

**HAMILTON UNIFIED SCHOOL DISTRICT
BOARD MEETING
MINUTES
Hamilton High School Library
Wednesday, April 25, 2018**

- 5:45 p.m. Public session for purposes of opening the meeting only.
- 5:45 p.m. Closed session to discuss closed session items listed below.
- 6:30 p.m. Reconvene to open session no earlier than 6:30 p.m.

1.0 OPENING BUSINESS:

Call to order and roll call

- Gabriel Leal, President Rosalinda Sanchez (present during closed session only)
- Tomas Loera
- Hubert "Wendall" Lower, Clerk Rod Boone

2.0 IDENTIFY CLOSED SESSION ITEMS:

3.0 PUBLIC COMMENT ON CLOSED SESSION ITEMS: Public comment will be heard on any closed session items. The board may limit comments to no more than three minutes per speaker and 15 minutes per item.

4.0 ADJOURN TO CLOSED SESSION: To consider qualified matters.

1. Government Code Section 54957.6, Labor Negotiations. To confer with the District's Labor Negotiator, Superintendent Charles Tracy regarding HTA and CSEA negotiations.
2. Government Code Section 54957 (b), Personnel Issue. To consider the employment, evaluation, reassignment, resignation, dismissal, or discipline of a classified and certificated employees.
3. Government Code Section 54956.9, Subdivision (a), Existing litigation. Name of case: Crews v. Hamilton Unified School District, Glenn County Superior Court, Case No. 15CV01394.

Report out actions taken in closed session.

Gabriel Leal, Board President: The Board gave the Superintendent direction on a personnel matter. Please note that Rosalinda Sanchez, Board Member was unable to stay for open session but she was present during closed session.

5.0 PUBLIC SESSION/FLAG SALUTE:

6.0 ADOPT THE AGENDA: (M)

Motion for approval by Wendall Lower, seconded by Tomas Loera.

Motion Carried: 4-0

Loera: Aye	Boone: Aye
Leal: Aye	Lower: Aye
Sanchez: Aye	

7.0 COMMUNICATIONS/REPORTS:

1. Board Member Comments/Reports.
 - a. Mrs. Sanchez was here for closed session but left for open
2. ASB President and Student Council President Reports.
 - a. Hamilton High School, Ofelia Flores
 - i. Not present – FFA trip.
 - b. Hamilton Elementary School, Alexis Villegas
 - i. We are beginning CAASPP testing 3rd – 8th grade
 - ii. Thursday, May 3rd is the May Dance Festival. PTO is helping put it together. Each class will be doing a dance. 5:00 p.m. is food and 6:00 p.m. the dances will begin.
 - iii. Spring dance tomorrow April 26th.
 - iv. We will be going to Six Flags for our 8th Grade trip.

