

HAMILTON UNIFIED SCHOOL DISTRICT

BOARD MEETING

MINUTES

Hamilton High School Library

Monday, December 15, 2014

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6:00 p.m. Public session for purposes of opening the meeting only.  
6:00 p.m. Closed session to discuss closed session items listed below.  
6:30 p.m. Reconvene to open session no earlier than 6:30 p.m.

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**1.0 OPENING BUSINESS:**

1.1 Call to order and roll call

Tomas Loera, President       Rosalinda Sanchez       Gabriel Leal  
 Judy Twede, Clerk       Hubert "Wendall" Lower

**2.0 IDENTIFY CLOSED SESSION ITEMS:**

3.0 **PUBLIC COMMENT ON CLOSED SESSION ITEMS.** Public comment will be heard on any closed session item. The board may limit comments to no more than three minutes per speaker and 15 minutes per item.

4.0 **ADJOURN TO CLOSED SESSION:** To consider qualified matters.

4.1 Government Code, section 54956.9, Conference with Legal Counsel - Anticipated Litigation. Significant exposure to litigation pursuant to subdivision (d)(2) of section 54956.9.

4.2 Government Code Section 54957.6, Labor Negotiations. To confer with the District's Labor Negotiator, Superintendent Charles Tracy, regarding HTA and CSEA negotiations.

4.3 Government Code Section 54957, Personnel Issue. To consider the employment, evaluation, reassignment, resignation, dismissal, or discipline of a classified and certificated employees.

5.0 **RECONVENE TO PUBLIC SESSION/FLAG SALUTE:** Reconvened to open session at 6:40 p.m. Direction was given to Superintendent regarding closed session items.

6.0 **ADOPT THE AGENDA:** Agenda was adopted.

**7.0 Adjourn to Organizational Meeting.**

7.1 **Board President.** Tomas Loera nominated for Board President for the 2015 Year by Judy Twede. Unanimous vote.

7.2 **Board Clerk.** Judy Twede nominated for Board Clerk for the 2015 year by Wendall Lower. Unanimous vote.

7.3 **Meeting Dates.** Approval of regular monthly meetings for the 2015 year.

8.0 **PUBLIC COMMENT:** Public comment on any item of interest to the public that is within the Board's jurisdiction will be heard (agenda and non-agenda items.) The Board may limit comments to no more than three minutes per speaker and 15 minutes per topic. Public comment will also be allowed on each specific

12.2.1

action item prior to board action thereon. Two parents of high school students commented on the great FFA program. Thanked the Board and staff for providing wonderful opportunities for their students.

9.0 **COMMUNICATIONS/REPORTS:**

9.1 Board Members Comments/Reports. No reports.

9.2 ASB President and Elementary Student Council President.

1. Hamilton High School, Ivan Urena-Valdes
2. Hamilton Elementary School, Ofelia Flores

Both ASB Presidents reported on their respective schools regarding activities, fundraisers and sporting events.

9.3 District Reports (handouts).

1. Food Service - Director LeAnn Radtke
2. Operations - Director Marc Eddy
3. Technology - Manager Frank James

9.4 Principal and Dean of Students Reports.

1. Cris Oseguera, Hamilton High School Principal
2. Darcy Pollak, Hamilton Elementary School Principal
3. Maria Reyes, District Dean of Students

Principals and Dean of Students reported on their many activities, academic progress, staff development opportunities and attendance.

4. School Presentation-Hamilton Elementary School – forfeited to allow more time for the Math Adoption discussion items.

9.5 Superintendent's Report, Superintendent Charles Tracy.

1. LCAP Update, December 1, 2014 – light attendance. Info is or will be posted on website.
2. Biennial Brown Act Training, December 8, 2014 - attended by Princeton staff and Board.
3. Launching the ELD Frameworks Conference, December 9th and 10<sup>th</sup> – attended, but also dealing with school closure due to possible flood issues.
4. Elementary Christmas Program December 16<sup>th</sup> – reminder.
5. District office is dark the week of December 22nd-26th – reminder.

10.0 **COMMUNICATIONS:**

10.1 Early Admittance for Kindergarten and/or Transitional Kindergarten – reminder regarding district policy of admitting TK/K students.

11.0 **DISCUSSION ITEMS:**

11.1 First Interim report 2014-2015, Presentation by CBO Diane Lyon – presentation included detailed financial information for the district through October 31<sup>st</sup>. The district reported a Positive Certification based on the Multiyear projection report and level of reserves.

11.2 Math Adoption CPM Math Grades 6-10-Opening Public Review Period – presentation by Leslie Anderson, TOSA, regarding math materials for adoption. Materials will be on display for 30 days prior to Board approval/adoption.

- 11.3 Math Adoption Every Day Math Grades K-2- Opening Public Review Period – see above.
- 11.4 Proposed Resolution, Retirement incentive CAL-STRS – presented by Superintendent Tracy presented the retirement incentive and commented how rehiring at lower end of salary schedule would help the district's bottom line financially. The incentives would provide a cost savings to the district.
- 11.5 Proposed Resolution, Retirement Incentive CAL-PERS – see above.
- 11.6 Initial Proposal from HTA to HUSD (First Reading) – Second reading will be in January.
- 11.7 Subaward Agreement with Butte-Glenn Community College District on behalf of sponsored program California Career Pathways Trust – Welding/fabrication and medical assistance programs will be taught. Requires in-kind match over five years. Approx. \$140k over five years.

12.0 **ACTION ITEMS:**

- 12.1 First Interim report 2014-2015 – Motion by Mrs. Twede, seconded by Mr. Lower, motion carried.
- 12.2 Proposed Resolution, Retirement incentive CAL-STRS – Motion by Mr. Lower, seconded by Mrs. Twede, motion carried.
- 12.3 Proposed Resolution, Retirement incentive CAL-STRS – Correction to CAL-PERS, motion by Mr. Lower, seconded by Mrs. Twede, motion carried.
- 12.4 Subaward Agreement with Butte-Glenn Community College District – Motion by Mrs. Twede, seconded by Mr. Lower, motion carried.

13.0 **CONSENT AGENDA:** (M) Items in the consent agenda are considered routine and are acted upon by the Board in one motion. There is no discussion of these items prior to the Board vote and unless a member of the Board, staff, or public request specific items be discussed and/or removed from the consent agenda. Each item on the consent agenda approved by the Board shall be deemed to have been considered in full and adopted as recommended.

- 13.1 Warrants and Expenditures (12.1.1-12.1.22)
- 13.2 Minutes of the Regular Board Meeting of November 17, 2014 (13.2.1-13.2.4)
- 13.3 Minutes of Special Board Meeting of November 12, 2014 (preparing for next meeting)
- 13.4 DLAC Minutes November 10, 2014 (13.4.1-13.4.5)
- 13.5 DAC Minutes/ Notice Letter to Hamilton Elementary School (12.5.1-12.5.2)
- 13.6 HES SSC Meeting Minutes from September and October (12.6.1-12.6.7)
- 13.7 HES SSC Meeting Agenda for November 17, 2014 (12.7.1-12.7.2)
- 13.8 Classified Substitute - Marisol Alvarez (12.8.1-12.8.3)
- 13.9 Job Descriptions – Administrative Assistants, HS and HES (13.9.1-13.9.6)
- 13.10 Volunteer Wrestling Coach- John "Jay" Zuppan

Motion by Mr. Lower to adopt Consent Agenda with no removals, seconded by Mrs. Twede, motion carried.

14.0 **ADJOURNMENT: 8:15 p.m.**

Board reviewed and accepted on January 20, 2015

By Judy Twede 2/18/15  
Judy Twede, Clerk

12.2.3

HAMILTON UNIFIED SCHOOL DISTRICT

BOARD MEETING

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1.0 **OPENING BUSINESS:**

1.1 Call to order and roll call

\_\_\_\_\_Tomas Loera, President \_\_\_\_\_Tim Anderson \_\_\_\_\_Gabriel Leal  
\_\_\_\_\_Judy Twede, Clerk \_\_\_\_\_Hubert "Wendall" Lower

2.0 **IDENTIFY CLOSED SESSION ITEMS:**

3.0 **PUBLIC COMMENT ON CLOSED SESSION ITEMS.** Public comment will be heard on any closed session item. The board may limit comments to no more than three minutes per speaker and 15 minutes per item.

4.0 **ADJOURN TO CLOSED SESSION:** To consider qualified matters.

4.1 Government Code, section 54956.9, Conference with Legal Counsel - Anticipated Litigation. Significant exposure to litigation pursuant to subdivision (d)(2) of section 54956.9.

4.2 Government Code Section 54957.6, Labor Negotiations. To confer with the District's Labor Negotiator, Superintendent Charles Tracy, regarding HTA and CSEA negotiations.

4.3 Government Code Section 54957, Personnel Issue. To consider the employment, evaluation, reassignment, resignation, dismissal, or discipline of a classified and certificated employees.

5.0 **RECONVENE TO PUBLIC SESSION/FLAG SALUTE:** Report action taken in closed session (no earlier than 6:30 p.m.).

6.0 **ADOPT THE AGENDA: (M)**

7.0 **Adjourn to Organizational Meeting.**

7.1 **Board President.** Elect Board President for the 2015 Year (M)

7.2 **Board Clerk.** Elect Board Clerk for the 2015 year, (M)

7.3 **Meeting Dates.** Set day, time, and location of regular monthly meetings for the 2015 year (M)  
(encl. 7.3.1) *J (M) PO (Seco) 4-0*

*J - TOMAS -  
CW - JUDY*

8.0 **PUBLIC COMMENT:** Public comment on any item of interest to the public that is within the Board's jurisdiction will be heard (agenda and non-agenda items.) The Board may limit comments to no more than three minutes per speaker and 15 minutes per topic. Public comment will also be allowed on each specific action item prior to board action thereon.

9.0 **COMMUNICATIONS/REPORTS:**

- 9.1 Board Members Comments/Reports. ✓
- 9.2 ASB President and Elementary Student Council President.
  - 1. Hamilton High School, Ivan Urena-Valdes
  - 2. Hamilton Elementary School, Ofelia Flores
- 9.3 District Reports (handouts).
  - 1. Food Service - Director LeAnn Radtke ✓
  - 2. Operations - Director Marc Eddy ✓
  - 3. Technology - Manager Frank James
- 9.4 Principal and Dean of Students Reports.
  - 1. Cris Oseguera, Hamilton High School Principal →
  - 2. Darcy Pollak, Hamilton Elementary School Principal →
  - 3. Maria Reyes, District Dean of Students →
  - 4. School Presentation-Hamilton Elementary School → N/A
- 9.5 Superintendent's Report, Superintendent Charles Tracy.
  - 1. LCAP Update, December 1, 2014 ✓
  - 2. Biennial Brown Act Training, December 8, 2014 ✓
  - 3. Launching the ELD Frameworks Conference, December 9th and 10th ✓
  - 4. Elementary Christmas Program December 16th
  - 5. District office is dark the week of December 22nd-26th

10.0 **COMMUNICATIONS:**

- 10.1 Early Admittance for Kindergarten and/or Transitional Kindergarten (10.1.1-4)

11.0 **DISCUSSION ITEMS:**

- ~~11.1~~ First Interim report 2014-2015, Presentation by CBO Diane Lyon (Encl. 11.1.1-11.1.43 EC/copy available for review)
- ~~11.2~~ Math Adoption CPM Math Grades 6-10-Opening Public Review Period (handout)
- ~~11.3~~ Math Adoption Every Day Math Grades K-2- Opening Public Review Period (handout)
- ~~11.4~~ Proposed Resolution, Retirement incentive CAL-STRS (11.4.1)
- ~~11.5~~ Proposed Resolution, Retirement Incentive CAL-PERS (11.5.1)
- ~~11.6~~ Initial Proposal from HTA to HUSD (First Reading) (11.6.1)
- ~~11.7~~ Subaward Agreement with Butte-Glenn Community College District on behalf of sponsored program California Career Pathways Trust (11.7.1-11.7.11)

12.0 **ACTION ITEMS:**

- 12.1 First Interim report 2014-2015
- 12.2 Proposed Resolution, Retirement incentive CAL-STRS
- 12.3 Proposed Resolution, Retirement incentive CAL-STRS PERS
- 12.4 Subaward Agreement with Butte-Glenn Community College District

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13.0 **CONSENT AGENDA:** (M) Items in the consent agenda are considered routine and are acted upon by the Board in one motion. There is no discussion of these items prior to the Board vote and unless a member of the Board, staff, or public request specific items be discussed and/or removed from the consent agenda. Each item on the consent agenda approved by the Board shall be deemed to have been considered in full and adopted as recommended.

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- 13.10 Volunteer Wrestling Coach- John "Jay" Zuppan

14.0 **ADJOURNMENT:**

## **Hamilton Unified School District Board Meeting Schedule for 2015**

Tuesday January 20, 2015 \*

Tuesday, February 17, 2015 \*

Monday, March 16, 2015

Monday, April 13, 2015 \*

Monday May 20, 2015

Monday, June 15, 2015

Monday, July 20, 2015

Monday, August 17, 2015

Monday, September 21, 2015

Monday, October 19, 2015

Monday, November 16, 2015

Monday, December 14, 2015 \*

\*Indicates a date other than the third Monday of every month.

Unless otherwise advertised through agendas, Closed Session Meetings will begin at 6:00 PM and Open Session will begin no earlier than 6:30 PM



December 13, 2014

Dear County and District Superintendents:

**EARLY ADMITTANCE FOR  
KINDERGARTEN AND/OR TRANSITIONAL KINDERGARTEN**

I am writing you today to clarify *California Education Code (EC)* Section 48000(b) regarding early admittance for Kindergarten and/or Transitional Kindergarten (TK) students.

*EC* Section 48000(b) is provided below for your convenience:

The governing board of a school district maintaining one or more kindergartens may, on a case-by-case basis, admit to a kindergarten any child having attained the age of five years at any time during the school year with the approval of the parent or guardian, subject to the following conditions:

- (1) The governing board determines that the admittance is in the best interests of the child.
- (2) The parent or guardian is given information regarding the advantages and disadvantages and any other explanatory information about the effect of this early admittance.

Early admittance is a local decision. The California Department of Education has observed that some local educational agencies (LEAs) are not allowing any exceptions. Others are admitting students at the beginning of the school year before they attain the age of five years and after the admission dates for kindergarten and TK.

Students who turn five years old after the September 1 kindergarten "cut off" date or the December 2 TK "cut off" date may not attend school at the beginning of the school year. However, if an LEA chooses to use *EC* Section 48000(b) for kindergarten and/or TK ineligible students (once they attain the age of five), Average Daily Attendance (ADA) may be collected on their first day of enrollment. In other words, a child who turns five years old on January 4, 2015 would be enrolled on January 4, 2015, and ADA would be collected for this student beginning on that day.

Thank you in advance for adhering to *EC* Section 48000(b).

December 13, 2014  
Page 2

If you have any questions regarding TK or Kindergarten, please contact Kathleen Halvorson, Education Programs Consultant, Early Education and Support Division, by phone at 916-323-4629 or by e-mail at [khalvorson@cde.ca.gov](mailto:khalvorson@cde.ca.gov).

Sincerely,

A handwritten signature in black ink that reads "Tom Torlakson". The signature is written in a cursive style with a large, sweeping initial "T".

Tom Torlakson

TT:kh  
2014-09159



November 17, 2014

Dear County and District Superintendents and Charter School Administrators:

**LOCAL CONTROL FUNDING FORMULA AND  
UNIFORM COMPLAINT PROCEDURES**

This letter provides information pertaining to the Uniform Complaint Procedures (UCP) as it relates to the Local Control Funding Formula (LCFF) and the Local Control and Accountability Plan (LCAP).

California *Education Code* (EC) Section 52075 authorizes the filing of complaints alleging a school district, county office of education, or charter school failed to comply with LCFF requirements related to the LCAP (Article 4.5, EC sections 52060 through 52076) or sections 47606.5 and 47607.3, as applicable, pursuant to the Uniform Complaint Procedures set forth in Title 5, California Code of Regulations, Chapter 5.1 (commencing with Section 4600).

In addition, as of June 30, 2014, local educational agencies (LEAs) are required to have established local policies and procedures to implement these complaint provisions. The elements which must be included in an LEA's locally adopted UCP policies and procedures, as outlined in EC section 52075, are as follows:

- (a) A complaint that a school district, county superintendent of schools, or charter school has not complied with the requirements of Article 4.5 (EC sections 52060 through 52076) or sections 47606.5 and 47607.3, as applicable, may be filed with a school district, county superintendent of schools, or charter school pursuant to the Uniform Complaint Procedures set forth in Chapter 5.1 (commencing with Section 4600) of Division 1 of Title 5 of the California Code of Regulations.
- (b) A complaint may be filed anonymously if the complaint provides evidence or information leading to evidence to support an allegation of noncompliance with the requirements of this article.
- (c) A complainant not satisfied with the decision of a school district, county superintendent of schools, or charter school may appeal the decision to the Superintendent of Public Instruction (Superintendent).

- (d) If a school district, county superintendent of schools, or charter school finds merit in a complaint, the school district, county superintendent of schools, or charter school shall provide a remedy to all affected pupils, parents, and guardians.
- (e) Information regarding the requirements of Article 4.5 (*EC* sections 52060 through 52076) shall be included in the annual notification distributed to pupils, parents and guardians, employees, and other interested parties pursuant to Section 4622 of Title 5 of the California Code of Regulations or any successor regulation.

As noted above, a complainant who is not satisfied with a local decision regarding an LCAP-related complaint may file an appeal with the Superintendent. Any such appeals should be directed to the Local Agency Systems Support Office (LASSO) at the CDE for processing.

For questions regarding LCAP/UCP complaints, please contact LASSO by telephone at 916-319-0809 or by e-mail at [lcff@cde.ca.gov](mailto:lcff@cde.ca.gov). For general questions regarding UCP monitoring requirements, please contact the Categorical Programs Complaints Management Office by phone at 916-319-0929.

Sincerely,

/s/

Cindy Kazanis, Director  
Educational Data Management Division

CK:car

cc: State and Federal Program Directors  
Uniform Complaint Procedures Coordinators

NOTICE OF CRITERIA AND STANDARDS REVIEW. This interim report was based upon and reviewed using the state-adopted Criteria and Standards. (Pursuant to Education Code (EC) sections 33129 and 42130)

Signed: \_\_\_\_\_ Date: \_\_\_\_\_  
District Superintendent or Designee

NOTICE OF INTERIM REVIEW. All action shall be taken on this report during a regular or authorized special meeting of the governing board.

To the County Superintendent of Schools:

This interim report and certification of financial condition are hereby filed by the governing board of the school district. (Pursuant to EC Section 42131)

Meeting Date: December 15, 2014 Signed: \_\_\_\_\_  
President of the Governing Board

**CERTIFICATION OF FINANCIAL CONDITION**

**POSITIVE CERTIFICATION**

As President of the Governing Board of this school district, I certify that based upon current projections this district will meet its financial obligations for the current fiscal year and subsequent two fiscal years.

**QUALIFIED CERTIFICATION**

As President of the Governing Board of this school district, I certify that based upon current projections this district may not meet its financial obligations for the current fiscal year or two subsequent fiscal years.

**NEGATIVE CERTIFICATION**

As President of the Governing Board of this school district, I certify that based upon current projections this district will be unable to meet its financial obligations for the remainder of the current fiscal year or for the subsequent fiscal year.

Contact person for additional information on the interim report:

Name: Diane Lyon Telephone: 530-826-3261 x 6011  
Title: Chief Business Official E-mail: dlyon@husdschool.org

**Criteria and Standards Review Summary**

The following summary is automatically completed based on data provided in the Criteria and Standards Review form (Form 01CSI). Criteria and standards that are "Not Met," and supplemental information and additional fiscal indicators that are "Yes," may indicate areas of potential concern, which could affect the interim report certification, and should be carefully reviewed.

CRITERIA AND STANDARDS			Met	Not Met
1	Average Daily Attendance	Funded ADA for any of the current or two subsequent fiscal years has not changed by more than two percent since budget adoption.		X

||.||

CRITERIA AND STANDARDS (continued)			Met	Not Met
2	Enrollment	Projected enrollment for any of the current or two subsequent fiscal years has not changed by more than two percent since budget adoption.		X
3	ADA to Enrollment	Projected second period (P-2) ADA to enrollment ratio for the current and two subsequent fiscal years is consistent with historical ratios.		X
4	Local Control Funding Formula (LCFF)	Projected LCFF for any of the current or two subsequent fiscal years has not changed by more than two percent since budget adoption.		X
5	Salaries and Benefits	Projected ratio of total unrestricted salaries and benefits to total unrestricted general fund expenditures has not changed by more than the standard for the current and two subsequent fiscal years.	X	
6a	Other Revenues	Projected operating revenues (federal, other state, other local) for the current and two subsequent fiscal years have not changed by more than five percent since budget adoption.		X
6b	Other Expenditures	Projected operating expenditures (books and supplies, services and other expenditures) for the current and two subsequent fiscal years have not changed by more than five percent since budget adoption.		X
7a	Deferred Maintenance	AB 97 (Chapter 47, Statutes of 2013) eliminated the Deferred Maintenance program under the Local Control Funding Formula. This section has been inactivated.		
7b	Ongoing and Major Maintenance Account	If applicable, changes occurring since budget adoption meet the required contribution to the ongoing and major maintenance account (i.e., restricted maintenance account).	X	
8	Deficit Spending	Unrestricted deficit spending, if any, has not exceeded the standard in any of the current or two subsequent fiscal years.		X
9a	Fund Balance	Projected general fund balance will be positive at the end of the current and two subsequent fiscal years.	X	
9b	Cash Balance	Projected general fund cash balance will be positive at the end of the current fiscal year.	X	
10	Reserves	Available reserves (e.g., reserve for economic uncertainties, unassigned/unappropriated amounts) meet minimum requirements for the current and two subsequent fiscal years.	X	

SUPPLEMENTAL INFORMATION			No	Yes
S1	Contingent Liabilities	Have any known or contingent liabilities (e.g., financial or program audits, litigation, state compliance reviews) occurred since budget adoption that may impact the budget?		X
S2	Using One-time Revenues to Fund Ongoing Expenditures	Are there ongoing general fund expenditures funded with one-time revenues that have changed since budget adoption by more than five percent?	X	
S3	Temporary Interfund Borrowings	Are there projected temporary borrowings between funds?		X
S4	Contingent Revenues	Are any projected revenues for any of the current or two subsequent fiscal years contingent on reauthorization by the local government, special legislation, or other definitive act (e.g., parcel taxes, forest reserves)?	X	
S5	Contributions	Have contributions from unrestricted to restricted resources, or transfers to or from the general fund to cover operating deficits, changed since budget adoption by more than \$20,000 and more than 5% for any of the current or two subsequent fiscal years?		X

11.1.2

SUPPLEMENTAL INFORMATION (continued)			No	Yes
S6	Long-term Commitments	Does the district have long-term (multiyear) commitments or debt agreements?		X
		• If yes, have annual payments for the current or two subsequent fiscal years increased over prior year's (2013-14) annual payment?		X
		• If yes, will funding sources used to pay long-term commitments decrease or expire prior to the end of the commitment period, or are they one-time sources?	X	
S7a	Postemployment Benefits Other than Pensions	Does the district provide postemployment benefits other than pensions (OPEB)?		X
		• If yes, have there been changes since budget adoption in OPEB liabilities?	X	
S7b	Other Self-insurance Benefits	Does the district operate any self-insurance programs (e.g., workers' compensation)?	X	
		• If yes, have there been changes since budget adoption in self-insurance liabilities?	n/a	
S8	Status of Labor Agreements	As of first interim projections, are salary and benefit negotiations still unsettled for:		
		• Certificated? (Section S8A, Line 1b)	X	
		• Classified? (Section S8B, Line 1b)	X	
S8	Labor Agreement Budget Revisions	For negotiations settled since budget adoption, per Government Code Section 3547.5(c), are budget revisions still needed to meet the costs of the collective bargaining agreement(s) for:		
		• Certificated? (Section S8A, Line 3)		X
		• Classified? (Section S8B, Line 3)		X
S9	Status of Other Funds	Are any funds other than the general fund projected to have a negative fund balance at the end of the current fiscal year?	X	

ADDITIONAL FISCAL INDICATORS			No	Yes
A1	Negative Cash Flow	Do cash flow projections show that the district will end the current fiscal year with a negative cash balance in the general fund?	X	
A2	Independent Position Control	Is personnel position control independent from the payroll system?		X
A3	Declining Enrollment	Is enrollment decreasing in both the prior and current fiscal years?		X
A4	New Charter Schools Impacting District Enrollment	Are any new charter schools operating in district boundaries that are impacting the district's enrollment, either in the prior or current fiscal year?	X	
A5	Salary Increases Exceed COLA	Has the district entered into a bargaining agreement where any of the current or subsequent fiscal years of the agreement would result in salary increases that are expected to exceed the projected state funded cost-of-living adjustment?	X	
A6	Uncapped Health Benefits	Does the district provide uncapped (100% employer paid) health benefits for current or retired employees?	X	
A7	Independent Financial System	Is the district's financial system independent from the county office system?	X	
A8	Fiscal Distress Reports	Does the district have any reports that indicate fiscal distress? If yes, provide copies to the COE, pursuant to EC 42127.6(a).	X	
A9	Change of CBO or Superintendent	Have there been personnel changes in the superintendent or chief business official (CBO) positions within the last 12 months?	X	

