

HAMILTON UNIFIED SCHOOL DISTRICT

BOARD MEETING

AGENDA

Hamilton High School Library

Monday, November 17, 2014

6:00 p.m.	Public session for purposes of opening the meeting only.
6:00 p.m.	Closed session to discuss closed session items listed below.
6:30 p.m.	Reconvene to open session no earlier than 6:30 p.m.

1.0 OPENING BUSINESS:

1.1 Call to order and roll call

_____ Tomas Loera, President _____ Tim Anderson _____ Gabriel Leal
_____ Judy Twede, Clerk _____ Hubert "Wendall" Lower

2.0 IDENTIFY CLOSED SESSION ITEMS:

3.0 **PUBLIC COMMENT ON CLOSED SESSION ITEMS.** Public comment will be heard on any closed session item. The board may limit comments to no more than three minutes per speaker and 15 minutes per item.

4.0 **ADJOURN TO CLOSED SESSION:** To consider qualified matters.

6PM

4.1 Government Code, section 54956.9, Conference with Legal Counsel - Anticipated Litigation. Significant exposure to litigation pursuant to subdivision (d)(2) of section 54956.9:

4.2 Government Code Section 54957.6, Labor Negotiations. To confer with the District's Labor Negotiator, Superintendent Charles Tracy, regarding HTA and CSEA negotiations.

4.3 Government Code Section 54957, Personnel Issue. To consider the employment, evaluation, reassignment, resignation, dismissal, or discipline of a classified and certificated employees.

5.0 **RECONVENE TO PUBLIC SESSION/FLAG SALUTE:** Report action taken in closed session (No earlier than 6:30 p.m.)

6.0 **ADOPT THE AGENDA: (M)**

~~7.0~~ **PUBLIC COMMENT:** Public comment on any item of interest to the public that is within the Board's jurisdiction will be heard (agenda and non-agenda items). The Board may limit comments to no more than three minutes per speaker and 15 minutes per topic. Public comment will also be allowed on each specific action item prior to board action thereon.

8.0 **COMMUNICATIONS/REPORTS:**

8.1 Board Members Comments/Reports.

8.2 ASB President and Elementary Student Council President.

- 1. Hamilton High School, Ivan Urena-Valdes
- 2. Hamilton Elementary School, Ofelia Flores

8.3 District Reports (Handouts).

- 1. Food Service - Director LeAnn Radtke
- 2. Operations - Director Marc Eddy
- 3. Technology - Manager Frank James

75% STAFF

8.4 Principals and Dean of Students Reports.

- 1. Darcy Pollak, Hamilton Elementary School Principal
- 2. Maria Reyes, District Dean of Students
- 3. Cris Oseguera, Hamilton High School Principal
- 4. School Presentation-Hamilton High School

293 28.7 90

8.5 Superintendent's Report, Superintendent Charles Tracy.

- 1. DAC Report
- 2. DLAC Report
- 3. LCAP Update and Next Date December 1, 2014, 6:00 PM-8:00 PM
- 4. Biennial Brown Act Training, December 8, 2014, 6:00 PM to 8:00 PM, light dinner provided.
- 5. Launching the ELD Frameworks Conference- December 9 and 10
- 6. Winter Concert - December 10th at 7:00 p.m. in the HHS gym.
- 7. District Board Meeting December 15
- 8. Elementary Christmas Program December 16
- 9. District office is dark the week of December 22-26, limited hours during Thanksgiving and Winter break weeks.

9.0 COMMUNICATIONS:

- 9.1 Williams Settlement- Hamilton Unified School District, 2013-14 Glenn County Schools Deciles 1-3 Report. (9.1.1-9.1.2)
- 9.2 County of Glenn – letter of receipt. (9.2.1)

BOARD – RETIRING/OATH OF OFFICE – NEW MEMBER SEATED DECEMBER 15, 2014.

10.0 DISCUSSION ITEMS:

- 10.1 Initial Proposal from HUSD to HTA, 2015-2016 Second Reading (10.1.1)
- 10.2 Initial Proposal from HUSD to CSEA, 2015-2016 Second Reading (10.2.1)
- 10.3 CSBA Education Legal Alliance Membership Letter Revisit 10/14 (10.3.1-10.3.2)
- 10.4 Proposal for updating copy machines district contract (10.4.1-10.4.29)
- 10.5 Saturday School Proposal 2014-2015-Pollak (10.5.1-10.5.2)
- 10.6 Public Hearing. Adjourn to public hearing to solicit public input regarding potential costs of providing two years additional service credit to PERS eligible employees. (10.6.1-10.6.2)

11.0 ACTION ITEMS:

W/S
J/T
W/T
T/J
J/T
12.0

- 11.1 Initial Proposal from HUSD to HTA, 2015-2016 -4
- 11.2 Initial Proposal from HUSD to CSEA, 2015-2016 4
- 11.3 CSBA Education Legal Alliance Membership Letter 3-1
- 11.4 Proposal for updating copy machines district contract 4-0
- 11.5 Saturday School Proposal 2014-2015 4-0

12.0 CONSENT AGENDA: (M) Items in the consent agenda are considered routine and are acted upon by the Board in one motion. There is no discussion of these items prior to the Board vote and unless a member of the Board, staff, or public request specific items be discussed and/or removed from the consent agenda. Each item on the consent agenda approved by the Board shall be deemed to have been considered in full and adopted as recommended.

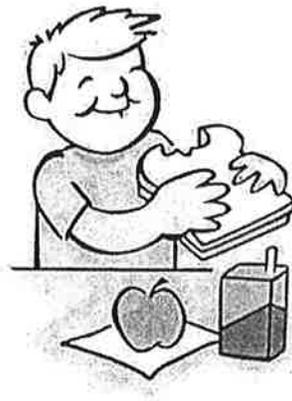
- 12.1 Warrants and Expenditures (12.1.1-12.1.23)
- 12.2 Minutes of the Regular Board Meeting of September 15, 2014 (12.2.1-12.2.4)
- 12.3 Inter-district Agreements Log (12.3.1-12.3.2)
- 12.4 Updated Job Description Assistant to the Superintendent (12.4.1-12.4.4)
- 12.5 New Hires: (12.5.1-12.5.9)
 - Michael Brantingham Saturday School Teacher
 - Tracey Leveroni Saturday School Teacher
 - Jennifer Firth Saturday School Teacher
 - Stephen (Kile) Taylor Saturday School Teacher
 - Suzanne Titchenal Saturday School Teacher
 - Jordan Tracy Classified Substitute
 - Daniel Jones Volunteer Varsity Boys Basketball Coach
 - Emily Stokes Volunteer Varsity Girls Basketball Coach
 - Dimitri Brown Boys Soccer Coach
 - Trevor Heyl Elementary Boys & Girls Basketball Coach
- 12.6 HHS Boys Varsity Basketball overnight stay January 2-3, 2015 (12.6.1)
- 12.7 HHS – SSC Meeting Agenda and Minutes, October 29, 2014 (12.7.1-12.7.2)
- 12.8 HES – SSC Meeting Agenda (no quorum) and Minutes, October 20, 2014 (12.8.1-12.8.3)
- 12.9 HES – ELAC Agenda, November 7, 2014 (12.9.1)

J/T

13.0 ADJOURNMENT:

Cafeteria Report

October 2014



LeAnn Radtke

Director of Nutrition and Student Welfare

High School

Students Served:

Free	153
Reduced	57
Full Price	<u>122</u>
	332

Elementary

Free	268
Reduced	102
Full Price	<u>49</u>
	419

Information Systems Manager Report

Completed Tasks – November

- 1) Ticketing System – Implemented a tech support ticketing system that allows the staff to report any technical issues via web page or email. It also provides a centralized knowledge base for all issues and resolutions.
- 2) Hamiltonusd.org – Continued going through systems tied to that domain name. Cleaned up Aeries student information system, Edlines webhosting and Exchange email system.
- 3) Updated Servers – Updated firmware and drivers on all servers. Updated VMware and Windows operating systems.
- 4) Password Database – Created a secure, centralized password database for all hardware and software credentials.
- 5) Blackboard Sync – Installed and configured Blackboard software. Used for automating attendance calls and updating contact information.



***Williams* Settlement – Hamilton Unified School District 2013-14 Glenn County Schools Deciles 1-3 Report**

October 31, 2014

In accordance with the *Williams* Settlement Legislation, California Education Code 1240 requirement, the County Superintendent of Schools must annually visit schools scoring in Deciles 1-3 on the 2012 Base Academic Performance Index and report observations to the Glenn County Board of Education. Hamilton Elementary School in the Hamilton Unified School District is ranked at Decile 1. A copy of this report has been given to the Glenn County Board of Education.

The purpose of the visits as specified in California Education Code Section 1240 is to:

1. Ensure that students have access to sufficient instructional materials in four core subject areas: English/Language Arts, Mathematics, History-Social Science, and Science.
2. Assess compliance with facilities maintenance to determine the condition of a facility that poses an emergency or urgent threat to the health or safety of pupils or staff; and
3. Determine if the school has provided accurate data for the annual School Accountability Report Card related to instructional materials and facilities maintenance.

The law further requires that the county superintendent to:

1. Annually monitor and review teacher assignments in 2012 Base API Deciles 1-3 Schools; and
2. Receive quarterly reports on Uniform Complaints filed with the school district concerning *Williams* issues of insufficient instructional materials, teacher vacancies and misassignments, and emergency or urgent facilities issues.

CLARIFICATION OF TERMS

- “Sufficient instructional materials” means every pupil, including English learners, has a textbook in the four core areas to use in class and to take home.
- “Facilities standards” means that each school district that receives state funding for facilities is required to establish a facilities inspection program and to ensure that each of the schools is maintained in good repair.
- “Good repair” is defined as maintaining schools that are clean, safe, and functional.

SUMMARY OF VISIT/OBSERVATIONS

The Glenn County Office of Education *Williams* Coordinator, Shirley Diaz, provides overall administration for the oversight responsibilities. Human Resources, Business Services, Maintenance and Educational Services all provided personnel and expertise to fulfilling reporting requirements. The *Williams* team visited Hamilton Elementary and met with administrators, teachers and staff to confirm materials sufficiency, facilities maintenance, and teacher assignments. In addition the 2013-14 School Accountability Report Card was reviewed and determined that data regarding sufficiency of materials and facility conditions was accurately reported for Hamilton Elementary.

Instructional Materials:

Hamilton Elementary was able to demonstrate sufficiency of instructional materials in all four core academic subjects (Reading/Language Arts, Mathematics, History-Social Science, Science). Availability was determined by comparing enrollment numbers with actual textbooks in the classroom or by textbook purchase orders/inventories. Core subject textbooks are all locally approved or current state adopted materials.

School facilities:

During the annual site inspection, no emergency facility situations were observed. Hamilton Elementary facilities are being maintained in a safe, clean, and functional condition.

Teacher Assignments:

The County Office's ongoing credentials monitoring process has effectively incorporated the additional mandates of *Williams* legislation. Teacher assignment compliance reporting is made to the California Commission on Teacher Credentialing (CCTC). Upon review, Hamilton Elementary has classes that have 20% or more English Learners and all teachers assigned to these classes are holding appropriate certification and authorization to teach English Learners. Hamilton Unified School District is to be commended for having appropriately certified teachers.

Uniform Complaint Procedure:

All school districts are required to provide a Uniform Complaint quarterly report to their governing boards and GCOE regarding *Williams* related issues. Hamilton Elementary had no complaints filed for the 2013-14 year. The required Uniform Complaint Procedure notice is posted in each classroom and in the school office.

The Glenn County Office of Education verifies that Hamilton Elementary is compliant with all *Williams* Settlement legislation requirements.



Shirley Diaz
Deputy Superintendent
Educational Services

9.1.2



COUNTY OF GLENN
CLERK OF THE BOARD OF SUPERVISORS
Willows Memorial Hall, 2nd Floor
525 West Sycamore Street, Suite B1
Willows, CA 95988

JAMIE CANNON
Clerk of the
Board of Supervisors

DEBBIE LAMBERT, Sr. Deputy Clerk
COURTNEY HOULE, Deputy Clerk

November 6, 2014

Mr. Charles Tracy, Superintendent
Hamilton City Unified School District
P.O. Box 488
Hamilton City, CA 95951

Dear Mr. Tracy,

We are in receipt of your letter and attachments to the Board of Supervisors requesting that a traffic and engineering study of Canal Street be conducted for placement of a pedestrian crosswalk. We have forwarded the information to Planning & Public Works Agency for their review and further action. We will contact you when we schedule the matter to be heard by the Board of Supervisors.

If you have any questions, please don't hesitate to contact our office.

Sincerely,

GLENN COUNTY CLERK OF THE BOARD

Debbie Lambert, Sr. Deputy Clerk

~ The County of Glenn is an Equal Opportunity Provider ~

9.2.1

Hamilton Unified School District

620 Canal Street
P.O. Box 488
Hamilton City, CA 95951

Charles Tracy, Superintendent

(530) 826-3261, ext. 6004
(530) 826-0440 (Fax)
ctracy@hudschools.org
www.hudschools.org

TO: Mrs. Alexandra Charlon, HTA President
FROM: Charles Tracy, Superintendent
DATE: October 20, 2014
SUBJECT: Initial Proposal, 2015-2016

The District's opening areas are as follows:

Article XII, Work Hours/Work Year

2.0 Work.

3.0 Elementary Preparation Time (mutual reopener).

Article XXI, Salary Regulations

This Article is a standard mutual opener.

Article XXII, Employee Benefits

This Article is a standard mutual opener.

Article XXIV, Medi-cal Administrative Activities (MAA)

The District wishes to discuss changes in funding and reporting models and the effects of changes on District funding.

The District reserves the right to negotiate salary, and health and welfare benefits until after the District attends the Governor's Annual January budget proposal and the subsequent SI and A training that is held generally the third or fourth week of January.

cmt:edp



The Hamilton Unified School District will provide a safe, rigorous, and engaging educational experience that promotes student academic success, respect, and citizenship in a caring environment.

10.1.1

Hamilton Unified School District

620 Canal Street
P.O. Box 488
Hamilton City, CA 95951

Charles Tracy, Superintendent

(530) 826-3261, ext. 6004
(530) 826-0440 (Fax)
ctracy@hudschools.org
www.hudschools.org

TO: Mrs. Chris DeVries, CSEA President
FROM: Charles Tracy, Superintendent
DATE: October 20, 2014
SUBJECT: Initial Proposal, 2015-2016

The District's opening areas are as follows:

Article 6, Evaluations

District wishes to standardize evaluation forms and process.

Article 11, Health and Welfare Benefits

This Article is a standard mutual opener.

Article 13, Leaves

Regarding Education Code 45196.

Medi-cal Administrative Activities (MAA)

No Article appears for MAA, however, the District wishes to meet and confer with the Unit about the potential changes in this program and the subsequent reduction in funds.

Appendix A, Classified Salary Schedule

This is a standard opener.

Negotiations may commence twenty days after submission of initial bargaining proposals. The District reserves the right to negotiate salary, and health and welfare benefits until after the District attends the Governor's Annual January budget proposal and the subsequent SI and A training that is held generally the third or fourth week of January.

cmt:edp



The Hamilton Unified School District will provide a safe, rigorous, and engaging educational experience that promotes student academic success, respect, and citizenship in a caring environment.

10.2.1



October 6, 2014

Tomas Loera, Board President
Hamilton USD
PO Box 867
Hamilton City, CA 95951-0867

Dear Tomas:

We thank you for renewing your membership with CSBA and for your continued commitment and support. However, we noticed that your board has not yet joined the Education Legal Alliance ("ELA") this year. If this was an oversight and you would like to renew your membership with the ELA, please return the enclosed invoice with your 2014-2015 payment. If this was not an oversight, we would encourage your board to reconsider this important decision. The ELA takes on critical legal issues that are vital to school districts and county offices of education. But we cannot do this vital work without you.

Some of the legal action that is taking place this year includes amending our existing lawsuit challenging the State's failure to again fully fund state-imposed mandates. The ELA is also continuing to pursue adequate funding for our state's public school system through our lawsuit *Robles-Wong v. California*, and recently successfully challenged the Commission on State Mandates for reimbursements to local educational agencies for the costs associated with developing and implementing BIP for designated special education students. We also continue to provide amicus support for districts and county offices of education in order to ensure their legal issues of statewide significance are supported and backed by CSBA and its ELA.

Clearly, litigation is a last resort, but the lack of political will to provide schools the resources we need leaves us little choice. We have to stand up for our members and, most importantly, the more than 6 million children who attend California public schools. Visit www.csba.org/ela for more information.

We realize that with the on-going implementation of the Local Control Funding Formula and the Common Core Standards, we have another challenging, but exciting year ahead. Please consider joining the ELA in 2014-15 and support its efforts made on behalf of our schools and schoolchildren.

Thank you.

Sincerely,

Josephine Lucey
President

Vernon Billy
CEO/Executive Director

cc: Superintendent with enclosure
encl.: Invoice

10.3.1



Membership Reminder

California School Boards Association

3251 Beacon Boulevard
West Sacramento, CA 95691
(916) 371-4691 FAX (916) 669-3366

Please refer to your billing number in all communications regarding this billing.

Billing Date
5/5/2014

Billing No.
155410-15

Sold Hamilton USD
To: P.O. Box 488
Hamilton City, CA 95951

ITEM NO.	DESCRIPTION	BILLED AMT	PAYMENT RCVD	BALANCE DUE
	Education Legal Alliance Membership Dues 2014-15	\$937.00	\$0.00	\$937.00
* \$4 of your CSBA annual membership dues is used to pay for a subscription to California School News for each board member and superintendent.				
† 2 of your CSBA annual membership dues is used to pay for a subscription to California Schools magazine for each board member and superintendent.				
		BILLED AMT	PAYMENT RCVD	TOTAL DUE
		\$ 937.00	\$ 0.00	\$ 937.00

PAYMENT RCVD	TOTAL DUE
\$ 0.00	\$ 937.00

PLEASE DETACH HERE AND RETURN BOTTOM STUB WITH PAYMENT



California School Boards Association

3251 Beacon Boulevard
West Sacramento, CA 95691
(916) 371-4691 FAX (916) 669-3366

Billing No.	Billing Date
155410-15	5/5/2014

Checks payable to:
California School Boards Association
c/o Westamerica Bank
P.O. Box 1450
Suisun City, CA 94585-4450

Sold to:
Hamilton USD
P.O. Box 488
Hamilton City, CA 95951

10.3.2



Ray Morgan Company

DOCUMENT TECHNOLOGY SOLUTIONS

Proposal Prepared for:

Hamilton Unified School District

By

Ray Morgan Company

Document Technologies Since 1956

Canon



SAMSUNG



Contact: Ian Moore
Address: 3131 Esplanade
Chico, CA 95973
Phone: 530-570-4858
Email: imoore@raymorgan.com

10.4.1

RMC Ray Morgan Company

November, 2014

Mr. Chuck Tracy & Team
Hamilton Unified School District
620 Canal Street
Hamilton, CA 95951

Dear Mr. Tracy & Team,

Thank you for the opportunity to partner with you and your team to supply Hamilton Unified School District with its technology needs. We look forward to partnering with Hamilton Unified School District to provide the District with competitive pricing and uncommonly great service.

After assessing the current technology environment we believe there are several ways in which new office technology can reduce current operating costs and increase efficiency. RMC is proposing a threefold solution consisting of multifunction devices, a document output manager known as uniFLOW and a document archival system called Laserfiche. At the Ray Morgan Company we have partnered with thousands of companies that have seen amazing value from these three solutions. We believe by leveraging these three systems together HUSD will see a significant increase in document processing efficiency and most importantly a move forward solution for the District as it relates to document management.

District employees can look forward to the increased functionality of uniFLOW card login, advanced document workflows, advanced scanning capabilities and a new enterprise content management solution for the district. This means the foundation of an automated paperless office and the local support to launch HUSD into the next stage of document technology.

The pricing for the described solution is based on the Shasta Unified School District Piggyback, which mirrors the California State University system contract. This piggyback program ensures the most competitive pricing. RMC's all in one package means one vendor, one bill and reduced time ordering supplies. In addition, through the end of the year, RMC can provide Laserfiche ECM solution at a significant reduction to the SUHSD ceiling price. Local support has always been at the core of the Ray Morgan Company and by partnering with us you can expect trained local technicians to help in training, maintenance and trouble shooting.

We appreciate your time and look forward to partnering with HUSD in the coming years,

Ray Morgan Company

J Moore
Document Technology Consultant
Ray Morgan Co.
jmoore@raymorgan.com

10.4.2

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I. Introduction

A. *Mission Statement*

Our Mission is to ensure the ongoing trust and loyalty of our clients by providing them with uncommonly great service and value in the sales and support of document technology products and services.

B. *Company Profile*

Established in 1956, the Ray Morgan Company has grown to be Canon's largest independent dealer in the western United States with our Headquarters facility in Chico and with 15 branch offices throughout California, Nevada, and Oregon. Last year we were #1 in growth among all Canon independent dealers nationwide. This combined with annual revenues exceeding \$50 million dollars gives our organization stability, extensive experience and the financial resources to meet the needs of the ever growing marketplace. However, bigger is not always better as some large "national" organizations tend to lose customer focus. On the contrary, we remain a highly responsive, **customer centered** organization with dealer principles very actively involved in day-to-day operations and always "one phone call away" from any customer issue. Our continued focus on customer service has awarded RMC the coveted PROs Elite 100 designation. PROs Elite 100 certification is the ultimate differentiator and national symbol of recognition and distinction in the Office Imaging industry. This title is awarded to a very limited number of select organizations displaying world-class service delivery. Only 100 Office Imaging dealers in the United States and selected international markets will earn PROs Elite 100 status. *Only 1 dealer in any given market will be awarded this distinction.*

Our company is also much more than a traditional "copier" company. In 2008 we established RMC ProIT—our professional IT services division. RMC ProIT has grown to be an industry leader in Enterprise Document Management Solutions, Paperless Fax Server Solutions and Tailored IT Services and Solutions. RMC ProIT specializes in providing solutions and support for small to mid-size organizations that recognize the cost benefit of having the broad based IT support available through outsourcing with a trusted and stable business partner, without the associated labor burden and ongoing training costs for a full time IT staff.

C. *Service Department*

Unlike many other dealers in the area, we support one main copier product line, Canon. This allows us to better focus and maximize our resources in the areas of parts, supplies and training. We are able to efficiently train our technicians on all the models they service. They are able to stock even some of the less commonly used parts, a result of not having to support 2 – 3 different brands of copiers. This combination of more highly trained technicians combined with more efficient car stock inventories allow us to have

substantially lower “incomplete for parts” or “callbacks” for unresolved problems than national averages.

RMC carries \$4 million in equipment inventory stock and parts. Technicians carry \$10-13K in parts in their service vehicles to help minimize return service calls. Any part not on-hand can be red-labeled from the manufacturer.

One significant difference between us and other dealers is our Canon Factory Authorized Training Center facility –located in Chico. Originally established in 1990, our in-house Canon Authorized training center is one out of only 10 in the Western United States for Canon dealers (out of over 200 dealer locations).

In this Center, we replicate Canon’s own Regional Factory Training Center in Irvine and provide formal training to our technicians under the oversight of Canon USA. Our Master Trainer and a past recipient of the ATP Instructor of the Year from Canon USA is Rick Plouvier. He has held this position full time since 2001 and he is factory certified to provide fully accredited Canon training on practically the full line of Canon products. With an overall technical staff of approximately 60 technical professionals and an average of 40 -50 formal classes a year, our firm invests nearly \$500,000 a year in insuring that our technical staff remain at the cutting edge of their profession.

Since 2001, we have successfully held over 200 Canon factory certified training classes at our Chico Training Center and are able to provide our technicians in an extremely efficient manner with up to date training second to none. A testimony of the high level of technical proficiency, we are able to impart to our technicians the fact that over 65% of them (amongst the highest in the nation) have passed ATSP (Association of Technical Service Professionals) certification. This is equivalent to Microsoft’s various certification programs and an achievement of which we are very proud.

