HAMILTON UNIFIED SCHOOL DISTRICT
SPECIAL BOARD MEETING
AGENDA
Hamilton High School Library
Wednesday, June 20, 2018

No earlier than 6:30 p.m. Public session.
No closed session.

1.0 **OPENING BUSINESS:**
Call to order and roll call

_____Gabriel Leal, President   _____Rosalinda Sanchez   _____Tomas Loera
_____Hubert "Wendall" Lower, Clerk   _____Rod Boone

2.0 **PUBLIC SESSION/FLAG SALUTE:**

3.0 **ADOPT THE AGENDA: (M)**

4.0 **PUBLIC COMMENT:** Public comment on any item of interest to the public that is within the Board's jurisdiction will be heard (agenda and non-agenda items). The Board may limit comments to no more than three minutes per speaker and 15 minutes per topic. Public comment will also be allowed on each specific action item prior to board action thereon.

5.0 **ACTION ITEMS:**
1. Resolution No. 17-18-109, Ordering Governing Board Member Election and Specifications of the Election Order – the election of two (2) Board members with the November 6, 2018 general election.
2. Candidate statements for November 6, 2018 election – limited to 200 or 400 words – candidate or the district shall bear the cost of publishing the statements in the voter pamphlet.
3. Tie votes resolved for the November 6, 2018 election – by lot or a runoff election to be conducted on the sixth Tuesday after the election.

6.0 **ADJOURNMENT:**

Order of Election

(Education Code Sections 5000, 5018, 5304, and 5322)

RESOLUTION NO. 17-18-109

ORDERING GOVERNING BOARD MEMBER ELECTION

WHEREAS, the regular biennial election of governing board members is ordered by law pursuant to Section 5000 of the Education Code to fill offices of members of the governing board of Hamilton Unified School District, of Glenn County (Counties), now be it

RESOLVED that the County Superintendent of Schools for this county call the election as ORDERED and in accordance with the designations contained in the following Specifications of the Election Order made under the authority of Education Code Sections 5304 and 5322.

SPECIFICATIONS OF THE ELECTION ORDER

The election shall be held on Tuesday, _____ November 6, 2018 _____ .

The purpose of the election is to elect _____ two _____ members of the governing board

of _____ Hamilton Unified School _____ District. [1]

IT IS FURTHER ORDERED that the clerk or secretary of the district shall deliver not less than 123 days prior to the date set for the election, two (2) copies of this Resolution and Order to the county superintendent of schools and one (1) copy to the officer conducting the election.

THE FOREGOING RESOLUTION AND ORDER WAS ADOPTED by a formal vote of the governing board of Hamilton Unified School District of Glenn County, being the board authorized by law to make the designations therein contained, on June 20, 2018, in a special board meeting.

Signed _____

(CLERK/SECRETARY OF THE GOVERNING BOARD)

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[1]   In the case of an election on a measure, including a bond measure, insert this or equivalent wording: **"Another purpose of the election is to submit to the voters the following measure(s):"** followed by the exact wording of each measure as it is to appear on the ballot (in 75 words or less, as per Elections Code Sec. 13247).
If the measure is a BOARD MEMBER INCREASE proposal sought under the provisions of Education Code Sec. 5018, the Specifications of the Election Order should <u>also</u> be made to state the following "**Another purpose of the election is to elect two additional members of the governing board to serve if the board member increase measure is approved by the voters.**" Please note, also, that Education Code Sec. 5018 allows a governing board to request the superintendent to **resubmit** a board member increase measure to voters, and that the request can be transmitted to the superintendent up to 100 days (rather than 123 days) prior to a governing board member election.

INSTRUCTIONS: After the board has adopted this (or other form of a) Resolution calling the election and setting forth the Specifications of the Election Order, the board clerk of secretary shall sign and distribute the "Order of Election" as follows:
(1)   For a governing board member election, generate three copies of the Resolution and Specifications; and, not less than 123 days prior to the date set for the election, send one copy to the officer conducting the election, and two copies to the county superintendent of schools. The superintendent, then, shall send one copy together with a copy of the Notice of Election to the officer conducting the election (county clerk or registrar of voters), not less than 120 days before the election (Education Code Sec. 5324).
(2)   For an election on a measure, including a bond measure, send (only one copy of) the Resolution and Specifications directly to the officer conducting the election (county clerk or registrar of voters), not less than 88 days prior to the date of the election.

