

**From:** Jolene Towne  
**Sent:** Wednesday, February 21, 2018 3:40 PM  
**To:** 'info@teachersaidteachers.com'  
**Cc:** Charles Tracy  
**Subject:** RE: Public Records Act Request

Hi Heather,

Please see attached excel document in response to your Public Records Act Request (received by Superintendent, Mr. Tracy on Friday, February 16, 2018) containing the information you requested below (teacher first name, last name and email (school) – all teachers in district). The attached excel document should fulfill your request.

Jolene Towne  
**Hamilton Unified School District**  
*District Executive Assistant*  
620 Canal Street  
PO Box 488  
Hamilton City, CA 95951  
Work (530) 826-3261 Ext. 6004  
Fax (530) 826-0440

Begin forwarded message:

**From:** Support Assistance <[info@teachersaidteachers.com](mailto:info@teachersaidteachers.com)>  
**Date:** February 16, 2018 at 9:44:47 AM PST  
**To:** "[ctracy@hudschools.org](mailto:ctracy@hudschools.org)" <[ctracy@hudschools.org](mailto:ctracy@hudschools.org)>  
**Subject:** **Public Records Act Request**

February 15, 2018

Charles Tracy, Superintendent

Hamilton Unified

Dear Superintendent Tracy:

Pursuant to my rights under the California Public Records Act (Government Code Section 6250 et seq.), I ask to (inspect/obtain a copy of) the following, which I understand to be held by your agency:

An electronic formatted, i.e. Microsoft Excel Database of every district teacher's first and last name and their email address. This data should include every elementary, middle, high, adult and charter school teacher in your district. Please deliver the data via email. Please email it to: [info@teachersaidteachers.com](mailto:info@teachersaidteachers.com)

I ask for a determination on this request within 10 days of your receipt of it, and an even prompter reply if you can make that determination without having to review the record[s] in question.

If you determine that any or all of the information qualifies for an exemption from disclosure, I ask you to note whether, as is normally the case under the Act, the exemption is discretionary, and if so whether it is necessary in this case to exercise your discretion to withhold the information.

If you determine that some but not all of the information is exempt from disclosure and that you intend to withhold it, I ask that you redact it for the time being and make the rest available as requested.

In any event, please provide a signed notification citing the legal authorities on which you rely if you determine that any or all of the information is exempt and will not be disclosed.

If I can provide any clarification that will help expedite your attention to my request, please contact me at [info@teachersaidteachers.com](mailto:info@teachersaidteachers.com)

Thank you for your time and attention to this matter.

Sincerely,

Heather Reynolds