

**HAMILTON UNIFIED SCHOOL DISTRICT
BOARD MEETING
MINUTES
Hamilton High School Library
Monday, November 16, 2015**

6:00 p.m.	Public session for purposes of opening the meeting only.
6:00 p.m.	Closed session to discuss closed session items listed below.
6:30 p.m.	Reconvene to open session no earlier than 6:30 p.m.

1.0 OPENING BUSINESS: 6:31PM

1. Call to order and roll call

Tomas Loera, President

Rosalinda Sanchez

Gabriel Leal

Judy Twede, Clerk

Hubert "Wendall" Lower

2.0 IDENTIFY CLOSED SESSION ITEMS:

- 3.0 PUBLIC COMMENT ON CLOSED SESSION ITEMS:** Public comment will be heard on any closed session items. The board may limit comments to no more than three minutes per speaker and 15 minutes per item.

4.0 ADJOURN TO CLOSED SESSION: To consider qualified matters.

1. *Government Code Section 54957.6*, Labor Negotiations. To confer with the District's Labor Negotiator, Superintendent Charles Tracy, regarding HTA and CSEA negotiations.
2. *Government Code Section 54957 (b)*, Personnel Issue. To consider the employment, evaluation, reassignment, resignation, dismissal, or discipline of a classified and certificated employees.
3. *Government Code Section 54956.9*, Subdivision (a), Conference with Legal Counsel – existing litigation. Name of case: Crews v. Hamilton Unified School District, Glenn County Superior Court, Case No. 15CV01394.

5.0 RECONVENE TO PUBLIC SESSION/FLAG SALUTE: Report action taken in closed session (no earlier than 6:30 p.m.).

1. No action was taken in closed session.

6.0 ADOPT THE AGENDA: (M)

Judy Twede, asked the Board for a motion to approve the agenda with the removal of the second item under Discussion Items and first item under Action Items, "Board meeting dates for 2016" for the purpose of including all of the board members in discussion and voting. Only three out of the five board members are present at this meeting.

1. Motioned/Seconded: WL/RS
2. Motion carries: 3 - 0

7.0 COMMUNICATIONS/REPORTS:

1. Board Member Comments/Reports.

a. Rosalinda Sanchez

- i. Has been attending girls volleyball games – they are doing very well.
 1. Playoffs are scheduled for November 17, 2015 at 6:00pm.

- ii. Worked with Hamilton Elementary School PTO to make tamales for the Halloween Carnival which was a success.

b. Wendall Lower

- i. Stopped by the elementary school on Halloween; enjoyed seeing the staff participate in dressing up in costumes. The students enjoyed the involvement of the staff.

2. ASB President and Student Council President Reports.

a. Hamilton High, Fernando Mendez-Ruiz.

- i. Hamilton High School is halfway through second quarter.
- ii. Fall sports ended except for volleyball and cross county.
- iii. Next week is Thanksgiving break. Students will return to school on November 30, 2015.

b. Hamilton Elementary, Giovanni Martinez-Barron.

- i. The 6th-8th graders have taken several field trips.
- ii. The 6th-8th graders attended a dance at Hamilton Elementary School.
- iii. Currently, the 8th graders are still fundraising for their end of the year field trip.