D. *Services and Products*

Ray Morgan Company offers technologically advanced solutions which dramatically increase office productivity and reduce cost in the areas of document management, output and reproduction. These solutions include:

- ↓ Document Imaging, Storage, Management & Retrieval
- ↓ Integrated Digital Copiers & Document Platforms
- ↓ Web Based Printing & Universal Send Solutions
- ↓ Printing Solutions
- ↓ Color Copiers & Printers
- ↓ Scanning Solutions
- ↓ ProCARE IT Solutions
- ↓ Fax Solutions
- ↓ Supplies for all makes and models of office equipment

V. Proposal

Canon ImageRUNNER Multi-Functional Devices (MFD):

The Canon print solution will include a six multifunction device solution (4 new, 1 refurbished and 1 existing). These Canon MFD models are equipped with the ability to copy, network print, scan (to-email, scan-to-folder) and 2 with network faxing capabilities

Each Canon MFD will be able to be used in conjunction with document systems like Laserfiche or Data Director. A scanning station can be directly connected to any one of the Canon devices or a simple virtual TWAIN driver such as ScanWorks can be used as middleware to move scanned test answer sheets to grading software. This will enable a staff member to utilize any Canon MFD anywhere on the network to scan test score sheets. One great benefit of using the Canon MFD's for scanning is the increase in scan accuracy through the elimination of calibration issues commonly found on the smaller stand-alone scanners.

Canon uniFLOW Output Management and Cost Control:

All six Canon multifunction devices will be linked as one seamless document management output system. This is accomplished through the award winning Canon software known as uniFLOW.

uniFLOW is designed to save you time and money by providing effective controls over its entire printer and multifunction device (MFD) fleet. uniFLOW offers organizations the following functionality:

- Full accounting and reporting (Canon and 3rd-Party devices)
- Follow me printing, and device authentication (Canon and 3rd-Party devices)
- Secure mobile printing (Any mobile platform)
- Job routing (Canon and 3rd-Party devices, including desktop printers)
- Scanning workflows (Scan to Mail, Scan to folder, Scan to MS SharePoint, and scan to laserfiche)

Laserfiche Rio – Document Management Education Package:

Laserfiche Rio provides a solid enterprise content management (ECM) infrastructure that acts as a powerful business process management (BPM), security and auditing tool:

- Electronically manage your content and create a paperless office.
- Integrate with your existing IT portfolio.
- Create document automation thus saving thousands of dollars annually.
- Grants the IT Department central control over standards, security and auditing.

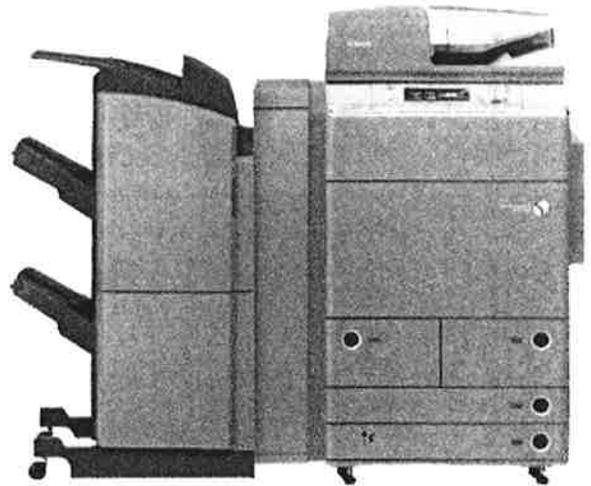
Canon ImageRUNNER Multi-Functional Devices (MFD):

For the past 58 years Ray Morgan Company has been partnering with Canon to provide our customers with outstanding business solutions. Below is a list of the Canon models used in our recommendation:

High School Office

Canon image RUNNER Advance C5250

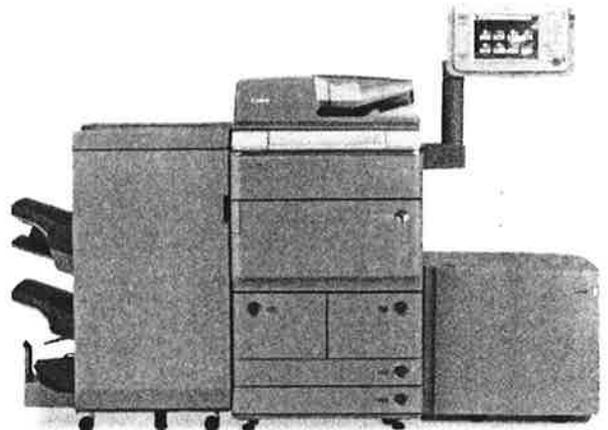
- 50 black laser images per minute
- 45 color laser images per minute
- 300 sheet duplexing automatic document feeder
- Single pass duplex document feeder
- 4 x 550 sheet universal size paper drawers
- Up to 12" x 18" paper accepted
- Up to 140lb. index paper accepted
- Duplexing in any drawer of paper up to 110 lb. index
- Duplexed printing/copying/scanning
- Network printing
- 2/3 Hole Puncher
- Multi-position stapling finisher
- Network faxing(fax forwarding)
- Network scanning to: Home Folders, Email, FTP, Windows (SMB) as PDF/TIFF/JPEG
- Large full color LCD panel for ease of use and visibility
- 100 document storing mailboxes for commonly used forms, tests, worksheets, etc.
- Other common and advanced copy features such as page numbering, watermarking, booklet printing, transparency interleaving, cover sheet insertion, different size originals, etc.



High School Library

Canon image RUNNER Advance 8295 (Already Placed)

- 95 black laser images per minute
- 300 sheet duplexing automatic document feeder
- Single pass duplex document feeder
- 2 x 1500 sheet letter size paper drawers
- 2 x 550 sheet universal size paper drawers
- 1 x 100 sheet universal size stack bypass
- Up to 13" x 19" paper accepted
- Up to 140lb. index paper accepted
- Duplexing in any drawer of paper up to 110 lb. index
- Duplexed printing/copying/scanning
- Network printing
- Copy card system (1-100)
- 2/3 Hole Puncher



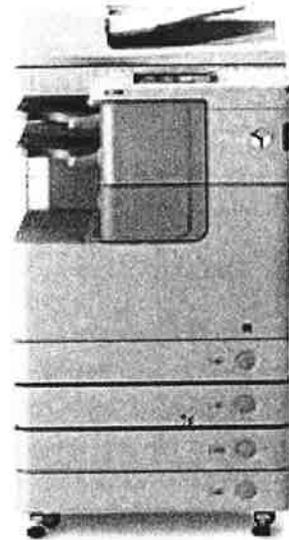
Ray Ray Morgan Company

- Multi-position stapling finisher
- Network scanning to: Home Folders, Email, FTP, Windows (SMB) as PDF/TIFF/JPEG
- 10.4" Large full color LCD panel with tilt-and-swivel capability
- 100 document storing mailboxes for commonly used forms, tests, worksheets, etc.

Ella Barkley

Canon image RUNNER 4235

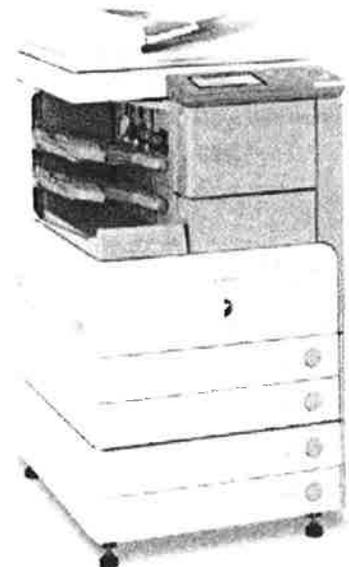
- 35 black images per minute
- 100 sheet duplexing automatic document feeder
- 4 x 550 sheet universal size paper drawers
- Up to 12" x 18" paper accepted
- Up to 80 lb. index paper accepted
- Duplexing in any drawer of paper up to 34 lb. index
- Duplexed printing/copying/scanning
- Network printing
- Internal stapling finisher
- Internal 2/3 hole puncher
- Network scanning to: Home Folders, Email, FTP, Windows (SMB) as PDF/TIFF/JPEG
- Large full color LCD panel for ease of use and visibility
- 100 document storing mailboxes for commonly used forms, tests, worksheets, etc.
- Other common and advanced copy features such as page numbering, watermarking, booklet printing, transparency interleaving, cover sheet insertion, different size originals, etc.



Community Day School

Canon image RUNNER Advance 3235 (Refurbished – low volume environment)

- 35 black images per minute
- 100 sheet duplexing automatic document feeder
- 2 x 550 sheet universal size paper drawers
- Up to 12" x 18" paper accepted
- Up to 80 lb. index paper accepted
- Duplexing in any drawer of paper up to 34 lb. index
- Duplexed printing/copying/scanning
- Network printing
- Internal stapling finisher
- Internal 2/3 hole puncher
- Network scanning to: Home Folders, Email, FTP, Windows

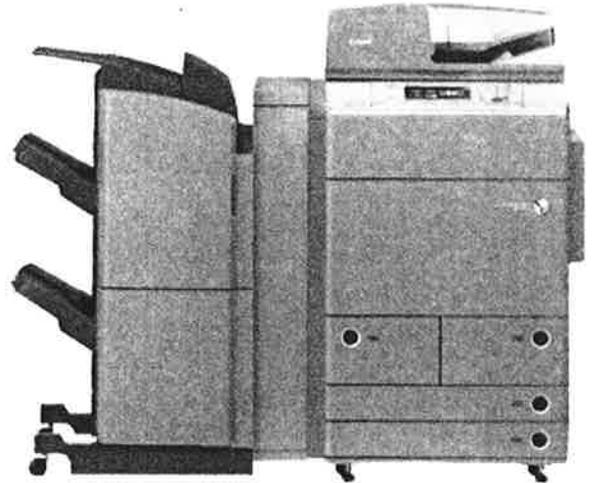


RMC Ray Morgan Company

Elementary School Office

Canon image RUNNER Advance 6255

- 55 black laser images per minute
- 300 sheet duplexing automatic document feeder
- Single pass duplex document feeder
- 2 x 1500 sheet letter size paper drawers
- 2 x 550 sheet universal size paper drawers
- Up to 12" x 18" paper accepted
- Up to 140lb. index paper accepted
- Duplexing in any drawer of paper up to 110 lb. index
- Duplexed printing/copying/scanning
- Network printing
- 2/3 Hole Puncher
- Multi-position stapling finisher
- Network scanning to: Home Folders, Email, FTP, Windows (SMB) as PDF/TIFF/JPEG
- Large full color LCD panel for ease of use and visibility
- 100 document storing mailboxes for commonly used forms, tests, worksheets, etc.
- Other common and advanced copy features such as page numbering, watermarking, booklet printing, transparency interleaving, cover sheet insertion, different size originals, etc.



uniFLOW Output Manager

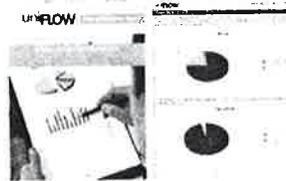
...cost accounting and reporting software (took the place of Canon imageWARE Account Manager like you had at Oroville High School). More robust, easier to use, and integrates much better with I.T. infrastructure!



uniFLOW Output Manager Business Addition Office Modules:

- **Statistics**

- Provides tracking and reporting of all output devices. Over 1,500 standard reports as well as customizable reports. Tracking by site, dept, user, device, job type, paper type, simplex vs. duplex, etc. Green initiative reports such as money saved by duplexing, # of cases of paper saved, number of trees saved, etc.



- **Secure Print and Job Authentication**

- Allows users to select a specific print driver that holds the print job at the uniFLOW server until the user releases the job at the device. User may release the job from any device on the network as the print que is independent of a specific device. Creates "follow me printing" or "print kiosk" environment



- **Desktop Accounting**

- Allows for tracking and reporting on all locally connected, non-networked print devices

Benefits of a Document Management System

A legacy recordkeeping system can create challenges for an organization. These challenges may include labor-intensive duplication procedures, slow distribution, misplaced originals and time-consuming and inconvenient retrievals from off-site storage locations. Digital information eliminates many of these challenges and allows companies can refocus their resources to improve various facets of their business, including:

Saving time	Return on Investment	Increasing productivity and efficiency	Improving interdepartmental communications	Enabling automation
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Save Time

A recent PriceWaterhouseCoopers study reports that the average worker spends 40% of their time managing non-essential documents, while the international Data corporation (iDc) estimates that employees spend 20% of their day looking for information in hardcopy documents and only finding what they need 50% of the time.

By implementing a document management solution, an organization can reclaim misspent time to:

- Instantaneously answer information requests from auditors, clients and customers to eliminate call-backs and phone tag.
- Retrieve documents and essential information without leaving their workstation.
- Keep track of documents that must be viewed and signed by other personnel.
- Focus on mission-critical tasks, rather than time- and resource-intensive manual processes.

Because a document management system helps you better utilize your time, you can spend more time:

- Responding more quickly to student, parent and outside organization needs
- Provide quality customer service, which ultimately leads to increased satisfaction. Staff productivity, can save up to 6,000 hours annually, or 2.4 full-time staff positions.

“We save money and time with Laserfiche, but most importantly, we can better serve students and their families.”

— Los Angeles County Office of Education Alternative Education
Division

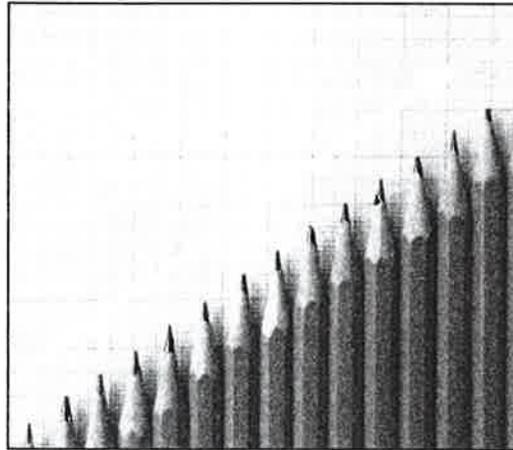
10.4.13

Return on Investment

While implementing a document management system can result in upfront costs, various market studies and case studies have shown that it does lead to long-term savings.

- IDC has shown a five-year return on investment (ROI) of 404%. Half of the organizations in the study had a payback as early as six months.
- EDI Group, Ltd. estimates a \$1-5 savings per document after implementation.
- Gartner, Inc. estimates a 40% document-related cost reduction with document management systems.
- Other cost savings include:
 - Eliminating the filing, duplication and retrieval costs of off-site storage
 - Reducing organization downtime in the case of disasters like floods, fires or theft.
 - Replacing paper storage space with more workstations or other productive revenue-generating activities.

Overall, lower costs and increased revenue result in enhanced profitability and greater business value. The cost of implementing a document management solution is ultimately an investment in your organization's future success.



Increase Productivity

From an intelligent document search that helps employees respond more quickly to stakeholder requests to workflow automation that maintains the pace and accuracy of relevant information, a document management system can help your organization increase productivity and efficiency.

Reduce misfiling, document retrieval time and document-centric costs with a single system that can manage your organization's information in accordance to your industry's strictest regulations. Using one system allows you to apply organizational records policies and procedures consistently, regardless of document format.

Laserfiche estimates a 20% time savings based on filing and retrieval efficiencies, eliminating misfiling and workflow inefficiencies. Increased efficiency, as well as greater staff productivity, can save up to 6,000 hours annually, or 2.4 full-time staff positions.

10.4.14

Enable Automation

Every day, information is used, moved and archived. A manual process of searching, copying and routing is tedious and time-consuming, and the inefficiencies of this process divert your staff from the crucial business of acting on this information.

Document management solutions with an automated workflow component allow for more efficient work processes. A workflow solution enables automated document routing that saves time and money by reducing photocopying, hand delivery and lag time between stakeholder approvals. A quality workflow solution doesn't treat your staff as stations along an assembly line, but as crucial gatekeepers to ensure a steady flow of relevant and current information.

A workflow solution allows your organization to:

- Design rules-based routing systems to streamline document-handling procedures.
- Copy and move documents using routing services and your computer network.
- Automatically notify staff and supervisors when certain events take place.
- Monitor user activity, guaranteeing efficiency and project completion

Workflow solutions give you the power to recapture lost hours, reduce your overhead expenses and increase profitability, all while improving the level of service you provide to your customers.

“As I started learning more about Laserfiche, I started looking around for other ways to use it. Different users have different needs, but with Laserfiche we can do it all.”

— Nancy Baumgart
IT Department
Idaho Falls School District 91

10.4.16

Standard Recap of Requisition/PO Process

For small to medium school district

Stage	Description	Time Minutes	Labor	FTE/Hr Total
1	Bookkeeper writes down the vendor number or creates a new vendor in the system	1	\$ 23.08	\$ 0.38
2	Bookkeeper checks the budget to make sure there is enough money to cover the expense.	2	\$ 23.08	\$ 0.77
3	Bookkeeper checks to make sure the budget code is correct.	2	\$ 23.08	\$ 0.77
4	Bookkeeper checks to see that all signatures are included	2	\$ 23.08	\$ 0.77
5	Requisition is submitted to the Director of Fiscal Services for a authorization and signature.	1	\$ 23.08	\$ 0.38
6	Director of Fiscal Services reviews the Requisition and approves with signature.	1	\$ 23.08	\$ 0.38
7	Director of Fiscal Services gives the approved Requisition to Accounts Payable/Purchasing.	2	\$ 23.08	\$ 0.77
8	A/P Purchasing creates a purchase order with the information from the approved Requisition.	1	\$ 23.08	\$ 0.38
9	Purchase order number is handwritten on the Requisition.	4	\$ 23.08	\$ 1.54
10	Purchase order is printed.	1	\$ 23.08	\$ 0.38
11	Purchase order is checked to see if all the information is correct	1	\$ 23.08	\$ 0.38
12	Requisition is paper clipped to the printer Purchase order and given to the Director of Fiscal Services to approve with a signature	1	\$ 23.08	\$ 0.38
13	Purchase Order is approved and signed by the Director of Fiscal Services.	1	\$ 23.08	\$ 0.38
14	Purchase Order and Requisition are signed then returned to Accounts Payable/Purchasing.	2	\$ 23.08	\$ 0.77
15	Purchase Order and Requisition are both MCR forms that need to be broken down and distributed.	1	\$ 23.08	\$ 0.38
16	Original Purchase order (white form) is faxed to the vendor.	3	\$ 23.08	\$ 1.15
17	Original Purchase order (white form) is stamped "Confirming Fax Do Not Duplicate" and the date is handwritten on the form.	1	\$ 23.08	\$ 0.38
18	4 copies of the attachments are made for distribution.	2	\$ 23.08	\$ 0.77
19	Copy of the original Purchase and attachment are made if the amount exceeds \$5,000.00 for the Board of Education report.	1	\$ 23.08	\$ 0.38
20	Original Purchase Order and attachment are mailed to the vendor.	1	\$ 23.08	\$ 0.38
21	Yellow copy of the Purchase Order and attachment are distributed to the school site for a receiving slip.	1	\$ 23.08	\$ 0.38
22	Blue copy of the Purchase order and attachment are kept in a file at the Accounts Payable/Purchasing desk for reference	1	\$ 23.08	\$ 0.38
23	Pink copy of the Purchase order and attachment are attached to the original Requisition to be kept in the Accounts Payable/Purchasing file for the invoice and receiving slip to arrive.	1	\$ 23.08	\$ 0.38
24	Green Copy of the Purchase order and pink copy of the Requisition with attachments are given to the school site or department for their records.	1	\$ 23.08	\$ 0.38
Totals		35	\$13.46	

**Requisition/PO Process – Example is completed 5.91 times per day
at 1 site and is repeated 30 times a week.**

This process can cost \$ 1,749.92 per month and \$ 20,999.07 per year.

10.4.17

Same Process Using Laserfiche

For small to medium school district

Stage	Description	Time Minutes	Labor	FTE/Hr Total
1	Bookkeeper writes down the vendor number or creates a new vendor in the system.	1	\$ 23.08	\$ 0.38
2	Bookkeeper checks the budget to make sure there is enough money to cover the expense	2	\$ 23.08	\$ 0.77
3	Bookkeeper checks to make sure the budget code is correct.	2	\$ 23.08	\$ 0.77
4	Bookkeeper checks to see that all signatures are included.	2	\$ 23.08	\$ 0.77
5	Requisition is submitted to the Director of Fiscal Services for authorization and signature.	1	\$ 23.08	\$ 0.38
6	Director of Fiscal Services reviews the Requisition and approves with signature.	1	\$ 23.08	\$ 0.38
7	Director of Fiscal Services gives the approved Requisition to Accounts Payable/Purchasing.	2	\$ 23.08	\$ 0.77
8	A/P Purchasing creates a purchase order with the information from the approved Requisition.	1	\$ 23.08	\$ 0.38
9	Purchase order number is handwritten on the Requisition.	4	\$ 23.08	\$ 1.54
10	Purchase order is printed.	0	\$ 23.08	\$ -
11	Purchase order is checked to see if all the information is correct.	0	\$ 23.08	\$ -
12	Requisition is paper clipped to the printer Purchase order and given to the Director of Fiscal Services to approve with a signature	0	\$ 23.08	\$ -
13	Purchase Order is approved and signed by the Director of Fiscal Services.	1	\$ 23.08	\$ 0.38
14	Purchase Order and Requisition are signed then returned to Accounts Payable/Purchasing.	0	\$ 23.08	\$ -
15	Purchase Order and Requisition are both NCR forms that need to be broken down and distributed.	0	\$ 23.08	\$ -
16	Original Purchase order (white form) is faxed to the vendor.	0	\$ 23.08	\$ -
17	Original Purchase order (white form) is stamped "Confirming Fax Do Not Duplicate" and the date is handwritten on the form.	0	\$ 23.08	\$ -
18	4 copies of the attachments are made for distribution.	0	\$ 23.08	\$ -
19	Copy of the original Purchase and attachment are made if the amount exceeds \$5,000.00 for the Board of Education report.	1	\$ 23.08	\$ 0.38
20	Original Purchase Order and attachment are mailed to the vendor.	0	\$ 23.08	\$ -
21	Yellow copy of the Purchase Order and attachment are distributed to the school site for a receiving slip.	0	\$ 23.08	\$ -
22	Blue copy of the Purchase order and attachment are kept in a file at the Accounts Payable/Purchasing desk for reference.	0	\$ 23.08	\$ -
23	Pink copy of the Purchase order and attachment are attached to the original Requisition to be kept in the Accounts Payable/Purchasing file for the invoice and receiving slip to arrive.	0	\$ 23.08	\$ -
24	Green Copy of the Purchase order and pink copy of the Requisition with attachments are given to the school site or department for their records.	0	\$ 23.08	\$ -
Totals			18	\$6.92

Laserfiche automates your current process!

This sample district saved \$849.96 per month and \$10,199.55 per year from this one Process!