11.1.3

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
<b>A. REVENUES</b>								
1) LCFF Sources		8010-8099	5,911,810.00	5,776,776.00	776,610.77	5,776,776.00	0.00	0.0%
2) Federal Revenue		8100-8299	2,800.00	2,800.00	0.00	2,800.00	0.00	0.0%
3) Other State Revenue		8300-8599	120,000.00	142,925.00	3,839.96	142,925.00	0.00	0.0%
4) Other Local Revenue		8600-8799	252,500.00	254,700.00	76,157.73	254,700.00	0.00	0.0%
5) TOTAL, REVENUES			6,287,110.00	6,177,201.00	856,608.46	6,177,201.00		
<b>B. EXPENDITURES</b>								
1) Certificated Salaries		1000-1999	2,836,323.00	2,866,023.00	767,711.04	2,866,023.00	0.00	0.0%
2) Classified Salaries		2000-2999	594,468.00	615,932.00	193,991.90	615,932.00	0.00	0.0%
3) Employee Benefits		3000-3999	1,220,662.00	1,261,862.00	332,212.39	1,261,862.00	0.00	0.0%
4) Books and Supplies		4000-4999	129,743.00	250,319.00	55,492.75	250,319.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	565,515.00	663,946.00	312,844.99	663,946.00	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	0.00	0.00	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299 7400-7499	576,350.00	576,350.00	3,939.00	576,350.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	(12,982.00)	(12,814.00)	0.00	(12,814.00)	0.00	0.0%
9) TOTAL, EXPENDITURES			5,910,079.00	6,221,618.00	1,666,192.07	6,221,618.00		
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)</b>								
			377,031.00	(44,417.00)	(809,583.61)	(44,417.00)		
<b>D. OTHER FINANCING SOURCES/USES</b>								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	231,120.00	231,120.00	0.00	231,120.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	(510,945.00)	(530,045.00)	0.00	(530,045.00)	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			(742,065.00)	(761,165.00)	0.00	(761,165.00)		

*Handwritten notes:*  
-29,700  
-21,400  
-41,200  
-120,570  
-98,413

*Handwritten number:* 11.1.4

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			(365,034.00)	(805,582.00)	(809,583.61)	(805,582.00)		
<b>F. FUND BALANCE, RESERVES</b>								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	2,053,812.00	2,053,812.00		2,053,812.00	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			2,053,812.00	2,053,812.00		2,053,812.00		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			2,053,812.00	2,053,812.00		2,053,812.00		
2) Ending Balance, June 30 (E + F1e)			1,688,778.00	1,248,230.00		1,248,230.00		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	10,000.00	10,000.00		10,000.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Expenditures		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Restricted								
c) Committed								
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Commitments		9760	0.00	0.00		0.00		
d) Assigned								
Other Assignments		9780	0.00	0.00		0.00		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	342,796.62	342,796.62		342,796.62		
Unassigned/Unappropriated Amount		9790	1,335,981.38	895,433.38		895,433.38		

11.1.5

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
<b>A. REVENUES</b>								
1) LCFF Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	303,400.00	299,809.00	46,819.00	299,809.00	0.00	0.0%
3) Other State Revenue		8300-8599	15,000.00	136,200.00	2,658.77	136,200.00	0.00	0.0%
4) Other Local Revenue		8600-8799	6,854.00	6,854.00	8,533.78	6,854.00	0.00	0.0%
<b>5) TOTAL, REVENUES</b>			<b>325,254.00</b>	<b>442,863.00</b>	<b>58,011.55</b>	<b>442,863.00</b>		
<b>B. EXPENDITURES</b>								
1) Certificated Salaries		1000-1999	151,755.00	211,219.00	45,164.30	211,219.00	0.00	0.0%
2) Classified Salaries		2000-2999	241,089.00	250,489.00	83,025.91	250,489.00	0.00	0.0%
3) Employee Benefits		3000-3999	145,238.00	149,917.00	45,258.57	149,917.00	0.00	0.0%
4) Books and Supplies		4000-4999	48,796.00	155,599.00	71,326.34	155,599.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	89,485.00	138,487.00	53,731.92	138,487.00	0.00	0.0%
6) Capital Outlay		6000-6999	140,000.00	149,000.00	0.00	149,000.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299 7400-7499	6,854.00	6,854.00	0.00	6,854.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	12,982.00	12,814.00	0.00	12,814.00	0.00	0.0%
<b>9) TOTAL, EXPENDITURES</b>			<b>836,199.00</b>	<b>1,074,379.00</b>	<b>298,507.04</b>	<b>1,074,379.00</b>		
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)</b>			<b>(510,945.00)</b>	<b>(631,516.00)</b>	<b>(240,495.49)</b>	<b>(631,516.00)</b>		
<b>D. OTHER FINANCING SOURCES/USES</b>								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	510,945.00	530,045.00	0.00	530,045.00	0.00	0.0%
<b>4) TOTAL, OTHER FINANCING SOURCES/USES</b>			<b>510,945.00</b>	<b>530,045.00</b>	<b>0.00</b>	<b>530,045.00</b>		

11.1.6

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			0.00	(101,471.00)	(240,495.49)	(101,471.00)		
<b>F. FUND BALANCE, RESERVES</b>								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	273,670.32	273,670.32		273,670.32	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			273,670.32	273,670.32		273,670.32		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			273,670.32	273,670.32		273,670.32		
2) Ending Balance, June 30 (E + F1e)			273,670.32	172,199.32		172,199.32		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	0.00	0.00		0.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Expenditures		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Restricted		9740	273,670.32	172,199.32		172,199.32		
c) Committed								
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Commitments		9760	0.00	0.00		0.00		
d) Assigned								
Other Assignments		9780	0.00	0.00		0.00		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	0.00	0.00		0.00		
Unassigned/Unappropriated Amount		9790	0.00	0.00		0.00		

11.1.7

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
<b>A. REVENUES</b>								
1) LCFF Sources		8010-8099	5,911,810.00	5,776,776.00	776,610.77	5,776,776.00	0.00	0.0%
2) Federal Revenue		8100-8299	306,200.00	302,609.00	46,819.00	302,609.00	0.00	0.0%
3) Other State Revenue		8300-8599	135,000.00	279,125.00	6,498.73	279,125.00	0.00	0.0%
4) Other Local Revenue		8600-8799	259,354.00	261,554.00	84,691.51	261,554.00	0.00	0.0%
5) TOTAL, REVENUES			6,612,364.00	6,620,064.00	914,620.01	6,620,064.00		
<b>B. EXPENDITURES</b>								
1) Certificated Salaries		1000-1999	2,988,078.00	3,077,242.00	812,875.34	3,077,242.00	0.00	0.0%
2) Classified Salaries		2000-2999	835,557.00	866,421.00	277,017.81	866,421.00	0.00	0.0%
3) Employee Benefits		3000-3999	1,365,900.00	1,411,779.00	377,470.96	1,411,779.00	0.00	0.0%
4) Books and Supplies		4000-4999	178,539.00	405,918.00	126,819.09	405,918.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	655,000.00	802,433.00	366,576.91	802,433.00	0.00	0.0%
6) Capital Outlay		6000-6999	140,000.00	149,000.00	0.00	149,000.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299 7400-7499	583,204.00	583,204.00	3,939.00	583,204.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.00	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			6,746,278.00	7,295,997.00	1,964,699.11	7,295,997.00		
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)</b>			(133,914.00)	(675,933.00)	(1,050,079.10)	(675,933.00)		
<b>D. OTHER FINANCING SOURCES/USES</b>								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	231,120.00	231,120.00	0.00	231,120.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			(231,120.00)	(231,120.00)	0.00	(231,120.00)		

11.1.8

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
<b>E. NET INCREASE (DECREASE) IN FUND</b>								
<b>B. NET CHANGE (C + D4)</b>			(365,034.00)	(907,053.00)	(1,050,079.10)	(907,053.00)		
<b>F. FUND BALANCE, RESERVES</b>								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	2,327,482.32	2,327,482.32		2,327,482.32	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			2,327,482.32	2,327,482.32		2,327,482.32		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			2,327,482.32	2,327,482.32		2,327,482.32		
2) Ending Balance, June 30 (E + F1e)			1,962,448.32	1,420,429.32		1,420,429.32		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	10,000.00	10,000.00		10,000.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Expenditures		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Restricted		9740	273,670.32	172,199.32		172,199.32		
c) Committed								
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Commitments		9760	0.00	0.00		0.00		
d) Assigned								
Other Assignments		9780	0.00	0.00		0.00		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	342,796.62	342,796.62		342,796.62		
Unassigned/Unappropriated Amount		9790	1,335,981.38	895,433.38		895,433.38		

11.1.9

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>A. REVENUES</b>								
1) LCFF Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	14,511.00	0.00	14,511.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	18,377.00	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	150.00	150.00	9.80	150.00	0.00	0.0%
<b>5) TOTAL, REVENUES</b>			<b>150.00</b>	<b>14,661.00</b>	<b>18,386.80</b>	<b>14,661.00</b>		
<b>B. EXPENDITURES</b>								
1) Certificated Salaries		1000-1999	38,556.00	45,156.00	8,791.77	45,156.00	0.00	0.0%
2) Classified Salaries		2000-2999	20,094.00	24,694.00	7,072.97	24,694.00	0.00	0.0%
3) Employee Benefits		3000-3999	27,123.00	30,523.00	6,969.68	30,523.00	0.00	0.0%
4) Books and Supplies		4000-4999	497.00	1,508.05	2,479.26	1,508.05	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	1,000.00	1,000.00	1,426.79	1,000.00	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	0.00	0.00	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.00	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.00	0.00	0.00	0.0%
<b>9) TOTAL, EXPENDITURES</b>			<b>87,270.00</b>	<b>102,881.05</b>	<b>26,740.47</b>	<b>102,881.05</b>		
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)</b>			<b>(87,120.00)</b>	<b>(88,220.05)</b>	<b>(8,353.67)</b>	<b>(88,220.05)</b>		
<b>D. OTHER FINANCING SOURCES/USES</b>								
a) Fund Transfers In		8900-8929	87,120.00	87,120.00	0.00	87,120.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
<b>4) TOTAL, OTHER FINANCING SOURCES/USES</b>			<b>87,120.00</b>	<b>87,120.00</b>	<b>0.00</b>	<b>87,120.00</b>		

11.1.10

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>E. INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			0.00	(1,100.05)	(8,353.67)	(1,100.05)		
<b>F. FUND BALANCE, RESERVES</b>								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited								
		9791	170,038.87	170,038.87		170,038.87	0.00	0.0%
b) Audit Adjustments								
		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)								
			170,038.87	170,038.87		170,038.87		
d) Other Restatements								
		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)								
			170,038.87	170,038.87		170,038.87		
2) Ending Balance, June 30 (E + F1e)								
			170,038.87	168,938.82		168,938.82		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash								
		9711	0.00	0.00		0.00		
Stores								
		9712	0.00	0.00		0.00		
Prepaid Expenditures								
		9713	0.00	0.00		0.00		
All Others								
		9719	0.00	0.00		0.00		
b) Restricted								
		9740	655.05	655.00		655.00		
c) Committed								
Stabilization Arrangements								
		9750	0.00	0.00		0.00		
Other Commitments								
		9760	0.00	0.00		0.00		
d) Assigned								
Other Assignments								
		9780	169,383.82	168,283.82		168,283.82		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties								
		9789	0.00	0.00		0.00		
Unassigned/Unappropriated Amount								
		9790	0.00	0.00		0.00		

11.1.11



Dr	Cr	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>				0.00	0.00	(18,784.22)	0.00		
<b>F. FUND BALANCE, RESERVES</b>									
1) Beginning Fund Balance									
a) As of July 1 - Unaudited				9791	2,158.97	2,158.97	2,158.97	0.00	0.0%
b) Audit Adjustments				9793	0.00	0.00	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)					2,158.97	2,158.97	2,158.97		
d) Other Restatements				9795	0.00	0.00	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)					2,158.97	2,158.97	2,158.97		
2) Ending Balance, June 30 (E + F1e)					2,158.97	2,158.97	2,158.97		
Components of Ending Fund Balance									
a) Nonspendable									
Revolving Cash				9711	0.00	0.00	0.00		
Stores				9712	0.00	0.00	0.00		
Prepaid Expenditures				9713	0.00	0.00	0.00		
All Others				9719	0.00	0.00	0.00		
b) Restricted				9740	0.00	0.00	0.00		
c) Committed									
Stabilization Arrangements				9750	0.00	0.00	0.00		
Other Commitments				9760	0.00	0.00	0.00		
d) Assigned									
Other Assignments				9780	2,158.97	2,158.97	2,158.97		
e) Unassigned/Unappropriated									
Reserve for Economic Uncertainties				9789	0.00	0.00	0.00		
Unassigned/Unappropriated Amount				9790	0.00	0.00	0.00		

11.1.13



De	n	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>				0.00	(2,200.00)	(22,339.93)	(2,200.00)		
<b>F. FUND BALANCE, RESERVES</b>									
1) Beginning Fund Balance									
a) As of July 1 - Unaudited			9791	182,631.49	182,631.49		182,631.49	0.00	0.0%
b) Audit Adjustments			9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)				182,631.49	182,631.49		182,631.49		
d) Other Restatements			9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)				182,631.49	182,631.49		182,631.49		
2) Ending Balance, June 30 (E + F1e)				182,631.49	180,431.49		180,431.49		
Components of Ending Fund Balance									
a) Nonspendable									
Revolving Cash			9711	0.00	0.00		0.00		
Stores			9712	4,500.77	4,500.77		4,500.77		
Prepaid Expenditures			9713	0.00	0.00		0.00		
All Others			9719	0.00	0.00		0.00		
b) Restricted									
c) Committed									
Stabilization Arrangements			9750	0.00	0.00		0.00		
Other Commitments			9760	0.00	0.00		0.00		
d) Assigned									
Other Assignments			9780	28,541.74	28,541.74		28,541.74		
e) Unassigned/Unappropriated									
Reserve for Economic Uncertainties			9789	0.00	0.00		0.00		
Unassigned/Unappropriated Amount			9790	0.00	0.00		0.00		

11.1.15

Department	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>A. REVENUES</b>								
	1) LCFF Sources	8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
	2) Federal Revenue	8100-8299	0.00	0.00	0.00	0.00	0.00	0.0%
	3) Other State Revenue	8300-8599	0.00	0.00	0.00	0.00	0.00	0.0%
	4) Other Local Revenue	8600-8799	200.00	200.00	14.56	200.00	0.00	0.0%
	<b>5) TOTAL REVENUES</b>		<b>200.00</b>	<b>200.00</b>	<b>14.56</b>	<b>200.00</b>		
<b>B. EXPENDITURES</b>								
	1) Certificated Salaries	1000-1999	0.00	0.00	0.00	0.00	0.00	0.0%
	2) Classified Salaries	2000-2999	0.00	0.00	0.00	0.00	0.00	0.0%
	3) Employee Benefits	3000-3999	0.00	0.00	0.00	0.00	0.00	0.0%
	4) Books and Supplies	4000-4999	10,000.00	0.00	0.00	0.00	0.00	0.0%
	5) Services and Other Operating Expenditures	5000-5999	24,200.00	78,720.00	33,400.00	78,720.00	0.00	0.0%
	6) Capital Outlay	6000-6999	20,000.00	0.00	0.00	0.00	0.00	0.0%
	7) Other Outgo (excluding Transfers of Indirect Costs)	7100-7299, 7400-7499	0.00	0.00	0.00	0.00	0.00	0.0%
	8) Other Outgo - Transfers of Indirect Costs	7300-7399	0.00	0.00	0.00	0.00	0.00	0.0%
	<b>9) TOTAL EXPENDITURES</b>		<b>54,200.00</b>	<b>78,720.00</b>	<b>33,400.00</b>	<b>78,720.00</b>		
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)</b>			<b>(54,000.00)</b>	<b>(78,520.00)</b>	<b>(33,385.44)</b>	<b>(78,520.00)</b>		
<b>D. OTHER FINANCING SOURCES/USES</b>								
	1) Fund Transfers							
	a) Transfers In	8900-8929	54,000.00	78,520.00	0.00	78,520.00	0.00	0.0%
	b) Transfers Out	7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
	2) Other Sources/Uses							
	a) Sources	8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
	b) Uses	7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
	3) Contributions	8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
	<b>4) TOTAL OTHER FINANCING SOURCES/USES</b>		<b>54,000.00</b>	<b>78,520.00</b>	<b>0.00</b>	<b>78,520.00</b>		

11.1.16

De	n	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>				0.00	0.00	(33,385.44)	0.00		
<b>F. FUND BALANCE, RESERVES</b>									
1) Beginning Fund Balance									
a) As of July 1 - Unaudited			9781	211,340.92	211,340.92		211,340.92	0.00	0.0%
b) Audit Adjustments			9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)				211,340.92	211,340.92		211,340.92		
d) Other Restatements			9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)				211,340.92	211,340.92		211,340.92		
2) Ending Balance, June 30 (E + F1e)				211,340.92	211,340.92		211,340.92		
Components of Ending Fund Balance									
a) Nonspendable									
Revolving Cash			9711	0.00	0.00		0.00		
Stores			9712	0.00	0.00		0.00		
Prepaid Expenditures			9713	0.00	0.00		0.00		
All Others			9719	0.00	0.00		0.00		
b) Restricted			9740	0.00	0.00		0.00		
c) Committed									
Stabilization Arrangements			9750	0.00	0.00		0.00		
Other Commitments			9760	0.00	0.00		0.00		
d) Assigned									
Other Assignments			9780	211,340.92	211,340.92		211,340.92		
e) Unassigned/Unappropriated									
Reserve for Economic Uncertainties			9789	0.00	0.00		0.00		
Unassigned/Unappropriated Amount			9790	0.00	0.00		0.00		

11.1.17

Dept	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>A. REVENUES</b>								
	1) LCFF Sources	8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
	2) Federal Revenue	8100-8299	0.00	0.00	0.00	0.00	0.00	0.0%
	3) Other State Revenue	8300-8599	0.00	0.00	0.00	0.00	0.00	0.0%
	4) Other Local Revenue	8600-8799	200.00	200.00	16.38	200.00	0.00	0.0%
	<b>5) TOTAL REVENUES</b>		<b>200.00</b>	<b>200.00</b>	<b>16.38</b>	<b>200.00</b>		
<b>B. EXPENDITURES</b>								
	1) Certificated Salaries	1000-1999	0.00	0.00	0.00	0.00	0.00	0.0%
	2) Classified Salaries	2000-2999	0.00	0.00	0.00	0.00	0.00	0.0%
	3) Employee Benefits	3000-3999	0.00	0.00	0.00	0.00	0.00	0.0%
	4) Books and Supplies	4000-4999	0.00	0.00	0.00	0.00	0.00	0.0%
	5) Services and Other Operating Expenditures	5000-5999	0.00	0.00	0.00	0.00	0.00	0.0%
	6) Capital Outlay	6000-6999	0.00	0.00	0.00	0.00	0.00	0.0%
	7) Other Outgo (excluding Transfers of Indirect Costs)	7100-7299, 7400-7499	0.00	0.00	0.00	0.00	0.00	0.0%
	8) Other Outgo - Transfers of Indirect Costs	7300-7399	0.00	0.00	0.00	0.00	0.00	0.0%
	<b>9) TOTAL EXPENDITURES</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>		
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)</b>			<b>200.00</b>	<b>200.00</b>	<b>16.38</b>	<b>200.00</b>		
<b>D. OTHER FINANCING SOURCES/USES</b>								
	1) Fund Transfers							
	a) Transfers In	8900-8929	50,000.00	50,000.00	0.00	50,000.00	0.00	0.0%
	b) Transfers Out	7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
	2) Other Sources/Uses							
	a) Sources	8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
	b) Uses	7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
	3) Contributions	8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
	<b>4) TOTAL OTHER FINANCING SOURCES/USES</b>		<b>50,000.00</b>	<b>50,000.00</b>	<b>0.00</b>	<b>50,000.00</b>		

11.1.18

Department	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			50,200.00	50,200.00	16.38	50,200.00		
<b>F. FUND BALANCE, RESERVES</b>								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	212,522.09	212,522.09		212,522.09	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			212,522.09	212,522.09		212,522.09		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			212,522.09	212,522.09		212,522.09		
2) Ending Balance, June 30 (E + F1e)			262,722.09	262,722.09		262,722.09		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	0.00	0.00		0.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Expenditures		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Restricted		9740	0.00	0.00		0.00		
c) Committed								
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Commitments		9760	0.00	0.00		0.00		
d) Assigned								
Other Assignments		9780	262,722.09	262,722.09		262,722.09		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	0.00	0.00		0.00		
Unassigned/Unappropriated Amount		9790	0.00	0.00		0.00		

11.1.19

Def	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>A. REVENUES</b>								
		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
		8100-8299	0.00	0.00	0.00	0.00	0.00	0.0%
		8300-8599	0.00	0.00	0.00	0.00	0.00	0.0%
		8600-8799	200.00	200.00	14.13	200.00	0.00	0.0%
		<b>5) TOTAL REVENUES</b>	<b>200.00</b>	<b>200.00</b>	<b>14.13</b>	<b>200.00</b>		
<b>B. EXPENDITURES</b>								
		1000-1999	0.00	0.00	0.00	0.00	0.00	0.0%
		2000-2999	0.00	0.00	0.00	0.00	0.00	0.0%
		3000-3999	0.00	0.00	0.00	0.00	0.00	0.0%
		4000-4999	0.00	0.00	0.00	0.00	0.00	0.0%
		5000-5999	0.00	0.00	0.00	0.00	0.00	0.0%
		6000-6999	0.00	0.00	0.00	0.00	0.00	0.0%
		7100-7299, 7400-7499	0.00	0.00	0.00	0.00	0.00	0.0%
		7300-7399	0.00	0.00	0.00	0.00	0.00	0.0%
		<b>9) TOTAL EXPENDITURES</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>		
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)</b>			<b>200.00</b>	<b>200.00</b>	<b>14.13</b>	<b>200.00</b>		
<b>D. OTHER FINANCING SOURCES/USES</b>								
		8900-8929	20,000.00	20,000.00	0.00	20,000.00	0.00	0.0%
		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
		<b>4) TOTAL, OTHER FINANCING SOURCES/USES</b>	<b>20,000.00</b>	<b>20,000.00</b>	<b>0.00</b>	<b>20,000.00</b>		

11.1.20

Department	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			20,200.00	20,200.00	14.13	20,200.00		
<b>F. FUND BALANCE, RESERVES</b>								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	183,338.57	183,338.57		183,338.57	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			183,338.57	183,338.57		183,338.57		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			183,338.57	183,338.57		183,338.57		
2) Ending Balance, June 30 (E + F1e)			203,538.57	203,538.57		203,538.57		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	0.00	0.00		0.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Expenditures		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Restricted								
c) Committed		9740	0.00	0.00		0.00		
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Commitments		9760	0.00	0.00		0.00		
d) Assigned								
Other Assignments		9780	203,538.57	203,538.57		203,538.57		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	0.00	0.00		0.00		
Unassigned/Unappropriated Amount		9790	0.00	0.00		0.00		

11.1.21

Division	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>A. REVENUES</b>								
1) LCFF Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.00	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.00	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	2,025.00	2,025.00	4,351.90	2,025.00	0.00	0.0%
5) TOTAL, REVENUES			2,025.00	2,025.00	4,351.90	2,025.00		
<b>B. EXPENDITURES</b>								
1) Certificated Salaries		1000-1999	0.00	0.00	0.00	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.00	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.00	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	0.00	0.00	0.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	0.00	0.00	0.00	0.00	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	0.00	0.00	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.00	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.00	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			0.00	0.00	0.00	0.00		
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)</b>			2,025.00	2,025.00	4,351.90	2,025.00		
<b>D. OTHER FINANCING SOURCES/USES</b>								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.00	0.00		

11.1.22

Division	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			2,025.00	2,025.00	4,351.90	2,025.00		
<b>F. FUND BALANCE, RESERVES</b>								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited								
		9791	27,055.03	27,055.03		27,055.03	0.00	0.0%
b) Audit Adjustments								
		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			27,055.03	27,055.03		27,055.03		
d) Other Restatements								
		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			27,055.03	27,055.03		27,055.03		
2) Ending Balance, June 30 (E + F1e)			29,080.03	29,080.03		29,080.03		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash								
		9711	0.00	0.00		0.00		
Stores								
		9712	0.00	0.00		0.00		
Prepaid Expenditures								
		9713	0.00	0.00		0.00		
All Others								
		9719	0.00	0.00		0.00		
b) Legally Restricted Balance								
c) Committed								
Stabilization Arrangements								
		9750	0.00	0.00		0.00		
Other Commitments								
		9760	0.00	0.00		0.00		
d) Assigned								
Other Assignments								
		9780	29,080.03	29,080.03		29,080.03		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties								
		9789	0.00	0.00		0.00		
Unassigned/Unappropriated Amount								
		9790	0.00	0.00		0.00		

11.1.23

Division	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>A. REVENUES</b>								
1) LCFF Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.00	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.00	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	75.00	75.00	0.00	75.00	0.00	0.0%
5) TOTAL REVENUES			75.00	75.00	0.00	75.00		
<b>B. EXPENDITURES</b>								
1) Certificated Salaries		1000-1999	0.00	0.00	0.00	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.00	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.00	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	0.00	0.00	0.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	0.00	0.00	0.00	0.00	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	0.00	0.00	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.00	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.00	0.00	0.00	0.0%
9) TOTAL EXPENDITURES			0.00	0.00	0.00	0.00		
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)</b>			75.00	75.00	0.00	75.00		
<b>D. OTHER FINANCING SOURCES/USES</b>								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7830-7899	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL OTHER FINANCING SOURCES/USES			0.00	0.00	0.00	0.00		

11.1.24

Division	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			75.00	75.00	0.00	75.00		
<b>F. FUND BALANCE, RESERVES</b>								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	163,848.90	163,848.90		163,848.90	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			163,848.90	163,848.90		163,848.90		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			163,848.90	163,848.90		163,848.90		
2) Ending Balance, June 30 (E + F1e)			163,923.90	163,923.90		163,923.90		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	0.00	0.00		0.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Expenditures		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Legally Restricted Balance			0.00	0.00		0.00		
c) Committed								
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Commitments		9760	0.00	0.00		0.00		
d) Assigned								
Other Assignments		9780	163,923.90	163,923.90		163,923.90		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	0.00	0.00		0.00		
Unassigned/Unappropriated Amount		9790	0.00	0.00		0.00		

