

**HAMILTON UNIFIED SCHOOL DISTRICT
BOARD MEETING
MINUTES
Hamilton High School Library
Thursday, May 25, 2017**

6:00 p.m.	Closed Session
6:30 p.m.	Open Session No Earlier than 6:30 p.m.
Following Consent Agenda	Adjourn to Closed Session

1.0 OPENING BUSINESS:

Call to order and roll call

<input checked="" type="checkbox"/> Gabriel Leal, President	<input checked="" type="checkbox"/> Rosalinda Sanchez	<input checked="" type="checkbox"/> Tomas Loera
<input type="checkbox"/> Hubert "Wendall" Lower, Clerk	<input type="checkbox"/> Rod Boone	

2.0 IDENTIFY CLOSED SESSION ITEMS:

3.0 PUBLIC COMMENT ON CLOSED SESSION ITEMS: Public comment will be heard on any closed session items. The board may limit comments to no more than three minutes per speaker and 15 minutes per item.

4.0 ADJOURN TO CLOSED SESSION: To consider qualified matters.

1. Government Code Section 54957.6, Labor Negotiations. To confer with the District's Labor Negotiator, Superintendent Charles Tracy regarding HTA and CSEA negotiations.
2. Government Code Section 54957 (b), Personnel Issue. To consider the employment, evaluation, reassignment, resignation, dismissal, or discipline of a classified and certificated employees.
3. Government Code Section 54956.9, Subdivision (a), Existing litigation. Name of case: Crews v. Hamilton Unified School District, Glenn County Superior Court, Case No. 15CV01394.

Report out actions taken in closed session.

Start at 6:39 p.m. Open Session

Board President, Gabriel Leal: Nothing to report.

5.0 PUBLIC SESSION/FLAG SALUTE:

6.0 ADOPT THE AGENDA: (M)

Motion for approval and to table #8 of discussion items and item #2 in action items by Tomas Loera, seconded by Rosalinda Sanchez.

Motion Carried: 3-0

Loera: Aye	Boone: Absent
Leal: Aye	Lower: Absent
Sanchez: Aye	

7.0 COMMUNICATIONS/REPORTS:

1. Board Member Comments/Reports.
 - a. Attended May Dance Festival
 - b. Baseball game at Butte College; great run and fun to watch.
2. Reclassification Ceremony by Maggie Sawyer.
 - a. Hamilton Elementary School Students who achieved reclassification status were awarded with a medal and a certificate from Hamilton Elementary Administrators, Staff and School Board members.
3. ASB President and Student Council President Reports.
 - a. Hamilton High, Hernan Urena-Valdes.
 - i. Prom was fun and went well. It took place on Saturday, April 20, 2017.