**District also significantly reduced courier, printing and faxing costs.*

10.4.18
www.raymorgan.com

RMC Ray Morgan Company

Hamilton Unified School District Current Situation

10.4.19

Notes	LOCATION	DESCRIPTION	Average Monthly Volume	Total Monthly Cost
#C0210	HIGH SCHOOL OFFICE	CopyStar 520	13,908	\$ 640.64
#93580	HS LIBRARY	Canon IR 8095	33,195	\$ 688.00
#C0203	ELLA BARKLEY	CopyStar 420i	5,606	\$ 378.42
#R0091	COMMUNITY DAY	Bizhub 220	1,604	
#CO176	ELEMENTARY OFFICE	Bizhub 950	55,099	\$ 2,056.70
#9120	ELEMENTARY OFFICE	Bizhub 7255	28,992	\$ -
		MFD Subtotal	138,404	\$ 3,763.75
Based on assessment and national average	Document archival	Average cost to recreate file	30	\$ 34.68
Found during assessment	Document archival	Summer Document Clean Up	1 every year	\$ 166.67
Found during assessment	Document archival	Labor costs to retrieve and file current CUME files	5 documents a month	\$ 57.70
Estimated	Document archival	Average Requisition/PO cost for small to medium school district	5.91 times per week	\$ 1,749.92
Estimated	Document archival	Cost to build future storage shed	1 time build	\$ -

Identified Document processing costs: \$ 5,772.72

* Copier cost based on information provided by Chris Devries and by historical data collected over the past 2 years
 ** Riso machines not included in study. Projected Riso costs at .0096 cost per copy or \$221.62 per month. (23,085 shared volume)
 *** Bizhub 220 owned and considered at 0 cost to district per Chris Devries
 **** Current situation includes no document archival strategy and no accounting software for copier fleet

Ray Morgan Company

Hamilton Unified School District Proposed Solution

Agreement	Location/Category	Description	Lease Payment	Included Images	Monthly Volume	Cost Per Image	Overages	Total Monthly Payment
Jan-13	HS LIBRARY	IR 8095B (Existing Lease)	\$ 562.45	15,000	33,195	.0069	125.55	\$ 688.00
Nov-14		New Lease	\$ 3,448.61	94,000	105,209	0.0068/ .051 CLR	\$ 91.56	\$ 3,540.17
Nov-14	HIGH SCHOOL OFFICE	IR C5250	Included	14,000	13,908		0	Included Above
Nov-14	ELLA BARKLEY	IR 4235	Included	5,000	5,606	0.009	\$ 19.89	Included Above
Nov-14	COMMUNITY DAY ELEMENTARY	IR 3225	Included	1604	1604	0.019	0	Included Above
Nov-14	OFFICE ELEMENTARY	IR 8295	Included	55,000	55,099	0.0064	\$ 0.63	Included Above
Nov-14	OFFICE ELEMENTARY	IR 6255	Included	20,000	28,992	0.0079	\$ 71.04	Included Above
Nov-14	Server	uniFLOW by Canon	Included					Included
Nov-14	Server	Laserfiche RIO – 10 user education package	Included*					Included
Nov-14	Server	Laserfiche Quick field Scanning Package	Included					Included
Nov-14	Customer Support	Standard Uniflow, MFD and Laserfiche Installation	Included					Included
Nov-14	Customer Support	Uniflow, MFD and Laserfiche End User Training	Included					Included
Nov-14	Software Support	Ongoing Software Support for Uniflow and Laserfiche (5 years)	Included					Included
		Totals	\$ 4,011.06	109,000	138,404		\$ 217.11	\$ 4,228.17

* Copier cost based on information provided by Chris Devries and by historical data collected over the past 2 years
 ** Riso machines not included in study. Projected savings from transferring from Riso to Canon of \$60.02 per month
 *** Laserfiche Rio product may require additional programming for advanced workflows and integration.

10.4.19

VI.

Proposed Implementation Agenda

Date	Event
May 2014	Introduction Appointment for Laserfiche Document Management System
May 2014	2 week Document Technology Assessment
May 2014	Shared findings and agreed on future implementation of Laserfiche
October 2014	Second Document technology assesment with MFD/Uniflow Emphasis
October 2014	Compiled historical and new data for HUSD
November 3, 2014	RMC proposed solution recommendation
November 3, 2014	HUSD approves proposal and completes documentation
Week of November 9th	RMC performs walk through
Week of November	Laserfiche and Uniflow Project planning
Week of November 23 rd	Implement solutions
1 st week of December	Staff training
0-90 Days	RMC monitors results of implementation
90 Days	RMC to perform quarterly review and identify ways to further improve process and reduce costs
Ongoing	Review every 6 months to ensure solution satisfaction



Additional Information

A. *Delivery and Installation*

Delivery includes set-up, attachment of accessories, and quality check of all functions, pre-flight, wrapping and physical delivery

Installation includes locating in designated area, unwrapping of system, connection of hardware accessories, and connection to appropriate available power source (it is the responsibility of the customer to provide appropriate power configuration). Network connectivity, where applicable, is not included in the above. Refer to network support below.

B. *Network Connectivity and Support*

For systems requiring network integration, the customer may utilize their own IT resources, however, RMC strongly recommends that initial connectivity be completed by one of our Certified Systems Engineers (Microsoft/Novell/Appletalk) with special training on Canon networked products.

C. *Software Solutions*

Uniflow and Laserfiche software solutions include software support for the 5 year duration of the lease. Please note that special project work such as software programming is not included in the discussed solution. Any speciality workflows or integration will be handled on a project by project basis.

D. *Additional Considerations*

All pricing quoted on this proposal is *exclusive* of applicable sales, use and/or property taxes

Normal delivery timeframes are 3 - 14 business days from receipt of authorized documents. RMC cannot be held responsible for delays resulting from manufacturer backorders, mis-shipments or other circumstances beyond our control

Non-cash acquisitions arranged by RMC may require evidence of insurance to be submitted to the leasing company.

Non-cash acquisitions arranged by RMC will include a one-time, Lease Origination Fee of \$35.00; and a one-time, U.C.C. Filing fee of \$59.50. These charges will appear on your first bill.

VII. Total Performance Guarantee

At the Ray Morgan Company we measure our success by one standard: TOTAL CUSTOMER SATISFACTION. Every one of our employees is committed to insuring that this is not just a marketing slogan but part of our every day company culture.

As part of the above commitment we are pleased to extend to all of our customers who purchase a new or reconditioned product from us the following Performance Guarantee:

If at any time and for a period of up to 5 years from the date of purchase of any copier equipment from RMC, and as long as the unit is continually covered under an RMC Maintenance Agreement, we will, at your request and for cause, replace the machine in question with another one of same or similar model, age or newer and meter at absolutely no cost to you.

All we ask is that you will provide us with a written description of what your equipment complaint is and give us 30 days to resolve the problem to your satisfaction. Should we fail with a remedy within the stated timeframe we will then promptly exchange the machine in question.

This Performance Guarantee is extended only to the original purchaser and is not transferable to a third party should the original purchaser relinquish title of the equipment in question. Additionally, acts of God or other damages or acts of user negligence not covered under RMC's Maintenance Agreements are not included.





Ray Morgan Company

Value Rental Lease Agreement

AGREEMENT NUMBER

This document is written in "Plain English". The words you and your refer to the customer. The words Owner, we, us and our refer to Ray Morgan Company. Every attempt has been made to eliminate confusing language and create a simple, easy-to-read document.

CUSTOMER INFORMATION

Customer information fields: Full Legal Name of Customer (Hamilton Unified School District), Street Address (620 Canal St), City (Hamilton), State (CA), ZIP (95951), Phone (530-826-3261), Billing Name, Billing Street Address, City, State, ZIP, Federal Tax I.D. #, E-Mail, Equipment Location.

Table with 3 columns: MAKE / MODEL / ITEM DESCRIPTION, SERIAL NO., STARTING METER. Row 1: See Schedule A.

RENTAL TERMS, RENTAL PAYMENT AMOUNT, SECURITY DEPOSIT

Rental terms and payment amount fields: Term in months (60), Payments of \$ 3448.61 (plus applicable taxes), Rental Payment Period is Monthly Unless Otherwise Indicated, Security Deposit \$ 0.00 (plus applicable taxes) Received.

Payment details fields: Payment includes Sche A Color images per month, Overages billed monthly at Sche A per Color image, Scans billed separately at: 0.00 per scan.

Please select one of the following: Meter readings will be: Monthly, Quarterly, Other. (If nothing is selected, then Quarterly will be your Meter Reading option.)

THIS IS A NONCANCELABLE / IRREVOCABLE AGREEMENT. THIS AGREEMENT CANNOT BE CANCELED OR TERMINATED.

TERMS AND CONDITIONS THIS AGREEMENT CONTAINS PROVISIONS SET FORTH ON THE REVERSE SIDE. ALL OF WHICH ARE MADE A PART OF THIS AGREEMENT.

OWNER ACCEPTANCE

Owner acceptance fields: DATED, OWNER, SIGNATURE, TITLE.

CUSTOMER ACCEPTANCE

By signing below, you certify that you have reviewed and do agree to all conditions and terms of this Agreement on this page and on page 2 attached hereto.

Customer acceptance fields: DATED, CUSTOMER, SIGNATURE, TITLE, PRINT NAME.

GUARANTY

As additional inducement for us to enter into the Agreement, the undersigned ("you") unconditionally, jointly and severally, personally guarantees that the customer will make all payments and meet all obligations required under this Agreement and any supplements fully and promptly.

Guaranty fields: PRINT NAME OF GUARANTOR, SIGNATURE, DATE.

ACCEPTANCE OF DELIVERY

You certify that all the equipment listed above has been furnished, that delivery and installation has been fully completed and satisfactory. Further, all conditions and terms of this Agreement have been reviewed and acknowledged.

Acceptance of delivery fields: DATED, CUSTOMER, SIGNATURE, TITLE.

10.4.20

1. **AGREEMENT:** You agree to rent from us the personal property described under "MAKE/MODEL/ITEM DESCRIPTION" and as modified by supplements to this Master Agreement from time to time signed by you and us (such property and any upgrades, replacements, repairs and additions referred to as "Equipment") for business purposes only. You agree to all of the terms and conditions contained in this Agreement and any supplement, which together are a complete statement of our Agreement regarding the listed equipment ("Agreement") and supersedes any purchase order or outstanding invoice. This Agreement may be modified only by written agreement and not by course of performance. This Agreement becomes void upon execution by us and will begin on the rent commencement date and will continue from the first day of the following month for the number of consecutive months shown. You also agree to pay to Owner interim rent for the use of the equipment prior to the due date of the first payment. The term will be extended automatically for successive 12 month terms unless you send us written notice you do not want it renewed at least ninety (90) days before the end of any term. If any provision of this Agreement is declared unenforceable in any jurisdiction, the other provisions herein shall remain in full force and effect in that jurisdiction and all others.

2. **RENT:** Rent will be payable in installments, each in the amount of the basic payment shown plus any applicable sales tax, use tax, plus 1/12th of the amount estimated by us to be personal property tax on the Equipment for each year of this Agreement. You will pay the security deposit on the date you sign this Agreement. Subsequent installments will be payable on the first day of each rental payment period shown beginning after the first rental payment period. We will have the right to apply all sums, received from the you, to any amounts due and owed to us under the terms of this Agreement. In the event this Agreement is not fully completed, the security deposit will be retained by us to compensate us for our documentation, processing and other expenses. If for any reason, your check is returned for nonpayment, a \$20.00 bad check charge will be assessed.

3. **MAINTENANCE AND SUPPLIES:** The charges established by this Agreement include payment for the use of the designated Equipment and accessories, maintenance (during normal business hours); inspection, adjustment, parts replacement, drums and cleaning material required for the proper operation, as well as black toner, color toner and developer as defined by the Manufacturer's Published Yield per Container. Additional toner will be billed separately. Paper, media, staples and clear toner, if any is required by your particular equipment model, must be separately purchased by the customer. If necessary, the service and supply portion of this Agreement may be assigned. Customer has been informed that a surge protector is recommended to protect their electronic investment from harmful high voltage power disturbances. Said surge protectors should have network protection when connected in a network environment. Units that provide network protection are available through Ray Morgan Company. Customer responsible for providing manufacturer recommended adequate power supply.

Check one of the following: purchased Has existing Declined and will be responsible for damage caused by not having a surge protector.

4. **OWNERSHIP OF EQUIPMENT:** We are the owner of the equipment and have sole title to the equipment (excluding software). You agree to keep the equipment free and clear of all liens and claims.

5. **WARRANTY DISCLAIMER:** WE MAKE NO WARRANTY EXPRESS OR IMPLIED, INCLUDING THAT THE EQUIPMENT IS FIT FOR A PARTICULAR PURPOSE OR THAT THE EQUIPMENT IS MERCHANTABLE. YOU AGREE THAT YOU HAVE SELECTED THE SUPPLIER AND EACH ITEM OF EQUIPMENT BASED UPON YOUR OWN JUDGMENT AND DISCLAIM ANY RELIANCE UPON ANY STATEMENTS OR REPRESENTATIONS MADE BY US OR ANY SUPPLIER. WE DO NOT TAKE RESPONSIBILITY FOR THE INSTALLATION OR PERFORMANCE OF THE EQUIPMENT. THE SUPPLIER IS NOT AN AGENT OF OURS AND NOTHING THE SUPPLIER STATES CAN AFFECT YOUR OBLIGATION UNDER THE AGREEMENT. YOU WILL CONTINUE TO MAKE ALL PAYMENTS UNDER THIS AGREEMENT REGARDLESS OF ANY CLAIM OR COMPLAINT AGAINST SUPPLIER.

6. **LOCATION OF EQUIPMENT:** You will keep and use the equipment only at your address shown above and you agree not to move it unless we agree to it. At the end of the Agreement's term, you will return the Equipment to a location we specify at your expense, in retail resalable condition, full working order, and in complete repair.

7. **LOSS OR DAMAGE:** You are responsible for the risk of loss or destruction of or damage to the equipment. No such loss or damage relieves you from the payment obligations under this Agreement. You agree to promptly notify us in writing of any loss or damage and you will pay to us the present value of the total of all unpaid payments for the full term plus the estimated fair market value of the Equipment at the end of the originally scheduled term, all discounted at six percent (6%) per year. Any proceeds of insurance will be paid to us and applied, at our option, against any loss or damage.

8. **COLLATERAL PROTECTION AND INSURANCE:** You agree to keep the equipment fully insured against loss with us as loss payee in the amount of the original cost until this agreement is terminated. You also agree to obtain a general public liability insurance policy from someone who is acceptable to us and include us as additional insured on the policy. You shall provide us with certificates evidencing issuance of these policies. Each policy must include a clause requiring the insurer to give us written notice of any alteration or cancellation of the policy. We are under no duty to ascertain the existence of or examine any such policy or to advise you in the event any such policy does not comply with these requirements. If you fail to provide appropriate property damage coverage certificate, we may enroll you in our property coverage insurance program and bill you a monthly property damage surcharge up to .0035 of the equipment cost as a result of our increased administrative costs and credit risks. We may make a profit on this program. As long as you remain current, in the event of a loss (excluding losses resulting from intentional acts), the replacement value of the equipment will be applied against any loss or damage as per paragraph 7. You must be current to benefit from this program. NOTHING IN THIS PARAGRAPH WILL RELIEVE YOU OF YOUR RESPONSIBILITY FOR LIABILITY COVERAGE ON THE EQUIPMENT.

9. **INDEMNITY:** We are not responsible for any loss or injuries caused by the installation or use of the equipment. You agree to hold us harmless and reimburse us for loss and to defend us against any claim for losses or injury caused by the Equipment.

10. **TAXES AND FEES:** You agree to pay when involved all taxes (including personal property tax, fines and penalties) and fees relating to this Agreement or the Equipment. You agree to (a) reimburse us annually for all personal taxes which we are required to pay as Owner of the Equipment or the remit to us each month our estimate of the monthly equivalent of the annual property taxes to be assessed. We will file all personal property, use or other tax return and you agree to pay us a process fee for making such filings. In addition you agree to pay us a UCC Filing fee of \$35.00 and reimburse us for all costs involved in documenting and servicing this Agreement. You further agree to pay us \$79.50 on the day the first payment is due as the origination fee. We reserve the right to charge a fee upon termination of this Agreement either by trade-up, buy-out or default. Any fee charged under this Agreement may include a profit.

11. **ASSIGNMENT: YOU HAVE NO RIGHT TO SELL, TRANSFER, ASSIGN OR SUBRENT THE EQUIPMENT OR THIS AGREEMENT.** We may sell, assign, or transfer this Agreement. You agree that if we sell, assign, or transfer this Agreement, the new owner will have the same rights and benefits that we have now and will not have to perform any of our obligations. You agree that the rights of the new owner will not be subject to any claims, defenses, or set offs that you may have against us.

12. **DEFAULT AND REMEDIES:** If you do not pay any rental payment or other sum due to us or other party when due or if you break any of your promises in the Agreement or any other agreement with us, you will be in default. If any part of a payment is more than 5 days late, you agree to pay a late charge of 10% of the payment which is late or if less, the maximum charge allowed by law. If you are ever in default, we may retain your security deposit and at our option, we can terminate or cancel this Agreement and require that you pay (1) the unpaid balance of this Agreement (discounted at 6%); (2) the amount of any purchase option and if none is specified, 20% of the original equipment cost which represents our anticipated residual value in the equipment; (3) and require you to return the equipment to us to a location designated by us at your cost. We may recover interest on any unpaid balance at the rate of 8% per annum. We may also use any of the remedies available to us under Article 2A of the Uniform Commercial Code as enacted in the State of Owner or its Assignee or any other law. If we refer this Agreement to an attorney for collection, you agree to pay our reasonable attorney's fees and actual court costs. If we have to take possession of the equipment, you agree to pay the cost of repossession. YOU AGREE THAT WE WILL NOT BE RESPONSIBLE TO PAY YOU ANY CONSEQUENTIAL OR INCIDENTAL DAMAGES FOR ANY DEFAULT BY US UNDER THIS AGREEMENT. You agree that any delay or failure to enforce our rights under this Agreement does not prevent us from enforcing any rights at a later time. No remedy set out in this paragraph is intended to be exclusive; each shall be cumulative but only to the extent necessary for us to recover from you those monies for which you are liable. It is further agreed that your right and remedies are governed exclusively by this Agreement and you waive Customer's rights under Article 2A (508-522) of the UCC.

13. **UCC FILINGS:** You grant us a security interest in the equipment if this agreement is deemed a secured transaction and you authorize us to record a UCC-1 financing statement or similar instrument, and appoint us your attorney-in-fact to execute and deliver such instrument, in order to show our interest in the equipment.

14. **SECURITY DEPOSIT:** The security deposit is non-interest bearing and is to secure your performance under this Agreement. Any security deposit made may be applied by us to satisfy any amount owed by you, in which event you will promptly restore the security deposit to its full amount as set forth above. If all conditions herein are fully complied with and provided you have not ever been in default of this Agreement per paragraph 12, the security deposit will be refunded to you after the return of the equipment in accordance with paragraph 6.

15. **CONSENT TO LAW, JURISDICTION, AND VENUE:** This Agreement shall be deemed fully executed and performed in the state of Owner or its Assignee's principal place of business and shall be governed by and construed in accordance with its laws. If the Owner or its Assignee shall bring any judicial proceeding in relation to any matter arising under the Agreement, the Customer irrevocably agrees that any such matter may be adjudged or determined in any court or courts in the state of the Owner or its Assignee's principal place of business, or in any court or courts in Customer's state of residence, or in any other court having jurisdiction over the Customer or assets of the Customer, all at the sole election of the Owner. The Customer hereby irrevocably submits generally and unconditionally to the jurisdiction of any such court so elected by Owner in relation to such matters. You waive trial by jury in any action between us.

16. **OVERAGES AND COST ADJUSTMENTS:** You agree to comply with any billing procedures designated by us, including notifying us of the meter reading at the end of each month. At the end of the first year of this Agreement and once each successive twelve month period, we may increase the base usage charge per image and the per image charge over the base minimum by a minimum of 5% over the charges of the previous year. In addition, the Lease Company may assess an additional fuel and/or freight surcharge to offset higher than normal service costs as a result of adverse economic conditions. If the supplier is providing maintenance and supplies to you for equipment that is not leased from us, but the charges for such maintenance and supplies are included in this Agreement, you agree that if you retire, replace and/or add new non-leased equipment to the Agreement, you grant us the ability to reflect these additions or deletions of said non-leased equipment to the Agreement and your payments under this Agreement may be adjusted accordingly.

17. **UPGRADE/DOWNGRADE PROVISION: AFTER INCEPTION OF THE AGREEMENT AND UPON YOUR REQUEST, WE MAY REVIEW YOUR IMAGE VOLUME AND PROPOSE OPTIONS FOR UPGRADING OR DOWNGRADING TO ACCOMMODATE YOUR NEEDS.**

18. **TRANSITION BILLING:** In order to provide an orderly transition and a uniform billing cycle, the "Effective Date" of this Agreement will be the twentieth (20th) day of the month following installation of the new products (as example, if the new equipment is installed June 5th (the "Installation Date"), the Effective Date of the agreement will be June 20th). Customer agrees to pay a prorated amount for the period between the Installation Date and the Effective Date. The payment for the transition period will be based on the minimum usage payment prorated on a 30 day calendar month and will be added to the customer's first invoice. In addition, should this agreement replace an existing Ray Morgan Company generated previous equipment lease, a CLOSING BILL on the agreement being replaced, up to the Installation Date, will be sent approximately a week to ten days after delivery of the new equipment. Customer agrees to pay for these CLOSING BILL charges as they represent product and services provided under the prior agreement, up to the Installation Date of the new product(s).

19. **FINANCE LEASE:** This is a "finance lease" as defined in the Uniform Commercial Code warranties ("UCC"). You waive rights under (UCC 2A-303). You may be entitled to the promises and warranties (if any) provided to us by the Supplier, and you may contact the Supplier for a statement thereof. We hereby transfer to you all automatically transferable warranties, if any, made to us by the Supplier. You shall give us access to the Equipment Location to inspect the Equipment, and you agree to pay our related costs.

20. **LESSEE GUARANTY:** You agree to submit the original master lease documents with the security deposit to the Lessor via overnight courier the same day of the facsimile transmission of the lease documents. Should we fail to receive these originals, you agree to be bound by the faxed or electronic copy of this Agreement with appropriate signatures on both sides of the document. Lessee waives the right to challenge in court the authenticity of a faxed copy of this Agreement and the faxed copy shall be considered the original and shall be the binding Agreement for the purposes of any enforcement action under paragraph #12.

FOR MUNICIPALITIES ONLY

20-A. **CUSTOMER COVENANTS:** The Customer covenants and warrants that (1) it has, in accordance with the requirements of law, fully budgeted and appropriated sufficient funds for the current budget year to make the payments scheduled to come due and to meet its other obligations under the Agreement and such funds have not been expended for other purposes; and

(2) that there is no action, suit, proceeding or investigation pending, or threatened in any court or other tribunal or competent jurisdiction, state or federal or before any public board or body, which in any way would (a) restrain or enjoin the delivery of the Agreement or the ability of the Customer to make its Base Payments (as set out above); (b) contest or affect the authority for the execution or delivery of, or the validity of, the Agreement; or (c) contest the existence and powers of the Customer; nor is there any basis for any such action, suit, proceeding or investigation; and

(3) that the equipment will be operated and controlled by the Customer and will be used for essential government purposes and will be essential for the term of the Agreement.

(4) Customer has not previously terminated an agreement for non-appropriation, except as specifically described in a letter appended hereto.

20-B. **SIGNATURES:** Each signor warrants that he/she is fully conversant with the governing relevant legal and regulatory provisions and has full power and authorization to bind Customer. Signor(s) for Customer further warrant(s) its governing body has taken the necessary steps; including any legal bid requirements, under applicable law to arrange for acquisition of the Equipment; the approval and execution has been in accordance with all applicable open meeting laws; and that a resolution of the governing body of Customer authorizing execution of the Agreement has been duly adopted and remains in full force and effect.

20-C. **NON APPROPRIATION:** In the event Customer is in default under the Agreement because:

1. Funds are not appropriated for a fiscal period subsequent to the one in which the Agreement was entered into which are sufficient to satisfy all of Customer's obligations under the Agreement during said fiscal period;

2. Such non-appropriation did not result from any act or failure to act of customer;

3. Customer has exhausted all funds legally available for all payment due under the Agreement; and

4. There is no other legal procedure by which payment can be made to Owner. Then, provided that (a) Customer has given Owner written notice of the occurrence of paragraph 1 above thirty (30) days prior to such occurrence; (b) Owner has received a written opinion from Customer's counsel verifying the same within ten(10) days thereafter; and (c) the Customer does not directly or indirectly purchase, rent or in any way acquire any services or equipment supplied or provided for hereunder; upon receipt of the equipment delivered to a location designated by Owner, at Customer's expense, Owner's remedies for such default shall be to terminate the Agreement at the end of the fiscal period during which notice is given; retain the advance payments, if any; and/or sell, dispose of, hold, use or rent the equipment as Owner in its sole discretion may desire, without any duty to account to Customer.



ProIT

PROFESSIONAL IT SOLUTIONS

A DIVISION OF
THE RAY MORGAN COMPANY
PITQ6471

Quote #:

Customer

Laserfiche RIO

Name Hamilton Unified School District
Address 620 Canal St.
City Hamilton City
Phone (530) 826-3261
ZIP 95951 **Fax**

Rep Ian Moore
 530.230.4851
 imoore@raymorgan.com
Date 11/4/14

Thank You for selecting RMC-ProIT for your Document Management needs Using Laserfiche!