- v. CJSF – 10 members meeting goal – holding fundraiser on May 9th at the Clubhouse in Chico.
- 3. Principal and Dean of Student Reports
 - a. Cris Oseguera, Hamilton High School Principal
 - i. Junior class testing in Math and English
 - ii. Seniors testing in Science
 - iii. Beginning of 5 AP tests – 73 total tests.
 - iv. The district is paying for every students test.
 - v. Wednesday, May 9th is senior project presentations.
 - vi. Spring Concert is in the high school gym at 7:00 p.m. on Thursday, April 26th.
 - vii. Track is on-going and hosting home events at Durham.
 - 1. May 11th is league finals.
 - viii. This Friday we have 2 softball games.
 - ix. Carnitas drive through fundraiser for juniors – this Friday April 27th.
 - x. We had a great Open House on the April 12th – the band played the school song.
 - xi. Need judges for senior projects – 6:00 p.m. on May 9th.
 - xii. Awards Night on Wednesday, May 23rd at 7:00 p.m. in the gym.
 - xiii. May 24th is the senior trip; they will be rafting.
 - xiv. Graduation on Friday June 1st please be there by 7:25 p.m. ceremony to start at 8:00 p.m.
 - b. Kathy Thomas, Hamilton Elementary School Assistant Principal
 - i. Perfect Attendance Award drawing sponsored by Golden Apple Insurance – a Kindle will be raffled off.
 - ii. We are in the midst of testing.
 - iii. Working on modeling healthy snacking.
 - iv. At our Morning Coffee for parent outreach – discussion on bullying – definition of bullying how to Identify and how to talk to students. Posted on principals corner English and Spanish.
 - v. We are beginning to gear up for the 2018-19 school year.
 - vi. NTSS training – response to intervention – foundation to put our programs.
 - vii. Dual immersion lottery on May 15th at 5:30 p.m.
 - 1. May 16th for open spots.
 - viii. Summer school planning, information going out to parents.
 - c. Maria Reyes, District Dean of Students
 - i. Wrapping up CAASPP testing for juniors and starting testing with seniors
 - ii. Took nearly 50 students to complete Reg-to-Go with Butte College.
 - iii. Planning for graduation.
 - iv. Play at HHS is cancelled and should return next school year.
- 4. District Reports (written)
 - a. Food Service Report by LeAnn Radtke
 - b. Operations Report by Marc Eddy
 - c. Technology Report by Derek Hawley (page 1)
- 5. Chief Business Official/Facilities Report by Diane Holliman
 - a. Tentative schedule of rolling out hog barn – from mike cannon. See handout. Pending weather cooperation.
- 6. Superintendent by Charles Tracy
 - a. We have a miniature type of open house on May 16th. Information on past projects – history of facilities – general information should the board choose to put a bond on the ballot.
 - b. A letter going out to registered voters and parents inviting them. It will be from 4:30 p.m. to 6:30 p.m.
 - c. Today is Administrative Professionals day and I would like to recognize the District Executive Assistant at HUSD, Jolene Towne, for her continued hard work. We are grateful for and appreciate all the work she does behind the scenes to aid in student success.
 - d. Holidays:
 - i. Monday, May 28, 2018.
 - e. School Board Meetings:
 - i. Tuesday, May 22, 2018.
 - ii. Wednesday, June 6, 2018.
 - iii. Wednesday, June 20, 2018.

8.0 **CORRESPONDENCE:**

- a. Cross walk update from Caltrans. (page 2)

9.0 **DISCUSSION ITEMS:**

1. Local Control and Accountability Plan (LCAP) review and questions to the Superintendent (there were no questions submitted).
2. HUSD 2018 Staff Survey – School Climate Report (Handout).
3. HUSD Student Survey - School Climate spring 2018 Report (Handout).
4. Standards Reflection Tool spring 2018 Report (Handout).
5. HUSD Parent Survey – School Climate spring 2018 Report (Handout).

Leslie Anderson, TOSA:

- a. Local Indicator for Local Control Funding Formula (LCFF) priorities include data that is not collected at the state level, LEAs will measure and report on their progress through the Dashboard based on locally collected data.
 - i. Reflects the emphasis on ‘local control’
 - ii. LEAs measure priorities that are oriented more to implementation measurement rather than summative outcome....”so...how’s it going?”
 - iii. Important for the local community to understand the holistic picture of a LEAs progress
- b. Performance Standards
 - i. The State Board of Education approved standards for the local indicators that support LEAs in measuring and reporting their progress within the appropriate priority area. The approved standards require the LEA to:
 1. Annually measure its progress.
 2. Report the results at a regularly scheduled public meeting of the local governing board.
 3. Upload and publicly report results through the Dashboard.
- c. Performance Levels
 - i. The three performance levels for the local indicators are:
 1. Met
 2. Not Met
 3. Not Met for Two or More Years
 - ii. To demonstrate that the standard is met, a local indicator is based on whether the LEA collected and reported performance data for each local indicator.
- d. Priority 1: Basics
 - i. Use locally available information, including data from the CDE’s School Accountability Report Card (SARC), to measure progress and respond to the three prompts in the self-reflection tool included in the Dashboard:
 1. Teacher mis-assignments
 2. Student access to instructional material
 3. Conditions of school facilities
- e. Priority 2: Standards Implementation
 - i. LEAs have two options for the self-reflection tool. The first option allows LEAs to provide a narrative summary of their progress in the implementation of state academic standards based on locally selected measures or tools. The second option is to complete the SBE adopted self-reflection tool survey.
 - ii. The SBE adopted self-reflection tool has the following Rating Scale (lowest to highest): 1 – Exploration and Research Phase; 2 – Beginning Development; 3 – Initial Implementation; 4 – Full Implementation; 5 – Full Implementation and Sustainability
- f. Priority 3: Parent Involvement
 - i. LEAs provide a narrative summary of their progress toward: (1) seeking input from parents/guardians in school and district decision making; and (2) promoting parental participation in programs.
 - ii. The key findings from the survey related to seeking input from parents/guardians in school and district decision making;
 - iii. The key findings from the survey related to promoting parental participation in programs; and
 - iv. Why the local educational agency chose the selected survey and
 - v. Whether the findings relate to the goals established for other Local Control Funding Formula priorities in the Local Control and Accountability Plan.
- g. Staff Survey
 - i. HUSD administered the Staff Survey Spring 2018 in order to gather additional feedback from stakeholders. This is not required for our local priorities reporting.
 1. Highlights from surveys:

- a. School Climate
 - i. 82% believe their school is a “good place” for them “to work and learn.”
 - ii. 75% believe “administrators hold themselves to the same high expectations as others”
 - iii. 85.7% believe “school staff respect and embrace diversity”
- b. Perceptions of Parents
 - i. 64% believe “parents care about how their child performs in school” vs 90% of students believe “parents want them to do well in school”
- c. Behavior
 - i. 45% believe “spend too much time on discipline”
 - ii. 54% believe “some students...cannot be motivated to do the work”

h. Priority 6: School Climate

- i. LEAs will provide a narrative summary of the local administration and analysis of a local climate survey that captures student perceptions of school safety and connectedness in at least one grade within the grade span (e.g., K–5, 6–8, 9–12).

10.0 **PUBLIC COMMENT:** Public comment on any item of interest to the public that is within the Board’s jurisdiction will be heard (agenda and non-agenda items). The Board may limit comments to no more than three minutes per speaker and 15 minutes per topic. Public comment will also be allowed on each specific action item prior to board action thereon.

Art Fundraiser participants showed the Board and the public their paintings from the fundraiser this evening.
Cris Oseguera, Hamilton High School Principal: Tomorrow FFA is in route back from conference – will arrive around midnight.

School Board: May 22nd board meeting – 5:30 p.m. to 6:00 p.m. closed session, 6:00 p.m. open session.

11.0 **ACTION ITEMS:**

1. Hamilton Unified School District Calendar 2020-21. (page 3)

Motion for approval by Tomas Loera, seconded by Rod Boone.

Motion Carried: 4-0

Loera: Aye	Boone: Aye
Leal: Aye	Lower: Aye
Sanchez: Aye	

2. Field Trip to Shasta Caverns 2018 – Ms. Larson’s 5th Grade Class from Hamilton Elementary School.

- a. *Lynn Larson, Hamilton Elementary School Teacher:* It is a powerful experience – getting our kids out there and exposing them to their surroundings.
 - i. Next generation standards for science – common core standards, celebration of last year in elementary.
 - ii. Very inquiry based – seeing it for themselves – question and find the answers for themselves.
 - iii. ELA and math standards – providing information and writing about their hands on experiences.
 - iv. Will get minerals and graphing data back at the school. Learn about how caverns are formed.
 - v. Before arrival – experiments and chemical reactions related to caverns at school.
 - vi. Students will identify the minerals and writing essays and supporting their new knowledge.
 - vii. Shasta caverns says it is specifically designed for 2nd to 6th graders
 - viii. There will be two teachers, three to four parents, one tour guide, one bus driver, 38 students and it is a very directed tour.
 - ix. Safe and reliable – barge moves across Lake Shasta arm – life jacket for everyone.
 - x. Students have raised sufficient funds to pay for this.
- b. *Charles Tracy, Superintendent:* I am confident that our teachers can carry-out this educational experience for our students.
- c. *Wendall Lower, Board Member:* Can students come present to us?
- d. *Lynn Larson, Hamilton Elementary School Teacher:* we will get something for you.

Motion for approval by Rod Boone, seconded by Tomas Loera.