- ii. Glenn County Fair was May 18 – 21, 2017.
 - iii. Spring sports are coming to a close and our teams have done well.
 - iv. Track and Field team are league and division winners.
 - v. Awards Night will be Wednesday, May 31, 2017.
 - vi. Introduced the new ASB President for the 2017-18 school year Hamilton High School Senior, Tate Gruenwald.
 - b. Hamilton Elementary, Jose Mendez.
 - i. There was no school on Monday, May 29, 2017 in observance on Memorial Day.
 - ii. Our end of year field trips
 - iii. The 5th – 8th graders participated in the Glenn County Trak meet on May 9, 2017 at Orland High School. All students did very well.
 - iv. 8th Grade Promotion is on Thursday, June 8, 2017 at Hamilton High School.
- 4. District Reports
 - a. Food Service Report by LeAnn Radtke. (Page 1)
 - b. Operations Report by Marc Eddy. (Page 2)
 - c. Technology Report by Derek Hawley. (Page 3)
- 5. Principal and Dean of Student Reports
 - a. Cris Oseguera, Hamilton High School Principal.
 - i. Seal of Biliteracy Students.
 - 1. Hamilton High School students who achieved this status received a certificated during this board meeting.
 - ii. Communication letters to HHS – 2017 Teaching Excellence and Achievement (TEA) and Sierra Pacific Industries.
 - 1. Senior Project Presentations on Wednesday, May 24, 2017.
 - a. All were successful. Students get better each year and bring it together at the end.
 - 2. The Glenn County Fair and athletics all a success.
 - 3. Track and Field will be competing tomorrow for section finals, then state finals if successful.
 - 4. It was a strong learning year for softball.
 - 5. Upcoming Awards Night on Wednesday, May 31, 2017. Staff longevity awards will also be given out.
 - 6. Friday, June 9, 2017 is the Hamilton High School graduation at 8:00 p.m.
 - a. Sober grad will take place that evening.
 - 7. Summer school begins on Tuesday, June 13, 2017.
 - 8. *Board President, Gabriel Leal*: the senior presentations were wonderful; it was apparent that students really learned from their research.
 - 9. *Counselor/Intervention (HES), Trudy Bryan*: I agree so poised and well put together.
 - 10. Kelly Koehnen was awarded the Subway Scholar of the Year
 - 11. The Every 15 Minutes event was successful. Thank you to all who volunteered and participated, very beneficial to our students. This includes the Hamilton City Fire Department, Enloe Hospital, the California Highway Patrol, Glenn County Sheriffs, and more.
 - 12. Fallen Peace Officers Memorial was on Monday, May 15, 2017. The memorial took place in from of Hamilton High School around the flag pool. Thank you to the Glenn County Sheriff's Office, Highway Patrol, and Hamilton City Fire Department for attending and participating in the ceremony.
 - b. Darcy Pollak, Hamilton Elementary School Principal.
 - i. The playground stenciling project looks wonderful. Thank you to all who volunteered their time, our students will enjoy it for many years.
 - ii. The Boys and girls Club has been such a positive and nurturing asset to our school. The Farm to Table fundraiser was successful. Approximately 15,000 raised.
 - iii. Hamilton Elementary School will have two "Google classrooms." Ms. Godinez and Ms. Peery will be taking on this task. We will be acquiring chrome carts and piloting.
 - iv. We will also be adding Spanish as core content area.
 - v. Monday, June 5th and Tuesday, June 6th is Safety Day; water and fire safety.
 - c. Maria Reyes, District Dean of Students.

6. Chief Business Official/Facilities Report by Diane Lyon.
 - a. Nothing to report.
 - b. DSA Certification of Compliance for Application 02-115244 Hamilton Elementary School.
7. Superintendent Report by Charles Tracy.
 - a. The Farm to Fork fundraiser put on by the Boys and Girls Club was one of the best fundraiser events I have been to. It was organized wonderfully and our local community will benefit from it.
 - b. We will have 4 technology classrooms in the District to start.
 - a. Interactive TV – 70 inch.
 - b. 30 Chrome books per classroom.
 - c. Those teachers have agreed to undertake training for Google classrooms.
 - d. The Hamilton Unified Leadership Committee met to discuss dress code for student’s district wide.
 - i. Discussion was proactive and changes will be made. Will meet again in the new year to discuss specific changes and finalizing.
 - c. Dates to Remember:
 - i. Holidays:
 1. Monday, May 29th in observance of Memorial Day.
 - ii. Last Day of School:
 1. Friday, June 9, 2017.
 - iii. School Board Meetings:
 1. Wednesday, June 7, 2017 (Special – LCAP and Budget Public Hearing).
 2. Wednesday, June 28, 2017 (LCAP and Budget Approval).
 - b. Thank you to the Glenn County Sheriff’s office for participating in the Peace Officers Memorial. A blue white and black flag was flown to represent this memorial.
 - c. Mr. Leroy Zambrano will present to the Board on his solar oven project with student Patrick Irick. Taking on a project is used as an evaluation tool in place of a written evaluation.
 - i. Mr. Zambrano emphasized how it is important to do something that catches the interest of the students.
 - ii. Mr. Zambrano and Patrick Irick presented on their work over the last year on solar ovens. What has worked well and what has not and what they learned from each trial and error.
 - iii. *Community Member and Hamilton City Fire Department Deputy Chief, Hank Irick:* Noted that this has been an ongoing project; very proud of both of them. Mr. Zambrano is an educator, not just a teacher.
 - iv. *Board President, Gabriel Leal:* It is very important for students to explore these types of projects. It gives them the chance to explore different fields of interest.
 - v. *Superintendent, Charles Tracy:* We provide budgets for these types of projects to help pay for items needed to educate our students.