Laserfiche customers regularly save 75% over the cost of off-site storage AND you can have your documents file themselves!

Qty	Laserfiche Configuration	Unit Price	TOTAL
10	Laserfiche Rio Named Full User Pricing includes unlimited Laserfiche Servers, Workflow, WebAccess (including LFMobile for the iPhone, SharePoint Integration, and WebAccess Light), Advanced Audit Trail, Snapshot, and E-mail.		
1	Laserfiche Quick Fields Classification Package Includes Quick Fields, Scripting Kit & Validation package for Bar-Code, Real-Time Lookup, Zone OCR, & Document Classification.		
10	Laserfiche RIO Named Full User LSAP		
1	Laserfiche Quickfields Classification LSAP		
1	ProCare Laserfiche Installation & Implementation Services Professional Services To Include: - Project Kick-Off Meeting - Test Period with Service Documentation & End User Q&A - End User Training on the Laserfiche Client Interface - Administrator Training on the Laserfiche Administrator Console - Project Completion Meeting with Letter of Substantial Operability * Any Labor Not Defined Above to be Billed Separately		

****THIS QUOTE IS VALID FOR 30 DAYS****

ProIT Laserfiche Support Program entitles clients to the following

- ProIT helpdesk support for all Laserfiche products. Weekdays 8-5

- Access to LF certified technicians

- New product releases and all product updates

- 24/7 access to the Knowledge Base articles, discussion forums and educational resources online.

* Please Note: Customer understands that the above listed software is non-refundable once it is purchased. Signing this document authorizes Ray Morgan to purchase the above software on behalf of the customer and register it in the customer's name. The commencement of your lease and the invoicing thereof will begin ten (10) days from the "Date Accepted" below.

60 Month Term - Monthly Lease

Accepted By: _____

Date Accepted: _____

Title: _____

Rep: Ian Moore



**2014 Laserfiche
WINNERS CIRCLE VAR**

To: School Board
 From: Darcy Pollak, Principal
 Date: 11/9/2014
 RE: Saturday School

Once again HES would like to implement the Saturday School Program. This program is intended to increase ADA, assist with academic deficiencies with students, and allow students to make-up poor grades/performance scores. The HES middle school staff has agreed to share the duties thought the year (Brantingham, Firth, Leveroni, Titchenal, Taylor).

2013-14 School year Data – a total of 357 students attend Saturday School, which 236 students made up absences. All but one student met the criteria set for 8th grade promotion ceremony/festivities.

	1/18/2014	1/25/2014	2/1/2014	2/15/2014	3/1/2014	3/15/2014	4/4/2014	4/12/2014	5/3/2014	5/10/2014	Totals
#students attended Total	23	48	34	38	38	57	43	37	26	13	357
# students Make-up absences	16	39	25	33	26	40	32	21	4	0	236
# students attended NO attendance make-ups	7	9	9	5	12	17	11	16	22	0	108

2014-15 Cost Breakdown- see table below (these costs do not reflect the make-up of missed ADA due to absences).

	4 Hours Per session	30 min Prep/ Supervision	Benefits	Total Sessions	Total Cost
One Teacher	\$120.00	\$15.00	\$13.50	16	\$2,376.00
Two Teachers	\$240.00	\$30.00	\$26.50	16	\$4,752.00
Custodial					
Materials	n/a				
Food Service	Food costs submitted by LeAnn (FRL)/Prep during work hours				

2014-15 Saturday School Dates

Fall 2014	Spring 2015
November 1	January 24
November 15	January 31
December 6	February 7
December 13	February 21
	March 14
	March 28
	April 4
	April 11

May 9

May 23

10.5.2

Two Years Additional Service Credit

The Governing Board will meet on December 15, 2014 to approve a Resolution offering all eligible PERS employees the Two Years Additional Service Credit. Eligible employees are those that are 50 years of age and have a minimum of 5 years PERS service credit. The designated retirement window period will be March 3, 2015 through June 30, 2015 with March 4, 2015 being the first day that an eligible employee can retire. The attached represents the potential Employer Cost of providing the Two Years Additional Service Credit to PERS eligible employees, should all eligible employees retire during the designated window. Refer to Government Code 20904 for the terms by which we are offering this early retirement incentive.

Hamilton Unified School District

*** PUBLIC NOTICE***

Public Posting: October 27, 2014

Public Meeting at Board Meeting: November 17, 2014

District Board Action set for: December 15, 2014

The following is a public notice of the potential Employer Cost of providing two years additional service credit to PERS eligible employees, should all eligible employees retire during the designated window period. Refer to Government Code 20904 for the terms by which we are offering this early retirement incentive.

Eligible PERS Employees	Date of Birth	Age*	Pay Rate	Cost Factor	Pay Rate x Cost	
					Factor	
	12/3/1951	63	\$ 49,770.00	0.59	\$	29,364.30
	11/14/1954	60	\$ 27,124.40	0.59	\$	16,003.40
E E	2/7/1955	60	\$ 44,366.00	0.59	\$	26,175.94
L M	6/12/1956	59	\$ 63,715.00	0.57	\$	36,317.55
I P	10/18/1957	57	\$ 32,353.20	0.57	\$	18,441.32
G L	3/1/1959	56	\$ 63,715.00	0.57	\$	36,317.55
I O	5/15/1960	55	\$ 31,716.80	0.57	\$	18,078.58
B Y	8/2/1961	53	\$ 40,685.00	0.47	\$	19,121.95
L E	2/9/1962	53	\$ 74,359.00	0.47	\$	34,948.73
E E	7/25/1962	52	\$ 34,692.40	0.47	\$	16,305.43
S	12/22/1962	52	\$ 29,549.60	0.47	\$	13,888.31
	6/8/1964	51	\$ 86,105.00	0.47	\$	40,469.35
	1/11/1965	50	\$ 29,618.40	0.47	\$	13,920.65
	5/12/1965	50	\$ 33,643.20	0.47	\$	15,812.30
Total potential Employer Cost if all eligible employees were to retire within window period:					\$	335,165.36

* Age on last day of designated window period.

10.6.2

12 HAMILTON UNIFIED SCHOOL DIST J2440
 BATCH 22: NOVEMBER 17 2014

ACCOUNTS PAYABLE PRELIST
 BATCH: 0022 BATCH 22: OCTOBER 20 2014
 Fund : 01 GENERAL FUND

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Vendor/Addr Req Reference	Remit name Date	Description	Tax ID num	Deposit type	Fd Res	Y Goal	Func Obj	ABA num	Sit Bdr	Account num	TRMPS	Ltd Amt	Net Amount
------------------------------	--------------------	-------------	------------	--------------	--------	--------	----------	---------	---------	-------------	-------	---------	------------

001256/00	AT&T LONG DISTANCE												
PV-000066	10/01/2014	0302636734001		01-0000-0-0000-2700-5990-000-000-00000	NN								22.69
TOTAL PAYMENT AMOUNT												22.69 *	

000332/00	BOARD OF EQUALIZATION												
PV-000068	10/15/2014	ACCT# 57-415151 QTR3 FUEL TAX		01-0000-0-0000-3600-4392-000-000-00000	NN								106.44
TOTAL PAYMENT AMOUNT												106.44 *	

000794/00	BUS WEST - FRESNO												
PV-000065	09/29/2014	BNS9453		01-0000-0-0000-3600-4300-000-000-00000	NN								87.49
TOTAL PAYMENT AMOUNT												87.49 *	

000334/00	CALSTRS-JEM												
PV-000067	10/13/2014	JULY-SEPT ADMIN FEES 133891		01-0000-0-0000-2700-5890-000-000-00000	NN								70.00
TOTAL PAYMENT AMOUNT												70.00 *	

000748/00	CSUC RESEARCH FOUNDATION												
PO-015314	09/15/2014	RF030490		01-7405-0-1110-1000-5850-000-000-00000	NN	P						5,750.00	5,750.00
TOTAL PAYMENT AMOUNT												5,750.00 *	

001024/00	DISCOUNT SCHOOL SUPPLY												
PO-015311	10/10/2014	P31970770102		01-0350-0-6000-1000-4300-000-058-00000	NN	F						174.15	163.91
TOTAL PAYMENT AMOUNT												163.91 *	

000201/00	FOLLETT SCHOOL SOLUTIONS INC												
CM-000023	10/13/2014	78436		01-0156-0-1110-1000-4200-000-000-00000	NN							432.58	422.76
PO-015352	10/03/2014	1745395A		01-0156-0-1110-1000-4200-000-000-00000	NN	F						432.58	432.58
TOTAL PAYMENT AMOUNT												9.82 *	

12.51

12 HAMILTON UNIFIED SCHOOL DIST, J2440
 BATCH 22: NOVEMBER 17 2014

ACCOUNTS PAYABLE PRELIST
 BATCH: 0022 BATCH 22: OCTOBER 20 2014
 Fund : 01 GENERAL FUND

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Vendor/Addr Req Reference	Remit name Date	Description	Tax ID num	Deposit type Fd Res	Y Goal	Func Obj	ABA num Slt Edr DD	Account num T9MPS	Liq Amt	Net Amount
------------------------------	--------------------	-------------	------------	------------------------	--------	----------	-----------------------	----------------------	---------	------------

000162/00	GRAINGER									
PO-000409	10/06/2014	9561182990		1 01-8150-0-0000-8100-4300-000-0000-0000	NN	P			0.00	87.20
TOTAL PAYMENT AMOUNT										87.20

000078/00	LES SCHWAB									
PO-015366	09/27/2014	61200145174		1 01-0000-0-3800-1000-4300-000-045-00000	NN	F			301.75	301.75
TOTAL PAYMENT AMOUNT										301.75

001505/00	MT LASSEN MATH COUNCIL									
PO-015338	10/04/2014	MMMC-14-012 CHARLON/HERRANDEZ		1 01-0000-0-1110-1000-5200-100-000-00000	NN	F			80.00	80.00
PO-015338	10/04/2014	MMMC-14-012 AND/CRUZ/LEVE/ESQ		2 01-0000-0-1110-1000-5200-800-000-00000	NN	F			160.00	160.00
TOTAL PAYMENT AMOUNT										240.00

000821/00	SAN DIEGO COUNTY OFFICE OF ED									
PO-015251	10/07/2014	1063 M STEELE TIER 1 ENG		1 01-0000-0-1110-1000-5890-000-000-00000	NN	F			400.00	400.00
TOTAL PAYMENT AMOUNT										400.00

001152/00	TREVOR MERRILL									
PO-015336	10/11/2014	SEPT 19-OCT 8 2014		1 01-9150-0-0000-2420-5890-000-000-00000	NY	P			0.00	525.00
TOTAL PAYMENT AMOUNT										525.00

TOTAL Fund										7,764.30 **
PAYMENT										7,764.30

12.12

12 HAMILTON UNIFIED SCHOOL DIST. J2440
 BATCH 22: NOVEMBER 17 2014

ACCOUNTS PAYABLE PRELIST
 BATCH: 0022 BATCH 22: OCTOBER 20 2014
 Fund : 13 CAFETERIA

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Vendor/Addr Reg Reference	Remit name Date	Description	Tax ID num	Deposit type	Fd Res	Y	Goal	Func	Obj	ABA num	Site	BDR	DD	TRMPS	Liq Amt	Net Amount
------------------------------	--------------------	-------------	------------	--------------	--------	---	------	------	-----	---------	------	-----	----	-------	---------	------------

000764/00	DANIELSON CO															
CM-000024	09/30/2014	54853														84.24
PO-000425	09/26/2014	54364	1	13-5310-0-0000-3700-4300-000-000-00000	NN	P									0.00	22.88
PO-000425	10/06/2014	55318	1	13-5310-0-0000-3700-4300-000-000-00000	NN	P									0.00	43.98
PO-000425	09/29/2014	54588	1	13-5310-0-0000-3700-4300-000-000-00000	NN	P									0.00	131.02
PO-000425	10/06/2014	54588	1	13-5310-0-0000-3700-4300-000-000-00000	NN	P									0.00	140.41
PO-000425	09/29/2014	54565	1	13-5310-0-0000-3700-4300-000-000-00000	NN	P									0.00	135.31
PO-000425	10/06/2014	55318	2	13-5310-0-0000-3700-4700-000-000-00000	NN	P									0.00	1,597.69
PO-000425	09/29/2014	54588	2	13-5310-0-0000-3700-4700-000-000-00000	NN	P									0.00	733.61
PO-000425	10/06/2014	55322	2	13-5310-0-0000-3700-4700-000-000-00000	NN	P									0.00	1,018.66
PO-000425	09/29/2014	54565	2	13-5310-0-0000-3700-4700-000-000-00000	NN	P									0.00	1,280.39
PO-000425	10/09/2014	55449	2	13-5310-0-0000-3700-4700-000-000-00000	NN	P									0.00	484.44
PO-000425	10/06/2014	55322	3	13-5310-0-0000-3700-5890-000-000-00000	NN	P									0.00	8.00
PO-000425	09/29/2014	54565	3	13-5310-0-0000-3700-5890-000-000-00000	NN	P									0.00	5.00
TOTAL PAYMENT AMOUNT																5,517.15

000209/00	GOLD STAR FOODS															
PO-000415	09/29/2014	1140515	3	13-5310-0-0000-3700-5890-000-000-00000	NN	P									0.00	20.00
TOTAL PAYMENT AMOUNT																20.00

000258/00	LEANN RADTKE															
PV-000064	10/06/2014	REIMB CAFE SUPPLIES		13-5310-0-0000-3700-4700-000-000-00000	NN											31.89
TOTAL PAYMENT AMOUNT																31.89

000592/00	MISSION UNIFORM & LINEN															
PO-000405	10/09/2014	250148288	1	13-5310-0-0000-3700-4300-000-000-00000	NN	P									0.00	37.29
TOTAL PAYMENT AMOUNT																37.29

001037/00	PRODUCERS DAIRY FOODS															
PO-000431	09/29/2014	47288549	1	13-5310-0-0000-3700-4700-000-000-00000	NN	P									0.00	90.59
PO-000431	09/29/2014	47273149	1	13-5310-0-0000-3700-4700-000-000-00000	NN	P									0.00	408.18
PO-000431	10/02/2014	47288548	1	13-5310-0-0000-3700-4700-000-000-00000	NN	P									0.00	245.37
PO-000431	10/06/2014	47288551	1	13-5310-0-0000-3700-4700-000-000-00000	NN	P									0.00	98.04
PO-000431	10/06/2014	47311749	1	13-5310-0-0000-3700-4700-000-000-00000	NN	P									0.00	378.84
PO-000431	10/09/2014	47335145	1	13-5310-0-0000-3700-4700-000-000-00000	NN	P									0.00	284.86
TOTAL PAYMENT AMOUNT																1,505.88

12.1.3

12 HAMILTON UNIFIED SCHOOL DIST. JZ440
 BATCH 22: NOVEMBER 17 2014

ACCOUNTS PAYABLE PRELIST
 BATCH: 0022 BATCH 22: OCTOBER 20 2014
 Fund : 13 CAFETERIA

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Vendor/Addr Remit name Description Tax ID num Deposit type Fd Res Y Goal Func Obj Slt Bdr DD T9MPS Lig Amt Net Amount
 Req Reference Date

000763/00 PROPACIFIC FRESH
 PO-000407 10/06/2014 6044707 1 13-5310-0-0000-3700-4700-000-000-00000 NN P 0.00 596.24
 PO-000407 09/29/2014 6041248 1 13-5310-0-0000-3700-4700-000-000-00000 NN P 0.00 514.65
 PO-000407 10/06/2014 6044829 1 13-5310-0-0000-3700-4700-000-000-00000 NN P 0.00 586.38
 PO-000407 09/29/2014 6041245 1 13-5310-0-0000-3700-4700-000-000-00000 NN P 0.00 498.44
 PO-000407 09/29/2014 6041248 2 13-5310-0-0000-3700-5890-000-000-00000 NN P 2.86
 PO-000407 10/06/2014 6044707 2 13-5310-0-0000-3700-5890-000-000-00000 NN P 2.60
 TOTAL PAYMENT AMOUNT 2,201.17 *

TOTAL Fund PAYMENT 9,313.38 ** 9,313.38

TOTAL BATCH PAYMENT 17,077.68 *** 17,077.68

TOTAL DISTRICT PAYMENT 17,077.68 **** 17,077.68

TOTAL FOR ALL DISTRICTS: 17,077.68 ***** 17,077.68

Number of warrants to be printed: 18, not counting voids due to stub overflows.
 ***** END OF REPORT *****

Prepared by Christy S. [Signature] Date 10/15/14
 Authorized by _____ Date _____

121.4

Vendor/Addr Remit name Description Tax ID num Deposit type Fd Res Y Goal Func Obj Sit Bdr DD T9WPS Liq Amt Net Amount
 Reg Reference Date

000008/00 CALIFORNIA'S VALUED TRUST H/W
 PO-000444 10/17/2014 NOVEMBER 2014 1 01-0000-0-0000-0000-9571-000-000-00000 NN P 0.00 20,615.97
 PO-000444 10/17/2014 NOVEMBER 2014 2 01-0000-0-0000-0000-9572-000-000-00000 NN P 0.00 56,243.75
 PO-000444 10/17/2014 NOVEMBER 2014 3 01-0000-0-0000-0000-9573-000-000-00000 NN P 0.00 9,960.83
 TOTAL PAYMENT AMOUNT 86,820.55 *

002047/00 DANNIS WOLIVER KELLEY 943172834
 PO-015237 09/25/2014 SEPTEMBER LEGAL FEES 1 01-0000-0-0000-7110-5815-000-000-00000 NY P 0.00 27,236.40
 TOTAL PAYMENT AMOUNT 27,236.40 *

000584/00 STANDARD
 PO-000408 09/19/2014 OCT CTE503202 DIV3000 1 01-0000-0-0000-0000-9573-000-000-00000 NN P 0.00 300.84
 TOTAL PAYMENT AMOUNT 300.84 *

TOTAL Fund	PAYMENT	114,357.79 **	114,357.79
TOTAL BATCH PAYMENT		114,357.79 ***	114,357.79
TOTAL DISTRICT PAYMENT		114,357.79 *****	114,357.79
TOTAL FOR ALL DISTRICTS:		114,357.79 *****	114,357.79

Number of warrants to be printed: 3, not counting voids due to stub overflows.

Prepared by Walter Hamman 10/20/14
 Date
 Authorized by _____
 Date

12/1.5

Vendor/Addr	Remit name	Description	Tax ID num	Deposit type	Fd Res	Y	Goal	Func	Obj	ABA num	Account num	Liq Amt	Net Amount
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001533/00	B & H PHOTO VIDEO												
CL-000011	10/22/2014	CLOSE/VOID/PREV PAID										360.61	0.00
TOTAL PAYMENT AMOUNT												0.00	0.00

000518/00	CALIFORNIA DEPARTMENT OF ED												
PO-015386	10/22/2014	ELA/ELD FRAMEWORK SES#1&2-3X		1	01-4035-0-1110-1000-5200-000-0000-00000	NN	F					525.00	525.00
TOTAL PAYMENT AMOUNT												525.00	525.00

000515/00	CHARLES TRACY												
PV-000069	10/22/2014	ELA/ELD TRAINING DEC MEALS			01-4035-0-1110-1000-5200-000-000-00000	NN						104.00	104.00
TOTAL PAYMENT AMOUNT												104.00	104.00

001519/00	COASTAL BUSINESS SYSTEMS INC												
PO-000447	10/13/2014	NOV ELEM 15977400		2	01-0000-0-1110-1000-5620-800-000-00000	NN	P					0.00	1,956.35
TOTAL PAYMENT AMOUNT												1,956.35	1,956.35

000235/00	COLUSA FFA												
PO-015393	10/22/2014	REGIST FOR NV CONTEST 11/12/14		1	01-0000-0-3800-1000-5200-000-045-00000	NN	F					266.00	266.00
TOTAL PAYMENT AMOUNT												266.00	266.00

000639/00	DRAINCO INC												
PV-000072	10/15/2014	41117			01-8150-0-0000-8100-5630-000-000-00000	NN						112.50	112.50
TOTAL PAYMENT AMOUNT												112.50	112.50

000202/00	ENERGY MASTERS												
PO-015396	10/21/2014	009596			01-0000-0-0000-4300-000-000-00000	NY	F					215.00	215.00
TOTAL PAYMENT AMOUNT												215.00	215.00

000162/00	GRAINGER												
PO-000409	10/14/2014	9568171996			01-8150-0-0000-8100-4300-000-000-00000	NN	P					0.00	18.82
TOTAL PAYMENT AMOUNT												18.82	18.82

12.1.6

Vendor/Addr	Remit name	Description	Tax ID num	Deposit type	Fd Res	Y	Goal	Func	Obj	Sit	BDR	DD	TYMPS	Liq Amt	Net Amount
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001377/00	HAZELDEN PUBLISHING														
PO-015359	10/13/2014	2908981		1	01-0000-0-1110-1000-4300-800-000-00000	NN	F							200.00	200.00
TOTAL PAYMENT AMOUNT															200.00

000072/00	HILLYARD														
PO-000412	10/15/2014	601347717		1	01-8150-0-0000-8100-4300-000-000-00000	NN	F							0.00	1,127.80
TOTAL PAYMENT AMOUNT															1,127.80

000214/00	J W PEPPER & SON INC.														
PO-015353	10/15/2014	13534120		1	01-0000-0-1110-1000-4300-000-013-00000	NN	F							64.50	64.50
PO-015353	10/09/2014	43532991		1	01-0000-0-1110-1000-4300-000-013-00000	NN	F							432.57	432.57
TOTAL PAYMENT AMOUNT															497.07

001283/00	JOHN'S TIRE & MUFFLER SERVICE														
PO-000410	10/16/2014	128829		1	01-8150-0-0000-8100-5630-000-000-00000	NY	F							0.00	126.85
TOTAL PAYMENT AMOUNT															126.85

001170/00	LUPE FUNDERBURK														
PV-000070	10/22/2014	ELA/ELD TRAINING DEC MEALS		1	01-4035-0-1110-1000-5200-000-000-00000	NN								104.00	104.00
TOTAL PAYMENT AMOUNT															104.00

000701/00	MAGGIE SAWYER														
PV-000071	10/22/2014	ELA/ELD TRAINING DEC MEALS		1	01-4035-0-1110-1000-5200-000-000-00000	NN								104.00	104.00
TOTAL PAYMENT AMOUNT															104.00

000356/00	MASCO														
PO-015317	10/15/2014	987573		1	01-0000-0-1110-1000-4300-100-000-00000	NN	F							23.49	23.49
TOTAL PAYMENT AMOUNT															23.49

12.1.7

12 HAMILTON UNIFIED SCHOOL DIST. J3162
 BATCH 24: NOVEMBER 17 2014

ACCOUNTS PAYABLE PRELIST APY500 H.02.12 10/23/14 09:20 PAGE 3
 BATCH: 0024 BATCH 24: NOVEMBER 17 2014 << Open >>
 Fund : 01 GENERAL FUND

Vendor/Addr	Remit name	Description	Tax ID num	Deposit type	Fd Res	Y Goal	Func Obj	ABA num	Account num	TrmPS	Liq Amt	Net Amount
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000128/00	NORMAC											
PO-000420	10/16/2014	607140		1	01-8150-0-0000-8100-4300-000-000-000000	NN	P				0.00	345.80
TOTAL PAYMENT AMOUNT											345.80	345.80

000309/00 OFFICE DEPOT

PO-015100	10/14/2014	734550906001		1	01-0000-0-1110-1000-4300-000-000-000000	NN	P				0.00	123.85
PO-015356	10/14/2014	734481141001		1	01-0350-0-6000-1000-4300-000-058-000000	NN	P				6.78	6.78
PO-015356	10/14/2014	734481142001		1	01-0350-0-6000-1000-4300-000-058-000000	NN	P				3.53	3.53
PO-015356	10/10/2014	734481014001		1	01-0350-0-6000-1000-4300-000-058-000000	NN	F				54.74	54.99
TOTAL PAYMENT AMOUNT											189.15	189.15