3. District Reports (in person).
 - a. Food Service Report by LeAnn Radtke.
 - i. Mrs. Radtke has prepared food for several field trips and meetings at both the high school and elementary school.
 - ii. She is preparing for her Administrative Review from the state and has been answering questions online.
 - iii. The Wellness Policy for the District is in need of updates.
 1. It will be presented at the HULC meeting on November 18, 2015 at 3:30pm in the Hamilton High School Library.
 2. The policy will then come to the Board in the December meeting for review and then approval.
 - b. Operations Report by Marc Eddy.
 - i. Transportation:
 1. 3745 miles driven.
 2. 12 extra trips, total of 1600 miles.
 3. Two new tires were purchased for Bus #4
 - ii. Maintenance:
 1. Hamilton High School
 - a. Two home football games
 - b. 1 Scorcher football games
 - c. 5 home volleyball games
 - d. 3 elementary volleyball home games
 2. Hamilton Elementary School
 - a. Elementary School Dance
 - b. Halloween Carnival
 - c. Repair fence and gates
 - c. Technology Report by Frank James.
 - i. Tasks completed for November
 1. Nutrikids student pictures
 - a. Imported HES and HHS student pictures into the Nutrikids Point of Sale software.
 2. Barracuda Web Filter
 - a. Our Barracuda Web Filter suffered a hardware failure and had to be replaced. In the interim, Mr. James deployed and configured a virtual appliance to perform web filtering so that students and staff could still access the internet securely. After receiving the replacement filter, he installed it and decommissioned the virtual appliance.
 3. Backup Storage Upgrade
 - a. Mr. James replaced the 1tb drives in our backup server with 2tb drives, doubling our backup retention. He had to reinstall and configure the backup software after replacing the drives.
 4. UPS Batteries
 - a. Tested all of the batteries in our UPS devices and replaced all of the faulty ones. The UPS devices all tested at 30+ minutes of runtime during a power outage. After that, the UPS devices will trigger a graceful shutdown of all HUSD servers.
 5. Laserfiche Imaging System
 - a. Developed two new virtual servers that run the Laserfiche applications. Laserfiche is a document imaging program that we will be using to reduce our paper records.
4. Principal and Dean of Student Reports and New Employee Introductions.
 - a. Cris Oseguera, Hamilton High School Principal.
 - i. Enrollment: 310
 - ii. Mr. Oseguera reported that PLC is going well and there has been good collaboration with the elementary school, specifically with the middle school.
 - iii. Mr. Oseguera reported that the Hamilton High School Cross County is ongoing but only one student has made it to the championships, Kelly Koehnen. The CIF State Cross Country Meet will be held on Saturday, November 28th in Fresno, CA.
 - b. Darcy Pollak, Hamilton Elementary School Principal.
 - i. Mrs. Pollak introduced Nancy Heffley, Kindergarten teacher at Hamilton Elementary School.

- ii. Enrollment: 415
 - iii. Currently Hamilton Elementary School is in the middle of updating their Student Study Team (SST) process and procedures in order to further adhere to student's needs.
 - iv. Halloween Carnival had an outstanding turnout. Approximately 150 pumpkins were donated from local businesses.
 - 1. Chico State students volunteered their time to do face painting for the students.
 - 2. PLC put together a haunted house in addition to making tamales.
 - v. Mrs. Whittaker will be taking students to the Gateway Museum.
 - vi. The DAC meeting on November 9th went well. Parent attendance was good. Agenda and minutes will be posted to our website.
 - vii. Mrs. Pollak noted that the facilities are looking wonderful; she would like to thank Diane Lyon, Marc Eddy and maintenance staff for all of their work.
 - c. Maria Reyes, District Dean of Students.
 - i. Ella Barkley High School participated in Red Ribbon Week
 - 1. Information about drugs and alcohol was presented to the students.
 - ii. The California Healthy Kids Survey was completed.
 - iii. The students have been growing herbs that Mr. Zambrano is incorporating into Home Economics class for cooking/seasoning.
 - iv. Students have also planted flowers in front of Ella Barkley High School to further beautify the campus.
5. Superintendent Report by Charles Tracy.
- a. Mr. Tracy reported that he attended the Halloween Carnival; it was a success and was enjoyed by all.
 - b. He attended a Foster Youth Training through the county office.
 - c. He recently attended an ACSA administrative training in Burlingame, CA.
 - d. Two grants awarded were awarded to Hamilton Unified School District:
 - i. Training in in-home licensed day care
 - ii. Enhance forklift training certification program for both students and those attending adult education.
 - 1. Genaro Reyes, Community member noted that he would like to receive information on the forklift training when available for his place of employment. He notes that it would be very beneficial to his clientele.

8.0 CORRESPONDENCE:

- 1. Thank you to Partnership for donating over 300 books to the Hamilton Elementary School Library. (Page 1)
- 2. CSBA – Call for Nominations for CSBA Delegate Assembly. (Page 2 – 6)
- 3. Williams Settlement – Hamilton Unified School District, 2015-16 Glenn County Schools Deciles 1-3 Report. (Page 7 – 8)

9.0 DISCUSSION ITEMS:

Start 7:01PM

- 1. Public Hearing: Hamilton Unified School District Educator Effectiveness Spending Plan for the 2015-16, 2016-17 and 2017-18 Fiscal Years. (Page 9 – 10)
 - a. 490 million was awarded to school in California to help teachers and administrators grow academically in terms of professional development and to promote educator quality
 - i. Hamilton Unified School Districts allocation is just over 60,000.

