

**HAMILTON UNIFIED SCHOOL DISTRICT  
BOARD MEETING  
AGENDA  
Hamilton High School Library  
Wednesday, August 22, 2018**

5:30 p.m. Public session for purposes of opening the meeting only.  
 5:30 p.m. Closed session to discuss closed session items listed below.  
 6:00 p.m. Reconvene to open session no earlier than 6:00 p.m.

**1.0 OPENING BUSINESS:**

Call to order and roll call

Gabriel Leal, President                       Rosalinda Sanchez                       Tomas Loera  
 Hubert "Wendall" Lower, Clerk                       Rod Boone

**2.0 IDENTIFY CLOSED SESSION ITEMS:**

**3.0 PUBLIC COMMENT ON CLOSED SESSION ITEMS:** Public comment will be heard on any closed session items. The board may limit comments to no more than three minutes per speaker and 15 minutes per item.

**4.0 ADJOURN TO CLOSED SESSION:** To consider qualified matters.

1. Government Code Section 54957.6, Labor Negotiations. To confer with the District's Labor Negotiator, Superintendent Charles Tracy regarding HTA and CSEA negotiations.
2. Government Code Section 54957 (b), Personnel Issue. To consider the employment, evaluation, reassignment, resignation, dismissal, or discipline of a classified and certificated employees.
3. Government Code Section 54956.9, Subdivision (a), Existing litigation. Name of case: Crews v. Hamilton Unified School District, Glenn County Superior Court, Case No. 15CV01394.
4. *Conference with Real Property Negotiators.* Property: Westermann property north of Hamilton High School, approximately located at 500 Sixth Street, Hamilton City, CA 95951 (APN: 032-230-015-000). Agency Negotiator: Charles Tracy, Superintendent; Matt Juhl-Darlington, Attorney for District. Negotiating Parties: Westermann Family and Hamilton Unified School District. Under negotiation: Price and terms of payment.

**START:** 6:03 p.m.

*Report out action taken in closed session.*

*Board President, Gabriel Leal:* The Board gave the Superintendent direction on a personnel matter.

**5.0 PUBLIC SESSION/FLAG SALUTE:**

**6.0 ADOPT THE AGENDA: (M)**

Motion for approval by Wendall Lower with changes to Consent Agenda to remove Deanna Medinas resignation, seconded by Rod Boone. Motion Carried: 5-0

Loera: Aye	Boone: Aye
Leal: Aye	Lower: Aye
Sanchez: Aye	

**7.0 COMMUNICATIONS/REPORTS:**

1. Board Member Comments/Reports.
  - a. *Board Member, Rosalinda Sanchez:* I attended the Hamilton Elementary School Back-to School Night. It was very informative but I believe there needs to be a little more time for teachers. There is a lot of information they need to get to parents in a short amount of time.
2. ASB President and Student Council President Reports.
  - a. Hamilton High School, Ofelia Flores
    - i. Freshman Orientation was held on Tuesday, August 7<sup>th</sup>.
    - ii. On the first day of school, Monday, August 14<sup>th</sup> we had our Welcome Back Assembly.
    - iii. Picture Day was today, Wednesday, August 22<sup>nd</sup>.