8.0 **CORRESPONDENCE:** None to report.

9.0 **DISCUSSION ITEMS:**

1. Progress report on Academic Parent Teacher Teams (handout)(Heffley, Bryan, and Anderson)
 - a. We had 5 teachers from the elementary school participate.
 - b. The TK and Kindergarten teachers presented on their experience with the APTT; Ms. Ortiz and Ms. Heffley.
 - i. Each teacher reported their experience was very positive and they complied materials for parents and students to help them be successful. It was beneficial for parents and students; they enjoyed working together to learn. Students arrived at school ready to show what they learned.
 - c. *Community Member and Hamilton City Fire Department Deputy Chief, Hank Irick:* Thanked teachers for off the clock work and recognized the extra work they put into helping our students.
 - d. *Board President, Gabriel Leal:* how many parents participated?
 - e. Ms. Heffley has 17 parents. Overall parents were very excited to participated and be involved in their students learning.
 - f. *Board President, Gabriel Leal:* Commended the teachers for their enthusiasm. Thank you for all your work.
 - g. Teacher on Special Assignment (TOSA), Leslie Anderson: we want to continue this next year.
 - i. We would like to have a planning day prior to next year.

2. Report on development and implementation plan for the use of Standards Based Reports Cards for K-5. (handout) (Firth)
 - a. *District Reading Specialist, Jennifer Firth:* Thanked staff for their work in putting the standard based report cards together, the input and research. It is a collaborative effort.
 - b. We would like to align what we teach in the course with the report cards.
 - c. *Board President, Gabriel Leal:* is there going to be two report cards provided?
 - d. *District Reading Specialist, Jennifer Firth:* No, this would replace report graded report cards for Kinder through 5th grade. Kids need to articulate what they are learning. Regular grades do not have the same connection.
 - e. *Superintendent, Charles Tracy:* will this work with Aeries (student information system)?
 - f. *District Reading Specialist, Jennifer Firth:* yes there are templates that will work.
 - g. Board Member, Tomas Loera: to confirm, it is only Kindergarten through 5th grade?
 - h. *District Reading Specialist, Jennifer Firth:* Yes.
 - i. *Community Member and Hamilton City Fire Department Deputy Chief, Hank Irick:* Feels that our report cards need to be aligned with the rest of the world.
 - j. *District Reading Specialist, Jennifer Firth:* it is more forward thinking, to help our students see where they are and are not learning.
 - k. *Community Member, Parent, and PTO, Vicky Casillas:* preschool has something similar to this. It helps parents see where the kids are struggling.
 - l. *District Reading Specialist, Jennifer Firth:* Taken this to School Site Council and PTO.
 - m. All of our teachers are supporting it also.
 - n. *Superintendent, Charles Tracy:* tells you why your student(s) are getting a bad grade. It addresses what that child needs.
 - o. *Board Member, Rosalinda Sanchez:* this may be overwhelming for non-English speaking parents.
 - p. *District Reading Specialist, Jennifer Firth:* it is available in Spanish.
 - q. *Counselor/Intervention (HES), Trudy Bryan:* it provides clarity for parents.
 - r. *District Reading Specialist, Jennifer Firth:* I will come back mid-year and report on how it is going.
3. Common Core Cadre up-date for 2016-17. (Anderson and Firth)
 - a. Updated the Board. Help build and expand the number of educators in our District to further understand, support and feel ownership of the implementation of the Common Core State Standards.
 - b. *Superintendent, Charles Tracy:* Complement the TOSA's for their work.
4. Disclosure of Collective Bargaining Agreement, AB 1200 and GC 3547.5 for Hamilton Unified School District and CSEA.
 - a. After bargaining the raises are valid and the district is well suited to pay it.
5. Disclosure of Collective Bargaining Agreement, AB 1200 and GC 3547.5 for Hamilton Unified School District and HTA.
 - a. After bargaining the raises are valid and the district is well suited to pay it.
6. First Reading of Board Policy 0450 Comprehensive Safety Plan.
 - a. Latest update from CSBA.
7. First Reading of Administrative Regulation 3553 Free and Reduced Price Meals
 - a. Latest update from CSBA.
8. First Reading of Administrative Regulation 5121 Grades/Evaluation of Student Achievement.
TABLED PER BOARD MEMBERS DURING APPROVAL OF AGENDA.
9. Second Reading of updated Board Policy and Administrative Regulation 5141.52 Suicide Prevention.
 - a. All school districts update – per new law. Training for staff for detection and prevention.