000084/00 FG&E

PO-000416	10/15/2014	OCT HS 9921774729-6		1	01-0000-0-0000-8100-5590-000-000-000000	NN	P				0.00	9,967.14
TOTAL PAYMENT AMOUNT											9,967.14	9,967.14

000137/00 SCHOOL SERVICES OF CALIF INC

PO-000426	09/30/2014	SEPT 2014 0098547-IN		1	01-0000-0-1110-1000-5890-000-000-000000	NN	P				0.00	215.00
TOTAL PAYMENT AMOUNT											215.00	215.00

001382/00 U S BANK CORPORATE

CL-000008	10/22/2014	CLOSE EP8; VOID/WRONG VENDOR		01-0350-0-6000-1000-4300-000-044-000000	NN						360.61	0.00
TOTAL PAYMENT AMOUNT											0.00	0.00

000654/00 WALMART

PO-015327	09/24/2014	WATH NIGHT SUPPLIES		1	01-0000-0-1110-1000-4300-800-000-000000	NN	F				60.00	59.03
TOTAL PAYMENT AMOUNT											59.03	59.03

000743/00 WEST COAST PAPER

PO-000429	10/10/2014	8739145		1	01-8150-0-0000-8100-4300-000-000-000000	NN	P				0.00	1,006.47
TOTAL PAYMENT AMOUNT											1,006.47	1,006.47

TOTAL Fund	PAYMENT	17,163.47	**
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12.1.8

12 HAMILTON UNIFIED SCHOOL DIST. J3162
BATCH 24: NOVEMBER 17 2014

ACCOUNTS PAYABLE PRELIST
BATCH: 0024 BATCH 24: NOVEMBER 17 2014
Fund : 11 ADULT EDUCATION

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Vendor/Addr	Remit name	Description	Tax ID num	Deposit type	Fd Res	Y Goal	Func	Obj	ABA num	Sit	Bdr	DD	TMPS	Liq Amt	Net Amount
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000309/00 OFFICE DEPOT

PO-015357 10/10/2014 734483412001

TOTAL PAYMENT AMOUNT	1	11-0000-0-4110-1000-4300-000-000-00000	NN	F										14.34	14.34
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TOTAL Fund	PAYMENT	14.34	**											14.34	14.34
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12.1.9

Vendor/Addr Remit name Description Tax ID num Deposit type ABA num Account num
 Reg Reference Date
 000764/00 DANIELSON CO

PO-000425	10/14/2014	56095	1	13-5310-0-0000-3700-4300-000-000-00000	NN	P	0.00	205.68
PO-000425	10/20/2014	56631	1	13-5310-0-0000-3700-4300-000-000-00000	NN	P	0.00	106.34
PO-000425	10/20/2014	56623	1	13-5310-0-0000-3700-4300-000-000-00000	NN	P	0.00	145.68
PO-000425	10/13/2014	55966	1	13-5310-0-0000-3700-4300-000-000-00000	NN	P	0.00	75.73
PO-000425	10/13/2014	55964	2	13-5310-0-0000-3700-4700-000-000-00000	NN	P	0.00	1,061.18
PO-000425	10/13/2014	55966	2	13-5310-0-0000-3700-4700-000-000-00000	NN	P	0.00	1,113.08
PO-000425	10/20/2014	56623	2	13-5310-0-0000-3700-4700-000-000-00000	NN	P	0.00	1,354.90
PO-000425	10/14/2014	56095	2	13-5310-0-0000-3700-4700-000-000-00000	NN	P	0.00	1,138.81
PO-000425	10/20/2014	56623	2	13-5310-0-0000-3700-4700-000-000-00000	NN	P	0.00	488.58
PO-000425	10/14/2014	56095	3	13-5310-0-0000-3700-5890-000-000-00000	NN	P	0.00	5.00
PO-000425	10/14/2014	56095	3	13-5310-0-0000-3700-5890-000-000-00000	NN	P	0.00	5.00
PO-000425	10/13/2014	55964	3	13-5310-0-0000-3700-5890-000-000-00000	NN	P	0.00	5.00
TOTAL PAYMENT AMOUNT				5,704.98 *				5,704.98

000276/00 GAGER'S INC.

PO-000404	10/15/2014	1066418-IN	1	13-5310-0-0000-3700-4300-000-000-00000	NN	P	0.00	111.34
PO-000404	10/16/2014	14564A-IN	1	13-5310-0-0000-3700-4300-000-000-00000	NN	P	0.00	6.06
TOTAL PAYMENT AMOUNT				117.40 *				117.40

000209/00 GOLD STAR FOODS

CM-000025	08/27/2014	993757	3	13-5310-0-0000-3700-4700-000-000-00000	NN	P	0.00	1.70
PO-000415	09/03/2014	1114028	1	13-5310-0-0000-3700-5890-000-000-00000	NN	P	0.00	12.80
TOTAL PAYMENT AMOUNT				11.10 *				11.10

000592/00 MISSION UNIFORM & LINEN

PO-000405	10/16/2014	250149626	1	13-5310-0-0000-3700-4300-000-000-00000	NN	P	0.00	36.14
PO-000405	10/16/2014	250149625	1	13-5310-0-0000-3700-4300-000-000-00000	NN	P	0.00	18.70
TOTAL PAYMENT AMOUNT				54.84 *				54.84

001037/00 PRODUCERS DAIRY FOODS

PO-000431	10/13/2014	47335147	1	13-5310-0-0000-3700-4700-000-000-00000	NN	P	0.00	105.01
PO-000431	10/13/2014	47358443	1	13-5310-0-0000-3700-4700-000-000-00000	NN	P	0.00	404.83
PO-000431	10/16/2014	47389573	1	13-5310-0-0000-3700-4700-000-000-00000	NN	P	0.00	183.88
TOTAL PAYMENT AMOUNT				693.72 *				693.72

12.1.10

Vendor/Addr Remit name Description Tax ID num Deposit type ABA num Account num
 Req Reference Date Description Fd Res Y Goal Func Obj Sit BDR DD T9MPS Ldg Amt Net Amount

001391/00 ABSOLUTE HEATING & AIR INC 510664349
 PO-000435 07/21/2014 1151072114 1 01-8150-0-0000-8100-5630-000-0000-0000 NN P 0.00 85.00
 TOTAL PAYMENT AMOUNT 85.00 *

000010/00 ALHAMBRA & SIERRA SPRINGS

PO-000406 10/27/2014 OCT 9858589 102714 HS 1 01-0000-0-0000-2700-4300-100-000-00000 NN P 0.00 73.98
 PO-000406 10/27/2014 OCT 9858589 102714 EL 4 01-0000-0-0000-2700-4300-800-000-00000 NN P 0.00 51.60
 PO-000406 10/27/2014 OCT 9858589 102714 EB 3 01-0000-0-3200-1000-4300-000-000-00000 NN P 0.00 23.62
 PO-000406 10/27/2014 OCT 9858589 102714 MT 2 01-8150-0-0000-8100-4300-000-000-00000 NN P 0.00 32.96
 TOTAL PAYMENT AMOUNT 182.16 *

001257/00 BATTERIES + BULBS

PO-015394 10/24/2014 311-105069-01 1 01-0801-0-1110-1000-4300-000-517-00000 NN F 53.64 53.64
 PO-015416 10/31/2014 311-209208 1 01-0801-0-1110-1000-4300-000-517-00000 NN F 53.64 53.64
 TOTAL PAYMENT AMOUNT 107.28 *

000911/00 BLICK ART MATERIALS

PO-015398 10/24/2014 3675858 1 01-0000-0-1110-1000-4300-100-000-00000 NN P 206.09 206.09
 PO-015398 10/30/2014 3696484 1 01-0000-0-1110-1000-4300-100-000-00000 NN F 47.05 50.79
 TOTAL PAYMENT AMOUNT 256.88 *

000896/00 BSN SPORTS.COM

PO-015324 10/20/2014 96431399 1 01-0801-0-0000-2700-4300-000-527-00000 NN F 525.57 525.57
 TOTAL PAYMENT AMOUNT 525.57 *

000053/00 CALIFORNIA WATER SERVICE CO

PO-000422 10/30/2014 NOV 4141117777 1 01-0000-0-0000-8100-5590-000-000-00000 NN P 0.00 45.65
 PO-000422 10/30/2014 NOV 3141117777 1 01-0000-0-0000-8100-5590-000-000-00000 NN P 0.00 45.65
 PO-000422 10/27/2014 NOV 6314177777 1 01-0000-0-0000-8100-5590-000-000-00000 NN P 0.00 243.65
 PO-000422 10/27/2014 NOV 4328876467 1 01-0000-0-0000-8100-5590-000-000-00000 NN P 0.00 372.26
 PO-000422 10/27/2014 NOV 3624177777 1 01-0000-0-0000-8100-5590-000-000-00000 NN P 0.00 30.25
 PO-000422 10/27/2014 NOV 7314177777 1 01-0000-0-0000-8100-5590-000-000-00000 NN P 0.00 695.41
 PO-000422 10/27/2014 NOV 0669843652 1 01-0000-0-0000-8100-5590-000-000-00000 NN P 0.00 355.11
 TOTAL PAYMENT AMOUNT 1,787.98 *

12.1.12

Vendor/Addr	Remit name	Description	Req Reference	Date	Tax ID num	Deposit type	Fd Res	Y	Goal	Func	Obj	ABA num	Sit	BdR	DD	Account num	T9MPS	Liq Amt	Net Amount								
000234/00	CAROLINA BIOLOGICAL SPLY CO																										
PO-015333	10/31/2014	48927458 RI																48.98	48.97	48.97							
TOTAL PAYMENT AMOUNT																			48.97 *								
000292/00	CLARK CONSULTING & TRAINING																										
PO-015141	11/06/2014	OCT 014-146																									
PO-015141	11/06/2014	OCT 014-146																									
TOTAL PAYMENT AMOUNT																			3,588.00 *				1,794.00	1,794.00	3,588.00		
000876/00	COASTAL BUSINESS SYSTEMS																										
PV-000080	10/13/2014	94126A STAPLES																									
TOTAL PAYMENT AMOUNT																			88.54 *				88.54	88.54			
000112/00	COSTCO																										
PO-015128	10/20/2014	PHOTO DEV SIOUX																									
PO-015330	10/20/2014	HP LASERJET LFUNDERBURK																									
PO-015341	10/20/2014	BROTHER PRINTER-LCOX																									
PO-015382	10/26/2014	STAFF CONF SNACKS																									
TOTAL PAYMENT AMOUNT																			628.65 *				24.76	171.99	204.24	227.66	628.65
001447/00	DGS																										
PV-000076	10/30/2014	2786855																									
TOTAL PAYMENT AMOUNT																			1,289.25 *				1,289.25	1,289.25			
000563/00	DIANE LYON																										
PV-000079	11/03/2014	MILEAGE 8/13-10/30																									
PV-000079	11/03/2014	LCFF MEALS/MILEAGE																									
TOTAL PAYMENT AMOUNT																			120.79 *				54.24	66.55	120.79		
000239/00	DOW LEWIS MOTORS																										
PO-015424	11/06/2014	CONTRACT# 003085 2015 GMC																									
TOTAL PAYMENT AMOUNT																			25,931.38 *				25,931.38	25,931.38			

12.1.13

Vendor/Addr Req Reference	Remit name Date	Description	Tax ID num	Deposit type Fd Res	ABA num Y Goal Func Obj	Account num Sit Bdr DD	T9MPS	Liq Amt	Net Amount
000899/00		EDUCATIONAL DATA SYSTEMS							
PO-015247	10/23/2014	101415791		1	01-3010-0-1110-1000-4300-000-000-00000	NN F	398.42	398.42	398.42
							398.42 *	313.40	
							TOTAL PAYMENT AMOUNT		
000201/00		FOLLETT SCHOOL SOLUTIONS INC							
CM-000029	09/11/2014	132885 CREDIT VOUCHER		01	0000-0-1110-1000-4300-100-000-00000	NN			114.14
PO-015389	10/23/2014	1751272A		1	01-0000-0-1110-1000-4300-100-000-00000	NN F	229.33	377.81	343.47
							229.33 *		229.33
							TOTAL PAYMENT AMOUNT		
000162/00		GRAINGER							
PO-000409	10/30/2014	9582144078		1	01-8150-0-0000-8100-4300-000-000-00000	NN P		0.00	10.84
PO-000409	10/28/2014	9580211838		1	01-8150-0-0000-8100-4300-000-000-00000	NN P		0.00	72.94
PO-000409	10/30/2014	9582144060		1	01-8150-0-0000-8100-4300-000-000-00000	NN P		0.00	15.83
PO-000409	10/30/2014	9582111739		1	01-8150-0-0000-8100-4300-000-000-00000	NN P		0.00	8.26
PO-000409	10/30/2014	9582426285		1	01-8150-0-0000-8100-4300-000-000-00000	NN P		0.00	23.55
							131.42 *		131.42
							TOTAL PAYMENT AMOUNT		
000036/00		GREATAMERICA LEASING CORP							
PO-000424	10/21/2014	DEC 16018005		1	01-0000-0-1110-1000-5620-100-000-00000	NN P		0.00	117.18
							117.18 *		117.18
							TOTAL PAYMENT AMOUNT		
000726/00		GUITAR CENTER CHICO							
PO-015376	10/18/2014	ARINV23602650		1	01-0801-0-0000-2700-4300-800-583-00000	NN F	483.73	483.73	483.73
							483.73 *		483.73
							TOTAL PAYMENT AMOUNT		
000113/00		HAMILTON CITY COMMUNITY SVC							
PO-000414	11/01/2014	NOV-DEC ELEM		1	01-0000-0-0000-8100-5590-000-000-00000	NN P		0.00	1,990.80
PO-000414	11/01/2014	NOV-DEC HS		1	01-0000-0-0000-8100-5590-000-000-00000	NN P		0.00	1,393.56
PO-000414	11/01/2014	NOV-DEC COM DAY		1	01-0000-0-0000-8100-5590-000-000-00000	NN P		0.00	66.36
PO-000414	11/01/2014	NOV-DEC ELLA B		2	01-0000-0-3200-8100-5590-000-000-00000	NN P		0.00	66.36
							3,517.08 *		3,517.08
							TOTAL PAYMENT AMOUNT		

12.1.14

Vendor/Addr Req Reference	Remit name Date	Description	Tax ID num	Deposit type	Fd Res	Y	Goal	Func	Obj	ABA num	Sit	Account num	T9MPS	Lig Amt	Net Amount
000307/00		HAMILTON HIGH SCHOOL													
PV-000073	10/30/2014	REIMB PETTY CASH HS								01-0000-0-0000-2700-5200-000-000-000000	NN			17.00	
		TOTAL PAYMENT AMOUNT								17.00 *					17.00
000114/00		HAMILTON UNIFIED REVOLVING FND													
PO-015279	11/06/2014	REIMB REV/PAYPAL DIRECT PAY								1 01-9150-0-0000-2420-4300-000-000-000000	NN F			29.02	
PV-000078	11/06/2014	REIMB REV FUND/PAYPAL DIRECT								01-9150-0-0000-2420-5890-000-000-000000	NN			20.98	
		TOTAL PAYMENT AMOUNT								47.97 *					47.97
000451/00		HEADSETS PLUS													
PO-015411	10/22/2014	51446								1 01-0000-0-1110-1000-4300-000-000-000000	NN F			444.89	
		TOTAL PAYMENT AMOUNT								444.89 *					444.89
000072/00		HILLYARD													
PO-000412	10/29/2014	601365510								1 01-8150-0-0000-8100-4300-000-000-000000	NN P			0.00	
		TOTAL PAYMENT AMOUNT								961.09 *					961.09
000445/00		IT SAVVY													
PO-015300	09/10/2014	740454								1 01-9150-0-0000-2420-4400-000-000-000000	NN F			409.39	
PO-015372	10/15/2014	748651								1 01-9150-0-0000-2420-4300-000-000-000000	NN F			350.00	
		TOTAL PAYMENT AMOUNT								757.79 *					757.79
000068/00		JENNIFER FIRTH													
PV-000082	11/06/2014	EPSON PRINTER/INK REIMB								01-9150-0-0000-2420-4300-000-000-000000	NN			205.78	
		TOTAL PAYMENT AMOUNT								205.78 *					205.78
001283/00		JOHN'S TIRE & MUFFLER SERVICE													
PO-000410	10/16/2014	128829								1 01-8150-0-0000-8100-5630-000-000-000000	NY P			0.00	
		TOTAL PAYMENT AMOUNT								126.85 *					126.85

12.1.15

Vendor/Addr	Remit name	Description	Tax ID num	Deposit type	Fd Res	Y Goal	Func Obj	ABA num	Account num	Liability Amt	Net Amount
000952/00	MATHEMATICS VISION PROJECT										
	PO-015374	10/20/2014 14-256		1 01-0801-0-1110-1000-4300-000-505-00000	YN	F				73.10	68.00
				TOTAL PAYMENT AMOUNT				68.00 *			68.00
				TOTAL USE TAX AMOUNT				5.10			
000524/00	MJB WELDING SUPPLY										
	PO-015131	10/31/2014 1054728		1 01-0350-0-6000-1000-4300-000-053-00000	NN	P				9.00	9.00
				TOTAL PAYMENT AMOUNT				9.00 *			9.00
000887/00	MUSIC CONNECTION										
	PO-015373	10/24/2014 355737		1 01-0801-0-0000-2700-4300-800-584-00000	NN	F				100.00	94.32
	PO-015375	10/24/2014 355736		1 01-0801-0-0000-2700-4300-800-583-00000	NN	F				125.03	125.03
				TOTAL PAYMENT AMOUNT				219.35 *			219.35
000012/00	NAPA AUTO PARTS										
	PO-000418	10/10/2014 466872		1 01-8150-0-0000-8100-4300-000-000-00000	NN	P				0.00	77.93
	PO-000419	10/22/2014 468471		1 01-8150-0-0000-8100-4300-000-000-00000	NN	P				0.00	48.35
				TOTAL PAYMENT AMOUNT				126.28 *			126.28
000309/00	OFFICE DEPOT										
	PO-015100	10/27/2014 736996824001		1 01-0000-0-1110-1000-4300-000-000-00000	NN	P				0.00	150.15
	PO-015100	10/21/2014 736136051001		1 01-0000-0-1110-1000-4300-000-000-00000	NN	P				0.00	143.02
	PO-015100	10/21/2014 736136133001		1 01-0000-0-1110-1000-4300-000-000-00000	NN	P				0.00	2.93
	PO-015368	10/16/2014 735423863001		1 01-0801-0-1110-1000-4300-800-580-00000	NN	F				50.74	50.74
	PO-015368	10/17/2014 735423863002		1 01-0801-0-1110-1000-4300-800-580-00000	NN	F				2.61	2.61
	PO-015369	10/16/2014 735425823001		1 01-0000-0-1110-1000-4300-000-000-00000	NN	F				128.90	128.90
	PO-015400	10/25/2014 737011195001		1 01-0350-0-6000-1000-4300-000-000-00000	NN	P				0.00	7.71
	PO-015400	10/24/2014 736776521001		1 01-0350-0-6000-1000-4300-000-000-00000	NN	F				100.00	77.21
				TOTAL PAYMENT AMOUNT				563.27 *			563.27
000027/00	ORLAND HARDWARE										
	PO-000417	09/30/2014 232228		2 01-0000-0-3800-1000-4300-000-045-00000	NN	P				0.00	22.24
	PO-000417	10/09/2014 233022		2 01-0000-0-3800-1000-4300-000-045-00000	NN	P				0.00	29.95
	PO-000417	10/23/2014 234296		2 01-0000-0-3800-1000-4300-000-045-00000	NN	P				0.00	63.31
				TOTAL PAYMENT AMOUNT				115.50 *			115.50

12.1.16

Vendor/Addr Remit name Date Description Tax ID num Deposit type Fd Res Y Goal Func Obj Sit Bdr DD T9MPS ABA num Account num Liq Amt Net Amount
 PG&E

PO-000416 10/27/2014 OCT ELEM 3699672995-4 1 01-0000-0-0000-8100-5590-000-000-00000 NN P 0.00 6,975.76
 TOTAL PAYMENT AMOUNT 6,975.76 *

000512/00 PLATT ELECTRIC SUPPLY INC
 PO-000432 10/28/2014 F451804 1 01-8150-0-0000-8100-4300-000-000-00000 NN P 0.00 92.36
 PO-000432 10/30/2014 F451765 1 01-8150-0-0000-8100-4300-000-000-00000 NN P 0.00 32.06
 TOTAL PAYMENT AMOUNT 124.42 *

000134/00 QUILL CORPORATION
 PO-015383 10/17/2014 7089974 1 01-0000-0-1110-1000-4300-100-000-00000 NN P 1,371.70 1,371.70
 TOTAL PAYMENT AMOUNT 1,371.70 *

000915/00 REALLY GOOD STUFF INC
 PO-015381 10/17/2014 4959957 1 01-0000-0-1110-1000-4300-800-000-00000 YN F 101.11 94.05
 TOTAL PAYMENT AMOUNT 94.05 *
 TOTAL USE TAX AMOUNT 7.05

000087/00 SACRAMENTO VALLEY MIRROR 533423142
 PV-000081 11/06/2014 ANNUAL RENEWAL SUBSCRIPTION 01-0000-0-1110-2420-4300-000-026-00000 NY 64.00 64.00
 TOTAL PAYMENT AMOUNT 64.00 *

000454/00 SCHOLASTIC CLASS MAGAZINES
 PO-015342 09/30/2014 M5512234 1 01-0000-0-1110-1000-4300-800-000-00000 YN P 0.00 156.75
 TOTAL PAYMENT AMOUNT 156.75 *
 TOTAL USE TAX AMOUNT 11.76

000913/00 SHASTA COLLEGE AG LEADERSHIP
 PO-015348 11/06/2014 AG LEADERSHIP REGISTRATION 1 01-0000-0-3800-1000-5200-000-045-00000 NN F 97.00 97.00
 TOTAL PAYMENT AMOUNT 97.00 *

