 7th graders enrolled at the seven (7) high poverty middle schools including Hamilton Elementary, C.K. Price Middle, Williams Upper Elementary, Willows Intermediate, George T Egling Middle, Lloyd Johnson Junior High, and Vista Preparatory. These cohorts will feed into Hamilton High, Orland High, Williams Junior Senior High, Willows High, Colusa High, Pierce High, and Red Bluff High schools resulting in seven-year “pathways” of GU Participants from middle school to postsecondary education. The region has some of the lowest postsecondary education attainment rates in the State of California and a very high severity of need.

Goal 1- Increase The Academic Performance & Preparation For Post-Secondary Education Of GEAR UP Students, with the following objectives: 50% of GU cohort will pass Integrated Math 1 by the end of 9th grade, 35% of GU cohort will pass Integrated Math 2 by the end of 10th grade, 30% of GU cohort will pass Integrated Math 3 by the end of the 11th grade.

Goal 2 - Increase The Rate of High School Graduation and Enrollment In Postsecondary Education with the following objectives: 90% of GU cohort will graduate from high school. 75% of GU cohort will enroll in postsecondary education, 45% of GU cohort will place into college-level Math and English without need for remediation, 70% of GU cohort in college will persist from fall to fall.

Goal 3 - Increase GEAR UP Students’ and Their Families’ Knowledge Of Post- Secondary Education Options, Preparation, And Financing with the following objectives: 50% of GU cohort and parents will demonstrate knowledge of available financial aid and the costs postsecondary education, 50% of GU cohort will demonstrate knowledge of the importance of pursuing and the process in enrolling in postsecondary education, 30% of Parents of GU cohort will actively engage in activities associated with assisting students in their academic preparation for college.

The project also focuses on reduction of remediation and increasing postsecondary persistence. The Project has a large focus on partner and community collaboration through the formation of a GEAR UP Advisory Board for culture change and create vertical teaming and alignment to Institutes of Higher Education. The Partners of the Project include: Shasta Community College, Chico State University, Expect More Tehama, College Options Inc., Glenn County Office of Education, Tehama County Department of Education, Colusa County Office of Education, Zion Christian Ministries, National University, California Education Round Table Intersegmental Coordinating Committee, CoBro Inc, Red Bluff Union Elementary School District, Red Bluff High School District, Hamilton Unified School District, Willows Unified School District, Colusa Unified School District, Pierce Unified School District, Williams Unified School District, and Orland Unified School District.

GEAR UP Rural Valley Partnership

UC Davis

Goals & Priorities

Goal 1 - Increase The Academic Performance & Preparation For Post-Secondary Education Of GEAR UP Students with the following objectives: 50% of GU cohort will pass Integrated Math 1 by the end of 9th grade, 35% of GU cohort will pass Integrated Math 2 by the end of 10th grade, 30% of GU cohort will pass Integrated Math 3 by the end of the 11th grade.

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Absolute Priority Projects

Priority 1: Providing work-based learning experiences that align with in-demand industry sectors or occupations. The Project will implement activities through business and community relationships to provide internships that align with in-demand industry sectors and occupations. (Agriculture, Transportation, Distribution, etc.)

Priority 2: Promoting Science, Technology, Engineering, or Math (STEM) Education. The project will work to support student mastery of pre-requisites to ensure success in STEM fields including computer science. The Project will promote data sharing and collaboration through our Institute of Higher Education Partners to support our Target Schools to address issues of low rigor in the mastery of pre-requisites.

Priority 3: Protecting Freedom of speech and encouraging respectful interactions in a safe educational environment, or fostering the knowledge and promoting the development of skills that prepare students to be informed, thoughtful, and productive citizens. The project will implement a Public Speaking curriculum that satisfies this priority focus area.

VENDOR NAME	LAST PO#	DETAILS	ANNUAL COST 18-19	START DATE	END DATE	RENEWAL PROCESS
ACCUJARM	19-228	FIRE ALARM INSPECT/REPAIR ELEM	\$ 308.00	07/01/18	06/30/19	ANNUAL RENEWAL
ACSA	19-243	FIRE ALARM INSPECT/REPAIR ELEM	\$ 1,938.42	07/01/18	06/30/19	ANNUAL RENEWAL
AERIES-EAGLE SOFTWARE	19-149	STUDENT ATTENDANCE SOFTWARE MAINT & SUPPORT	\$ 15,686.00	07/01/18	06/30/19	ANNUAL RENEWAL
AERIES-EAGLE SOFTWARE	19-151	2ND LVL CONFIG & DATA	\$ 4,000.00	07/01/18	06/30/19	ANNUAL RENEWAL
BLACKBOARD	18-121	WEB COM MANAGER-ANNUAL MAINT & SUPPORT	\$ 2,700.00	07/01/18	06/30/19	ANNUAL RENEWAL
BLACKBOARD	18-221	AUTO DIALER/MASS NOTIFICATION-ANNUAL	\$ 2,211.00	07/01/18	06/30/19	ANNUAL RENEWAL
BOYS N GIRLS CLUB	19-245	AFTER SCHOOL PROGRAM	\$ 66,000.00	07/01/18	06/30/19	PART PAID BY SPARKS/ASES PRGM
CALIFORNIA SCHOOL BOARD ASSN	19-130	ANNUAL MEMBERSHIP	\$ 5,336.00	07/01/18	06/30/19	ANNUAL RENEWAL
CALIFORNIA SCHOOL BOARD ASSN	19-413	GASB AMM REPORT	\$ 1,875.00	07/01/18	06/30/19	ANNUAL RENEWAL
CALIFORNIA SCHOOL BOARD ASSN	19-113	MANUAL MAINT/GAMUT ONLINE	\$ 4,340.00	07/03/18	06/30/19	ANNUAL RENEWAL
CASBO	19-108	ANNUAL DIST WIDE MEMBERSHIP	\$ 1,000.00	07/01/18	06/30/19	ANNUAL RENEWAL
CEV MULTI MEDIA	19-251	ICEV INSTRUCTOR LIC RENEWAL/ONLINE	\$ 750.00	07/03/18	06/30/19	ANNUAL RENEWAL
COSTCO MEMBERSHIP	19-111	ANNUAL MEMBERSHIP	\$ 180.00	07/01/18	06/30/19	ANNUAL RENEWAL
CPM	15-572	EVERYDAY MATH PROGRAM	\$ 33,443.91	06/15/15	06/30/21	6 YR COMMON CORE PROGRAM
DELL EMC	19-431	3 YR EXT WARRANTY FOR EQUIP	\$ 4,157.68	04/15/19	04/15/22	3 YR MAINT/WTTY
ESGI	19-328	K-1 STUDENT TEST/PLACEMENT PROGRAM	\$ 875.00	07/01/18	06/30/19	ANNUAL RENEWAL
FOLLETT SCHOOL SOLUTIONS-DIST	18-107	DESTINY (LIBRARY MAINT & SUPPORT)	\$ 2,702.98	07/01/18	06/30/19	ANNUAL RENEWAL
FP MAILING SOLUTIONS	424	HS/DIST POSTAGE METER LEASE	\$ 670.80	11/01/16	10/01/21	LEASE/ RENEW 2021
FRONTLINE	19-107	STAFF ATTENDANCE SOFTWARE	\$ 3,938.19	07/01/18	06/30/19	ANNUAL RENEWAL
HAYDEN FIRE	19-154	ANNUAL FIRE ALARM SERV-HS	\$ 946.70	07/01/18	06/30/19	ANNUAL RENEWAL
HEARTLAND (NUTRIKIDS)	19-249	ANNUAL CAFÉ SOFTWARE SERVICE & SUPPORT	\$ 1,712.00	07/01/18	06/30/19	ANNUAL RENEWAL
INFINITY	19-109	ERATE CONSULTANT-CAT 1 YEAR 22	\$ 6,300.00	07/01/18	06/30/21	THREE YEAR CONTRACT
INFINITY	19-360	ERATE CONSULTANT-CAT 2 RFP APPLICATION	\$ 3,500.00	07/01/18	06/30/19	ENDS 6/30/19
IO EDUCATION-EADMS	19-211	EADMS ANNUAL ONLINE ACCESS/SUPPORT	\$ 5,919.17	07/01/18	06/30/19	ANNUAL RENEWAL
IT SAVVY-VMWARE	19-315	VIRTUAL MACHINE MANAGER	\$ 2,519.14	07/01/18	06/30/19	ANNUAL RENEWAL
IT SAVVY-FARONICS	19-103	DEEP FREEZE MAINT & SUPPORT SOFTWARE	\$ 1,027.50	07/01/18	06/30/19	ANNUAL RENEWAL
IT SAVVY-UNITRENDS	19-103	BACK UP DATA BASE STORAGE/MANAGEMENT	\$ 2,169.24	07/01/18	06/30/19	ANNUAL RENEWAL
JIVE	442	DIST WIDE PHONE/DATA- SERVICE & SUPPORT	\$ 14,988.13	unknown	06/30/17	?? FRANK JAMES
JOHANNA CLAY	19-300	CALPADS & AERIES CONSULTANT	\$ 7,500.00	07/01/18	06/30/19	ANNUAL CONTRACT FOR SERVICE
LARRYS	440	DIST WIDE PEST CONTROL	\$ 6,480.00	07/01/18	06/30/19	ANNUAL/MONTH TO MONTH
NSADA	19-298	ANNUAL ATHLETIC ASSIGNMENTS	\$ 90.00	07/01/18	06/30/19	ANNUAL RENEWAL
PARAMEX-DOT testing for bus drivers	431	ANNUAL MEMBERSHIP FOR DISCOUNT PRICING	\$ 120.00	07/01/18	06/30/19	ANNUAL RENEWAL
PITNEY BOWES	443	ELEM POSTAGE METER LEASE	\$ 582.12	07/01/16	06/30/21	LEASE/ RENEW 2021
RAY MORGAN	413	DIST WIDE COPIER LEASE/TONER/SERVICE/SUPPORT	\$ 47,419.55	04/01/16	03/01/23	RETURN EQUIP/LETTERS IN ADVANCE
RENISSANCE LEARNING ACCELERATED MATH ELEM	19-105	STAR 360 & ACCELERATED READING	\$ 10,319.50	07/01/18	06/30/19	RENEW ON EXPIRATION
RENISSANCE LEARNING ACCELERATED MATH HS	19-476	HS ACCELERATED MATH PROGRAM (3 YR AGREEMENT)	\$ 11,927.50	07/01/19	06/30/22	RENEW ON EXPIRATION
SCHOOL SERVICES OF CA	426	ANNUAL MEMBERSHIP	\$ 3,300.00	07/01/18	06/30/19	ANNUAL RENEWAL
SHI > RUCKUS	19-244	WIRELESS SYSTEM	\$ 2,317.00	07/01/18	06/30/19	ANNUAL RENEWAL
SMALL SCHOOL DISTRICTS	19-184	ANNUAL MEMBERSHIP	\$ 500.00	07/01/18	06/30/19	ANNUAL RENEWAL
SMALL SCHOOL DISTRICTS-SUPER SEARCH	19-412	SUPERINTENDANT SEARCH/SUPPORT (2 YRS)	\$ 6,000.00	07/01/18	06/30/20	TWO YEAR CONTRACT
SUPER COMMODITY	19-126	ANNUAL MEMBERSHIP FOR CAFÉ	\$ 86.98	07/01/18	06/30/19	ANNUAL RENEWAL
TOYOTA MATERIAL HANDLING	19-447	SEMI ANNUAL FORKLIFT MAINT/SAFETY INSPECT	\$ 500.00	07/01/18	06/30/19	ANNUAL RENEWAL
US BANK- GO DADDY		ANNUAL PMT TO RETRIEVE 'HAMILTONUSD.ORG'	\$ 100.00	07/01/18	06/30/19	ANNUAL RENEWAL
WEBROOT		ANTI VIRUS				
WILGUS FIRE	19-129	ANNUAL FIRE ALARM SERV-ELEM	\$ 1,042.34	07/01/18	06/30/19	ANNUAL RENEWAL
ZOHO-MANAGE ENGINE	19-371	PASSWORD RECOVERY TOOLS	\$ 270.00	07/01/18	06/30/19	ANNUAL RENEWAL
COUNTY CONTRACTS						
OSS ANNUAL GCOE PORTION						
ADOBE LICENSES						
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Hamilton Unified School District

620 Canal Street
P.O. Box 488
Hamilton City, CA 95951

Charles Tracy, Superintendent

(530) 826-3261
(530) 826-0440 (Fax)
www.husdschools.org

REQUEST FOR PROPOSAL MUSICAL INSTRUMENTS

Maximum Bid Not to Exceed \$30,000

Bid must include the following:

ITEMS	QUALITY MINIMUM	PRICE PER ITEM	TOTAL INCLUDED IN BID
Baritone Sax	Concert		2
Flute	Concert		10
Clarinets	Concert		10
Trumpet-Coronate	Concert		10
Baritone Horn	Concert		2
Alto Sax	Concert		4
Tuba (Brass)	Concert		2
Tenor Sax	Concert		2
Bass Clarinets	Concert		2
Trombone	Concert		4
Tuba Chairs	Concert		2
Bass Drum	Concert		1
Bass Drum Stand	Concert		1
Bell Set	Concert		1
Snare Drum	Concert		4
Baritone/Euphonium	Concert		2

The above list is inclusive in the bid package. All bids must state the make, model and style of each musical instrument; bid must have a per-item cost and a total for the entire bid. Partial bids will be considered but may be rejected by the District. Bids with all instruments included will have greater consideration. Hamilton Unified School District reserves the right to reject any and all bids. Bids must be emailed no later than Tuesday, April 9, 2019 via email at ctracy@husdschools.org or via fax at (530) 826-0440.

Sincerely,



Charles Tracy, District Superintendent
Hamilton Unified School District



The Hamilton Unified School District will provide a safe, rigorous, and engaging educational experience that promotes student academic success, respect, and citizenship in a caring environment.

J. Soon, Consulting

March 8, 2019

Mr. Charles Tracy
Superintendent
Hamilton Unified School District
620 Canal St.
P O Box 488
Hamilton City, CA. 95951

Mr. Tracy,

Thank you for this opportunity to present to you this proposal to assist your food service as a consultant. This proposal contains a review of the different aspects of the operation. I have segmented the proposal and provide bullet objectives and information.

- A) Review of present operations. I would like the opportunity to observe multiple meals prior to the end of this school year.
- B) Review of program staffing. This will give me a view of present staff and the needs that will be filled for the upcoming year. With the changes that will need to be made, I would like the opportunity to review and discuss prior to final decisions.
- C) Review of present menus and utilization of the Federal Commodity program items. Upon review, I would like to amend menu where necessary and move to maximum use of the commodities where prudent. This will be part of the training process of the food service manager that I plan to install.
- D) Review program adherence to the USDA School Lunch mandates and policies.
- E) Recommend program review and potential enhancements. These will include but not limited to; Purchasing program, menu cycles and rotation, inventory controls for both street purchased and federal commodity items.
- F) Recommend proper utilization of staff resources available. Review training levels of staff and work with HR department in creating an on-going training program for all staff to help development and strengthening.
- G) Review all areas of record keeping and reports as required by the USDA School Lunch program.
- H) Work with staff to create and maintain fun and innovative events to create excitement and participation of the students and staff of the District.

OUR #1 OBJECTIVE WILL ALWAYS BE TO FEED THE KIDS !!!

OVERVIEW;

If it is agreeable, I propose to start my consulting with the District on or around the 6th of May 2019. This will allow me to observe meals prior to school closing. What I observe will help me in preparing my plans for the upcoming school year. Additionally, I will have the opportunity to interface with the staff and understand better their level of training and their ideas for program enhancements. After this period, I will be better equipped to offer recommendations as to the placement of staff to help ensure maximum effectiveness and efficiencies of the food service program. This is key to assist staff to become proficient and strong in their jobs and become as successful as possible in their jobs.

J. Soon Consulting

It was shared at an earlier meeting that I was in attendance that the financial results are not a large concern at this time. Therefore unless corrected, my initial focus will be on program review and staff evaluation and long-term strengthening.

FEE SCHEDULE;

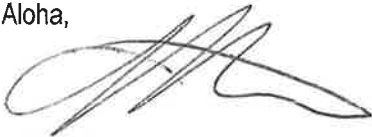
My experience has taught me that most school districts require a 2 year commitment for consulting. I do not see any indications at this time that would make Hamilton Unified School District any different. The process takes time to evaluate, recognize and though discussion agree upon a plan to put into action. Then once program is installed there will a need to allow to operate and fine tune. As there are two schools in the District and different levels of grades, separate programs need to identified and put into place.

I propose a fee for July 1, 2019- June 30, 2020 of \$15,000.00 for both schools. For the period of May 6, 2019-June 30, 2019, I propose a fee of \$1,000.00.

We will come to agreement for the 2020-2021 school year at a later date. In all cases my fee for the second year has been 20% less than the first year's fee.

Thank you for this opportunity to present this proposal to the Hamilton Unified School District. I am available for any clarification of information shared.

Aloha,



Jeffery (Joey) Soon
J Soon Consulting
4979 4th Ave
Orland, CA 95963
EIN# 46-059402

BOARD AGENDA ITEM – RESOLUTION RE EXEMPTION FROM LOCAL LAND USE PLANNING REQUIREMENTS; AND, DESIGNATION OF DISTRICT AS LEAD AGENCY FOR CEQA STUDY PURPOSES

The attached Resolution will, as a part of the planning process for the proposed expansion of Hamilton High School, exempt the District, as a State Agency, from local land use planning requirements. This would relieve the District from resolving conflicts between State mandated siting, design and construction requirements for public schools, and local codes which may either be in direct conflict with, or may exceed State requirements. The District is required to follow State requirements in order to receive design approval and be eligible for State Facilities funding; County requirements different from those required by the State would be unapproved and not funded by the State.

The attached Resolution would also designate the District as the Lead Agency for California Environmental Quality Act (CEQA) study purposes. This designation will allow the District, rather than the County or State, to act as the controlling agency for this project: powers would include setting project scope; reviewing all project documentation and findings; and acting and adopting all necessary findings and mitigation actions.

District staff recommends approval.

HAMILTON UNIFIED SCHOOL DISTRICT

RESOLUTION NO. 18-19-110

IN THE MATTER OF: The exemption of the Hamilton Unified District from County zoning and use ordinances for the proposed Hamilton High School Expansion Project in Glenn County, as well as designating the District as Lead Agency under the provisions of the California Environmental Quality Act (CEQA).

RESOLUTION

WHEREAS, pursuant to Section 53094 of the Government Code, School Districts are allowed to exempt specific projects from local zoning and use ordinances, as well as designating itself as the Lead Agency under the provisions of the California Environmental Quality Act (CEQA); and

WHEREAS, exemption from local zoning and use ordinances would relieve the District from resolving conflicts between State mandated siting, design and construction requirements for public schools, and local codes which may either be in direct conflict with, or may exceed State requirements; and

WHEREAS, the District is required to follow State requirements in order to receive design approval and be eligible for State Facilities funding, and County requirements different from or above those required by the State would be unapproved and not funded; and

WHEREAS, this exemption will benefit the District's capital facilities program as well as the County's planning process; and

WHEREAS, this exemption will preserve the District and County from any potential conflicts between local ordinances and mandated State requirements for public school siting, design and construction; and

WHEREAS, the District may, by statute, designate itself as the Lead Agency for California Environmental Quality Act (CEQA) study and action purposes, and carry out those functions required of a Lead Agency; now

THEREFORE, BE IT RESOLVED that, by a recorded two thirds affirmative vote, that the Hamilton Unified School District exempt itself from Glenn County zoning and use ordinances for the proposed Hamilton High School Expansion Project in the County of Glenn, as well as designating the District as the Lead Agency under the provisions of the California Environmental Quality Act (CEQA).

The above RESOLUTION was duly passed by the Board of Trustees of the Hamilton Unified School District at its regularly scheduled meeting on February 27, 2019, by the following roll call vote:

AYES:

NOES:

ABSENT:

ABSTAINED:

Signed and approved by me after passage.

Gabriel Leal, President

Wendall Lower, Clerk

BOARD AGENDA ITEM-Adoption of Draft Demographic Study for Hamilton Unified School District

The attached Demographic Study of Hamilton Unified School District for the 2018/2019 school year, has been prepared by SchoolWorks, Inc. of Roseville, CA. The study indicates that the District previously experienced declining enrollment overall the past 10 years, from 840 students attending during the 2009/10 school year to a current enrollment of 713 students.

Hamilton Unified School District is projected to decline in enrollment by 2.81% (or 20 students) for the 2019/20 school year. The District is projected to grow over the next six (6) years, with a projected enrollment of 823 students in the 2024/25 school year. This is a total growth of 110 students, which is an increase of 15.43%.

Future impacts from new housing development is predicated upon information provided by local municipalities on the development of 250 housing units over the next six (6) years. If the building rates increase or decrease, then the timeline shown in this Study will need to be modified accordingly. These projected new developments in the District's boundary are not expected to generate any students next year. A total of 171 students are expected from new homes over the next six (6) years.

It is recommended that the Study be updated in the next two to three years, in order to identify any potential changing demographic circumstances within the District.

District staff recommends adoption of the Demographic Study

620 Canal St.
Hamilton City, CA 95951
PH: (530) 826-4014

*Mr. Charles Tracy,
Superintendent*

HAMILTON UNIFIED
SCHOOL DISTRICT
DEMOGRAPHIC STUDY 2018/19

February 2019



Facility Problem Solvers

SchoolWorks, Inc.
8331 Sierra College Blvd., #221
Roseville CA, 95661

Phone: 916-733-0402
www.SchoolWorksGIS.com

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Hamilton Unified School District

Demographic Study

2018/19

Introduction

This Demographic Study provides a comprehensive enrollment analysis for the Hamilton Unified School District. The district-wide and school-specific enrollment projections are meant to serve as a planning tool to help with both long- and short-term planning. Demographic Studies examine the factors that influence school enrollments, namely trends in demographics, birth rates, and housing development. They are also used as a tool to identify certain facility planning requirements such as capacity, utilization of existing facilities, planning for modernization or new construction, and attendance boundary redistricting. This Study provides information based on the 2018/19 District enrollments and programs, local planning policies and residential development. As these factors change and timelines are adjusted, the Demographic Study should be revised to reflect the most current information.

Executive Summary

Hamilton Unified School District consists of one (1) elementary school, one (1) comprehensive high school, and one (1) continuation high school. Hamilton Unified School District has experienced declining enrollment overall the past 10 years from 840 students attending during the 2009/10 school year to a current enrollment of 713 students.

Hamilton Unified School District is projected to decline in enrollment by 2.81% (or 20 students) for the 2019/20 school year. The District is projected to grow over the next six (6) years, with a projected enrollment of 823 students in the 2024/25 school year. This is a total growth of 110 students, which is an increase of 15.43%.

Future impacts from new housing development is predicated upon information provided by local municipalities on the development of 250 housing units over the next six (6) years. If the building rates increase or decrease, then the timeline shown in this Study will need to be modified accordingly. These projected new developments in the District's boundary are not expected to generate any students next year. A total of 171 students are expected from new homes over the next six (6) years.

Based on current District loading standards and classroom space, the District has a net classroom capacity of 944 students, and a current enrollment of 713. This gives the District a current utilization factor of 75.5%. The projected utilization factor in six (6) years will be 87.2%. This assumes loading standards remain constant and no additional facilities are built or removed.

These projections assume the transfers between schools remain consistent. If changes in facilities, schedules, programs or policies are made, then the patterns may be impacted.

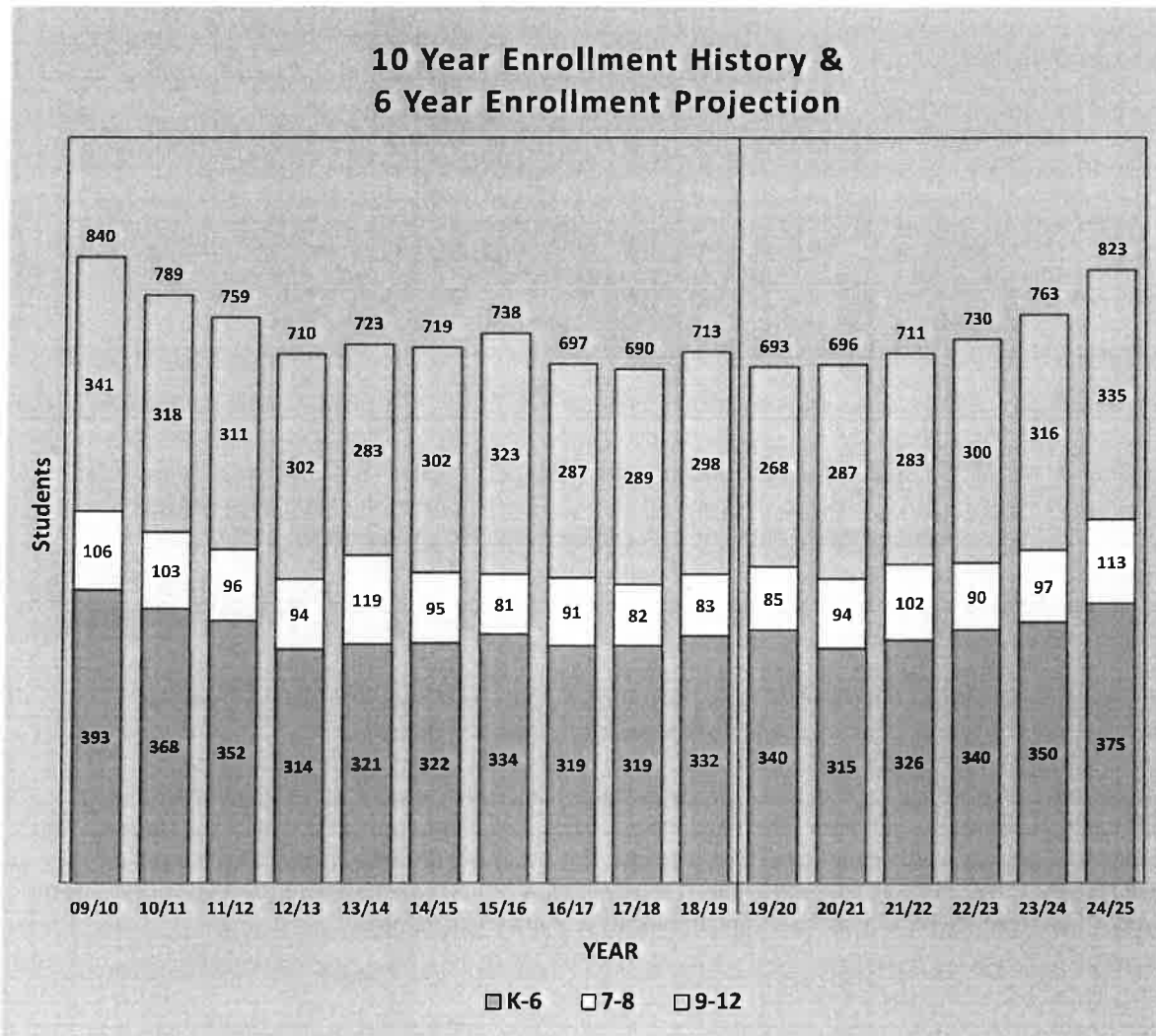


Methodology

The enrollment projections for each school are generated using a State standard weighted cohort trend analysis. The basic projections are created by studying the individual geographic areas. Once the trends are analyzed for each area, the base projections are modified using the following procedures:

- a) Birth rates are used to project future kindergarten enrollment. It is assumed if the births indicate there was an increase of 4% one year, then there will be a corresponding 4% increase in the kindergarten class five (5) years later.
- b) New Housing Development rates and yield factors are compared to the historical impact of development, and if the future projections exceed the historical values, the projections are augmented accordingly.
- c) Inter-District student counts are not included in the base geographic trend analysis since these students reside outside of the District. Therefore, the current number of students-per-school and students-per-grade are added to the base projections.
- d) Intra-District students are those who transfer from one school to another. The number of students transferring into and out of each school are calculated and used to determine the difference between the projections for students living in each attendance area versus those that are projected to attend the school.
- e) The projections for special education students and alternative programs are created by assuming those programs typically serve a percentage of the total District population. Therefore, as the District grows or declines, the enrollment in those programs would increase or decrease accordingly.
- f) The number of students living in the boundary are used to generate the cohort factors. The weighted average of the three (3) years was determined with the current year weighted 50%, the prior year 33.3% and the last year 16.7%. This gives the current trends more value in determining the projections. Those cohorts are then used to determine the students who will be residing in each attendance area for the following years.

10 Year Enrollment History and 6 Year Enrollment Projections



The Hamilton Unified School District has grown over the past ten (10) years from an enrollment of 840 in 2009/10 to the current enrollment of 713. This chart provides a summary of the last ten (10) years of historic enrollment and projected enrollment for the next six (6) years. The color orange represents the historic and projected enrollment for the elementary school grades K-6. The color green represents the historic and projected enrollment for the middle school grades 7-8. The color blue represents the historic and projected enrollment for the high school grades 9-12. The entire District enrollment is shown at the top of each bar.

Hamilton Unified School District
Demographic Study
2018/19

2019/2020 1 Year Enrollment Projection by School

Hamilton Unified School District															
Enrollment Projections															
YEAR 19/20, 1 Year Proj.															
School	TK	K	1	2	3	4	5	6	7	8	9	10	11	12	TOTAL
Hamilton Elem	16	50	39	41	49	41	44	60	38	47	0	0	0	0	425
Hamilton High	0	0	0	0	0	0	0	0	0	0	62	75	73	49	259
Ella Barkley High	0	0	0	0	0	0	0	0	0	0	0	2	5	2	9
Totals	16	50	39	41	49	41	44	60	38	47	62	77	78	51	693
Current CalPADS	15	47	41	39	47	42	60	41	48	35	77	80	51	90	713
Net Change	1	3	-2	2	2	-1	-16	19	-10	12	-15	-3	27	-39	-20
Cohort Change			-8	0	10	-6	2	0	-3	-1	27	0	-2	0	

Hamilton Unified School District has a current enrollment of 713 students. The projected enrollment for next year shows a decrease of 20 students. This one (1) year summary analyzes the net change between the current District enrollment by school and by grade, and the projected enrollment for 2019/20.