- iv. Tomorrow, Thursday, August 23<sup>rd</sup> is Back-to-School Night.
      - v. Next Thursday, August 30<sup>th</sup> is the quad walk for clubs offered here at Hamilton High School.
      - vi. The first football game is this Friday, August 24, 2018 against Biggs High School.
      - vii. September 18<sup>th</sup> is Senior Scholarship night at 6:30 p.m.
      - viii. The week of September 3<sup>rd</sup> – 7<sup>th</sup> is Homecoming Week.
    - b. Hamilton Elementary School, Ximena Hernandez
      - i. Monday, August 20<sup>th</sup> and Tuesday, August 21<sup>st</sup> was Back-to-School Night.
        - 1. 8<sup>th</sup> Grade Advisors discussed the 8<sup>th</sup> grade field trip.
      - ii. The plan for the 8<sup>th</sup> grade trip is to go to Six Flags.
      - iii. Volleyball starting soon.
      - iv. Football starting after volleyball.
      - v. 2<sup>nd</sup> and 3<sup>rd</sup> graders will be selling chocolate.
      - vi. 4<sup>th</sup> graders will be selling cookie dough.
3. District Reports (in person)
  - a. Food Service Report by LeAnn Radtke
    - i. Absent
  - b. Operations Report by Marc Eddy
    - i. Asha Mundo is our new District Universal, Maintenance and Transportation Department employee.
    - ii. We traveled approximately 1575 miles this summer for the Boys and Girls Club trips.
    - iii. Our buses were serviced over the summer
    - iv. Child Checkmate was installed in buses per new requirements.
    - v. Summer cleaning was completed.
    - vi. Repaired water leak in HES field, north main.
    - vii. Installed smart TV's in 405 & 606.
    - viii. Installed new doors and hinges at Hamilton Elementary School campus.
    - ix. FRP panels in HES cafeteria
    - x. *Board Member, Rosalinda Sanchez*: Which building is 200?
    - xi. *Director of Maintenance & Transportation, Marc Eddy*: That is the cafeteria building.
    - xii. *Superintendent, Charles Tracy*: Thank you Marc and maintenance staff for getting school ready.
  - c. Technology Report by Derek Hawley
    - i. There are now 550 Chromebooks deployed throughout district.
    - ii. Server rooms were maintained, core switch installed at Hamilton Elementary School.
    - iii. Pulled every PC in district and cleaned them.
    - iv. Camera on the crows nest installed.
    - v. Pulled cable in a few buildings
    - vi. Updated all operating systems on chromebooks.
    - vii. Keeping up with lots of tickets.
4. Chief Business Official/Facilities Report by Diane Holliman
  - a. Currently closing books
  - b. Finishing sunshades
  - c. Hog barn, underground work is beginning to help with runoff.
    - i. Hope to be complete prior to winter break.
5. Principal and Dean of Student Reports
  - a. Kathy Thomas, Hamilton Elementary School Principal
    - i. New Employee Introductions
      - 1. Current enrollment is 417
      - 2. Continuing Multi-Tiered System of Support professional development
        - a. Trudy Bryan and I attended a 3 day institute.
        - b. Focused on engaging and involving students
        - c. Implementing a behavioural management plan.
      - 3. Implementing SWISS - analyze behavior and make informed decisions on campus.
      - 4. Thank Trudy and Jazmin there was a lot of prep work completed over the summer.
      - 5. Dual Immersion up and running – thank you teachers and Maggie.
      - 6. Cafeteria congestion - aware and making adjustments. Taking steps to correct.
      - 7. Standards based report cards up and running, thank you Jenny Firth.
        - a. There has been a lot of support and training.
      - 8. Coming up: 6<sup>th</sup>-8<sup>th</sup> student led conferences
      - 9. Derek Nall is our new Physical Education Teacher
      - 10. Cassie Ferraiuolo is our new Social Science Teacher

- b. Maria Reyes, District Dean of Students
  - i. We have 8 students enrolled
  - ii. Open house tomorrow before the high school
  - iii. In 2 weeks students will be participating in industry tours.
- c. Cris Oseguera, Hamilton High School Principal
  - i. New Employee Introductions
    - 1. Current enrollment is 289, more than what we ended the 2017-18 school year at.
    - 2. Thank you Maria and Kelly for master schedule work.
    - 3. Thank you Cristina and Jolene for all the behind the scenes work done during the summer.
    - 4. Thank you Maintenance and Technology for all your work this summer.
    - 5. Implement new tracking tardies.
      - a. Teachers volunteering for detention duty
      - b. Serve during lunch or after school
    - 6. Tomorrow night is back to school night at 6:00 p.m.
    - 7. We have 7 student teachers, English, History, Math and Science.
    - 8. We are working on several goals this year: improve teacher parent student communication, school wide substantive writing, help with student needs in Math, continue positive repor with students. Overall better ties with students and improve communication.
    - 9. Identify students who need intervention, discuss with teachers and needs.
    - 10. Immideiate an timely – feedback back to students.
    - 11. Activities: Freshman Orientation – we had approximately 75 in attendance
    - 12. Junior class meeting after back to school activities.
    - 13. Athletics is underway.
      - a. Home football against Biggs this Friday
    - 14. Our new Agriculture Teacher is Andrew Martin.
      - a. Hamilton High School Agriculture Teacher, Andrew Martin: I grew up on a farm in Willows and I am very excited to be at Hamilton High School. I have been doing a lot of clean up and focusing on how I can make the welding shop better. I have big plans to gear up for kids. I have the skills to teach them a variety of skills they will use in their future. Safety is a priority.

