

**HAMILTON UNIFIED SCHOOL DISTRICT  
BOARD MEETING  
MINUTES**

**Hamilton High School Library  
Wednesday, June 28, 2017**

- 5:30 p.m. Public session for purposes of opening the meeting only.
- 5:30 p.m. Closed session to discuss closed session items listed below.
- 6:30 p.m. Reconvene to open session no earlier than 6:30 p.m.

**1.0 OPENING BUSINESS:**

Call to order and roll call

- Gabriel Leal, President
- Rosalinda Sanchez
- Tomas Loera
- Hubert "Wendall" Lower, Clerk
- Rod Boone

**2.0 IDENTIFY CLOSED SESSION ITEMS:**

**3.0 PUBLIC COMMENT ON CLOSED SESSION ITEMS:** Public comment will be heard on any closed session items. The board may limit comments to no more than three minutes per speaker and 15 minutes per item.

**4.0 ADJOURN TO CLOSED SESSION:** To consider qualified matters.

1. Government Code Section 54957.6, Labor Negotiations. To confer with the District's Labor Negotiator, Superintendent Charles Tracy regarding HTA and CSEA negotiations.
2. Government Code Section 54957 (b), Personnel Issue. To consider the employment, evaluation, reassignment, resignation, dismissal, or discipline of a classified and certificated employees.
3. Government Code Section 54956.9, Subdivision (a), Existing litigation. Name of case: Crews v. Hamilton Unified School District, Glenn County Superior Court, Case No. 15CV01394.

**START:** 6:35 p.m.

*Report out actions taken in closed session.*

*Board President, Gabriel Leal:* The Board gave direction to the Superintendent on a personnel matter.

**5.0 PUBLIC SESSION/FLAG SALUTE:**

**6.0 ADOPT THE AGENDA: (M)**

Motion for approval and to change action item #8 to reflect a 3 year agreement per handout from Mr. Tracy and to table action item #9 meeting as there is a typographical error, by Tomas Loera, seconded by Wendall Lower.

Motion Carried: 5-0

Loera: Aye	Boone: Aye
Leal: Aye	Lower: Aye
Sanchez: Aye	

**7.0 COMMUNICATIONS/REPORTS:**

1. Board Member Comments/Reports.
  - a. *Board Member/Clerk, Wendall Lower:* The high school graduation ceremony was very well done. Thank you to all involved and Mr. Tracy and Mr. Oseguera.
  - b. *Board Member, Rosalinda Sanchez:* I agree, thank you for allowing me to participate. It was a wonderful experience to see our students at that stage in their educational career.
2. District Reports
  - a. Food Service Report by LeAnn Radtke. (Page 1)

- b. Operations Report by Marc Eddy.
- c. Technology Report by Derek Hawley.
- 3. Principal and Dean of Student Reports
  - a. Cris Oseguera, Hamilton High School Principal.
    - i. Written report – see complete board packet.
  - b. Darcy Pollak, Hamilton Elementary School Principal.
    - i. Written report – see complete board packet.
  - c. Maria Reyes, District Dean of Students.
    - i. Written report – see complete board packet.
- 4. Chief Business Official/Facilities Report by Diane Lyon.
  - a. No report available.
- 5. Superintendent Report by Charles Tracy.
  - a. “School Facilities Update – New Public Works Contractor Reporting Requirements” (Page 6-8)
  - b. Dates to Remember:
    - i. Holidays:
      - 1. Tuesday, July 4<sup>th</sup> in observance of Independence Day.
    - ii. First Day of School:
      - 1. Tuesday, August 8, 2017.
    - iii. School Board Meetings:
      - 1. Wednesday, July 26, 2017 (if needed)
      - 2. Wednesday, August 23, 2017
  - b. I received information about replacing the high schools LED marquee. (handout from Mr. Tracy)
    - i. A 6 X 8 sign could cost up 32,000.
  - c. *Board Member/Clerk, Wendall Lower:* What company?
  - d. *Superintendent, Charles Tracy:* Stewart Signs. It is a company based out of Florida. This item will be brought back from approval in the August board meeting.
  - e. *Superintendent, Charles Tracy:* For information on a facilities loan, Isom Advisors and Meredith Johnson from DWK will be available to discuss with you on August 2, 2017. We can have a Special Board Meeting on August 2<sup>nd</sup> and instead of the July 26, 2017 meeting if you would like?
  - f. Board members agreed to not have a meeting on July 26<sup>th</sup> and instead have one on August 2<sup>nd</sup>.
  - g. *Superintendent, Charles Tracy:* One of the things we need to keep in mind is that there needs to be a good amount of oversight on this because it is tax payer funds.
  - h. *Superintendent, Charles Tracy:* Mrs. Towne will notify the public that we are not holding the July 26<sup>th</sup> meeting and the August 2<sup>nd</sup> meeting will begin at 6:00 p.m. Mrs. Towne will notify via posting at the elementary, high school, HUSD website, and notification to the press.