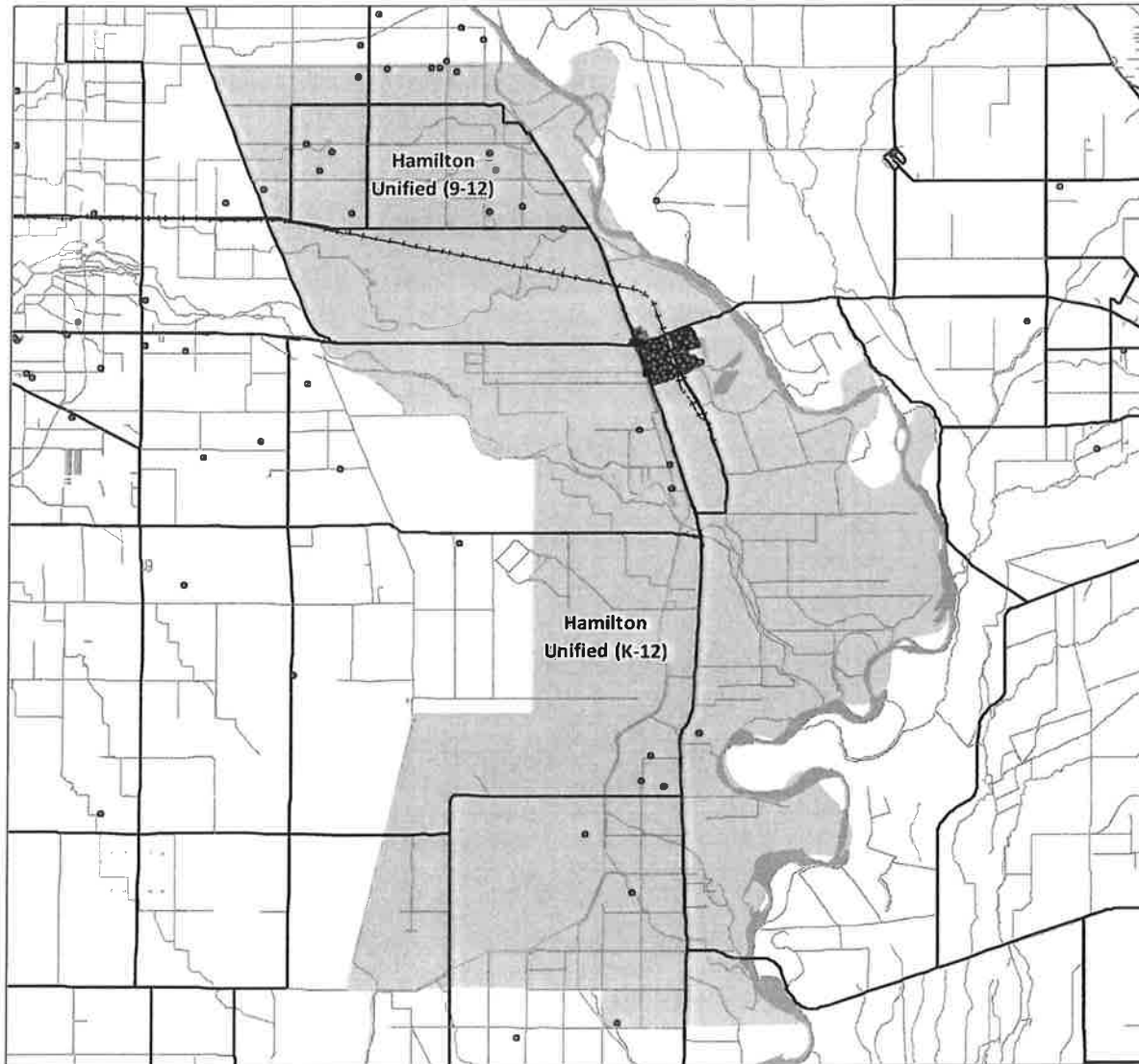
The cohort change factor indicates the change in the number of students for each grade compared to the number of students in the prior grade the previous year.

These projections assume the transfers between schools remain consistent. If changes in facilities, schedules, programs or policies are made, then the patterns may be impacted.

The students living in the boundary generate the cohort factors which are calculated for the past three (3) years and the weighted average is determined. Those cohorts are then used to determine the students who will be residing in each attendance area for the following years. Next the attendance factor is used to determine the net enrollment for each grade. The attendance factor is determined by analyzing the current year of students to see how many Inter- and Intra-district transfers there are.



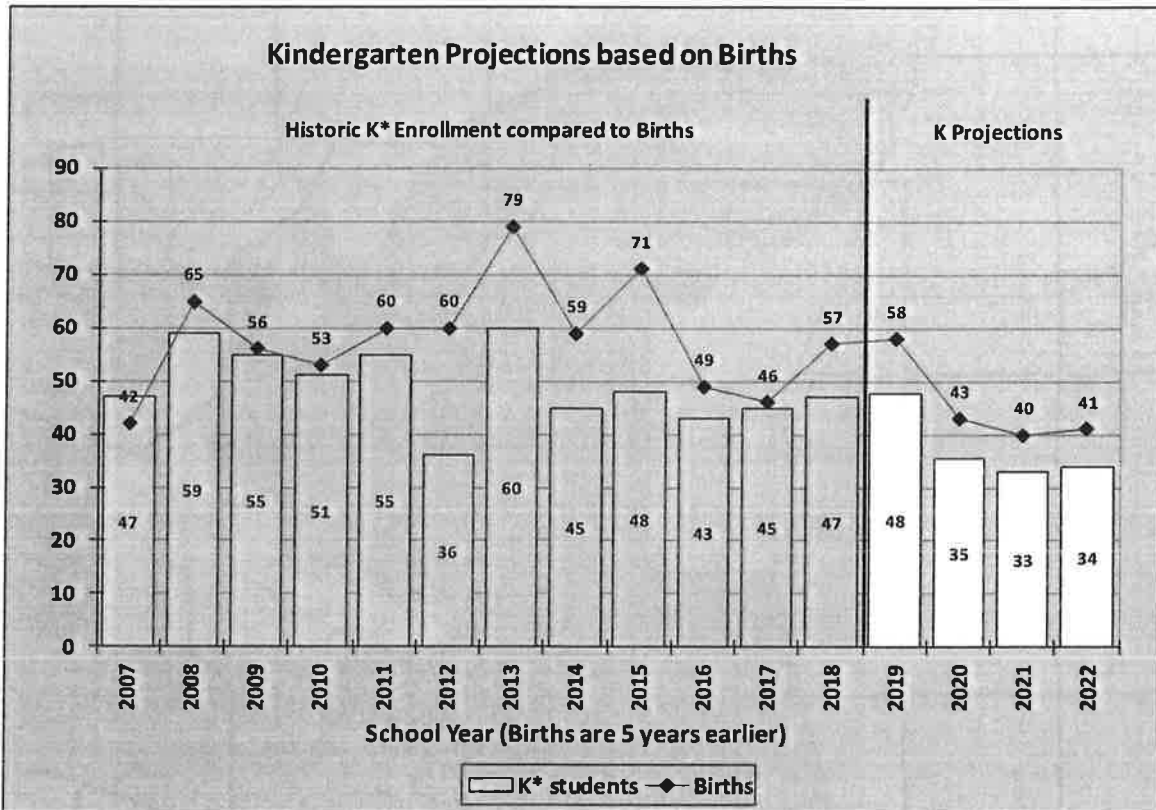
District Map with Student Residential Locations



This map shows the District boundary along with the location of each student based on their residential address. This geographic data is the foundation for our demographic analysis. Any red dots outside the District boundary will represent students attending one of the District schools or programs but have a residence outside the District. This map also identifies different areas of student population density.

Historic Birth Rates

The following section is an analysis of the number of births in the Hamilton Unified School District. The number of births are compiled by zip code regions and provided by the Department of Health. The zip code areas do not exactly match the District boundaries and therefore the zip codes 95943 and 95951, which are in the District, were used for this analysis.

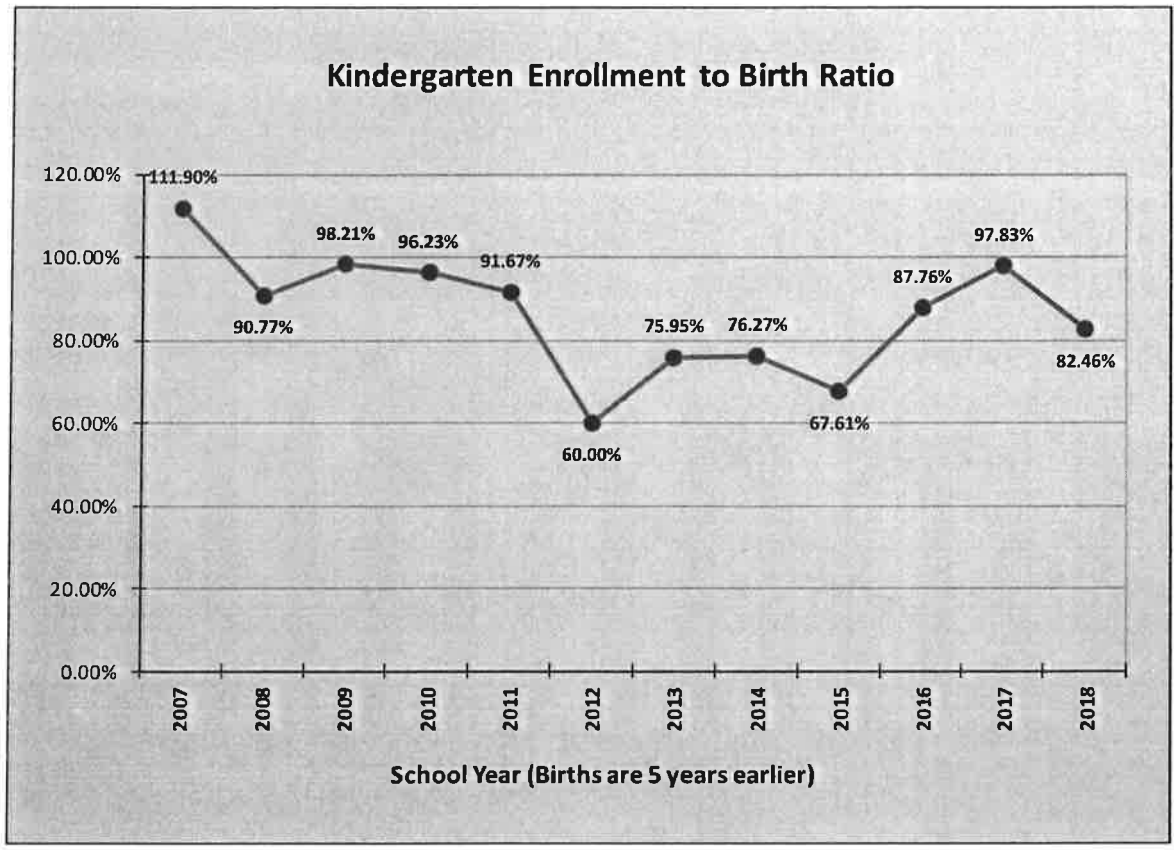


*Kindergarten Totals may include some Transitional Kindergarten students for some of the past years to more accurately correlate a 12-month period of births to a 12-month period of enrollment.

The above figure illustrates the correlation between births in the District area and the number of kindergarten students attending Hamilton Unified schools five (5) years later. The number of births between 2002 and 2013 has averaged about 58 per year. The recent birth rates over the past four (4) years (2014 to 2017), which will generate the kindergarten classes for the next four (4) years (2019 to 2022), have been between 40 and 58. We have assumed that the current kindergarten capture rate of 82.46% will be maintained in the future. The kindergarten projections shown here do not account for the impact of any additional housing units.



Historic Kindergarten Capture Rates

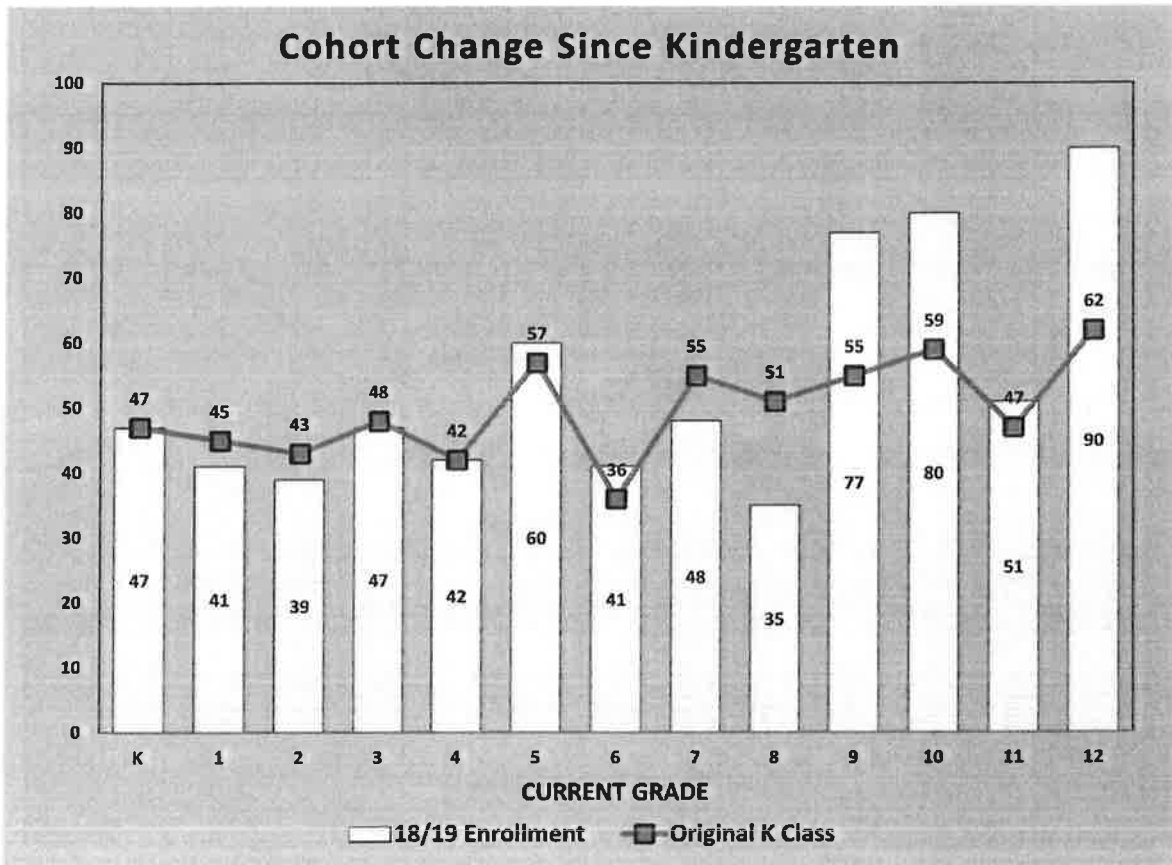


This figure shows the kindergarten capture rates for the past 12 years. Since the birth data is derived from zip code areas, which do not exactly match with the District boundaries, the capture rate also accounts for differences in the coverage areas. Low capture rates are common when a district serves only a portion of a large zip code area. A large capture rate is possible when families move into the area after the children were born, but before they arrived for kindergarten. Overall, the District has had a 12 year average capture rate of 86.39%.

Transitional Kindergarten

The Transitional Kindergarten (TK) program started in 2012 to provide an extra year for young children to get ready for kindergarten. Currently, the TK program allows four (4) year-olds who will turn five (5) between September 2 and December 2. Some districts allow parents with children just outside that window to also participate in the program. Since the window for the TK program is only 3 months, participation in the TK program is typically around 25% of the total kindergarten enrollment. In most current state processes, such as CalPADS reporting, the State Building Program, and ADA, TK students are included with the kindergarten numbers.

Retention Rates Since Kindergarten



This chart compares the original kindergarten class size to the current enrollment for each grade. For example, the current 6th grade class has 41 students and six (6) years ago the kindergarten class had 36 students. Overall the class sizes have increased since kindergarten.

Hamilton Unified School District
Demographic Study
2018/19

Historic Enrollment and Trends

Hamilton Unified School District Historic Enrollment and Cohorts								
Grade	CalPADS Enrollment				Historic Cohorts			Weighted Average
	15/16	16/17	17/18	18/19	15 to 16	16 to 17	17 to 18	
T K	12	9	8	15				
K	48	43	45	47	-5	2	2	0.8
1	43	47	37	41	-1	-6	-4	-4.2
2	56	43	47	39	0	0	2	1.0
3	36	54	41	47	-2	-2	0	-1.0
4	51	35	58	42	-1	4	1	1.7
5	38	51	36	60	0	1	2	1.3
6	50	37	47	41	-1	-4	5	1.0
7	46	46	37	48	-4	0	1	-0.2
8	35	45	45	35	-1	-1	-2	-1.5
9	89	54	78	77	19	33	32	30.2
10	81	91	50	80	2	-4	2	0.0
11	66	79	91	51	-2	0	1	0.2
12	87	63	70	90	-3	-9	-1	-4.0
Totals	738	697	690	713	0.1	1.1	3.2	1.9
Annual Change:		-41	-7	23				

This chart shows the enrollment by grade level over the past four (4) years. The cohort values were calculated for each grade and each year, along with the weighted average for each grade. A positive cohort value indicates that grade is expected to have more students than the previous grade last year. A negative value would mean that the grade has fewer students compared to the previous grade last year.

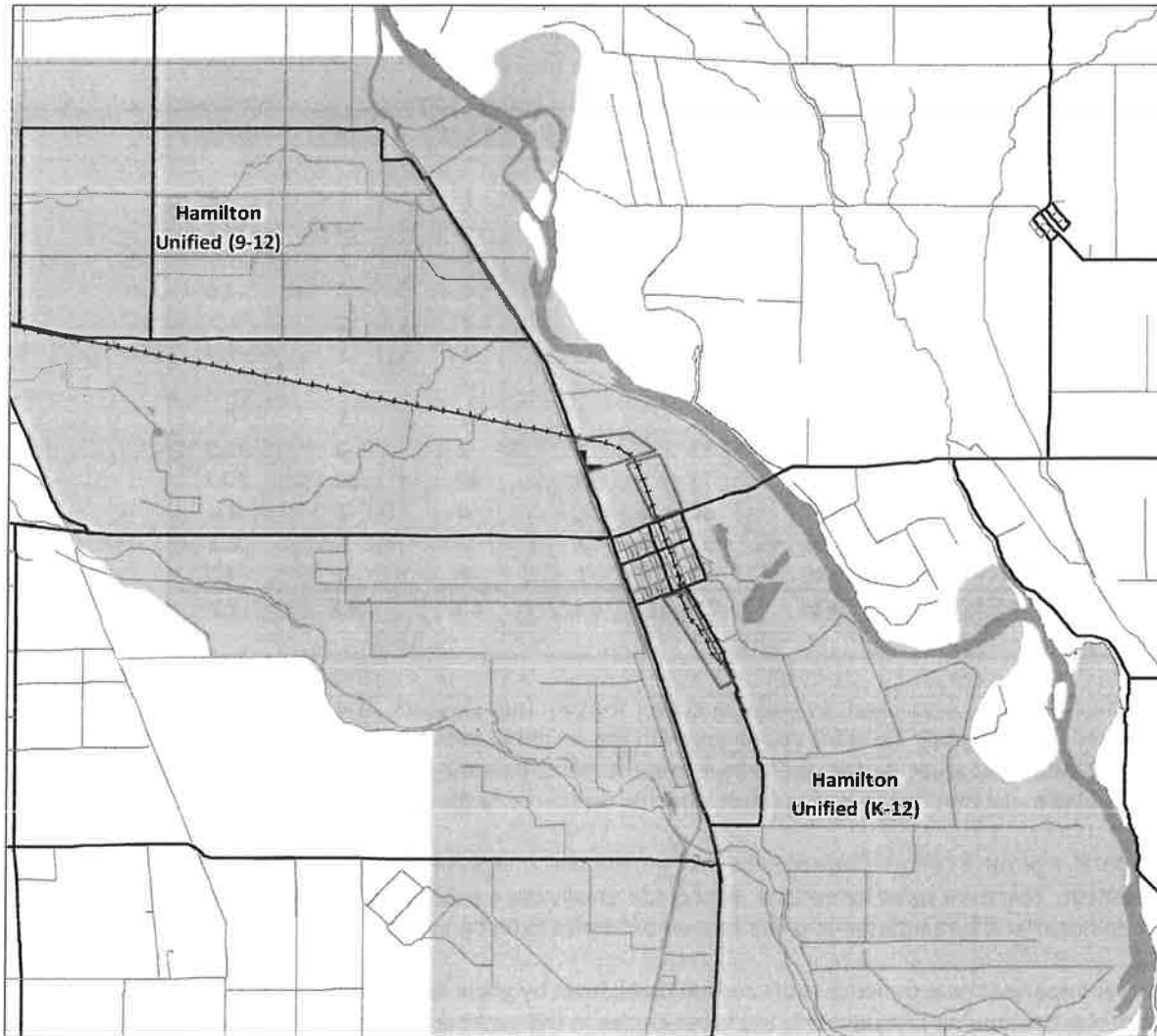
In general, a positive cohort is representative of growth and a negative cohort indicates a decline in enrollment. There are some exceptions. First grade usually has a positive cohort, as there are some students that do not attend kindergarten at public schools but arrive in first grade.

Another important item to notice is the current breakdown by grade level of the student population. Comparing the number of students in the lower grades to the upper grades can indicate potential increases or decreases in future enrollments. Also, if there is a large class or a small class, it will slowly cause a ripple in the enrollments as it advances a grade each year.

Finally, the annual change at the bottom of this chart indicates the net impact of the changes in enrollment over the past few years.



New Housing Developments



This close up view of the District shows the location of the projected new development areas.

Hamilton Unified School District
Demographic Study
2018/19

The projections used in this report are based on the following number of units projected from these developments:

Hamilton Unified School District							
New Development Construction							
Housing Units per Year							
School	19/20	20/21	21/22	22/23	23/24	24/25	Totals
	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	
Hamilton Elem	0	0	50	50	50	100	250
Elementary Totals	0	0	50	50	50	100	250
Hamilton High	0	0	50	50	50	100	250
High Totals	0	0	50	50	50	100	250

Assuming that 250 of the planned units are completed over a six (6) year period, there would be an average of 42 new housing units per year. To determine the impact of the new housing development, each new housing unit is multiplied by the student yield rate. Currently the District student yield rate is 0.686 students per housing unit. This breaks down as follows:

Hamilton Unified School District			
Student Yield Rate Analysis			
Grade	2010 Students	2010	Student
	Living in District	Housing Units	Yield Rate
Total K-6	302	817	0.370
Total 7-8	85	817	0.104
Total 9-12	217	1,024	0.212
Total	604		0.686

Based on 2010 Census Data for school district.

The yield rate used for new construction eligibility determination in the State building program is 0.70 students per home for K-12 districts. The yield rate in the Hamilton Unified School District is lower than the State average.

Based on these estimated construction rates, the development will generate 0 students next year and a total of 171 students in the next six (6) years.



Classroom Counts and Capacity

It is important to understand that capacity and classroom counts may be viewed different ways for different purposes. The State School Facilities Program (SFP) considers all available teaching stations excluding physical education facilities and core facilities (e.g., libraries, multipurpose rooms, and administrative spaces), as part of the site capacity when calculating eligibility for new construction or modernization funding. The State also has its own loading standards per classroom as part of the eligibility determinations.

Another method for calculating capacity and number of classrooms is based on local District standards of class size and a definition of what is considered a full day teaching station. The District may set aside several classroom spaces defined by the SFP for specialized programs or pull-out spaces.

The classroom counts and capacities defined in this Demographic Study represent the rooms that have been identified by Hamilton Unified School District administration as designated fulltime teaching stations. This count is a net count and may not take into consideration other rooms which could be used as fulltime teaching stations but are needed for other programs offered by the District.

The classroom counts are shown for each school and are used to determine the capacity. The classroom counts represent the rooms that can be used for teaching purposes at each school site. The classroom counts may not represent the current classrooms being used, as there may be unused rooms on the school site. In some cases, there may be fewer classrooms counted than current teaching stations if some of the rooms being used were designed for other purposes but are currently being used as classrooms due to overcrowding.

School Projections

This Study provides a detailed analysis of student attendance patterns and enrollment for each school. This includes a boundary map illustrating that particular school's attendance patterns along with a chart showing the projected enrollment for the next six (6) years. These charts indicate the actual enrollment at each school over the past four (4) years along with the projected enrollment for the next six (6) years. In addition, the number of students living in the boundary are shown for the same time period. If there are more students attending than live in the area, then there is a net inflow. If more students live in the boundary than attend the school, then there is a net outflow.

The current capacity is shown on these charts to identify if there will be classroom space available for the students. If space is not available, then the attendance patterns will likely need to change if the additional facilities are not provided. The capacity for each school was determined by using the following loading standards for each classroom identified:

<u>Grade</u>	<u>Loading Standard</u>
TK-K	24
1-3	24
4-6	28
7-8	28
9-12	24

These loading standards are based on the current loading factors used this year and may change based on the level of funding for schools in the future.

Backup data is provided below each projection chart that shows the calculations of the cohort factors used to determine the enrollment projections for each school.

The number of students living in the boundary are shown, which are then used to generate the cohort factors. The weighted average of the three (3) years was determined with the current year weighted 50%, the prior year 33.3% and the last year 16.7%. This gives the current trends more value in determining the projections. Those cohorts are then used to determine the students who will be residing in each attendance area for the following years. The kindergarten enrollment is projected using the birth data instead of the cohort factor shown here.

The Attendance Factors were determined by analyzing the current year of students to see how many Inter- and Intra-District transfers there are. Once the baseline projections are calculated for the residents in the attendance area, the Intra-District and Inter-District factors are applied to determine the projected enrollment for each school.

The last three (3) columns in the chart, Current Enrollment, 19/20 Projection, and Net Change, show the current enrollment, next year's projection and net change in enrollment for next year. These are compared by grade to show the details needed for staffing and classroom needs.

