

**HAMILTON UNIFIED SCHOOL DISTRICT  
BOARD MEETING  
MINUTES  
Hamilton High School Library  
Monday, December 14, 2015**

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6:00 p.m.	Public session for purposes of opening the meeting only.
6:00 p.m.	Closed session to discuss closed session items listed below.
6:30 p.m.	Reconvene to open session no earlier than 6:30 p.m.

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**1.0 OPENING BUSINESS:**

1.1 Call to order and roll call: 6:37pm

<input checked="" type="checkbox"/> Tomas Loera, President	<input type="checkbox"/> Rosalinda Sanchez	<input checked="" type="checkbox"/> Gabriel Leal
<input checked="" type="checkbox"/> Judy Twede, Clerk	<input checked="" type="checkbox"/> Hubert "Wendall" Lower	

**2.0 IDENTIFY CLOSED SESSION ITEMS:**

**3.0 PUBLIC COMMENT ON CLOSED SESSION ITEMS:** Public comment will be heard on any closed session items. The board may limit comments to no more than three minutes per speaker and 15 minutes per item.

**4.0 ADJOURN TO CLOSED SESSION:** To consider qualified matters.

1. Education Code Section 48918, Student Discipline. To consider disciplinary action including expulsion relative to student No. 9073.
2. *Government Code Section 54957.6*, Labor Negotiations. To confer with the District's Labor Negotiator, Superintendent Charles Tracy, regarding HTA and CSEA negotiations.
3. *Government Code Section 54957 (b)*, Personnel Issue. To consider the employment, evaluation, reassignment, resignation, dismissal, or discipline of a classified and certificated employees.
4. *Government Code Section 54956.9*, Subdivision (a), Conference with Legal Counsel – existing litigation. Name of case: Crews v. Hamilton Unified School District, Glenn County Superior Court, Case No. 15CV01394.

**5.0 RECONVENE TO PUBLIC SESSION/FLAG SALUTE:** Report action taken in closed session (no earlier than 6:30 p.m.).

1. Tomas Loera, Board President reported that all members of the board accept the stipulated expulsion student# 2500/418060440 dated November 16, 2015.
2. No other action was taken in closed session.

**6.0 ADOPT THE AGENDA: (M)**

1. Motioned/Seconded: JT/GL
2. Motion carries: 4 - 0

**7.0 ADJOURN TO ORGANIZATIONAL MEETING.**

1. BOARD PRESIDENT: Elect Board President for the 2016 year.
  - a. Tomas Loera was nominated for Board President.
    - i. Motioned/Seconded: JT/GL
    - ii. Motion carries: 4 - 0
2. BOARD CLERK: Elect Board Clerk for the 2016 year.
  - a. Wendall Lower was nominated for Board Clerk.
    - i. Motioned/Seconded: GL/JT
    - ii. Motion carries: 4 - 0
3. MEETING DATES: Set day, time, and location of regular monthly meetings for the 2016 year. (page 1-3)
  - a. Option 3 for Board dates, times, and location was suggested for approval by Judy Twede.
  - b. Option 3 for Board dates, times, and location was approved.
    - i. Motioned/Seconded: JT/GL
    - ii. Motion carries: 4 - 0