11.1.25

Description	ESTIMATED FUNDED ADA Original Budget (A)	ESTIMATED FUNDED ADA Board Approved Operating Budget (B)	ESTIMATED P-2 REPORT ADA Projected Year Totals (C)	ESTIMATED FUNDED ADA Projected Year Totals (D)	DIFFERENCE (Col. D - B) (E)	PERCENTAGE DIFFERENCE (Col. E / B) (F)
<b>A. DISTRICT</b>						
<b>1. Total District Regular ADA per EC 42238.05(b)</b> Includes Opportunity Classes, Home & Hospital, Special Day Class, Continuation Education, Special Education NPS/LCI and Extended Year, and Community Day School (includes Necessary Small School ADA)	692.98	699.17	699.17	699.17	0.00	0%
<b>2. Total Basic Aid Choice/Court Ordered Voluntary Pupil Transfer Regular ADA per EC 42238.05(b)</b> Includes Opportunity Classes, Home & Hospital, Special Day Class, Continuation Education, Special Education NPS/LCI and Extended Year, and Community Day School (ADA not included in Line A1 above)	0.00	0.00	0.00	0.00	0.00	0%
<b>3. Total Basic Aid Open Enrollment Regular ADA per EC 42238.05(b)</b> Includes Opportunity Classes, Home & Hospital, Special Day Class, Continuation Education, Special Education NPS/LCI and Extended Year, and Community Day School (ADA not included in Line A1 above)	0.00	0.00	0.00	0.00	0.00	0%
<b>4. Total, District Regular ADA (Sum of Lines A1 through A3)</b>	692.98	699.17	699.17	699.17	0.00	0%
<b>5. District Funded County Program ADA</b>						
a. County Community Schools per EC 1981(a)(b)&(d)	0.00	0.00	0.00	0.00	0.00	0%
b. Special Education-Special Day Class	3.24	3.24	3.24	3.24	0.00	0%
c. Special Education-NPS/LCI	0.00	0.00	0.00	0.00	0.00	0%
d. Special Education Extended Year-NPS/LCI	0.00	0.00	0.00	0.00	0.00	0%
e. Other County Operated Programs: Opportunity Schools and Full Day Opportunity Classes, Specialized Secondary Schools, Technical, Agricultural, and Natural Resource Conservation Schools	0.00	0.00	0.00	0.00	0.00	0%
<b>f. Total, District Funded County Program ADA (Sum of Lines A5a through A5e)</b>	3.24	3.24	3.24	3.24	0.00	0%
<b>6. TOTAL DISTRICT ADA (Sum of Line A4 and Line A5f)</b>	696.22	702.41	702.41	702.41	0.00	0%
<b>7. Adults in Correctional Facilities</b>	0.00	0.00	0.00	0.00	0.00	0%
<b>8. Charter School ADA (Enter Charter School ADA using Tab C. Charter School ADA)</b>						

11.1.26

		July	August	September	October	November	December	January	February
<b>ACTUALS THROUGH THE MONTH OF</b> (Enter Month Name):									
<b>A. BEGINNING CASH</b>	October	1,465,574.00	1,403,181.00	1,353,786.00	1,045,714.00	974,242.00	945,201.00	1,532,027.00	1,217,245.00
<b>B. RECEIPTS</b>									
LCFF/Revenue Limit Sources									
Principal Apportionment	8010-8019								
Property Taxes	8020-8079	57,379.00	189,272.00		529,960.00	484,176.00	484,176.00	484,176.00	484,176.00
Miscellaneous Funds	8080-8099						567,759.00		
Federal Revenue	8100-8299			21,130.00	25,689.00	31,974.00	31,974.00	31,974.00	31,974.00
Other State Revenue	8300-8599	1,320.00	5,001.00	5,001.00	177.00	34,078.00	34,078.00	34,078.00	34,078.00
Other Local Revenue	8600-8799	8,455.00	9,304.00	47,277.00	19,657.00	22,108.00	44,216.00	0.00	22,108.00
Interfund Transfers In	8910-8929								
All Other Financing Sources	8930-8979								
<b>TOTAL RECEIPTS</b>		67,154.00	198,576.00	73,408.00	575,483.00	572,336.00	1,162,203.00	550,228.00	572,336.00
<b>C. DISBURSEMENTS</b>									
Certificated Salaries	1000-1999	25,363.00	257,958.00	264,931.00	264,623.00	283,045.00	283,045.00	283,045.00	283,045.00
Classified Salaries	2000-2999	56,751.00	82,873.00	67,431.00	69,962.00	73,675.00	73,675.00	73,675.00	73,675.00
Employee Benefits	3000-3999	39,222.00	110,777.00	102,609.00	124,864.00	129,288.00	129,288.00	129,288.00	129,288.00
Books and Supplies	4000-4999	30,999.00	19,586.00	42,238.00	33,997.00	34,887.00	34,887.00	34,887.00	34,887.00
Services	5000-5999	165,214.00	55,586.00	30,774.00	115,003.00	54,482.00	54,482.00	54,482.00	54,482.00
Capital Outlay	6000-6599					26,000.00			
Other Outgo	7000-7499				3,939.00			289,633.00	
Interfund Transfers Out	7600-7629								
All Other Financing Uses	7630-7699								
<b>TOTAL DISBURSEMENTS</b>		317,549.00	526,780.00	507,983.00	612,388.00	601,377.00	575,377.00	865,010.00	575,377.00
<b>D. BALANCE SHEET ITEMS</b>									
<b>Assets and Deferred Outflows</b>									
Cash Not in Treasury	9111-9199								
Accounts Receivable	9200-9299	511,659.00	290,469.00	101,698.00	26,886.00				
Due From Other Funds	9310								
Stores	9320								
Prepaid Expenditures	9330								
Other Current Assets	9340								
Deferred Outflows of Resources	9490								
<b>SUBTOTAL</b>		511,659.00	290,469.00	101,698.00	26,886.00	0.00	0.00	0.00	0.00
<b>Liabilities and Deferred Inflows</b>									
Accounts Payable	9500-9599								
Due To Other Funds	9610	323,657.00	11,660.00	(24,805.00)	61,453.00				
Current Loans	9640								
Unearned Revenues	9650								
Deferred Inflows of Resources	9690								
<b>SUBTOTAL</b>		323,657.00	11,660.00	(24,805.00)	61,453.00	0.00	0.00	0.00	0.00
<b>Nonoperating</b>									
Suspense Clearing	9910								
<b>TOTAL BALANCE SHEET ITEMS</b>		0.00	188,002.00	126,503.00	(34,567.00)	0.00	0.00	0.00	0.00
<b>E. NET INCREASE/DECREASE (B - C + D)</b>		(62,393.00)	(49,895.00)	(308,072.00)	(71,472.00)	(29,041.00)	586,826.00	(314,782.00)	(3,041.00)
<b>F. ENDING CASH (A + E)</b>		1,403,181.00	1,353,786.00	1,045,714.00	974,242.00	945,201.00	1,532,027.00	1,217,245.00	1,214,204.00
<b>G. ENDING CASH, PLUS CASH ACCRUALS AND ADJUSTMENTS</b>									

11.1.27

Object	March	April	May	June	Accruals	Adjustments	TOTAL	BUDGET
<b>ACTUALS THROUGH THE MONTH OF</b>								
<b>(Enter Month Name):</b>								
October	1,214,204.00	1,211,163.00	1,775,681.00	1,772,840.00				
<b>A. BEGINNING CASH</b>								
<b>B. RECEIPTS</b>								
LCFF/Revenue Limit Sources								
Principal Apportionment	484,176.00	484,176.00	484,176.00	484,177.00			4,592,641.00	4,592,641.00
Property Taxes	567,759.00						1,192,897.00	1,192,897.00
Miscellaneous Funds				(8,762.00)			(8,762.00)	(8,762.00)
Federal Revenue	31,974.00	31,974.00	31,974.00	31,972.00			302,609.00	302,609.00
Other State Revenue	34,078.00	34,078.00	34,078.00	34,081.00			279,125.00	279,125.00
Other Local Revenue	22,108.00	22,108.00	22,108.00	22,105.00			261,554.00	261,554.00
Interfund Transfers In							0.00	0.00
All Other Financing Sources							0.00	0.00
<b>TOTAL RECEIPTS</b>	<b>572,336.00</b>	<b>1,140,095.00</b>	<b>572,336.00</b>	<b>563,573.00</b>	<b>0.00</b>	<b>0.00</b>	<b>6,620,064.00</b>	<b>6,620,064.00</b>
<b>C. DISBURSEMENTS</b>								
Certificated Salaries	283,045.00	283,045.00	283,045.00	283,052.00			3,077,242.00	3,077,242.00
Classified Salaries	73,675.00	73,675.00	73,675.00	73,679.00			866,421.00	866,421.00
Employee Benefits	129,288.00	129,288.00	129,288.00	129,291.00			1,411,779.00	1,411,779.00
Books and Supplies	34,887.00	34,887.00	34,887.00	34,889.00			405,918.00	405,918.00
Services	54,482.00	54,482.00	54,482.00	54,482.00			802,433.00	802,433.00
Capital Outlay				123,000.00			149,000.00	149,000.00
Other Outgo				289,632.00			583,204.00	583,204.00
Interfund Transfers Out				231,120.00			231,120.00	231,120.00
All Other Financing Uses							0.00	0.00
<b>TOTAL DISBURSEMENTS</b>	<b>575,377.00</b>	<b>575,377.00</b>	<b>575,377.00</b>	<b>1,219,145.00</b>	<b>0.00</b>	<b>0.00</b>	<b>7,527,117.00</b>	<b>7,527,117.00</b>
<b>D. BALANCE SHEET ITEMS</b>								
<b>Assets and Deferred Outflows</b>								
Cash Not in Treasury							0.00	
Accounts Receivable							930,712.00	
Due From Other Funds							0.00	
Stores							0.00	
Prepaid Expenditures							0.00	
Other Current Assets							0.00	
Deferred Outflows of Resources							0.00	
<b>SUBTOTAL</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>930,712.00</b>	
<b>Liabilities and Deferred Inflows</b>								
Accounts Payable							371,965.00	
Due To Other Funds							0.00	
Current Loans							0.00	
Unearned Revenues							0.00	
Deferred Inflows of Resources							0.00	
<b>SUBTOTAL</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>371,965.00</b>	
<b>Nonoperating</b>								
Suspense Clearing							0.00	
<b>TOTAL BALANCE SHEET ITEMS</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>558,747.00</b>	
<b>E. NET INCREASE/DECREASE (B - C + D)</b>	<b>(3,041.00)</b>	<b>564,718.00</b>	<b>(3,041.00)</b>	<b>(655,572.00)</b>	<b>0.00</b>	<b>0.00</b>	<b>(348,306.00)</b>	<b>(907,053.00)</b>
<b>F. ENDING CASH (A + E)</b>	<b>1,211,163.00</b>	<b>1,775,881.00</b>	<b>1,772,840.00</b>	<b>1,117,268.00</b>				
<b>G. ENDING CASH, PLUS CASH ACCRUALS AND ADJUSTMENTS</b>								
							<b>1,117,268.00</b>	

11.1.28

**I - General Administrative Share of Plant Services Costs**

California's indirect cost plan allows that the general administrative costs in the indirect cost pool may include that portion of plant services costs (maintenance and operations costs and facilities rents and leases costs) attributable to the general administrative offices. The calculation of the plant services costs attributed to general administration and included in the pool is standardized and automated using the percentage of salaries and benefits relating to general administration as proxy for the percentage of square footage occupied by general administration.

**A. Salaries and Benefits - Other General Administration and Centralized Data Processing**

- 1. Salaries and benefits paid through payroll (Funds 01, 09, and 62, objects 1000-3999 except 3701-3702) (Functions 7200-7700, goals 0000 and 9000) 237,571.00
- 2. Contracted general administrative positions not paid through payroll
  - a. Enter the costs, if any, of general administrative positions performing services ON SITE but paid through a contract, rather than through payroll, in functions 7200-7700, goals 0000 and 9000, Object 5800. \_\_\_\_\_
  - b. If an amount is entered on Line A2a, provide the title, duties, and approximate FTE of each general administrative position paid through a contract. Retain supporting documentation in case of audit.

**B. Salaries and Benefits - All Other Activities**

- 1. Salaries and benefits paid through payroll (Funds 01, 09, and 62, objects 1000-3999 except 3701-3702) (Functions 1000-6999, 7100-7180, & 8100-8400; Functions 7200-7700, all goals except 0000 & 9000) 5,027,244.00

**C. Percentage of Plant Services Costs Attributable to General Administration**

(Line A1 plus Line A2a, divided by Line B1; zero if negative) (See Part III, Lines A5 and A6) 4.73%

**II - Adjustments for Employment Separation Costs**

When an employee separates from service, the local educational agency (LEA) may incur costs associated with the separation in addition to the employee's regular salary and benefits for the final pay period. These additional costs can be categorized as "normal" or "abnormal or mass" separation costs.

Normal separation costs include items such as pay for accumulated unused leave or routine severance pay authorized by governing board policy. Normal separation costs are not allowable as direct costs to federal programs, but are allowable as indirect costs. State programs may have similar restrictions. Where federal or state program guidelines required that the LEA charge an employee's normal separation costs to an unrestricted resource rather than to the restricted program in which the employee worked, the LEA may identify and enter these costs on Line A for inclusion in the indirect cost pool.

Abnormal or mass separation costs are those costs resulting from actions taken by an LEA to influence employees to terminate their employment earlier than they normally would have. Abnormal or mass separation costs include retirement incentives such as a Golden Handshake or severance packages negotiated to effect termination. Abnormal or mass separation costs may not be charged to federal programs as either direct costs or indirect costs. Where an LEA paid abnormal or mass separation costs on behalf of positions in general administrative functions included in the indirect cost pool, the LEA must identify and enter these costs on Line B for exclusion from the pool.

**A. Normal Separation Costs (optional)**

Enter any normal separation costs paid on behalf of employees of restricted state or federal programs that were charged to an unrestricted resource (0000-1999) in funds 01, 09, and 62 with functions 1000-6999 or 8100-8400 rather than to the restricted program. These costs will be moved in Part III from base costs to the indirect cost pool. \_\_\_\_\_  
Retain supporting documentation.

**B. Abnormal or Mass Separation Costs (required)**

Enter any abnormal or mass separation costs paid on behalf of general administrative positions charged to unrestricted resources (0000-1999) in funds 01, 09, and 62 with functions 7200-7700. These costs will be moved in Part III from the indirect cost pool to base costs. If none, enter zero. 9,174.00

11.1.29

**Part III - Indirect Cost Rate Calculation (Funds 01, 09, and 62, unless indicated otherwise)**

**Indirect Costs**

1. Other General Administration, less portion charged to restricted resources or specific goals (Functions 7200-7600, objects 1000-5999, minus Line B9)	311,463.00
2. Centralized Data Processing, less portion charged to restricted resources or specific goals (Function 7700, objects 1000-5999, minus Line B10)	0.00
3. External Financial Audit - Single Audit (Function 7190, resources 0000-1999, goals 0000 and 9000, objects 5000-5999)	0.00
4. Staff Relations and Negotiations (Function 7120, resources 0000-1999, goals 0000 and 9000, objects 1000-5999)	0.00
5. Plant Maintenance and Operations (portion relating to general administrative offices only) (Functions 8100-8400, objects 1000-5999 except 5100, times Part I, Line C)	27,180.71
6. Facilities Rents and Leases (portion relating to general administrative offices only) (Function 8700, resources 0000-1999, objects 1000-5999 except 5100, times Part I, Line C)	0.00
7. Adjustment for Employment Separation Costs	
a. Plus: Normal Separation Costs (Part II, Line A)	0.00
b. Less: Abnormal or Mass Separation Costs (Part II, Line B)	9,174.00
8. Total Indirect Costs (Lines A1 through A7a, minus Line A7b)	329,469.71
9. Carry-Forward Adjustment (Part IV, Line F)	13,378.82
10. Total Adjusted Indirect Costs (Line A8 plus Line A9)	342,848.53

**B. Base Costs**

1. Instruction (Functions 1000-1999, objects 1000-5999 except 5100)	4,200,078.00
2. Instruction-Related Services (Functions 2000-2999, objects 1000-5999 except 5100)	999,312.00
3. Pupil Services (Functions 3000-3999, objects 1000-5999 except 5100)	212,624.00
4. Ancillary Services (Functions 4000-4999, objects 1000-5999 except 5100)	0.00
5. Community Services (Functions 5000-5999, objects 1000-5999 except 5100)	0.00
6. Enterprise (Function 6000, objects 1000-5999 except 5100)	0.00
7. Board and Superintendent (Functions 7100-7180, objects 1000-5999, minus Part III, Line A4)	238,503.00
8. External Financial Audit - Single Audit and Other (Functions 7190-7191, objects 5000-5999, minus Part III, Line A3)	15,000.00
9. Other General Administration (portion charged to restricted resources or specific goals only) (Functions 7200-7600, resources 2000-9999, objects 1000-5999; Functions 7200-7600, resources 0000-1999, all goals except 0000 and 9000, objects 1000-5999)	5,168.00
10. Centralized Data Processing (portion charged to restricted resources or specific goals only) (Function 7700, resources 2000-9999, objects 1000-5999; Function 7700, resources 0000-1999, all goals except 0000 and 9000, objects 1000-5999)	0.00
11. Plant Maintenance and Operations (all except portion relating to general administrative offices) (Functions 8100-8400, objects 1000-5999 except 5100, minus Part III, Line A5)	547,464.29
12. Facilities Rents and Leases (all except portion relating to general administrative offices) (Function 8700, objects 1000-5999 except 5100, minus Part III, Line A6)	0.00
13. Adjustment for Employment Separation Costs	
a. Less: Normal Separation Costs (Part II, Line A)	0.00
b. Plus: Abnormal or Mass Separation Costs (Part II, Line B)	9,174.00
14. Adult Education (Fund 11, functions 1000-6999, 8100-8400, and 8700, objects 1000-5999 except 5100)	102,881.05
15. Child Development (Fund 12, functions 1000-6999, 8100-8400, and 8700, objects 1000-5999 except 5100)	94,069.00
16. Cafeteria (Funds 13 and 61, functions 1000-6999, 8100-8400, and 8700, objects 1000-5999 except 5100)	387,200.00
17. Foundation (Funds 19 and 57, functions 1000-6999, 8100-8400, and 8700, objects 1000-5999 except 5100)	0.00
18. Total Base Costs (Lines B1 through B12 and Lines B13b through B17, minus Line B13a)	6,811,473.34

**C. Straight Indirect Cost Percentage Before Carry-Forward Adjustment**  
 (For information only - not for use when claiming/recovering indirect costs)  
 (Line A8 divided by Line B18)

4.84%

**D. Preliminary Proposed Indirect Cost Rate**  
 (For final approved fixed-with-carry-forward rate for use in 2015-16 see [www.cde.ca.gov/fg/ac/ic](http://www.cde.ca.gov/fg/ac/ic))  
 (Line A10 divided by Line B18)

5.03%

11.1.30

**Part IV - Carry-forward Adjustment**

Carry-forward adjustment is an after-the-fact adjustment for the difference between indirect costs recoverable using the indirect cost rate approved for use in a given year, and the actual indirect costs incurred in that year. The carry-forward adjustment eliminates the need for LEAs to file amended federal reports when their actual indirect costs vary from the estimated indirect costs on which the approved rate was based.

Where the ratio of indirect costs incurred in the current year is less than the estimated ratio of indirect costs on which the approved rate for use in the current year was based, the carry-forward adjustment is limited by using either the approved rate times current year base costs, or the highest rate actually used to recover costs from any program times current year base costs, if the highest rate used was less than the approved rate. Rates used to recover costs from programs are displayed in Exhibit A.

<b>A. Indirect costs incurred in the current year (Part III, Line A8)</b>	<u>329,469.71</u>
<b>B. Carry-forward adjustment from prior year(s)</b>	
1. Carry-forward adjustment from the second prior year	<u>(11,618.03)</u>
2. Carry-forward adjustment amount deferred from prior year(s), if any	<u>0.00</u>
<b>C. Carry-forward adjustment for under- or over-recovery in the current year</b>	
1. Under-recovery: Part III, Line A8, plus carry-forward adjustment from prior years, minus (approved indirect cost rate (4.47%) times Part III, Line B18); zero if negative	<u>13,378.82</u>
2. Over-recovery: Part III, Line A8, plus carry-forward adjustment from prior years, minus the lesser of (approved indirect cost rate (4.47%) times Part III, Line B18) or (the highest rate used to recover costs from any program (4.51%) times Part III, Line B18); zero if positive	<u>0.00</u>
<b>Preliminary carry-forward adjustment (Line C1 or C2)</b>	<u>13,378.82</u>
<b>E. Optional allocation of negative carry-forward adjustment over more than one year</b>	
Where a negative carry-forward adjustment causes the proposed approved rate to fall below zero or would reduce the rate at which the LEA could recover indirect costs to such an extent that it would cause the LEA significant fiscal harm, the LEA may request that the carry-forward adjustment be allocated over more than one year. Where allocation of a negative carry-forward adjustment over more than one year does not resolve a negative rate, the CDE will work with the LEA on a case-by-case basis to establish an approved rate.	
Option 1. Preliminary proposed approved rate (Part III, Line D) if entire negative carry-forward adjustment is applied to the current year calculation:	<u>not applicable</u>
Option 2. Preliminary proposed approved rate (Part III, Line D) if one-half of negative carry-forward adjustment is applied to the current year calculation and the remainder is deferred to one or more future years:	<u>not applicable</u>
Option 3. Preliminary proposed approved rate (Part III, Line D) if one-third of negative carry-forward adjustment is applied to the current year calculation and the remainder is deferred to one or more future years:	<u>not applicable</u>
LEA request for Option 1, Option 2, or Option 3	<u>1</u>
<b>F. Carry-forward adjustment used in Part III, Line A9 (Line D minus amount deferred if Option 2 or Option 3 is selected)</b>	<u>13,378.82</u>

11.1.31

Approved indirect cost rate: 4.47%  
Highest rate used in any program: 4.51%

Note: In one or more resources, the rate used is greater than the approved rate.

<u>Fund</u>	<u>Resource</u>	<u>Eligible Expenditures (Objects 1000-5999 except Object 5100)</u>	<u>Indirect Costs Charged (Objects 7310 and 7350)</u>	<u>Rate Used</u>
01	3010	234,222.00	10,444.00	4.46%
01	4035	31,341.00	1,412.00	4.51%
01	4203	21,432.00	958.00	4.47%

11.1.32

Description	Object Codes	Projected Year Totals (Form 011) (A)	% Change (Cols. C-A/A) (B)	2015-16 Projection (C)	% Change (Cols. E-C/C) (D)	2016-17 Projection (E)
Enter projections for subsequent years 1 and 2 in Columns C and E; current year - Column A - is extracted)						
<b>A. REVENUES AND OTHER FINANCING SOURCES</b>						
1. LCFF/Revenue Limit Sources	8010-8099	5,776,776.00	8.31%	6,257,010.00	4.57%	6,543,258.00
2. Federal Revenues	8100-8299	2,800.00	0.00%	2,800.00	0.00%	2,800.00
3. Other State Revenues	8300-8599	142,925.00	0.00%	142,925.00	0.00%	142,925.00
4. Other Local Revenues	8600-8799	254,700.00	-81.66%	46,700.00	0.00%	46,700.00
5. Other Financing Sources						
a. Transfers In	8900-8929	0.00	0.00%	0.00	0.00%	0.00
b. Other Sources	8930-8979	0.00	0.00%	0.00	0.00%	0.00
c. Contributions	8980-8999	(530,045.00)	0.00%	(530,045.00)	0.00%	(530,045.00)
<b>6. Total (Sum lines A1 thru A5c)</b>		<b>5,647,156.00</b>	<b>4.82%</b>	<b>5,919,390.00</b>	<b>4.84%</b>	<b>6,205,638.00</b>
<b>B. EXPENDITURES AND OTHER FINANCING USES</b>						
1. Certificated Salaries						
a. Base Salaries				2,866,023.00		3,019,343.46
b. Step & Column Adjustment				57,320.46		60,386.86
c. Cost-of-Living Adjustment						
d. Other Adjustments				96,000.00		
e. Total Certificated Salaries (Sum lines B1a thru B1d)	1000-1999	2,866,023.00	5.35%	3,019,343.46	2.00%	3,079,730.32
2. Classified Salaries						
a. Base Salaries				615,932.00		641,250.64
b. Step & Column Adjustment				12,318.64		12,825.02
c. Cost-of-Living Adjustment						
d. Other Adjustments				13,000.00		
e. Total Classified Salaries (Sum lines B2a thru B2d)	2000-2999	615,932.00	4.11%	641,250.64	2.00%	654,075.66
3. Employee Benefits	3000-3999	1,261,862.00	1.00%	1,274,480.62	1.00%	1,287,225.81
4. Books and Supplies	4000-4999	250,319.00	-36.12%	159,900.00	2.00%	163,098.00
5. Services and Other Operating Expenditures	5000-5999	663,946.00	1.00%	670,585.46	1.00%	677,291.31
6. Capital Outlay	6000-6999	0.00	0.00%	5,000.00	0.00%	5,000.00
7. Other Outgo (excluding Transfers of Indirect Costs)	7100-7299, 7400-7499	576,350.00	0.00%	576,350.00	0.00%	576,350.00
8. Other Outgo - Transfers of Indirect Costs	7300-7399	(12,814.00)	0.00%	(12,814.00)	0.00%	(12,814.00)
9. Other Financing Uses						
a. Transfers Out	7600-7629	231,120.00	-43.27%	131,120.00	0.00%	131,120.00
b. Other Uses	7630-7699	0.00	0.00%		0.00%	
j. Other Adjustments (Explain in Section F below)				62,000.00		57,000.00
<b>11. Total (Sum lines B1 thru B10)</b>		<b>6,452,738.00</b>	<b>1.15%</b>	<b>6,527,216.18</b>	<b>1.39%</b>	<b>6,618,077.10</b>
<b>C. NET INCREASE (DECREASE) IN FUND BALANCE (Line A6 minus line B11)</b>						
		(805,582.00)		(607,826.18)		(412,439.10)
<b>D. FUND BALANCE</b>						
1. Net Beginning Fund Balance (Form 011, line F1e)		2,053,812.00		1,248,230.00		640,403.82
2. Ending Fund Balance (Sum lines C and D1)		1,248,230.00		640,403.82		227,964.72
3. Components of Ending Fund Balance (Form 011)						
a. Nonspendable	9710-9719	10,000.00		10,000.00		10,000.00
b. Restricted	9740					
c. Committed						
1. Stabilization Arrangements	9750	0.00		0.00		0.00
2. Other Commitments	9760	0.00		0.00		0.00
d. Assigned	9780	0.00		0.00		0.00
e. Unassigned/Unappropriated						
1. Reserve for Economic Uncertainties	9789	342,796.62		342,796.62		342,796.62
2. Unassigned/Unappropriated	9790	895,433.38		287,607.20		(124,831.90)
f. Total Components of Ending Fund Balance (Line D3f must agree with line D2)		1,248,230.00		640,403.82		227,964.72

11.1.33

Description	Object Codes	Projected Year Totals (Form 011) (A)	% Change (Cols. C-A/A) (B)	2015-16 Projection (C)	% Change (Cols. E-C/C) (D)	2016-17 Projection (E)
<b>AVAILABLE RESERVES</b>						
<b>1. General Fund</b>						
a. Stabilization Arrangements	9750	0.00		0.00		0.00
b. Reserve for Economic Uncertainties	9789	342,796.62		342,796.62		342,796.62
c. Unassigned/Unappropriated	9790	895,433.38		287,607.20		(124,831.90)
<i>(Enter other reserve projections in Columns C and E for subsequent years 1 and 2; current year - Column A - is extracted)</i>						
<b>2. Special Reserve Fund - Noncapital Outlay (Fund 17)</b>						
a. Stabilization Arrangements	9750	0.00		0.00		0.00
b. Reserve for Economic Uncertainties	9789	0.00		262,722.09		262,722.09
c. Unassigned/Unappropriated	9790	0.00		0.00		0.00
<b>3. Total Available Reserves (Sum lines E1a thru E2c)</b>		1,238,230.00		893,125.91		480,686.81

**F. ASSUMPTIONS**

Please provide below or on a separate attachment, the assumptions used to determine the projections for the first and second subsequent fiscal years. Further, please include an explanation for any significant expenditure adjustments projected in lines B1d, B2d, and B10. For additional information, please refer to the Budget Assumptions section of the SACS Financial Reporting Software User Guide.