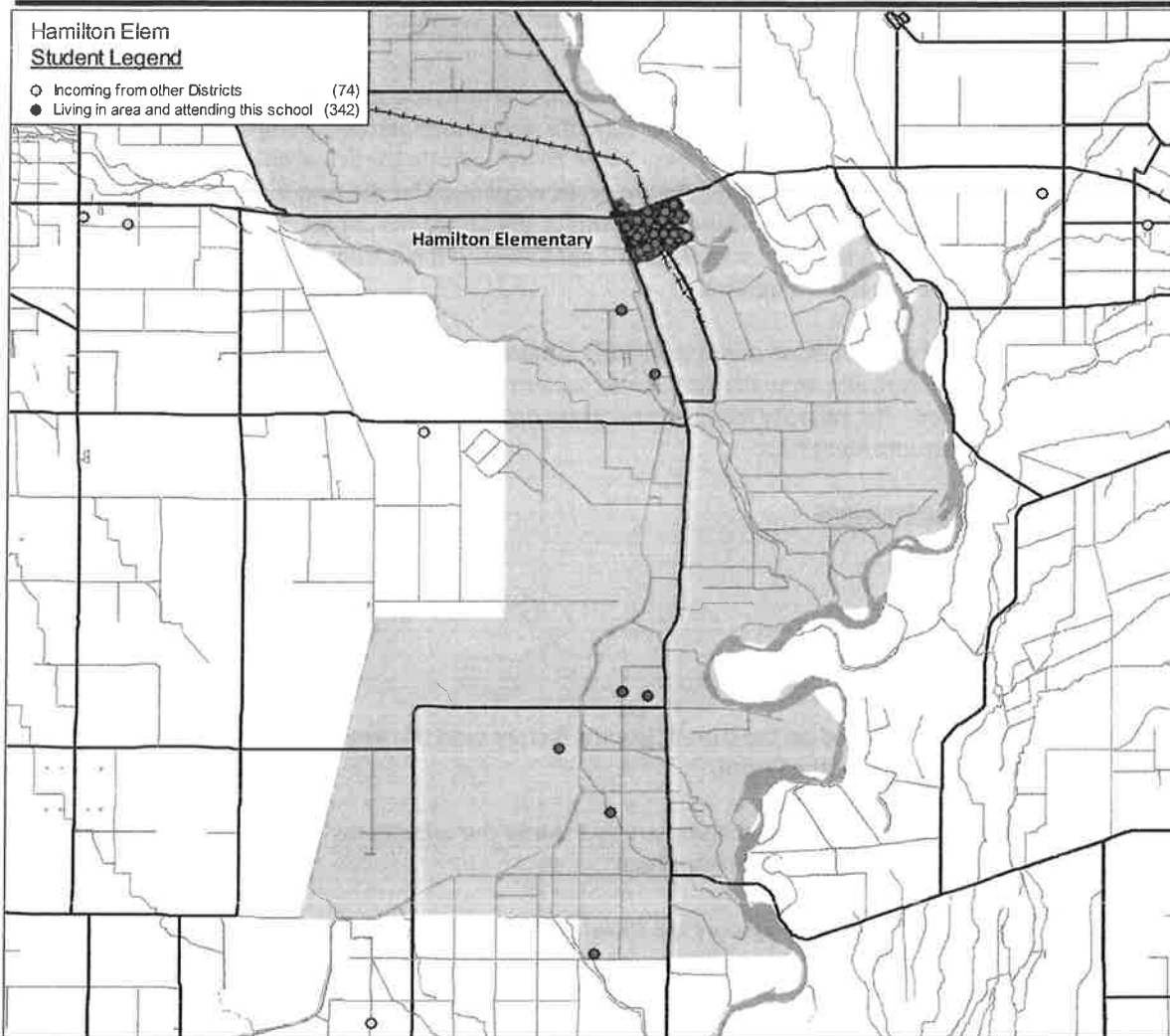
Hamilton Unified School District

Demographic Study

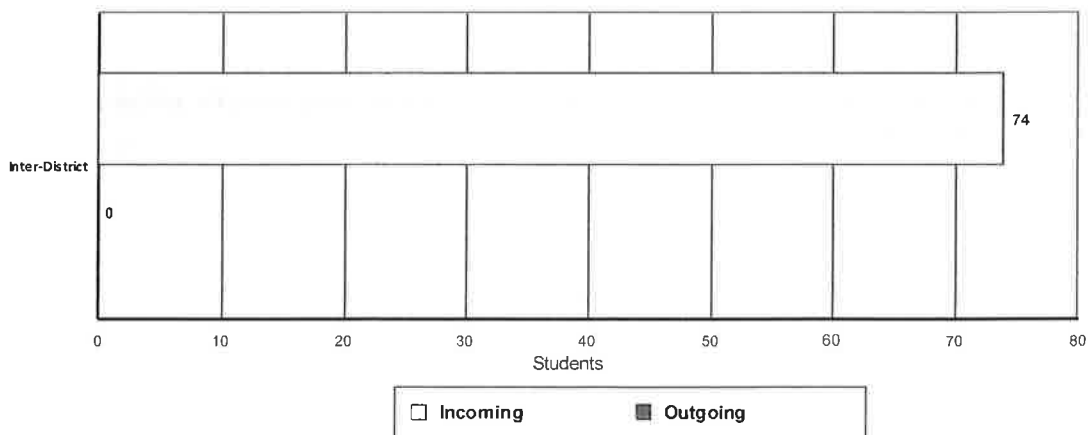
2018/19

Hamilton Elem Student Legend

- Incoming from other Districts (74)
- Living in area and attending this school (342)

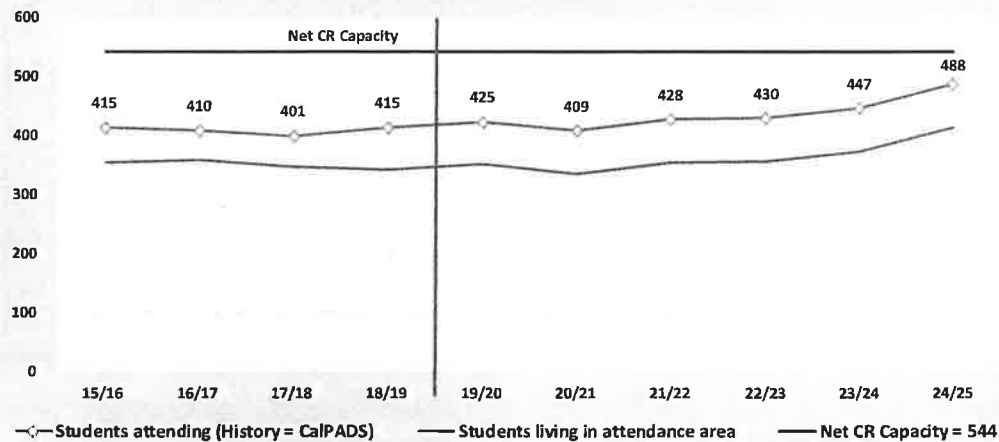


Hamilton Elem Transfer Students



Hamilton Unified School District
Demographic Study
2018/19

Capacity & Projected Enrollment
Hamilton Elem



District Loading Standards
 Traditional School
 All Portables Loaded
 Net Classroom Count = 21
 Grades Served = K - 8

Classroom Needs Timeline

Year	Total Students*	Annual Change	Spec. Ed. Students	Net CR Capacity	Unhoused Students	Annual CR Needed	Total CR's Needed	Available Seats	Projected Housing Units
18/19	415	14	0	544	0	0	-5	129	
19/20	425	10	0	544	0	0	-5	119	0
20/21	409	-16	0	544	0	0	-5	135	0
21/22	428	19	0	544	0	0	-5	116	50
22/23	430	2	0	544	0	0	-6	114	50
23/24	447	17	0	544	0	0	-4	97	50
24/25	488	41	0	544	0	0	-2	56	100

*Based on Students Attending (Squares on Graph)
 Net Classroom Count = 21

Hamilton Elem

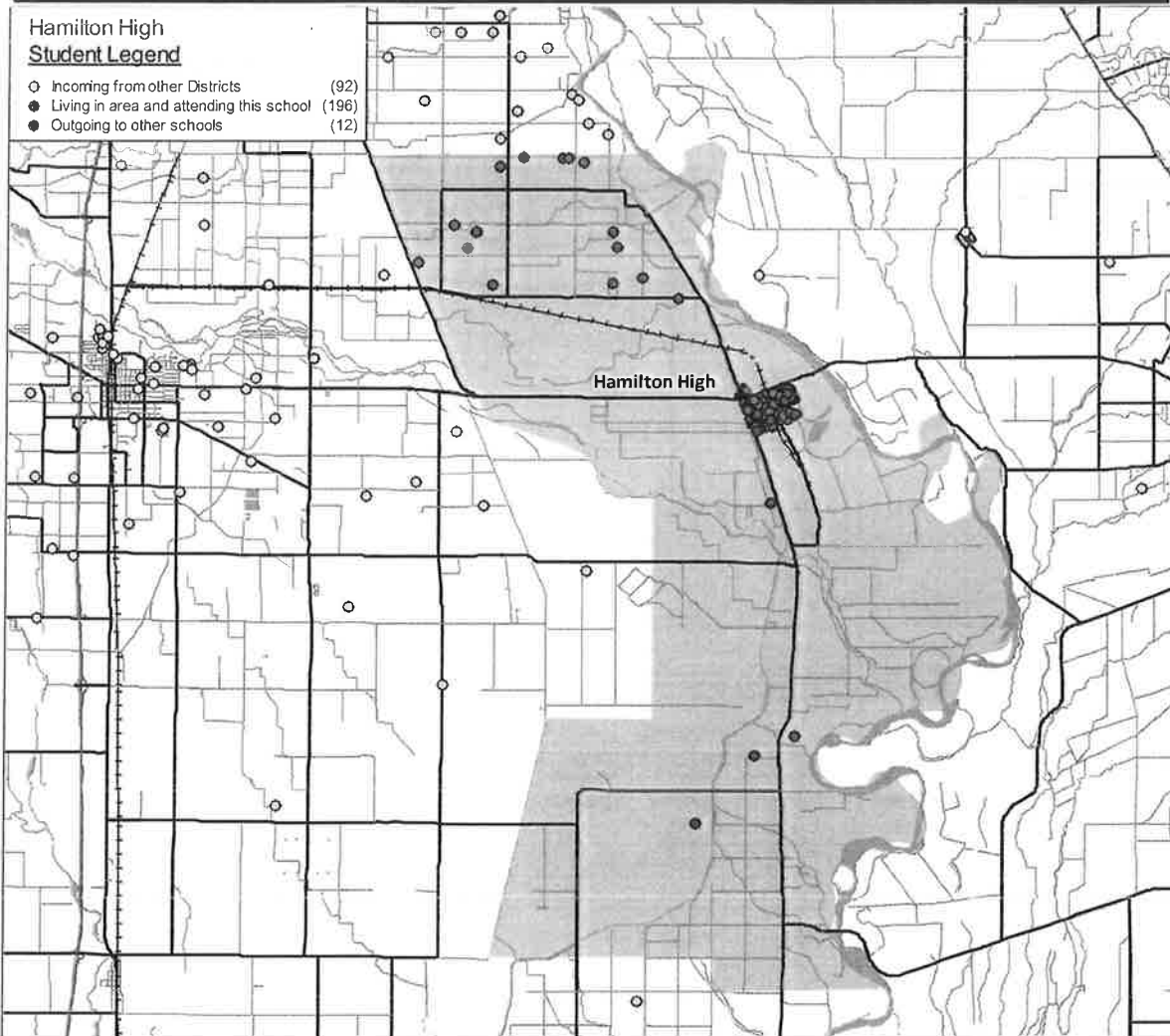
YEAR:	Students In boundary				Historic Cohorts			Weighted Average	Attendance Factors		Current Enrollment	19/20 Projection	Net Change
	15/16	16/17	17/18	18/19	15 to 16	16 to 17	17 to 18		Intra	Inter			
Grade T K	12	9	8	12							15	16	1
K	42	36	38	36	-6	2	-2	0	-8.3%	38.9%	47	50	3
1	37	39	32	37	-3	-4	-1	-1	-2.7%	13.5%	41	39	-2
2	46	34	38	37	-3	-1	5	2	-2.7%	8.1%	39	41	2
3	30	50	36	34	4	2	-4	-1	0.0%	38.2%	47	49	2
4	47	29	53	36	-1	3	0	1	0.0%	16.7%	42	41	-1
5	33	42	29	49	-5	0	-4	-3	2.0%	20.4%	60	44	-16
6	43	34	43	33	1	1	4	3	-3.0%	27.3%	41	60	19
7	38	43	29	40	0	-5	-3	-3	0.0%	20.0%	48	38	-10
8	28	43	41	28	5	-2	-1	0	3.6%	21.4%	35	47	12
Totals	356	359	347	342	-0.9	-0.4	-0.7	-0.2	-1.2%	22.7%	415	425	10



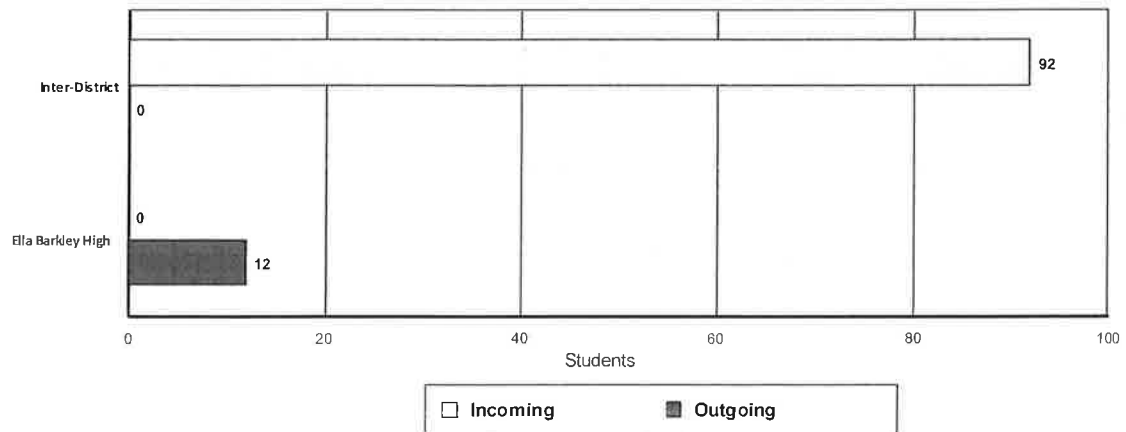
Hamilton Unified School District Demographic Study 2018/19

Hamilton High Student Legend

- Incoming from other Districts (92)
- Living in area and attending this school (196)
- Outgoing to other schools (12)

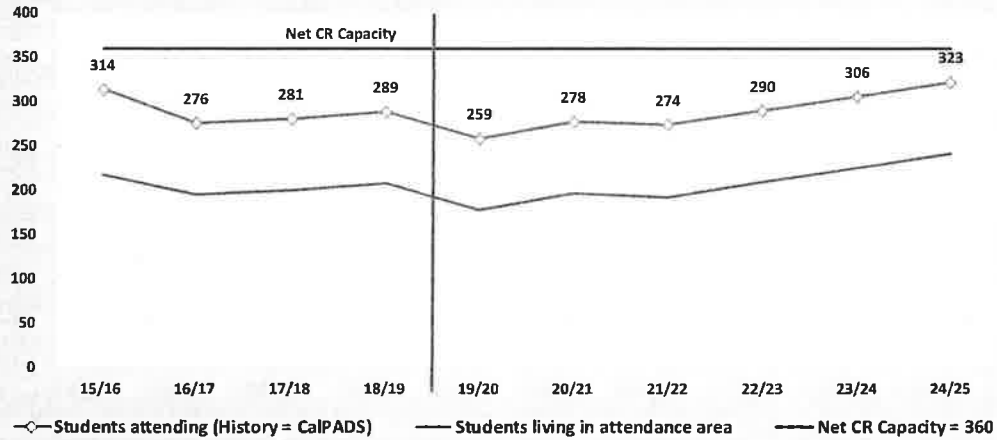


Hamilton High Transfer Students



Hamilton Unified School District
Demographic Study
2018/19

Capacity & Projected Enrollment
Hamilton High



District Loading Standards
 Traditional School
 All Portables Loaded
 Net Classroom Count = 15
 Grades Served = 9 - 12

Classroom Needs Timeline

Year	Total Students*	Annual Change	Spec. Ed. Students	Net CR Capacity	Unhoused Students	Annual CR Needed	Total CR's Needed	Available Seats	Projected Housing Units
18/19	289	8	0	360	0	0	-3	71	0
19/20	259	-30	0	360	0	0	-4	101	0
20/21	278	19	0	360	0	0	-3	82	0
21/22	274	-4	0	360	0	0	-4	86	50
22/23	290	16	0	360	0	0	-3	70	50
23/24	306	16	0	360	0	0	-2	54	50
24/25	323	17	0	360	0	0	-2	37	100

* Based on Students Attending (Squares on Graph)
 Net Classroom Count = 15

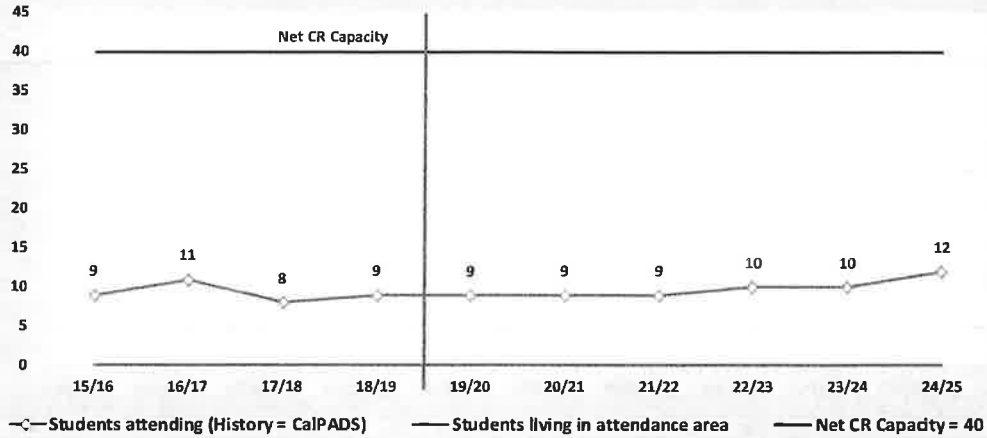
Hamilton High

YEAR:	Students in boundary				Historic Cohorts			Weighted Average	Attendance Factors		Current Enrollment	19/20 Projection	Net Change
	15/16	16/17	17/18	18/19	15 to 16	16 to 17	17 to 18		Intra	Inter			
Grade TK	12	9	8	12							0	0	0
K	42	36	38	36	-6	2	-2	0	0.0%	0.0%	0	0	0
1	37	39	32	37	-3	-4	-1	-1	0.0%	0.0%	0	0	0
2	46	34	38	37	-3	-1	5	2	0.0%	0.0%	0	0	0
3	30	50	36	34	4	2	-4	-1	0.0%	0.0%	0	0	0
4	47	29	53	36	-1	3	0	1	0.0%	0.0%	0	0	0
5	33	42	29	49	-5	0	-4	-3	0.0%	0.0%	0	0	0
6	43	34	43	33	1	1	4	3	0.0%	0.0%	0	0	0
7	39	43	29	40	0	-5	-3	-3	0.0%	0.0%	0	0	0
8	28	44	41	28	5	-2	-1	0	0.0%	0.0%	0	0	0
9	67	31	52	51	3	8	10	8	0.0%	51.0%	77	62	-15
10	50	68	28	55	1	-3	3	1	-1.8%	43.6%	78	75	-3
11	43	47	69	31	-3	1	3	1	-12.9%	67.7%	48	73	25
12	57	49	51	71	6	4	2	3	-8.5%	29.6%	86	49	-37
Totals	574	555	547	550	-0.1	0.5	0.9	0.8	-5.8%	48.0%	289	259	-30



Hamilton Unified School District
Demographic Study
2018/19

Capacity & Projected Enrollment
Ella Barkley High



District Loading Standards
 Traditional School
 All Portables Loaded
 Net Classroom Count = 2
 Grades Served = 9 - 12

Classroom Needs Timeline

Year	Total Students*	Annual Change	Spec. Ed. Students	Net CR Capacity	Unhoused Students	Annual CR Needed	Total CR's Needed	Available Seats	Projected Housing Units
18/19	9	1	0	40	0	0	-2	31	
19/20	9	0	0	40	0	0	-2	31	0
20/21	9	0	0	40	0	0	-2	31	0
21/22	9	0	0	40	0	0	-2	31	50
22/23	10	1	0	40	0	0	-1	30	50
23/24	10	0	0	40	0	0	-1	30	50
24/25	12	2	0	40	0	0	-1	28	100

* Based on Students Attending (Squares on Graph)
 Net Classroom Count = 2

Ella Barkley High

YEAR:	Students in boundary				Historic Cohorts			Weighted Average	Attendance Factors		Current Enrollment	19/20 Projection	Net Change
	15/16	16/17	17/18	18/19	15 to 16	16 to 17	17 to 18		Intra	Inter			
Grade TK	12	9	8	12							0	0	0
K	42	36	38	36	-6	2	-2	0	0.0%	0.0%	0	0	0
1	37	39	32	37	-3	-4	-1	-1	0.0%	0.0%	0	0	0
2	46	34	38	37	-3	-1	5	2	0.0%	0.0%	0	0	0
3	30	50	36	34	4	2	-4	-1	0.0%	0.0%	0	0	0
4	47	29	53	36	-1	3	0	1	0.0%	0.0%	0	0	0
5	33	42	29	49	-5	0	-4	-3	0.0%	0.0%	0	0	0
6	43	34	43	33	1	1	4	3	0.0%	0.0%	0	0	0
7	39	43	29	40	0	-5	-3	-3	0.0%	0.0%	0	0	0
8	28	44	41	28	5	-2	-1	0	0.0%	0.0%	0	0	0
9	67	31	52	51	3	8	10	8	0.0%	0.0%	0	0	0
10	50	68	28	55	1	-3	3	1	0.0%	3.6%	2	2	0
11	43	47	69	31	-3	1	3	1	-6.5%	16.1%	3	5	2
12	57	49	51	71	6	4	2	3	-7.0%	12.7%	4	2	-2
Totals	574	555	547	550	-0.1	0.5	0.9	0.8	-4.5%	10.8%	9	9	0



Student Attendance Matrix

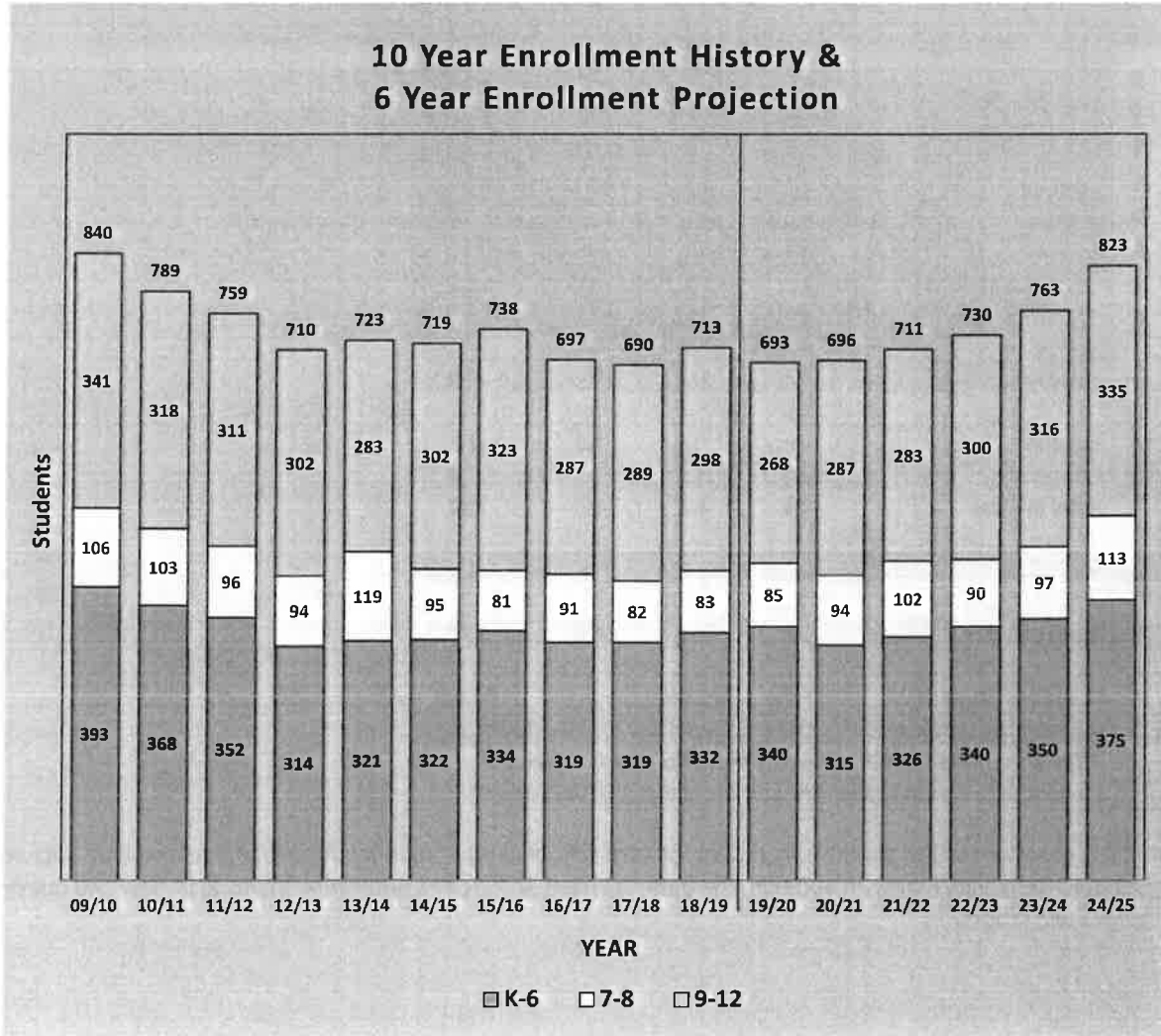
		SCHOOL OF ATTENDANCE			
		Hamilton Elem	Hamilton High	Ella Barkley High	Total Residing
R E S I D E N C E	SCHOOL: AREA				
	Inter-District	74	92	4	170
	Hamilton Elem	342	0	0	342
	Hamilton High	0	196	12	208
	Correction Factor*	-1	1	-7	-7
	Total Attending	415	289	9	713
	Intra-Ins	0	0	12	12
	Inter-Ins	74	92	4	170
	Total In-Flow	74	92	16	182
	Intra-Outs	0	12	0	12
Net Transfers	74	80	16	170	
% In-Flow Students	17.8%	31.8%		25.5%	
% Out-Flow Students	0.0%	5.8%		1.7%	

* The correction factor represents the difference between the student data download counts and the actual CalPADS counts.

This chart summarizes the transfers in and out of each school as were seen by the yellow dots and blue dots on the school attendance maps. In addition, the data has been analyzed to determine the total in-flow and out-flow rates for each school.

District Projections

This graph shows a summary of the projections for the entire District. It shows the current enrollment for 2018/19, the historic enrollment for the past nine (9) years, and the projected enrollment for the next six (6) years. The end result is a total of 5,488 students in the District in 2024/25.



Hamilton Unified School District

Demographic Study

2018/19

One Year Enrollment Projection Summary

Hamilton Unified School District															
Enrollment Projections															
YEAR 19/20, 1 Year Proj.															
School	TK	K	1	2	3	4	5	6	7	8	9	10	11	12	TOTAL
Hamilton Elem	16	50	39	41	49	41	44	60	38	47	0	0	0	0	425
Hamilton High	0	0	0	0	0	0	0	0	0	0	62	75	73	49	259
Ella Barkley High	0	0	0	0	0	0	0	0	0	0	0	2	5	2	9
Totals	16	50	39	41	49	41	44	60	38	47	62	77	78	51	693
Current CalPADS	15	47	41	39	47	42	60	41	48	35	77	80	51	90	713
Net Change	1	3	-2	2	2	-1	-16	19	-10	12	-15	-3	27	-39	-20
Cohort Change			-8	0	10	-6	2	0	-3	-1	27	0	-2	0	

The projection for next year (2019/20) shows a decrease of 20 students. The largest declines will be seen at grades 5 and 12. The largest increases are at grades 6 and 11.

These projections assume the transfers between schools remain consistent. If changes in facilities, schedules, programs or policies are made, then the patterns may be impacted.

Enrollment Projection Summary by Grade

Hamilton Unified School District										
Enrollment Projection Summary by Grade										
Grade	Historic Enrollment			Current Enrollment		Projected Enrollment				
	15/16	16/17	17/18	18/19	19/20	20/21	21/22	22/23	23/24	24/25
TK	12	9	8	15	16	13	13	14	14	14
K	48	43	45	47	50	40	40	43	46	51
1	43	47	37	41	39	42	35	35	38	43
2	56	43	47	39	41	39	45	38	38	43
3	36	54	41	47	49	51	51	57	50	53
4	51	35	58	42	41	43	48	48	54	49
5	38	51	36	60	44	43	49	54	54	63
6	50	37	47	41	60	44	45	51	56	59
7	46	46	37	48	38	57	44	45	51	59
8	35	45	45	35	47	37	58	45	46	54
9	89	54	78	77	62	74	67	88	75	80
10	81	91	50	80	77	61	77	70	91	82
11	66	79	91	51	78	75	61	77	70	95
12	87	63	70	90	51	77	78	65	80	78
Total K-6	334	319	319	332	340	315	326	340	350	375
Total 7-8	81	91	82	83	85	94	102	90	97	113
Total 9-12	323	287	289	298	268	287	283	300	316	335
District Totals	738	697	690	713	693	696	711	730	763	823



Hamilton Unified School District
Demographic Study
2018/19

Enrollment Projection Summary by School

Hamilton Unified School District							
Enrollment Projection Summary by School							
School	Current Enrollment						
	18/19	19/20	20/21	21/22	22/23	23/24	24/25
Hamilton Elem	415	425	409	428	430	447	488
Elementary Totals	415	425	409	428	430	447	488
Hamilton High	289	259	278	274	290	306	323
High Totals	289	259	278	274	290	306	323
Ella Barkley High	9	9	9	9	10	10	12
Other Totals	9	9	9	9	10	10	12
District Totals	713	693	696	711	730	763	823
Annual Change		-20	3	15	19	33	60

School Facility Utilization

The following chart shows the current and projected utilization rates for each school. It has been color coded with blue representing schools with a utilization rate of under 70%, yellow representing a utilization rate of at least 70% but under 80% and red for the schools that have over 100% utilization.

School Facility Utilization

	<u>Classrooms</u>	<u>Net CR Capacity</u>	2018/19	2024/25	2018/19	2024/25
			<u>Current Enrollment</u>	<u>Projected Enrollment</u>	<u>Current Utilization</u>	<u>Projected Utilization</u>
Elementary Schools						
Hamilton Elem	21	544	415	488	76.3%	89.7%
Sub-Totals	21	544	415	488	76.3%	89.7%
High Schools						
Hamilton High	15	360	289	323	80.3%	89.7%
Sub-Totals	15	360	289	323	80.3%	89.7%
Other Schools						
Ella Barkley High	2	40	9	12		
Sub-Totals	2	40	9	12		
District Totals	38	944	713	823	75.5%	87.2%



BOARD AGENDA ITEM – Approval of CEQA Study Contract

As a part of the School Site Permitting process required by the California Department of Education for the expansion of Hamilton High School, an environmental study mandated by the California Environmental Quality Act (CEQA) must be completed. The District therefore defined the proposed scope of the future project(s) for CEQA study purposes as follows:

- Phase 1: Within the next two to five years, construct a new 20,000SF gymnasium, 90 space parking lot and playfields on the 40 acre site (see Attachment); and
- Phase 2: As needed, within six to ten years, construct up to sixteen new classrooms with associated administrative space, bathrooms and storage.

The District solicited proposals from several environmental consulting firms; two (PlaceWorks Inc. and Hauge Brueck Associates) submitted proposals. Both firms have significant experience in completing environmental studies for private and public entities throughout Northern California, and are highly qualified for this project. Both firms are proposing completing reports which will lead to full CEQA clearance for both phases of the Project. Particular attention would be given to technical analyses of traffic, air quality, noise hydrology and water quality. Both proposed reports would provide documented environmental support to prove environmental compliance should the District apply for State School Bond funding.