6. Superintendent Report by Charles Tracy

- a. We purchased new chairs for HHS Library.
- b. Grand Jury Final Report 2017-18
- c. Fall Parent Conferences:
  - i. HES: 9/19 – 6<sup>th</sup> – 8<sup>th</sup> 1:00 p.m. to 5:30 p.m. and 10/17 & 10/18 – K- 5<sup>th</sup> 1:00 p.m. to 5:30 p.m.
  - ii. HHS: 9/20
- d. Welcome Dianna Camarena as the new District Case Manager/Parent/Family Coordinator for HUSD.
  - i. The District Hair Cut Day over the summer was a success on August 8<sup>th</sup> – 91 students came to get their hair cut. Services to our students were donated – thank you Dianna for organizing this.
- e. Holidays:
  - i. Monday, September 3, 2018 – Labor Day, no school for students or staff
- f. Upcoming School Board Meetings:
  - i. Wednesday, September 26, 2018
  - ii. Wednesday, October 24, 2018
- g. Board Member, Tomas Loera: Is the district planning on a PLC trip this year?
- h. Superintendent, Charles Tracy: Yes, we are planning it and are looking into for this year.
- i. Board Member, Rosalinda Sanchez: just staff or parents too?
- j. Superintendent, Charles Tracy: It depends on funding, we are still looking to funding for staff to be able to go at this time.

8.0 **PRESENTATIONS:** None

9.0 **CORRESPONDENCE:** None

10.0 **DISCUSSION ITEMS:**

- 1. *Public Hearing:*  
START: 6:40 p.m.

Board Resolution 18-19-101, Certification that each Pupil in each School in the District has Sufficient Textbooks and Instructional Materials that are aligned to the State Content Standards and are Consistent with the Content and Cycles of the Curriculum Framework Adopted by the SBE in ELA, Math, Social Studies, and Science.

- a. We are current on textbook adoptions. Some are electronic but we have books available is preferred.
- b. Sufficient and access for every students

END: 6:41 p.m.

2. Proposed Special Board Meeting Dates to discuss personnel items (closed session only):
  - a. Wednesday, August 29, 2018 – 5:30 p.m. OR Thursday, August 30, 2018 – 5:30 p.m.
  - b. We (the school board) would like to meet on Wednesday, August 29, 2018 at 5:30 p.m.
3. First reading of Board Policy 0410 Nondiscrimination in District Programs and Activities (*for regular manual maintenance*).
4. First reading of Exhibit 0420.41 Charter School Oversight (*for regular manual maintenance*). (page 1-3)
5. First reading of Board Policy and Administrative Regulation 3514 Environmental Safety (*for regular manual maintenance*). (page 1-3)
6. First reading of Board Policy 3514.1 Hazardous Substances (*for regular manual maintenance*). (page 1-3)
7. First reading of Board Policy and Administrative Regulation 3516 Emergencies and Disaster Preparedness Plan (*for regular manual maintenance*). (page 1-3)
8. First reading of Administrative Regulation 3541 Transportation Routes and Services (*for regular manual maintenance*). (page 1-3)
9. First reading of Board Policy and Administrative Regulation 4158, 4258, 4358 Employee Security (*for regular manual maintenance*). (page 1-3)
10. First reading of Board Policy and Administrative Regulation 4161.9, 4261.9, 4319.9 Catastrophic Leave Program (*for regular manual maintenance*). (page 1-3)
11. First reading of Board Policy and Administrative Regulation 5111 Admission (*for regular manual maintenance*). (page 1-3)
12. First reading of Board Policy and Administrative Regulation 5111.1 District Residency (*for regular manual maintenance*). (page 1-3)
13. First reading of Board Policy and Administrative Regulation 5125 Student Records (*for regular manual maintenance*). (page 1-3)
14. First reading of Administrative Regulation and Exhibit 5125.1 Release of Directory Information (*for regular manual maintenance*). (page 1-3)
15. First reading of Board Policy 5131.2 Bullying (*for regular manual maintenance*). (page 1-3)
16. First reading of Board Policy and Administrative Regulation 5145.3 Nondiscrimination/Harassment (*for regular manual maintenance*). (page 1-3)
17. First reading of Board Policy 5145.9 Hate-Motivated Behavior (*for regular manual maintenance*). (page 1-3)
18. First reading of Board Bylaw and Exhibit 9270 Conflict of Interest. (page 4-13)
  - a. Clarify and update biannually.