10.0 **PUBLIC COMMENT:** Public comment on any item of interest to the public that is within the Board's jurisdiction will be heard (agenda and non-agenda items). The Board may limit comments to no more than three minutes per speaker and 15 minutes per topic. Public comment will also be allowed on each specific action item prior to board action thereon.

No public comment.

11.0 **ACTION ITEMS:**

1. Academic Parent Teacher Team Contracts for 2017-18 (handout) (Anderson)

Motion for approval by Tomas Loera, seconded by Rosalinda Sanchez.

Motion Carried: 3-0

Loera: Aye	Boone: Absent
Leal: Aye	Lower: Absent

Sanchez: Aye	
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2. 2017-18 Common Core Cadre Contracts.

TABLED PER BOARD MEMBERS DURING APPROVAL OF AGENDA.

3. Updated Board Policy and Administrative Regulation 5141.52 Suicide Prevention.

Motion for approval by Rosalinda Sanchez, seconded by Tomas Loera.

Motion Carried: 3-0

Loera: Aye	Boone: Absent
Leal: Aye	Lower: Absent
Sanchez: Aye	

4. HUSD College Readiness Block Grant Plan (CRBG) (C. Oseguera).

Motion for approval by Tomas Loera, seconded by Rosalinda Sanchez.

Motion Carried: 3-0

Loera: Aye	Boone: Absent
Leal: Aye	Lower: Absent
Sanchez: Aye	

5. Approve the formation of a leadership/task force to investigate Spanish language instructional models and make a program recommendation to the Board at the November Board meeting.

Motion for approval by Rosalinda Sanchez, seconded by Tomas Loera.

Motion Carried: 3-0

Loera: Aye	Boone: Absent
Leal: Aye	Lower: Absent
Sanchez: Aye	

6. Adopt for English Language Arts, grades TK through 5, Benchmark Advance (c2017) published by Benchmark Education Company.

Motion for approval by Tomas Loera, seconded by Rosalinda Sanchez.

Motion Carried: 3-0

Loera: Aye	Boone: Absent
Leal: Aye	Lower: Absent
Sanchez: Aye	

7. Adopt for English Language Arts, grades 6 through 8, Study Sync (c2015) published by McGraw-Hill.

Motion for approval by Rosalinda Sanchez, seconded by Tomas Loera.

Motion Carried: 3-0

Loera: Aye	Boone: Absent
Leal: Aye	Lower: Absent
Sanchez: Aye	

8. Adopt the proposed Standards Based Report Cards for K-5.

Motion for approval and to pilot for first year by Tomas Loera, seconded by Rosalinda Sanchez.

Motion Carried: 3-0

Loera: Aye	Boone: Absent
Leal: Aye	Lower: Absent
Sanchez: Aye	

9. District Athletic Director Job Description and Stipend.

Motion for approval by Rosalinda Sanchez, seconded by Tomas Loera.

Motion Carried: 3-0

Loera: Aye	Boone: Absent
Leal: Aye	Lower: Absent
Sanchez: Aye	

10. High School Activities Director Job Description and Stipend.

Motion for approval by Tomas Loera, seconded by Rosalinda Sanchez.

Motion Carried: 3-0

Loera: Aye	Boone: Absent
Leal: Aye	Lower: Absent

Sanchez: Aye	
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11. Updated HUSD Organizational Chart.

Motion for approval by Rosalinda Sanchez, seconded by Tomas Loera.

Motion Carried: 3-0

Loera: Aye	Boone: Absent
Leal: Aye	Lower: Absent
Sanchez: Aye	

12. Disclosure of Collective Bargaining Agreement, AB 1200 and GC 3547.5 for Hamilton Unified School District and CSEA.

Motion for approval by Tomas Loera, seconded by Rosalinda Sanchez.