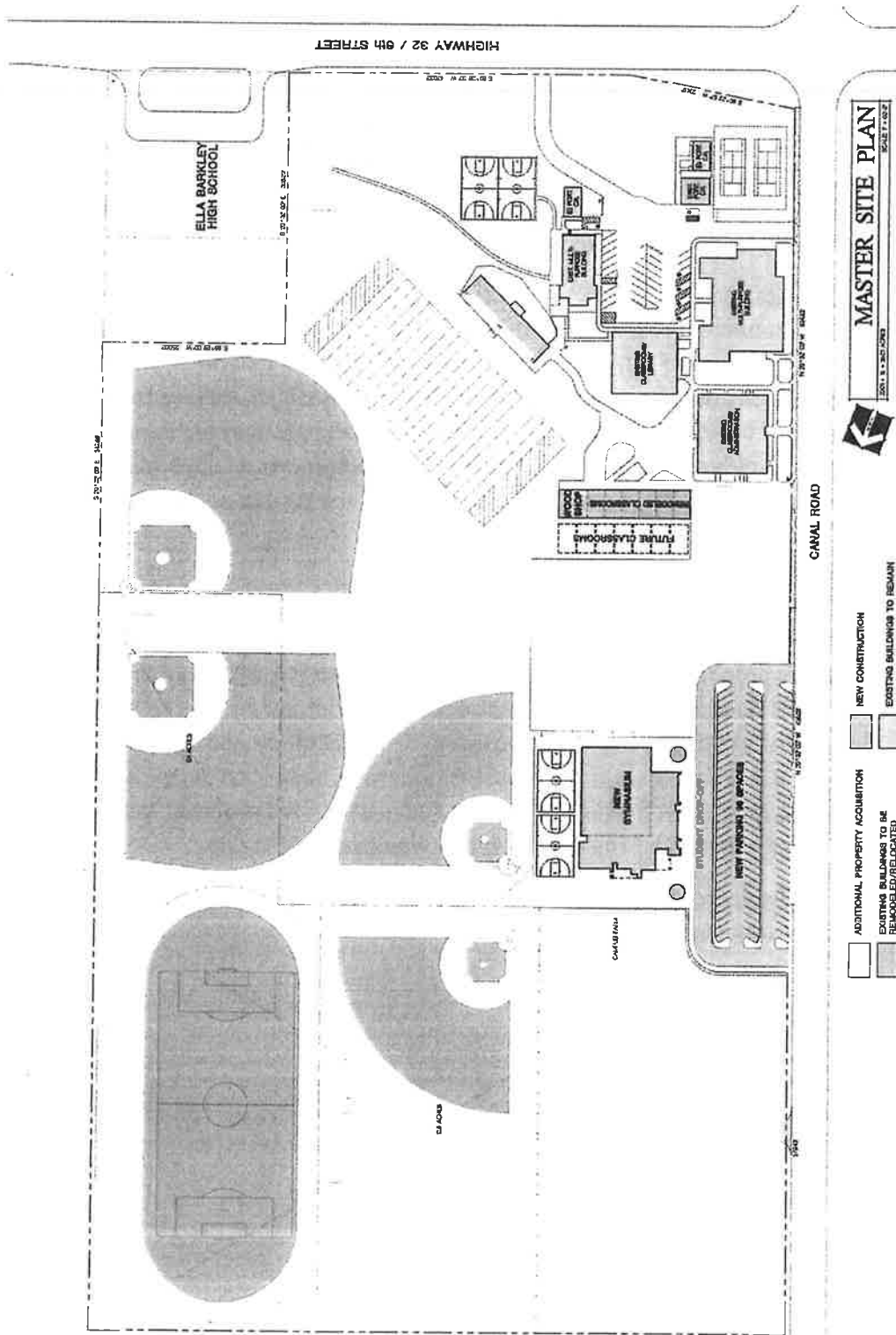
PlaceWorks proposes completing an Initial Study leading to a Mitigated Negative Declaration within a six to eight month timeline from study initiation. Their cost proposal totals \$56,327.00

Hauge Brueck & Associates proposes to complete a focused EIR, due to the significant and unavoidable impacts associated with the floodplain, the existing Williamson Act contract on the site and the contract requirements for future land use on the site to be consistent with agriculture and agricultural zoning. The focused EIR process will add public scoping, comment responses, additional technical studies, and a more robust public hearing process. A timeline was not included within the proposal, but likely would be twelve to eighteen months in length. The proposed cost would be \$79,000.00.

District staff recommend the approval of a contract for an Initial Study leading to a Mitigated Negative Declaration for the Project with PlaceWorks, Inc.



HAMILTON HIGH SCHOOL IMPROVEMENTS



MASTER SITE PLAN
SCALE 1/8\"/>

- ADDITIONAL PROPERTY ACQUISITION
- NEW CONSTRUCTION
- EXISTING BUILDINGS TO BE REMODELED/RELOCATED
- EXISTING BUILDINGS TO REMAIN

WORK SCOPE

This chapter describes the scope of services to be completed by the PlaceWorks team for the Hamilton High School Site Expansion CEQA. To facilitate your review of this proposal, we have prepared a concise scope that emphasizes key components of our approach to this project.

A summary of the work program is presented in Table 1.

TABLE 1 WORK PROGRAM SUMMARY	
Task 1: Project Initiation & Project Management	
1.1 Kick-off Meeting 1.2 Project Description	• 1.3 Project Management
Task 2: Initial Study	
2.1 Agricultural and Forestry Resources 2.2 Aesthetics 2.3 Air Quality, Community Risks and GHG Emissions 2.4 Biological Resources 2.5 Cultural Resources 2.6 Geology, Soils and Seismicity 2.7 Hazards and Hazardous Materials	2.8 Hydrology and Water Quality 2.9 Land Use and Planning 2.10 Noise and Vibration 2.11 Public Services and Utilities 2.12 Traffic Analysis 2.13 Mitigation Monitoring and Reporting Program
Task 3: Mitigated Negative Declaration	
•	•
Task 4: Notice of Intent	
Task 5: Public Review and Response to Comments	
•	•
Task 6: Adoption	
• 6.1 Findings & Resolutions	• 6.2 Approval & Notice of Determination

Task 1. *Project Initiation and Project Management*

This task is structured to build a framework for coordination among team members. Close communication and efficient information sharing will facilitate preparation of a thorough, legally defensible environmental review document on an optimized timeline.

Steve Noack will serve as the Principal-in-Charge and Greg Goodfellow will serve as the Project Manager. Greg Goodfellow will be the day-to-day contact and will oversee the budget, schedule and team coordination throughout the duration of our work.

1.1 Kick-off Meeting

Steve Noack, Principal-in-Charge, and Greg Goodfellow, Project Manager, will attend a kick-off meeting with EFPM/District staff to discuss expectations and concerns and to review key issues, information needs, work products, the cumulative impact analysis, potential alternatives to evaluate in the EIR, and the delivery schedule. PlaceWorks will also present opportunities to streamline the CEQA process.

1.2 Project Description

PlaceWorks will prepare a detailed Project Description for the Initial Study, incorporating graphics and textual information provided by the EFPM/District. The Project Description will include information on the planned phasing of construction, and modernization, including project features designed to avoid or offset potential environmental impacts. Within two weeks of contract approval, PlaceWorks will submit one electronic copy of the Project Description to EFPM/District staff for review and comment. Upon approval by EFPM/District staff, the Project Description will be used by the PlaceWorks team for reference.

Deliverable:

- Draft Project Description (MS Word and PDF)

1.3 Project Management

PlaceWorks will coordinate with EFPM/District staff throughout the project and will manage the scope, cost, and schedule to ensure that CEQA review is completed efficiently and in accordance with the agreement. PlaceWorks will keep in contact with EFPM throughout the length of the contract to ensure the District can expect project deliverables in a timely manner.

Task 2. Initial Study

Using the District-approved Project Description, PlaceWorks will prepare an Initial Study (IS) that documents existing conditions, project impacts (if any), and mitigation measures (if required), as well as the resulting level of significance for potential impacts under each of the topical areas required under CEQA. The IS will be prepared using the standards in the revised Appendix G, Environmental Checklist, of the CEQA Guidelines as amended per Assembly Bill 52 (Tribal Cultural Resources) and the California Supreme Court in a December 2015 opinion [*California Building Industry Association (CBIA) v. Bay Area Air Quality Management District (BAAQMD)*, 62 Cal. 4th 369 (No. S 213478)] to address environmental impacts related to the proposed project.

CEQA permits the exclusion of environmental issues on which it can be ascertained with certainty that the project would have no significant negative impact. Accordingly, the IS will only briefly address those issue areas that would not be impacted by the proposed project or where it can be demonstrated that regulatory standards and standard conditions of approval will address the checklist significance criteria. It is expected that the following environmental resources will be briefly addressed and dismissed from detailed analysis:

- Mineral Resources
- Population/Housing
- Recreation

2.1 Agricultural and Forestry Resources

PlaceWorks will address the threshold questions addressing agricultural lands, and evaluate potential impacts associated with developing on lands previously used for agricultural purposes.

2.2 Aesthetics

PlaceWorks will use its expertise in urban design and visual assessment, and its familiarity with the surrounding visual resources, to analyze potential aesthetic impacts associated with the project. The analysis will focus on the visual compatibility of the proposed project with surrounding residential land uses.

2.3 Air Quality, Community Risks, and Greenhouse Gas Emissions

PlaceWorks will prepare an air quality and greenhouse gas (GHG) emissions analysis to evaluate impacts of the proposed project. Currently, the Glenn County Air Pollution Control District (GCAPCD) has not established its own set of CEQA air quality thresholds. Based on correspondence with GCAPCD staff, the analyses will be prepared in accordance with the Shasta County Air Quality Management District's (SCAQMD) CEQA "Protocol for Review".^{1 2} Emission modeling will use the latest version of the California Estimator Emissions Model (CalEEMod). The analysis will be included as an appendix to the IS/MND.

Criteria Air Pollutants and GHG Emissions – Construction Phase: The proposed project involves the construction of a new 20,000 square-foot (SF) gymnasium, new playfields, and a new parking lot (Phase 1). In addition, the project also considers the future addition of classroom buildings (Phase 2). PlaceWorks will provide an estimate of the increase in short-term criteria air pollutant emissions from construction of new school facilities for up to two construction phases. The construction phase regional emissions inventory will be based on the construction schedule for the project, construction duration, demolition debris and soil haul volumes (if applicable), and anticipated construction equipment for each construction subphase, as provided by the District. Where information is unavailable, PlaceWorks will use CalEEMod defaults, as appropriate, and work with District to develop the construction assumptions. Project-related construction criteria air pollutant emissions will be compared to the SCAQMD significance thresholds. The estimated construction emissions will be evaluated to SCAQMD's applicable significance thresholds and mitigation measures will be identified, if necessary, to reduce impacts. A construction health risk assessment is not proposed; it is assumed that based on the regional analysis, construction-related risk can be described qualitatively.

Criteria Air Pollutants and GHG Emissions – Operation Phase: PlaceWorks will provide a quantified estimate of the increase in long-term emissions from buildout of the proposed project at full buildout. The emissions estimates will be based on the net increase project-related trip generation from an increase in students, area sources (i.e., architectural coatings and consumer products), energy sources (i.e., natural gas consumption, electricity use), water use and wastewater generation, and solid waste disposal. Total emissions from construction activities will be amortized into the GHG emissions inventory. The project's operational phase emissions will be compared to SCAQMD significance thresholds for criteria air pollutants and the GHG thresholds identified by the California Air Pollution Control Officer's Association (CAPCOA) in the 2008 CEQA and Climate Change whitepaper.³ Mitigation measures to reduce potential impacts will be identified, as necessary.

Air Quality Management Plan Consistency, CO Hotspots: The Sacramento Valley Area Air Basin is in nonattainment for particulate matter. Consistency with Northern Sacramento Valley Air Basin's Air Quality Attainment Plan to attain the federal and state ambient air quality standards will also be evaluated. Based in the preliminary information available, it is anticipated that the proposed project would not generate enough traffic at any one intersection to generate a CO hotspot. Thus, analysis of potential CO hotspot impacts will be described qualitatively. Proposed land uses are not likely to generate substantial odors; therefore, this would also be handled qualitatively.

¹ Glenn County Air Pollution Control District (GCAPCD), 2019. Phone conversation between Ian Ledbetter, Environmental Program Manager, GCAPCD and Steve Bush, PE, Senior Engineer, PlaceWorks on February 1, 2019.

² Shasta County Air Quality Management District (SCAQMD), 2003. Protocol for Review, Land Use Permitting Activities, Procedures for Implementing the California Environmental Quality Act.

³ CAPCOA identified a market-capture approach for establishing a bright-line GHG threshold set at capturing 90 percent of projects and GHG emissions.

Project Consistency with Plans Adopted to Reduce GHG Emissions: The GHG analysis will include a consistency evaluation with applicable goals and policies of the California Air Resources Board's (CARB) 2017 Scoping Plan.

2.4 Biological Resources

Environmental Collaborative will conduct the assessment directly under contract to PlaceWorks. The assessment will entail: 1) initial review of existing information on resources occurring in the site vicinity; 2) a field reconnaissance survey of the site; and 3) preparation of the biological assessment for the IS/MND. The following provides an outline for the scope of the BRA.

- Collect and review existing information on biotic resources in the site vicinity. Information sources will include: records on occurrences of special-status taxa and sensitive natural communities maintained by the California Natural Diversity Data Base of the CDFW; information on sensitive or special-status taxa available from the CDFW and USFWS; and wetlands mapping prepared as part of the National Wetland Inventory; among other information sources.
- Conduct a field reconnaissance of the site. The field effort will be limited to a half-day reconnaissance, which should be sufficient to determine existing conditions and potential for any sensitive resources. Existing conditions will be determined as part of the reconnaissance. Although considered remote, the need for any additional field investigation would be recommended following the field reconnaissance in the remote instance that seasonal wetland indicators or other sensitive resources are encountered.
- Prepare the biological assessment for the IS/MND. The BRA will summarize vegetation types, wildlife habitats, and potential for occurrence of special-status species and jurisdictional waters. A map of CNDDDB occurrences of special-status species and designated critical habitat in the surrounding area will be prepared by PlaceWorks GIS staff, together with a map of any sensitive resources encountered on the site. An assessment of potential impacts on biological resources will be prepared, including impacts on special-status species such as Swainson's hawk. Mitigation measures will be recommended as necessary to address any significant impacts of development. However, this scope does not include preparation of any detailed compensatory mitigation plans, habitat conservation plan, or other plans if sensitive resources cannot be avoided or that may be required as part of resource agency review and authorization.
- Respond to comments on the administrative section. A total of 2 hours is budgeted to respond to comments. If additional detailed assessment or additional time is necessary to adequately respond to comments, this scope may be expanded.

2.5 Cultural Resources

Tom Origer & Associates (TOA) will prepare the Cultural Resources and Tribal Cultural Resources sections of the Initial Study consistent with CEQA Guidelines. The cultural resource analysis will address each of the significance criteria in the CEQA Appendix G, Environmental Checklist Form as well as the AB 52 amendments to the CEQA Guidelines. TOA will summarize AB 52 consultation as completed by the District, and address any impacts identified as a result. TOA will complete the following tasks:

- Conduct archival research at the Northeast Information Center, and at TOA's office.
- Contact the Native American Heritage Commission and local Native American tribes and individuals. The notification does not constitute formal consultation.
- Conduct a field study of the project area, and prepare preliminary documentation on DPR 523 FORMS, if cultural resources are found.
- Prepare a report of findings, and a summary of the previous tasks. The report will include recommendations for treatment of cultural resources.

2.6 Geology, Soils, and Seismicity

PlaceWorks will provide an overview of current geologic/soil conditions at the project site. The section will describe the existing regulatory framework, relevant standards of significance, potential impacts, and where appropriate, mitigation measures. A variety of data sources will be employed, including geologic and soil maps, investigations, and studies published by the California Geological Survey; the U.S. Geological Survey; and the U.S. Department of Agriculture's Natural Resources Conservation Service. The section will provide an evaluation of the potential for the proposed project to result in significant direct and/or indirect environmental impacts related to geology, soils and seismicity, such as seismic-related ground shaking, ground failure, liquefaction, or landslides.

2.7 Hazards and Hazardous Materials

PlaceWorks will prepare the Hazards and Hazardous Materials section of the Initial Study to address the environmental hazards associated construction and operation of the project and recommendations for remediation measures, as appropriate.

2.8 Hydrology and Water Quality

The hydrology and water quality section of the IS/MND will identify and evaluate issues relating to surface and groundwater hydrology, site drainage, storm water pollution prevention during construction and operation, and best management practices (BMPs). The section will be prepared in accordance with Glenn County's Development Standards and Development Permits as specified in County Code Title 15 Division 4 and Division 2 respectively. The requirements of the Central Valley Region general permit for discharges from municipal separate storm sewer systems, which implements the NPDES requirements, will also be taken into account along with other Federal, State, local and regional programs and regulations that are applicable to the project.

The section will also include the hydrologic setting, regional and local drainage conditions, and issues pertaining to flooding and creek restoration and protection. The section will conclude with a discussion of the potential water impacts attributable to the proposed project, based on applicable significance criteria. The section will be prepared under the direction of a Registered Engineer in the State of California.

2.9 Land Use and Planning

The existing "character" of the project site and existing onsite and surrounding land use and zoning designations will be described. The general consistency of the project with applicable plans will be described, although a detailed policy analysis is not proposed. The Initial Study will focus on whether the project will divide an existing community or would be inconsistent with policies adopted for the purposes of avoiding or reducing significant environmental impacts, as required by CEQA.

2.10 Noise and Vibration Analysis

PlaceWorks will evaluate potential noise and vibration impacts for the construction and operational phases of the proposed school improvements, including football stadium PA system. The impact assessment document will discuss relevant criteria for noise exposure based on applicable federal, state, and local standards and ordinances; including those in the Municipal Code and General Plan Noise Element.

Residential uses are located to the south of the site. The dominant noise source in the project area is local traffic noise. Typical residential and noises associated with the high school also add to the existing environment in the project vicinity. PlaceWorks proposes to assess existing conditions and identify the nearest sensitive receptors and other environmental

characteristics, based on a site visit and noise monitoring survey consisting of up to two long-term (24+ hour) locations and up to three short-term (15 minute) locations.

Long-term operational noise impacts will be primarily related to project-generated traffic increases and on-site sports and recreational activities. Thus, the traffic forecasts included in the project's traffic study will be used to conduct a traffic noise impact assessment relative to project-related vehicle operations. Sports and recreational activities associated with the proposed project will be assessed using noise studies of similar uses and SoundPLAN computer modeling.

Project-related construction noise will temporarily elevate the ambient noise environment, above existing conditions. An assessment of temporary noise and vibration impacts during site preparation and project construction activities will be conducted using industry-standard analysis techniques and using scheduling, equipment mix, hauling, and truck trip information (as provided by the applicant). Vibration impacts will be assessed per criteria included in the FTA's guideline document on noise and vibration impact assessment.

The findings of the technical analyses and impact assessment will be provided in a noise and vibration section of the IS/MND, along with mitigation measures to reduce any potentially significant noise and vibration impacts.

Data Needs:

Project Description:

- Number of expected event attendees/bleacher capacity;
- Proposed time and day of events;
- Total number of events annually;
- Confirm no fireworks proposed.

Sound Analysis:

- Site plans showing field, bleachers, speaker location;
- Number of speakers, speaker location, height, and orientation;
- Speaker manufacture specifications, if available, which would show:
 - Sound power level or other sound level rating

2.11 Public Services and Utilities

PlaceWorks staff will contact fire and police service providers, and evaluate potential impacts. The analysis will focus on issues associated with the increased needs for service, such as emergency access, security, police patrol, etc. Applicable agencies will be contacted to determine the project's impacts to the existing sewer, water, stormwater, and solid waste systems.

2.12 Traffic Analysis

PlaceWorks will evaluate the transportation impacts of the proposed project against the IS checklist questions. An initial review of the project indicates that the number of trips will be relatively small; therefore, we propose not to conduct traffic counts, nor model intersection levels of service operations. PlaceWorks will address potential impacts to local streets based on estimated peak-hour trips. We will also review the on-site circulation plan and the functioning of the access driveways. PlaceWorks will also estimate the project's daily traffic volumes to provide necessary data for the noise and air quality/GHG analyses. PlaceWorks will document the results of the traffic analysis in the traffic/transportation section of the IS.

In the event that the analysis indicates the need for a more detailed analysis, including intersection levels of service operations, PlaceWorks will work with EFPM/District staff to develop a separate scope of work, with a contract amendment.

2.13 Mitigation Monitoring or Reporting Program

Concurrent with the preparation of the Draft IS/MND, we will prepare a Mitigation Monitoring or Reporting Program (MMRP) for the mitigation measures included in the IS/MND pursuant to the District's policies and procedures. The MMRP, shown in tabular form, will identify responsibility for implementing and monitoring each mitigation measure, along with monitoring triggers and reporting frequencies.

Deliverables:

- One (1) electronic copy of the Administrative Draft IS/MND and MMRP in Word and PDF format
- One (1) electronic copy of the Screencheck Draft IS/MND and MMRP in Word and PDF format
- Seven (7) hard copies with the technical appendices on compact disc (CD) attached, and one (1) electronic copy of the IS/MND, and MMRP in Word and PDF Format.

Task 3. Mitigated Negative Declaration

If it is determined that potential impacts from construction or operation of the project can be avoided through changes to the project, or mitigated to less-than-significant levels in accordance with CEQA Guidelines Section 15070, a Mitigated Negative Declaration (MND) will be prepared.

In the event that the IS determines the project would result in one (1) or more significant impacts that cannot be mitigated to a less-than-significant level, an Environmental Impact Report (EIR) would be required under CEQA. A separate scope of work would be prepared to prepare the EIR.

Task 4. Notice of Intent

PlaceWorks will draft a Notice of Intent (NOI) of an MND pursuant to CEQA Section 15072. PlaceWorks will work together with the District to prepare a master distribution list. PlaceWorks staff will be responsible for circulation to the State Clearinghouse, and mailings to local, regional and State agencies. The District will be responsible for local posting and noticing.

Deliverables:

- One (1) electronic copy of the NOI, IS/MND, and MMRP in Word and PDF Format

Task 5. Public Review and Response to Comments

Following the close of the public review period, PlaceWorks will respond to substantive comments received on the IS/MND in a memorandum form. This scope of work includes 10 hours of staff time to respond to comments in an Administrative Draft Response to Comments Memorandum. If an unforeseen amount of time is required to address comments received on the IS/MND, a contract amendment will be required.

We will prepare an Administrative Draft Response to Comments Memorandum for review by the District. Based on the District comments, we will complete revisions and deliver a Final Response to Comments Memorandum.

Deliverables:

- One (1) electronic copy of the Administrative Draft Response to Comments Memorandum in Word and PDF format
- One (1) electronic copy of the Final Response to Comments Memorandum in Word and PDF format

Task 6. Adoption

6.1 Findings and Resolutions

The PlaceWorks team will prepare the findings and resolutions on the IS/MND. The PlaceWorks team will prepare draft and final documents, pending District staff review and comment. As directed by District staff, the PlaceWorks team will prepare findings and resolutions to allow for certification of the IS/MND. The resolutions will summarize significant impacts, present mitigation measures required to reduce impacts to less-than significant levels, and permit adoption of the MMRP. PlaceWorks will provide an electronic copy of the findings and statements for District review.

Deliverables:

- Draft and final findings.

6.2 Approval and Notice of Determination

Steve Noack of PlaceWorks will attend one (1) public hearing on the approval of the proposed project and IS/MND.

Within five days of approval of the project, PlaceWorks will prepare a Notice of Determination (NOD) for submittal to the County Clerk. The District will be responsible for submitting the NOD to the County Clerk and paying all applicable filing fees at the time of posting. The budget does not include payment of any filing fees.

Deliverables:

- One (1) electronic copy of the Notice of Determination (NOD) in Word and PDF format
- One (1) electronic copy of the Final IS/MND in Word and PDF format

SCHEDULE, PRODUCTS & MEETINGS

SCHEDULE

As shown on Figure 1, Schedule, we anticipate that the IS/MND option can be completed and approved within a 6-month period, however, achieving the schedule is dependent on receiving a “stable project description” that is not changed substantially, during the course of the environmental analysis. PlaceWorks has a strong track record in meeting project schedules and coordinating closely with its clients. Over years of managing projects similar to the proposed project, we have developed a variety of tools and tactics to keep projects on schedule and ensure that staff is well informed at all times. We will maintain an up-to-date schedule throughout the project, to ensure that all team members are aware of upcoming meetings and product due dates

4.1 PRODUCTS

The following products will be submitted to the District in fulfillment of our proposed scope of work:

- Data Needs Memorandum
- Administrative Draft and Final Project Description
- Administrative, Screencheck Draft and Final NOI, IS/MND, and MMRP, including 7 hard copies of the IS/MND, and 15 copies of the NOI with attachments
- Administrative and Final Response to Comments Memorandum
- Administrative and Final Findings
- Administrative Draft and Final Notice of Determination

4.2 MEETINGS

PlaceWorks will attend the following meetings in fulfillment of our proposed scope of work:

- Steve Noack and Greg Goodfellow will attend one (1) kick-off meeting
- Steve Noack and Greg Goodfellow will participate in up to four (4) regularly scheduled Status Meetings.
- Steve Noack will attend one (1) District hearing on the approval of the IS/MND

5. *Cost Estimate*

As shown in Table 2, the estimated cost to complete the IS/MND is \$56,327. The billing rates for each team member are included in Table 2. PlaceWorks bills for its work on a time-and-materials basis with monthly invoices.

Proposal

Hamilton Unified School District

Focused EIR

HAUGE BRUECK
A S S O C I A T E S

PROPOSAL CONTENTS

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1 UNDERSTANDING OF THE PROJECT

The Hamilton Unified School District requires environmental documentation of the purchase and use of approximately 45.8 acres of land (Project) adjacent to Hamilton High School in compliance with the California Environmental Quality Act (CEQA) and the CEQA Guidelines. The District requires the completion of the environmental documentation to allow construction of the Project to proceed. A site plan will be developed for the property with phased development. Phase I will consist of utility infrastructure development, playing fields, a 20,000 square foot gymnasium, and 90 parking spaces. Phase II will likely include up to 16 classrooms/teaching stations and support facilities such as bathrooms, storage, maintenance, etc. This phase will expand high school classroom facilities on to the newly acquired property, and convert some of the existing high school facilities into a middle school. The District will be the CEQA Lead Agency and will be adopting a resolution indicating the District is not subject to County land use or zoning limitations per state regulations.

Potential environmental issues include:

- Hydrology
- Hazards;
- Agriculture; and
- Traffic.

The District prefers to process the environmental documentation as a mitigated negative declaration of environmental impact (MND); however, a focused EIR may be preferable and/or necessary due to the significant and unavoidable impacts associated with the floodplain, the existing Williamson Act contract on the site and the contract requirements for future land use on the site to be consistent with agriculture and agricultural zoning. The focused EIR process will add public scoping, comment responses, technical studies, and a slightly more robust public hearing process. A focused EIR: will allow the District to rely on or tier from the documentation for future projects in the project area; provides documented environmental support should future projects qualify in size under a Class 14 CEQA categorical exemption; and can be used to prove environmental compliance should the District apply for state funding.

It is the responsibility of HBA, working under the direction of the District, to coordinate the environmental review process, prepare the required environmental documents, and adhere to the schedule agreed upon in writing by the District and HBA.

2 HAUGE BRUECK ASSOCIATES

HBA is a multidisciplinary planning and environmental firm that provides services related to planning, environmental impact assessment, and permitting through its staff and project-specific subcontractor teams. HBA is a limited liability company formed in 2006, and at present, includes three full time associates and several part-time/casual hourly employees. Prior to forming HBA, Anders Hauge and Rob Brueck developed the California/Nevada environmental practice for the Parsons Corporation, opening the Sacramento, CA office in 1989 and managing the office through our amicable departure from the corporation in 2006. Work for the District would be conducted from our Sacramento office located at 2233 Watt Avenue, Suite 300 (T: (916) 283-5800 / F: (916) 273-4054) and our Lake Tahoe office located at 901 Merced Avenue, South Lake Tahoe, CA 96150.

HBA's manager and key point of contact for the proposed work, Anders Hauge, has 45 years of experience working with public agencies to develop and implement management policies that meet legal mandates and preclude significant environmental impacts. Anders is adept at organizing appropriate multidisciplinary teams, setting clear goals and standards, coordinating technical evaluations, addressing contentious environmental issues with agency staff members and public groups, developing feasible mitigation measures or modifications to proposed plans, and preparing clear and concise environmental documents and other reports.

HBA specializes in the management and preparation of environmental and planning documents for public and private clients. HBA prepares project- and program-level environmental documents in compliance with the California Environmental Quality Act (CEQA), National Environmental Policy Act (NEPA), and Tahoe Regional Planning Agency (TRPA) Rules of Procedure.

HBA manages both small and large projects, utilizing project management tools (scope, budget and schedule), applied appropriately for each project. HBA facilitates agency and public outreach to achieve consent among stakeholders to allow the process to reach its conclusion.

HBA addresses the range of technical and political issues encountered with a focus on:

- Using quantified, accurate and objective data for analysis
- Developing effective and feasible implementation strategies
- Developing monitoring programs that objectively demonstrate success or failure of strategies
- Adherence to Quality Assurance and Quality Control procedures.

HBA works with our clients to resolve issues, develop creative and workable solutions, to be flexible in meeting the changing needs of a project. This is demonstrated through the principals ongoing contractual relationship with key clients for over 28 years.

Anders J. Hauge, Partner

Anders Hauge, Planner, QA/QC. Anders has 48 years of experience (13 years as co-founder of HBA) in developing, managing, and implementing environmental documents; building partnerships and consensus; and developing general plans, design standards, and land use regulations. He has worked in the Lake Tahoe Basin and in the Sierra for more than 40 years, both as a public agency planner for the California Tahoe Regional Planning Agency and as a planning consultant. Anders has successfully completed over 50 environmental documents within the Lake Tahoe Basin. Anders received his B.S. in city and regional planning from California State Polytechnic University, San Luis Obispo in 1971. Anders' experience in preparing campus environmental documents includes:

- Lake Tahoe Community College Relocation Master Plan EIR/EIS,
- Lake Tahoe Community College Child Care and Safety Project Environmental Assessment,
- Stanford General Management Plan EIR, and
- Ohlone College Master Plan EIR.

Mr. Hauge is experienced in public facilitation programs including the Environmental manager for the City of Redwood City's Saltworks Project, Mariposa County General Plan, City of San Joaquin General Plan, City of Sutter Creek projects, South Tahoe PUD projects, Heavenly Ski Resort projects, and Bureau of Reclamation/Southern Nevada Water Authority Facilities Expansion EIS.

Anders is the contract planner for the City of Sutter Creek, engaged in the management of the General Plan Update and review of Use Permits and subdivisions. Anders is currently managing the Town of Loomis Costco Project processing and the SPMUD Diversion Line Project's permit implementation. He is also currently the District 5 Planning Commissioner for Placer County and is a managing partner of A&J Lund Farms in Sutter County.

Robert Brueck, Partner

Robert Brueck specializes in the management and preparation of environmental and planning documents for public and private clients. Specific environmental documentation experience has included documents prepared for the California Environmental Quality Act (CEQA), National Environmental Policy Act (NEPA), Tahoe Regional Planning Agency (TRPA), and state and federal permitting. Specific planning experience has included Master Plans, Annexations, Zone Changes, and General Plan Amendments. Mr. Brueck has performed many of his assignments in the western United States, including Lake Tahoe, and has a broad knowledge of the various rules and regulations that govern development within this heavily regulated area. His experience in preparing campus environmental documents includes Lake Tahoe Community College Relocation Master Plan EIR/EIS, Child Care and Safety Project Environmental Assessment, and various other campus expansion projects, including the current Facilities Master Plan EIR; Stanford General Management Plan EIR, and Ohlone College Master Plan EIR.