11.0 **PUBLIC COMMENT:** Public comment on any item of interest to the public that is within the Board’s jurisdiction will be heard (agenda and non-agenda items). The Board may limit comments to no more than three minutes per speaker and 15 minutes per topic. Public comment will also be allowed on each specific action item prior to board action thereon.

*No public comment.*

12.0 **ACTION ITEMS:**

1. Board Resolution 18-19-101, Certification that each Pupil in each School in the District has Sufficient Textbooks and Instructional Materials that are aligned to the State Content Standards and are Consistent with the Content and Cycles of the Curriculum Framework Adopted by the SBE in ELA, Math, Social Studies, and Science. (page 14)

Motion for approval by Tomas Loera, seconded by Rosalinda Sanchez. Motion Carried: 5-0

Loera: Aye	Boone: Aye
Leal: Aye	Lower: Aye
Sanchez: Aye	

2. Certification Of Provision Of Standards-Aligned Instructional Materials For 2018/19 School Year. (page 15)

Motion for approval by Rod Boone, seconded by Wendall Lower. Motion Carried: 5-0

Loera: Aye	Boone: Aye
Leal: Aye	Lower: Aye
Sanchez: Aye	

3. Annual District Designees for Hamilton Unified School District in absence of Superintendent 2018-19. (page 16)  
 Motion for approval by Wendall Lower, seconded by Tomas Loera. Motion Carried: 5-0

Loera: Aye	Boone: Aye
Leal: Aye	Lower: Aye
Sanchez: Aye	

4. Hamilton Unified School District Annual District Designees for Glenn County Office of Education 2018-19. (page 17)  
 Motion for approval by Rosalinda Sanchez, seconded by Wendall Lower. Motion Carried: 5-0

Loera: Aye	Boone: Aye
Leal: Aye	Lower: Aye
Sanchez: Aye	

5. Dannis Woliver Kelley 2018-2020 Agreement for Professional Services. (page 18-20)  
 Motion for approval by Wendall Lower, seconded by Rod Boone. Motion Carried: 5-0

Loera: Aye	Boone: Aye
Leal: Aye	Lower: Aye
Sanchez: Aye	

6. CDE Agricultural Career Technical Education Incentive Grant 2018-19 Application for Funding. (page 21-30)  
 Motion for approval by Wendall Lower, seconded by Rosalinda Sanchez. Motion Carried: 5-0

Loera: Aye	Boone: Aye
Leal: Aye	Lower: Aye
Sanchez: Aye	

7. Hamilton Unified School District Organizational Chart. (page 31)  
 Motion for approval by Rod Boone, seconded by Tomas Loera. Motion Carried: 5-0

Loera: Aye	Boone: Aye
Leal: Aye	Lower: Aye
Sanchez: Aye	

13.0 **CONSENT AGENDA:** Items in the consent agenda are considered routine and are acted upon by the Board in one motion. There is no discussion of these items prior to the Board vote and unless a member of the Board, staff, or public request specific items be discussed and/or removed from the consent agenda. Each item on the consent agenda approved by the Board shall be deemed to have been considered in full and adopted as recommended.