Motion Carried: 3-0

Loera: Aye	Boone: Absent
Leal: Aye	Lower: Absent
Sanchez: Aye	

13. Disclosure of Collective Bargaining Agreement, AB 1200 and GC 3547.5 for Hamilton Unified School District and HTA.

Motion for approval by Rosalinda Sanchez, seconded by Tomas Loera.

Motion Carried: 3-0

Loera: Aye	Boone: Absent
Leal: Aye	Lower: Absent
Sanchez: Aye	

12.0 **CONSENT AGENDA:** Items in the consent agenda are considered routine and are acted upon by the Board in one motion. There is no discussion of these items prior to the Board vote and unless a member of the Board, staff, or public request specific items be discussed and/or removed from the consent agenda. Each item on the consent agenda approved by the Board shall be deemed to have been considered in full and adopted as recommended.

1. Warrants and Expenditures. (Page 61-84)
2. Minutes for the Regular Board Meeting on April 26, 2017.
3. Williams Quarterly Report.
4. Program Self-Evaluation Process, Fiscal Year 2016-17.
5. Golden State Risk Management Authority, 2017-2018 Preliminary Contribution Amounts.
6. 2017-2018 Designation of CIF Representatives to League.
7. Hamilton Elementary School Site Council Meeting Minutes for: March 9, 2017.
8. Hamilton Elementary School Site Council Meeting Agenda for: May 11, 2017.
9. Hamilton Elementary School Site Council Meeting Minutes for: April 13, 2017.
10. Interdistrict Transfers (elementary students reapply annually).
 - a. Out
 - i. Hamilton Elementary School
 1. TK X1
 2. Kindergarten X 2
 3. 1st Grade X 3
 4. 2nd Grade X 2
 5. 3rd Grade X 1
 6. 5th Grade X 3
 7. 6th Grade X 1
 8. 8th Grade X 2
 - ii. Hamilton High School
 1. 9th Grade X 1
 2. 10th Grade X 2
 - b. In
 - i. Hamilton Elementary School
 1. Kindergarten X 2
 2. 2nd Grade X 1
 - ii. Hamilton High School
 1. 9th Grade X 8

11. Personnel Actions as Presented:

a. New Hires:

- i. Chris Chandler Social Science Teacher Hamilton Elementary School
- ii. Dave Elkin District Universal – Maintenance & Transportation HUSD

b. Resignations/Retirement:

- i. Charles Johnson JV Volleyball Hamilton High School
- ii. Tracey Leveroni Math Teacher Hamilton Elementary School

Motion for Tomas Loera, seconded by Rosalinda Sanchez.

Motion Carried: 3-0

Loera: Aye	Boone: Absent
Leal: Aye	Lower: Absent
Sanchez: Aye	

13.0 **ADJOURN TO CLOSED SESSION:**

1. Government Code Section 54957.6, Labor Negotiations. To confer with the District’s Labor Negotiator, Superintendent Charles Tracy regarding HTA and CSEA negotiations.
2. Government Code Section 54957 (b), Personnel Issue. To consider the employment, evaluation, reassignment, resignation, dismissal, or discipline of a classified and certificated employees.

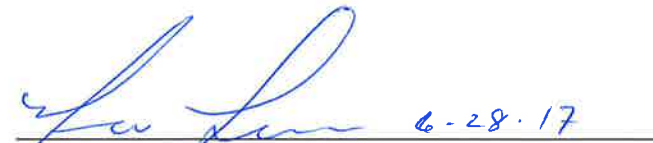
CLOSED SESSION MOVED TO NEXT REGULAR BOARD MEETING, THIS CLOSED SESSION (13.0) NO LONGER NEEDED AT THIS MEETING.

Motion for Tomas Loera, seconded by Rosalinda Sanchez.

Motion Carried: 3-0

Loera: Aye	Boone: Absent
Leal: Aye	Lower: Absent
Sanchez: Aye	

14.0 **ADJOURNMENT:** 9:06 p.m.



 Wendall Lower, Clerk



 Charles Tracy, Superintendent