## 8.0 COMMUNICATIONS/REPORTS:

1. Board Member Comments/Reports.
  - a. Nothing to report.
2. ASB President and Student Council President Reports.
  - a. Hamilton High, Fernando Mendez-Ruiz.
    - i. December 14<sup>th</sup> thru December 18<sup>th</sup> is finals week.
    - ii. Wednesday, December 9<sup>th</sup> was Hamilton High School's Winter Concert
    - iii. Sports are continuing with Basketball, Soccer, and Wrestling.
    - iv. Winter Break for students is December 21<sup>st</sup> thru January 8<sup>th</sup>. Students return on January 11<sup>th</sup>.
  - b. Hamilton Elementary, Giovanni Martinez-Barron.
    - i. Not in attendance, no report available.
3. District Reports (in person).
  - a. Food Service Report by LeAnn Radtke. (page 4)
  - b. Operations Report by Marc Eddy. (page 5)
  - c. Technology Report by Frank James. (page 6)
4. Principal and Dean of Student Reports and New Employee Introductions.
  - a. Cris Oseguera, Hamilton High School Principal.
    - i. Saturday, November 21<sup>st</sup> was the Section Championships for Volleyball. Volleyball won.
    - ii. This week, December 14<sup>th</sup> thru December 18<sup>th</sup> are final exams for the Fall semester.
    - iii. Teachers are excited to see students' progress as the semester comes to an end.
    - iv. An Awards Assembly took place on Friday, December 4<sup>th</sup> to Awards assembly on observe students with notable GPA's and perfect attendance.
    - v. Hamilton High School is currently collecting canned goods for their canned food drive.
    - vi. Wished everyone a Happy Holiday.
  - b. Darcy Pollak, Hamilton Elementary School Principal.
    - i. Heather Sufuentes, Assistant Principal at Hamilton Elementary reported in Ms. Pollak's absence.
    - ii. Current enrollment is 418 students. Seven students recently enrolled.
    - iii. The Hamilton Elementary Christmas Program took place on Thursday, December 10<sup>th</sup> in the Hamilton High School Gymnasium. It went very well and was a positive experience for the students. The Kindergarteners did very well.
    - iv. Student of the Month assemblies will take place Wednesday, December 16 and Thursday, December 17.
    - v. Several staff members from Hamilton Elementary School attended the Title III conference in Los Angeles. The major focus was the Internal Accountability System in order to build capacity for deeper learning; Integrated and Designated ELD, Migrant Education, Superintendent Panel Discussion, Implementation of LED/ELD Framework, Implementation of ELD Standards, Dual Immersion Programs, Equity For English Learners.
  - c. Maria Reyes, District Dean of Students.
    - i. Starting Reg to Go process.
    - ii. Beginning the Cash for College.
    - iii. Students are doing well earning credits in attendance.
    - iv. Advisor for MECHA – Presents still need to be purchased for the "Giving Tree" drive.
    - v. Attended the Los Angeles conference – Supports that we are on the right track with ELD and PLC.
5. Superintendent Report by Charles Tracy.
  - a. SSDA 33<sup>rd</sup> Annual Spring Conference – McClellan, CA.
    - i. Board member able to attend.
    - ii. March 9<sup>th</sup> – 11<sup>th</sup>
      1. Two full days and one half day.
        - a. Please let Jolene if you would like to attend as soon as possible.
        - b. Informative and good opportunity.
        - c. Jolene will send follow up email.
  - b. Mr. Tracy will be out of town for the holidays.
  - c. He will be attending WASC meeting for a school in Sacramento on Tuesday, December 15<sup>th</sup>.
  - d. School will resume on Monday, January 11<sup>th</sup>.
  - e. Wished everyone a Happy Holiday.

## 9.0 CORRESPONDENCE: None

10.0 **DISCUSSION ITEMS:**

1. Acceptance of:
  - a. Butte-Glenn Adult Education Consortium (BGAEC) Childcare Grant. (page 7-12)
    - i. Butte-Glenn stay-at-home parents would be benefit from acquiring marketable skills in learning the English language and how to start their own in-home child care.
    - ii. Not only is it a great opportunity for adults in the community but it has to potential to increase enrollment at our schools. Those who would attend day care in the area may be more likely to attend school here in Hamilton City.
  - b. BGAEC Adult Education Forklift Grant. (page 13-19)
    - iii. Forklift certification for high school students and adults.
    - iv. 4 weekends that will be in class and hands on.
    - v. Friday night/Saturday.
    - vi. After the first year we can opt to do it on an income base, i.e. charge for certification.
  - c. Forklift bid. (page 20-28)
    - i. Contains information on the forklift HUSD will be purchasing with the money from the grant for the certification course.
2. CTE Incentive Grant. (page 29-40)
  - a. Janice Lohse, Agriculture Teacher at HHS
    - i. The CTE Incentive Grant is a matching grant for schools that apply.
    - ii. It is based on ADA.
    - iii. HUSD has submitted what we believe we can match; \$480,000 for the first year.
    - iv. The money, if we receive it, could be spent on facilities, salaries, etc. but not consumables.
    - v. The application is due by December 21<sup>st</sup> but the application has not yet been released by the state as of today.
    - vi. It can only be used for technical education.
    - vii. We will be tracking students – where they end up, example: where they go to school.
    - viii. Ideas for the grant money are: redo our hog barn, new welding class, update cattle shoot.
      1. Will form an advisory committee to discuss what the money would be used for.
    - ix. The money has to be spent 2 years from receiving it.
      1. Prioritized facilities as a more important.
    - x. Only three years of funding at this time
      1. The amount of money given to us will drop each year a percentage until no longer funded.
3. First Interim Report 2015-16, presented by Diane Lyon. (page 41-69)
  - a. Reviewed with board members.
4. Second reading of Board Policy 6164.5 – Student Study Team. (page 70-119)
  - a. Additional updates before it going on Action.
    - i. Forms that each school uses.
5. Second reading of Board Policy 6159 – Individualized Education Program (IEP). (page 120-151)
6. Hamilton City FFA Livestock Handbook. (page 152-214)
  - a. Rules that may have changed from previous years experiences.
    - i. Level of expectations
  - b. The manual has the input of FFA Officers
    - i. It is reviewed page by page.
  - c. It is posted on the Hamilton High School website
  - d. Rina Gonzalez, Teacher at HHS and mother of HHS student
    - i. It was made very clear what was expected of students.