The budget revisions included with this First Interim report reflect an updated LCFF calculation using PI Attendance, updated percentages within the LCFF, estimated increase in STRS for both Unrestricted and Restricted certificated salaries, estimated additional staff to meet district needs, 2% adjustment to cover step & column, and a decrease in supplies due to carryover in Common Core and MAA, and a decrease in Services are projected in the two out years.

11.1.34

Description	Object Codes	Projected Year Totals (Form 011) (A)	% Change (Cols. C-A/A) (B)	2015-16 Projection (C)	% Change (Cols. E-C/C) (D)	2016-17 Projection (E)
or projections for subsequent years 1 and 2 in Columns C and E; current year - Column A - is extracted)						
<b>A. REVENUES AND OTHER FINANCING SOURCES</b>						
1. LCFE/Revenue Limit Sources	8010-8099	0.00	0.00%	0.00	0.00%	0.00
2. Federal Revenues	8100-8299	299,809.00	0.00%	299,809.00	0.00%	299,809.00
3. Other State Revenues	8300-8599	136,200.00	0.00%	136,200.00	0.00%	136,200.00
4. Other Local Revenues	8600-8799	6,854.00	0.00%	6,854.00	0.00%	6,854.00
5. Other Financing Sources						
a. Transfers In	8900-8929	0.00	0.00%	0.00	0.00%	0.00
b. Other Sources	8930-8979	0.00	0.00%	0.00	0.00%	0.00
c. Contributions	8980-8999	530,045.00	0.00%	530,045.00	0.00%	530,045.00
6. Total (Sum lines A1 thru A5c)		972,908.00	0.00%	972,908.00	0.00%	972,908.00
<b>B. EXPENDITURES AND OTHER FINANCING USES</b>						
1. Certificated Salaries						
a. Base Salaries				211,219.00		215,443.38
b. Step & Column Adjustment				4,224.38		4,308.87
c. Cost-of-Living Adjustment						
d. Other Adjustments						
e. Total Certificated Salaries (Sum lines B1a thru B1d)	1000-1999	211,219.00	2.00%	215,443.38	2.00%	219,752.25
2. Classified Salaries						
a. Base Salaries				250,489.00		255,498.78
b. Step & Column Adjustment				5,009.78		5,109.98
c. Cost-of-Living Adjustment						
d. Other Adjustments						
e. Total Classified Salaries (Sum lines B2a thru B2d)	2000-2999	250,489.00	2.00%	255,498.78	2.00%	260,608.76
3. Employee Benefits	3000-3999	149,917.00	1.00%	151,416.17	1.00%	152,930.16
4. Books and Supplies	4000-4999	155,599.00	-64.27%	55,599.00	2.00%	56,710.98
5. Services and Other Operating Expenditures	5000-5999	138,487.00	1.00%	139,871.87	2.00%	142,669.44
6. Capital Outlay	6000-6999	149,000.00	-100.00%	0.00	0.00%	0.00
7. Other Outgo (excluding Transfers of Indirect Costs)	7100-7299, 7400-7499	6,854.00	0.00%	6,854.00	0.00%	6,854.00
8. Other Outgo - Transfers of Indirect Costs	7300-7399	12,814.00	0.00%	12,814.00	0.00%	12,814.00
9. Other Financing Uses						
a. Transfers Out	7600-7629	0.00	0.00%		0.00%	0.00
b. Other Uses	7630-7699	0.00	0.00%		0.00%	0.00
c. Other Adjustments (Explain in Section F below)						
11. Total (Sum lines B1 thru B10)		1,074,379.00	-22.05%	837,497.20	1.77%	852,339.59
<b>C. NET INCREASE (DECREASE) IN FUND BALANCE (Line A6 minus line B11)</b>						
		(101,471.00)		135,410.80		120,568.41
<b>D. FUND BALANCE</b>						
1. Net Beginning Fund Balance (Form 011, line F1e)		273,670.32		172,199.32		307,610.12
2. Ending Fund Balance (Sum lines C and D1)		172,199.32		307,610.12		428,178.53
3. Components of Ending Fund Balance (Form 011)						
a. Nonspendable	9710-9719	0.00		0.00		0.00
b. Restricted	9740	172,199.32		307,610.12		428,178.53
c. Committed						
1. Stabilization Arrangements	9750					
2. Other Commitments	9760					
d. Assigned	9780					
e. Unassigned/Unappropriated						
1. Reserve for Economic Uncertainties	9789					
2. Unassigned/Unappropriated	9790	0.00		0.00		0.00
f. Total Components of Ending Fund Balance (Line D3f must agree with line D2)		172,199.32		307,610.12		428,178.53

11.1.35

Description	Object Codes	Projected Year Totals (Form 011) (A)	% Change (Cols. C-A/A) (B)	2015-16 Projection (C)	% Change (Cols. E-C/C) (D)	2016-17 Projection (E)
<b>AVAILABLE RESERVES</b>						
General Fund						
a. Stabilization Arrangements	9750					
b. Reserve for Economic Uncertainties	9789					
c. Unassigned/Unappropriated Amount	9790					
(Enter current year reserve projections in Column A, and other reserve projections in Columns C and E for subsequent years 1 and 2)						
2. Special Reserve Fund - Noncapital Outlay (Fund 17)						
a. Stabilization Arrangements	9750					
b. Reserve for Economic Uncertainties	9789					
c. Unassigned/Unappropriated	9790					
<b>3. Total Available Reserves (Sum lines E1a thru E2c)</b>						

**F. ASSUMPTIONS**

Please provide below or on a separate attachment, the assumptions used to determine the projections for the first and second subsequent fiscal years. Further, please include an explanation for any significant expenditure adjustments projected in lines B1d, B2d, and B10. For additional information, please refer to the Budget Assumptions section of the SACS Financial Reporting Software User Guide.

The budget revisions included with this First Interim report reflect an updated LCFF calculation using P1 Attendance, updated percentages within the LCFF, estimated increase in STRS for both Unrestricted and Restricted certificated salaries, estimated additional staff to meet district needs, 2% adjustment to cover step & column, and a decrease in supplies due to carryover in Common Core and MAA, and a decrease in Services are projected in the two out years.

11.1.36

Description	Object Codes	Projected Year Totals (Form 011) (A)	% Change (Cols. C-A/A) (B)	2015-16 Projection (C)	% Change (Cols. E-C/C) (D)	2016-17 Projection (E)
For projections for subsequent years 1 and 2 in Columns C and E; present year - Column A - is extracted)						
<b>A. REVENUES AND OTHER FINANCING SOURCES</b>						
1. LCFF/Revenue Limit Sources	8010-8099	5,776,776.00	8.31%	6,257,010.00	4.57%	6,543,258.00
2. Federal Revenues	8100-8299	302,609.00	0.00%	302,609.00	0.00%	302,609.00
3. Other State Revenues	8300-8599	279,125.00	0.00%	279,125.00	0.00%	279,125.00
4. Other Local Revenues	8600-8799	261,554.00	-79.52%	53,554.00	0.00%	53,554.00
5. Other Financing Sources						
a. Transfers In	8900-8929	0.00	0.00%	0.00	0.00%	0.00
b. Other Sources	8930-8979	0.00	0.00%	0.00	0.00%	0.00
c. Contributions	8980-8999	0.00	0.00%	0.00	0.00%	0.00
<b>6. Total (Sum lines A1 thru A5c)</b>		<b>6,620,064.00</b>	<b>4.11%</b>	<b>6,892,298.00</b>	<b>4.15%</b>	<b>7,178,546.00</b>
<b>B. EXPENDITURES AND OTHER FINANCING USES</b>						
1. Certificated Salaries						
a. Base Salaries				3,077,242.00		3,234,786.84
b. Step & Column Adjustment				61,544.84		64,695.73
c. Cost-of-Living Adjustment				0.00		0.00
d. Other Adjustments				96,000.00		0.00
e. Total Certificated Salaries (Sum lines B1a thru B1d)	1000-1999	3,077,242.00	5.12%	3,234,786.84	2.00%	3,299,482.57
2. Classified Salaries						
a. Base Salaries				866,421.00		896,749.42
b. Step & Column Adjustment				17,328.42		17,935.00
c. Cost-of-Living Adjustment				0.00		0.00
d. Other Adjustments				13,000.00		0.00
e. Total Classified Salaries (Sum lines B2a thru B2d)	2000-2999	866,421.00	3.50%	896,749.42	2.00%	914,684.42
3. Employee Benefits	3000-3999	1,411,779.00	1.00%	1,425,896.79	1.00%	1,440,155.97
4. Books and Supplies	4000-4999	405,918.00	-46.91%	215,499.00	2.00%	219,808.98
5. Services and Other Operating Expenditures	5000-5999	802,433.00	1.00%	810,457.33	1.17%	819,960.75
6. Capital Outlay	6000-6999	149,000.00	-96.64%	5,000.00	0.00%	5,000.00
7. Other Outgo (excluding Transfers of Indirect Costs)	7100-7299, 7400-7499	583,204.00	0.00%	583,204.00	0.00%	583,204.00
8. Other Outgo - Transfers of Indirect Costs	7300-7399	0.00	0.00%	0.00	0.00%	0.00
9. Other Financing Uses						
a. Transfers Out	7600-7629	231,120.00	-43.27%	131,120.00	0.00%	131,120.00
b. Other Uses	7630-7699	0.00	0.00%	0.00	0.00%	0.00
Other Adjustments				62,000.00		57,000.00
<b>11. Total (Sum lines B1 thru B10)</b>		<b>7,527,117.00</b>	<b>-2.16%</b>	<b>7,364,713.38</b>	<b>1.44%</b>	<b>7,470,416.69</b>
<b>C. NET INCREASE (DECREASE) IN FUND BALANCE (Line A6 minus line B11)</b>						
		(907,053.00)		(472,415.38)		(291,870.69)
<b>D. FUND BALANCE</b>						
1. Net Beginning Fund Balance (Form 011, line F1e)		2,327,482.32		1,420,429.32		948,013.94
2. Ending Fund Balance (Sum lines C and D1)		1,420,429.32		948,013.94		656,143.25
3. Components of Ending Fund Balance (Form 011)						
a. Nonspendable	9710-9719	10,000.00		10,000.00		10,000.00
b. Restricted	9740	172,199.32		307,610.12		428,178.53
c. Committed						
1. Stabilization Arrangements	9750	0.00		0.00		0.00
2. Other Commitments	9760	0.00		0.00		0.00
d. Assigned	9780	0.00		0.00		0.00
e. Unassigned/Unappropriated						
1. Reserve for Economic Uncertainties	9789	342,796.62		342,796.62		342,796.62
2. Unassigned/Unappropriated	9790	895,433.38		287,607.20		(124,831.90)
f. Total Components of Ending Fund Balance (Line D3f must agree with line D2)		1,420,429.32		948,013.94		656,143.25

11.1.37

Description	Object Codes	Projected Year Totals (Form 011) (A)	% Change (Cols. C-A/A) (B)	2015-16 Projection (C)	% Change (Cols. E-C/C) (D)	2016-17 Projection (E)
<b>AVAILABLE RESERVES (Unrestricted except as noted)</b>						
<b>1. General Fund</b>						
a. Stabilization Arrangements	9750	0.00		0.00		0.00
b. Reserve for Economic Uncertainties	9789	342,796.62		342,796.62		342,796.62
c. Unassigned/Unappropriated	9790	895,433.38		287,607.20		(124,831.90)
d. Negative Restricted Ending Balances (Negative resources 2000-9999)	979Z			0.00		0.00
<b>2. Special Reserve Fund - Noncapital Outlay (Fund 17)</b>						
a. Stabilization Arrangements	9750	0.00		0.00		0.00
b. Reserve for Economic Uncertainties	9789	0.00		262,722.09		262,722.09
c. Unassigned/Unappropriated	9790	0.00		0.00		0.00
<b>3. Total Available Reserves - by Amount (Sum lines E1 thru E2b)</b>		<b>1,238,230.00</b>		<b>893,125.91</b>		<b>480,686.81</b>
<b>4. Total Available Reserves - by Percent (Line E3 divided by Line F3c)</b>		<b>16.45%</b>		<b>12.13%</b>		<b>6.43%</b>
<b>F. RECOMMENDED RESERVES</b>						
<b>1. Special Education Pass-through Exclusions</b>						
For districts that serve as the administrative unit (AU) of a special education local plan area (SELPA):						
a. Do you choose to exclude from the reserve calculation the pass-through funds distributed to SELPA members?	Yes					
b. If you are the SELPA AU and are excluding special education pass-through funds:						
1. Enter the name(s) of the SELPA(s):						
<b>2. Special education pass-through funds</b>						
(Column A: Fund 10, resources 3300-3499 and 6500-6540, objects 7211-7213 and 7221-7223; enter projections for subsequent years 1 and 2 in Columns C and E)						
		0.00		0.00		0.00
<b>2. District ADA</b>						
Used to determine the reserve standard percentage level on line F3d (Col. A: Form AI, Estimated P-2 ADA column, lines A4, C1, and C2e; enter projections)						
Calculating the Reserves		699.17		692.24		680.24
a. Expenditures and Other Financing Uses (Line B11)		7,527,117.00		7,364,713.38		7,470,416.69
b. Plus: Special Education Pass-through Funds (Line F1b2, if Line F1a is No)		0.00		0.00		0.00
c. Total Expenditures and Other Financing Uses (Line F3a plus line F3b)		7,527,117.00		7,364,713.38		7,470,416.69
d. Reserve Standard Percentage Level (Refer to Form 01CSI, Criterion 10 for calculation details)		4%		4%		4%
e. Reserve Standard - By Percent (Line F3c times F3d)		301,084.68		294,588.54		298,816.67
f. Reserve Standard - By Amount (Refer to Form 01CSI, Criterion 10 for calculation details)		64,000.00		64,000.00		64,000.00
g. Reserve Standard (Greater of Line F3e or F3f)		301,084.68		294,588.54		298,816.67
h. Available Reserves (Line E3) Meet Reserve Standard (Line F3g)		YES		YES		YES

11.1.38

Section I - Expenditures	Funds 01, 09, and 62			2014-15 Expenditures
	Goals	Functions	Objects	
A. Total state, federal, and local expenditures (all resources)	All	All	1000-7999	7,527,117.00
B. Less all federal expenditures not allowed for MOE (Resources 3000-5999, except 3385)	All	All	1000-7999	299,809.00
C. Less state and local expenditures not allowed for MOE: (All resources, except federal as identified in Line B)				
1. Community Services	All	5000-5999	1000-7999	0.00
2. Capital Outlay	All except 7100-7199	All except 5000-5999	6000-6999	149,000.00
3. Debt Service	All	9100	5400-5450, 5800, 7430- 7439	6,854.00
4. Other Transfers Out	All	9200	7200-7299	23,752.00
5. Interfund Transfers Out	All	9300	7600-7629	231,120.00
6. All Other Financing Uses	All	9100 9200	7699 7651	0.00
7. Nonagency	7100-7199	All except 5000-5999, 9000-9999	1000-7999	0.00
8. Tuition (Revenue, in lieu of expenditures, to approximate costs of services for which tuition is received)	All	All	8710	0.00
9. Supplemental expenditures made as a result of a Presidentially declared disaster	Manually entered. Must not include expenditures in lines B, C1-C8, D1, or D2.			
10. Total state and local expenditures not allowed for MOE calculation (Sum lines C1 through C9)				410,726.00
D. Plus additional MOE expenditures:			1000-7143, 7300-7439 minus 8000-8699	
1. Expenditures to cover deficits for food services (Funds 13 and 61) (If negative, then zero)	All	All		22,200.00
2. Expenditures to cover deficits for student body activities	Manually entered. Must not include expenditures in lines A or D1.			
E. Total expenditures before adjustments (Line A minus lines B and C10, plus lines D1 and D2)				6,838,782.00
F. Charter school expenditure adjustments (From Section IV)				0.00
G. Total expenditures subject to MOE (Line E plus Line F)				6,838,782.00

11.1.39

<b>Section II - Expenditures Per ADA</b>		<b>2014-15 Annual ADA/ Exps. Per ADA</b>
A. Average Daily Attendance (Form AI, Column C, sum of lines A4, C1, and C2e)*		699.17
B. Charter school ADA adjustments (From Section IV)		0.00
C. Adjusted total ADA (Lines A plus B)		699.17
D. Expenditures per ADA (Line I.G divided by Line II.C)		9,781.29
<b>Section III - MOE Calculation (For data collection only. Final determination will be done by CDE)</b>		
	<b>Total</b>	<b>Per ADA</b>
A. Base expenditures (Preloaded expenditures extracted from prior year Unaudited Actuals MOE calculation). (Note: If the prior year MOE was not met, in its final determination, CDE will adjust the prior year base to 90 percent of the preceding prior year amount rather than the actual prior year expenditure amount.)	6,035,842.65	8,559.17
1. Adjustment to base expenditure and expenditure per ADA amounts for LEAs failing prior year MOE calculation (From Section V)	0.00	0.00
2. Total adjusted base expenditure amounts (Line A plus Line A.1)	6,035,842.65	8,559.17
B. Required effort (Line A.2 times 90%)	5,432,258.39	7,703.25
C. Current year expenditures (Line I.G and Line II.D)	6,838,782.00	9,781.29
D. MOE deficiency amount, if any (Line B minus Line C) (If negative, then zero)	0.00	0.00
E. MOE determination (If one or both of the amounts in line D are zero, the MOE requirement is met; if both amounts are positive, the MOE requirement is not met. If either column in Line A.2 or Line C equals zero, the MOE calculation is incomplete.)	MOE Met	
F. MOE deficiency percentage, if MOE not met; otherwise, zero (Line D divided by Line B) (Funding under NCLB covered programs in FY 2016-17 may be reduced by the lower of the two percentages)	0.00%	0.00%

\*Interim Periods - Annual ADA not available from Form AI. For your convenience, Projected Year Totals Estimated P-2 ADA is extracted. Manual adjustment may be required to reflect estimated Annual ADA.

11.1.40

**SECTION IV - Detail of Charter School Adjustments (used in Section I, Line F and Section II, Line B)**

Charter School Name/Reason for Adjustment	Expenditure Adjustment	ADA Adjustment
Total charter school adjustments	0.00	0.00

**SECTION V - Detail of Adjustments to Base Expenditures (used in Section III, Line A.1)**

Description of Adjustments	Total Expenditures	Expenditures Per ADA
Total adjustments to base expenditures	0.00	0.00

11.1.41

Description	Direct Costs - Interfund		Indirect Costs - Interfund		Interfund Transfers In 8900-8929	Interfund Transfers Out 7600-7629	Due From Other Funds 9310	Due To Other Funds 9810
	Transfers In 5750	Transfers Out 5750	Transfers In 7350	Transfers Out 7350				
011 CAPITAL FUND								
Expenditure Detail	0.00	0.00	0.00	0.00				
Other Sources/Uses Detail					0.00	231,120.00		
Fund Reconciliation								
091 CHARTER SCHOOLS SPECIAL REVENUE FUND								
Expenditure Detail	0.00	0.00	0.00	0.00				
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
101 SPECIAL EDUCATION PASS-THROUGH FUND								
Expenditure Detail								
Other Sources/Uses Detail								
Fund Reconciliation								
111 ADULT EDUCATION FUND								
Expenditure Detail	0.00	0.00	0.00	0.00				
Other Sources/Uses Detail					87,120.00	0.00		
Fund Reconciliation								
121 CHILD DEVELOPMENT FUND								
Expenditure Detail	0.00	0.00	0.00	0.00				
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
131 CAFETERIA SPECIAL REVENUE FUND								
Expenditure Detail	0.00	0.00	0.00	0.00				
Other Sources/Uses Detail					20,000.00	0.00		
Fund Reconciliation								
141 DEFERRED MAINTENANCE FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					78,520.00	0.00		
Fund Reconciliation								
151 PUPIL TRANSPORTATION EQUIPMENT FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
171 SPECIAL RESERVE FUND FOR OTHER THAN CAPITAL OUTLAY								
Expenditure Detail								
Other Sources/Uses Detail					50,000.00	0.00		
Fund Reconciliation								
181 SCHOOL BUS EMISSIONS REDUCTION FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
191 FOUNDATION SPECIAL REVENUE FUND								
Expenditure Detail	0.00	0.00	0.00	0.00				
Other Sources/Uses Detail						0.00		
Fund Reconciliation								
201 SPECIAL RESERVE FUND FOR POSTEMPLOYMENT BENEFITS								
Expenditure Detail								
Other Sources/Uses Detail					20,000.00	0.00		
Fund Reconciliation								
211 BUILDING FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
251 CAPITAL FACILITIES FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
301 STATE SCHOOL BUILDING LEASE/PURCHASE FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
351 COUNTY SCHOOL FACILITIES FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
401 SPECIAL RESERVE FUND FOR CAPITAL OUTLAY PROJECTS								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	24,520.00		
Fund Reconciliation								
491 CAP PROJ FUND FOR BLENDED COMPONENT UNITS								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
511 BOND INTEREST AND REDEMPTION FUND								
Expenditure Detail								
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
521 DEBT SVC FUND FOR BLENDED COMPONENT UNITS								
Expenditure Detail								
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
531 TAX OVERRIDE FUND								
Expenditure Detail								
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
561 DEBT SERVICE FUND								
Expenditure Detail								
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
571 FOUNDATION PERMANENT FUND								
Expenditure Detail	0.00	0.00	0.00	0.00				
Other Sources/Uses Detail						0.00		
Fund Reconciliation								
611 CAFETERIA ENTERPRISE FUND								
Expenditure Detail	0.00	0.00	0.00	0.00				
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								

11.1.42

First Interim  
 2014-15 Projected Year Totals  
 SUMMARY OF INTERFUND ACTIVITIES  
 FOR ALL FUNDS

Description	Direct Costs - Interfund		Indirect Costs - Interfund		Interfund Transfers In 8900-8929	Interfund Transfers Out 7600-7629	Due From Other Funds 9310	Due To Other Funds 9610
	Transfers In 5750	Transfers Out 5750	Transfers In 7350	Transfers Out 7350				
621 OTHER SCHOOLS ENTERPRISE FUND								
Expenditure Detail	0.00	0.00	0.00	0.00				
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
631 OTHER ENTERPRISE FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
661 WAREHOUSE REVOLVING FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
671 SELF-INSURANCE FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
711 RETIREE BENEFIT FUND								
Expenditure Detail								
Other Sources/Uses Detail					0.00			
Fund Reconciliation								
731 FOUNDATION PRIVATE-PURPOSE TRUST FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00			
Fund Reconciliation								
761 WARRANT/PASS-THROUGH FUND								
Expenditure Detail								
Other Sources/Uses Detail								
Fund Reconciliation								
951 STUDENT BODY FUND								
Expenditure Detail								
Other Sources/Uses Detail								
Fund Reconciliation								
<b>TOTALS</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>255,640.00</b>	<b>255,640.00</b>		

11.1.43

**RESOLUTION NO. 15-105**  
(December 15, 2014 Regular Board Meeting)

**A RESOLUTION OF THE GOVERNING BOARD  
OF THE HAMILTON UNIFIED SCHOOL DISTRICT**

**RETIREMENT INCENTIVE PROGRAM**

On motion by Member \_\_\_\_\_, seconded by Member \_\_\_\_\_, the following resolution is adopted.

BE IT RESOLVED by the Governing Board of the Hamilton Unified School District, and hereby ordered that:

WHEREAS Education Code section 22714, 22714.5, 44929, 44929.1, 87488, and 87488.1 provides that a school district may permit members of the **California State Teachers' Retirement System** who retire to receive up to two years of additional service credit; and

WHEREAS the employing school district shall pay to the California State Teachers' Retirement Fund an amount equal to the actuarial present value cost of the additional service credit, and a fee to cover administrative costs; and

WHEREAS, the Hamilton Unified School District wishes to make this program available to members eligible for retirement; and

NOW, THEREFORE, BE IT RESOLVED that this program is hereby adopted, and

BE IT FURTHER RESOLVED that the period during which eligible employees may retire under this program is designated as March 3, 2015 through June 30, 2015.

PASSED AND ADOPTED THIS 15<sup>th</sup> day of December 2014, by the Governing Board of the Hamilton Unified School District of Glenn County, California.

Ayes:	Noes:	Abstain:	Absent:
STATE OF CALIFORNIA	)	)	ss
COUNTY OF GLENN	)	)	

I, Judy Twede, Clerk of the Governing Board, Hamilton Unified School District, County of Glenn, do hereby certify the foregoing to be a full, true, and correct copy of a resolution adopted by the said Board at a regular meeting hereof held at its regular meeting place on December 15, 2014, which action is contained in the minutes of the meeting of said Board.