Rob's expertise includes coordinating interdisciplinary team efforts with client needs and expectations; organizing and conducting public and agency dialogue; carrying out a wide variety of natural resource analyses; refining and integrating work products from interdisciplinary team members; assuring compliance with myriad environmental laws and regulations; and producing highly readable, graphically effective, and legally adequate project reports and environmental compliance documents.

Specific technical abilities include recreation and land use analysis and scenic assessment. Rob's recent experience includes the management of environmental documentation for the Lake Tahoe Community College (Facilities Master Plan EIR), TRPA and Placer County (Homewood Ski Area Master Plan EIR/EIS and Dollar Creek Shared Use Trail IS/IEC), TRPA and the USDA Forest Service, LTBMU (Heavenly Mountain Resort Master Plan EIR/EIS/EIS), TRPA and El Dorado County (Meyers Area Plan IS/IEC), and the TRPA and Tahoe Resource Conservation District (Lake-Wide Aquatic Invasive Plant Control Plan IS/IEC).

Christy Consolini, Senior Planner

Christy is an environmental planner and manager with over 20 years of professional experience (11 years with HBA) involving environmental analysis, regulatory compliance, urban planning, and project management. Christy is a project manager responsible for the preparation and oversight of CEQA, NEPA, and TRPA environmental documents that have included initial studies, categorical exemptions/exclusions, environmental assessments, mitigated negative declarations, and environmental impact reports/statements prepared for residential, commercial, mixed use,

industrial, transportation, solid waste, and public works projects. Her experience includes permitting, construction specifications, environmental training workshops, scoping workshops, and meeting presentations. She also provides on-call staff services and planning assistance. Christy's work focuses on land use, visual and scenic resources, recreation, population and housing, socioeconomics, public services and utilities, project compliance, document review, analysis criteria development and preparation of outreach materials. Christy received her B.A. in Environmental Studies (Policy and Planning emphasis) from the University of California, Santa Cruz in 1998. She has also received certification under the US Department of Labor OSHA 10-hour Construction Safety and Health Certification (#001996223).

Her experience in preparing campus environmental documents includes Lake Tahoe Community College Relocation Master Plan EIR/EIS, Child Care and Safety Project Environmental Assessment, and various other campus expansion projects, including the current Facilities Master Plan EIR; Stanford General Management Plan EIR, and Ohlone College Master Plan EIR and various IS/MNDs for on-campus facilities. Recent projects include the Loomis Costco Project; Tourist Core Area Plan Update in South Lake Tahoe; Tahoe South Event Center Project; Bollinger Valley Project EIR; Sutter Creek General Plan Update, General Plan IS/MND, and various on-call projects; SPMUD Loomis Diversion Pipeline IS/MND and construction-phase environmental management and permitting; Lake Tahoe Community College EIR/EIS and other CEQA/TRPA documentation; and the Meyers Area Plan TRPA/CEQA documentation.

Jen DeMartino, GIS/Mapping Specialist

Jennifer is a GIS specialist with over 18 years of experience (9 years collaborating with HBA preparing high-quality cartography and map production, data analysis, and data development. She provides GIS services for a wide variety of projects, including general plan updates, housing availability studies, wetland delineations, environmental impact reports/statements, regional transportation plans and circulation elements, biological surveys, feasibility studies and more. Jennifer received her B.A. in geography from California State University Northridge in 1997 and her M.A. in geography from California State University Northridge in 2001.

2.1 The HBA Subconsultant Team

HBA utilizes subcontractors to provide technical support for engineering and environmental topics such as traffic and circulation, biological resources, and cultural resources.

Peak & Associates, Inc.

Peak & Associates, Inc., a California corporation, offers archeological services and cultural resource expertise to public agencies and private concerns. A woman-owned small business, Peak & Associates operates with a full-time staff of two professional archeologists and a historian/archeologist. The company also maintains an outstanding complement of expert consultants and adjunct fieldwork and laboratory personnel ready to respond to large-scale projects. Peak & Associates has the capability to carry out archeological and cultural resource projects of many types, including technical field studies, Native American consultation, archeological and historical section of environmental impact reports and statements and construction monitoring. Since the firm's incorporation late in 1975, Peak & Associates has successfully completed over 6,000 projects in the fields of public archeology and cultural resource management.

Melinda Peak has served as the principal investigator on a wide range of prehistoric and historic excavations throughout California. She has directed laboratory analyses of archeological materials, including the historic period. She has also conducted a wide variety of cultural resource assessments in California, including documentary research, field survey, Native American consultation and report preparation. In addition, Ms. Peak has developed a second field of expertise

in applied history, specializing in site-specific research for historic period resources. She is a registered professional historian and has completed a number of historical research projects for a wide variety of site types. Ms. Peak meets the Secretary of Interior Standards for historian, architectural historian, prehistoric archeologist and historic archeologist.

Neal Neuenschwander manages the North Valley office of Peak & Associates, located in Chico, California. His duties at Peak & Associates have included the field direction for multiple site excavations and surveys throughout northern, central, and southern California, Nevada, Oregon and Idaho. In this capacity, he has been responsible for the planning and implementation of every aspect of the fieldwork, analysis, and report production phases. During his twenty-five years with the company, he has developed a reputation for his ability to complete projects on-time and within budget parameters, while at the same time maximizing the recovery and analysis of data for the professional community.

Foothill Associates

Founded in 1995, Foothill Associates (www.foothill.com) is a Veteran-owned, California Corporation with Small Business certification that provides a wide range of environmental consulting, landscape architecture, and planning services to local governments, public agencies, and private clients. Our diverse staff comprises a wide range of technical specialists, including regulatory specialists, biologists, botanists, wetland scientists, planners, landscape architects, certified arborists, GIS specialists, and graphic designers. This unique multidisciplinary mix of expertise allows us to integrate human uses, aesthetics, and functionality in our projects with key environmental considerations such as treatment of stormwater runoff, habitat and special status species preservation, greenhouse gas reduction, and water conservation. Foothill Associates provides the full range of project cycle services from initial concept, public input facilitation, and detail design through cost estimating, construction drawings, specifications, bid coordination, construction oversight, CEQA/NEPA environmental documents, permitting, and monitoring.

KD Anderson & Associates, Inc.(

KD Anderson (www.kdanderson.com) is a consulting engineering practice serving Northern California, the Central Valley, Oregon, and Nevada since 1990. We provide private clients and government agencies with Regional Planning studies, Traffic Impact and Air Quality Studies, Traffic Operations and Safety studies and Infrastructure Design for projects in the Metropolitan Sacramento Area, and throughout a service area which ranges from Fresno to Redding and into Northern Nevada and Lake Tahoe. We have been involved in the preparation of CEQA level traffic studies for projects throughout the California region ranging from conventional residential and commercial development proposals to Ski Resorts in the Sierra Nevada. KD Anderson has project experience for more than 80 school districts throughout California.

Kenneth Anderson, P.E. is the firm's principal engineer and has over 35 years of experience. Since establishing the firm, Mr. Anderson has focused on analysis of projects in the Central Valley and Sierra Nevada Foothills. He has been responsible for our regional planning work including General, Community and Specific Plans. This work has included the Del Webb Sun City - Roseville Community in Placer County, the Diablo Grande, Coffee/Claratina, North Beyer, Pelandale/Snyder Specific Plans and Eastgate Master Plan projects in Stanislaus County. In Yuba County, Mr. Anderson was consultant on the Yuba County Motorplex and in Sacramento was responsible for the Circulation Element of the Sacramento Army Depot Reuse Plan EIR. Prior to establishing his own practice, Mr. Anderson spent ten years with OMNI-MEANS, Ltd., including five years as a Principal and Head of the Transportation Department in Roseville.

3 SCOPE OF WORK

This scope of work assumes the District will provide both a short-term and long-term site plan for the acquired land as well as potential changes to the existing high school site. This also assumes documentation on the need for expansion will be provided to HBA by the District.

Task 1 Project Management

This task includes the routine coordination and management of the HBA Team, coordination with the District and agencies, the implementation of HBA's Quality Assurance/Quality Control (QA/QC) procedures, maintenance of the Project Record and project administration including the preparation of monthly progress reports and invoices.

1.1 Project Administration

HBA will maintain the program schedule, time records, and fiscal accounting through the contract term. The HBA will prepare and submit monthly progress reports to the District. The progress reports will provide a description of the work completed during the invoice period, an estimate of the percent work completed to date, the updated program schedule, a discussion of the work anticipated in the next billing period, and a description of potential issues with a corresponding resolution of each issue.

Data and deliverables will be accessible to the District via BOX.com, a cloud based collaborative site. Administrative drafts of documents will be made available to the District for review and comment. Box.com tracks each version of a document and each individual that accesses the document, providing the District with the ability to track the status of deliverables as they are prepared.

1.2 Quality Assurance/Quality Control Program

The HBA will apply our QA/QC program. Budget for implementation of the QA/QC plan is included within each task.

1.3 Project Record/Administrative Record

HBA will assemble and maintain the Project Record through the contract term. The Project Record will contain information and documentation associated with the Project including data and information, meeting documentation, maps and drawings, telephone conversations, analysis, evaluation, referenced documents, analysis documentation, and relevant steps associated with environmental analysis and documentation and other supporting documentation not covered by copyright laws. Methodologies and processes used for inventory, analysis and impact assessment will be included.

1.4 Project Kick-Off Meeting

A Project kick-off meeting will be held at the District offices with HBA to reach an understanding of the Project, the process, and the data needs. The agenda will include a discussion on the work program, schedule, Project Description, data needs, process requirements, and potential issues.

In preparation of the kick-off meeting, each participant will provide relevant documents and maps for reference and discussion. HBA will provide the work program, schedule, and a list of data needs. The District will provide the Project plan to be used in preparing the Project Description, available studies and reports, and a list of mitigation measures incorporated into the Project that avoid or reduce environmental impacts. The District will make available a copy of the relevant plans and codes, including the goals, policies, codes, regulations, and standards to be applied to the

Project. Each participant will be prepared to discuss potential issues and opportunities to include modifications to the Project that avoid or reduce impacts (self-mitigating). At the outcome of the kick-off meeting, HBA will prepare a list of action items with responsible parties and schedule.

1.5 Project Coordination

Project coordination includes communication with the District. The purpose of this task is to keep critical participants informed of the process, identify issues early in the process, and reach consent on the resolution of issues quickly.

HBA will schedule and manage Project coordination meetings budgeted by task. Project coordination meetings participants include the HBA Project Manager, the District project manager, and other attendees determined appropriate by the District.

Task 2 CEQA Scoping

2.1 Project Description

Following the kick-off meeting, HBA will work with the District to draft the Project Description to be used in the preparation of the environmental document. The District will identify Project objectives.

The Project Description will include the Project history, characteristics of the Project site, the Project objectives, standards incorporated in the Project that avoid or minimize environmental impacts, the phasing of the Project, and the proposed improvements. The Project Description will include components of the Project, operation plans, and design features, if available. The Project Description will include appropriate graphics.

2.2 Notice of Preparation/Initial Study

HBA will prepare a combined Notice of Preparation and Initial Study (NOP/IS) and will submit the NOP/IS in electronic format (MS Word) to the District for review and comment. The NOP will include the dates of the scoping period and scoping meeting, and addresses where comments will be received. HBA will make modifications as necessary for accuracy, and submit the final NOP and IS in electronic format (PDF) to the District. HBA will produce and circulate the NOP/IS to the State Clearinghouse, Responsible and Trustee Agencies, the Glenn County Clerk and interested parties identified by the District. The District will prepare and maintain the Project mailing list. HBA will work with the District to prepare and publish a legal ad for the NOP in a local newspaper. HBA will prepare and facilitate the one-time publication of a legal advertisement per CEQA Guidelines, Appendix I (project description, location, list of potential environmental effects, scoping meeting dates/locations, where full copy of NOP can be found, etc.), in the local newspaper and a one-time mailing of a postcard meeting notice to adjacent property owners.

2.3 Scoping Meeting and Report

During circulation of the NOP/IS, HBA will attend a public scoping meeting for the Project. This scope and budget assumes the District would host a public scoping meeting and would be responsible for making necessary public announcements for the meeting. HBA will prepare a Powerpoint presentation and other meeting materials to communicate relevant project and alternatives details and project issues to the attendees. HBA will facilitate the meeting, present Project information to the public and will take detailed meeting minutes, including a list of comments and questions and any answers provided. These minutes will be used to prepare a Scoping Report summarizing comments and potential impacts to be considered. One electronic (MS Word) Draft Scoping Report will be provided for District review. HBA will revise the

document based on District comments, and will submit one electronic (PDF) copy of the Final Scoping Report.

Based on the Scoping process and preliminary environmental analysis, HBA will revise the Project Description.

Task 3 Technical Studies

3.1 Cultural Resources Report

The HBA Team (Peak & Associates) will prepare a cultural resources report to be used in the Focused EIR for the project. This report can be used to demonstrate CEQA compliance for future development of the project area and can be used to support applicability of categorical exemptions in the future, if no resources are present. A records search for the project area will be conducted through the Northeast Information Center (NEIC) of the California Historical Resources Information System. This will provide all the information on any sites within the project area and will identify all previous surveys of the project area. Next, a field check for any indication of the presence of cultural resources within the project area will occur. This assumes the District will provide access to the property for the field survey. Finally, a report will be prepared for submittal for CEQA review containing the cultural background, results of the record search, field survey results, site evaluation to the degree possible, conclusions and recommendations. Site records for any resources found during the survey will be appended and an electronic copy provided.

3.2 Biological Resources Assessment

The HBA Team (Foothill & Associates) will prepare a biological resources assessment to be used in the Focused EIR for the project. This report can be used to demonstrate CEQA compliance for future development of the project area and can be used to support applicability of categorical exemptions in the future, if no resources are present. Available materials regarding existing site conditions, biological resources, and wetlands (e.g. USGS topographic maps, NRCS soils maps, and California Natural Diversity Database) for the 45-acre will be reviewed. Following the records search, a field survey will be conducted to identify plant communities on the site, sensitive vegetation communities, including potential wetland features, and an evaluation of the potential for the site to support special-status plant and wildlife species will occur. The edge of potential California Department of Fish and Wildlife (CDFW) jurisdiction within the parcel if it differs from the edge of potential jurisdictional waters will also be mapped.

Following the field survey, a biological resources assessment will be prepared that identifies biological resources and potential biological constraints, such as wetlands, assesses the likelihood of special-status species or habitats to be found on the project site, and recommends further studies, if needed, or permitting that may be required prior to development. The report will include a soil map and map of biological communities and constraints. A draft report will be submitted electronically, and a final report will be submitted following client review.

3.3 Traffic Study

The HBA Team (KD Anderson & Associates) will prepare a traffic study for the project. Current traffic volume information will be assembled for the SR 32 / Canal Road intersection which is near the school. Current traffic conditions based on operating Level of Service during the morning period before the school day begins will be evaluated. The project trip generation will be estimated for ultimate enrollment of both high school and relocated middle school based on approved trip generation rates. Trips will be assigned to the local street system based on the location of residences within the schools' enrollment areas, and impacts resulting solely from the project will be identified. Cumulative impacts associated with other approved / pending / planned local projects as well as long term regional growth on SR 32 will be described. If necessary, mitigation measures

needed to reduce impacts to a less than significant level will be identified and evaluated. Project Vehicle Miles Traveled (VMT) will be estimated.

We will participate in a telephone conference to discuss school characteristics and the proposed school layout. We will request information regarding the current and ultimate enrollment at both schools, bell schedules, the number of students bussed and the geographic locations of student residences within the schools' probable attendance areas, etc. We will contact applicable Caltrans staff to: review the project description and assumptions; review our proposed work program and to discuss Caltrans traffic study guidelines, significance criteria, etc.; obtain available traffic volume and pedestrian counts; and review background information, including the SR 32 TCR, and current traffic signal timing plans. Under this study phase, current intersection traffic volumes, capacities and operating Levels of Service (LOS) will be described. Any existing capacity traffic safety deficiencies will be noted.

We will conduct a field review to acquaint ourselves with the site and to collect the physical data required to complete this analysis. An a.m. peak hour (7:00 to 9:00 a.m.) traffic/ pedestrian / bicycle volume base will be established for the study intersection. Any available information will be reused, but new counts will be made where required. Any new traffic counts will be made when HUSD schools are in session. Our study area is commensurate with the project's size and location and includes SR 32/Canal Road.

A field review will be conducted to identify any capacity or safety deficiencies that may already exist in the study area. Operating Levels of Service and 95th percentile queue lengths will be calculated using methodologies that are acceptable to Caltrans, and the extent to which improvements are already needed will be determined. Sight distance at the proposed project access will be investigated. Current parking restrictions on local streets, if any, will be noted. Facilities that are available or planned for school age pedestrians and bicyclists will be identified. Current transit operations and planned roadway improvements will also be described.

The extent to which the development of the project may, by itself, impact the area street system will be determined. The number of automobile trips that may be generated by the project will be estimated through application of approved trip generation rates to the net ultimate enrollment increase anticipated at the site. The distribution of project trips will then be identified based on the relative distribution of residences within the schools' planned attendance area (inbound trips to the school) and the location of shopping and regional employment centers (outbound trips), as well as current school travel patterns. Information regarding the limits of the area to be served by this school will need to be provided by the District. Project trips will then be assigned to the area street system based on the least travel time path between origin and destination. The trip assignment will reflect implementation of any traffic controls at site access (i.e., stops signs, medianization, etc.), as well as the relocation of existing middle school trips that may be using the intersection today.

Existing Plus Project traffic volumes will be identified, and traffic operations and Levels of Service / queue lengths will be recalculated with the proposed project. The extent to which development of this project may contribute to the need for improvements to satisfy minimum LOS standards will be evaluated. The effects of the project on bicycle and pedestrian activity and safety will be described.

We will evaluate the adequacy of access to the site, internal circulation, drop-off and loading under peak conditions to ensure that backup to the state highway does not occur. We will also consider the amount of space used by parents in the afternoon when waiting to pick up students. We will identify the parking / loading demand based on previous observations of after school loading conditions at other schools to suggest demands on the campus. The extent to which demands can be accommodated on-site will be determined and the extent of on-street loading will be discussed.

The project's contribution to regional VMT will be estimated based on available technical resources. We anticipate calculating VMT based on a project daily trip generation estimate and assumed average trip distance within the HUSD school boundaries. The net effect of the school project will be estimated in comparison to the travel under the No Project condition assuming continuing operation of existing schools.

The impacts of the project will also be evaluated within the context of cumulative traffic conditions occurring over the foreseeable future. This evaluation will address development of other approved projects and long term growth on SR 32. The cumulative condition will reflect occupancy of other "approved / pending" but not yet constructed projects identified by Glenn County. We will contact County staff to identify any projects that should be assumed. We will then superimpose the trips generated by background projects on to the background condition. We will also identify an applicable long term traffic volume growth rate for SR 32 in consultation with Caltrans staff. Resulting Cumulative traffic volumes with and without the proposed project will be identified. Traffic operations, Levels of Service, queueing and safety issues that result from future traffic growth will be identified. Improvement projects that are identified in the SR 32 TCR, are already funded by Caltrans or Glenn County or are required of other development will be noted. Levels of Service will be identified for "No Project" and "With Project" conditions, and the significance of project impacts will be evaluated with regard to Glen County GP and Caltrans significance criteria. The need to control school access to maintain traffic flow and ensure safety in the future will be assessed.

The extent to which mitigation measures are needed to reduce project specific or cumulative impacts will be identified. The extent to which needed improvements are already included in adopted fee programs will be determined. Mitigation measures required to eliminate current safety problems, reduce project impacts to a less than significant level or to meet other Caltrans or Glenn County standards will be identified. Improvements that would bridge gaps in the pedestrian or bicycle networks will be identified. Mitigation Measures will be separated into the four categories: 1. Improvements that are already required to remedy existing deficiencies; 2. Mitigation specifically required as a direct result of the project, including design recommendations; 3. Mitigation measures needed for future traffic whether or not the project is built; and 4. Additional Mitigation needed in the future due to the project. The extent to which identified improvements are included in any adopted traffic impact fee program will be determined. If necessary, the project's fair share responsibility for cumulative mitigation will be calculated.

Task 4 Focused EIR

4.1 Draft Focused EIR

HBA will prepare an administrative draft EIR for review by the District and will provide the District with one (1) MS Word file and one (1) electronic file version (PDF) of the Administrative Draft EIR for review. HBA assumes the District will provide one consolidated version of comments from all District reviewers in one single draft set of comments. Upon receipt of District comments, HBA will revise the EIR and provide a draft Notice of Availability (NOA) electronically for District review. HBA will prepare the print-ready draft EIR and Notice of Completion (NOC). HBA will provide the District with one (1) MS Word file and one (1) electronic file version (PDF), as well as twenty-five (25) bound hardcopies of the Draft EIR for District distribution. HBA will submit electronic (PDF) copies of the final Notice of Availability (NOA) and Notice of Completion (NOC). This scope and budget assumes the District will develop and maintain the project mailing list and distribute to local, state, and federal agencies, and other interested persons the NOA, NOC, and Draft EIR. The following sections will be included in the EIR.

Chapter 1: Introduction

HBA will prepare an introduction that provides a summary of the existing conditions (setting) and explanation of the background of the Project.

Chapter 2: Executive Summary

HBA will prepare an executive summary that provides an overview of the findings presented in the EIR. The chapter will include the summary table and an alternative analysis matrix.

Chapter 3: Project Description, Objectives, and Alternatives

The Project Description will be included in this chapter as refined in response to scoping. HBA will prepare the No Project Description and a description of up to two alternatives that feasibly attain most of the basic objectives of the project, but will avoid or substantially lessen any of the significant effects of the Project for evaluation in the EIR.

Chapter 4: Environmental Analysis

Each CEQA resource section will include a brief description of the affected environment (setting), a discussion of the methodology, analytical methods used to analyze impacts, a description of environmental evaluation criteria with points of significance (thresholds), an analysis of direct and indirect environmental impacts, a description of cumulative effects, and mitigation to avoid or reduce potentially significant impacts to a less than significant level. Each section will identify and utilize references from previous environmental documentation conducted as appropriate.

Chapter 5: Other CEQA Considerations

This section will summarize the conclusions of the EIR including significant impacts, cumulative impacts, growth-inducing impacts, significant irreversible environmental changes, and significant unavoidable environmental effects.

Appendices - Appendices, as appropriate, will be incorporated into the EIR. A glossary developed early in the process will be included. The references utilized in this EIR will be listed. Consistent with the requirements of CEQA, copies of cited references will be provided to the District and made accessible to the public. HBA will include a list of individuals who contributed to the preparation of each section of the EIR and a list of organizations and persons consulted.

4.2 Public Review and Comment Meeting

The Draft EIR will circulate for 45 days for public review and comments. During the public comment period, the District will host a public hearing on the Draft EIR. Staff from HBA will attend the meeting to hear and take notes on the oral comments on the Draft EIR, as well as respond to questions as needed.

4.3 Final EIR

HBA will draft responses to comments received on the draft EIR and prepare the administrative draft final EIR. It is assumed that up to ten (10) distinct comments will be received requiring approximately 60 minutes each for response. The approach is to incorporate final EIR sections into the draft EIR, providing a single consolidated document for certification. This provides a consistent and complete document for use during the implementation of the Project. The final EIR will include a new chapter to describe the purpose of the final EIR, the public comment process, and the structure of the final EIR. An appendix will be included that provides the comments and response to each comment. As appropriate, the text of the EIR will be revised in response to the input received during the comment period, including an update of the list of persons, organizations, and public agencies commenting. Revisions to the draft EIR will be shown in legislative mode (~~strikethrough~~ and underline text). HBA will prepare a Mitigation Monitoring Plan to be included as an appendix to the final EIR. HBA will provide one (1) MS Word file and one (1) electronic file version (PDF) of the Final EIR in legislative mode.

Task 5 Decision and Closeout

5.1 Findings

HBA will prepare draft CEQA findings of fact to support certification of the final EIR and if necessary, Findings of Overriding Consideration for inclusion in the District resolution. District Staff will assist in preparing the findings.

5.2 Decision Meeting

HBA will prepare the materials for the decision meetings held by the District. HBA will attend one meeting of the District. HBA will make a presentation on the findings of the EIR and will be available to answer comments.

5.3 Notice of Determination

HBA will prepare the NOD after the District has made a decision on the certification of the EIR and the approval/denial of the Project. HBA will deliver the NOD to the State Office of Planning and Research to begin the protest period. The District will file the NOD at the County Clerk's office. The District is responsible for paying the California Fish and Wildlife fees that must be submitted to the Clerk of the Board with the NOD.

5.4 Closeout

Documentation of the IS/MND analysis process will be recorded in the Project Record and provided to the District. HBA shall submit one (1) copy of the finalized EIR with all changes accepted. The Project Record will be delivered after the NOD has been filed, this will conclude the obligations of this scope of work.

4 BUDGET

HBA's proposed budget is provided on the following page.

**Hamilton Unified School District Focused EIR
Estimated Hours and Budget**

Task / Sub-Task	Task Description	HBA										Total Labor Hours	Total Labor	Total ODEs	Budget Estimate		
		Associate X Haughe Brueck	Associate VIII Consohl	Associate VI DeMartino	Associate III Johnston	Risk	Foothill	KD Anderson	Other Direct costs	Total Labor Hours	Total Labor						
1	Project Management																
1.1	Project Administration	12	10	0	14	0	0	0	0	0	0	280	36	\$4,920	\$280	\$5,200	
1.2	Quality Assurance Plan	5	0	0	6	0	0	0	0	0	0	50					
1.3	Project Record/Administrative Record	0	0	0	0	0	0	0	0	0	0	50					
1.4	Project Kick-Off Meeting	3	4	0	0	0	0	0	0	0	0	\$280					
1.5	Project Coordination	4	6	0	0	0	0	0	0	0	0	50					
2	CEQA Scoping																
2.1	Project Description	5	32	2	0	0	0	0	0	0	0	\$300	39	\$5,700	\$300	\$6,000	
2.2	NO/PS	1	12	0	0	0	0	0	0	0	0	50					
2.3	Scoping Meeting and Report	4	8	2	0	0	0	0	0	0	0	\$300					
3	Technical Studies																
3.1	Cultural Resources Report	0	6	2	0	19	62	62	62	62	62	\$900	154	\$21,500	\$900	\$22,400	
3.2	Biological Resources Assessment	0	2	2	0	19	0	0	0	0	0	\$350					
3.3	Traffic Study	0	2	0	0	0	65	0	0	0	0	\$480					
		0	2	0	0	0	0	0	0	0	0	\$100					
4	Focused EIR																
4.1	Introduction	15	258	16	0	0	0	0	0	0	0	\$300	289	\$40,900	\$300	\$41,200	
	Summary of EIR Conclusions	0	4	4	0	0	0	0	0	0	0	50					
	Project Description, Objectives, and Alternatives	2	5	0	0	0	0	0	0	0	0	50					
	CEQA Analysis Sections	2	18	4	0	0	0	0	0	0	0	50					
	- Land Use																
	- Agricultural Resources	6	2	0	0	0	0	0	0	0	0	50					
	- Population, Housing and Socioeconomics	12	2	0	0	0	0	0	0	0	0	50					
	- Recreation	6	0	0	0	0	0	0	0	0	0	50					
	- Transportation and Traffic	12	0	0	0	0	0	0	0	0	0	50					
	- Air Quality	8	0	0	0	0	0	0	0	0	0	50					
	- Climate Change	8	0	0	0	0	0	0	0	0	0	50					
	- Noise	8	0	0	0	0	0	0	0	0	0	50					
	- Aesthetics	5	0	0	0	0	0	0	0	0	0	50					
	- Hydrology and Water Quality	12	2	0	0	0	0	0	0	0	0	50					
	- Geology and Soils	8	0	0	0	0	0	0	0	0	0	50					
	- Hazards and Hazardous Materials	6	0	0	0	0	0	0	0	0	0	50					
	- Public Services	6	0	0	0	0	0	0	0	0	0	50					
	- Public Utilities	8	0	0	0	0	0	0	0	0	0	50					
	- Biological Resources	12	0	0	0	0	0	0	0	0	0	50					
	- Cultural Resources	8	0	0	0	0	0	0	0	0	0	50					
	CEQA Required Sections	1	8	0	0	0	0	0	0	0	0	50					
	Appendices, Exhibits, Proprietary, Persons Consulted, References	0	8	0	0	0	0	0	0	0	0	50					
	Mitigation and Monitoring Plan	1	5	0	0	0	0	0	0	0	0	50					
	Draft EIR, NDA, and NOC	4	16	0	0	0	0	0	0	0	0	50					
4.2	Public Review and Comment Meeting	4	16	0	0	0	0	0	0	0	0	\$500					
4.3	Final EIR and Response to Comments	1	40	2	0	0	0	0	0	0	0	50					
5	Decision and Closeout																
5.1	Findings	5	21	0	0	0	0	0	0	0	0	\$300	326	\$3,900	\$300	\$4,200	
5.2	Draft Basis of Decision Meeting	1	12	0	0	0	0	0	0	0	0	50					
5.3	Notice of Determination	4	6	0	0	0	0	0	0	0	0	\$500					
5.4	Closeout	0	1	0	0	0	0	0	0	0	0	50					
	Hourly Rates	\$200	\$140	\$110	\$80	\$130	\$110	\$175									
	Total Hours	37	327	20	14	19	65	62									
	Total Estimated Budget	\$7,400	\$45,800	\$2,200	\$1,100	\$2,500	\$7,200	\$10,900	\$2,080	\$2,080	\$2,080	\$79,000	844	\$76,920	\$2,080	\$79,000	

ASSUMPTIONS

Project Time Frame is up to 12 months
 District will cover the costs of meeting rooms, notifications, and mailings
 10 individual comments will be responded to @ 1 hour per comment
 HBA will provide electronic copies of each deliverable
 Existing available documents will be used to the extent available.