12.1.17

Vendor/Addr	Remit name	Req Reference	Date	Description	Tax ID num	Deposit type	Fd Res	Y	Goal	Func	Obj	ABA num	Sit	BDR	DD	Account num	T9MPS	Liq Amt	Net Amount	
002014/00	SPECIALIZED FIBERS																			
	PO-000433	11/03/2014	NOV SK102232			1	01	0000	0	0000	8100	5590	000	000	000000	NN	P		55.00	
	PO-000433	11/03/2014	NOV SK102233			1	01	0000	0	0000	8100	5590	000	000	000000	NN	P		55.00	
												110.00	*						110.00	
000192/00	TEACHER'S BOOK CONNECTION																			
	PO-015361	10/23/2014	16349			1	01	0000	0	1110	1000	4300	100	000	000000	NN	F	120.32	120.32	
	PO-015362	10/23/2014	16348			1	01	1100	0	1110	1000	4300	100	000	000000	NN	F	792.88	792.88	
	PO-015392	10/21/2014	16341			1	01	0000	0	1110	1000	4300	800	000	000000	NN	F	453.45	453.45	
												1,366.65	*						1,366.65	
001184/00	TEHAMA COUNTY DEPT OF ED																			
	PO-015307	10/21/2014	INV15-00411			1	01	0000	0	1110	1000	5890	000	000	000000	NN	F	12,800.00	12,800.00	
												12,800.00	*						12,800.00	
000471/00	U S ACADEMIC DECATHLON																			
	PO-015364	10/21/2014	2141268			1	01	0000	0	1110	1000	4300	100	000	000000	NN	F	690.90	690.90	
												690.90	*						690.90	
001382/00	U S BANK CORPORATE																			
	PO-015144	10/22/2014	MISC TRAVEL/LUNCH			2	01	0000	0	0000	7150	5200	000	000	000000	NN	P	300.00	292.10	
	PO-015248	10/22/2014	SUBWAY CARDS/ELLA B			1	01	0801	0	1110	1000	4300	000	532	000000	NN	P	100.00	100.00	
	PO-015283	10/22/2014	PRECAL/TRIG REPLACE TEXTBOOKS			1	01	0156	0	1110	1000	4200	000	000	000000	YN	P	95.73	95.73	
	PO-015316	10/22/2014	CO HOTEL/PERSONNEL ACADEMY			1	01	0000	0	0000	2700	5200	000	000	000000	NN	P	190.31	190.31	
	PO-015325	10/22/2014	TI-83PLUS CALCULATORS			1	01	0000	0	1110	1000	4300	100	000	000000	YN	P	675.00	675.00	
	PO-015329	10/22/2014	ELMO POWER SUPPLY REPLA			1	01	9150	0	0000	2420	4300	000	000	000000	YN	F	51.50	47.96	
	PO-015345	10/22/2014	LIFE SCIENCE WORKBOOKS ELEM			1	01	0156	0	1110	1000	4300	000	000	000000	NN	F	172.00	160.00	
	PO-015349	10/22/2014	WORLD FOOD SUPPLIES			1	01	0156	0	1110	1000	4300	000	034	000000	NN	F	200.00	136.37	
	PO-015370	10/22/2014	STAFF DEV SUPPLIES			1	01	0000	0	1110	1000	4300	800	000	000000	NN	F	140.53	140.53	
	PO-015380	10/22/2014	MILK/CHEESE LAB AIG RBENTZ			1	01	0000	0	3800	1000	4300	000	045	000000	NN	F	22.00	115.87	
	PO-015384	10/22/2014	CT AIRFARE ELA FRAMWORK			1	01	0000	0	0000	7150	5200	000	000	000000	NN	F	96.20	96.20	
	PO-015384	10/22/2014	ELA FRAMWORK AIRFARE			2	01	4035	0	1110	1000	5200	000	000	000000	NN	F	96.20	96.20	
	PO-015387	10/22/2014	ELA FRAMWORK HOTEL			1	01	0000	0	0000	7150	5200	000	000	000000	NN	F	121.22	107.22	
	PO-015387	10/22/2014	ELA FRAMWORK HOTEL			2	01	4035	0	1110	1000	5200	000	000	000000	NN	F	121.22	107.22	
	PO-015404	10/22/2014	CLARINET/FLUTE INSTRUMENTS			1	01	0000	0	1110	1000	4300	000	013	000000	NN	P	212.12	212.12	
	PO-015418	10/22/2014	PIZZA-VB ELK CREEK			1	01	0801	0	0000	2700	4300	800	584	000000	NN	P	217.20	217.20	
	PV-000075	10/22/2014	4246044555628555																22.58	22.58
	PV-000075	10/22/2014	COPIER LEASE LETTERS POSTAGE																32.45	32.45

12.1.18

Vendor/Addr Req Reference	Remit name Date	Description	Tax ID num	Deposit type Pd Res	Y	Goal	Func	Obj	ABA num Sit	Account num Bdr DD	T9MPS	Liq Amt	Net Amount
001382	(CONTINUED)												
PV-000075	10/22/2014	FCMAT HOTEL		01-0000-0-0000-7110-5200-000-000-00000	NN								317.00
PV-000075	10/22/2014	FISCAL TRAIN (DL) REGIST		01-0000-0-0000-7300-5200-000-000-00000	NN								195.00
PV-000075	10/22/2014	4246044555628555		01-0000-0-0000-8100-4392-000-000-00000	NN								493.30
PV-000075	10/22/2014	AIG TRAVEL/FUEL		01-0000-0-3800-1000-5200-000-045-00000	NN								101.82
		TOTAL PAYMENT AMOUNT		3,952.18 *									3,952.18
		TOTAL USE TAX AMOUNT		61.41									
001148/00	UPS												
PV-000077	10/25/2014	RETURN/REPLACE USB HARD DRIVE		01-0000-0-0000-2700-5990-000-000-00000	NN								11.13
		TOTAL PAYMENT AMOUNT		11.13 *									11.13
000715/00	US BANK EQUIPMENT FINANCE		310841368										
PO-000437	10/28/2014	NOV 265011569		1 01-0000-0-1110-1000-5620-100-000-00000	NY P							0.00	562.45
		TOTAL PAYMENT AMOUNT		562.45 *									562.45
000801/00	VANELIA OIL COMPANY												
PO-000400	10/16/2014	68924		2 01-0000-0-0000-3600-4392-000-000-00000	NN P							0.00	2,716.74
		TOTAL PAYMENT AMOUNT		2,716.74 *									2,716.74
000377/00	WASTE MANAGEMENT												
PO-000402	11/01/2014	NOV EL MAINT		1 01-0000-0-0000-8100-5590-000-000-00000	NN P							0.00	189.52
PO-000402	11/01/2014	NOV HS MAINT		1 01-0000-0-0000-8100-5590-000-000-00000	NN P							0.00	793.09
PO-000402	11/01/2014	NOV HS CAFE		1 01-0000-0-0000-8100-5590-000-000-00000	NN P							0.00	189.52
PO-000402	11/01/2014	NOV EL CAFE		1 01-0000-0-0000-8100-5590-000-000-00000	NN P							0.00	245.43
		TOTAL PAYMENT AMOUNT		1,417.56 *									1,417.56
		TOTAL Fund PAYMENT		75,691.67 **									75,691.67
		TOTAL USE TAX AMOUNT		85.32									

12.1.19

Fund : 11 ADULT EDUCATION

Vendor/Addr Remit name Tax ID num Deposit type ABA num Account num Liq Amt Net Amount
 Req Reference Date Description Fd Res Y Goal Func Obj Sit Edr DD TRMPS

001299/00 CHICO LASER SAVERS 573028976
 PO-015417 10/22/2014 AE PRINTER REPAIR 1 11-0000-0-4110-1000-5890-000-0000-000000 NY F 65.00 65.00
 TOTAL PAYMENT AMOUNT 65.00 *

000297/00 SHOPIET ONLINE
 PO-015358 10/11/2014 1412877348 1 11-0000-0-4110-1000-4300-000-0000-000000 NN F 38.28 35.61
 TOTAL PAYMENT AMOUNT 35.61 *

001382/00 U S BANK CORPORATE
 PO-015181 10/22/2014 CASAS AE TRAIN HOTEL SYLVIA 1 11-0000-0-4110-1000-5200-000-0000-000000 NN F 648.00 621.45
 TOTAL PAYMENT AMOUNT 621.45 *

TOTAL Fund PAYMENT 722.06 ** 722.06

12.1.20

12 HAMILTON UNIFIED SCHOOL DIST. J4346
BATCH 25: NOVEMBER 17 2014

ACCOUNTS PAYABLE PRELIST APY500 H.02.12 11/07/14 12:38 PAGE 10
BATCH: 0025 BATCH 25: NOVEMBER 17 2014
Fund : 12 CHILD DEVELOPMENT << Open >>

Vendor/Addr Remit name Description Tax ID num Deposit type Fd Res Y Goal Func Obj ABA num Account num Sit BGR DD T9MPS Liq Amt Net Amount
000506/00 CVS PHARMACY INC

PO-015224 09/30/2014 PHOTO DEV 1 12-6105-0-1110-1000-4300-000-000-00000 NN P 0.00 3.43
PO-015224 10/23/2014 PHOTO DEV 1 12-6105-0-1110-1000-4300-000-000-00000 NN P 14.26 10.83
TOTAL PAYMENT AMOUNT 14.26 * 14.26 14.26

000113/00 HAMILTON CITY COMMUNITY SVC
PO-000414 11/01/2014 NOV-DEC PRESCH 3 12-6105-0-1110-1000-5890-000-000-00000 NN P 0.00 66.36
TOTAL PAYMENT AMOUNT 66.36 * 66.36

TOTAL Fund PAYMENT 80.62 ** 80.62

12.1.21

Vendor/Addr Req Reference	Remit name Date	Description	Tax ID num	Deposit type	Fd Res	Y	Goal	Func	Obj	ABA num	Sit	PdR	DD	T9MPS	Account num	Liq Amt	Net Amount
000764/00	DANIELSON CO																
		PO-000425 11/03/2014 58090			1	13	-5310	-0	-0000	-3700	-4300	-000	-000	-0000	NN P	0.00	211.39
		PO-000425 11/03/2014 58082			1	13	-5310	-0	-0000	-3700	-4300	-000	-000	-0000	NN P	0.00	90.39
		PO-000425 10/27/2014 57363			1	13	-5310	-0	-0000	-3700	-4300	-000	-000	-0000	NN P	0.00	66.54
		PO-000425 10/27/2014 57370			1	13	-5310	-0	-0000	-3700	-4300	-000	-000	-0000	NN P	0.00	180.05
		PO-000425 11/03/2014 58090			2	13	-5310	-0	-0000	-3700	-4700	-000	-000	-0000	NN P	0.00	1,129.75
		PO-000425 11/03/2014 58082			2	13	-5310	-0	-0000	-3700	-4700	-000	-000	-0000	NN P	0.00	888.83
		PO-000425 10/27/2014 57363			2	13	-5310	-0	-0000	-3700	-4700	-000	-000	-0000	NN P	0.00	977.09
		PO-000425 10/27/2014 57370			3	13	-5310	-0	-0000	-3700	-5890	-000	-000	-0000	NN P	0.00	1,684.33
		PO-000425 11/03/2014 58090			3	13	-5310	-0	-0000	-3700	-5890	-000	-000	-0000	NN P	0.00	5.00
		PO-000425 10/27/2014 57370			3	13	-5310	-0	-0000	-3700	-5890	-000	-000	-0000	NN P	0.00	5,238.37
		TOTAL PAYMENT AMOUNT								5,238.37 *							
000222/00	DJ CO-OPS																
		PO-000413 10/20/2014 CAHAM31014			1	13	-5310	-0	-0000	-3700	-4700	-000	-000	-0000	NN P	0.00	1.15
		TOTAL PAYMENT AMOUNT								1.15 *							1.15
000276/00	GAGER'S INC.																
		PO-000404 10/28/2014 1066600-IN			1	13	-5310	-0	-0000	-3700	-4300	-000	-000	-0000	NN P	0.00	324.87
		PO-000404 10/28/2014 1066599-IN			1	13	-5310	-0	-0000	-3700	-4300	-000	-000	-0000	NN P	0.00	172.02
		TOTAL PAYMENT AMOUNT								496.89 *							496.89
000209/00	GOLD STAR FOODS																
		PO-000415 10/27/2014 1159166			1	13	-5310	-0	-0000	-3700	-4300	-000	-000	-0000	NN P	0.00	20.83
		PO-000415 10/27/2014 1159166			2	13	-5310	-0	-0000	-3700	-4700	-000	-000	-0000	NN P	0.00	2,452.35
		TOTAL PAYMENT AMOUNT								2,473.18 *							2,473.18
000592/00	MISSION UNIFORM & LINEN																
		PO-000405 10/23/2014 250150968			1	13	-5310	-0	-0000	-3700	-4300	-000	-000	-0000	NN P	0.00	39.59
		PO-000405 10/30/2014 250152300			1	13	-5310	-0	-0000	-3700	-4300	-000	-000	-0000	NN P	0.00	38.44
		PO-000405 10/30/2014 250152299			1	13	-5310	-0	-0000	-3700	-4300	-000	-000	-0000	NN P	0.00	18.70
		TOTAL PAYMENT AMOUNT								96.73 *							96.73

12.1.22

Vendor/Addr	Remit name	Req Reference	Date	Description	Tax ID num	Deposit type	Fd Res	Y	Goal	Func	Obj	Sit	Bdr	DD	T9MPS	Account num	Liq Amt	Net Amount	
001037/00	PRODUCERS DAIRY FOODS																		
		PO-000431	10/25/2014	47412682		1	13-5310-0-0000-3700-4700-000-0000-000000	NN	P								0.00	393.85	
		PO-000431	10/23/2014	47451139		1	13-5310-0-0000-3700-4700-000-000-000000	NN	P								0.00	269.90	
		PO-000431	10/25/2014	47412684		1	13-5310-0-0000-3700-4700-000-000-000000	NN	P								0.00	113.05	
		PO-000431	10/27/2014	47451141		1	13-5310-0-0000-3700-4700-000-000-000000	NN	P								0.00	389.83	
		PO-000431	10/30/2014	47489649		1	13-5310-0-0000-3700-4700-000-000-000000	NN	P								0.00	254.89	
		PO-000431	10/27/2014	47412698		1	13-5310-0-0000-3700-4700-000-000-000000	NN	P								0.00	105.01	
																		1,526.53	
																		1,526.53	

000763/00	PROPACIFIC FRESH																		
		PO-000407	11/03/2014	6058164		3	13-5310-0-0000-3700-4300-000-000-000000	NN	P								0.00	84.61	
		PO-000407	10/27/2014	6055051		1	13-5310-0-0000-3700-4700-000-000-000000	NN	P								0.00	24.36	
		PO-000407	10/27/2014	6054874		1	13-5310-0-0000-3700-4700-000-000-000000	NN	P								0.00	573.65	
		PO-000407	10/27/2014	6055084		1	13-5310-0-0000-3700-4700-000-000-000000	NN	P								0.00	511.82	
		PO-000407	11/03/2014	6058164		1	13-5310-0-0000-3700-4700-000-000-000000	NN	P								0.00	653.32	
		PO-000407	11/03/2014	6058236		1	13-5310-0-0000-3700-4700-000-000-000000	NN	P								0.00	613.88	
		PO-000407	11/03/2014	6058243		1	13-5310-0-0000-3700-4700-000-000-000000	NN	P								0.00	4.62	
		PO-000407	10/27/2014	6055051		2	13-5310-0-0000-3700-5890-000-000-000000	NN	P								0.00	2.34	
		PO-000407	10/27/2014	6054874		2	13-5310-0-0000-3700-5890-000-000-000000	NN	P								0.00	2.34	
		PO-000407	11/03/2014	6058164		2	13-5310-0-0000-3700-5890-000-000-000000	NN	P								0.00	2.34	
																		2,473.28	
																		2,473.28	

002012/00	UNITED GROCERS																		
		PO-000438	10/20/2014	60565054		1	13-5310-0-0000-3700-4300-000-000-000000	NN	P								0.00	74.45	
		PO-000438	10/20/2014	60565054		2	13-5310-0-0000-3700-4700-000-000-000000	NN	P								0.00	230.34	
																		304.79	
																		12,610.92	
																		89,105.27	
																		89,105.27	
																		89,105.27	
																		89,105.27	

Number of warrants to be printed: 61, not counting voids due to stub overflows.

***** END OF REPORT *****

 Prepared by		Date 11/7/14
Authorized by 12.1 23		Date 12.1 23

REGULAR BOARD MEETING
MINUTES

Hamilton High School Library
Monday, October 20, 2014

1.0 **OPENING BUSINESS.**

1.1 Called to order at 5:44 p.m. and roll call.

Board Members Present: Judy Twede, Acting President; Wendall Lower, Tim Anderson, Gabriel Leal.

Board Members Absent: Tomas Loera.

Others Present: Charles Tracy, Superintendent; Elizabeth Perry, Administrative Assistant; and Michaela Brantingham, HES Student Council President.

Others Absent:

Guests: Matt Juhl-Darlington, Esq., Tom Conwell, Cris Oseguera, Darcy Pollak, Maria Reyes, Frank James, Raquel Bocast, Alex Charlon, Patricia Hernandez, Cathy Perez, Rina Gonzalez, Tracey Leveroni, and others on sign in sheet.

2.0 **IDENTIFIED CLOSED SESSION ITEMS.**

3.0 **PUBLIC COMMENT ON CLOSED SESSION ITEMS.** None.

4.0 **ADJOURNED TO CLOSED SESSION AT 5:44 PM.** To consider qualified matters.

4.1 Government Code Section 54957, Personnel Issues. To consider the employment, evaluation, reassignment, resignation, dismissal, or discipline of classified and certificated employees. Confer with legal counsel, Matt Juhl-Darlington, Esq.

4.2 Government Code Section 54956.8, Real Estate Negotiations. Property east of the high school.

4.3 Government Code Section 54957.6, Labor Negotiations. To confer with the District's labor negotiator, Superintendent Charles Tracy, regarding HTA and CSEA negotiations.

5.0 **RECONVENE TO PUBLIC SESSION AT 6:40 PM /FLAG SALUTE WAS LED BY PRINCIPAL POLLAK.** Report action taken in closed session: By a vote of 4-0 approved the settlement agreement accepts the employee's resignation effective June 30, 2015, in exchange for a certain agreed to amount of compensation.

6.0 **ADOPT AGENDA (M).** Leal - Anderson

7.0 **PUBLIC COMMENT.** None

8.0 **COMMUNICATIONS/REPORTS.**

8.1 Board Member Comments/Reports. None.

8.2 ASB President and Student Council President Reports.

1. Hamilton High, Ivan Ureña-Valdes. Reported on English Enrichment trip to Ashland, OR to see Coconut with 40 students; FFA had a speech contest today; FFFA national convention with 14 students; FFA meeting tonight; sports includes volleyball and cross country and senior and cheer farewell. Country Pumpkins will donate a portion to FFA as the chapter president's family is owners.

2. Hamilton Elementary, Ofelia Flores. Absent

8.3 District Reports (Handouts).

1. Food Service Report by LeAnn Radtke.
2. Operations Report by Marc Eddy.
3. Technology Report by Frank James.

8.4 Principal and Dean of Student Reports.

1. Cris Oseguera, Hamilton High School Principal. Reported on enrollment, accreditation meeting to discuss goals and learned the committee chair.

2. Darcy Pollak, Hamilton Elementary School Principal, reported on some declining enrollment. Volleyball and football just ended, need basketball coaches; red ribbon week; benchmark assessments just completed through EADMS—Eye opening about the difficulty. Parent lunches and tech night with full computer lab for parents, family math night with a lot of students, games, and contests; PLC; working Mission, Vision, Goals for school; advertise to get out to families; pod leaders meet weekly—doing great work; carnival this week with PTO doing all the cooking!
 - Saturday School Report, 2013-14. – tabled to November
 - PLC Report – Grade Level Expectations, Assessment. Leslie distributed first benchmark test students just finished. Difficult. Took Leslie a bit to finish. After two days, some of Ms. Leveroni’s kids had not finished. This is a prepackaged test, not aligned to our pacing. PLC: What are you going to teach? A nutshell of where we are as a school. Looking at what we need to do.
3. Maria Reyes, District Dean of Students. Distributed handout. Reported on Enrollment. Science on-line curriculum, green house – several plants; tobacco awareness class.

8.5 Superintendent Report by Charles Tracy.

1. Introduction of Frank James, Information Systems Manager.
2. School Site Council Annual Training Update. We have met the Ed Code requirement for that training. They are off meeting their goals for their SPSA.
3. November Board Meeting. Tim will be our retiring board member. Rosalinda will be sworn in and we will want to take a new picture for the website. Short reception before moving on with our board meeting.
4. DAC Meeting on November 3, 6:00 to 8:00 p.m. at the HES Cafeteria.
5. Miscellaneous Reports.

- Ms. Lohse was honored at the Superior Region CATA dinner as Teacher of Excellence for our region for the many things she does here and on many state committees and working on a state-wide on-line record book to name a few. Congratulations!

9.0 **COMMUNICATIONS**

- 9.1 Lion’s Club Basketball Court Project. Under Mr. Odom’s leadership they wrote and received a grant to receive monies that in conjunction with funds from the Lion’s club will build a basketball court. There will also be an upcoming shoot-a-thon fundraiser.
- 9.2 Letter from Glenn County Office of Education dated August 15, 2014 stating that the District’s 2014/15 Local Control and Accountability Plan (LCAP) and budget meet the criteria and are approved.

10.0 **DISCUSSION ITEMS**

- 10.1 CPM Program. Program clarification led by Mrs. Anderson. History of CPM. The high school used in early 2000’s. Mr. Leal - trying to help with a book with math problems with no examples is not helpful – there is an on-line resource and a notebook they write in from class time. Working hard to give equal access. The book is set up with Common Core to require investigation, to connect the dots so to speak of what they are doing. Remind 101 App being used to “invite” to tutoring. Discussion ensued. Mrs. Twede challenged the math team to report back and encouraged the parents to stay on their concerns and report back. It seems now to be a process and in transition. This is a pilot year. Leslie thinks they’re all on board with CPM but may need to address more parent contact and education. They will put the link on the high school website.
- 10.2 Biennial Brown Act Board Training. Set date for training: December 8, 2014.
- 10.3 Initial Proposal from HUSD to HTA, 2015-16. First reading.
- 10.4 Initial Proposal from HUSD to CSEA, 2015-16. First reading.
- 10.5 Fiscal Crisis & Management Assistance Team (FCMAT) Management Letter Dated October 6, 2014 Regarding the Findings and Recommendations developed by FCMAT in response to the

agreement with HUSD for a Special Education Review. Mr. Tracy gave an overview of the report to the Board.

- 10.6 CSBA Education Legal Alliance membership letter dated October 6, 2014. Mr. Tracy asked the Board to direct him regarding this membership. We will find out if the District has paid in the past, the Board will consider it, and we'll bring back in November as an action item.
- 10.7 Board Resolution 15-103 High School Crosswalk. Second Reading. Superintendent Tracy recommends the Board adopt this resolution.
- 10.8 BP 9270 Conflict of Interest Code Biennial Review. Second Reading.
- 10.9 LCAP Goals and Public Meeting Review. Brief review. Mr. Tracy is very encouraged by the elementary school's progress and Ms. Pollak's leadership.
- 10.10 EPA 2013-14 Expenditures. An LEA's Governing Board is required to make spending determinations for EPA funds at an open public meeting and post on their website both an accounting of how much money was received from the EPA and how that money was spent.
- 11.0 **ACTION ITEMS (M)** (Including any item removed from the Consent Agenda.)
- 11.1 Board Resolution 15-103 High School Crosswalk. It was moved, seconded, and carried to adopt as presented.
(35 Lower – Leal)
- 11.2 Addendum Agreement to the Tentative Agreement of May 13, 2014 between HUSD and CSEA Chapter 623 for 2014-15. It was moved, seconded, and carried to approve.
(36 Leal – Anderson)
- 11.3 Agricultural Career Technical Education Incentive Grant Application for Specialized Grant Funding of \$2,065.20, 2014-15. It was moved, seconded, and carried to approve.
(37 Anderson – Leal)
- 11.4 Board Resolution 15-104, Local Agreement for Child Development Services Contract Number CSPP-4093, 2014-15. To enter into this transaction and to authorize the designated personnel to sign contract documents for fiscal year 2014-15. It was moved, seconded, and carried to adopt.
(38 Leal – Lower)
- 12.0 **CONSENT AGENDA**.
(39 Lower – Anderson)
- 12.1 Warrants and Expenditures. (Encl. E15)
- 12.2 Minutes of the Regular Board Meeting of September 15, 2014. (Encl. E16)
- 12.3 Quarterly Report on Williams Uniform Complaints for October 2014. (Encl. E17)
- 12.4 Document Tracking Services Contract Renewal for 2014-15 for LCAP Report and SARC plus three other reports as we choose. (Encl. E18)
- 12.5 2014-15 Library/Media Service Agreement between GCOE and HUSD. (Encl. E19)
- 12.6 Agreement with the CSU, Chico Research Foundation on behalf of the Northern California Writing Project and Hamilton Elementary School, Agreement No. 15-087. (Encl. E20)
- 12.7 Agreement with the CSU, Chico Research Foundation on behalf of the Northern California Writing Project and Hamilton High School, Agreement No. 15-090. (Encl. E21)
- 12.8 Course Name Change: Integrated Math 9 change to Integrated Math 1 to match with A-G approval. (Handout)
- 12.9 School Site Council (SSC).
1. Hamilton Elementary Members, 2014-15. Staff (one-year term): Leslie Anderson, Chair; Esther Cruz, Vice Chair; Maggie Sawyer, Secretary; Maria Alvarez; Maria Reyes, Alternate; Darcy Pollak, Principal. Parent/Community (two-year term): Rosa Vargas, Rosa Rivera Vargas, Cain Medina, Rosanne O'Campo (1st year), and Maria Sanchez (1st year).
 2. HES Meeting Minutes of August 18, 2014 and Agenda of September 15, 2014. (Encl. E22)
 3. HHS Meeting Agenda and Minutes of September 17, 2014. (Encl. E23)

12.2.3

12.10 Hamilton Elementary School Fundraiser/Field Trips, 2014-15 with addition of 8th grade yard sale in October. (Encl. E24)