\_\_\_\_\_  
Judy Twede  
Clerk of the Governing Board

December 15, 2014  
\_\_\_\_\_  
Date Signed



11.4.1

**RESOLUTION NO. 15-106**  
(December 15, 2014 Regular Board Meeting)

**A RESOLUTION OF THE GOVERNING BOARD  
OF THE HAMILTON UNIFIED SCHOOL DISTRICT**

**TO IMPLEMENT THE PROVISIONS OF GOVERNMENT  
CODE SECTION 20904 WHICH PROVIDES UP TO TWO  
YEARS ADDITIONAL SERVICE CREDIT TO RETIRING  
ELIGIBLE PERS MEMBERS**

WHEREAS, the Governing Board of Hamilton Unified School District desires to implement the provisions of Government Code Section 20904 which provides up to two years additional service credit to retiring eligible PERS members; and

WHEREAS, this incentive shall be granted only when the district has calculated that there will be no net cost to the district;

NOW, THEREFORE, BE IT RESOLVED that the Governing Board does hereby request that the Glenn County Board of Education elect to provide these Benefits to all eligible miscellaneous members, including but not limited to: Food Service, Clerical, Confidential, Management, Maintenance, Custodial, Transportation, Preschool, and Paraeducator, who retire within the designated period of March 3, 2015 to June 30, 2015.

PASSED AND ADOPTED by the Governing Board of the Hamilton Unified School District on December 15, 2014, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

I, Charles Tracy, hereby certify that the foregoing is a true and correct copy of a Resolution of the Governing Board of the Hamilton Unified School District of Glenn County adopted by said Governing Board at its regular meeting thereof held on the 15<sup>th</sup> day of December 2014.

\_\_\_\_\_  
Charles Tracy, Superintendent and  
Secretary to the Governing Board

\_\_\_\_\_  
Date Signed

← PLE/  
SIGN

11.5.1

**INITIAL PROPOSAL**  
**of the**  
**HAMILTON TEACHERS ASSOCIATION (HTA)**  
**to the**  
**HAMILTON UNIFIED SCHOOL DISTRICT (HUSD)**  
**For the 2015-2016 School Year**

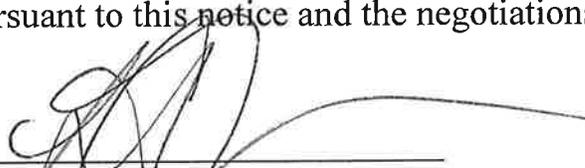
The Hamilton Teachers Association (HTA) and the Hamilton Unified School District (District) are parties to a Collective Bargaining Agreement (CBA) which remains in full effect until a new contract is reached. Pursuant to the Educational Employment Relations Act (EERA), the HTA wishes to negotiate changes to the existing Agreement. Specific proposals for all articles to be negotiated will be exchanged after a thorough good faith dialogue at the bargaining table.

Articles and Sections may include but not limited to:

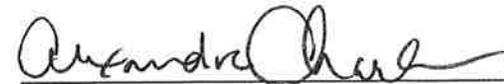
Article XII	Work Hours/Work Year
Article XIV	Class Size
Article XXI	Salary
Article XXII	Employee Benefits

The HTA may propose concepts and specific contract language upon receipt of proposals by the Hamilton Unified School District.

Furthermore, the HTA may propose other specific contract language regarding wages, hours and other terms and conditions of employment pursuant to this notice and the negotiations process.

  
\_\_\_\_\_  
Leslie Anderson-Mills,  
HTA Bargaining Chair

12/10/14  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Alexandra Charlton,  
HTA President

12/10/14  
\_\_\_\_\_  
Date

11.6.1



**BUTTE-GLENN COMMUNITY COLLEGE DISTRICT**  
3536 Butte Campus Drive, Oroville, CA 95965

**SUBAWARD AGREEMENT**

This Subaward Agreement (hereinafter referred to as "Subaward") is entered into by and between the Butte-Glenn Community College District on behalf of the sponsored program California Career Pathways Trust (hereinafter referred to as "District") and **Hamilton Unified School District** (hereinafter referred to as "Subrecipient"), for the Subrecipient to perform the work which is more particularly set forth in this Subaward and in the Exhibits attached hereto and incorporated into this Subaward by this reference.

**RECITALS**

WHEREAS, the District has been awarded a GRANT AGREEMENT from California Department of Education, Career Pathways Trust (hereinafter referred to as "Sponsor"), under Grant number 14-25239-6141-00, ("Prime Agreement"), for the purpose of performing the project entitled Butte-Glenn Career Pathways Consortium (hereinafter referred to as "Project");

WHEREAS, the District is authorized to enter into a subaward for the partial performance of its responsibilities under the Prime Agreement; and

WHEREAS, the District and the Subrecipient desire to enter into an agreement calling for collaboration on this Project;

NOW, THEREFORE, the parties mutually agree as follows:

1. **STATEMENT OF WORK.** The Subrecipient shall perform the work required in Exhibit A, Part 1 (hereinafter referred to as "Work").
2. **TERM.** The term of this Subaward shall commence on **July 1, 2014** and shall expire on **June 30, 2019**. Thereafter, the Subaward may be extended for additional one-year periods by written approval of District and Subrecipient, and subject to funding by the Sponsor and the provisions of Section 32, Appropriated Funds, of this Subaward.
3. **KEY PERSONNEL.** The Subrecipient's performance under this Subaward shall be under the direction of Subrecipient's Principal Investigator, **Cris Oseguera**, who is considered essential to the Work. Substitutions or substantial reductions in Cris Oseguera's level of effort will be only for compelling reasons and with the prior written approval of the District's Authorized Representative for Technical Matters.

The District's Principal Investigator is for its prime award is: **Denise Adams**.

4. **COST REIMBURSEMENT.** The total amount of funds made available and reimbursable to Subrecipient under this Subaward shall not exceed **\$140,000** as specified in Exhibit B. In no event shall the District be liable for reimbursement of any cost which would result in cumulative payment under this Subaward exceeding the total reimbursable cost unless this Subaward is modified in writing in accordance with Section 25, Changes, of this Subaward.
5. **ALLOWABLE COSTS.** The allowability of costs under this Subaward shall be determined in accordance with a) the cost principles as applicable to the Subrecipient, b) the terms of this Subaward, and c) the terms of the Prime Agreement, in that order of precedence. Office of Management and Budget (OMB) Circular A-21 shall apply to educational institutions and hospitals. OMB Circular A-87 shall apply to states and local governments. OMB Circular A-122 shall apply to other non-profit organization. The Federal Acquisition Regulation (FAR) clauses at Subpart 31.2 shall apply to commercial organizations.
6. **BUDGET.** The Budget, Exhibit B, lists costs and categories of costs approved to fund the Subrecipient's performance of the Work. The administrative requirements for approval of rebudgeting will be governed by the

policies indicated in the Prime Agreement. Approval request related to the aforementioned will be reviewed and, if appropriate, approved by the District's Authorized Representative for Technical Matters.

7. **SEPARATE ACCOUNTING.** The Subrecipient will establish a separate account for all funds specified in this Subaward and will use the funds to purchase necessary supplies, defray travel, and will employ the necessary personnel to perform the Work specified in this Subaward. As applicable, the Subrecipient shall also establish and maintain such accounting and documentation of matching expenditures of the Subrecipient to satisfy the requirements of the Sponsor, and OMB Circular A-110.

8. **USE OF FACILITIES AND EQUIPMENT.** The Subrecipient will furnish the facilities and equipment necessary to perform and complete the Work on this Project, and District has rights to inspect facilities furnished.

9. **INVOICING.** The Subrecipient shall submit invoices for approval to the District's Authorized Representative for Business Matters not more than frequently than monthly and not less frequently than quarterly. In order to be eligible for reimbursement, invoices shall be for allowable, approved costs incurred in accordance with the terms of this Subaward and shall display expenses for reimbursement by budget category identifying the total project costs, the reimbursable costs and the Subrecipient's share pursuant to Exhibit B, utilizing the form provided as Exhibit E. All invoices submitted under this Subaward including the final invoice must be received by the District no later than thirty (30) days after the end of the reporting period for that invoice. All invoices should include: District Subaward number, Prime Agreement number, Project title, and the period for which reimbursement is being requested. An authorized representative of the Subrecipient shall sign and certify on each invoice that the costs for which reimbursement is requested are the actual costs as recorded in the Subrecipient's records and as expended for the Work actually performed in accordance with the terms of this Subaward.

10. **PAYMENT.** Payment for allowable, approved expenses shall be made upon receipt by the District of invoice. Payment shall be contingent upon the receipt of funding from the Sponsor under the Prime Agreement and upon the Subrecipient's compliance with the terms and conditions of this Subaward. All payments shall be subject to correction and adjustment upon audit or any disallowance. The Subrecipient is solely responsible for reimbursing the District for amounts paid the Subrecipient but disallowed under the terms of this Subaward. The District reserves the right to withhold final payment under this Subaward until acceptance by the District of all services, reports, supplies and/or documentation called for hereunder.

11. **LEVEL OF EFFORT.** The full-time equivalent (FTE) months of effort, at a minimum, as specified in Exhibit B shall be devoted by the Subrecipient's Principal Investigator to this Project. Auditable records must be kept by the Subrecipient on the foregoing, and a report utilizing the form provided as Exhibit C, the Level of Effort Reporting Form, must be submitted to the District on a quarterly basis. If actual efforts are less than the amounts shown in Exhibit B, a proportionate reduction in the total reimbursement cost for this Subaward shall be made.

12. **AUDIT.** The District, the Sponsor, the California State Auditor, the Comptroller General of the United States of America, any other appropriate government agency authorized by law, or their duly authorized representatives shall, until three (3) years after final payment under this Subaward, have access to any of the Subrecipient's records related to this Subaward, at the Subrecipient's regular place of business, for the purpose of conducting audits. The period of access for records relating to a) appeals under a dispute, b) litigation or settlement of claims arising from the performance of this Subaward, or c) costs and expenses of this Subaward to which exception has been taken shall continue until such appeals, litigation, claims, or exceptions are disposed of.

13. **PROGRESS REPORTS.** The Subrecipient shall furnish the District with regular reports of findings and progress made under this Subaward. The reports shall include sufficient information to meet the requirements specified the Prime Agreement, Program Outcome Measures: Exhibit G. A form satisfactory to the District shall be used to submit the progress reports, and the report certification must be signed. The reports shall be submitted to the District's Authorized Representative for Technical Matters in accordance with the schedule indicated in Exhibit A, Part 1.

14. **AUTHORIZED REPRESENTATIVES.** For the purpose of this Subaward, the individuals identified below are hereby designated representatives of the respective parties.

For the District.	<p>Technical Matters: Denise Adams Dean, Career and Technical Education Project Director, Butte-Glenn Career Pathways Consortium Butte-Glenn Community College District 3536 Butte Campus Drive Oroville, CA 95965</p> <p>Business Matters: Tessa Miley Program Manager, Butte-Glenn Career Pathways Consortium Butte-Glenn Community College District 3536 Butte Campus Drive Oroville, CA 95965</p> <p>Authorized Official: Andrew B. Suleski Vice President for Administration SAS-320 Butte-Glenn Community College District 3536 Butte Campus Drive Oroville, CA 95965</p>
For the Subrecipient.	<p>Technical Matters: Cris Oseguera Principal Hamilton Unified School District 620 Canal St. / PO Box 488 Hamilton City, CA 95951</p> <p>Business Matters: Diane Lyon CBO Hamilton Unified School District 620 Canal St. / PO Box 488 Hamilton City, CA 95951</p> <p>Authorized Official: Charles Tracy Superintendent Hamilton Unified School District 620 Canal St. / PO Box 488 Hamilton City, CA 95951</p>

15. **PRIME AGREEMENT.** The Work is subject to the applicable "flow-down" provisions of Exhibit D, the Prime Agreement terms and conditions. The Prime Agreement provide further guidance for the administration of this Subaward.

16. **PRECEDENCE.** The order of precedence for interpretation shall be this Subaward then the Prime Agreement.

17. **RIGHTS IN DATA AND MATERIALS.** The Subrecipient hereby grants to the District and to the Sponsor an irrevocable, worldwide, royalty-free, non-exclusive license to use the materials developed by the Subrecipient under the terms of this Subaward. "Materials" shall mean recorded information, regardless of form or medium in which recorded.

18. **PATENTS.** The determination of rights of ownership and disposition of inventions resulting from the performance of the Work under this Subaward shall be in accordance with U.S. Patent Law. Subrecipient agrees to notify the District of any inventions made under this Subaward. The Subrecipient hereby grants to District and to Sponsor a royalty-free, non-exclusive and irrevocable right to practice any inventions conceived or first actually

11.7.3

reduced to practice in the performance of work under this Subaward, for the purpose of education and research, or to the extent required to meet the District's obligations under the Prime Agreement.

19. **PUBLICATIONS.** The Subrecipient shall be free to publish results of the Work provided that the terms of the Prime Agreement are met and the review copies of materials intended for publication are submitted to the District's Project Director at least 45 days prior to publication. The Subrecipient agrees to give the District's review comments serious consideration prior to publishing and to include the following statement in any publication resulting from the Work: "This publication was supported by a subaward agreement with the Butte-Glenn Community College District under Prime Agreement Number **14-25239-6141-00** from the **California Department of Education, California Career Pathways Trust.**" All materials, except scientific articles or papers published in scientific journals, must also contain the following: "Any opinions, findings, and conclusions or recommendations expressed in this publication are those of the author(s) and do not necessarily reflect the views of the Butte-Glenn Community College District or those of the **California Department of Education, California Career Pathways Trust.**"

20. **INDEPENDENT CONTRACTOR.** Each party shall retain complete control and jurisdiction over such programs of its own that are outside of this Subaward, and nothing in the execution of this Subaward or in its performance shall be construed to establish a joint venture of the parties hereto. Students, instructors, and District staff participating in this program shall not be considered as employees of the Subrecipient, and agents or employees of the Subrecipient shall not be considered employees of the District. Accordingly, employees of one party shall not be entitled to employee benefits normally provided to bona fide employees of the other party.

21. **ASSIGNMENT.** The Subrecipient may not assign, transfer or Subaward any part of this Subaward, any interest herein or claims hereunder, without the prior, written approval of the District and Sponsor.

22. **TERMINATION.** Either party may at any time cancel this Subaward or renewal thereof, with or without cause, by giving thirty (30) days advance written notice to the other party which shall commence on the date of mailing of the written notice by certified mail or personal delivery. Thereafter, this Subaward shall become null and void except for the portion or portions of payment herein agreed upon for which expenses have been necessarily incurred in the performance of this Subaward.

23. **GENERAL RELEASE.** The Subrecipient's acceptance of payment of the final invoice under this Subaward shall release the District from all claims of the Subrecipient, and from all liability to the Subrecipient concerning the Work, except where such claims or liabilities arise from any negligent act, error or omission of the District.

24. **USE OF NAME.** Neither the Subrecipient nor the District shall make use of this Subaward, or use the other's name or that of any member of the other's staff for publicity or advertising purposes without prior written approval of the other party. This restriction shall not include internal documents available to the public that identify the existence of the Subaward.

25. **CHANGES.** By mutual written consent, the Subrecipient and the District may make changes to the Work and to the terms of this Subaward. Any such changes shall be in the form of a written amendment signed by authorized representatives of the Subrecipient and the District.

26. **INDEMNIFICATION.**

26.1. Subrecipient shall defend, indemnify and hold District, its officers, employees, and agents harmless from and against any and all liability, loss, expense (including reasonable attorneys' fees), or claims for injury or damages arising out of the performance of this Subaward but only in proportion to and to the extent such liability, loss, expense, attorneys' fees or claims for injury or damages are caused by or result from the negligent or intentional acts or omissions or willful misconduct of Subrecipient, its officers, agents, or employees.

26.2. District shall defend, indemnify and hold Subrecipient, its officers, agents, and employees harmless from and against any and all liability, loss, expense (including reasonable attorneys' fees), or claims for injury or damages arising out of the performance of this Subaward but only in proportion to and to the extent such

liability, loss, expense, attorneys' fees or claims for injury or damages are caused by or result from the negligent or intentional acts or omissions or willful misconduct of District, its officers, employees or agents.

26.3. This indemnification provision shall survive termination of the Subaward and remain in effect.

27. **INSURANCE.** Subrecipient at its sole cost and expense, shall insure its activities in connection with this Subaward and maintain in force for the duration of this Subaward insurance as follows

27.1. Commercial General Liability insurance with a limit of not less than \$1,000,000 per occurrence for bodily injury, property damage, personal injury, products and completed operations, and blanket contractual coverage.

27.2. Automobile Liability insurance with a combined single limit of not less than \$1,000,000 per accident for bodily injury and property damage with respect to the Subrecipient's owned, hired, and non-owned vehicles.

27.3. Workers' Compensation insurance as required under California State law.

27.4. Employer's Liability insurance with limits of not less \$1,000,000 each accident, \$1,000,000 each employee, \$1,000,000 policy limit for bodily injury or disease.

27.5. Professional Liability insurance covering acts, errors, mistakes, and omissions arising out of the work or services performed by Subrecipient, or any person employed by the Subaward, with a limit of not less than \$1,000,000 each claim.

27.6. Such other insurance in such amounts which from time to time may be reasonably required by the mutual consent of the District and the Subrecipient against other insurable risks relating to performance of this Subaward.

Insurance shall be issued by an insurance company(ies) licensed in California with a current A.M. Best rating of A:VII or better. The coverage referred to under 28.1 and 28.2 of this Section shall be endorsed to name "Butte-Glenn Community College District, its trustees, officers, agents, employees, and volunteers" as additional insureds as their interest may appear. All insurance policies shall be endorsed to provide for thirty (30) days' advance written notice to the District of cancellation, suspension, or any material change of the required insurance coverage. If any insurance policy(ies) required by this Subaward is(are) written on a "claims made" basis: (i) the retroactive date must be shown, and must be before the date of the Subaward or the beginning of Work; and (ii) insurance shall be maintained and evidence of insurance must be provided for at least three (3) years following termination of this Subaward. The Subrecipient's insurance must be primary, and any insurance or self-insurance maintained by the District shall not contribute to it. The coverages required under this Section shall not limit the Subrecipient's liability. If any part of this Subaward is assigned or subawarded, these insurance requirements also apply to all assignees and subrecipients. The Subrecipient may fulfill its insurance obligations under this paragraph by self-insurance pursuant to an established plan operated in accordance with accepted insurance practices. Prior to commencing Work under this Subaward, Subrecipient shall furnish District with certificates of insurance and original endorsements evidencing the coverage, limits, and conditions required by this Subaward.

28. **EQUIPMENT.** Upon termination of this Subaward, equipment furnished or purchased by the District for the program shall be retained by the District, and equipment furnished or purchased by the Subrecipient shall be retained by the Subrecipient, unless otherwise restricted by the Prime Agreement. Equipment is defined as an article of tangible non-expendable personal property that has a useful life of more than one (1) year and an acquisition cost per unit that equals or exceed five thousand dollars (\$5,000) or the capitalization threshold established by the Subrecipient, whichever is less. Prior to the purchase of any capital outlay item the Subrecipient must complete a Capital Outlay Request Approval Form, exhibit F, and submit to the District to request and justify capital outlay. The purchase must be:

- Directly related to a pathway program approved for assistance with the funds in the LEA's local plan;
- Intended to improve the pathway program;
- "Necessary" and "reasonable" for proper and efficient administration of the pathway program; and

- Specific to the pathway program-as opposed to a general expense required to carry out the agency's overall responsibilities.

29. **PROGRAM INCOME.** The Subrecipient will provide a report to the District of any program income generated under this Subaward and agrees to the terms of the Prime Agreement regarding disposition of such program income.

30. **CONFLICT OF INTEREST.** Subrecipient shall not hire or contract with any officer or employee of District or any member of their immediate family to perform any service covered by this Subaward. Subrecipient warrants that no officer or employee of District has any financial interest, direct or indirect, in Subrecipient. Any question which may arise during the performance of this Subaward regarding a possible conflict of interest shall be referred to District for adjudication.

31. **APPROPRIATED FUNDS.** The continuation and renewal of this Subaward shall be subject to sufficient appropriated funds being received by District to administer and support the program. In the event sufficient funds are not available or are discontinued at any time, the District may cancel this Subaward by delivering written notice to the Subrecipient.

32. **APPLICABLE LAW.** This Subaward shall be interpreted and governed by under applicable federal laws and State of California laws. Should there be any conflict between federal laws and State of California laws, federal laws shall govern.

33. **ENTIRE AGREEMENT.** This Subaward is the complete agreement of the Subrecipient and the District and supersedes all prior understandings regarding the Work.

IN WITNESS WHEREOF, the respective parties have executed this Subaward on the dates indicated below.

**BUTTE-GLENN COMMUNITY COLLEGE DISTRICT      Hamilton Unified School District**

By: \_\_\_\_\_  
(Signature of Authorized Official of District.)

By: \_\_\_\_\_  
(Signature of authorized official of Subrecipient.)

Name: Andrew B. Suleski

Name: \_\_\_\_\_

Title: Vice President for Administration

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

**Exhibits**

- A Statement of Work Part 1., 7-1-14
- B Subrecipient Approved Proposal Budget
- C Level of Effort Reporting Form
- D Prime Agreement
- E Expenditure Reporting Form (Invoice)
- F Capital Outlay Request Form
- G CDE Program Outcome Measures

TO BE COMPLETED BY DISTRICT ONLY					
Department:	CTE	Vendor ID:	3000227	Budget Code:	12.214.500.1.601000.55100
Contract Monitor Name:	Tessa Miley			Telephone:	530.895.2894
Dept. Dean/Director Initials:	Denise Adams		Dept. Vice President Initials:	Samia Yaqub	
<b>Business Contracts Approval:</b>			<b>Purchasing Approval:</b>		

11.7.6

**STATEMENT OF WORK  
DATED 7-1-14**

**1. Project Description.**

This work is being performed under the Prime Agreement issued by California Department of Education, California Career Pathways Trust as Agreement Number 14-25239-6141-00 for Butte-Glenn Career Pathways Consortium.

**2. Purpose or Objective(s).**

The Butte-Glenn Career Pathway Consortium (BGPC) is a sustainable, comprehensive, effective and efficient regional career pathways system based on linked learning models aligned with region and statewide economic needs that will support college and career readiness for the students of Butte and Glenn Counties. **Hamilton Unified School District Education** shall partner and collaborate with the Butte-Glenn Career Pathways Consortium to implement or enhance and deliver pathways in identified sectors to successfully achieve the desired results of the California Career Pathways Trust grant.

**3. Scope of Work and Deliverables.**

Subrecipient shall furnish all the necessary services, qualified personnel, material, equipment, and facilities not otherwise provided by District as needed to perform the work as set forth below:

- Commit to fully implement the Butte-Glenn Career Pathways Consortium program(s)
- Collaborate with postsecondary, business, and any other community partners as specified in the Butte-Glenn Career Pathways Consortium partnership agreement
- Develop a formal decision-making structure including identifying key leaders from each sector
- Recruit a student cohort broadly representative of the overall school population, including students with special needs for enrollment in the career pathway
- Identify school leaders and teachers who have demonstrated the ability to drive student outcomes; can provide the leadership skills essential for program success; and can integrate high school, college, and work-based learning experiences
- Provide dedicated staff to work on the career pathways program who have the authority to coordinate with postsecondary education on the LEAs behalf
- Work with higher education, workforce development entities, and industry partners to develop seamless transitions for students into postsecondary education, employment, and or training
- Collect and input data into NAF dashboard and CaIPASS Plus
- Establish opportunities for all students to:
  - Accelerate into community college courses while still in high school.
  - Participate in appropriately sequenced work-place experiences to make informed choices among postsecondary options.
  - Develop personal dispositions such as time management, collaboration, problem-solving, leadership, study skills, communication, and analytical skills, which are required for success in the workplace.
- Provide faculty release time for ongoing professional development. In addition, commit support for frequent opportunities for reflection and collaboration during the school year
- Maximize available funding streams (in addition to the grant funding), to support the needs of participating students within the career pathway
- Develop Pathway Road Maps –visual representations of educational and employment pathways
- Annually evaluate goals and objectives for the linked learning consortium, make improvements as needed.
- Participate in Butte-Glenn Linked Learning Consortium advisory meetings and virtual learning community.
- Provide relevant and ongoing professional development for administrators, and all participating teachers/instructors, including support and frequent opportunities for reflection and collaboration during

**STATEMENT OF WORK**

**DATED 7-1-14**

- the school year
- Collect, analyze, and submit data to a data collection repository administered by an entity to be designated by the CDE
- Participate in statewide CCPT Network meetings and virtual learning community to share expertise and experiences on the development of career pathways programs, as well as pertinent resources, tools, and strategies.

Progress toward successful attainment of the goals shall be monitored by the BGPC leadership team through bi-weekly calls, monthly meetings and quarterly reports. **Hamilton Unified School District** will work closely with the BGPC toward the attainment of the Program Outcome Measures identified in the CCPT grant application, Exhibit G.

Expected outcomes include:

**Period of Performance.**

The period of performance for this SOW will start on July 1, 2014 and end on June 30, 2019.

**2014/2015 PLANNING/MEETING TIMELINE**

**JUNE 2014**

Program Specialist/Butte College Planning meeting with County District Superintendents to provide grant information regarding signed district partner agreement; Professional Development for teachers, July DC NAF Conference; Discuss possible impact of pathway development to master schedule for 2014/15 and 2015/16; and Inform district of grant budget impact and restrictions.

**JULY 2014**

Meet with teachers that will be attending NAF conference; and meeting schedule in DC with Butte/Glenn County industry, instructors

**AUGUST 2014**

Conduct pathways workshop at Glenn County Staff Development Day

**SEPTEMBER/OCTOBER 2014**

County Consortium quarterly meeting and Program Specialists/Butte College planning team meet to address Advisory Meeting logistics and agenda; Set up 2015/2015 meeting dates/locations; Discuss training needs for business partners; Discuss recommendations for invited speakers; 1<sup>st</sup> Bi-County Pathways Advisory Meeting; and Development of BGPC Resource Guide/Website.