February 7, 2019

5 HBA RESUMES



Anders Hauge

Partner

w 916-283-5800

d 530-762-1641

c 916-307-7654

ahauge@haugebrueck.com

EDUCATION

B.S. City and Regional
Planning, 1971

Certified Program Manager,
2006

Desert Tortoise Training
Certification #12381

AREAS OF SPECIALIZATION

Program/Project
Management

Planning

Environmental Compliance

Resource Management

Permitting

Public Involvement

Contract Staffing

Anders Hauge is a land use planner and environmental planner responsible for managing and performing environmental, general plan, mitigation, on-call staffing, and public outreach programs. Mr. Hauge has successfully managed large, complex and controversial programs that include the management of large multidisciplinary teams to address a range of technical and political issues inherent in planning and environmental processes.

Mr. Hauge manages environmental documents meeting the requirements of the California Environmental Quality Act (CEQA), the National Environmental Policy Act (NEPA) and the Rules and Regulations of the Tahoe Regional Planning Agency (TRPA). Unique to projects within the Lake Tahoe Basin, Mr. Hauge prepares a single document that meets the combined requirements of CEQA, NEPA, and the TRPA.

Anders career has spanned 47 years, first as a public agency planner and second as a planning consultant. As a public agency planner Anders has worked in California, Maine and Colorado. As a planning consultant Anders has worked in California, Georgia, Nevada, Arizona, Venezuela, and the Dominican Republic.

Major projects managed by Mr. Hauge include: The Redwood City Saltworks Project Environmental Team, Santa Rosa Long-Term Wastewater Project EIR/EIS, Sutter Creek Gold Rush Ranch Project, South Tahoe PUD wastewater and water projects, the Lake Tahoe Airport Master Plan/EIR-EIS, the Heavenly Ski Resort Master Plan/EIR-EIS, the Nevada County General Plan and EIR, the Mariposa County General Plan and EIR, and the Arizona Military Airport Land Use Compatibility Program.

Anders is the contract planner for the City of Sutter Creek, engaged in the management of the General Plan Update and review of Use Permits and subdivisions. Anders is currently managing the Town of Loomis Costco Project processing and the SPMUD Diversion Line Project's permit implementation.

EMPLOYMENT SUMMARY

2006- Date: Hauge Brueck Associates, LLC. Partner
2018-Date: Placer County Planning Commissioner, District 5
2015- Date: A&J Lund Farms, Co-Trustee and Managing Partner
1989-2006: Parsons (Harland Bartholomew & Associates), Manager
1979-1989: Quad Consultants, Vice President
1979: Wickersham, Hauge and Associates, Inc., President
1976-1979: Town of Breckenridge, Colorado, Community
Development Director

- 1974-1976: California Tahoe Regional Planning Agency, Senior Planner/Acting Executive Officer
- 1973-1974: City of Woodland, California. Associate Planner
- 1973-1974: City of Winters, California. Planning Director
- 1971-1973: City of Bangor, Maine. Planner I
- 1969-1971: Cal Poly City and Regional Planning Library, Librarian
- 1967-1968: PMT Engineers, Computer Operator & Staff Assistant
- 1963-1967: Auburn Boulevard Veterinary Hospital, Staff

EMPLOYMENT

2006-Date: Hauge Brueck Associates, LLC. Partner. Mr. Hauge manages planning and environmental projects. Anders has managed the Town of Loomis SPMUD Diversion Line IS/MND, City of Susanville Riverside Trail Project IS/MND, City of San Joaquin General Plan update and EIR, Mariposa County General Plan and EIR, Sutter Creek Gold Rush Ranch Project Processing, SNWA South Valley Facilities Expansion EIS, multiple South Tahoe PUD projects, and the Redwood City Saltworks Project Environmental Scoping. Anders currently manages task order projects under the South Tahoe PUD On-Call contract, Town of Loomis Costco Processing, is the on-call staff planner for the City of Sutter Creek and manages applicant reimbursable projects for the City of Sutter Creek. Mr. Hauge is the Placer County Planning Commissioner for Supervisorial District 5.

2015-Date: A&J Lund Farms, Managing Partner. Mr. Hauge is a Co-Trustee and Managing Partner of A&J Lund Farms, a family owned farm. The farm includes approximately 400 acres in three fields located in Sutter County, California. Various crops are grown on the farm including rice, corn, melons, sunflower, tomatoes, and cucumbers. The farm is leased to Hoppin Family Farms.

1989-2006: Parsons/Harland Bartholomew & Associates. Program Director. Mr. Hauge managed Parsons' environmental team supporting the Southern Nevada Water Authority's In-State Water Resource Development Projects. Mr. Hauge managed the Santa Rosa Long-Term Wastewater Project EIR/EIS for the City of Santa Rosa implementing the Geysers Recharge Project. Mr. Hauge was the co-author of the Parsons Environmental Planning Toolkit (PEPT) an on-line interactive CEQA/NEPA analysis tool.

Mr. Hauge opened Parsons'/Harland Bartholomew & Associates Sacramento office in 1989 focusing on environmental documentation, land use planning and public outreach. The Sacramento operation expanded to include offices in Santa Rosa and Lake Tahoe. As Parsons' organizational structure evolved, Mr. Hauge managed Parsons' Western Region Planning Group and managed Parsons' State and Municipal Planning Sector.

1979-1989: Quad Consultants. Vice President. Mr. Hauge was responsible for managing Quad's Northern California programs. Mr. Hauge managed general plans, site plans, master plans, design guidelines, environmental documents, recreation plans, public outreach programs, consent building programs, and policy plans.

1979: Wickersham, Hauge and Associates, Inc. President. Mr. Hauge provided services to municipal clients in establishing performance regulations and site planning to private clients.

1976-1979: Town of Breckenridge, Colorado. Community Development Director. Mr. Hauge managed the Town's advanced planning, current planning, economic development and building inspection services. Mr. Hauge received the American Institute of Planners Meritorious Planning Award for the Breckenridge Performance Regulatory System he co-developed and implemented.

1974-1976: California Tahoe Regional Planning Agency. Senior Planner/Acting Executive Officer. Mr. Hauge prepared the EIR on the California Tahoe Regional Plan and was a staff planner on the team that wrote the Regional Plan and Code of Ordinances. Mr. Hauge, as Acting Executive Officer, was responsible for implementation of the Regional Plan and Code of Ordinance upon adoption in 1976.

1973-1974: City of Woodland, California. Associate Planner. Mr. Hauge was responsible for multiple assignments including, developing the City's first CEQA guidelines, writing the City's first landscape ordinance, updating the sign ordinance, designing the City logo, managing the General Plan update, designing neighborhood parks, conducting project reviews, and code enforcement responsibility.

1973-1974: City of Winters, California. Planning Director. Mr. Hauge provided general planning and project review services for the City of Winters while working for the City of Woodland.

1971-1973: City of Bangor, Maine. Planner I. Mr. Hauge worked under the supervision of the planning director and was the planning staff to the Bangor Redevelopment Agency.

MEMBERSHIPS, REGISTRATIONS, AND CERTIFICATES

SNWA Desert Tortoise Training Certification #12381, 2007

Parsons Program Manager Certification, 2006

HONORARY AFFILIATIONS

Placer County Planning Commission, 2018-date.

Placer County Meadow Vista Municipal Advisory Council, 2013-2018.

Vice President, State and Local Affairs, California Chapter APA, 1983-1984.

Northern Legislative Director, California Chapter APA, 1979-1982.

Director, Sacramento Valley Section/California Chapter APA, 1975-1976, 1982-1983, 1988-1989, and 1998-2000.

Past Director, Sacramento Valley Section APA, 1989-1991 and 2000-2004.

Secretary/Treasurer, Sacramento Valley Section, American Institute of Planners, 1974-1975.

PUBLICATIONS

"Practicing Planner," National Planning Awards, Breckenridge Development Code, December 1978.

Water Environment Federation, 1998 National Conference Session, Co-author, "Turning Reclaimed Water into Energy," Orlando, Florida.

Parsons Environmental Planning Toolkit (PEPT), Parsons web site and selected client web sites, 2004

PRESENTATIONS

Sacramento Valley Section, California Chapter American Planning Association, Getting to Yes, 2017

City of Placerville Chamber of Commerce, Performance Regulatory Systems, 2011

Kiwanis Club of Sacramento Surban, Water in the Desert, 2010

Parsons Corporate Meeting and multiple regional presentations, Demonstration of Parsons Environmental Planning Toolkit (PEPT), 2004

California Chapter APA, 2002 State Conference Session speaker, "Mariposa County General Plan: Building Backwards," San Diego, October 2002.

University of California Hasting College of the Law, Hasting West-Northwest Journal of Environmental Law and Policy Sixth Annual Environmental Law Symposium "Smart Growth: How Smart Is It?" "Lessons Learned Implementing Smart Growth Strategies", San Francisco, CA, March 2001.

Metropolitan Water District of Southern California Workshop on Watershed Management, Session Leader, October 2000.

National University, Management 635, lecturer: Selling in a consulting firm, Dick Milbrodt professor, July 1998.

Water Environment Federation, 1997 National Conference Speaker, "Not in My Back Forty; Santa Rosa's Water Reuse Program," Chicago, Illinois.

Association of Environmental Professionals, 1997 Statewide Conference Speaker, "Environmental Planning in the information Age: The Internet and other New Technologies," San Francisco, CA.

Nevada Water Pollution Federation, 1997 Statewide Conference Speaker, "Reuse Opportunities of the Santa Rosa Long-Term Wastewater Project," Las Vegas.

California State Polytechnic University San Luis Obispo, Planning 102, guest lecturer, 1997.

CalTrans Land Planning Workshops, 1996

California Chapter APA Conference, speaker, "Permit Regulatory System," Santa Cruz, CA, 1979.

National Association of Home Builders, 1979 National Conference Speaker, "Breckenridge Development Code," Las Vegas.

Workshops, "Land Use Development Guidelines": Breckenridge, CO; Boulder, CO; Bozeman, Montana; Las Vegas, NV; Placerville, CA; Redding, CA, New Orleans, LA: 1978 – 1979.

American Institute of Planners, National Conference Speaker, "Breckenridge Development Code," New Orleans, 1978.

A W A R D S

American Planning Association, Arizona Chapter, Multi-Agency Plan State Award, Davis-Monthan AFB-City of Tucson-Pima County-Arizona Department of Commerce, Joint Land Use Study, 2004.

American Planning Association, California Chapter, Northern Section, Award of Merit for Innovative Use of Technology, "Santa Rosa Subregional Long-Term Wastewater Project," 1998.

Association of Environmental Professionals Outstanding Environmental Analysis Document, "Santa Rosa Subregional Long-Term Wastewater Project Draft EIR/EIS," May 1997.

American Planning Association, California Chapter, Sacramento Valley Section, Award for Outstanding Comprehensive Planning Program, City of Folsom General Plan, 1989.

American Planning Association, California Chapter, Sacramento Valley Section, Award for Outstanding Comprehensive Planning Program, South Tahoe Public Utility District Mitigation Program 1983-1987, 1988.

American Institute of Planners Meritorious Program Award for the Breckenridge Colorado Development Code, 1978.

PROJECTS

Environmental Documentation

City of Auburn, CA
 Auburn Airport Master Plan EIR
 California Tahoe Regional Planning Agency
 California Tahoe Regional Plan EIR, 1976
 City of Ceres, CA
 North Central Annexation EIR, 1990
 City of Davis, CA
 Mace Ranch Park EIR, 2002
 City of Dixon, CA
 Southwest Dixon Specific Plan EIR, 1994
 East Incline Improvement District
 Water Quality Improvements, 2016
 City of Gustine, CA
 Valley Vista Apartments MND, 2012
 SR Solis Solar PV MND, 2012
 Incline Village, NV
 East Incline Village Water Quality
 Improvement Project NEPA, 2015
 City of Lodi, CA
 Pro-Style Sports Complex, 2001
 Town of Loomis, CA
 SPMUD Diversion Line IS/MND, 2015
 County of Marin, CA
 Marin County Airport (Gross Field) EIR
 Mariposa County, CA
 General Plan EIR, 2006
 Catheys Valley Community Plan Negative
 Declaration, 2007
 Road Standards Negative Declaration, 2007
 Catheys Valley Supplemental EIR, 2010
 Mount Shasta Ski Park, CA
 Mount Shasta Ski Park Master Plan
 EIR/EIS/Scoping
 New Life Christian Center
 New Life Christian Center Project MND, 2012
 Ohlone College
 Ohlone College Master Plan EIR
 Plumas-Eureka Community Services District
 Arsenic Mitigation Permitting 2016-2018
 Redwood City, CA
 Saltworks Project Environmental
 Documentation, 2010-2012
 City of Rocklin, CA
 Rocklin Civic Center Specific Plan EIR
 City of Rohnert Park, CA
 Stadium Area Master Plan EIR, 2006-2008
 City of Sacramento, CA
 Sacramento River Marina EIR
 City of San Joaquin
 Rose Solar EIR Review, 2012
 San Joaquin General Plan EIR, 2012-2014
 Santa Clara County, CA
 Stanford University General Plan, 2000
 Santa Rosa, City of, CA and US Corps of
 Engineers
 Santa Rosa Sub-regional Long-Term
 Wastewater Project EIR/EIS, 2000-2005
 Siskiyou County, CA
 Siskiyou County Airports (5) EIRs
 Siskiyou Lake Highlands EIR
 Southern Nevada Water Authority, NV
 In-State Water Resource Development
 Projects
 Clark Lincoln and White Pine Counties
 Groundwater Development Project
 Virgin and Muddy Rivers
 Surface Water Development Project
 Three Lakes Groundwater Project
 Coyote Springs to Moapa Pipeline
 South Placer Municipal Utility District
 Diversion Pipeline Permitting, 2015-2016
 South Tahoe Public Utility District, CA
 Bayview Well EA, 2007
 Indian Creek Reservoir TMDL EA, 2007
 Recycled Water Facilities Master Plan
 City of Susanville
 Sierra Community Park MND, 2013
 Riverside Trail IS/MND, 2015
 Sutter County, CA
 Fountainville EIR
 City of Sutter Creek, CA
 Housing Element Negative Declaration,
 2007
 Housing Element Negative Declaration,
 2015
 Gold Rush Ranch and Golf Resort EIR
 editor, 2007-2009
 Tahoe Regional Planning Agency (TRPA), CA
 and NV
 Kings Run EIS
 Tahoe Queen EIR/EIS
 TRPA & PG&E
 Echo Lake Dam Replacement EA

TRPA & El Dorado County
El Dorado County Jail at Lake Tahoe
EIR/EIS
Golden Bear Park Draft EIR/EIS
TRPA & South Tahoe Public Utility District
Wastewater Treatment Facility Expansion
Final EIR/EIS/EIS, 1989
Mitigation Program Development, 1980
Mitigation Program Monitoring, 1979 -
1988
Wastewater Holding Pond EIR
Fallen Leaf Lake Sewer Collection
Modification EA
Luther Pass Pump Station EA
Tahoe Keys Water Well EA
Alpine County Alternatives EIS, 2001
TRPA & Lake Tahoe Community College
College Master Plan Relocation EIR/EIS
Child Care and Safety Project EA
TRPA & City of South Lake Tahoe
Lake Tahoe Airport Interim Service
Agreement EA
Air Cal Operations EIR
Loop Road EIS/EIR
Westates Air Service EIR/EIS
TRPA, FAA & City of South Lake Tahoe
Lake Tahoe Airport Master Plan
EIR/EIS/EIS
TRPA, USFS, & Heavenly Ski Resort
Heavenly Ski Resort Master Plan
EIR/EIS/EIS, 1996
Gondola EA, 1998
Tulare County
Bosman Dairy EIR and Use permit
Decision Documents, 2010
Tule River Tribe Wastewater EIR review,
2010
Tule River Tribe Housing EIR review, 2010
SolarGen Solar Projects Processing, 2010
Stone Corral Solar PV EIR, 2012-2013
U.S. Bureau of Reclamation & SNWA
South Valley Facilities Expansion EIS,
2007-2008
City of Ventura, CA
Ventura Keys/Arrundell Baranca
Settlement, 2000
City of West Sacramento, CA
UNOCAL EIR, 1991
Sacramento River Water Filtration Plant EIR
City of Woodland, CA
Wastewater Treatment Plant EIR

Public Outreach and Consent Building

Arizona, State of
Arizona Military Regional Compatibility Plan,
2002
West Valley/Luke AFB
Davis Monthan AFB
City of Auburn, CA
General Plan Growth Policy, 1992
City of Bangor, ME
Kenduskeag Stream Regional Park consensus
group, 1972-73
Chevron Environmental Management Company
Communications Task Force, 2001
eBusiness Task Force, 2001
El Dorado County, CA
Open Space and Conservation Steering
Committee, 1986-87
Missouri Flat Specific Plan Committee,
1988-89
South Tahoe Recreation Master Plan, 1998.
City of Folsom, CA
Folsom General Plan Committee (15),
1988-89
Folsom Recreation Plan outreach, 1988
Humbug/Willow Creek Plan, 1989
Folsom Historic District, 1990
Heavenly Ski Resort and TRPA, CA & NV
Ski Resort Master Plan Community
Workshops, 1996
Mariposa County, CA
Planning Fairs (6), 2001
Agritourism Workshop, 2007
Catheys Valley Community Plan
Workshops, 2007
Mono County, CA
MonoPlan, 1982
Nevada County, CA
General Plan Committee of 500, 1994

Redwood City, CA

- Saltworks Project "Understanding the Environmental Review Process", 2010
- Saltworks Project "Land Use and Housing Open House Scoping Meeting", 2010
- Saltworks Project "Water Supply, Wastewater, Flooding, and Sea Level Rise Open House Scoping Meeting", 2010
- Saltworks Project "Natural Resources Open House Scoping Meeting", 2011
- Saltworks Project "Transportation, Air Quality, Noise, Greenhouse Gas Emissions Open House Scoping Meeting", 2011

City of Santa Rosa, CA

- Alternative Development Workshops, 1995-96
- Project Screening Workshops, 1996-97
- Preliminary Environmental Analysis Workshops 1997

City of South Lake Tahoe & TRPA

- Lake Tahoe Airport Community Education Workshop
- Lake Tahoe Airport Town Meeting

South Tahoe Public Utility District, CA

- Mitigation Task Force, 1980-1985
- Alpine County Alternatives Planning Fairs, 2001
- Recycled Water Facilities Master Plan and EIR public meetings, 2007

City of Sutter Creek, CA

- Gold Rush Ranch and Golf Resort Workshops, 2007-2009

Tahoe Regional Planning Agency/US Forest Service/Heavenly Ski Resort

- Master Plan committees, 1990's

U.S. Bureau of Reclamation & SNWA

- South Valley Facilities Expansion EIS scoping meetings, 2007-2008

City of Ventura, CA

- Ventura Keys/Arrundel Barranca Settlement public meetings, 2000

Woodland, CA

- Woodland Area General Plan Committee, 1974 - 1975

Community & Regional Planning

City of Auburn, CA

- Auburn General Plan, 1992

Arizona, State of

- Arizona Military Regional Compatibility Plan
West Valley/Luke AFB area, 2002
Davis-Monthan AFB area, 2002

City of Bangor, ME

- Bangor General Plan, 1972
- Open Space Plan, 1972

Town of Breckenridge, CO

- Comprehensive Plan, 1978
- Historic District Designation, 1977
- Directional Sign Plan, 1977
- Blue River Commercial Corridor Specific Plan, 1978

California Tahoe Regional Planning Agency

- Lake Tahoe Regional Plan for California, 1976

CTRPA Housing Plan, 1976

Community of Delhi (Merced County), CA

- Delhi Community Plan, 1979

Dominican Republic

- National Strategic Plan, 2000

El Dorado County, CA

- El Dorado County Airport Location Study, 1988
- Meyers Area Community Plan, 2013
- Missouri Flat Specific Plan, 1989
- Open Space and Conservation Element, 1987
- South Tahoe Recreation Plan, 1998

City of Folsom, CA

- Folsom General Plan, 1988
- Folsom Recreation Plan, 1988
- Folsom Historic District Specific Plan, 1988
- Humbug/Willow Creek Specific Plan, 1989

Jewett Square Developers, Bakersfield, CA
Jewett Square Specific Plan, 1981

Town of Loomis, CA
Costco Project Processing, 2018

City of Malibu, CA
Malibu General Plan, 1992

Mariposa County, CA
General Plan Update, 2000-2006
Catheys Valley Community Plan,
2007-2012
Road Standards, 2007

Mono County, CA
Community Plan for Mammoth Lakes,
1982

Nevada County, CA
Nevada County General Plan,
1992-1994

City of Oakdale, CA
Oakdale General Plan, 1992

PDVSA (National Oil Company), Venezuela
Desarrollo Armonico de Oriente (DAO),
1998

City of Ripon, CA
Ripon Specific Plan

City of Rocklin, CA
Civic Center Specific Plan, 1993

City of San Joaquin
General Plan Update, 2014

City of Sutter Creek
Gold Rush Ranch Specific Plan rewrite, 2010
General Plan and Zoning Amendment, 2010
General Plan Update, 2012
General Plan Annual Review, 2013
City Planner, 2012-date

City of Taft, CA
Downtown Redevelopment Plan
South Tahoe Public Utility District
Export Pipeline Location Study

City of Woodland, CA
Woodland General Plan 1975
Woodland General Plan Update 1986
Woodland Level of Service Study

Regulation Development

Town of Breckenridge, CO
Development Code, 1978
Design Guidelines, 1977

California Tahoe Regional Planning Agency
Code of Ordinances, 1976
Shorezone Ordinance, 1975

City of Ceres, CA
Ceres Downtown Design Guidelines,
1992

Kern County, CA
Zoning Ordinance Update

City of Selma, CA
Downtown Redevelopment Design Standards

City of Sutter Creek, CA
Oak Woodland Guidelines
Zoning Code Update, 2010
City Design Standards, 2015

City of Taft, CA
Downtown Design Guidelines

Tahoe Regional Planning Agency, NV & CA
Ordinance Update

City of Woodland, CA
Level of Service Plan, 1988
Landscape Ordinance, 1973
Sign Ordinance, 1973

Site Planning

Auburn Boulevard Veterinary Hospital Site Master Plan, Sacramento, CA, 1979	El Dorado County, CA Missouri Flat Specific Plan
City of Bakersfield, CA Stockdale Estates Subdivision Plan (Sections 8 and 9), 1981	Kern County, CA Zoning Ordinance Update
City of Bangor, ME Kenduskeag Stream Regional Park, 1972	City of Paso Robles, CA Airport Industrial Park
Downtown Pedestrian Park, 1972	City of Selma, CA Downtown Selma Revitalization Plan
Neighborhood Redevelopment Street Improvements, 1972	Industrial Park Plan
Town of Breckenridge, CO Blue River Commercial Corridor Specific Plan, 1978	Siskiyou County, CA Siskiyou Airport Industrial Park Plan
Chevron Richmond CA Refinery Castro Site Strategic Plan, 2001	Sutter Bay Company Sutter Bay Specific Plan, Sutter County
	City of Wasco, CA Wasco Industrial Park Plan

Contract Staff

City of Sutter Creek, CA Contract Planner for the Gold Rush Ranch Project Approval, 2007-2010 Contract Planner for Development Review, 2010 – 2018 City Planning Staff, 2010-2018	Southern Nevada Water Authority Safety Manager for the in-state water resource projects 2004-2006 Contract staff human resource manager for the in-state water resource projects 2003-2006
City of Ridgecrest, CA Planning Director	Environmental and planning staff for the in-state water resource projects
Leavell Ranch On-Call services, 2013	County of Tulare, CA On-Call staff, 2009-2017
Town of Loomis, CA On-Call Staff 2018	City of Winters, CA Planning Director, 1973-1975

Expert Witness

City of Truckee, CA Zoning Challenge	Lake Tahoe Basin, NV Litigation Settlement (confidential)
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Robert Brueck

Partner

p 775-267-7202

rbrueck@haugebrueck.com

EDUCATION

B.S. in Design with
emphasis in Urban
Planning, 1989

Certified Program
Manager, 2006

**AREAS OF
SPECIALIZATION**

Program/Project
Management
Planning
Environmental Compliance
Resource Management
Permitting
Public Involvement
Contract Staffing

Robert Brueck specializes in the management and preparation of environmental and planning documents for public and private clients. Specific environmental documentation experience has included documents prepared for the California Environmental Quality Act (CEQA), National Environmental Policy Act (NEPA), Tahoe Regional Planning Agency (TRPA), and state and federal permitting. Specific planning experience has included Master Plans, Annexations, Zone Changes, and General Plan Amendments. Mr. Brueck has performed many of his assignments in the western United States, including Lake Tahoe, and has a broad knowledge of the various rules and regulations that govern development within this heavily regulated area.

Rob's expertise includes coordinating interdisciplinary team efforts with client needs and expectations; organizing and conducting public and agency dialogue; carrying out a wide variety of natural resource analyses; refining and integrating work products from interdisciplinary team members; assuring compliance with myriad environmental laws and regulations; and producing highly readable, graphically effective, and legally adequate project reports and environmental compliance documents.

Specific technical abilities include recreation and land use analysis and scenic assessment. Rob's recent experience includes the management of environmental documentation for the Lake Tahoe Community College (Facilities Master Plan EIR), TRPA and Placer County (Homewood Ski Area Master Plan EIR/EIS and Dollar Creek Shared Use Trail IS/IEC), TRPA and the USDA Forest Service, LTBMU (Heavenly Mountain Resort Master Plan EIR/EIS/EIS), TRPA and El Dorado County (Meyers Area Plan IS/IEC), and the TRPA and Tahoe Resource Conservation District (Lake-Wide Aquatic Invasive Plant Control Plan IS/IEC).

EMPLOYMENT SUMMARY

2006-DATE: Hauge Brueck Associates, LLC. Partner

1989-2006: Parsons/Harland Bartholomew & Associates.
Principal Planner

REPRESENTATIVE TAHOE PROJECTS Environmental Documentation

South Tahoe Public Utility District, CA

A-Line Phase I Export Pipeline Replacement
Project EIR/EIS/EIS
A-Line Phase II Export Pipeline Replacement
Project IS/EA
A-Line Phase III Export Pipeline
Replacement Project IS/EA
B-Line Phase II Export Pipeline Replacement
Project IS/EA
B-Line Phase III Export Pipeline
Replacement Project EIR/EIS/EIS
Angora Water Tank Replacement Project
IS/EA
Grizzly Mountain Pump Station IS/IEC
Luther Pass Pump Station Emergency Power
Project IS/EA

State of California

CTC South Tahoe Greenway Shared-
Use Trail Project IS/IEC/EA
CTC Tahoe Pines Bio and Cultural Studies

Tahoe Regional Planning Agency (TRPA), CA and NV

Boulder Bay Community Enhancement
Program Project EIS
Domus Affordable Housing Project Regional
Plan Amendments
Environmental Thresholds Update and
Interim Allocations EAs

TRPA & El Dorado County

Meyers Area Plan IS/IEC
San Bernardino Bike Trail IS/IEC (awarded)

TRPA & Placer County

Homewood Mountain Resort Ski Area Master
Plan EIR/EIS

Dollar Creek Shared-Use Trail IS/IEC

TRPA & Lake Tahoe Community College

Fine Arts Center IS/IEC
New Gymnasium and Cafeteria IS/IEC
Child Development Center and Safety
Lighting Project IS/IEC

Facilities Master Plan EIR/EIS

TRPA, USFS, & Heavenly Ski Resort

Heavenly Ski Resort Master Plan (and
Amendment) EIR/EIS/EIS

Gondola EA

Ski Lift and Ski Run EA

Heavenly Mountain Resort Epic Discovery
Project EIR/EIS/EIS

Tahoe Resource Conservation District

Lake-Wide Aquatic Invasive Plant Control
Plan IS/IEC

University of California, Davis

Tahoe Environmental Research Center
EIR/EIS



Christy Consolini
Senior Environmental
Planner

p 916-283-5800x103

cconsolini@haugebrueck.com

EDUCATION

B.A. with Honors in
Environmental Studies with
an emphasis in Policy and
Planning, 1998, UC Santa
Cruz

**AREAS OF
SPECIALIZATION**

Program/Project
Management
Environmental Compliance
Resource Management
Planning
Permitting
Public Involvement
Contract Staffing

Christy Consolini has over 20 years of experience in environmental planning, and project and program management with an emphasis on CEQA/NEPA/TRPA, policy, and multidisciplinary problem solving. Her experience includes various types of document preparation, general research, and achieving multiagency consensus on projects. Ms. Consolini is experienced in the management and preparation of EIRs, EISs, addenda, Initial Studies, EAs, Negative Declarations, CEs, construction specifications, permits, Housing Elements, biological survey reports, and General Plans, as well as planning staff services.

Ms. Consolini provides environmental analysis and review and ensures environmental compliance with CEQA, NEPA, and TRPA, which currently includes the Bollinger Valley EIR, On-call staff services for the City of Sutter Creek, including General Plan updates, staff services to process the Loomis Costco Project, Loomis Diversion Pipeline IS/MND/permitting/ environmental monitoring, Douglas County Water Systems Project, Tourist Core Area Plan Amendment IS/IEC in South Lake Tahoe, and the Tahoe South Events Center Project. Other recent experience includes the Meyers Area Plan TRPA/CEQA compliance, Plumas Eureka Community Services District Water Treatment Plant Project, City of Loyalton Sanitary Sewer Rehabilitation Project, the East Incline Village WQIP NEPA/CEQA compliance, Heavenly Epic and run-widening projects, Homewood Resort Master Plan EIR/EIS, Boulder Bay EIS, Dollar Creek Shared-Use Trail, and South Tahoe Greenway Trail. Her work focuses on land use, visual and scenic resources, recreation, population, housing, socioeconomics, public services and utilities, project compliance, document review, public outreach, project management, analysis criteria development, safety planning, quality control, and other project-specific manuals.