BRIEF ELECTION CALENDAR
FOR THE NOVEMBER 6, 2018 GENERAL ELECTION

<u>July 6</u>
SPECIFICATIONS OF ELECTION ORDER
Deadline for school districts and college districts to deliver to the county superintendent of schools and the county elections official a **resolution** entitled "Specifications of the Election Order." The order shall state the date and purpose of the election, the authority for ordering it, the authority for the specifications, and the signature of the authorizing officer. (Education Code §§ 5322, 15100)

<u>July 9</u>
RULES FOR CANDIDATE STATEMENTS AND TIE VOTES
Deadline for districts to decide whether **candidate statements** shall be limited to 200 or 400 words, and whether candidates or the district shall bear the cost of publishing statements in the voter pamphlet. (Elections Code § 13307)

Suggested deadline for districts to determine whether **tie votes** shall be resolved by lot or a runoff election to be conducted on the sixth Tuesday after the election.

<u>July 9</u>
NOTICE OF ELECTION
Deadline for the county superintendent of schools to deliver a formal **notice of election** and copies of district election orders to the elections official.
(Education Code §§ 5324, 5325, 5361 – 5363, 15120)

<u>July 9 to August 8</u>
PUBLISH AND POST NOTICE OF ELECTION
Deadline for the election official of the principal county to:
(1) Publish one time the **notice of election** in a newspaper of general circulation in the districts containing the date of the election, offices to be filled, qualifications for candidacy, where and when declarations of candidacy are to be filed, and a notice that an appointment will be made in the event of insufficient nominees;
(2) Send a **copy of the notice of election** to the districts, where it shall be posted in the district office. (Elections Code § 12112; Education Code § 5363)

<u>July 16 to August 10</u>
CANDIDATE NOMINATION AND FILING PERIOD

Candidate filing period. Candidates must file a **declaration of candidacy** with the county election official before their name may be placed on the ballot. No filing fee is collected and no nomination signatures are needed. No candidate may file for more than one office, including the board of education. Candidates may not withdraw after August 10. (Education Code § 5300; Elections Code §§ 10602, 10603)

A candidate, at his option, who wishes to have his **candidate statement of education and qualifications** included in the voter information pamphlet must file the statement and pay the printing cost deposit (if the district will not bear the cost) at the time the declaration is filed. The deposit varies, depending on the number of voters registered in each district. If not provided on electronic format an additional $100 is charged.

<u>August 11 to August 15</u>
POSSIBLE EXTENSION TO CANDIDATE NOMINATION AND FILING PERIOD
Candidate filing period **extension**. If a declaration of candidacy for the incumbent in an office to be filled has not been received by 5:00 p.m. on August 8, then any person other than the incumbent shall have until 5:00 p.m. on August 13 to file a declaration of candidacy for the office. If there is no incumbent eligible to be elected, then there shall be no extension. (Elections Code § 10407, 10516, 10604)

<u>August 15</u>
INSUFFICIENT NOMINEES
If by 5:00 p.m. there is only one candidate or no candidates for an office to be filled, or the number of candidates is fewer than the number to be elected, and no petition is submitted, signed by 10% or 50 voters (whichever is smaller), then the **election is not held** for that office. Instead, the qualified declared candidates shall be seated at the organizational meeting of the board. If there is no candidate, the **district shall publish a notice** one time stating that the board intends to make an appointment and informing the public how to apply for the office. Appointments shall be made at a meeting prior to Election Day and appointees shall be seated, as if elected, at the organizational meeting of the board. Districts shall immediately **notify the elections official** of all appointments. (Education Code §§ 5326, 5328)

<u>September 27 to October 16</u>
SAMPLE BALLOTS
The county elections official mails **sample ballots** to voters that include polling place information and an absentee ballot application. (Elections Code § 13303)

October 22
CLOSE OF VOTER REGISTRATION
Last day for residents to **register to vote** for the election. (Elections Code § 2107)

November 5
APPOINTMENTS
Last day for governing boards to make **appointments** pursuant to insufficient candidate procedure pursuant to Sections 5326-5328 of the Education Code.