11.0 **PUBLIC COMMENT:** Public comment on any item of interest to the public that is within the Board's jurisdiction will be heard (agenda and non-agenda items). The Board may limit comments to no more than three minutes per speaker and 15 minutes per topic. Public comment will also be allowed on each specific action item prior to board action thereon.

12.0 **ACTION ITEMS:**

1. Approve Hamilton City FFA Livestock Handbook.
  - i. Motioned/Seconded: WL/GI
  - ii. Motion carries: 4 - 0
2. Approve Hamilton Unified School District Educator Effectiveness Spending Plan for the 2015-16, 2016-17 and 2017-18 Fiscal Years. (page 215-216)

- i. Motioned/Seconded: GL/JT
- ii. Motion carries: 4 - 0

3. Acceptance of:

- a. Butte-Glenn Adult Education Consortium (BGAEC) Childcare Grant.
- b. BGAEC Adult Education Forklift Grant.
- c. Forklift bid.
  - i. Motioned/Seconded: JT/WL
  - ii. Motion carries: 4 - 0

4. Approve First Interim Report 2015-16.

- i. Motioned/Seconded: GI/JT
- ii. Motion carries: 4 - 0

5. Memorandum from Hamilton Teachers Association to Hamilton Unified School District, 2015-16 Contract Negotiations. (page 217)

- i. Motioned/Seconded: WL/GL
- ii. Motion carries: 4 - 0


6. Approve Board Policy 6159 – Individualized Education Program (IEP).

- i. Motioned/Seconded: JT/GL
- ii. Motion carries: 4 - 0

13.0 **CONSENT AGENDA:** Items in the consent agenda are considered routine and are acted upon by the Board in one motion. There is no discussion of these items prior to the Board vote and unless a member of the Board, staff, or public request specific items be discussed and/or removed from the consent agenda. Each item on the consent agenda approved by the Board shall be deemed to have been considered in full and adopted as recommended.

- 1. Approve Warrants and Expenditures. (page 218-248)
- 2. Approve Minutes for the:
  - a. Regular Board Meeting on November 16, 2015 (page 249-253)
  - b. Special Board Meeting on December 7, 2015. (page 254)
- 3. Approve Hamilton High School Science Club Application. (page 255-258)
- 4. Approve Hamilton High School Site Council Meeting Agenda/Minutes for Tuesday, August 18, 2015. (page 259)
- 5. Approve Hamilton Elementary School Site Council Meeting Minutes for Monday, November 9, 2015. (page 260-261)
- 6. Approve Hamilton Elementary School Site Council Meeting Agenda for Monday, December 14, 2015. (page 262-263)
- 7. Approve Interdistrict Transfers (new or continuing students – elementary students reapply annually).
  - a. Outgoing
    - i. Hamilton High School – 9<sup>th</sup> Grade x 1
- 8. Approve Personnel Actions as Presented:
  - a. New Hires:
    - i. Joshua Allard-Howells – 7<sup>th</sup>/8<sup>th</sup> Grade Boys Basketball Coach at Hamilton Elementary School
  - b. Resignations/Retirement:
    - i. None
      - 1. Motioned/Seconded: JT/WL
      - 2. Motion carries: 4 - 0

14.0 **ADJOURNMENT: 7:37pm**

  
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Wendall Lower, Clerk

1.21.16

  
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Charles Tracy, Superintendent