**JANUARY/FEBRUARY 2015**

County Consortium quarterly meeting; Program Specialist/Butte College Planning Meeting; 2<sup>nd</sup> Bi-County Pathways Advisory Meeting Review progress on GCCPC Resource Guide Development; District pathway implementation progress report; District master schedule planning/changes for 2015/2016 SY

**MAY 2015**

County Consortium quarterly meeting; Program Specialist/Butte College Planning Meeting; 3<sup>rd</sup> Bi-County Pathways

11.7.8

**STATEMENT OF WORK  
DATED 7-1-14**

Advisory Meeting; BGPC Resource Guide Development Review/Approval; District Pathway implementation progress report; District master schedule progress for 2015/2016 SY

**4. Additional Terms and Conditions Specific to this SOW**

Identify, track and report participant and progress of student participants to CDE, NAF and CalPass Plus as required by sponsor.

Invoicing of services, match and progress reports shall be submitted by **Hamilton Unified School District** on a quarterly basis.





Vendor/Addr Reg Reference	Remit name Date	Description	Tax ID num	Deposit type Fd Res Y	Goal	Func	Obj	ABA num Sit BDR DD	Account num T9MPS	Liq Amt	Net Amount
000008/00		CALIFORNIA'S VALUED TRUST H/W									
PO-000444	11/18/2014	DECEMBER 2014		1	01-0000-0-0000-0000-9571-000-000-00000	NN	P			0.00	20,630.39
PO-000444	11/18/2014	DECEMBER 2014		2	01-0000-0-0000-0000-9572-000-000-00000	NN	P			0.00	56,229.33
PO-000444	11/18/2014	DECEMBER 2014		3	01-0000-0-0000-0000-9573-000-000-00000	NN	P			0.00	8,808.97
TOTAL PAYMENT AMOUNT											85,668.69 *

000584/00	STANDARD										
PO-000408	10/20/2014	NOV CT503202 DIV3000		1	01-0000-0-0000-0000-9573-000-000-00000	NN	P			0.00	305.20
TOTAL PAYMENT AMOUNT											305.20 *

TOTAL Fund	PAYMENT	85,973.89	**								85,973.89
TOTAL BATCH	PAYMENT	85,973.89	***							0.00	85,973.89
TOTAL DISTRICT	PAYMENT	85,973.89	****							0.00	85,973.89
TOTAL FOR ALL DISTRICTS:		85,973.89	*****							0.00	85,973.89

Number of warrants to be printed: 2, not counting voids due to stub overflows.

Prepared by <i>Walter Hammer</i>	Date 11/20/14
Authorized by	Date

12.1.1

Vendor/Addr Req Reference	Remit name Date	Description	Tax ID num	Deposit type	Fd Res	Y	Goal	Func	Obj	ABA num	Sit	Bdr	DD	Account num	Liq Amt	Net Amount
000253/00	APPEAL-DEMOCRAT		462220622													
PO-000441	10/31/2014	00339725 COACHES 7/8TH AND VAR	1	01-0000-0-0000-2700-5990-000-0000	NY	P				95.63	*				0.00	95.63
TOTAL PAYMENT AMOUNT																
001519/00	COASTAL BUSINESS SYSTEMS INC															
PO-000447	11/03/2014	DEC HS	1	01-0000-0-1110-1000-5620-100-000-00000	NN	P									0.00	688.69
PO-000447	11/03/2014	DEC ELLA B	3	01-0000-0-3200-1000-5620-000-000-00000	NN	P									0.00	121.18
PO-000447	11/03/2014	ELLA B OVERAGE	3	01-0000-0-3200-1000-5620-000-000-00000	NN	P									0.00	22.98
TOTAL PAYMENT AMOUNT																
000227/00	CSM CONSULTING INC		731713662													
PO-015354	09/30/2014	386666 JULY-SEPT 2014	1	01-0000-0-1110-1000-5890-000-000-00000	NY	P				1,250.00	*				1,250.00	1,250.00
TOTAL PAYMENT AMOUNT																
000884/00	EAGLE SOFTWARE															
PO-015395	10/21/2014	TR-731 3 TRAINING DAYS NOV-DEC	1	01-0000-0-0000-2700-5200-000-000-00000	NN	P				4,500.00	*				4,500.00	4,500.00
TOTAL PAYMENT AMOUNT																
000159/00	ENTERPRISE-RECORD		911947496													
PO-000428	10/31/2014	ELEM G&B COACHES	1	01-0000-0-0000-2700-5890-000-000-00000	NY	P				534.24	*				0.00	534.24
TOTAL PAYMENT AMOUNT																
000320/00	GERLINGER STEEL & SUPPLY CO															
PO-015309	11/05/2014	0157387	1	01-0350-0-6000-1000-4300-000-053-00000	NN	P				219.30	*				219.30	219.30
TOTAL PAYMENT AMOUNT																
000162/00	GRAINGER															
PO-000409	11/05/2014	9588081969	1	01-8150-0-0000-8100-4300-000-000-00000	NN	P				85.94	*				0.00	85.94
TOTAL PAYMENT AMOUNT																

13.1.2

Vendor/Addr Remit name Description Tax ID num Deposit type ABA num Account num  
 Req Reference Date Liq Amt Net Amount  
 000497/00 HAMILTON ELEMENTARY

FV-000083 11/03/2014 POSTAGE PAID/ELEM PETTY CASH 01-0000-0-0000-2700-5990-000-000-000000 NN  
 TOTAL PAYMENT AMOUNT 3.72 \* 3.72

000445/00 IT SAVVY  
 PO-015402 10/23/2014 750568 1 01-9150-0-0000-2420-4300-000-000-000000 NN P 263.65 263.68  
 TOTAL PAYMENT AMOUNT 263.68 \*

000973/00 JIVE COMMUNICATIONS 020783048  
 PO-000442 08/01/2014 AUG 000263140 (NO JULY) 1 01-0000-0-0000-2700-5990-000-000-000000 NY P 140.72 140.72  
 PO-000442 09/01/2014 SEPT 000263141 1 01-0000-0-0000-2700-5990-000-000-000000 NY P 140.72 140.72  
 PO-000442 10/01/2014 OCT 000251737 1 01-0000-0-0000-2700-5990-000-000-000000 NY P 142.00 142.00  
 PO-015222 09/05/2014 000244186 2 01-9150-0-0000-2420-4300-000-000-000000 NY F 18.16 18.16  
 PO-015347 10/01/2014 000245798 1 01-9150-0-0000-2420-4300-000-000-000000 NY P 1,015.87 1,015.87  
 PO-015410 10/29/2014 000254788 1 01-9150-0-0000-2420-4300-000-000-000000 NY P 160.05 160.05  
 TOTAL PAYMENT AMOUNT 1,617.52 \*

001082/00 MARSHALL MEMO LLC  
 PO-015385 10/20/2014 JAN 2015-JAN 2016 SUBSCRIPTION 1 01-0000-0-1110-1000-4300-800-000-000000 NN F 50.00 50.00  
 TOTAL PAYMENT AMOUNT 50.00 \*

000524/00 MJB WELDING SUPPLY  
 PO-015131 11/07/2014 01055825 1 01-0350-0-6000-1000-4300-000-053-000000 NN P 273.49 273.49  
 TOTAL PAYMENT AMOUNT 273.49 \*

000087/00 SACRAMENTO VALLEY MIRROR 533423142  
 PO-000421 11/05/2014 12989 G&B COACH ELEM 1 01-0000-0-0000-2700-5890-000-000-000000 NY P 0.00 28.48  
 TOTAL PAYMENT AMOUNT 28.48 \*

000454/00 SCHOLASTIC CLASS MAGAZINES  
 PO-015343 10/28/2014 M5513458 1 01-0000-0-1110-1000-4300-800-000-000000 YN F 347.66 323.40  
 TOTAL PAYMENT AMOUNT 323.40 \*  
 TOTAL USE TAX AMOUNT 24.26

121.3

12 HAMILTON UNIFIED SCHOOL DIST. J4942  
 BATCH 27:DECEMBER 15 2014

ACCOUNTS PAYABLE PRELIST  
 BATCH: 0027 BATCH 27:DECEMBER 15 2014  
 Fund : 01 GENERAL FUND

APY500 H.02.12 11/17/14 13:53 PAGE 3  
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Vendor/Addr Req Reference	Remit name Date	Description	Tax ID num	Deposit type	Fd Res	Y	Goal	Func	Obj	ABA num	Sit	BGR	DD	Account num	T9MPS	Liq Amt	Net Amount
001184/00	TEHAWA COUNTY DEPT OF ED																
		PO-015427 11/12/2014 REGISTRATION FOR 4	1/27/15	1	01-7405-0-1110-1000-5200-000-0000-0000	NN	F									600.00	600.00
		TOTAL PAYMENT AMOUNT								600.00 *							600.00
001216/00	TRIARCO ARTS & CRAFTS																
		PO-015414 11/04/2014 169003		1	01-6300-0-1110-1000-4300-000-0000-0000	NN	F									667.76	661.61
		TOTAL PAYMENT AMOUNT								661.61 *							661.61
000920/00	VS ATHLETICS																
		CM-000030 11/17/2014 CREDIT FOR SHIPPING PER QUOTE		01-0801-0-0000-2700-4300-800-584-00000	NN												127.34
		PO-015281 11/03/2014 242334		1	01-0801-0-0000-2700-4300-800-584-00000	NN	F									800.00	890.23
		TOTAL PAYMENT AMOUNT								762.89 *							762.89
		TOTAL Fund PAYMENT								12,102.75 **							12,102.75
		TOTAL USE TAX AMOUNT								24.26							

12.1.4

12 HAMILTON UNIFIED SCHOOL DIST. J4942  
BATCH 27:DECEMBER 15 2014

ACCOUNTS PAYABLE PRELIST  
BATCH: 0027 BATCH 27:DECEMBER 15 2014  
Fund : 11 ADULT EDUCATION  
APY500 H.02.12 11/17/14 13:53 PAGE 4  
<< Open >>

Vendor/Addr	Remit name	Description	Tax ID num	Deposit type	Fd Res	Y	Goal	Func	Obj	Sit	BA	DD	Account num	Liq Amt	Net Amount	
001519/00	COASTAL BUSINESS SYSTEMS INC															
PO-000447	11/03/2014	DEC ADULT ED	4	11-0000-0-4110-1000-5620-000-0000-0000	NN	P								0.00	121.17	
PO-000447	11/03/2014	ADULT ED OVERAGE	4	11-0000-0-4110-1000-5620-000-0000-0000	NN	P								0.00	22.98	
TOTAL PAYMENT AMOUNT														144.15 *	144.15	
TOTAL Fund														PAYMENT	144.15 **	144.15

12.1.5

12 HAMILTON UNIFIED SCHOOL DIST. J4942  
BATCH 27:DECEMBER 15 2014

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<< Open >>

ACCOUNTS PAYABLE PRELIST  
BATCH: 0027 BATCH 27:DECEMBER 15 2014  
Fund : 12 CHILD DEVELOPMENT

Vendor/Addr Remit name  
Req Reference Date Description  
001519/00 COASTAL BUSINESS SYSTEMS INC  
PO-000447 11/03/2014 DEC PRESCH  
PO-000447 11/03/2014 PRESCH OVERAGE

Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
5 12-6105-0-1110-1000-5620-000-00000 NN P	Pd Res	Y Goal Func Obj Sit Bdr DD T9MPS		0.00	121.17
5 12-6105-0-1110-1000-5620-000-00000 NN P				0.00	22.98
TOTAL PAYMENT AMOUNT				144.15 *	144.15
TOTAL Fund				PAYMENT	144.15 **

12.1.6



ACCOUNTS PAYABLE PRELIST  
 BATCH: 0027 BATCH 27: DECEMBER 15 2014  
 Fund : 13 CAFETERIA

Vendor/Addr Req Reference	Remit name Date	Description	Tax ID num	Deposit type	Fd Res	Y	Goal	Func	Obj	ABA num	Sit	BGR	DD	Account num	T9MPS	Liq Amt	Net Amount	
001037/00	PRODUCERS DAIRY FOODS																	
	PO-000431	11/03/2014	47512855		1	13	5310	0	0000	3700	4700	000	0000	0000	NN	P	0.00	377.30
	PO-000431	11/06/2014	47528348		1	13	5310	0	0000	3700	4700	000	0000	0000	NN	P	0.00	129.49
	PO-000431	11/07/2014	47559248		1	13	5310	0	0000	3700	4700	000	0000	0000	NN	P	0.00	172.08
	PO-000431	11/08/2014	47481943		1	13	5310	0	0000	3700	4700	000	0000	0000	NN	P	0.00	108.20
										787.07	*						787.07	
										787.07	**						787.07	
										13,178.12	***					0.00	13,178.12	
										24.26							24.26	
										13,178.12	****					0.00	13,178.12	
										24.26							24.26	
										13,178.12	****					0.00	13,178.12	
										24.26							24.26	

Number of warrants to be printed: 20, not counting voids due to stub overflows.

\*\*\*\*\* END OF REPORT \*\*\*\*\*

Prepared by	Date
<i>Chris DeBora</i>	11/17/14
Authorized by	Date

13.1.8



12 HAMILTON UNIFIED SCHOOL DIST. J5238  
BATCH 28: DECEMBER 15 2014

ACCOUNTS PAYABLE PRELIST APY500 H.02.12 11/19/14 15:47 PAGE 2  
BATCH: 0028 BATCH 28: DECEMBER 15 2014 << Open >>  
Fund : 01 GENERAL FUND

Vendor/Addr	Remit name	Req Reference	Date	Description	Tax ID num	Deposit type	Fd Res	Y	Goal	Func	Obj	Sit	Bdr	DD	ABA num	Account num	Liq Amt	Net Amount	
000147/00	VALLEY TRACTOR INC																		

PO-015431 10/30/2014 479575

1 01-8150-0-0000-8100-4300-000-000-00000 NN F 292.25  
TOTAL PAYMENT AMOUNT 292.25 \* 292.25

000510/00 YOLO COUNTY OFFICE OF EDUCATIO

PO-015434 11/18/2014 SELPA TRAINING REGIST STITCHNE 1 01-0000-0-1110-1000-5200-000-000-00000 NN F 35.00  
TOTAL PAYMENT AMOUNT 35.00 \* 35.00

TOTAL Fund PAYMENT 9,562.93 \*\* 9,562.93

12.1.10

ACCOUNTS PAYABLE PRELIST  
 BATCH: 0028 BATCH 28:DECEMBER 15 2014  
 Fund : 13 CAFETERIA

Vendor/Addr Remit name Description Tax ID num Deposit type Fd Res Y Goal Func Obj Sit Bdr DD T9MPS Account num  
 Req Reference Date  
 000764/00 DANIELSON CO

Req Reference	Date	Description	Tax ID num	Deposit type	Fd Res	Y	Goal	Func	Obj	Sit	Bdr	DD	T9MPS	Account num	Liq Amt	Net Amount
CM-000031	08/27/2014	49083 PAID TWICE/REV W/ CM#31														
PO-000425	11/10/2014	58794														61.62
PO-000425	11/10/2014	58771														299.39
PO-000425	11/17/2014	59369														59.20
PO-000425	06/26/2014	REV CM#6/ NOT MY CREDITS														61.40
PO-000425	11/10/2014	58794														27.21
PO-000425	11/10/2014	58771														1,435.64
PO-000425	11/17/2014	59369														992.49
PO-000425	11/10/2014	58794														992.84
PO-000425	11/17/2014	59369														5.00
		TOTAL PAYMENT AMOUNT														3,819.55

000276/00 GAGER'S INC.

PO-000404	11/11/2014	1066831-IN														81.17
		TOTAL PAYMENT AMOUNT														81.17

000209/00 GOLD STAR FOODS

PO-000415	11/17/2014	1190001														1,196.09
PO-000415	10/10/2014	1144270														12.80
		TOTAL PAYMENT AMOUNT														1,208.89

000592/00 MISSION UNIFORM & LINEN

PO-000405	11/06/2014	250153635														37.29
PO-000405	11/13/2014	250154959														32.69
PO-000405	11/13/2014	250154958														21.00
		TOTAL PAYMENT AMOUNT														90.98

001037/00 PRODUCERS DAIRY FOODS

PO-000431	11/10/2014	47528349														97.78
PO-000431	11/10/2014	47559249														248.38
PO-000431	11/13/2014	47597840														100.72
		TOTAL PAYMENT AMOUNT														446.88

13.1.11

12 HAMILTON UNIFIED SCHOOL DIST. J5238  
 BATCH 28:DECEMBER 15 2014

ACCOUNTS PAYABLE PRELIST  
 BATCH: 0028 BATCH 28:DECEMBER 15 2014  
 Fund : 13 CAFETERIA

APY500 H.02.12 11/19/14 15:47 PAGE 4  
 << Open >>

Vendor/Addr Req Reference	Remit name Date	Description	Tax ID num	Deposit type	Fd Res	Y	Goal	Func	Obj	Sit	Bdr	DD	Account num	T9MPS	Liq Amt	Net Amount		
000763/00		PROPACIFIC FRESH																
PO-000407	11/10/2014	6061834			1	13	5310	0	0000	3700	4700	000	0000	0000	NN	P	0.00	562.81
PO-000407	11/10/2014	6061470			1	13	5310	0	0000	3700	4700	000	0000	0000	NN	P	0.00	567.78
PO-000407	11/17/2014	6064781			1	13	5310	0	0000	3700	4700	000	0000	0000	NN	P	0.00	653.68
PO-000407	11/17/2014	6064619			1	13	5310	0	0000	3700	4700	000	0000	0000	NN	P	0.00	626.42
PO-000407	11/10/2014	6061470			2	13	5310	0	0000	3700	5890	000	0000	0000	NN	P	0.00	2.34
PO-000407	11/17/2014	6064619			2	13	5310	0	0000	3700	5890	000	0000	0000	NN	P	0.00	2.08
TOTAL PAYMENT AMOUNT																2,415.11	2,415.11	

TOTAL Fund PAYMENT 8,062.58 \*\*

8,062.58

12.1.12

12 HAMILTON UNIFIED SCHOOL DIST. J5238  
BATCH 28: DECEMBER 15 2014

ACCOUNTS PAYABLE PRELIST  
BATCH: 0028 BATCH 28: DECEMBER 15 2014  
Fund : 14 DEFERRED MAINTENANCE  
APY500 H.02.12 11/19/14 15:47 PAGE 5  
<< Open >>

Vendor/Addr Remit name Description  
Req Reference Date  
001135/00 FLETCHER'S PLUMBING &  
Tax ID num Deposit type ABA num Account num  
Fd Res Y Goal Func Obj Sit Bdr DD T9MPS Liq Amt Net Amount  
680442234

PO-015432 10/04/2014 119458  
1 14-0000-0-0000-8100-5630-000-000-000000 NY F 2,940.00 2,940.00  
TOTAL PAYMENT AMOUNT 2,940.00 \* 2,940.00  
TOTAL Fund PAYMENT 2,940.00 \*\* 2,940.00  
TOTAL BATCH PAYMENT 20,565.51 \*\*\* 0.00 20,565.51  
TOTAL DISTRICT PAYMENT 20,565.51 \*\*\* 0.00 20,565.51  
TOTAL FOR ALL DISTRICTS: 20,565.51 \*\*\*\* 0.00 20,565.51

Number of warrants to be printed: 16, not counting voids due to stub overflows.

\*\*\*\*\* E N D O F R E P O R T \*\*\*\*\*

Prepared by	Chris DeBor	Date	11/9/14
Authorized by		Date	

12.1.13

Vendor/Addr Req Reference	Remit name Date	Description	Tax ID num	Deposit type	ABA num	Account num	Fd Res	Y	Goal	Func	Obj	Sit	Bqr	DD	T9MPS	Liq Amt	Net Amount
002047/00	DANNIS WOLIVER KELLEY		943172834														
	PO-015237	10/25/2014 OCTOBER LEGAL FEES					1	01	0000	0	0000	7110	5815	000	0000	00000	NY P
		TOTAL PAYMENT AMOUNT										16,621.12	*				0.00
		TOTAL Fund		PAYMENT								16,621.12	**				16,621.12
		TOTAL BATCH PAYMENT										16,621.12	***			0.00	16,621.12
		TOTAL DISTRICT PAYMENT										16,621.12	****			0.00	16,621.12
		TOTAL FOR ALL DISTRICTS:										16,621.12	****			0.00	16,621.12

Number of warrants to be printed: 1, not counting voids due to stub overflows.

Prepared by	Date
<i>Winton Hamman</i>	<i>12/1/14</i>
Authorized by	Date

12.1.14

ACCOUNTS PAYABLE PRELIST  
 BATCH: 0031 BATCH 31:DECEMBER 15 2014  
 Fund : 01 GENERAL FUND

Vendor/Addr	Remit name	Date	Description	Tax ID num	Deposit type	Fd Res	Y	Goal	Func	Obj	Sit	Bdr	DD	T	MPS	Liq Amt	Net Amount
000010/00	ALHAMBRA & SIERRA SPRINGS																
	PO-000406	11/27/2014	NOV 9858589 112714		1	01-0000-0-0000-2700-4300-100-000-00000	NN	P								0.00	67.95
	PO-000406	11/27/2014	NOV 9858589 112714		4	01-0000-0-0000-2700-4300-800-000-00000	NN	P								0.00	51.96
	PO-000406	11/27/2014	NOV 9858589 112714		3	01-0000-0-3200-1000-4300-000-000-00000	NN	P								0.00	10.30
	PO-000406	11/27/2014	NOV 9858589 112714		2	01-8150-0-0000-8100-4300-000-000-00000	NN	P								0.00	25.59
										155.80 *							155.80
001075/00	AT&T																
	PO-000403	11/12/2014	NOV 2014 5928954		1	01-0000-0-0000-2700-5990-000-000-00000	NN	P								0.00	110.91
										110.91 *							110.91
001257/00	BATTERIES + BULES																
	PO-015442	11/25/2014	311105183-01		1	01-0000-0-1110-1000-4300-100-000-00000	NN	F								68.11	68.11
										68.11 *							68.11
001141/00	BUTTE COUNTY DEPARTMENT OF																
	PO-015413	12/03/2014	REGISTRATION REACH 3/26-28/15		1	01-0801-0-1110-1000-5890-000-522-00000	NN	F								1,000.00	1,000.00
										1,000.00 *							1,000.00
000053/00	CALIFORNIA WATER SERVICE CO																
	PO-000422	11/25/2014	DEC 731417777		1	01-0000-0-0000-8100-5590-000-000-00000	NN	P								0.00	519.22
	PO-000422	11/25/2014	DEC 0669843652		1	01-0000-0-0000-8100-5590-000-000-00000	NN	P								0.00	374.04
	PO-000422	11/25/2014	DEC 362417777		1	01-0000-0-0000-8100-5590-000-000-00000	NN	P								0.00	30.37
	PO-000422	11/25/2014	DEC 4328876467		1	01-0000-0-0000-8100-5590-000-000-00000	NN	P								0.00	401.65
	PO-000422	11/25/2014	DEC 631417777		1	01-0000-0-0000-8100-5590-000-000-00000	NN	P								0.00	210.07
	PO-000422	12/01/2014	DEC 314111777		1	01-0000-0-0000-8100-5590-000-000-00000	NN	P								0.00	45.65
	PO-000422	12/01/2014	DEC 414111777		1	01-0000-0-0000-8100-5590-000-000-00000	NN	P								0.00	45.65
										1,626.65 *							1,626.65
000112/00	COSTCO																
	PO-015128	11/08/2014	PHOTO DEV SIOUX		1	01-0350-0-6000-1000-4300-000-044-00000	NN	P								8.39	8.39
	PO-015128	11/18/2014	PHOTO DEV SIOUX		1	01-0350-0-6000-1000-4300-000-044-00000	NN	P								8.80	8.80
	PO-015429	11/26/2014	DIST SUPPLIES		1	01-0000-0-1110-1000-4300-000-000-00000	NN	F								178.20	178.20
	PO-015438	11/26/2014	MJ TONERS		1	01-0000-0-1110-1000-4300-800-000-00000	NN	F								214.98	214.98
										410.37 *							410.37

12.1.15

ACCOUNTS PAYABLE PRELIST  
 BATCH: 0031 BATCH 31:DECEMBER 15 2014  
 Fund : 01 GENERAL FUND

Vendor/Addr Reg Reference Date	Remit name Description	Tax ID num	Deposit type Fd Res Y	Goal Func	ABA num Obj	Account num Sit Bdr DD	Liq Amt	Net Amount
001470/00	CRIS OSEGUERA							
PV-000094	12/03/2014 MELAS/TOLLS 12-5&6 2014				01-0000-0-0000-2700-5200-000-0000-000000 NN			102.00
	TOTAL PAYMENT AMOUNT				102.00 *			102.00
001107/00	DEANNA CROSBY							
PV-000093	12/03/2014 FOOTBALL GATE DUTY FEES				01-0000-0-1110-1000-5890-000-006-000000 NN			185.00
	TOTAL PAYMENT AMOUNT				185.00 *			185.00
001447/00	DGS							
PV-000086	11/25/2014 2790991				01-0000-0-0000-7110-5815-000-000-000000 NN			907.25
	TOTAL PAYMENT AMOUNT				907.25 *			907.25
000563/00	DIANE LYON	561259712						
PV-000092	11/24/2014 CASBO NEWPORT/11/19-11/23				01-0000-0-0000-7300-5200-000-000-000000 NN			259.40
	TOTAL PAYMENT AMOUNT				259.40 *			259.40
001432/00	DOCUMENT TRACKING SERVICE	203469254						
PO-015407	09/30/2014 9595103				1 01-0000-0-1110-1000-5890-000-000-000000 NY F		1,245.00	1,245.00
	TOTAL PAYMENT AMOUNT				1,245.00 *			1,245.00
000036/00	GREATAMERICA LEASING CORP							
PO-000424	11/21/2014 JAN 16165150				1 01-0000-0-1110-1000-5620-100-000-000000 NN F		0.00	117.18
	TOTAL PAYMENT AMOUNT				117.18 *			117.18
000307/00	HAMILTON HIGH SCHOOL							
PV-000091	11/21/2014 TRACK CIF/GAS FOR VAN				01-0000-0-1110-1000-5200-000-006-000000 NN			25.00
	TOTAL PAYMENT AMOUNT				25.00 *			25.00
000114/00	HAMILTON UNIFIED REVOLVING FND							
PO-015390	10/22/2014 HP CONFAQ AC ADAPTER TECH				2 01-0000-0-1110-1000-4300-000-013-000000 YN F		25.00	23.98
PO-015390	10/22/2014 DELL AC ADAPTER CORD MUSIC				1 01-9150-0-0000-2420-4300-000-000-000000 YN F		25.00	21.95
PV-000087	11/20/2014 TRACK CIF STATE TRAVEL				01-0000-0-1110-1000-5200-000-006-000000 NN			276.00