Tuesday, November 6
ELECTION DAY
Polls open at 7:00 a.m. and close at 8:00 p.m.

November 8
The **official canvass** begins. When the canvass is complete, the county elections official declares the elected candidates. The elections official shall prepare a certified **statement of vote** and send it to the secretary of each district. The election official shall prepare **certificates of election** for each person elected. (Elections Code § 15372)

November 30
Persons elected to the **county board of education shall take office.** (Education Code § 1007)

December 7
Persons elected to a **school or community college governing board shall take office.** Any board member whose term has expired shall continue to discharge the duties of the office until a successor has qualified. (Education Code § 5017)

Offices Scheduled for November 6, 2018 Election (report may not include all vacant offices)

Board of Education	OFFICE OF EDUCATION

Multi-County District
Glenn, Tehama, Colusa

Member, Trustee Area C
(Elective Office)

Kathy Perez   CIT#450 OH#2654
7791 County Road 59, Glenn, CA 95943

Term: 2014-2018
Start Date: 11/28/2014
Term Ends:11/30/2018

Next Election: 11/6/2018
Appointed in lieu of election

Member, Trustee Area D
(Elective Office)

Janice Cannon   CIT#1151 OH#2655
PO Box 62, Elk Creek, CA 95939

Term: 2014-2018
Start Date: 11/28/2014
Term Ends:11/30/2018

Next Election: 11/6/2018
Elected

Butte-Glenn Community College District

Multi-County District
Butte, Glenn

Governing Board Member, Trustee Area #4
(Elective Office)

Michael E. Boeger   CIT#25 OH#2656
409 Randolph Ave., Gridley, CA 95948

Term: 2014-2018
Start Date: 12/5/2014
Term Ends:12/7/2018

Next Election: 11/6/2018
Appointed in lieu of election

Governing Board Member, Trustee Area #5
(Elective Office)

John Blacklock   CIT#1432 OH#2968
6186 Linda Lee Court, Magalia, CA 95954

Term: 2014-2018
Start Date: 12/14/2016
Term Ends:12/7/2018

Next Election: 11/6/2018
Appointed to fill vacancy

Governing Board Member, Trustee Area #6
(Elective Office)

Frederick R. Perez   CIT#85 OH#2658
P.O. Box 1124, Orland, CA 95963

Term: 2014-2018
Start Date: 12/5/2014
Term Ends:12/7/2018

Next Election: 11/6/2018
Appointed in lieu of election

Offices Scheduled for November 6, 2018 Election (report may not include all vacant offices)

Capay Joint Union Elementary School District

Multi-County District
Glenn, Tehama

Governing Board Member   *(Elective Office)*

Steven Brown CIT#3 OH#2659	Term: 2014-2018	Next Election: 11/6/2018
7688 Cutting Ave, Orland, CA 95963	Start Date: 12/5/2014	Appointed in lieu of election
	Term Ends:12/7/2018	
Becky May Gruenwald CIT#733 OH#2661	Term: 2014-2018	Next Election: 11/6/2018
25800 Post Ave., Orland, CA 95963	Start Date: 12/5/2014	Appointed in lieu of election
	Term Ends:12/7/2018	
Patricia A. Turnbull CIT#719 OH#2660	Term: 2014-2018	Next Election: 11/6/2018
520 5th Ave., Orland, CA 95963	Start Date: 12/5/2014	Appointed in lieu of election
	Term Ends:12/7/2018	

Hamilton Unified School District

Governing Board Member   *(Elective Office)*

Tomas Loera CIT#12 OH#2662	Term: 2014-2018	Next Election: 11/6/2018
P.O. Box 488, Hamilton City, CA 95951	Start Date: 12/5/2014	Appointed in lieu of election
	Term Ends:12/7/2018	
Rosalinda Sanchez CIT#1330 OH#2676	Term: 2014-2018	Next Election: 11/6/2018
P.O. Box 488, Hamilton City, CA 95951	Start Date: 12/5/2014 (InitialStart)	Appointed in lieu of election
	Term Ends:12/7/2018	