8.0 **CORRESPONDENCE:** None to report.

9.0 **DISCUSSION ITEMS:** None to report.

10.0 **PUBLIC COMMENT:** Public comment on any item of interest to the public that is within the Board’s jurisdiction will be heard (agenda and non-agenda items). The Board may limit comments to no more than three minutes per speaker and 15 minutes per topic. Public comment will also be allowed on each specific action item prior to board action thereon.

There was no public comment.

11.0 **ACTION ITEMS:**

1. 2017-18 LCAP: Local Control and Accountability Plan.

Motion for approval by Wendall Lower, seconded by Rod Boone.

Motion Carried: 5-0

Loera: Aye	Boone: Aye
Leal: Aye	Lower: Aye
Sanchez: Aye	

2. 2017-18 District Budget.

- a. *Chief Business Official, Diane Lyon:* reviewed the district budget for 2017-18.
  - i. 01 is general fund
  - ii. Beginning with a 196,000 deficit. Beginning balance for 2017-18 covers the deficit.
  - iii. Page 120 shows you what the funds are from/for.
  - iv. Fund 12 is the child development fund.
  - v. 76 percent of our budget goes to salaries and benefits.
  - vi. Page 125 is our cafeteria fund
  - vii. 14 is our deferred maintenance
  - viii. 129 is our savings fund.
  - ix. Will look into amount of our budget that goes into post-employment benefits.
  - x. It is conservative on ADA.
  - xi. Page 152 is the lottery report.
  - xii. 9,734.32 is spent per student at each site.
- b. *Board Member/Clerk, Wendall Lower:* do you have information on the sunshades?
- c. *Chief Business Official, Diane Lyon:* we have a contract from an architect; the project manager believes we can postpone it at this time. The best option seems to be to replace it, not just get rid of it. Estimate was about 25,000 dollars.
- d. *Board Member/Clerk, Wendall Lower:* Can you explain covering the deficit in the budget?
- e. *Superintendent, Charles Tracy:* we have carryover from this year that was not spent to cover it.
- f. *Board Member/Clerk, Wendall Lower:* if you see a deficit budget 3 years out would you be concerned??
- g. *Superintendent, Charles Tracy:* Yes, but we have a lot that has been settled; i.e. teacher and classified salaries. We are keeping our ROP courses when the county no longer gives us approximately 200,000 dollars and the district is now covering it.
- h. *Board Member/Clerk, Wendall Lower:* What is the 3 year deficit?
- i. *Chief Business Official, Diane Lyon:* 183,000 is the 3 year.
- j. *Board Member, Rod Boone:* Did the state replace ROP with CTE?
- k. *Superintendent, Charles Tracy:* No not necessarily.
- l. *Chief Business Official, Diane Lyon:* Our CTE is approximately 64,000.
- m. *Superintendent, Charles Tracy:* most of the schools in Glenn County cut some CTE courses. We want to be conservative to keep our programs and people employed.

Motion for approval by Tomas Loera, seconded by Rosalinda Sanchez.

Motion Carried: 5-0

Loera: Aye	Boone: Aye
Leal: Aye	Lower: Aye
Sanchez: Aye	

3. EPA Spending Plan 2017-18.

Motion for approval by Wendall Lower, seconded by Rosalinda Sanchez.

Motion Carried: 5-0

Loera: Aye	Boone: Aye
Leal: Aye	Lower: Aye
Sanchez: Aye	

4. Agricultural Career Technical Education Incentive Grant July 1, 2017 – June 30, 2018.

Motion for by Rosalinda Sanchez, seconded by Rod Boone.