12.11 Personnel.

1. Russell Simon: Assistant JV Football Coach at HHS.
2. Job Description: Confidential HR and Payroll Specialist in District Office. (Encl. E25)
3. Michael Brantingham: Moved from Boys 7th/8th grade Basketball Coach to JV Boys Basketball Coach at HHS
4. Frank James: Information Systems Manager in District Office. (Encl. E26)
5. Robert Cabral: Resignation letter as HHS Track Coach. (Encl. E27)

13.0 **ADJOURNED AT 8:45 PM**

Judy Twede, Board Clerk

Charles Tracy, Secretary to the Board

12.2.4

Interdistrict Agreement Log
November 17, 2014

Inter-district #	Grade	School Year	From District	To District	Date HUSD Approved	Expires	Board Action	Date Appv'd by Outside	School To / From	Notes
205	10	2013-14	OUSD		04.04.14	6.2016	11.17.14	02.28.14	To Hamilton High	From Connections Academy
206	9	2013-14	OUSD		04.04.14	6.2017	11.17.14	02.28.14	To Hamilton High	From Connections Academy
207	9	2014-15	OUSD		04.04.14	6.2018	11.17.14	03.03.14	From Capay Elementary	
208	9	2014-15	Corning		04.04.14	6.2018	11.17.14	02.12.14	From Capay Elementary	
209	9	2014-15	Corning		04.04.14	6.2018	11.17.14	02.12.14	From Capay Elementary	
210	K	2014-15		Plaza	03.06.14	6.2019	11.17.14	04.09.14	To Plaza	
211	9	2014-15	Corning		04.04.14	6.2018	11.17.14	02.19.14	To Hamilton High	
212	2	2014-15	Lake		05.21.14	6.2020	11.17.14	06.02.14	To Hamilton	
213	K	2014-15	Lake		05.21.14	6.2019	11.17.14	06.02.14	To Hamilton	
215	8	2014-15	CUSD		06.16.14	6.2019	11.17.14	05.30.14	To Hamilton Elementary	
216	9	2014-15	Corning		06.16.14	6.2019	11.17.14	07.16.14	To Hamilton High	
217	12	2014-15	CUSD		06.26.14	6.2015	11.17.14	05.25.14	To Hamilton High	
218	9	2014-15	OUSD		06.30.14	6.2018	11.17.14	05.28.14	To Hamilton High	
219	9	2014-15	OUSD		06.30.14	6.2018	11.17.14	05.23.14	To Hamilton High	
220	9	2014-15	OUSD		06.30.14	6.2018	11.17.14	05.23.14	To Hamilton High	
221	K	2014-15	CUSD		07.16.14	6.2019	11.17.14	05.15.14	To Hamilton Elementary	
222	9	2014-15	Corning		06.27.14	6.2018	11.17.14	05.06.14	To Hamilton High	
223	9	2014-15		Corning	06.30.14	6.2018	11.17.14	07.16.14	To Corning	
224	11	2014-15	CUSD		06.27.14	6.2016	11.17.14	05.30.14	To Hamilton High	
225	9	2014-15	OUSD		07.21.14	6.2018	11.17.14	07.16.14	To Hamilton High	
226	9	2014-15	OUSD		07.16.14	6.2018	11.17.14	06.24.14	To Hamilton High	
227	9	2014-15	OUSD		07.16.14	6.2018	11.17.14	06.24.14	To Hamilton High	
228	9	2014-15	Corning		08.12.14	6.2018	11.17.14	08.19.14	To Hamilton High	
229	5	2013-14	OUSD		07.08.14	6.2018	11.17.14	06.09.14	To Hamilton Elementary	Previously attended HES
230	8	2013-14	OUSD		07.08.14	6.2018	11.17.14	06.09.14	To Hamilton Elementary	Previously attended HES
231	2	2013-14	OUSD		07.8.14	6.2018	11.17.14	06.09.14	To Hamilton Elementary	Previously attended HES
232	3	2013-14	OUSD		07.08.14	6.2018	11.17.14	05.23.14	To Hamilton Elementary	Previously attended HES
233	8	2013-14	OUSD		07.08.14	6.2018	11.17.14	05.23.14	To Hamilton Elementary	Previously attended HES
234	6	2013-14	OUSD		07.08.14	6.2018	11.17.14	05.28.14	To Hamilton Elementary	Previously attended HES
235	1	2013-14	OUSD		07.08.14	6.2018	11.17.14	05.28.14	To Hamilton Elementary	Previously attended HES
236	8	2013-14	OUSD		07.08.14	6.2018	11.17.14	5.28.14	To Hamilton Elementary	Previously attended HES
237	9	2014-15	OUSD		07.16.14	6.2018	11.17.14	06.09.14	To Hamilton High	

12.3.1

Interdistrict Agreement Log
November 17, 2014

238	8	2014-15	OUSD		07.08.14	6.2019	11.17.14	06.24.14	To Hamilton High	
239	12	2014-15	CUSD		08.15.14	6.2015	11.17.14	08.09.14	To Hamilton High School	
240	8	2014-15	CUSD		08.15.14	6.2019	11.17.14	08.09.14	To Hamilton Elementary	
241	1	2014-15	CUSD		08.15.14	6.2019	11.17.14	08.09.14	To Hamilton Elementary	
242	8	2014-15	OUSD		08.15.14	6.2019	11.17.14	08.07.14	To Hamilton Elementary	
243	7	2014-15	OUSD		08.15.14	6.2019	11.17.14	08.07.14	To Hamilton Elementary	
244	5	2014-15	OUSD		08.15.14	6.2019	11.17.14	08.06.14	To Hamilton Elementary	
245	8	2014-15	OUSD		08.15.14	6.2019	11.17.14	08.08.14	To Hamilton Elementary	
246	k	2014-15	OUSD		08.15.14	6.2019	11.17.14	08.06.14	To Hamilton Elementary	
247	k	2014-15		Capay	08.15.14	6.2019	11.17.14	08.14.14	To Capay	
248	8	2014-15	OUSD		08.18.14	6.2019	11.17.14	08.06.14	To Hamilton Elementary	
249	9	2014-15	CUSD		08.15.14	6.2018	11.17.14	08.14.14	To Hamilton High	
250	7	2014-15	CUSD		08.15.14	6.2019	11.17.14	08.14.14	To Hamilton Elementary	
251	3	2014-15	OUSD		08.15.14	6.2019	11.17.14	08.06.14	To Hamilton Elementary	
252	9	2014-15	OUSD		08.15.14	6.2018	11.17.14	08.06.14	To Hamilton High	
253	10	2014-15	OUSD		08.15.14	6.2017	11.17.14	08.06.14	To Hamilton High	
254	11	2014-15	OUSD		08.15.14	6.2016	11.17.14	08.06.14	To Hamilton High	
255	6	2014-15	OUSD		08.14.14	6.2019	11.17.14	08.10.14	To Hamilton Elementary	
256	11	2014-15		Corring	08.14.14	6.2016	11.17.14	08.14.14	to Corring High	
257	k	2014-15	CUSD		08.15.14	6.2019	11.17.14	08.13.14	To Hamilton Elementary	
258	1	2014-15	OUSD		09.09.14	6.2019	11.17.14	08.25.14	To Hamilton Elementary	
259	8	2014-15	OUSD		09.09.14	6.2019	11.17.14	08.21.14	To Hamilton Elementary	
260	6	2014-15	OUSD		09.09.14	6.2019	11.17.14	08.19.14	To Hamilton Elementary	
261	4	2014-15	OUSD		09.09.14	6.2019	11.17.14	08.12.14	To Hamilton Elementary	
262	9	2014-15	OUSD		09.04.14	6.2018	11.17.14	08.09.14	To Hamilton High	
263	2	2014-15	OUSD		09.09.14	6.2019	11.17.14	08.08.14	To Hamilton Elementary	
264	3	2014-15	OUSD		09.09.14	6.2019	11.17.14	08.08.14	To Hamilton Elementary	
265	k	2014-15	OUSD		09.09.14	6.2019	11.17.14	08.08.14	To Hamilton Elementary	
266	3	2014-15		Plaza	09.09.14	6.2019	11.17.14	08.08.14	To Plaza	
267	k	2014-15		Plaza	09.09.14	6.2019	11.17.14	08.08.14	To Plaza	
269	6	2014-15	OUSD		09.26.14	6.2019	11.17.14	08.08.14	To Hamilton Elementary	
270	2	2014-15	OUSD		09.26.14	6.2019	11.17.14	08.08.14	To Hamilton Elementary	
271	12	2014-15	CUSD		10.22.14	6.2015	11.17.14	10.17.14	To Hamilton High	
272	12	2014-15	CUSD		10.22.14	6.2015	11.17.14	10.16.14	To Hamilton High	

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HAMILTON UNIFIED SCHOOL DISTRICT

Job Description

JOB TITLE: ASSISTANT TO THE SUPERINTENDENT

SALARY RANGE:	Range 2 - Confidential Salary Schedule	DIVISION:	Classified Confidential
DEPARTMENT:	District Admin	LOCATION:	District Office
REPORTS TO:	Superintendent	WORK YEAR:	12 month
APPROVED BY:	Governing Board	DATE:	July 1, 2014

SUMMARY: Under the direction of the Superintendent, the Assistant to the Superintendent exercises independent judgment in assisting the Superintendent in administrative details requiring considerable knowledge, use and interpretation of District policies and procedures, performs highly responsible, confidential, and complex secretarial and administrative support services to the Superintendent and the Governing Board.

ESSENTIAL DUTIES AND RESPONSIBILITIES: This position may not include all the listed duties, nor do all of the listed examples include all tasks which may be found in this position. Other duties may be assigned.

1. Responsible for the efficient operation of the Superintendent's Office.
2. Attends, takes, and transcribes minutes of meetings, including but not limited to Board meetings, cabinet meetings, negotiations, legal matters, and other administrative meetings.
3. May be required to transcribe dictation from electronic storage devices.
4. Compose various letters of acknowledgment, appreciation, waivers, employment matters, or memoranda in the Superintendent's name, as instructed, in addition to typing correspondence already composed by the Superintendent.
5. May occasionally lend clerical support to the District Directors.
6. Gathers information, provides secretarial and organizational support, and reports to the Superintendent regarding personnel matters including administrative proceedings, litigation, lay-off proceedings, collective bargaining and annual agreements, and annual certificated assignment notices. Maintains organized records of each.
7. Gathers information, provides secretarial and organizational support, and reports to the Superintendent regarding all phases of student expulsions including preparing expulsion packets, letters, pre-expulsion and expulsion hearing dates, expulsion hearings, and logging and maintaining expulsion results.
8. Provides technical support to the Superintendent and the Board.
9. Arranges and schedules appointments, meetings, and travel arrangements for the Superintendent and the School Board.
10. Coordinates timely receipt of Board agenda items; plans, coordinates, and attends regular meetings; prepares and distributes notices, agendas, Board packets, and supplementary materials; schedules facilities and prepares minutes, meeting highlights and follow-up actions; and maintains official minute books.
11. Gathers information, provides secretarial and organizational support to the Superintendent regarding Board elections and/or appointments.
12. Maintains the School Board's Policy Manual and update as required, disseminate updates as appropriate. Maintain system for indexing and numbering of administrative guidelines.
13. Maintains the Department of Transportation files for District Driver's in coordination with the Director of Transportation.
14. Prioritizes and identifies critical tasks.
15. Obtain commitment and cooperation from others in order to assure maximum positive impact on educational

Board Approved: July 21, 2014
Revision: 11/6/2014 2:15 PM kjh
Assistant to the Superintendent

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programs and services.

16. Establish and maintains the Superintendent's office filing systems.
17. Maintain and updates regularly the District Web Site.
18. Perform a variety of general secretarial duties including sorting and routing mail; receive and refer telephone calls; operate computer, copier, dictation equipment, electronic typewriter and recording machines, and equipment as required.
19. Remain current concerning issues, situations, and conditions of special interest to the Superintendent and Board members.
20. Receive calls and visitors and assists parents and community members with complaints and requests for services or information, referring them to the proper person for resolution.
21. Provides background information to the Superintendent for responses to inquiries from administrators, staff members, teachers, parents, or students.
22. Provides support on special projects such as strategic planning, levy/bond issue, Developer Fees, Feasibility Studies, and professional development for staff.
23. Serves as a member of various committees and task forces as assigned, or attends meetings as requested by the Superintendent.
24. Serves as the district liaison for public records requests.
25. Research records and obtain information from other offices and agencies as necessary to perform assigned duties.
26. Conduct research of problems and situations, consulting with involved staff members, investigating policies and procedures and gathering background materials; prepare reports involving research as directed for use by the Superintendent.
27. Manage and maintain reporting for CALPADS along with gathering information from sites.
28. Assist the Information Systems Manager with the administration of AERIES.
29. Verify for the Superintendent that data in AERIES is correct and lead district in data collection and reporting efforts.

QUALIFICATION REQUIREMENTS: To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Knowledge of:

1. Organization, functions of the Governing Board, programs, operations, procedures, specific rules, and precedents of assigned office.
2. State Education Code and District policies and procedures.
3. The policies, responsibilities, functions, practices, and resources of public schools.
4. Agenda preparation and distribution techniques.
5. Modern office practices, procedures, and equipment.
6. Principles and practice of training and providing work direction to others.
7. Letter and report preparation techniques.
8. Data management, storage, and retrieval systems.
9. Receptionist and telephone techniques and etiquette.
10. Interpersonal skills including tact, patience, and courtesy.
11. Correct English usage, grammar, syntax, spelling, punctuation, and vocabulary.
12. Operation of office machines.
13. Proficient in use of personal computer.
14. Proficient in use of Microsoft Office Suite or similar.
15. AERIES Student Information Software, preferable.
16. Basic First Aid.
17. Basic accounting software.
18. Basic accounting rules and regulations.
19. Website updating.

Ability to:

1. Understand and follow oral and written instructions.
2. Perform difficult, complex and confidential responsible clerical and secretarial work independently and effectively.
3. Understand, interpret, and explain a variety of policies, procedures, and technical written material and information.
4. Analyze difficult and sensitive situations and adopt an appropriate course of action.
5. Analyze data and draw sound conclusion.
6. Compose correspondence and other narrative material.
7. Assemble and compile data/information and prepare reports.
8. Maintain complex files and records.
9. Use tact, discretion, and courtesy at all times.
10. Demonstrate excellent interpersonal skills with the public, District employees and students.
11. Be flexible and adapt to changing situations.
12. Listen effectively.
13. Gives direction concerning operational procedures of the District.
14. Anticipate and prepare materials needed for meetings, procedures, and events.
15. Maintain confidentiality of privileged and sensitive information related to negotiations and District actions.
16. Use excellent verbal communication and writing skills.
17. Establish and maintain effective working relationships with District staff, faculty, students, and others encountered in the course of work.
18. Meet schedules and time lines.
19. Type 55 wpm based on typing certificate.
20. Use 10-key by touch at a speed not less than 6,000 KPH based on 10-key certificate.
21. Establish and maintain accurate records and files.
22. Make arithmetic calculations with accuracy.

EDUCATION AND/OR EXPERIENCE: High school diploma or General Educational Development (GED) equivalency certificate is required, five years of related secretarial experience with increasing responsibility and/or training; or equivalent combination of education and/or broad and varied experience. Experience in an administrative office, public administrative agency, legal office, or school setting is highly desirable.

LANGUAGE SKILLS: Ability to read and interpret documents such as Board Policies, Administrative Regulations, and statutes. Ability to write routine reports and correspondence. Ability to speak effectively before the public or employees of organization. Ability to learn and interpret specific rules, laws, and policies and apply them to a variety of situations.

MATHEMATICAL SKILLS: Ability to add, subtract, multiply, and divide in all units of measure, using whole numbers, common fractions, and decimals. Ability to compute rate, ratio, and percent.

REASONING ABILITY: Ability to apply common sense understanding to carry out instructions furnished in written, oral, or diagram form. Ability to deal with problems involving several concrete variables in standardized situations. Maintain cooperative working conditions with students, teachers, administrators, and co-workers.

CERTIFICATES AND LICENSES:

- Valid California Driver's License (required by the first day of service).
- Typing Certificate: 55 WPM minimum.
- 10-Key Certificate: 6,000 KPH minimum.

PHYSICAL DEMANDS: The physical demands here are representative of those that must be met by an employee to successfully perform the essential functions of this job, including dexterity of hands and fingers to operate a computer keyboard and other office equipment; seeing to read a computer monitor and a variety of materials, and hearing and speaking to exchange information in person and on the telephone. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job the employee is regularly required to stand, walk, reach with hands and arms, stoop or kneel, and may sit for extended periods of time. The employee must occasionally lift and/or move 25 pounds or more. Specific vision abilities required by this job include close vision and the ability to adjust focus. The use of sharp implements and dangerous equipment that when improperly used may cause injury or death are utilized while performing these job functions.

WORK ENVIRONMENT: The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. The employee is continuously interacting with public, staff, and students. The employee frequently will be required to meet multiple demands from several people. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. The noise level in the work environment is usually moderate and it may occasionally be heavy. While performing the duties of this job, the employee is occasionally exposed to moving mechanical parts, is occasionally exposed to wet and/or humid conditions, fumes or airborne particles, extreme cold, extreme heat, and minor risk of electrical shock.

Hamilton Unified School District
 Highway 32 & Canal Street • P.O. Box 488
 Hamilton City, California 95951
 530/826-3261, ext. 204 • 530/826-0440 fax
www.hamiltonusd.org

Classified
 Employment Application

Position Applied For:

Boys Soccer Coach

Please Print

Last Name Brown		First Name Dimitri		Middle Alexander	Former Name
Mailing Address 1253 W. 5th Street, Apt 31, Chico, CA				City	State/Zip 95928
Home Phone (061) 645-5055		Message Phone		Social Security Number 003-54-8522	

Experience Please list your last four (4) paid jobs starting with the most recent

1	Total Years/Mos. 4 mo.	Employer Name/Address Netbilling 27451 Tourney Road	Phone (061) 645-3054
	Dates From/To 05/14-08/14		Supervisor Bonni
Job Title CSR		Duties assisted customers with accounts, managed high volume of emails.	Reason for Leaving Moved to Chico
2	Total Years/Mos. 1 season		Employer Name/Address (2 teams) Magic Soccer Club Valencia, CA
Dates From/To 06/13-08/14		Supervisor Dan Palmer	Reason for Leaving Moved to Chico
Job Title Assistant coach			
Duties Assisted in every aspect of the team/filled in when head coach was gone.			
3	Total Years/Mos. 1 yr / 5 mo.	Employer Name/Address TPC Valencia, The Oakes Grill Valencia, CA	Phone (061) 312-1680
	Dates From/To 05/09/12-05/14		Supervisor Aaron Wood
Job Title Host/Server/Event Staff		Duties Setup/broke down events, served in rest.	Reason for Leaving Started w/ Netbilli
4	Total Years/Mos. 8 mo.	Employer Name/Address Embassy Suites Valencia Valencia, CA	Phone (061) 904-4977
	Dates From/To 11/11-06/12		Supervisor Karla
Job Title Front Desk/audit		Duties checked guests in/out, assisted in any way, drove shuttle, did nightly audit.	Reason for Leaving Started @ TPC

Education Check highest year completed or appropriate certificate.

	HIGH SCHOOL	COLLEGE/UNIVERSITY	CURRENT CERTIFICATES
School Name	Valencia HS	Butte College	<input type="checkbox"/> Instructional Aide Competency
Years Completed	<input checked="" type="checkbox"/> 9 <input checked="" type="checkbox"/> 10 <input type="checkbox"/> 11 <input type="checkbox"/> 12	<input checked="" type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4	<input type="checkbox"/> Bus Driver Certificate/Drivers License
Diploma/Degree	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	<input type="checkbox"/> First Aid / CPR
Course of Study	general	agriculture	<input type="checkbox"/> Other:
		Computer Skills: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Typing Speed: 45 wpm

- Yes No Do you have additional education or experience related to this position?
 Yes No Do you have volunteer experience?
 Yes No Do you have bilingual skills?

Please list additional information inside application where appropriate. Although information may be on your resume, it MUST also be listed on your application to be considered for the position.

For Personnel Office Use Only

Typing WPM	Dictation WPM	High School Competency	Education	In	Out	Experience	In	Out
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12.5.1

Please use this space for additional remarks, special skills, etc., and for other courses, training, or education equivalencies specifically required for the position, and for explanation of other items.

Additional Experience Related to This Position			
A	Total Years/Mos.	2 mo.	Employer Name/Address Hart High Boys Soccer Newhall, CA
	Dates From/To	06/14 - 08/14	
	Job Title	Assistant	Phone 061-373-1377
	Duties	Assisted in all aspects of the team, coached summer training, developed boys skills through organized drills	Supervisor Dan Palmer
B	Total Years/Mos.	1 season	Employer Name/Address American Youth Soccer team Valencia, CA
	Dates From/To	08/12 - 01/13	
	Job Title	Head Coach	Phone none
	Duties	Ran drills, conditioned team, developed overall team strength	Supervisor none
			Reason for Leaving Season ended / Relocated

Additional Related Education (Colleges, Vocational, or other Special Schools Attended)		
Name/Location	From To	Field of Study
AC Milan academy, Newhall, CA	05/10 - 08/10	Soccer

Instructional Aide Volunteer Experience		
From To	Name/Location	Duties

Bilingual Skills (Check appropriate ability)			
Language:	Spanish	<input checked="" type="checkbox"/> Speak	<input type="checkbox"/> Read <input type="checkbox"/> Write
Language:		<input type="checkbox"/> Speak	<input type="checkbox"/> Read <input type="checkbox"/> Write

References (Please list):

In the event that you are one of our final candidates, references will be required.

Name George Martinez Phone 318-078-9300
 Address Thousand Oaks, CA

Name Alex Juarez Phone 061-045-3055
 Address Sun Valley, CA

Name Dan Palmer Phone 061-373-1377
 Address Santa Clara, CA

12.5.2

If you answer "yes" to questions 5 through 8 in this section, explain below. A "yes" answer does not disqualify you from consideration, but may be discussed with you by the personnel administration.

- Yes No 1. Were you ever employed by us before?
- Yes No 2. Have you ever applied for work with us before?
- Yes No 3. Do you have any friends or relatives working for us?
- Yes No 4. Are you presently on leave status and subject to recall?
- Yes No 5. Have you ever, under your name or another name, been convicted of (or pleaded guilty or nolo contendere to) a felony which has not been judicially ordered sealed, expunged or statutorily expunged?
- Yes No 6. Have you ever been convicted of a misdemeanor that resulted in imprisonment?
- Yes No 7. Have you ever been released or terminated from employment or suspended from a job as a result of any allegations that might render you unfit to instruct or associate with children?
- Yes No 8. Have you ever been discharged or forced to resign for misconduct or other reason?
- Yes No 9. If you are applying for a safety-sensitive position (e.g., bus driver, mechanic, etc.), do you consent to post-employment drug screening as required by law?
- Yes No 10. Are you currently employed?
- Yes No 11. May we contact your present employer?
- Yes No 12. If employed, could you furnish proof of citizenship?
- Yes No 13. If employed by us are you willing to:
 - a. Swear/affirm allegiance to the USA and the State of California?
 - b. Be fingerprinted?
 - c. Submit a current chest x-ray or TB skin test?
 - d. Abide by all District policies and procedures governing conduct and safety?

Reference explanation to above questions by number 1, 2, 13a, etc.

Waiver Agreement Please read before signing

I, the undersigned applicant for employment, hereby certify under penalty of perjury under the laws of the State of California that all statements contained in my application for employment are true and complete. I understand that if employed, false or incomplete statements on this application shall be sufficient cause for dismissal.

I understand that, as part of my application for employment, a routine inquiry will be made of my former employer(s) requesting information concerning my character, general reputation, personal characteristics, and work habits.

I hereby authorize the School District to investigate my employment background and all of the statements contained in my employment application including: (1) the procurement of consumer reports or investigative consumer reports in accordance with the Consumer Credit Report Reform Act.; and (2) inquiry regarding controlled substance and alcohol test results from my former employer(s) pursuant to 49 CFR SS 82.413.