12.1.16



Vendor/Addr Req Reference	Remit name Date	Description	Tax ID num	Deposit type	Fd Res	Y	Goal	Func	Obj	Sit	Bdr	DD	T9MPS	Liq Amt	Net Amount
000027/00	ORLAND HARDWARE													564.48	564.48
TOTAL PAYMENT AMOUNT															
PO-000417	10/31/2014	235025													
PO-000417	11/05/2014	235568												0.00	31.40
PO-000417	11/22/2014	237059												0.00	183.92
PO-000417	11/22/2014	237061												0.00	21.26
PO-000417	11/06/2014	235635												0.00	36.24
TOTAL PAYMENT AMOUNT															
284.31 *															
000084/00	PG&E														
TOTAL PAYMENT AMOUNT															
PO-000416	11/14/2014	NOV HS 9921774729-6												0.00	7,906.47
PO-000416	11/26/2014	NOV ELEM 3699672995-4												0.00	4,545.64
TOTAL PAYMENT AMOUNT															
12,452.11 *															
000512/00	PLATT ELECTRIC SUPPLY INC													439.79	241.66
PO-015423	11/13/2014	F526990												0.00	241.66
TOTAL PAYMENT AMOUNT															
241.66 *															
000134/00	QUILL CORPORATION														
PO-015285	11/22/2014	8127798												1,371.00	1,371.70
TOTAL PAYMENT AMOUNT															
1,371.70 *															
000137/00	SCHOOL SERVICES OF CALIF INC														
PO-000426	10/31/2014	OCT 2014 98948-IN												0.00	215.00
TOTAL PAYMENT AMOUNT															
215.00 *															
002014/00	SPECIALIZED FIBERS														
PO-000433	12/01/2014	SK102479												0.00	55.00
PO-000433	12/01/2014	SK102480												0.00	55.00
TOTAL PAYMENT AMOUNT															
110.00 *															

12.1.18



12 HAMILTON UNIFIED SCHOOL DIST. J5817  
BATCH 31:DECEMBER 15 2014

ACCOUNTS PAYABLE PRELIST  
BATCH: 0031 BATCH 31:DECEMBER 15 2014  
Fund : 12 CHILD DEVELOPMENT

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<< Open >>

Vendor/Addr	Remit name	Description	Tax ID num	Deposit type	Fd Res	Y	Goal	Func	Obj	Sit	B&F	DD	Account num	Liq Amt	Net Amount
001189/00	MARGRIT VOGELISANG														
	PV-000089	11/12/2014 MILEAGE	11/10/14	EARLY MATH	12-6105-0-1110-1000-5200-000-000-00000	NN									46.33
	PV-000090	12/03/2014 MILEAGE	AUG 19-20	EARLY MATH	12-6105-0-1110-1000-5200-000-000-00000	NN									92.66
		TOTAL PAYMENT AMOUNT													138.99

TOTAL Fund                      PAYMENT                      138.99 \*\*                      138.99

13.1.20



Vendor/Addr Req Reference	Remit name Date	Description	Tax ID num	Deposit type	Fd Res	Y	Goal	Func	Obj	Sit	Bdr	DD	T9MPS	Account num	Liq Amt	Net Amount
000763/00	PROPACIFIC FRESH															
PO-000407	12/01/2014	6067811	1	13-5310-0-0000-3700-4700-000-000000	NN	P									0.00	47.66
PO-000407	12/01/2014	6067809	1	13-5310-0-0000-3700-4700-000-000000	NN	P									0.00	490.32
PO-000407	12/01/2014	6069015	1	13-5310-0-0000-3700-4700-000-000000	NN	P									0.00	589.62
PO-000407	10/29/2014	REV DUP CM#26/871910	1	13-5310-0-0000-3700-4700-000-000000	NN	P									0.00	86.40
PO-000407	12/01/2014	6067809	2	13-5310-0-0000-3700-5890-000-000000	NN	P									0.00	4.16
PO-000407	12/01/2014	6067811	2	13-5310-0-0000-3700-5890-000-000000	NN	P									0.00	2.08
TOTAL PAYMENT AMOUNT															1,220.24 *	1,220.24

002012/00	UNITED GROCERS															
PO-000438	11/16/2014	40127953	1	13-5310-0-0000-3700-4300-000-000000	NN	P									0.00	16.48
PO-000438	11/16/2014	40127953	2	13-5310-0-0000-3700-4700-000-000000	NN	P									0.00	144.85
TOTAL PAYMENT AMOUNT															161.33 *	161.33

TOTAL Fund	PAYMENT	4,800.65 **														4,800.65
TOTAL BATCH PAYMENT		33,985.53 ***													0.00	33,985.53
TOTAL USE TAX AMOUNT		3.45														
TOTAL DISTRICT PAYMENT		33,985.53 ****													0.00	33,985.53
TOTAL USE TAX AMOUNT		3.45														
TOTAL FOR ALL DISTRICTS:		33,985.53 ****													0.00	33,985.53
TOTAL USE TAX AMOUNT		3.45														

Number of warrants to be printed: 40, not counting voids due to stub overflows.

\*\*\*\*\* E N D O F R E P O R T \*\*\*\*\*

Prepared by	Chris [Signature]	Date	12/4/14
Reviewed by		Date	

12.1 22

**HAMILTON UNIFIED SCHOOL DISTRICT**

**BOARD MEETING**

**Minutes**

**Hamilton High School Library**

**Monday, November 17, 2014**

---

6:00 p.m. Public session for purposes of opening the meeting only.  
6:00 p.m. Closed session to discuss closed session items listed below.  
6:30 p.m. Reconvene to open session no earlier than 6:30 p.m.

---

**1.0 OPENING BUSINESS:**

1.1 Call to order and roll call

Tomas Loera, President     Tim Anderson     Gabriel Leal  
 Judy Twede, Clerk         Hubert "Wendall" Lower

**2.0 IDENTIFY CLOSED SESSION ITEMS:**

3.0 **PUBLIC COMMENT ON CLOSED SESSION ITEMS.** Public comment will be heard on any closed session item. The board may limit comments to no more than three minutes per speaker and 15 minutes per item.

4.0 **ADJOURN TO CLOSED SESSION:** To consider qualified matters.

4.1 Government Code, section 54956.9, Conference with Legal Counsel - Anticipated Litigation. Significant exposure to litigation pursuant to subdivision (d)(2) of section 54956.9:

4.2 Government Code Section 54957.6, Labor Negotiations. To confer with the District's Labor Negotiator, Superintendent Charles Tracy, regarding HTA and CSEA negotiations.

4.3 Government Code Section 54957, Personnel Issue. To consider the employment, evaluation, reassignment, resignation, dismissal, or discipline of a classified and certificated employees.

5.0 **RECONVENE TO PUBLIC SESSION/FLAG SALUTE:** Report action taken in closed session (No earlier than 6:30 p.m.) Reconvened to open session at 6:38 PM-No Action was taken in Closed Session

**6.0 ADOPT THE AGENDA: (M)**

7.0 **PUBLIC COMMENT:** Public comment on any item of interest to the public that is within the Board's jurisdiction will be heard (agenda and non-agenda items). The Board may limit comments to no more than three minutes per speaker and 15 minutes per topic. Public comment will also be allowed on each specific action item prior to board action thereon.

A parent requested to comment regarding Saturday School. Parent expressed her concern regarding the method and need for her daughter to have had to attend Saturday school. Matter was referred to the Elementary Principal for follow-up

13.2.1

8.0 **COMMUNICATIONS/REPORTS:**

- 8.1 Board Members Comments/Reports.- Board members expressed their thank you to retiring Board Member Tim Anderson and his hard work and dedication he has given to Hamilton Unified School District.
- 8.2 ASB President and Elementary Student Council President.  
1. Hamilton High School, Ivan Urena-Valdes  
2. Hamilton Elementary School, Ofelia Flores  
Both ASB Presidents reported on their respective schools, activities and sports.
- 8.3 District Reports (Handouts).  
1. Food Service - Director LeAnn Radtke  
2. Operations - Director Marc Eddy  
3. Technology - Manager Frank James
- 8.4 Principals and Dean of Students Reports.  
1. Darcy Pollak, Hamilton Elementary School Principal  
2. Maria Reyes, District Dean of Students  
3. Cris Oseguera, Hamilton High School Principal  
Principals and Dean of student reported on progress each school has made with academics and their respective enrollments.  
4. School Presentation-Hamilton High School  
High School Members of the FFA Local Chapter presented a report on their trip to the national FFA conference and the many attractions and events that surrounded their trip. FFA students expressed how beneficial this trip was for their respective efforts towards gaining knowledge in the field of agriculture.
- 8.5 Superintendent's Report, Superintendent Charles Tracy.  
1. DAC Report –reported out on DAC meeting and progress of elementary school.  
2. DLAC Report- Reported that several parents came to the meeting to hear CASSPP Test results, ELD progress report and CELDT testing preliminary results. The meeting was not as well attended as we had hoped. Phone calls and postings were done well in advance.  
3. LCAP Update and Next Date December 1, 2014, 6:00 PM-8:00 PM  
4. Biennial Brown Act Training, December 8, 2014, 6:00 PM to 8:00 PM, light dinner provided.  
5. Launching the ELD Frameworks Conference- December 9 and 10  
6. Winter Concert - December 10<sup>th</sup> at 7:00 p.m. in the HHS gym.  
7. District Board Meeting December 15  
8. Elementary Christmas Program December 16  
9. District office is dark the week of December 22-26, limited hours during Thanksgiving and Winter break weeks.

9.0 **COMMUNICATIONS:**

- 9.1 Williams Settlement- Hamilton Unified School District, 2013-14 Glenn County Schools Deciles 1-3 Report. (9.1.1-9.1.2)

13.2.2

9.2 County of Glenn – letter of receipt. (9.2.1)

**BOARD – RETIRING/OATH OF OFFICE – NEW MEMBER SEATED DECEMBER 15, 2014.**

**10.0 DISCUSSION ITEMS:**

- 10.1 Initial Proposal from HUSD to HTA, 2015-2016 Second Reading (10.1.1)  
Explanation of the proposal was made by Mr. Tracy, no questions were presented on the matter.
- 10.2 Initial Proposal from HUSD to CSEA, 2015-2016 Second Reading (10.2.1)  
Explanation of the proposal was made by Mr. Tracy, no questions were presented on the matter.
- 10.3 CSBA Education Legal Alliance Membership Letter Revisit 10/14 (10.3.1-10.3.2)  
Mr. Tracy explained that this is a fund that helps all school districts to have a voice in legislation. It was a bring back from last month.
- 10.4 Proposal for updating copy machines district contract (10.4.1-10.4.29)  
Mr. Tracy made a verbal presentation regarding replacement of district copy machines. The new contract from Ray Morgan would provide new machines throughout the district with the exception of the High School Library due to it receiving a new machine last school year. Along with the new copy machine's, the district receives software to manage copy and printer machine management and accounting. In addition, the district receives software that allows for the scanning and electronically saving archived student cumulated information folders. The new software allows searching for records electronically rather than manually as we do now.
- 10.5 Saturday School Proposal 2014-2015-Pollak (10.5.1-10.5.2)  
Ms. Pollak presented historical data on last year's attendance of Saturday school, current year budget and the efforts achieved and expected regarding student intervention and attendance recover that this program would provide.
- 10.6 Public Hearing. Adjourn to public hearing to solicit public input regarding potential costs of providing two years additional service credit to PERS eligible employees. (10.6.1-10.6.2)  
Information was provided to the Board and the public regarding the PERS additional Service Credit costs if all eligible PERS employees were to take advantage of an incentive should it be offered.

**11.0 ACTION ITEMS:**

- 11.1 Initial Proposal from HUSD to HTA, 2015-2016  
Mr. Lower motioned for passage, seconded by Mrs. Twede, motion carried
- 11.2 Initial Proposal from HUSD to CSEA, 2015-2016  
Mrs. Twede Motioned for passage, seconded by Mr. Anderson, motion carried
- 11.3 CSBA Education Legal Alliance Membership Letter  
Mr. Lower motioned for passage, Seconded by Mr. Anderson, motioned carried on a 3-1 vote (Mrs. Twede dissented)
- 11.4 Proposal for updating copy machines district contract  
Mr. Anderson motioned for passage, seconded by Mrs. Twede, motion carried
- 11.5 Saturday School Proposal 2014-2015  
Mr. Anderson motioned for passage, Mrs. Twede seconded, motion carried

13.2.3

12.0 **CONSENT AGENDA:** (M) Items in the consent agenda are considered routine and are acted upon by the Board in one motion. There is no discussion of these items prior to the Board vote and unless a member of the Board, staff, or public request specific items be discussed and/or removed from the consent agenda. Each item on the consent agenda approved by the Board shall be deemed to have been considered in full and adopted as recommended.

- 12.1 Warrants and Expenditures (12.1.1-12.1.23)
  - 12.2 Minutes of the Regular Board Meeting of September 15, 2014 (12.2.1-12.2.4)
  - 12.3 Inter-district Agreements Log (12.3.1-12.3.2)
  - 12.4 Updated Job Description Assistant to the Superintendent (12.4.1-12.4.4)
  - 12.5 New Hires: (12.5.1-12.5.9)
    - Michael Brantingham Saturday School Teacher
    - Tracey Leveroni Saturday School Teacher
    - Jennifer Firth Saturday School Teacher
    - Stephen (Kile) Taylor Saturday School Teacher
    - Suzanne Titchenal Saturday School Teacher
    - Jordan Tracy Classified Substitute
    - Daniel Jones Volunteer Varsity Boys Basketball Coach
    - Emily Stokes Volunteer Varsity Girls Basketball Coach
    - Dimitri Brown Boys Soccer Coach
    - Trevor Heyl Elementary Boys & Girls Basketball Coach
  - 12.6 HHS Boys Varsity Basketball overnight stay January 2-3, 2015 (12.6.1)
  - 12.7 HHS – SSC Meeting Agenda and Minutes, October 29, 2014 (12.7.1-12.7.2)
  - 12.8 HES – SSC Meeting Agenda (no quorum) and Minutes, October 20, 2014 (12.8.1-12.8.3)
  - 12.9 HES – ELAC Agenda, November 7, 2014 (12.9.1)
- Mrs. Twede motioned for passage with no removals, Mr. Anderson seconded, motion carried

13.0 **ADJOURNMENT: 8:46 PM**

Board Reviewed and accepted on December 15, 2014

By \_\_\_\_\_  
Judy Twede, Clerk

13.2.4

DLAC MINUETS

November 10, 2014

Maggie Sawyer provided an overview of the language star. PP of the five arms of the language star (points of the Star)

Maria Reyes gave CELDT preliminary scores

92 0/0 increase level

55 0/0 increase scores

43 0/0 up 1 level

12 0/0 2 levels

60 0/0 early advanced and advanced

Met our level of 62 0/0 by 4 66 0/0

Kindergarten to 2<sup>nd</sup> grade highest advances

Some middle school not as advanced as we need

Questions were asked and answered re data

184 at elm and 33 high tested

Numbers are lower each year

State testing info- hand out CAASPP is new for state test are done on computers 65 computers at elm see handout for test schedules and types.

Field test given last year, don't know if this is a baseline test or it may or may not count.

Data on handout was given on testing results was supplied and discussed

AP course or upper level math class to be signed off by HS teacher to be ready for college math and English.

Question and answer session was held

Agenda building for spring

1. CELDT results
2. College readiness counsellors to present reg to go and prep for college
3. ELD standards

Adjourned at 7:52pm

12.4.1

## CELDT Preliminary Scores (4th - 8th Grade)

- . 92% increased overall points
- . 55% increased level (43% 1 level, 12% 2 levels)
- . 37% same level
- . 60% Early Advanced & Advanced

# ELD Benchmark #1

Grade/Class	# Students Tested	Class Average (Mean)
Kindergarten	41	72.8
1 <sup>st</sup> Grade	30	59.1
2 <sup>nd</sup> /3 <sup>rd</sup> Foundational	23	78.6
2 <sup>nd</sup> /3 <sup>rd</sup> Academic	24	89.6
4 <sup>th</sup> /6 <sup>th</sup> Foundational	18	77.1
4 <sup>th</sup> /6 <sup>th</sup> Academic	22	82.2
6 <sup>th</sup> /8 <sup>th</sup> Foundational	17	66.4
6 <sup>th</sup> /8 <sup>th</sup> Academic	14	66.7

12.4.3

**HAMILTON UNIFIED SCHOOL DISTRICT**

**SPECIAL BOARD MEETING**

**Minutes**

**Hamilton High School Library**

**Wednesday, November 12, 2014**

---

5:30 p.m.	Public session for purposes of opening the meeting only.
5:30 p.m.	Closed session to discuss closed session items listed below.
6:30 p.m.	Reconvene to open session no earlier than 6:30 p.m.

---

**1.0 OPENING BUSINESS**

1.1 Call to order and roll call

Tomas Loera, President     A Tim Anderson     Gabriel Leal  
 Judy Twede, Clerk     Hubert "Wendall" Lower

**2.0 IDENTIFY CLOSED SESSION ITEMS.**

3.0 **PUBLIC COMMENT ON CLOSED SESSION ITEMS.** Public comment will be heard on any closed session item. The board may limit comments to no more than three minutes per speaker and 15 minutes per item.

4.0 **ADJOURN TO CLOSED SESSION.** To consider qualified matters.

4.1 Government Code, section 54956.9, Conference with Legal Counsel - Anticipated Litigation. Significant exposure to litigation pursuant to subdivision (d)(2) of section 54956.9: Two potential cases. Liability claim - Claimant: Donald Jones; Agency Claimed Against: Hamilton Unified School District.

4.2 Government Code Section 54957.6, Labor Negotiations. To confer with the District's Labor Negotiator, Superintendent Charles Tracy, regarding HTA and CSEA negotiations.

4.3 Government Code Section 54957, Personnel Issue. To consider the employment, evaluation, reassignment, resignation, dismissal, or discipline of a classified and certificated employees.

5.0 **RECONVENE TO PUBLIC SESSION/FLAG SALUTE.** Report action taken in closed session (No earlier than 6:30 p.m.)

Board Report out at 6:55 PM:

The Board gave direction to the Superintendent regarding two potential cases of litigation.

The Board gave direction to the Superintendent to deny the tort claim against the District.

6.0 **ADOPT THE AGENDA:** Motion by Mrs. Twede, Second by Mr. Lower, 4-0 accepted agenda

7.0 **PUBLIC COMMENT.** Public comment on any item of interest to the public that is within the Board's jurisdiction will be heard (agenda and non-agenda items.) The Board may limit comments to no more than three minutes per speaker and 15 minutes per topic. Public comment will also be allowed on each specific action item prior to board action thereon. (No comments)

8.0 **ADJOURNMENT-** 7:05 PM

13.4.4

PLEASE  
SIGN & F



Board Clerk Signature: \_\_\_\_\_

Judy Twede

Secretary of the Board: \_\_\_\_\_

Charles Tracy

13.4.5

# Hamilton Unified School District

620 Canal Street  
P.O. Box 488  
Hamilton City, CA 95951

Charles Tracy, Superintendent

(530) 826-3261  
(530) 826-0440 (Fax)  
[www.hamiltonusd.org](http://www.hamiltonusd.org)

November 26, 2014

Principal Darcy Pollak  
Hamilton Elementary School  
277 Capay Street  
Hamilton City, CA 95951

Dear Ms. Pollak,

The District Advisory Committee (DAC) met on November 3, 2014 to receive a review from you and your staff regarding the progress the DAC is monitoring for Hamilton Elementary School. I am pleased to express how grateful the committee was to hear the good progress that the school is making in all areas of instruction. The DAC Members requested that I pass on their congratulations for the hard work and dedication of your staff. The DAC voted to accept staff recommendations as outlined below.

1. Build on the PLC model:  
Complete the GLE process for Math and ELA.
  - Major Standards.
  - Student friendly "I Can..."
  - Necessary prior knowledge.
  - Exemplars/Common Formative Assessments.
2. Use GLE's and common formative assessments to drive instruction and simplified RTI Model.
3. Increase staffing and training to address RTI needs.
4. Provide AERIES/EDAMS training for standards based report cards.
5. Expand PLC Model with additional training.
6. Continue onsite coaching model for Professional Development of staff.
7. Expand support for parent outreach programs through Academic Parent Teacher Teams (APTT)

13.5.1

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8. Revise DAC Calendar to twice per year meetings with monthly reports to site School Site Council.

Please work with your staff to determine an appropriate date for the spring DAC reporting by your site. The last reporting should be prior to May 1, 2015.

Sincerely,



Charles Tracy,  
Superintendent



13.5.2



# Hamilton Elementary School

277 Capay Avenue • P.O. Box 277  
Hamilton City, CA 95951-0277  
School Office (530) 826-3474 • Fax (530) 826-0419  
District Office (530) 826-3261

District Governing Board  
Tomas Loera, President,  
Judy Tweede, Clerk  
Wendell Lower  
Gabriel Leal  
Tim Anderson

District Superintendent  
Charles Tracy

Principal  
Darcy Pollak

## Hamilton Elementary School School Site Council Meeting

Monday Sept. 15, 2014 5:00 pm

Hamilton Elementary School – Conference Room  
PO Box 277 Capay Avenue – Hamilton City, CA 95951

### *Minutes*

#### ORDER OF BUSINESS

**Item 1 Call to Order**  
*Call to order 5:06*

**Item 2 Establish Quorum (3 HES Staff, 3 Parents/Community Members)**

Staff: Pollak, Anderson, Sawyer, Alvarez, Reyes, Cruz  
Parents: R.Sanchez, OCampo, M. Sanchez, Vargas, Rivera, Medina

**Item 3 Verification of Posting of the Agenda- 72 Hours in advanced**  
*Anticipated posting by Sept. 12, 2014.*

Verified by Pollak

**Item 4 Public Comment**  
*This is the time for members of the audience to present items not on the Agenda. Comments should be limited to a maximum of three minutes duration. The SSC is prohibited by State Law from taking action on any item presented if it is not listed on the Agenda.*

Sawyer spoke for Cox. Cox wanted to thank the SSC for being allowed to participate and serve with this group last year.

Introductions of members for the 2014-15 school year:

Maria (Lupe) Sanchez  
Rosa Vargas

12.6.1

Attachment #1

Rosa Rivera  
Rosanne O'Campo  
Rosalinda Sanchez (outgoing chair)  
Darcy Pollak  
Leslie Anderson  
Maria Alvarez  
Maggie Sawyer  
Maria Reyes  
Ester Cruz

**Item 5            Approval of Minutes – August 18, 2014 – Attachment #1**

Motion to approve minutes from SSC Aug. 18, 2014 Medina, Second Ocampo. Motion passes.

**Item 6            Officer voting**  
Available positions: Chair, Vice-Chair, Secretary, and Parliamentarian

Nominations

Chair: Pollak nominates Anderson, Second by Sawyer; Nomination passes;  
Vice Chair: Sawyer nominates Cruz, Second by OCampo, Nomination passes;  
Secretary: Medina nominates Sawyer, Second by OCampo, Nomination passes;  
Parliamentarian: Alvarez nominates Medina, Second by Cruz, Nomination passes.

New SSC Officers for 2014-15:

Chair: Anderson  
Vice Chair: Cruz  
Secretary: Sawyer  
Parliamentarian: Medina

**ADMINISTRATION**

**Item 7            Updates**

● **PLC and intervention plan 2014-15**

PLC meets every week on Thursdays for 1 hour each week. We have grade level groups called pods, led by Anderson, Sawyer, Reyes, Taylor, McHatton. PLC process answers the 4 critical questions. We are working with the staff on mission/vision/values/commitments and a professional to marketing expert to create the display. The PLC leadership is also working on a book study "Teach Like A Champion" All teachers have access to the book.

● **Assessment update**

New assessment system, EADMS, a student data management system has been implemented this year. Grades 3-8 will use EADMS, K-3 will use AimsWeb.

● **Parent outreach: Superintendent/Principal Coffee; parent luncheon, APTT, Technology nights**

We have had 1 parent morning coffee, last month and 1 parent lunch, the first Friday on the month. Technology Night and Math Night are coming up in the next couple of months. Vargas wants reminders for parent outreach

12.6.2

## Attachment #1

events. Cox and Alvarez have had a morning parent coffee for their first grade parents (APTT). During the meeting expectations and help with academics for students was discussed.

Web site has changed, and email: [www.husdschools.org](http://www.husdschools.org) is now the new domain.

### BUSINESS REPORT DISCUSSION

#### **Item 8 Title 1 budget. Attachment #2**

Professional Development dollars has been used for PLC conferences Pollak states; Anderson says that most teachers have been to the training, so the cost should decrease. SES is the mandatory tutoring, with mandatory set aside. Pollak points out that the current Title 1 budget is currently in deficit. The second ½ time aid has not yet been hired. Medina hopes that that money could be used as a carry over for one time expenditures, if the position is not filled.

### OLD BUSINESS

#### **Item 9 Move discussion of adding supplemental personnel to the meeting subsequent to developing the SPSA.**

Anderson points out that this may be a moot issue because the district has assigned Zambrano and Klimper to additional classes in reading intervention. Sawyer has been assigned to coach teachers in the Language Star methods.

### DISCUSSION ITEMS

#### **Item 10 Thank you to prior members**

Pollak thanks prior members, and continuing members for their service.

#### **Item 11 Welcome new members. Discuss By-Laws and SPSA**

The SSC will take the current By-Laws home in order to have time to read and make comments. These recommendations will be agenzized for discussion, then for voting at subsequent meetings. Pollack states will need a plan a time to review and update the SPSA. This update must be in line with all other district plans such as the LCAP.

#### **Item 12 Mandatory training for both HS and HES SSC Training September 17, 2014 from 5 to 7. Location: Hamilton High School Library.**

The training will be from 5:30 to 7:30 on Wednesday September 17, 2014

### NEW BUSINESS ACTION ITEMS

#### **Item 13 Approve a formal process for request for funds. Attachment #3**

Motion to approve the form as written in Attachment #3: Medina, Second: Sawyer. Motion passes.

### ADJOURNMENT

Motion to adjourn at 6:25: Medina, Second: Sawyer. Motion passes.