Motion Carried: 5-0

Loera: Aye	Boone: Aye
Leal: Aye	Lower: Aye
Sanchez: Aye	

5. Declaration of Need for Fully Qualified Educators 2017-18.

Motion for approval by Tomas Loera, seconded by Rosalinda Sanchez.

Motion Carried: 5-0

Loera: Aye	Boone: Aye
Leal: Aye	Lower: Aye
Sanchez: Aye	

6. Second Reading of Board Policy 0450 Comprehensive Safety Plan.

Motion for approval by Rod Boone, seconded by Wendall Lower.

Motion Carried: 5-0

Loera: Aye	Boone: Aye
Leal: Aye	Lower: Aye
Sanchez: Aye	

7. Second Reading of Administrative Regulation 3553 Free and Reduced Price Meals.

Motion for approval by Rosalinda Sanchez, seconded by Rod Boone.

Motion Carried: 5-0

Loera: Aye	Boone: Aye
Leal: Aye	Lower: Aye
Sanchez: Aye	

8. 2017-18 Agreement for Professional Services, Dannis, Woliver, and Kelly.

Motion for approval and to change to reflect a 3 year agreement per handout from Mr. Tracy, by Tomas Loera, seconded by Rosalinda Sanchez.

Motion Carried: 5-0

Loera: Aye	Boone: Aye
Leal: Aye	Lower: Aye
Sanchez: Aye	

9. Chief Business Official Contract July 1, 2017 to June 30, 2019.

Motion to table action item #9 until August Board meeting as there is a typographical error, by Tomas Loera, seconded by Wendall Lower.

Motion Carried: 5-0

Loera: Aye	Boone: Aye
Leal: Aye	Lower: Aye
Sanchez: Aye	

12.0 **CONSENT AGENDA:** Items in the consent agenda are considered routine and are acted upon by the Board in one motion. There is no discussion of these items prior to the Board vote and unless a member of the Board, staff, or public request specific items be discussed and/or removed from the consent agenda. Each item on the consent agenda approved by the Board shall be deemed to have been considered in full and adopted as recommended.

1. Warrants and Expenditures.
2. Minutes for the Regular Board Meeting on May 25, 2017.
3. Hamilton High State Preschool, Notice of Site Visit – May 2, 2017.
4. Consolidated Application and Reporting System (CARS).
5. Carl D. Perkins Career and Technical Education Application, 2017-18 Grant.
6. Interdistrict Transfers (new only) (elementary students reapply annually).
  - a. Out
    - i. None to report
  - b. In
    - i. None to report
7. Personnel Actions as Presented:
  - a. New hires:
 

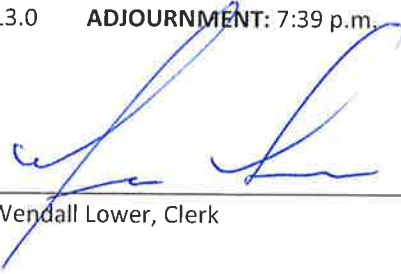
i. Patricia Hernandez	Summer School Teacher	HHS
ii. Tracey Leveroni	Summer School Teacher	HES
iii. Christine Miles	Summer School Teacher	HES
iv. Matt Jarvis	Varsity Football Coach	HHS
v. Caitlin Phelps	Math Teacher	HES
vi. Scott Batchelder	Ag Teacher	HHS
  - b. Resignations/Retirement:
 


i. Ryan Bentz	Ag Teacher	HHS
ii. Ryan Bentz	Varsity Football Coach	HHS
iii. Matt Jarvis	JV Football Coach	HHS

Motion for approval and to change action item #8 to reflect a 3 year agreement per handout from Mr. Tracy, by Tomas Loera, seconded by Wendall Lower. Motion Carried: 5-0

Loera: Aye	Boone: Aye
Leal: Aye	Lower: Aye
Sanchez: Aye	

13.0 **ADJOURNMENT:** 7:39 p.m.

 8.2.17  
Wendall Lower, Clerk

 8/2/17  
Charles Tracy, Superintendent