Motion Carried: 4-0

Loera: Aye	Boone: Aye
Leal: Aye	Lower: Aye
Sanchez: Aye	

3. Second reading of: (page 4-12)
 - i. Second reading of Board Policy and Administrative Regulation 3311.1 Uniform Public Construction Cost Accounting Procedures.
 - ii. Second reading of Board Policy and Administrative Regulation 1312.3 Uniform Complaint Procedures (for regular manual maintenance).
 - iii. Second reading of Administrative Regulation 3230 Federal Grant Funds (for regular manual maintenance).
 - iv. Second reading of Administrative Regulation 3514.2 Integrated Pest Management (for regular manual maintenance).
 - v. Second reading of Board Policy and Administrative Regulation 3551 Food Service Operations/Cafeteria Fund (for regular manual maintenance).
 - vi. Second reading of Board Policy and Administrative Regulation 3553 Free and Reduced Price Meals (for regular manual maintenance).
 - vii. Second reading of Board Policy 4111/4211/4311 Recruitment and Selection (for regular manual maintenance).
 - viii. Second reading of Board Policy and Administrative Regulation 4119.11/4219.11/4319.11 Sexual Harassment (for regular manual maintenance).
 - ix. Second reading of Administrative Regulation 4161.1/4361.1 Personal Illness/Injury Leave (for regular manual maintenance).
 - x. Second reading of Administrative Regulation 4161.8/4261.8/4361.8 Family Care and Medical Leave (for regular manual maintenance).
 - xi. Second reading of Administrative Regulation 4261.1 Personal Illness/Injury Leave (for regular manual maintenance).
 - xii. Second reading of Board Policy and Administrative Regulation 5022 Student and Family Privacy Rights (for regular manual maintenance).
 - xiii. Second reading of Board Policy and Exhibit 5145.6 Parental Notifications (for regular manual maintenance).
 - xiv. Second reading of Board Policy 6162.5 Student Assessment (for regular manual maintenance).
 - xv. Second reading of Board Policy and Administrative Regulation 6171 Title I Programs (for regular manual maintenance).

Motion for approval by Wendall Lower, seconded by Tomas Loera.

Motion Carried: 4-0

Loera: Aye	Boone: Aye
Leal: Aye	Lower: Aye
Sanchez: Aye	

12.0 **CONSENT AGENDA:** Items in the consent agenda are considered routine and are acted upon by the Board in one motion. There is no discussion of these items prior to the Board vote and unless a member of the Board, staff, or public request specific items be discussed and/or removed from the consent agenda. Each item on the consent agenda approved by the Board shall be deemed to have been considered in full and adopted as recommended.

1. Warrants and Expenditures. (page 13-37)
2. Minutes for the Special Board Meeting on March 20, 2018. (page 38-46)
3. Minutes for the Regular Board Meeting on March 28, 2018. (page 47-52)
4. Approve Hamilton Elementary School Single Plan for Student Achievement (SPSA) 2017-18. (page 53-85)
5. Approve Hamilton Elementary School Site Council Agendas for April 12, 2018, and April 18, 2018. (page 86-87)
6. Approve Hamilton Elementary School Site Council Minutes for April 12, 2018, and April 18, 2018. (page 88-89)
7. Interdistrict Transfers (new only; elementary students reapply annually).

a. Out

- i. Hamilton Elementary School
 1. None
- ii. Hamilton High School
 1. None

b. In

- i. Hamilton Elementary School
 1. Kindergarten X 1 (2018-19)
- ii. Hamilton High School
 1. 9th Grade X 4 (2018-19)

8. Personnel Actions as Presented:

a. New hires:

- i. Shelby Hill Summer School Teacher HES
- ii. Danc'n Sheviya Chanturai-Woelbing Summer School Teacher HES
- iii. Jenny Firth Summer School Director HES/HHS
- iv. Natalie Sturdivant Math Teacher (2018-19) HHS

b. Resignations/Retirement:


- i. Temporary Employment Release Long Term Substitute PE Teacher HES
- ii. Temporary Employment Release Temporary PE Teacher HHS
- iii. Temporary Employment Release Temporary MS Intern Teacher HES
- iv. Temporary Employment Release Temporary Part Time Math Intern Teacher HHS
- v. Scott Batchelder Ag Teacher HHS

Motion for approval by Tomas Loera, seconded by Rod Boone.

Motion Carried: 4-0

Loera: Aye	Boone: Aye
Leal: Aye	Lower: Aye
Sanchez: Aye	

13.0 **ADJOURNMENT:** 7:56 p.m.


 _____ 5-22-18
 Wendall Lower, Clerk



 Charles Tracy, Superintendent