12.6.3

# Hamilton Elementary School



277 Capay Avenue • P.O. Box 277  
Hamilton City, CA 95951-0277  
School Office (530) 826-3474 • Fax (530) 826-0419  
District Office (530) 826-3261

**District Governing Board**  
Tomas Loera, President  
Judy Twede, Clerk  
Wendell Lower  
Gabriel Leal  
Tim Anderson

**District Superintendent**  
Charles Tracy

**Principal**  
Darcy Pollak

## Hamilton Elementary School School Site Council Meeting

Monday October 20, 2014

5:00 pm

Hamilton Elementary School – Conference Room  
PO Box 277 Capay Avenue – Hamilton City, CA 95951

### *Minutes*

#### ORDER OF BUSINESS

- Item 1**      **Call to Order**  
Meeting was called to order at 5:15 by Leslie
- Item 2**      **Establish Quorum (3 HES Staff, 3 Parents/Community Members)**  
**No quorum**  
*Staff Present: Darcy Pollak, Leslie Anderson, Maria Alvarez, Maria Reyes and Maggie Sawyer*  
*Parents Present: None*
- Item 3**      **Verification of Posting of the Agenda- 72 Hours in advanced**  
*Anticipated posting by Oct. 17, 2014.*  
*Verified by Darcy Pollak*
- Item 4**      **Public Comment**  
*This is the time for members of the audience to present items not on the Agenda. Comments should be limited to a maximum of three minutes duration. The SSC is prohibited by State Law from taking action on any item presented if it is not listed on the Agenda.*  
**No public comment**

12.6.4

- Item 5            **Approval of Minutes –  
September 15, 2014 – Attachment #1**  
Minutes were not approved due to lack of quorum.

**ADMINISTRATION**

Item 6            **Updates**

- **PLC and intervention plan 2014-15**  
*Discussed Grade Level Expectations (GLEs) we are about 75% done with Math, ELA will next.*
  
- **Assessment update**  
*Discussed the following assessments: Measured Progress (MP) Benchmark, AIMSweb and English Language Development(ELD) Benchmark. Both the MP and ELD Benchmarks scores are in EADMS.*
  
- **Parent Outreach**

**BUSINESS REPORT DISCUSSION**

Item 7            **Title 1 budget. Expenditures to date. Attachment #2**

*Update only: Spending more money from Title 1 than we would like to spend. At a deficit right now. Salaries of two aides to date cost is 4,000. SES is 5% of \$244,079. (\$12,000.)*

**OLD BUSINESS**

None

**DISCUSSION ITEMS**

- Item 8            **Discuss/Review Binders -**  
*No discussion*

Attachment #1b

**Item 9**      **Discuss/Review By-Laws**  
*No discussion*

**Item 10**      **Review/Plan for revisions of the Single Plan for Student Achievement**  
*No discussion*

**NEW BUSINESS ACTION ITEMS**

**None**

**ADJOURNMENT**

**Meeting was adjourned at 6:21 by Leslie Anderson.**

13.6.6

## Completed Tasks – December

- 1) Wake On LAN – I wrote a small program that enabled WOL on the PC's at HUSD. This allows me to power on any PC that a student or teacher has shutdown. This is useful when performing after hour maintenance that cannot be done during normal business hours.
- 2) Remote Access – I configured and deployed a policy that allows me to remotely connect to any PC that has a user logged in. The user has to be in front of the PC to not only accept the remote invitation but also grant me permission to their PC. This cannot be used without a person in front of the machine. This aids in troubleshooting user issues more efficiently between sites.
- 3) Projector Installs – Gumer and I installed projectors and WIFI access points in 4 more classrooms. We still have 2 more to install and will probably do so over the winter break.
- 4) Power Save – In order to meet one of the requirements for Prop 39, I deployed and activated the Power Save application on 158 PC's. This includes all lab PC's. This program monitors the usage of the PC and shuts down any PC that has been inactive for a specific period of time. I makes the PC's more energy efficient.
- 5) E-Rate – Wireless Controller System – Began working on E-Rate funding for a new wireless system and controller that would blanket all HUSD sites with WIFI access. Also provide guest access and centralized management. I hope to submit the 470 before winter break.

12.6.7

# Hamilton Elementary School



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Wendell Lower  
Gabriel Leal  
Tim Anderson

**District Superintendent**  
Charles Tracy

**Principal**  
Darcy Pollak

## Hamilton Elementary School

### School Site Council Meeting

Monday November 17, 2014

5:00 pm

Hamilton Elementary School – Conference Room  
PO Box 277 Capay Avenue – Hamilton City, CA 95951

### *Agenda*

#### ORDER OF BUSINESS

- Item 1**      **Call to Order**
- Item 2**      **Establish Quorum (3 HES Staff, 3 Parents/Community Members)**  
*Staff Present:*  
  
*Parents Present:*
- Item 3**      **Verification of Posting of the Agenda- 72 Hours in advanced**  
*Anticipated posting by Nov. 14, 2014.*
- Item 4**      **Public Comment**  
*This is the time for members of the audience to present items not on the Agenda. Comments should be limited to a maximum of three minutes duration. The SSC is prohibited by State Law from taking action on any item presented if it is not listed on the Agenda.*
- Item 5**      **Approval of Minutes –**  
                 **September 15, 2014 (Attachment #1)**  
                 **October 20, 2014 (Attachment #1B)**

#### ADMINISTRATION

13.7.1

**Item 6            Updates**

- PLC and intervention plan 2014-15
- Assessment update
- Parent Outreach

**ENGLISH LEARNER (ELAC)**

**Item 7            Updates**

- Preliminary CELDT scores
- ELAC membership and Bylaws

**BUSINESS REPORT DISCUSSION**

**Item 8            Title 1 budget. Expenditures to date. Attachment #2**

**OLD BUSINESS**

None

**DISCUSSION ITEMS**

- Item 9            Discuss/Review Binders
- Item 10          Discuss/Review By-Laws
- Item 11          Review/Plan for revisions of the Single Plan for Student Achievement

**NEW BUSINESS ACTION ITEMS**

- Item 12          Approve English Learner Advisory Committee (ELAC) Bylaws. These can be amended by the ELAC committee once formed.

**ADJOURNMENT**

13.7.2

**H**amilton Unified School District  
 Highway 32 & Canal Street • P.O. Box 488  
 Hamilton City, California 95951  
 530/826-3261, ext. 204 • 530/826-0440 fax  
 www.husdschools.org

Classified  
 Employment Application

Position Applied For:

Classified Substitute

Please Print

Last Name <u>Alvarez</u>		First Name <u>Marisol</u>	Middle <u>L</u>	Former Name
Mailing Address <u>1368 Carolyn Court</u>			City <u>Orland</u>	State/Zip <u>CA 95963</u>
Home Phone		Message Phone <u>(530) 828-6760</u>		

**Experience** Please list your last four (4) paid jobs starting with the most recent

<b>1</b>	Total Years/Mos. <u>1.5 months</u>	Employer Name/Address <u>Forever 21 Chico Mall</u>	Phone
	Dates From/To		Supervisor
Job Title <u>Sales Associate</u>		Reason for Leaving <u>currently employed</u>	
Duties <u>Ensuring zone coverage, informing customers</u>			
<b>2</b>	Total Years/Mos. <u>2 months</u>	Employer Name/Address <u>Hamilton High School</u>	Phone
	Dates From/To <u>summer 2013</u>		Supervisor <u>Martha Alvarez</u>
Job Title <u>Office Assistant</u>		Reason for Leaving <u>School</u>	
Duties			
<b>3</b>	Total Years/Mos. <u>2 months</u>	Employer Name/Address <u>Tacos Cortez</u>	Phone
	Dates From/To <u>summer 2011</u>		Supervisor
Job Title <u>table busser</u>		Reason for Leaving	
Duties <u>take orders &amp; clean restaurant tables</u>			
<b>4</b>	Total Years/Mos.	Employer Name/Address	Phone
	Dates From/To		Supervisor
Job Title		Reason for Leaving	
Duties			

**Education** Check highest year completed or appropriate certificate.

	HIGH SCHOOL	COLLEGE/UNIVERSITY	CURRENT CERTIFICATES
School Name	<u>Inspire School of Arts &amp; Sciences</u>		<input type="checkbox"/> Instructional Aide Competency
Years Completed	<input type="checkbox"/> 9 <input type="checkbox"/> 10 <input type="checkbox"/> 11 <input checked="" type="checkbox"/> 12	<input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4	<input type="checkbox"/> Bus Driver Certificate/Drivers License
Diploma/Degree	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> First Aid / CPR
Course of Study			<input type="checkbox"/> Other:
		Computer Skills: <input type="checkbox"/> Yes <input type="checkbox"/> No	Typing Speed:

- Yes  No Do you have additional education or experience related to this position?  
 Yes  No Do you have volunteer experience?  
 Yes  No Do you have bilingual skills?

**Please list additional information inside application where appropriate. Although information may be on your resume, it MUST also be listed on your application to be considered for the position.**

**For Personnel Office Use Only**

Typing WPM	Diction WPM	High School Competency	Education	In	Out	Experience	In	Out
------------	-------------	------------------------	-----------	----	-----	------------	----	-----

12.8.1

Please use this space for additional remarks, special skills, etc., and for other courses, training, or education equivalencies specifically required for the position, and for explanation of other items.

<b>Additional Experience Related to This Position</b>			
<b>A</b>	Total Years/Mos.	Employer Name/Address	Phone
	Dates From/To		Supervisor
	Job Title		
Duties			Reason for Leaving
<b>B</b>	Total Years/Mos.	Employer Name/Address	Phone
	Dates From/To		Supervisor
	Job Title		
Duties			Reason for Leaving

<b>Additional Related Education (Colleges, Vocational, or other Special Schools Attended)</b>		
<i>Name/Location</i>	<i>From To</i>	<i>Field of Study</i>

<b>Instructional Aide Volunteer Experience</b>		
<i>From To</i>	<i>Name/Location</i>	<i>Duties</i>

<b>Bilingual Skills (Check appropriate ability)</b>			
<b>Language:</b> Spanish	<input checked="" type="checkbox"/> <b>Speak</b>	<input checked="" type="checkbox"/> <b>Read</b>	<input checked="" type="checkbox"/> <b>Write</b>
<b>Language:</b>	<input type="checkbox"/> <b>Speak</b>	<input type="checkbox"/> <b>Read</b>	<input type="checkbox"/> <b>Write</b>

**References (Please list):**

In the event that you are one of our final candidates, references will be required.

Name \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_

Name \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_

Name \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_

12.8.2

If you answer "yes" to questions 5 through 8 in this section, explain below. A "yes" answer does not disqualify you from consideration, but may be discussed with you by the personnel administration.

- |   |  |   |
|---|--|---|
| Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/>            | 1. Were you ever employed by us before?   |
| Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/>            | 2. Have you ever applied for work with us before?   |
| Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/>            | 3. Do you have any friends or relatives working for us?   |
| Yes <input type="checkbox"/>            | No <input type="checkbox"/>            | 4. Are you presently on leave status and subject to recall?   |
| Yes <input type="checkbox"/>            | No <input checked="" type="checkbox"/> | 5. Have you ever, under your name or another name, been convicted of (or pleaded guilty or nolo contendere to) a felony which has not been judicially ordered sealed, expunged or statutorily expunged? |
| Yes <input type="checkbox"/>            | No <input checked="" type="checkbox"/> | 6. Have you ever been convicted of a misdemeanor that resulted in imprisonment?   |
| Yes <input type="checkbox"/>            | No <input checked="" type="checkbox"/> | 7. Have you ever been released or terminated from employment or suspended from a job as a result of any allegations that might render you unfit to instruct or associate with children?                 |
| Yes <input type="checkbox"/>            | No <input checked="" type="checkbox"/> | 8. Have you ever been discharged or forced to resign for misconduct or other reason?  |
| Yes <input type="checkbox"/>            | No <input checked="" type="checkbox"/> | 9. If you are applying for a safety-sensitive position (e.g., bus driver, mechanic, etc.), do you consent to post-employment drug screening as required by law?   |
| Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/>            | 10. Are you currently employed?   |
| Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/>            | 11. May we contact your present employer?   |
| Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/>            | 12. If employed, could you furnish proof of citizenship?  |
| Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/>            | 13. If employed by us are you willing to:   |
| Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/>            | a. Swear/affirm allegiance to the USA and the State of California?  |
| Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/>            | b. Be fingerprinted?  |
| Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/>            | c. Submit a current chest x-ray or TB skin test?  |
| Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/>            | d. Abide by all District policies and procedures governing conduct and safety?  |

Reference explanation to above questions by number 1, 2, 13a, etc.

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**Waiver Agreement** Please read before signing

I, the undersigned applicant for employment, hereby certify under penalty of perjury under the laws of the State of California that all statements contained in my application for employment are true and complete. I understand that if employed, false or incomplete statements on this application shall be sufficient cause for dismissal.

I understand that, as part of my application for employment, a routine inquiry will be made of my former employer(s) requesting information concerning my character, general reputation, personal characteristics, and work habits.

I hereby authorize the School District to investigate my employment background and all of the statements contained in my employment application including: (1) the procurement of consumer reports or investigative consumer reports in accordance with the Consumer Credit Report Reform Act.; and (2) inquiry regarding controlled substance and alcohol test results from my former employer(s) pursuant to 49 CFR SS 82.413.

I agree to defend, indemnify, and hold the District harmless for its reasonable investigation of my employability. I waive the right to hold those persons whose names I have listed as references and the former employers listed on my employment application liable with respect to any damages which I might sustain as a result of their responses, whether oral or written, regarding my character, general reputation, personal characteristics and work habits.

If I am granted an interview, I authorize the last employer listed on my application to release my personnel file to the District as part of the District's background investigation regarding my employment.

I understand any offer of employment from the District will be conditional upon satisfactory results in any pre-employment screening (including a credit report), any pre-employment post offer drug and/or any post-offer medical screening process authorized by law.

I authorize a copy of this document to be furnished to my references and former employers.

**Not valid unless signature appears here:**

Signature  Date 11/14/14  
 The Hamilton Unified School District is committed to providing equal employment opportunities for both sexes and is an Affirmative Action Employer. 12.8.3

# HAMILTON UNIFIED SCHOOL DISTRICT

## Job Description

### Administrative Assistant (assigned to Elementary School)

SALARY RANGE: Range 4 on Class. Conf. Salary Schedule      DIVISION: Confidential Classified  
DEPARTMENT: Elementary School Administration              LOCATION: Elementary School  
REPORTS TO: Elementary School Principal                      WORK YEAR: 12 month  
APPROVED BY: Governing Board                                      DATE: January 1, 2015

---

**SUMMARY:** Under the direction of the Elementary School Principal, the Administrative Assistant will perform a variety of responsible clerical and secretarial functions for the office and administration; and will perform routine functions and other related work as required.

**ESSENTIAL DUTIES AND RESPONSIBILITIES:** Other duties may be assigned.

1. Participate and assist in the administration of the elementary school office.
2. Plan, organize and oversee activities and operations associated with the office.
3. Greet and help students, staff and visitors at the front window.
4. Make and receive telephone calls, take messages, route calls; review and distribute site mail.
5. Perform the full range of secretarial duties for the Principal.
6. Type and assemble reports, manuals, correspondence and other materials; independently respond to letters and general correspondence.
7. Post necessary information and announcements on the school website and daily /weekly bulletin.
8. Maintain calendar for Principal.
9. Maintain and help others with the office machines, for example, postage machine, copy machine and fax.
10. Train and supervise student office aides and workers.
11. Provide information and forms to students, staff and the general public.
12. Maintain the assignment of keys for vehicles and classrooms.
13. Assist substitutes in obtaining class information and classroom keys and finding assigned rooms.
14. Check teacher absences daily to verify that absences have been filled by substitutes.
15. Perform specialized record keeping functions in the areas of registration, student cumulative folders, transcripts, attendance records and report cards.
16. CALPADS reporting and maintain site attendance as it relates to district student information system.
17. Maintain the cash drawers by receipting money in and accounting for the cash; prepare drawers for the deposit.
18. Maintain petty cash funds.
19. Maintain a variety of records and files of which many contain information of a confidential or sensitive nature.
20. Attend to students health needs including minor injuries and illnesses; complete accident reports.
21. Operate various office machines.
22. Proficient with a personal computer and related software.
23. Elementary School chief student body accountant for the Principal.
24. Assist with school events including but not limited to award ceremonies, assemblies and promotion and others as needed.
25. Perform other related duties as assigned.

13.9.1

**QUALIFICATION REQUIREMENTS:** To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Knowledge of:

1. Proper use of a personal computer and related software.
2. Appropriate office procedures.
3. AERIES Student Information Software.
4. CALPADS Software and reporting requirements.
5. Ability to properly use English, grammar, syntax, spelling, and punctuation.
6. Basic First Aid.
7. Basic accounting software.
8. Accounting rules and regulations.
9. Student body accounting requirements.

Ability to:

1. Understand and follow oral and written instructions.
2. Use tact, discretion, and courtesy at all times.
3. Establish and maintain effective working relationships with District staff, faculty, students, and others encountered in the course of work.
4. Ability to type 40 wpm.
5. Establish and maintain accurate records and files.
6. Make arithmetic calculations with accuracy.

**EDUCATION AND/OR EXPERIENCE:** High school diploma or General Educational Development (GED) equivalency certificate is required. Two years related experience and/or training or equivalent combination of education and experience is required.

**LANGUAGE SKILLS:** Ability to read and comprehend simple instructions, short correspondence, and memos. Ability to write simple correspondence. Ability to effectively present information in one-on-one and small group situations to students, parents, and other employees. Ability to speak, read, and write fluently in Spanish preferred.

**MATHEMATICAL SKILLS:** Ability to add, subtract, multiply, and divide in all units of measure, using whole numbers, common fractions, and decimals. Ability to compute rate, ratio, and percent.

**REASONING ABILITY:** Ability to apply common sense understanding to carry out instructions furnished in written, oral, or diagram form. Ability to deal with problems in the workplace with some direction. Maintain cooperative working conditions with students, teachers, administrators, and co-workers.

**CERTIFICATES AND LICENSES:** Valid California Driver's License (required by the first day of service).

**PHYSICAL DEMANDS:** The physical demands here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. While performing the duties of this job, the employee is regularly required to stand, walk, reach with hands and arms, and stoop or kneel. The employee must occasionally lift and/or move fifty (50) pounds or more. Specific vision abilities required by this job include close vision and the ability to adjust focus. The use of sharp implements and dangerous equipment that when improperly used may cause injury or death are utilized while performing these job functions.

**WORK ENVIRONMENT:** The work environment characteristics described here are representative of those an

employee encounters while performing the essential functions of this job. The employee is continuously interacting with public, staff, and students. The employee frequently will be required to meet multiple demands from several people. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. The noise level in the work environment is usually moderate and it may occasionally be heavy. While performing the duties of this job, the employee is occasionally exposed to moving mechanical parts, is occasionally exposed to wet and/or humid conditions, fumes or airborne particles, extreme cold, extreme heat, and minor risk of electrical shock.

# HAMILTON UNIFIED SCHOOL DISTRICT

## Job Description

### Administrative Assistant (assigned to High School)

SALARY RANGE:	Range 4 on Class. Conf. Salary Schedule	DIVISION:	Confidential Classified
DEPARTMENT:	High School Administration	LOCATION:	High School
REPORTS TO:	High School Principal	WORK YEAR:	12 month
APPROVED BY:	Governing Board	DATE:	January 1, 2015

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**SUMMARY:** Under the direction of the High School Principal, the Administrative Assistant will perform a variety of responsible clerical and secretarial functions for the office and administration; and will perform routine functions and other related work as required.

**ESSENTIAL DUTIES AND RESPONSIBILITIES:** Other duties may be assigned.

1. Participate and assist in the administration of the high school office.
2. Plan, organize and oversee activities and operations associated with the office.
3. Greet and help students, staff and visitors at the front window.
4. Make and receive telephone calls, take messages, route calls; review and distribute site mail.
5. Perform the full range of secretarial duties for the Principal.
6. Type and assemble reports, manuals, correspondence and other materials; independently respond to letters and general correspondence.
7. Post necessary information and announcements on the school website and daily /weekly bulletin.
8. Maintain calendar for Principal.
9. Maintain and help others with the office machines, for example, postage machine, copy machine and fax.
10. Train and supervise student office aides and workers.
11. Provide information and forms to students, staff and the general public.
12. Maintain the assignment of keys for vehicles and classrooms.
13. Assist substitutes in obtaining class information and classroom keys and finding assigned rooms.
14. Check teacher absences daily to verify that absences have been filled by substitutes.
15. Perform specialized record keeping functions in the areas of registration, student cumulative folders, transcripts, attendance records and report cards.
16. Site CALPADS reporting.
17. High school Registrar.
18. Maintain the cash drawers by receipting money in and accounting for the cash; prepare drawers for the deposit.
19. Maintain petty cash funds.
20. Maintain a variety of records and files of which many contain information of a confidential or sensitive nature.
21. Attend to students health needs including minor injuries and illnesses.
22. Operate various office machines.
23. Proficient with a personal computer and related software.
24. Assist with school events including but not limited to award ceremonies, commencement ceremony and others as needed.
25. Perform other related duties as assigned.

**QUALIFICATION REQUIREMENTS:** To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Knowledge of:

1. Proper use of a personal computer and related software.
2. Appropriate office procedures.
3. AERIES Student Information Software.
4. CALPADS Software and reporting requirements.
5. Ability to properly use English, grammar, syntax, spelling, and punctuation.
6. Basic First Aid.
7. Basic accounting software.
8. Accounting rules and regulations.

Ability to:

1. Understand and follow oral and written instructions.
2. Use tact, discretion, and courtesy at all times.
3. Establish and maintain effective working relationships with District staff, faculty, students, and others encountered in the course of work.
4. Ability to type 40 wpm.
5. Establish and maintain accurate records and files.
6. Make arithmetic calculations with accuracy.

**EDUCATION AND/OR EXPERIENCE:** High school diploma or General Educational Development (GED) equivalency certificate is required. Two years related experience and/or training or equivalent combination of education and experience is required.

**LANGUAGE SKILLS:** Ability to read and comprehend simple instructions, short correspondence, and memos. Ability to write simple correspondence. Ability to effectively present information in one-on-one and small group situations to students, parents, and other employees. Ability to speak, read, and write fluently in Spanish preferred.

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with public, staff, and students. The employee frequently will be required to meet multiple demands from several people. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. The noise level in the work environment is usually moderate and it may occasionally be heavy. While performing the duties of this job, the employee is occasionally exposed to moving mechanical parts, is occasionally exposed to wet and/or humid conditions, fumes or airborne particles, extreme cold, extreme heat, and minor risk of electrical shock.

13.9.6

## HUSD Math Adoption 2014-15

Proposed adoption:

### Grades K-2

Everyday Math 4. The University of Chicago, (McGraw Hill)

Estimated Cost TBD

### Grades 3-5

Pending the publication of the 4<sup>th</sup> Edition anticipated Summer 2015

### Grades 6-10

College Preparatory Mathematics (CPM)

Core Connections Course I	6 <sup>th</sup> Grade
Core Connections Course II	7 <sup>th</sup> Grade
Core Connections Course III	8 <sup>th</sup> Grade
Core Connections Integrated I	High School (9)
Core Connections Integrated II	High School (10)

Estimated Cost for a 6 year adoption \$35,000.

Core Connections Integrated III estimate about \$10,000.

CPM:

Challenge	Response
<p>Students and parents do not have enough examples from which to draw to help their students.</p>	<p>Teachers are using an interactive notebook where students can organize and keep a record of their work and use for notes.</p> <p>Grades 6-8 have access to a printed Student Workbook to maintain notes. We will utilize next year.</p>
	<p>A tutoring schedule is posted at the High School and the Elementary School. Depending upon the site tutoring is before school, lunch, afterschool and one night a week.</p>
	<p>Text book is on line with links to homework help. Step by step instructions are available for most problems. All students have access during school and at tutoring, as well as at home.</p>
	<p>Parent Guides are on-line @ <a href="http://www.cpm.org/parents/resources.htm">http://www.cpm.org/parents/resources.htm</a> with instructions and practice problems for key concepts. District will supply copies for parents to check out of the school libraries.</p>

Ella Barkley High School  
HUSD Board Report  
December 15, 2014

Enrollment:

Ella Barkley High School

<u>Grade</u>	<u>Total</u>
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10	1
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11	3
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12	7
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Total Students: 11

Ella Barkley Home Study

<u>Grade</u>	<u>Total</u>
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	0
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Total Students: 0

Community Day School

<u>Grade</u>	<u>Total</u>
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6	1
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Total Students: 1

A December CAHSEE Administration was available for seniors who have not passed one or both sections of CAHSEE

Seniors will participate in the Cash for College workshop on January 24<sup>th</sup> that will be held in the library.

Linda Ram from Youth Employment Services spoke to students about what services are available for students through Glenn County.

Hamilton Unified School District

Technology Department

December Report

Completed Tasks – December

- 1) Wake On LAN – I wrote a small program that enabled WOL on the PC's at HUSD. This allows me to power on any PC that a student or teacher has shutdown. This is useful when performing after hour maintenance that cannot be done during normal business hours.
- 2) Remote Access – I configured and deployed a policy that allows me to remotely connect to any PC that has a user logged in. The user has to be in front of the PC to not only accept the remote invitation but also grant me permission to their PC. This cannot be used without a person in front of the machine. This aids in troubleshooting user issues more efficiently between sites.
- 3) Projector Installs – Gumer and I installed projectors and WIFI access points in 4 more classrooms. We still have 2 more to install and will probably do so over the winter break.
- 4) Power Save – In order to meet one of the requirements for Prop 39, I deployed and activated the Power Save application on 158 PC's. This includes all lab PC's. This program monitors the usage of the PC and shuts down any PC that has been inactive for a specific period of time. I makes the PC's more energy efficient.
- 5) E-Rate – Wireless Controller System – Began working on E-Rate funding for a new wireless system and controller that would blanket all HUSD sites with WIFI access. Also provide guest access and centralized management. I hope to submit the 470 before winter break.

# Cafeteria Report

November 2014



*LeAnn Radtke*

*Director of Nutrition and Student Welfare*

**Combined district totals**

**Lunches 7041**

**Breakfasts 6048**

**After school snack 902**

*Happy Holidays*