I agree to defend, indemnify, and hold the District harmless for its reasonable investigation of my employability. I waive the right to hold those persons whose names I have listed as references and the former employers listed on my employment application liable with respect to any damages which I might sustain as a result of their responses, whether oral or written, regarding my character, general reputation, personal characteristics and work habits.

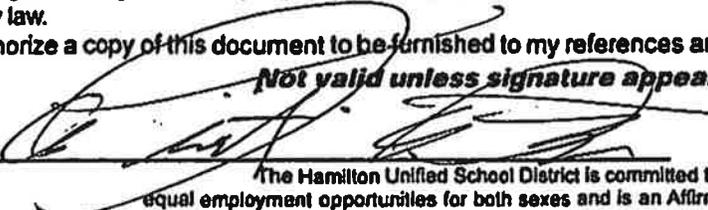
If I am granted an interview, I authorize the last employer listed on my application to release my personnel file to the District as part of the District's background investigation regarding my employment.

I understand any offer of employment from the District will be conditional upon satisfactory results in any pre-employment screening (including a credit report), any pre-employment post offer drug and/or any post-offer medical screening process authorized by law.

I authorize a copy of this document to be furnished to my references and former employers.

Not valid unless signature appears here:

Signature



Date

10/23/14

The Hamilton Unified School District is committed to providing equal employment opportunities for both sexes and is an Affirmative Action Employer.

12.5.3

Hamilton Unified School District
 Highway 32 & Canal Street • P.O. Box 488
 Hamilton City, California 95951
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Classified
 Employment Application

Position Applied For:

7th / 8th grade boys basketball coach

Please Print

Last Name Heyl	First Name Trevor	Middle R	Former Name
Mailing Address 6 Yale way		City Chico	State/Zip CA, 95926
Home Phone (530)345-7284	Message Phone (530)519-9355	Social Security Number 621-66-3279	

Experience Please list your last four (4) paid jobs starting with the most recent

1	Total Years/Mos. 3 months	Employer Name/Address Chico state Bookstore / 400 w 1st Ave	Phone (530)572-8613
	Dates From/To Aug - Present		Supervisor Dante D. Jano
Job Title Cashier		Duties Keeping track of money, keep store clean, provide customer service	Reason for Leaving Still Employed
Duties			
2	Total Years/Mos. 6 months	Employer Name/Address A & G Landscaping	Phone (530)828-1515
	Dates From/To March - Sep 2014		Supervisor Alex Guzman
Job Title Labourer		Duties Landscaping	Reason for Leaving School started
Duties			
3	Total Years/Mos. 3 months	Employer Name/Address Norcal Rdycents (AAU) / Paradise High	Phone (530)872-6343
	Dates From/To March - June 2014		Supervisor Paradise Rec. / Jody Wright
Job Title Head Coach (University)		Duties Organizing teams with rides to tournaments & creating practice plans	Reason for Leaving Season Ending
Duties			
4	Total Years/Mos. 6 months	Employer Name/Address 2376 North Ave Bidwell Boys & Girls 7th/8th	Phone (530)230-8216
	Dates From/To Nov 2013 - Feb 2014		Supervisor Tanya Polinder
Job Title Head Basketball Coach		Duties Supervising & leading 13 boys & girls everyday in practice/games	Reason for Leaving Season Ending
Duties			

Education Check highest year completed or appropriate certificate.

	HIGH SCHOOL	COLLEGE/UNIVERSITY	CURRENT CERTIFICATES
School Name	Chico High School	Butte College / Chico State	<input type="checkbox"/> Instructional Aide Competency
Years Completed	<input type="checkbox"/> 9 <input type="checkbox"/> 10 <input type="checkbox"/> 11 <input checked="" type="checkbox"/> 12	<input type="checkbox"/> 1 <input type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input type="checkbox"/> 4	<input type="checkbox"/> Bus Driver Certificate/Drivers License
Diploma/Degree	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<input checked="" type="checkbox"/> First Aid / CPR
Course of Study		Social & Behavioral Science / Teaching	<input checked="" type="checkbox"/> Other: NFHS Certificates
		Computer Skills: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Typing Speed:

- Yes No Do you have additional education or experience related to this position?
 Yes No Do you have volunteer experience?
 Yes No Do you have bilingual skills?

Please list additional information inside application where appropriate. Although information may be on your resume, it MUST also be listed on your application to be considered for the position.

For Personnel Office Use Only

Typing WPM	Dictation WPM	High School Competency	Education	Experience
			In Out	In Out

12.5.4

Please use this space for additional remarks, special skills, etc., and for other courses, training, or education equivalencies specifically required for the position, and for explanation of other items.

Additional Experience Related to This Position

A	Total Years/Mos. 3 months	Employer Name/Address	Phone (530) 845-4711
	Dates From/To Nov-Jan		Supervisor
Job Title	Head Basketball Coach	CARD / 545 Vallen-brain Ave	Erin Gonzales
Duties	Teaching High School students the fundamentals of Basketball		Reason for Leaving Season Ending
B	Total Years/Mos. 3 years	Employer Name/Address	Phone (530) 624-3075
	Dates From/To Oct 2010 - Feb 2013		Supervisor
Job Title	Head Coach	Chico Junior Basketball / 280 Municipal	Todd Hamell
Duties	Organizing practice & leading my team along with teaching checks		Reason for Leaving Season Ending

Additional Related Education (Colleges, Vocational, or other Special Schools Attended)

Name/Location	From	To	Field of Study
Intro to Coaching / Butte College	Aug	Dec 2012	Taught by head coach Critchfield
Intro to Athletic Training - Sports Med / Butte College	Aug	Dec 2012	Kinesiology

Instructional Aide Volunteer Experience

From	To	Name/Location	Duties
Aug 2010	May 2011	Peer Tutoring / Chico High	Help kids (Freshman & Sophomores) bring their grades up, motivate
Feb 2009	Jun 2009	Little League Coach / Ext Site	Help at practice, positive reinforcement to the kids

Bilingual Skills (Check appropriate ability)

Language:	<input type="checkbox"/> Speak	<input type="checkbox"/> Read	<input type="checkbox"/> Write
Language:	<input type="checkbox"/> Speak	<input type="checkbox"/> Read	<input type="checkbox"/> Write

References (Please list):

In the event that you are one of our final candidates, references will be required.

Name Chris Click Phone (530) 514-8613

Address Chico, CA

Name Dante Disano Phone (530) 592-8613

Address Chico, CA

Name Toni Bryant Phone (530) 519-5655

Address Chico, CA

12.5.5

If you answer "yes" to questions 5 through 8 in this section, explain below. A "yes" answer does not disqualify you from consideration, but may be discussed with you by the personnel administration.

- Yes No 1. Were you ever employed by us before?
- Yes No 2. Have you ever applied for work with us before?
- Yes No 3. Do you have any friends or relatives working for us?
- Yes No 4. Are you presently on leave status and subject to recall?
- Yes No 5. Have you ever, under your name or another name, been convicted of (or pleaded guilty or nolo contendere to) a felony which has not been judicially ordered sealed, expunged or statutorily expunged?
- Yes No 6. Have you ever been convicted of a misdemeanor that resulted in imprisonment?
- Yes No 7. Have you ever been released or terminated from employment or suspended from a job as a result of any allegations that might render you unfit to instruct or associate with children?
- Yes No 8. Have you ever been discharged or forced to resign for misconduct or other reason?
- Yes No 9. If you are applying for a safety-sensitive position (e.g., bus driver, mechanic, etc.), do you consent to post-employment drug screening as required by law?
- Yes No 10. Are you currently employed?
- Yes No 11. May we contact your present employer?
- Yes No 12. If employed, could you furnish proof of citizenship?
- Yes No 13. If employed by us are you willing to:
 - a. Swear/affirm allegiance to the USA and the State of California?
 - b. Be fingerprinted?
 - c. Submit a current chest x-ray or TB skin test?
 - d. Abide by all District policies and procedures governing conduct and safety?

Reference explanation to above questions by number 1, 2, 13a, etc.

Waiver Agreement Please read before signing

I, the undersigned applicant for employment, hereby certify under penalty of perjury under the laws of the State of California that all statements contained in my application for employment are true and complete. I understand that if employed, false or incomplete statements on this application shall be sufficient cause for dismissal.

I understand that, as part of my application for employment, a routine inquiry will be made of my former employer(s) requesting information concerning my character, general reputation, personal characteristics, and work habits.

I hereby authorize the School District to investigate my employment background and all of the statements contained in my employment application including: (1) the procurement of consumer reports or investigative consumer reports in accordance with the Consumer Credit Report Reform Act.; and (2) inquiry regarding controlled substance and alcohol test results from my former employer(s) pursuant to 49 CFR SS 82.413.

I agree to defend, indemnify, and hold the District harmless for its reasonable investigation of my employability. I waive the right to hold those persons whose names I have listed as references and the former employers listed on my employment application liable with respect to any damages which I might sustain as a result of their responses, whether oral or written, regarding my character, general reputation, personal characteristics and work habits.

If I am granted an interview, I authorize the last employer listed on my application to release my personnel file to the District as part of the District's background investigation regarding my employment.

I understand any offer of employment from the District will be conditional upon satisfactory results in any pre-employment screening (including a credit report), any pre-employment post offer drug and/or any post-offer medical screening process authorized by law.

I authorize a copy of this document to be furnished to my references and former employers.

Not valid unless signature appears here:

Signature James Kyle Date Oct 23, 2014

12.5.6

Hamilton Unified School District
 Highway 32 & Canal Street • P.O. Box 488
 Hamilton City, California 95951
 530/ 826-3261, ext. 204 • 530/ 826-0440 fax
 www.hamiltonusd.org

**Classified
 Employment Application**

Position Applied For: _____

Please Print

Last Name <i>Tracy</i>		First Name <i>Jordan</i>		Middle <i>Frene</i>	Former Name
Mailing Address <i>701 W 4th Ave Unit K</i>				City <i>Chico</i>	State/Zip <i>CA 95926</i>
Home Phone <i>530-701-3509</i>		Message Phone		Social Security Number <i>111-62-3002</i>	

Experience Please list your last four (4) paid jobs starting with the most recent

1	Total Years/Mos.	Employer Name/Address <i>NS Fitness 10222 Skyway Ave</i>	Phone <i>818-8348</i>
	Dates From/To <i>9/9/12 - 7/18/19</i>		Supervisor <i>April Helm</i>
Job Title <i>Operations manager</i>		Reason for Leaving <i>New job</i>	
Duties			
2	Total Years/Mos. <i>4</i>	Employer Name/Address <i>Neville Manor #7 Jay Lane Chico CA</i>	Phone <i>343-7480</i>
	Dates From/To <i>09-07-2010</i>		Supervisor <i>Debi teja</i>
Job Title <i>Present</i>		Reason for Leaving <i>Shit employer.</i>	
Duties <i>Care giver for developmentally disabled adults</i>			
3	Total Years/Mos.	Employer Name/Address	Phone
	Dates From/To		Supervisor
Job Title		Reason for Leaving	
Duties			
4	Total Years/Mos.	Employer Name/Address	Phone
	Dates From/To		Supervisor
Job Title		Reason for Leaving	
Duties			

Education Check highest year completed or appropriate certificate.

	HIGH SCHOOL	COLLEGE/UNIVERSITY	CURRENT CERTIFICATES
School Name	<i>Yuba City High</i>		<input type="checkbox"/> Instructional Aide Competency
Years Completed	<input type="checkbox"/> 9 <input type="checkbox"/> 10 <input type="checkbox"/> 11 <input checked="" type="checkbox"/> 12	<input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4	<input type="checkbox"/> Bus Driver Certificate/Drivers License
Diploma/Degree	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	<input checked="" type="checkbox"/> First Aid / CPR
Course of Study			<input type="checkbox"/> Other:
		Computer Skills: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Typing Speed:

- Yes No Do you have additional education or experience related to this position?
- Yes No Do you have volunteer experience?
- Yes No Do you have bilingual skills?

Please list additional information inside application where appropriate. Although information may be on your resume, it MUST also be listed on your application to be considered for the position.

For Personnel Office Use Only

Typing WPM	Dictation WPM	High School Competency	Education	In	Out	Experience	In	Out
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12.5.7

Please use this space for additional remarks, special skills, etc., and for other courses, training, or education equivalencies specifically required for the position, and for explanation of other items.

Additional Experience Related to This Position			
A	Total Years/Mos.	Employer Name/Address	Phone
	Dates From/To		Supervisor
Job Title		None	Reason for Leaving
Duties			
B	Total Years/Mos.	Employer Name/Address	Phone
	Dates From/To		Supervisor
Job Title		None.	Reason for Leaving
Duties			

Additional Related Education (Colleges, Vocational, or other Special Schools Attended)		
Name/Location	From To	Field of Study
DPS CLASS one 2 two.		Direct Care Staff training.

Instructional Aide Volunteer Experience		
From To	Name/Location	Duties
None		

Bilingual Skills (Check appropriate ability)			
Language:	<input type="checkbox"/> Speak	<input type="checkbox"/> Read	<input type="checkbox"/> Write
Language:	<input type="checkbox"/> Speak	<input type="checkbox"/> Read	<input type="checkbox"/> Write

References (Please list):

In the event that you are one of our final candidates, references will be required.

Name Debi teja Phone 343-7486
 Address # 7 Joy lane Chico CA

Name Kevin Wilkerson Phone 530-514-8502
 Address unknown Address in chico CA

Name Kerry Ann menellez Phone 624-1815
 Address unknown Address in chico CA

12.5.8

If you answer "yes" to questions 5 through 8 in this section, explain below. A "yes" answer does not disqualify you from consideration, but may be discussed with you by the personnel administration.

- | | | |
|---|--|---|
| Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> | 1. Were you ever employed by us before? |
| Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> | 2. Have you ever applied for work with us before? |
| Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> | 3. Do you have any friends or relatives working for us? |
| Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> | 4. Are you presently on leave status and subject to recall? |
| Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> | 5. Have you ever, under your name or another name, been convicted of (or pleaded guilty or nolo contendere to) a felony which has not been judicially ordered sealed, expunged or statutorily expunged? |
| Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> | 6. Have you ever been convicted of a misdemeanor that resulted in imprisonment? |
| Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> | 7. Have you ever been released or terminated from employment or suspended from a job as a result of any allegations that might render you unfit to instruct or associate with children? |
| Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> | 8. Have you ever been discharged or forced to resign for misconduct or other reason? |
| Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> | 9. If you are applying for a safety-sensitive position (e.g., bus driver, mechanic, etc.), do you consent to post-employment drug screening as required by law? |
| Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> | 10. Are you currently employed? |
| Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> | 11. May we contact your present employer? |
| Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> | 12. If employed, could you furnish proof of citizenship? |
| | | 13. If employed by us are you willing to: |
| Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> | a. Swear/affirm allegiance to the USA and the State of California? |
| Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> | b. Be fingerprinted? |
| Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> | c. Submit a current chest x-ray or TB skin test? |
| Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> | d. Abide by all District policies and procedures governing conduct and safety? |

Reference explanation to above questions by number 1, 2, 13a, etc.

Waiver Agreement Please read before signing

I, the undersigned applicant for employment, hereby certify under penalty of perjury under the laws of the State of California that all statements contained in my application for employment are true and complete. I understand that if employed, false or incomplete statements on this application shall be sufficient cause for dismissal.

I understand that, as part of my application for employment, a routine inquiry will be made of my former employer(s) requesting information concerning my character, general reputation, personal characteristics, and work habits.

I hereby authorize the School District to investigate my employment background and all of the statements contained in my employment application including: (1) the procurement of consumer reports or investigative consumer reports in accordance with the Consumer Credit Report Reform Act.; and (2) inquiry regarding controlled substance and alcohol test results from my former employer(s) pursuant to 49 CFR SS 82.413.

I agree to defend, indemnify, and hold the District harmless for its reasonable investigation of my employability. I waive the right to hold those persons whose names I have listed as references and the former employers listed on my employment application liable with respect to any damages which I might sustain as a result of their responses, whether oral or written, regarding my character, general reputation, personal characteristics and work habits.

If I am granted an interview, I authorize the last employer listed on my application to release my personnel file to the District as part of the District's background investigation regarding my employment.

I understand any offer of employment from the District will be conditional upon satisfactory results in any pre-employment screening (including a credit report), any pre-employment post offer drug and/or any post-offer medical screening process authorized by law.

I authorize a copy of this document to be furnished to my references and former employers.

Not valid unless signature appears here:

Signature Jordan Gray

Date 11/26/14

The Hamilton Unified School District is committed to providing equal employment opportunities for both sexes and is an Affirmative Action Employer.

12.5.9

Item: HHS Boys Varsity Basketball overnight stay January 2-3 ,2015

To HUSD Board Members

My name is Brian Erickson and I am the head varsity basketball coach at Hamilton High School. For the first year we are playing in the Mountain Challenge Tournament at Garden Valley near Auburn on January 2nd and 3rd. The Garden Valley coach, Al Toney, has graciously offered host families for our student athletes to stay the night of January 2nd. I would be staying at Al Toney's house for night. Although I know there are risks doing this, I think the rewards of team bonding in a safe environment during Winter Break would be worth it. Also, we would be continually vigilant of each of our athletes and will have rules for each of our students for awareness prior to our participation in that tournament,

I thank you in advance for allowing us this opportunity.

Thank You,

Brian Erickson

12.6.1

**Hamilton High School
SSC Meeting
October 29, 2014
Agenda
3:30pm**

1. **Welcome – Please sign in**
2. **Call to order: (time)** _____
3. **Approval of agenda:** _____
4. **Approval of minutes:** _____
5. **Non-Agenda items: Public invite of items not listed/Public Comment:**
This is the time for members of the audience to present items not on the Agenda. Comments should be limited to a maximum of three (3) minutes duration. The SSC is prohibited by California state law from taking any action on any item presented if it is not listed on the Agenda.
 - a.
 - b.
 - c.
6. **New Business:**
 - a. Review SPSA Plan/timeline
 - b. HHS 2014 Spring Test Results
 - c. LCAP information
 - d. Butte/Glenn Career Pathways Consortium Info
 - e.
7. **Budget Information:**
 - a. Categorical funding
 - i. EIA
8. **Other/Announcements:**
9. **Adjourn: (time)** _____

12.7.1

Hamilton High School
School Site Council
October 29, 2014

Call to Order 3:33pm by Mr. Oseguera

Look over agenda -

Agenda Approved: Motioned by H. Brown, Seconded R. Bocast, Unanimous approval

Minutes Approval - reviewed our Sept 17 training with Mr. Tracy and minutes from that. Mrs. Rios motioned to approve minutes, P. Hernandez 2nded, Minutes Approved unanimously.

Non Agenda Items - no none agenda items.

New Business -

a. Review SPSA Plan/Timeline

Reviewed last years LEA Goal - Our 3 SSC goals

GOAL #1 - Focus on Math and ELA

Suggested Action Step #1 - Get kids that need help in math help during intervention.

- Mrs. Hernandez gave evidence of tutoring during braves - Pull out during Braves time and Math support classes, after school and lunch tutoring schedule.

Suggested Action Step #2 - Change schedule to allow for kids not to miss the same periods over and over

- Evidence was moving 7th period to the everyday period at the end of the day

Suggested Action Step #3 - Get common core state approved math and ELA books and materials

- adopted our math books - CPM Books

Goal #2 - Make Hamilton HS safe and healthy/Parent involvement

Suggested Action Step #1 - Implement revised HHS safety plan in 2014-2015.

- Mr. Brown and Mrs. Rios worked on the HHS safety committee in writing the new safety plan
- With new phone system the HHS will start working on some fire drills and lock down drills
- Next Staff meeting will have some new information presented

Suggested Action Step#2 - Utilize School Site Council as school planning committee

- We are doing that right now

Suggested Action Step #3 - Purchase additional surveillance cameras and equipt.

- We need new cameras - no money
- Look into "drop cameras"

b. TIME LINE: Began looking at new needs/goals by January 2015 - Goals done by April 2015 - sent to board and Superintendent by June 2015

Students through ASB

Teachers through HTA

Parents through Site Council

c. Test Results

Reviewed CAASPP test scores in Science for 10th graders

Reviewed EAP Results for Math and English

d. LCAP Information

Reviewed Monday meeting that Mr. Tracy held with community and parents - Mrs. Rios is working on homework from that

e. Butte/Glenn Career Pathways Consortium Info

Bentz and Mello are part of this grant - Bentz is on track for this but still needs to get a capstone class established

Budget - EIA no longer exists.

Other Announcements:

- WASC chair-person coming Friday Nov. 14
- Next meeting: TBA

Adjourned 4:10pm

12.7.2

Hamilton Elementary School



277 Capay Avenue • P.O. Box 277
Hamilton City, CA 95951-0277
School Office (530) 826-3474 • Fax (530) 826-0419
District Office (530) 826-3261

District Governing Board
Tomas Loera, President
Judy Twede, Clerk
Wendell L. ...
Gabriel ...
Tim Ande ...

District Superintendent
Charles T ...

Principal
Darcy P ...

Hamilton Elementary School

School Site Council Meeting

Monday October 20, 2014

5:00 pm

Hamilton Elementary School – Conference Room
PO Box 277 Capay Avenue – Hamilton City, CA 95951

Minutes

ORDER OF BUSINESS

- Item 1** **Call to Order**
Meeting was called to order at 5:15 by Leslie
- Item 2** **Establish Quorum (3 HES Staff, 3 Parents/Community Members)**
No quorum
Staff Present: Darcy Pollak, Leslie Anderson, Maria Alvarez, Maria Reyes and Maggie Sawyer
Parents Present: None
- Item 3** **Verification of Posting of the Agenda- 72 Hours in advanced**
Anticipated posting by Oct. 17, 2014.
Verified by Darcy Pollak
- Item 4** **Public Comment**
This is the time for members of the audience to present items not on the Agenda. Comments should be limited to a maximum of three minutes duration. The SSC is prohibited by State Law from taking action on any item presented if it is not listed on the Agenda.
No public comment

- Item 5** **Approval of Minutes –**
 September 15, 2014 – Attachment #1
 Minutes were not approved due to lack of quorum.

ADMINISTRATION

Item 7 **Updates**

- **PLC and intervention plan 2014-15**
Discussed Grade Level Expectations (GLEs) we are about 75% done with Math, ELA will next.

- **Assessment update**
Discussed the following assessments: Measured Progress (MP) Benchmark, AIMSweb and English Language Development(ELD) Benchmark. Both the MP and ELD Benchmarks scores are in EADMS.

- **Parent Outreach**

BUSINESS REPORT DISCUSSION

Item 8 Title 1 budget. Expenditures to date. Attachment #2

Update only: Spending more money from Title 1 than we would like to spend. At a deficit right now. Salaries of two aides to date cost is 4,000. SES is 5% of \$244,079. (\$12,000.)

OLD BUSINESS

None

DISCUSSION ITEMS

- Item 9** **Discuss/Review Binders -**
No discussion

12.8.2

Attachment #1b

Item 10 **Discuss/Review By-Laws**

No discussion

Item 11 **Review/Plan for revisions of the Single Plan for Student Achievement**

No discussion

NEW BUSINESS ACTION ITEMS

None

ADJOURNMENT

Meeting was adjourned at 6:21 by Leslie Anderson.

12.8.3

Hamilton Elementary School - ELAC Meeting

ELAC MEETING AGENDA (November 7, 2014) 11:30 to 12:30 Room 204

English Learner Advisory Committee

Lunch and introductions

Discussion

- Review preliminary CELDT scores
- Review legal requirements for the ELAC

Action

Designate the Hamilton Elementary School Site Council to serve as the ELAC for the 2014-2016 school years.

Designate Mrs. Sanchez (SSC parent) as the parent ELAC representative on the SSC.

Adjourn

AGENDA Junta de ELAC (7 de noviembre de 2014) 11:30 to 12:30 Room 204

Comité Consultivo para los Estudiantes de Inglés

El almuerzo y la introducción

discusión

- Repaso de los exitos en el examen de CELDT preliminares
- Repaso de los requisitos legales para el "ELAC"

acción

- Designar el Consejo Escolar Primaria Hamilton para servir como el ELAC para los años escolares 2014-2016.

Designar la señora Sanchez (padre SSC) como el padre representante de ELAC en el SSC.

Levantamiento de la junta

12.9.1