1. Warrants and Expenditures. (page 32-78)
2. Williams Quarterly Report. (page 79)
3. Carl D. Perkins Career and Technical Education Grant award notification 2018-19. (page 80)
4. WIOA (Adult Education) Grant award notification 2018-19. (page 81-82)
5. MOU between Hamilton Unified School District and Rainbow Walker, Educational Consulting to provide SWIS training and facilitation. (page 83-84)
6. Scaling Up Multi-Tiered System of Support Statewide (SUMS) Grant LEA Agreement with Orange County Department of Education. (page 85-141)
7. Single Plan for Student Achievement 2018 – Hamilton High School. (page 142-161)
8. Teacher Consent Forms for 2018-19 School Year – Hamilton Elementary School and Hamilton High School. (page 162-171)
9. Claudia Rodriguez-Mojica Contract for Dual Language Professional Development 2018-19. (page 172-173)
10. Hamilton High School FFA Program of Activities including overnight trips for 2018-19 school year. (page 174-215)
11. Hamilton High School 2018-19 Field Trips and Fundraisers. (page 216-219)
12. Minutes for the Regular Board Meeting on June 20, 2018. (page 220-223)
13. Minutes for the Special Board Meeting on June 20, 2018. (page 224-225)
14. Interdistrict Transfers (new only; elementary students reapply annually).
  - a. Out
    - i. Hamilton Elementary School
      1. 7<sup>th</sup> Grade X 2
    - ii. Hamilton High School
      1. 12<sup>th</sup> Grade X 1
  - b. In

- i. Hamilton Elementary School
  - 1. Transitional Kindergarten X 1
  - 2. Kindergarten X 1
  - 3. 2<sup>nd</sup> Grade X 2
  - 4. 3<sup>rd</sup> Grade X 1
  - 5. 5<sup>th</sup> Grade X 2
  - 6. 7<sup>th</sup> Grade X 1
  - 7. 8<sup>th</sup> Grade X 2
- ii. Hamilton High School
  - 1. 9<sup>th</sup> Grade X 7
  - 2. 12<sup>th</sup> Grade X 1

15. Personnel Actions as Presented:

a. New hires:

i. Andrew Martin	Ag Teacher	HHS
ii. James Elliott	Temporary Summer M & O Worker	HUSD
iii. Dianna Camarena	District Case Manager/Parent/Family Coordinator	HUSD
iv. Adrian DeVoe	Temporary Summer Computer Technician	HUSD
v. Shanna Smith	JV Volleyball Coach	HHS
vi. Kevin Wilkerson	Varsity Boys Basketball Coach	HHS
vii. Rosa Rivera	Office Assistant I	HES
viii. Maria Vera	Classified Substitute	HUSD
ix. Cinthya Medina	Classified Substitute	HUSD
x. Daniela Medina	Classified Substitute	HUSD
xi. Veronica Alvarez	Classified Substitute	HUSD
xii. Asha Mundo	District Universal Maintenance & Transportation	HUSD

b. Resignations/Retirement:


i. Jose Lopez	Girls Soccer Coach	HHS
ii. Trevor Heyl	JV Boys Basketball Coach	HHS
iii. Dianna Camarena	Office Assistant I and District Data Analyst	HES
iv. JP Parks	District Universal - Maintenance & Transp	HUSD
v. Deana Medina	Yard Duty Supervisor/Crossing Guard	HES
vi. Asha Mundo	Yard Duty Supervisor/Crossing Guard	HES

Motion for approval by Wendall Lower with changes, seconded by Rosalinda Sanchez.

Motion Carried: 5-0

Loera: Aye	Boone: Aye
Leal: Aye	Lower: Aye
Sanchez: Aye	

14.0 **ADJOURNMENT:** Close in memory of Carr Fire victims, Mendocino Complex Fire victims and Randy Cole. **END: 6:56 p.m.**

  
 \_\_\_\_\_ 9-26-18  
 Wendall Lower, Clerk

  
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 Charles Tracy, Superintendent