Lake School District

Governing Board Member   *(Elective Office)*

Michael S. Karle CIT#1136 OH#2663	Term: 2014-2018	Next Election: 11/6/2018
4707 County Road L, Orland, CA 95963	Start Date: 12/5/2014	Appointed in lieu of election
	Term Ends:12/7/2018	
Yolanda M. Martinez CIT#1149 OH#2665	Term: 2014-2018	Next Election: 11/6/2018
4860 Co Rd N, Orland, CA 95963	Start Date: 12/5/2014	Appointed in lieu of election
	Term Ends:12/7/2018	

Offices Scheduled for November 6, 2018 Election (report may not include all vacant offices)

Orland Unified School District

Multi-County District
Glenn, Tehama

Governing Board Member

(Elective Office)

Michelle R. Allen CIT#1328 OH#2666	Term: 2014-2018	Next Election: 11/6/2018
4324 County Road N, Orland, CA 95963	Start Date: 12/5/2014	Elected
	Term Ends:12/7/2018	
Erika A. Fuentes CIT#1331 OH#2667	Term: 2014-2018	Next Election: 11/6/2018
387 Stanton Way, Orland, CA 95963	Start Date: 12/5/2014	Elected
	Term Ends:12/7/2018	

Plaza School District

Governing Board Member

(Elective Office)

PJ Davis CIT#1302 OH#2668	Term: 2014-2018	Next Election: 11/6/2018
7737 County Road 24, Orland, CA 95963	Start Date: 12/5/2014	Appointed in lieu of election
	Term Ends:12/7/2018	
Connie J. King CIT#1320 OH#2677	Term: 2014-2018	Next Election: 11/6/2018
3856 County Road S, Orland, CA 95963	Start Date: 12/5/2014 (InitialStart)	Elected
	Term Ends:12/7/2018	

Princeton Joint Unified School District

Multi-County District
Glenn, Colusa

Governing Board Member

(Elective Office)

Troy Hansen CIT#1321 OH#2678	Term: 2014-2018	Next Election: 11/6/2018
7517 County Road 61, Princeton, CA 95970	Start Date: 12/5/2014	Elected
	Term Ends:12/7/2018	
Victoria D. Reamer CIT#944 OH#2669	Term: 2014-2018	Next Election: 11/6/2018
975 County Road XX 1/2, Butte City, CA 95920	Start Date: 12/5/2014	Elected
	Term Ends:12/7/2018	
Cathy Withrow CIT#28 OH#2670	Term: 2014-2018	Next Election: 11/6/2018
7773 County Road 61, Princeton, CA 95970	Start Date: 12/5/2014	Elected
	Term Ends:12/7/2018	

Offices Scheduled for November 6, 2018 Election (report may not include all vacant offices)

Stony Creek Joint Unified School District OFFICE OF EDUCATION

Multi-County District
Glenn, Colusa

Governing Board Member, Trustee Area 1 *(Elective Office)*

Cliff Mota   CIT#1414 OH#2893
P.O. Box 292, Elk Creek, CA 95939

Term: 2014-2018   Next Election: 11/6/2018
Start Date: 9/14/2016   (InitialStart)   Hired/Appointed
Term Ends:12/7/2018

Governing Board Member, Trustee Area 5 *(Elective Office)*

Zoe Brandenberger   CIT#1338 OH#2710
PO Box 25, Stonyford, CA 95979

Term: 2014-2018   Next Election: 11/6/2018
Start Date: 12/5/2014   (InitialStart)   Elected
Term Ends:12/7/2018

Willows Unified School District

Governing Board Member *(Elective Office)*

Michelle L. Knight   CIT#1141 OH#2671
879 Glennwood Ct, Willows, CA 95988

Term: 2014-2018   Next Election: 11/6/2018
Start Date: 12/5/2014   Elected
Term Ends:12/7/2018

Alexander W. Parisio   CIT#730 OH#2672
7033 County Road 58, Willows, CA 95988

Term: 2014-2018   Next Election: 11/6/2018
Start Date: 12/5/2014   Elected
Term Ends:12/7/2018

Gina Marie Taylor   CIT#1250 OH#2679
549 Adams St, Willows, CA 95988

Term: 2014-2018   Next Election: 11/6/2018
Start Date: 12/5/2014   (InitialStart)   Elected
Term Ends:12/7/2018