End: 7:10PM

- 2. Board meeting dates for 2016. (Page 11 – 13) REMOVED from discussion – per approval of agenda.
- 3. Memorandum from Hamilton Teachers Association to Hamilton Unified School District, 2015-16 Contract Negotiations. (Page 14)
 - a. “The Association wishes to consider all Articles open for negotiations for the reopener of the Agreement Between the Hamilton Unified School District and the Hamilton Teacher’s Association/CTA/NEA June 10, 2013 – June 10, 2016. As per the Agreement dated May 5, 2015 salary and benefits will not be reopened for negotiation.”
 - i. Updates to original contract.
- 4. First reading of Board Policy 6164.5 – Student Study Team. (Page 15 – 40)
 - a. Review of policy - has not been updated since unification.
 - b. Need to updated in order to align with state and federal laws and regulations.
 - c. Will return in December in for approval.
- 5. First reading of Board Policy 6159 – Individualized Education Program (IEP). (Page 41 – 72)
 - a. In compliance with the local SELPA consortium with Glenn county.
 - b. Will return in December in for approval.

6. MOU between HUSD and GCOE regarding Land Use Agreement. (Page 73 – 75)
 - a. Across from infant center – head start.
 - i. Ongoing five year agreement, up for 5th year review.
 - ii. Service to moms who need daycare.
 - iii. Commitment is only to provide the soil that the daycare is located on, we do not have to pay utilities, etc.

10.0 **PUBLIC COMMENT:** Public comment on any item of interest to the public that is within the Board's jurisdiction will be heard (agenda and non-agenda items). The Board may limit comments to no more than three minutes per speaker and 15 minutes per topic. Public comment will also be allowed on each specific action item prior to board action thereon.

11.0 **ACTION ITEMS:**

1. Approve Board meeting dates for 2016. (Page 11 – 13) REMOVED from action items – per approval of agenda.
2. Approve Sunshine Letter - Hamilton Unified School District to Hamilton Teachers Association. (Page 76)
 - a. "All articles are open and subject to negotiations except salary and benefits and those matters settled in the TA dated May 5, 2015."
 - b. Motioned/Seconded: WL/RS
 - c. Motion carries: 3 - 0
3. Approve purchase of 2016 Ford 12 passenger Transit 350 Van from Corning Ford via Nor-Cal Vans. (Page 77 – 80)
 - a. Motioned/Seconded: RS/WL with amendment to action item to read "10 passenger" instead of "12 passenger."
 - b. Motion carries: 3 - 0
4. Approve MOU between HUSD and GCOE, Land Use Agreement. (Page 73 – 75)
 - a. Motioned/Seconded: WL/RS
 - b. Motion carries: 3 - 0

12.0 **CONSENT AGENDA:** Items in the consent agenda are considered routine and are acted upon by the Board in one motion. There is no discussion of these items prior to the Board vote and unless a member of the Board, staff, or public request specific items be discussed and/or removed from the consent agenda. Each item on the consent agenda approved by the Board shall be deemed to have been considered in full and adopted as recommended.

1. Approve Warrants and Expenditures. (Page 81 – 109)
2. Approve Minutes for the Regular Board Meeting on October 19, 2015. (Page 110 – 113)
3. Approve 2015-16 Teacher Consent Forms (3). (Page 114 – 116)
 - a. Pursuant to Education Code, there is to be written documentation that the District obtained the teacher's consent prior to making assignment(s) outside of the teacher's current credential authorization.
4. Approve Hamilton Elementary School Site Council Meeting Minutes for Monday, October 5, 2015. (Page 117 – 119)
5. Approve Hamilton Elementary School Site Council Meeting Agenda for Monday, November 9, 2015. (Page 120)
6. Approve Interdistrict Transfers (new or continuing students – elementary students reapply annually).
 - a. Approve Out:
 - i. Hamilton High School – 11th x 1
 - ii. Hamilton Elementary School – 8th x 1
 1. Total Out: 2
7. Approve Personnel Actions as Presented:
 - a. New Hires:
 - i. Robert Cabral – 7th/8th Grade Girls Basketball Coach
 - b. Resignations/Retirement: None
 - i. Motioned/Seconded: RS/WL
 - ii. Motion carries: 3 - 0

13.0 **ADJOURNMENT:** 7:17PM

Judy Twede 12/14/15
Judy Twede, Clerk

CT
Charles Tracy, Superintendent