

October 8, 2015

Superintendent Quarne

Willows Administration Building

311 South Villa Avenue

Willows, CA 95988

Superintendent Tracy

P. O. Box 488

Hamilton City, CA 95951

Dear GCOE Superintendent Quarne and HUSD Superintendent Tracy:

This is a formal request for documents under the California Open Records Act. I am requesting the 2011 Bully Report, the 2014 Bully Report, all other documents related to those reports, and all emails, letters, and documented phone call notes in regards to those two Bully Reports. I do not want the surveys that were filled out by the students.

I have requested the Bully Report since May. I again make this request and know that your offices will now furnish the above documents under the California Open Records Act.

Please respond immediately with your estimated time for me to receive these documents.

Sincerely,

Barbara R. Bass, OUR SCHOOL

P.O. Box 352

Hamilton City, CA 95951

Ps. Signed hard copies are in the mail.