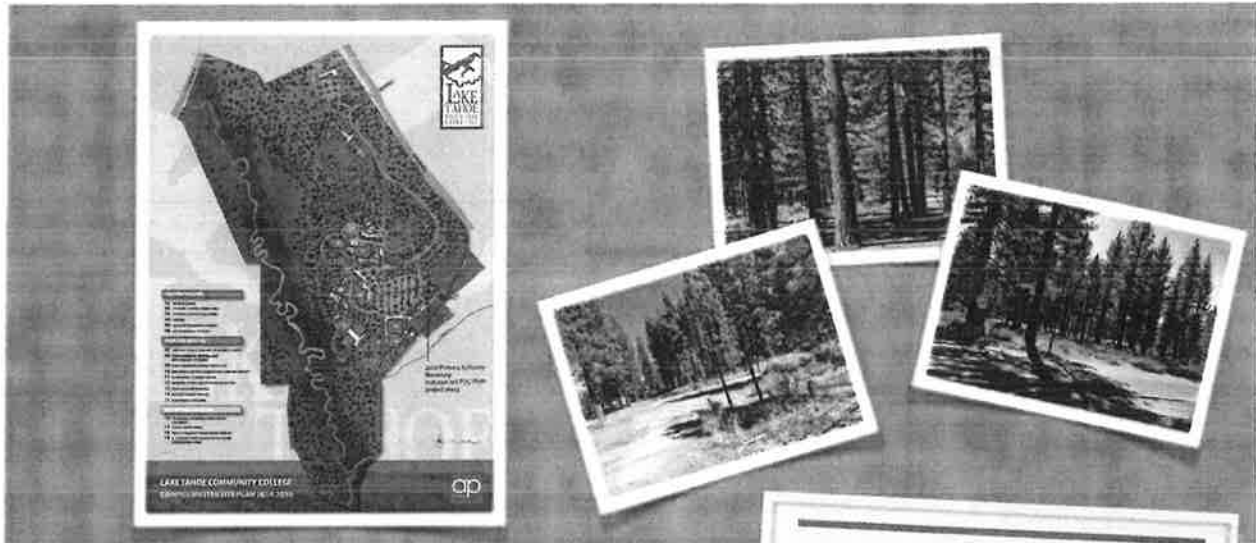
Ms. Consolini served as the Environmental Manager for the Freepport Regional Water Authority, where she oversaw the environmental compliance work on a \$900-million regional water supply program. Her responsibilities included the EIR/EIS and addenda, ROD, BAs, USFWS and NOAA BOs, permits, environmental training and monitoring, and was highly involved in public outreach and interagency consensus building, review of plans and specifications, RFPs, safety training documentation, property acquisition.

EMPLOYMENT SUMMARY

2008-DATE: Hauge Brueck Associates, LLC. Senior
Environmental Planner

1997-2008: Parsons. Senior Environmental Planner

6 RECENT PROJECTS



Lake Tahoe Community College University Center IEC and Facilities Master Plan EIR/EIS

*Lake Tahoe Community College
One College Drive
South Lake Tahoe, CA 96150
(916) 300-7440
Contact: Al Frangione*

HBA is currently managing the environmental documentation for the Lake Tahoe Community College Facilities Master Plan. The Master Plan includes expansion of classroom facilities, onsite student living, parking improvements, and pedestrian/bike connections to adjacent transportation networks. HBA is also managing the preparation of the University Center and North Parking Lot TRPA IEC, which adds classrooms for a 4-year degree program. While at the Parsons Corporation, HBA staff prepared environmental documentation for implementation of LTCC Master Plan projects, including:

Services completed:
2016 - ongoing

Project Manager:
Rob Brueck

- TRPA EA and LTCC Neg Dec for the Child Development Center
- EA/Neg Dec for Phase II North (Fine Arts Addition)
- IEC/Neg Dec for the LTCC Relocatable Classroom/Parking Lot project.
- IEC/Neg Dec for Tahoe Parents Nursery School
- EA/Neg Dec for Phase II South (PE and Cafeteria)

Services Provided

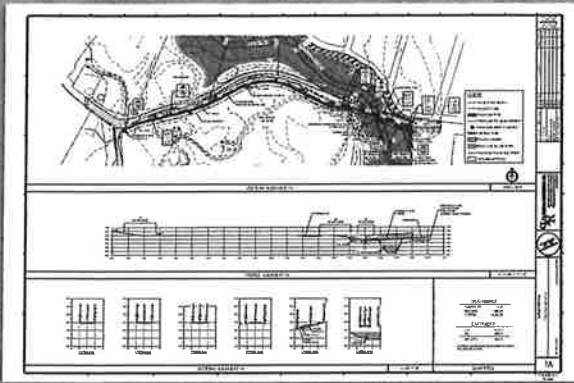
- Program management
- Project development and initiation
- Environmental documentation - CEQA and TRPA
- Regulatory compliance and permitting
- Timber Harvest Plan management

Issues Addressed

- Land use compatibility and Community Plan amendment
- Parking and circulation
- Biological resources including wetlands and stream environment zones
- Cultural and historic resources
- Air and noise emissions
- Land coverage
- Facilities layout and design

Meeting the Challenge

- Coordinating with multiple agencies (LTCC, TRPA, City of South Lake Tahoe, and California Tahoe Conservancy) on the Master Plan, proposed land swap, and facilities layout.
- Preparing a separate IEC for the UC Building and North Parking Lot due to existing funding for those components.



Susanville Riverside Drive Trail Project

*City of Susanville
720 South Street
Susanville, CA 96130
(530) 257-1045
Contact: Dan Newton and Jared Hancock*

The City of Susanville proposed to construct 1,920 linear feet of Class I pedestrian and bike trail along Riverside Drive from Riverside Park to the Susan River, with a bicycle/pedestrian bridge crossing over the Susan River. The trail includes a 10-foot wide paved travel way with two-foot wide shoulders on either side of the trail. Although four bridge designs were developed and assessed, it was determined that impacts to sensitive resources north of Riverside Drive could be avoided by locating the trail on the abandoned mill levee maintenance road on the south side of Riverside

Drive. Two bridge designs were developed to avoid impacts to riparian habitat and wetlands, as well as the floodway. The purpose of the project is to address an existing safety hazard occurring on Riverside Drive due to a lack of pedestrian and bicycle facilities in the area, which links residential and recreation uses with commercial centers in the City.

Services Provided

- Alternative development and evaluation of four alignments
- Cultural excavation
- Wetland delineation
- Biological Surveys
- Hazardous materials study
- Hydrology and Floodplain analysis

- Preparation of an Initial Study/ Mitigated Negative Declaration
- Preparation of NEPA CatEx

Issues Addressed

- Protected species and habitat
- Wetland avoidance
- Cultural resources
- Water quality and hydrology protection
- Potential hazardous materials

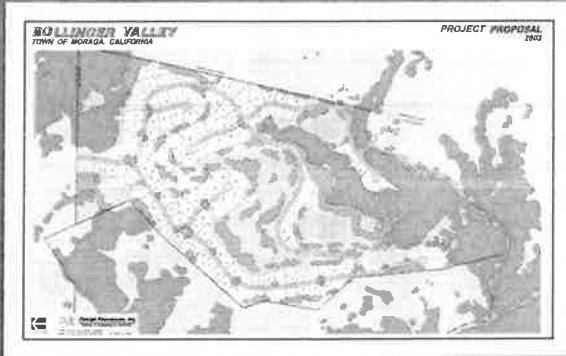
Meeting the Challenge

- Completion within short schedule
- Coordination with Caltrans
- No challenges to the document

Services completed:
IS/MND certified
June 17, 2015

Project Manager:
Anders Hauge

C a l i f o r n i a



Bollinger Valley Project EIR

*Town of Moraga
329 Rheem Boulevard
Moraga, CA 94556
(925) 888-7041
Contact: Derek Farmer*

The Bollinger Valley Project proposes to establish land use designations and zoning on two parcels covering 186.33 acres in Bollinger Valley within the Town of Moraga in Contra Costa County. The Project area is designated as "Study" in the Town's General Plan due to the location of the parcels on an area hillside/canyon. The Project would amend the General Plan land use designation on 92 acres from Study to Residential-2 dwelling units per acre, and would adopt zoning as Single Family

Residential Planned Development with Density Transfer to provide entitlements for up to 126 detached single-family homes. The remaining 94.33 acres would become Open Space. The EIR analyzed five alternatives including No Project, two substantially reduced developments, and two moderately reduced developments.

Services Provided

- Alternatives Development
- Scoping
- Visual simulations
- Traffic studies
- Geotechnical studies
- Hydrology analysis
- Cultural surveys
- Wetland delineation

- Biological surveys
- Noise assessment
- Preparation of an Environmental Impact Report
- Preparation of Staff Reports and Presentations

Issues Addressed

- Development density
- Protected species and habitat
- Wetland avoidance
- Geological constraints
- Traffic
- Emergency Access

Meeting the Challenge

- Coordination with Town, applicant, and applicant's representatives
- Controversial Project

Services completed:
EIR 2018

Project Manager:
Rob Brueck

BOARD AGENDA ITEM-Approval of Contract Proposal for Title 5 Risk Assessments for Hamilton High School Expansion

This Agenda Item requests the approval of a contract with PlaceWorks, Inc. for specified studies required by the California Department of Education (CDE) as a part of the Site Approval process for the Hamilton High School Expansion. Title 5 requirements obligate the District to certify that there is no or minimal risk to staff or students from specified site hazards. CDE approval of the use of the proposed expansion site as a school site will require a Pipeline Safety Hazard Assessment (PSHA), Rail Safety Study (RSS), and Dam Inundation Study as a part of the approval process. This is a separate set of requirements from the California Environmental Quality Act (CEQA) and Department of Toxic Substances Control review and approval processes.

PlaceWorks is a highly qualified environmental engineering firm, with extensive experience in public school site study and permitting processes throughout Northern California. The total cost of the proposed required studies is \$15,333.00

District staff recommends approval.



January 21, 2019

Diane Holliman
Chief Business Official
Hamilton Unified School District
620 Canal Street
Hamilton City, CA 95951

Transmitted via e-mail: DHolliman@hudschools.org Diane Holliman, Hamilton Unified School District; MSCannon_efpm@msn.com Mike Cannon, SchoolWorks, Inc.

Subject: Proposal: Title 5 Risk Assessments for Hamilton High School Expansion, Hamilton City, Glenn County, California [P2019-0113N]

Dear Ms. Holliman:

Thank you for inviting PlaceWorks to submit this Pipeline Safety Hazard Assessment (PSHA), Rail Safety Study (RSS), and Dam Inundation Study scope of work and cost estimate for the Hamilton High School Expansion project. It is our understanding that the Hamilton Unified School District (District) proposes to acquire an approximately 45-acre parcel and expand the existing school facilities at 620 Canal Street in Hamilton City, Glenn County, California.

The California Department of Education (CDE) requires a PSHA to be completed for all hazardous liquid pipelines, natural gas pipelines, and large volume (>12 inches in diameter) water pipelines that are located within 1,500 feet of a new school site. Based on preliminary information from the National Pipeline Mapping System (NPMS) and the Pacific Gas and Electric (PG&E) gas pipeline interactive maps, there are two PG&E natural gas transmission pipelines approximately 500 feet northeast of the site. The high pressure natural gas lines could potentially impact the school site. The Glenn-Colusa Irrigation District and local water purveyors will also be contacted to determine the location and operating parameters of all large volume water pipelines.

In addition, CDE requires a RSS to be conducted for all active rail lines within 1,500 feet of the school site. There is a railroad easement owned by California Northern Railroad Company approximately 500 feet northeast the school site. Based on a review of dam inundation maps and studies from the California Governor's Office of Emergency Services (CalOES), the school site is located within the dam inundation zones of Black Butte Dam, approximately 17 miles to the east, and Shasta Dam, approximately 69 miles to the north of the site. The CCR regulation states that a school site shall not be within an area of flood or dam flood inundation unless the cost of mitigating the flood or inundation impact is reasonable. A comprehensive dam inundation study, with flood evacuation procedures included within the study, will be prepared to satisfy the CDE requirements.

Task 1 – Pipeline Safety Hazard Assessment

There are two PG&E natural gas transmission pipelines and no other hazardous liquid pipelines within 1,500 feet of the school site. A Stage 2 analysis will be conducted, as per the CDE protocol. The analysis will be performed in accordance with the latest CDE protocol, *Guidance Protocol for School Site Pipeline Risk Analysis (2007)*. In addition, the Glenn-Colusa Irrigation District and local water purveyors will be contacted to determine if there are any large-volume water pipelines within 1,500 feet of the school site. All large-volume (≥ 12 -inches in diameter) water pipelines, including the Glenn-Colusa Canal, within the 1,500-foot radius will be evaluated to determine the potential for flooding at the school site.

The analysis will consist of the following tasks:

Determine Pipeline Characteristics. The following agencies will be contacted to obtain information regarding the pipelines:

- » Pacific Gas and Electric Company – pipeline maps, information on pipeline operating pressures, dates of installation, recent repairs, and location of isolation valves.
- » Glenn-Colusa Irrigation District - map and operating characteristics for Delta Mendota Canal.
- » Local water purveyors – operating pressure, flow rate, and pipeline maps for water pipelines.

Determine Land Use and Local Terrain Data. Adjacent land uses, terrain, structures, street grade, storm drains, and utility easements will be identified, with emphasis on the following:

- » Structural features, such as retaining walls, buildings, open storm drains, etc. that could block a jet flame or flammable vapor cloud
- » Potential combustion sources, both stationary and mobile, between the pipeline and the school site, such as motor vehicles, residential home water heaters, commercial/industrial facilities with external combustion sources (i.e., boilers).

Conduct Consequence Analysis. Given a release from the natural gas pipeline and petroleum pipeline, the following hazards are considered:

- » Radiant heat from a jet flame
- » Flammable vapor cloud

The discharge rates and durations for both pipeline ruptures and leaks will be determined. Two types of release scenarios will be assumed: 1) a complete line break along the pipeline route that would occur 20% of the time, and 2) a leak through a one-inch hole that would occur 80% of the time. The distance at which no adverse impact is expected to occur to human health will be determined, which is defined as follows:

- » Distance to direct contact with a jet flame
- » Distance to a radiant heat level of 5,000 BTU/hr-ft²
- » Distance to a flammable vapor cloud's lower flammability limit (LFL)

Estimate Potential Risk. Based on the results, the probability of a hazard footprint reaching the school will be calculated, as well as the fatality risk to students or staff attending the school. If the calculated fatality risk is less than one in a million (i.e., 1×10^{-6}), the risk is not considered significant and no further risk analysis is required. If the calculated risk is greater than one in a million, potential mitigation measures will be evaluated. In addition, population risk estimates will be calculated, as per the latest CDE protocol.

Estimate Potential Flooding from Water Pipelines. For the identified large diameter (≥ 12 inches) water pipelines identified within 1,500 feet of the school site, the potential for flooding will be evaluated in accordance with CDE guidelines. Although no specific criteria have been established by CDE as a threshold of significance for flooding at a school site, a water depth of 12 inches or greater is a trigger that warrants further evaluation. The results of modeling efforts will be documented in a draft report that is signed and stamped by a California Registered Engineer.

Task 2 – Rail Safety Study

The scope of work for the RSS is designed to identify rail lines located within a 1,500-foot radius of the school site and to determine the actual or potential endangerment to school occupants from an incident (derailment or other accident) that could occur along the rail line. Based on a review of Google Earth maps, there is one railroad easement operated by California Northern Railroad (CFNR) approximately 500 feet northeast of the school site, and there is one at-grade crossing within 1,500 feet of the proposed school site. The RSS will include the following:

Collection of Existing Information. Based on interviews with regulatory agencies (Federal Railroad Administration and California Public Utilities Commission, Rail Safety and Carriers Division) and railroad owners and operators, PlaceWorks will determine the following:

- » Location and distance of rail lines to the school
- » Track configuration (number, elevation, curvature, track conditions, switching equipment, signage and warning systems)

In addition, PlaceWorks will conduct a site reconnaissance during typical school hours to determine the following:

- » Type of rail traffic on the lines
- » Average number of freight trains per day
- » Number of engines and number of rail cars per train
- » Type of track (bolted or welded)
- » Average speed of trains
- » Number of at-grade crossings (requires horn blow)
- » Condition of track, crossings, and evidence of trespass along the tracks
- » Other potential safety issues

Documentation of the condition of the track and other relevant information will be provided in a photographic essay attached to the report.

Incident Analysis. Based on information collected previously, PlaceWorks will conduct an incident analysis to determine the probability that a student or faculty at the school could suffer an injury or fatality resulting from an incident or accident along the rail line within a 1,500-foot radius of the school. Statistics on accident data from the Federal Railroad Administration will be used to determine the probability of an incident or derailment per million train miles. Information obtained from the railroad owner/operator, site reconnaissance, and other sources will be used to develop site-specific probabilities of injury or fatality, given characteristics of the track, train speed, etc. Safety issues that drive the risk will be identified.

Additional Issues. In addition, PlaceWorks will identify all highway-rail crossings within a 1,500-foot radius of the school site, evaluate the adequacy of safety devices, determine past accident history at the crossings, and determine whether students would have to use these crossings to reach the school site, based on the school attendance area. The potential for noise and vibration related impacts from operation of the trains and the sounding of warning horns while approaching highway-rail crossings also will be evaluated with respect to the impact on outdoor and indoor noise levels at the school site.

Task 3 – Dam Inundation Study

Based on a review of dam inundation maps and studies from the California Governor’s Office of Emergency Services (CalOES), the school site is located within the dam inundation zones of Black Butte Dam, approximately 17 miles to the east. Additionally, the site is 69 miles south of Shasta Dam and is located within the Shasta Dam inundation zone. This is not necessarily a constraint that would prevent occupancy of the school site. However, the potential risk to the safety of students and staff at the school site needs to be evaluated. The inundation analysis will be performed in accordance with the California Code of Regulations (CCR), Title 5, Section 14010 (g) requirements. The dam inundation study would include the following tasks:

- » Determine the structural integrity and safety of the dams,
- » Evaluate the likely severity of dam failure,
- » Determine the potential flood levels at the school site and warning time for evacuation (based on the flood inundation maps and flood travel times),
- » Determine the impact of dam failure on student and staff safety, and
- » Develop emergency notification and evacuation procedures for the school site, if needed.

If information obtained from the Division of Safety of Dams and modeling efforts indicate that potential flood levels will be above a level of concern (i.e., 12 inches according to CDE guidelines) or there is not adequate warning time for evacuation, potential design criteria and emergency notification and evacuation procedures will be proposed. A draft copy of the report will be provided for your review prior to final submittal.

Proposed Schedule

It will take approximately four to six weeks to complete the draft reports. We will work to expedite the process but it is dependent on receiving information from the pipeline agencies in a timely manner. The PSHA and RSS reports will be signed and stamped by a registered engineer.

Cost Estimate

PlaceWorks will provide the services described herein in accordance with our standard fee schedule. The estimated cost is \$15,333.00 (see tables below).

Task 1 – Pipeline Safety Hazard Assessment

TASK ELEMENT	UNIT	UNIT COST	NO. UNITS	COST
BURDENED LABOR COST				
Principal Engineer	Hour	\$230	2	\$460
Senior Engineer	Hour	\$165	20	\$3,300
Project Scientist	Hour	\$115	6	\$690
Graphic Artist I	Hour	\$90	2	\$180
Clerical	Hour	\$75	1	\$75
LABOR COST SUBTOTAL				\$4,705
OTHER DIRECT COSTS				
Copies, Postage, Etc.	Each	\$50	1	\$50
OTHER DIRECT COSTS SUBTOTAL				\$50
TOTAL ESTIMATED BUDGET				\$4,755.00

Task 2 – Rail Safety Study

TASK ELEMENT	UNIT	UNIT COST	NO. UNITS	COST
BURDENED LABOR COST				
Principal Engineer	Hour	\$230	4	\$920
Senior Engineer	Hour	\$165	24	\$3,960
Graphic Artist I	Hour	\$90	1	\$90
Clerical	Hour	\$75	1	\$75
LABOR COST SUBTOTAL				\$5,045
OTHER DIRECT COSTS				
Mileage	Each	\$0.54/mi	312	\$168
OTHER DIRECT COSTS SUBTOTAL				\$168
TOTAL ESTIMATED BUDGET				\$5,213.00

Task 3 – Dam Inundation Study

TASK ELEMENT	UNIT	UNIT COST	NO. UNITS	COST
BURDENED LABOR COST				
Principal Engineer	Hour	\$230	4	\$920
Senior Engineer	Hour	\$165	24	\$3,960
Graphic Artist I	Hour	\$90	4	\$360
Clerical	Hour	\$75	1	\$75
LABOR COST SUBTOTAL				\$5,315
OTHER DIRECT COSTS				
Copies, Postage, Etc.	Each	\$50	1	\$50
OTHER DIRECT COSTS SUBTOTAL				\$50
TOTAL ESTIMATED BUDGET				\$5,365.00

Acknowledgement

This proposal shall remain valid for a period of 90 days from the time of submittal. The attached Service Authorization, which includes our General Terms of Consulting Agreement, is a part of this proposal. If the contents of this Proposal and Agreement are satisfactory, please indicate your approval by signing the Service Authorization and sending it to our corporate office. As Principal, I am authorized to bind PlaceWorks and the project team to the contents of this proposal.

We are excited about the opportunity to assist SchoolWorks, Inc. and the Hamilton Unified School District and will work with you to expedite the analysis. If you have any questions regarding the contents of this proposal, please feel free to contact Steve Bush at 510.848.3815 or by e-mail at sbush@placeworks.com.

Respectfully submitted,

PlaceWorks

Steve Noack, AICP
Principal

Steve Bush, PE
Senior Engineer






SERVICE AUTHORIZATION

PROJECT NO.	P2019-0113N	DATE	January 21, 2019
PROJECT NAME	Title 5 Risk Assessments for Hamilton High School Expansion, Hamilton City, Glenn County, California		

TYPE OF AUTHORIZATION:

Fixed Price Project Time and Materials Project

Contract Extension Meetings Extra to Contract

Reimbursables: No Charge Extra to Contract 10% Markup on Subconsultants

RETAINER:

\$ _____ Yes* No

*All retainers are either applied to the final invoice or refunded at the close of the project.

BUDGET AMOUNT:

\$ 15,333 _____ Not to Exceed Estimated

AGREEMENT BETWEEN:

CLIENT	Hamilton Unified School District	CONSULTANT	PlaceWorks
STREET ADDRESS	620 Canal Street	STREET ADDRESS	3 MacArthur Place, Suite 1100
CITY STATE AND ZIP	Hamilton City, CA 95951	CITY STATE AND ZIP	Santa Ana, CA 92707
CONTACT	Diane Holliman	CONTACT	Kara L Kosel for Steve Bush
Hereinafter referred to as "Client."		Hereinafter referred to as "Consultant."	

This document authorizes the Consultant to execute the following services for the Client as indicated below:

SCOPE AND DURATION OF SERVICES:

See the attached signed scope of work for the Title 5 Risk Assessments for Hamilton High School Expansion, Hamilton City, Glenn County, CA dated January 21, 2019.

SCHEDULE:

Billing will be monthly based upon our standard hourly rates of \$45 to \$250, depending upon the professional's level of expertise.

GENERAL TERMS OF CONSULTING AGREEMENT:

These General Terms are a part of this contract. All of the services to be provided are referred to collectively as the "Work." This Proposal expires if the Agreement is not signed within 90 days from the date that the proposal was issued.

(1) Acceptance and Authorization to Proceed. When Client signs and returns to Consultant a copy of this Proposal or Service Authorization, an Agreement will be formed authorizing Consultant to proceed with the Work as described.

(2) Performance by Consultant. Consultant will use all reasonable efforts to cause the Work to be performed by qualified persons under the supervision of Consultant. Except as provided below, the Work will proceed in accordance with the schedule included in this Agreement.

(3) Scope of Work. The scope of services set forth in this Agreement is based on facts known to Consultant at the time Consultant signed the Proposal or Service Authorization, including, if applicable, information supplied by Client. For some projects involving conceptual or process development services, scope may not be fully definable during initial phases. As the project progresses, facts discovered may indicate that scope must be redefined. Consultant will promptly provide Client with an amendment to this Agreement to recognize the additional information learned and changes in defining the scope and pricing for the Work. Client will have fifteen (15) days after receiving the proposed amendment to sign and return the amendment. If Client fails to sign and return the amendment within that time, Consultant may suspend work until satisfactory arrangements are agreed to in writing by Consultant and Client.

(4) Coordination with Client. Consultant and Client shall cooperate in proceeding with the Work under the direction and approval of the Client's Authorized Representative identified above, which representative or an alternate shall be available for Consultant at all reasonable times. Consultant and Client, recognizing that time is of the essence, agree that oral communications and instructions may be necessary. Consultant will, in the interest of the project, comply with such oral instructions. However, Consultant will promptly confirm its receipt of the oral instructions by sending Client a written memorandum by electronic or regular mail. The instructions will be deemed confirmed by the Client if the Consultant does not receive written withdrawal of or changes to the instructions within five (5) days after Consultant sent the confirmation to Client. If the instructions require changes in scope and pricing for the Work, Consultant will provide Client with an amendment for signature. Client will provide Consultant with access to the property which is the subject of the Work, along with all reports and other information which Client has concerning the Work.

(5) Charges for Work. Client will be charged for, and Client shall pay for without deduction or offset, the Work performed, in accordance with Consultant's current schedule of charges, billing rates, and expense reimbursement policies. Work will be limited by the amount included in the total of estimated costs stated in the proposal unless an increase is authorized in writing by Client. Although Consultant's schedule of charges and billing rates is subject to periodic review and revision, the current schedule will remain in effect for six months from the date a Proposal or Service Authorization is submitted by Consultant. Changes in the scope of the Work must be made in writing and will be charged for in accordance with this Agreement.

(6) Unanticipated Delays. Consultant shall not be liable for time delays or damages resulting from the actions or inactions of government agencies, including but not limited to, permit processings, environmental impact reports, general plans and amendments, and zoning matters. If the Work has not been completed in accordance with the schedule included in this Agreement, through no fault of Consultant, and the parties agree to an extension of the schedule, the fee schedule will be adjusted automatically to Consultant's current posted billing rates. Changes in a Client's Project Manager or changes in government plans, policies, programs, or ordinances may be a basis for Consultant to submit an Amendment to this Agreement addressing the impact of the change.

(7) Reimbursable Expenses. All of Consultant's expenses for document copying, FAX, delivery, travel, services, equipment and facilities are charged to Client at Consultant's cost.

(8) Billing and Payment. Time is of the essence in payment of invoices. Consultant invoices for Work performed will be issued at the close of each calendar month and upon completion of the Work. Any comments or questions which Client has concerning the contents of an invoice or the Work represented by an invoice must be submitted to Consultant in writing within fifteen (15) days after Client receives the invoice. If no such comments or questions are received by Consultant, the Work represented and the invoice shall be considered correct and accepted by Client. If payment for an invoice is not received by Consultant within forty-five (45) days after the date of the invoice, a reasonable late charge will be applied to all amounts outstanding, commencing thirty (30) days after the date of the invoice and continuing monthly until all amounts have been paid in full.

(9) Suspension or Termination. Either party may suspend or terminate the Work at any time upon seven (7) days' written notice to the other party. Client shall pay all amounts due for the Work to the effective date of suspension or termination, plus all costs incurred by Consultant as a result of the termination or suspension.

(10) Client Files. When the Work is completed or this Agreement is terminated and Consultant has been paid in full, Consultant will, upon written request of Client, provide Client with all files reports and exhibits prepared by Consultant in performing the Work, except computer programs or data prepared by or for Consultant in connection with the Work. Reuse of any documents or other



deliverables, including electronic media, pertaining to the project by Client for any purpose other than that for which such documents or deliverables were originally prepared, or alteration of such documents or deliverables Consultant's written consent, shall be at Client's risk. Client shall indemnify and defend against, and hold harmless from, all claims, losses, liabilities, and expenses asserted against or incurred by Consultant arising out of or connected with any such unauthorized reuse or alteration. Unless instructed otherwise in writing it is Consultant's policy to destroy Clients' files five (5) years after the date of final billing for the Work.

(11) Limitation of Liability. Consultant shall be liable to Client only for losses incurred by Client which are directly caused by (a) the acts or omissions of Consultant, in violation of this Agreement, and (b) willful misconduct or gross negligence of Consultant. Consultant shall not be liable to Client for (a) delays caused by factors beyond the reasonable control of Consultant, or (b) consequential damages. Consultant's liability to Client shall be further limited to the amount available from Consultant's insurance, if any. Except for claims for indemnification, the time period for bringing claims under this agreement expires one year after Consultant issues its final invoice for the Work.

(12) Insurance Cooperation. Client may, at Client's expense, obtain insurance to protect it against any risk resulting from this Agreement or the Work, and Consultant will cooperate with Client in obtaining such insurance.

(13) Indemnity to Consultant. Client shall indemnify and defend against, and hold Consultant harmless from all claims, losses, liabilities and expenses asserted against Consultant by third parties or incurred by Consultant as a result of such third party assertions.

(14) Confidentiality. Consultant will take reasonable steps to protect the confidentiality of information obtained by Consultant in performing the Work, when Client advises Consultant in writing of the confidential nature of such information. Consultant may use Client's name in general descriptions of the Work and services performed by Consultant.

(15) Employee Solicitation. Neither Client nor Consultant shall offer to employ or employ any employee of the other during, and for a period of six (6) months after termination of this Agreement.

(16) Settlement of Disputes. The parties will attempt in good faith to resolve any controversy or dispute arising out of or relating to this Agreement promptly by negotiations. If any party reaches the conclusion that the controversy or dispute cannot be resolved by unassisted negotiations, such party may notify the Judicial Arbitration and Mediation Service ("JAMS"), 500 North State College Boulevard, Suite 600, Orange, California 92668, (714) 939-1300. JAMS will promptly designate a mediator who is independent and impartial, and JAMS' decision about the identity of the mediator will be final and binding. The parties agree to conduct at least eight (8) consecutive hours of mediated negotiations within thirty (30) days after the notice is sent. If the dispute is not resolved by negotiation or mediation within thirty (30) days after the first notice to JAMS is sent, then, upon notice by any party to the other affected parties and to JAMS, the controversy or dispute shall be submitted to a sole arbitrator who is independent and impartial, selected by JAMS, for binding arbitration in accordance with JAMS' Rules for Non-Administered Arbitration of Business Disputes. The parties agree that they will faithfully observe the terms of this paragraph and will abide by and perform any award rendered by the arbitrator. The award or judgment of the arbitrator shall be final and binding on all parties. No litigation or other proceeding may be instituted in any court for the purpose of adjudicating, interpreting or enforcing any of the rights or obligations relating to the subject matter of this Agreement or for the purpose of appealing any decision of an arbitrator, except a proceeding instituted for the sole purpose of having the award of judgment of an arbitrator entered and enforced.

(17) Miscellaneous Provisions.

(a) Amendment. This Agreement may be changed only by a written amendment signed by Client and Consultant.

(b) Interpretation of Agreement. This Agreement shall be interpreted to give effect to its fair meaning and shall be construed as though it was prepared by both parties. This Agreement contains the entire agreement of Client and Consultant, and all prior negotiations, documents, and discussions are superseded by this Agreement. The parties acknowledge there are no applicable representations, warranties, or terms which are not stated in this Agreement. The invalidity of any provision of this Agreement shall not affect the validity of any other provision of this Agreement. Section headings are for convenience and shall not be used in interpreting this Agreement.



(c) References. All references to this Agreement include reference to all amendments to this Agreement. All references to the Work include references to all or a part of the Work. References to Client or Consultant include, bind, and inure to the benefit of, their officers, agents, employees, successors in interest and assignees.

(d) Time and Excusable Delays. Reference to days in this Agreement means consecutive calendar days including weekends and holidays. The time for performance of an obligation, other than the payment of money, shall be extended for the period during which a party is prevented from performing by the act or omission of the other party, acts of God, government or other force or event beyond the reasonable control of such party.

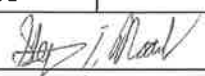
(e) Counterparts. This Agreement may be executed in multiple counterparts all of which shall be one and the same Agreement.

(f) Attorneys' Fees. If any action is commenced to enforce or interpret the terms of this Agreement, the prevailing party shall be entitled to reasonable attorneys' fees and expenses, in addition to other relief as the court may award.

(g) Prohibition of Assignment. No right or remedy under this Agreement may be assigned by any party. Any attempted assignment shall be void.

(h) Notices. All notices required or allowed shall be in writing and shall be sent to the addresses shown at the beginning of this Agreement. A party may change its address for notices and consents by giving notice to the other party. Notice may be delivered by personal delivery, facsimile transmission during normal business hours of the recipient, an overnight delivery service, or U.S. Mail sent certified with return receipt requested. Notices and consents are effective on the earlier of the date received, the date of the delivery receipt, or the date delivery is refused, as applicable.

CONSULTANT:

CONSULTANT	PlaceWorks, a California Corporation		
STREET ADDRESS	3 MacArthur Place, Suite 1100		
CITY STATE AND ZIP	Santa Ana, CA 92707		
AUTHORIZED REPRESENTATIVE	Steve Noack	TITLE	Principal
 PlaceWorks' Authorized Representative		1/21/2019 Date	

CLIENT:

CLIENT	Hamilton Unified School District		
PROJECT NO.	P2019-0113N		
STREET ADDRESS	620 Canal Street		
CITY STATE AND ZIP	Hamilton City, CA 95951		
AUTHORIZED REPRESENTATIVE	Diane Holliman	TITLE	Chief Business Official
Client's Authorized Representative		Date	

NOTICE OF CRITERIA AND STANDARDS REVIEW. This interim report was based upon and reviewed using the state-adopted Criteria and Standards. (Pursuant to Education Code (EC) sections 33129 and 42130)

Signed: _____ Date: _____
District Superintendent or Designee

NOTICE OF INTERIM REVIEW. All action shall be taken on this report during a regular or authorized special meeting of the governing board.

To the County Superintendent of Schools:

This interim report and certification of financial condition are hereby filed by the governing board of the school district. (Pursuant to EC Section 42131)

Meeting Date: March 27, 20189 Signed: _____
President of the Governing Board

CERTIFICATION OF FINANCIAL CONDITION

POSITIVE CERTIFICATION

As President of the Governing Board of this school district, I certify that based upon current projections this district will meet its financial obligations for the current fiscal year and subsequent two fiscal years.

QUALIFIED CERTIFICATION

As President of the Governing Board of this school district, I certify that based upon current projections this district may not meet its financial obligations for the current fiscal year or two subsequent fiscal years.

NEGATIVE CERTIFICATION

As President of the Governing Board of this school district, I certify that based upon current projections this district will be unable to meet its financial obligations for the remainder of the current fiscal year or for the subsequent fiscal year.

Contact person for additional information on the interim report:

Name: Diane Holliman Telephone: 530-826-3261
Title: Chief Business Official E-mail: dholliman@husdschools.org

Criteria and Standards Review Summary

The following summary is automatically completed based on data provided in the Criteria and Standards Review form (Form 01CSI). Criteria and standards that are "Not Met," and supplemental information and additional fiscal indicators that are "Yes," may indicate areas of potential concern, which could affect the interim report certification, and should be carefully reviewed.

CRITERIA AND STANDARDS			Met	Not Met
1	Average Daily Attendance	Funded ADA for any of the current or two subsequent fiscal years has not changed by more than two percent since first interim.		X

CRITERIA AND STANDARDS (continued)			Met	Not Met
2	Enrollment	Projected enrollment for any of the current or two subsequent fiscal years has not changed by more than two percent since first interim.	X	
3	ADA to Enrollment	Projected second period (P-2) ADA to enrollment ratio for the current and two subsequent fiscal years is consistent with historical ratios.	X	
4	Local Control Funding Formula (LCFF) Revenue	Projected LCFF revenue for any of the current or two subsequent fiscal years has not changed by more than two percent since first interim.		X
5	Salaries and Benefits	Projected ratio of total unrestricted salaries and benefits to total unrestricted general fund expenditures has not changed by more than the standard for the current and two subsequent fiscal years.	X	
6a	Other Revenues	Projected operating revenues (federal, other state, other local) for the current and two subsequent fiscal years have not changed by more than five percent since first interim.		X
6b	Other Expenditures	Projected operating expenditures (books and supplies, services and other expenditures) for the current and two subsequent fiscal years have not changed by more than five percent since first interim.		X
7	Ongoing and Major Maintenance Account	If applicable, changes occurring since first interim meet the required contribution to the ongoing and major maintenance account (i.e., restricted maintenance account).	X	
8	Deficit Spending	Unrestricted deficit spending, if any, has not exceeded the standard in any of the current or two subsequent fiscal years.	X	
9a	Fund Balance	Projected general fund balance will be positive at the end of the current and two subsequent fiscal years.	X	
9b	Cash Balance	Projected general fund cash balance will be positive at the end of the current fiscal year.	X	
10	Reserves	Available reserves (e.g., reserve for economic uncertainties, unassigned/unappropriated amounts) meet minimum requirements for the current and two subsequent fiscal years.	X	

SUPPLEMENTAL INFORMATION			No	Yes
S1	Contingent Liabilities	Have any known or contingent liabilities (e.g., financial or program audits, litigation, state compliance reviews) occurred since first interim that may impact the budget?	X	
S2	Using One-time Revenues to Fund Ongoing Expenditures	Are there ongoing general fund expenditures funded with one-time revenues that have changed since first interim by more than five percent?	X	
S3	Temporary Interfund Borrowings	Are there projected temporary borrowings between funds?		X
S4	Contingent Revenues	Are any projected revenues for any of the current or two subsequent fiscal years contingent on reauthorization by the local government, special legislation, or other definitive act (e.g., parcel taxes, forest reserves)?	X	
S5	Contributions	Have contributions from unrestricted to restricted resources, or transfers to or from the general fund to cover operating deficits, changed since first interim by more than \$20,000 and more than 5% for any of the current or two subsequent fiscal years?		X

SUPPLEMENTAL INFORMATION (continued)			No	Yes
S6	Long-term Commitments	Does the district have long-term (multiyear) commitments or debt agreements?		X
		• If yes, have annual payments for the current or two subsequent fiscal years increased over prior year's (2017-18) annual payment?		X
		• If yes, will funding sources used to pay long-term commitments decrease or expire prior to the end of the commitment period, or are they one-time sources?	X	
S7a	Postemployment Benefits Other than Pensions	Does the district provide postemployment benefits other than pensions (OPEB)?		X
		• If yes, have there been changes since first interim in OPEB liabilities?	X	
S7b	Other Self-insurance Benefits	Does the district operate any self-insurance programs (e.g., workers' compensation)?	X	
		• If yes, have there been changes since first interim in self-insurance liabilities?	n/a	
S8	Status of Labor Agreements	As of second interim projections, are salary and benefit negotiations still unsettled for:		
		• Certificated? (Section S8A, Line 1b)	X	
		• Classified? (Section S8B, Line 1b)	X	
		• Management/supervisor/confidential? (Section S8C, Line 1b)	X	
S8	Labor Agreement Budget Revisions	For negotiations settled since first interim, per Government Code Section 3547.5(c), are budget revisions still needed to meet the costs of the collective bargaining agreement(s) for:		
		• Certificated? (Section S8A, Line 3)	n/a	
		• Classified? (Section S8B, Line 3)	n/a	
S9	Status of Other Funds	Are any funds other than the general fund projected to have a negative fund balance at the end of the current fiscal year?	X	

ADDITIONAL FISCAL INDICATORS			No	Yes
A1	Negative Cash Flow	Do cash flow projections show that the district will end the current fiscal year with a negative cash balance in the general fund?	X	
A2	Independent Position Control	Is personnel position control independent from the payroll system?	X	
A3	Declining Enrollment	Is enrollment decreasing in both the prior and current fiscal years?	X	
A4	New Charter Schools Impacting District Enrollment	Are any new charter schools operating in district boundaries that are impacting the district's enrollment, either in the prior or current fiscal year?	X	
A5	Salary Increases Exceed COLA	Has the district entered into a bargaining agreement where any of the current or subsequent fiscal years of the agreement would result in salary increases that are expected to exceed the projected state funded cost-of-living adjustment?	X	
A6	Uncapped Health Benefits	Does the district provide uncapped (100% employer paid) health benefits for current or retired employees?	X	
A7	Independent Financial System	Is the district's financial system independent from the county office system?	X	
A8	Fiscal Distress Reports	Does the district have any reports that indicate fiscal distress? If yes, provide copies to the COE, pursuant to EC 42127.6(a).	X	
A9	Change of CBO or Superintendent	Have there been personnel changes in the superintendent or chief business official (CBO) positions within the last 12 months?	X	

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
A. REVENUES								
1) LCFF Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	19,230.00	0.00	19,230.00	0.00	0.0%
3) Other State Revenue		8300-8599	194,225.00	202,600.00	151,641.00	202,600.00	0.00	0.0%
4) Other Local Revenue		8600-8799	200.00	200.00	1,396.73	200.00	0.00	0.0%
5) TOTAL, REVENUES			194,425.00	222,030.00	153,037.73	222,030.00		
B. EXPENDITURES								
1) Certificated Salaries		1000-1999	40,426.99	54,361.99	24,355.58	54,361.99	0.00	0.0%
2) Classified Salaries		2000-2999	47,132.80	49,632.80	28,430.06	49,632.80	0.00	0.0%
3) Employee Benefits		3000-3999	45,641.84	51,853.84	25,375.17	51,853.84	0.00	0.0%
4) Books and Supplies		4000-4999	18,963.37	23,421.37	3,376.86	23,421.37	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	14,288.00	14,788.00	2,655.93	14,788.00	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	0.00	0.00	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.00	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	7,800.00	0.00	7,800.00	0.00	0.0%
9) TOTAL, EXPENDITURES			166,453.00	201,858.00	84,193.60	201,858.00		
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			27,972.00	20,172.00	68,844.13	20,172.00		
D. OTHER FINANCING SOURCES/USES								
1) Interfund Transfers								
Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers Out		7600-7629	27,972.00	27,972.00	0.00	27,972.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			(27,972.00)	(27,972.00)	0.00	(27,972.00)		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			0.00	(7,800.00)	68,844.13	(7,800.00)		
F. FUND BALANCE, RESERVES								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	95,975.40	95,975.40		95,975.40	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			95,975.40	95,975.40		95,975.40		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			95,975.40	95,975.40		95,975.40		
2) Ending Balance, June 30 (E + F1e)			95,975.40	88,175.40		88,175.40		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	0.00	0.00		0.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Items		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Restricted								
c) Committed								
Stabilization Arrangements		9750	0.00	0.00		0.00	0.00	
Other Commitments		9780	0.00	0.00		0.00	0.00	
d) Assigned								
Other Assignments		9780	2,083.86	2,083.86		2,083.86		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	0.00	0.00		0.00		
Unassigned/Unappropriated Amount			0.00	0.00		0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
A. REVENUES								
1) LCFF Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.00	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	132,828.87	138,969.87	93,064.48	138,969.87	0.00	0.0%
4) Other Local Revenue		8600-8799	0.00	0.00	64.72	0.00	0.00	0.0%
5) TOTAL, REVENUES			132,828.87	138,969.87	93,129.20	138,969.87		
B. EXPENDITURES								
1) Certificated Salaries		1000-1999	25,961.40	29,471.40	16,075.14	29,471.40	0.00	0.0%
2) Classified Salaries		2000-2999	59,841.32	59,841.32	34,152.75	59,841.32	0.00	0.0%
3) Employee Benefits		3000-3999	44,026.15	45,026.15	24,524.25	45,026.15	0.00	0.0%
4) Books and Supplies		4000-4999	1,000.00	1,000.00	537.73	1,000.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	2,000.00	3,631.00	1,892.59	3,631.00	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	0.00	0.00	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.00	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.00	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			132,828.87	138,969.87	77,182.46	138,969.87		
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			0.00	0.00	15,946.74	0.00		
D. OTHER FINANCING SOURCES/USES								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.00	0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			0.00	0.00	15,946.74	0.00		
F. FUND BALANCE, RESERVES								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	2,392.30	2,392.30		2,392.30	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			2,392.30	2,392.30		2,392.30		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			2,392.30	2,392.30		2,392.30		
2) Ending Balance, June 30 (E + F1e)			2,392.30	2,392.30		2,392.30		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	0.00	0.00		0.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Items		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Restricted		9740	233.33	233.33		233.33		
c) Committed								
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Commitments		9760	0.00	0.00		0.00		
d) Assigned								
Other Assignments		9780	2,158.97	2,158.97		2,158.97		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	0.00	0.00		0.00		
Unassigned/Unappropriated Amount			0.00	0.00		0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
A. REVENUES								
1) LCFF Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	320,000.00	370,000.00	159,422.79	370,000.00	0.00	0.0%
3) Other State Revenue		8300-8599	25,000.00	25,000.00	10,534.51	25,000.00	0.00	0.0%
4) Other Local Revenue		8600-8799	29,200.00	29,200.00	13,927.94	29,200.00	0.00	0.0%
5) TOTAL, REVENUES			374,200.00	424,200.00	183,885.24	424,200.00		
B. EXPENDITURES								
1) Certificated Salaries		1000-1999	0.00	0.00	0.00	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	163,611.12	193,611.12	96,214.48	193,611.12	0.00	0.0%
3) Employee Benefits		3000-3999	92,757.34	99,757.34	50,289.92	99,757.34	0.00	0.0%
4) Books and Supplies		4000-4999	109,831.54	190,831.54	122,765.32	190,831.54	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	8,000.00	5,000.00	2,676.21	5,000.00	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	0.00	0.00	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.00	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.00	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			374,200.00	489,200.00	271,945.93	489,200.00		
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			0.00	(65,000.00)	(88,060.69)	(65,000.00)		
D. OTHER FINANCING SOURCES/USES								
1) Intra-fund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.00	0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			0.00	(65,000.00)	(88,060.69)	(65,000.00)		
F. FUND BALANCE, RESERVES								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited								
		9791	162,024.37	162,024.37		162,024.37	0.00	0.0%
b) Audit Adjustments								
		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			162,024.37	162,024.37		162,024.37		
d) Other Restatements								
		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			162,024.37	162,024.37		162,024.37		
2) Ending Balance, June 30 (E + F1e)			162,024.37	97,024.37		97,024.37		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash								
		9711	0.00	0.00		0.00		
Stores								
		9712	0.00	0.00		0.00		
Prepaid Items								
		9713	0.00	0.00		0.00		
All Others								
		9719	0.00	0.00		0.00		
b) Restricted								
		9740	133,482.63	68,482.63		68,482.63		
c) Committed								
Stabilization Arrangements								
		9750	0.00	0.00		0.00		
Other Commitments								
		9760	0.00	0.00		0.00		
d) Assigned								
Other Assignments								
		9780	28,541.74	28,541.74		28,541.74		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties								
		9789	0.00	0.00		0.00		
Unassigned/Unappropriated Amount								
		9790	0.00	0.00		0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
A. REVENUES								
1) LCFF Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.00	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.00	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	100.00	100.00	(18.66)	100.00	0.00	0.0%
5) TOTAL REVENUES			100.00	100.00	(18.66)	100.00		
B. EXPENDITURES								
1) Certificated Salaries		1000-1999	0.00	0.00	0.00	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.00	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.00	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	0.00	0.00	0.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	53,100.00	53,100.00	49,056.87	53,100.00	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	0.00	0.00	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.00	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.00	0.00	0.00	0.0%
9) TOTAL EXPENDITURES			53,100.00	53,100.00	49,056.87	53,100.00		
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			(53,000.00)	(53,000.00)	(49,075.53)	(53,000.00)		
D. OTHER FINANCING SOURCES/USES								
1) Interfund Transfers								
a) Transfers In		8900-8929	53,000.00	53,000.00	0.00	53,000.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL OTHER FINANCING SOURCES/USES			53,000.00	53,000.00	0.00	53,000.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			0.00	0.00	(49,075.53)	0.00		
F. FUND BALANCE, RESERVES								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	33,524.08	33,524.08		33,524.08	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			33,524.08	33,524.08		33,524.08		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			33,524.08	33,524.08		33,524.08		
2) Ending Balance, June 30 (E + F1e)			33,524.08	33,524.08		33,524.08		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	0.00	0.00		0.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Items		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Restricted		9740	0.00	0.00		0.00		
c) Committed								
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Commitments		9760	0.00	0.00		0.00		
d) Assigned								
Other Assignments		9780	33,524.08	33,524.08		33,524.08		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	0.00	0.00		0.00		
Unassigned/Unappropriated Amount		9790	0.00	0.00		0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
A. REVENUES								
1) LCFF Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.00	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.00	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	200.00	200.00	2,688.81	200.00	0.00	0.0%
5) TOTAL, REVENUES			200.00	200.00	2,688.81	200.00		
B. EXPENDITURES								
1) Certificated Salaries		1000-1999	0.00	0.00	0.00	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.00	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.00	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	0.00	0.00	0.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	0.00	0.00	0.00	0.00	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	0.00	0.00	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.00	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.00	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			0.00	0.00	0.00	0.00		
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			200.00	200.00	2,688.81	200.00		
D. OTHER FINANCING SOURCES/USES								
1) Fund Transfers: a) Transfers In		8900-8929	50,000.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses: a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			50,000.00	0.00	0.00	0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			50,200.00	200.00	2,688.61	200.00		
F. FUND BALANCE, RESERVES								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	420,019.15	420,019.15		420,019.15	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			420,019.15	420,019.15		420,019.15		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			420,019.15	420,019.15		420,019.15		
2) Ending Balance, June 30 (E + F1e)			470,219.15	420,219.15		420,219.15		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	0.00	0.00		0.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Items		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Restricted								
c) Committed								
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Commitments		9760	0.00	0.00		0.00		
d) Assigned								
Other Assignments		9780	470,219.15	420,219.15		420,219.15		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	0.00	0.00		0.00		
Unassigned/Unappropriated Amount		9790	0.00	0.00		0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
A. REVENUES								
1) LCFF Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.00	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.00	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	200.00	200.00	1,329.85	200.00	0.00	0.0%
5) TOTAL REVENUES			200.00	200.00	1,329.85	200.00		
B. EXPENDITURES								
1) Certificated Salaries		1000-1999	0.00	0.00	0.00	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.00	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.00	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	0.00	0.00	0.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	0.00	0.00	0.00	0.00	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	0.00	0.00	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.00	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.00	0.00	0.00	0.0%
9) TOTAL EXPENDITURES			0.00	0.00	0.00	0.00		
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			200.00	200.00	1,329.85	200.00		
D. OTHER FINANCING SOURCES/USES								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL OTHER FINANCING SOURCES/USES			0.00	0.00	0.00	0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			200.00	200.00	1,329.85	200.00		
F. FUND BALANCE, RESERVES								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	207,735.35	207,735.35		207,735.35	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			207,735.35	207,735.35		207,735.35		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			207,735.35	207,735.35		207,735.35		
2) Ending Balance, June 30 (E + F1e)			207,935.35	207,935.35		207,935.35		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	0.00	0.00		0.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Items		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Restricted								
c) Committed								
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Commitments		9760	0.00	0.00		0.00		
d) Assigned								
Other Assignments		9780	207,935.35	207,935.35		207,935.35		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	0.00	0.00		0.00		
Unassigned/Unappropriated Amount			0.00	0.00		0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
REVENUES								
1) LCFF Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.00	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.00	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	25.00	25.00	13,540.67	25.00	0.00	0.0%
5) TOTAL REVENUES			25.00	25.00	13,540.67	25.00		
B. EXPENDITURES								
1) Certificated Salaries		1000-1999	0.00	0.00	0.00	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.00	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.00	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	0.00	0.00	0.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	0.00	0.00	0.00	0.00	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	0.00	0.00	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.00	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.00	0.00	0.00	0.0%
9) TOTAL EXPENDITURES			0.00	0.00	0.00	0.00		
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			25.00	25.00	13,540.67	25.00		
D. OTHER FINANCING SOURCES/USES								
1) Interfund Transfers								
Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL OTHER FINANCING SOURCES/USES			0.00	0.00	0.00	0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			25.00	25.00	13,540.67	25.00		
F. FUND BALANCE, RESERVES								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	103,435.88	103,435.88		103,435.88	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			103,435.88	103,435.88		103,435.88		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			103,435.88	103,435.88		103,435.88		
2) Ending Balance, June 30 (E + F1e)			103,460.88	103,460.88		103,460.88		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	0.00	0.00		0.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Items		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Legally Restricted Balance								
c) Committed								
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Commitments		9760	0.00	0.00		0.00		
d) Assigned								
Other Assignments		9780	103,460.88	103,460.88		103,460.88		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	0.00	0.00		0.00		
Unassigned/Unappropriated Amount			0.00	0.00		0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
REVENUES								
1) LCFF Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.00	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	(692.06)	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	75.00	75.00	40,832.06	75.00	0.00	0.0%
5) TOTAL REVENUES			75.00	75.00	40,140.00	75.00		
B. EXPENDITURES								
1) Certificated Salaries		1000-1999	0.00	0.00	0.00	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.00	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.00	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	0.00	0.00	0.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	0.00	0.00	0.00	0.00	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	0.00	0.00	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	91,929.45	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.00	0.00	0.00	0.0%
9) TOTAL EXPENDITURES			0.00	0.00	91,929.45	0.00		
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)								
			75.00	75.00	(51,789.45)	75.00		
D. OTHER FINANCING SOURCES/USES								
1) Fund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.00	0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			75.00	75.00	(51,789.45)	75.00		
F. FUND BALANCE, RESERVES								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	155,988.36	155,988.36		155,988.36	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			155,988.36	155,988.36		155,988.36		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			155,988.36	155,988.36		155,988.36		
2) Ending Balance, June 30 (E + F1e)			156,063.36	156,063.36		156,063.36		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	0.00	0.00		0.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Items		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Legally Restricted Balance		9740	0.00	0.00		0.00		
c) Committed								
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Commitments		9760	0.00	0.00		0.00		
d) Assigned								
Other Assignments		9780	156,063.36	156,063.36		156,063.36		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	0.00	0.00		0.00		
Unassigned/Unappropriated Amount		9790	0.00	0.00		0.00		

Description	ESTIMATED FUNDED ADA Original Budget (A)	ESTIMATED FUNDED ADA Board Approved Operating Budget (B)	ESTIMATED P-2 REPORT ADA Projected Year Totals (C)	ESTIMATED FUNDED ADA Projected Year Totals (D)	DIFFERENCE (Col. D - B) (E)	PERCENTAGE DIFFERENCE (Col. E / B) (F)
A. DISTRICT						
1. Total District Regular ADA Includes Opportunity Classes, Home & Hospital, Special Day Class, Continuation Education, Special Education NPS/LCI and Extended Year, and Community Day School (includes Necessary Small School ADA)	672.21	672.00	691.53	691.53	19.53	3%
2. Total Basic Aid Choice/Court Ordered Voluntary Pupil Transfer Regular ADA Includes Opportunity Classes, Home & Hospital, Special Day Class, Continuation Education, Special Education NPS/LCI and Extended Year, and Community Day School (ADA not included in Line A1 above)	0.00	0.00	0.00	0.00	0.00	0%
3. Total Basic Aid Open Enrollment Regular ADA Includes Opportunity Classes, Home & Hospital, Special Day Class, Continuation Education, Special Education NPS/LCI and Extended Year, and Community Day School (ADA not included in Line A1 above)	0.00	0.00	0.00	0.00	0.00	0%
4. Total, District Regular ADA (Sum of Lines A1 through A3)	672.21	672.00	691.53	691.53	19.53	3%
5. District Funded County Program ADA						
a. County Community Schools	0.00	0.00	0.00	0.00	0.00	0%
b. Special Education-Special Day Class	5.03	5.03	5.46	5.46	0.43	9%
c. Special Education-NPS/LCI	0.00	0.00	0.00	0.00	0.00	0%
d. Special Education Extended Year	0.00	0.00	0.00	0.00	0.00	0%
e. Other County Operated Programs: Opportunity Schools and Full Day Opportunity Classes, Specialized Secondary Schools	0.00	0.00	0.00	0.00	0.00	0%
f. County School Tuition Fund (Out of State Tuition) [EC 2000 and 46380]	0.00	0.00	0.00	0.00	0.00	0%
g. Total, District Funded County Program ADA (Sum of Lines A5a through A5f)	5.03	5.03	5.46	5.46	0.43	9%
6. TOTAL DISTRICT ADA (Sum of Line A4 and Line A5g)	677.24	677.03	696.99	696.99	19.96	3%
7. Adults in Correctional Facilities	0.00	0.00	0.00	0.00	0.00	0%
8. Charter School ADA (Enter Charter School ADA using Tab C. Charter School ADA)						

Object	Beginning Balances (Per. Only)	ACTUALS THROUGH THE MONTH OF (Enter Month Name)											
		July	August	September	October	November	December	January	February				
A. BEGINNING CASH													
B. RECEIPTS													
LCHF/Revenue Limit Sources		2,284,086.00	1,526,213.00	813,976.00	1,078,604.00	586,869.00	698,251.00	737,981.00	892,859.00				
Principal Apportionment		253,099.00		994,002.00	455,577.00	455,577.00	276,325.00	911,154.00					
Property Taxes	58.00		6,724.00		(6,652.00)		823,525.00	12,744.00					0.00
Miscellaneous Funds													3,723.00
Federal Revenue					16,721.00	56,029.00	2,034.00	100,325.00					6,528.00
Other State Revenue			5,000.00		5,274.00	62,900.00	35,913.00	118,047.00					62,900.00
Other Local Revenue			1,545.00	11,858.00	1,108.00	6,441.00	10,468.00	5,838.00					2,624.00
Interfund Transfers In													
All Other Financing Sources													
TOTAL RECEIPTS		253,157.00	6,545.00	1,002,684.00	472,028.00	646,520.00	1,147,265.00	1,148,106.00					75,775.00
C. DISBURSEMENTS													
Certificated Salaries		39,391.00	312,988.00	315,422.00	315,424.00	324,286.00	321,850.00	316,765.00					314,228.00
Classified Salaries		76,808.00	96,071.00	104,556.00	99,611.00	114,022.00	101,196.00	95,221.00					109,424.00
Employee Benefits		57,014.00	206,114.00	167,542.00	159,667.00	165,649.00	162,241.00	161,975.00					162,726.00
Books and Supplies		910.00	122,899.00	102,369.00	24,634.00	11,609.00	12,634.00	17,180.00					12,960.00
Services		134,524.00	84,841.00	79,525.00	92,680.00	55,278.00	85,360.00	82,781.00					39,312.00
Capital Outlay			26,865.00		242,364.00		180,968.00	118,745.00					
Other Outgo							282,808.00	29,266.00					
Interfund Transfers Out								103,000.00					
All Other Financing Uses													
TOTAL DISBURSEMENTS		308,647.00	849,778.00	769,414.00	934,560.00	670,744.00	1,147,057.00	924,933.00					638,670.00
D. BALANCE SHEET ITEMS													
Assets and Deferred Outflows													
Cash Not in Treasury													
Accounts Receivable			49,870.00		40,640.00		5,953.00						
Due From Other Funds		119,280.00											
Stores													
9310													
9320													
9330													
9340													
Prepaid Expenditures													
Other Current Assets													
9400													
Deferred Outflows of Resources													
SUBTOTAL	0.00	119,280.00	49,870.00	0.00	40,640.00	0.00	5,953.00	0.00					0.00
Liabilities and Deferred Inflows													
Accounts Payable		821,663.00	(81,126.00)	(31,458.00)	69,823.00	(135,606.00)	(33,569.00)	68,297.00					(211,889.00)
Due To Other Funds													
9610													
9640													
Current Loans													
9650													
Unearned Revenues													
9660													
Deferred Inflows of Resources													
9690													
SUBTOTAL	0.00	821,663.00	(81,126.00)	(31,458.00)	69,823.00	(135,606.00)	(33,569.00)	68,297.00					(211,889.00)
Nonoperating													
Suspense Clearing													
9910													
TOTAL BALANCE SHEET ITEMS	0.00	(702,383.00)	130,996.00	31,458.00	(29,183.00)	135,606.00	39,522.00	(68,297.00)					211,889.00
E. NET INCREASE/DECREASE (B - C + D)													
		(757,873.00)	(712,237.00)	264,628.00	(491,735.00)	111,382.00	39,730.00	154,878.00					(351,006.00)
F. ENDING CASH (A + E)													
		1,526,213.00	813,976.00	1,078,604.00	586,869.00	698,251.00	737,981.00	892,859.00					541,853.00
G. ENDING CASH, PLUS CASH ACCRUALS AND ADJUSTMENTS													