

**HAMILTON UNIFIED SCHOOL DISTRICT  
BOARD MEETING  
MINUTES**

**Hamilton High School Library  
Monday, September 21, 2015**

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6:00 p.m.	Public session for purposes of opening the meeting only.
6:00 p.m.	Closed session to discuss closed session items listed below.
6:30 p.m.	Reconvene to open session no earlier than 6:30 p.m.

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**1.0 OPENING BUSINESS:**

1.1 Call to order and roll call

Tomas Loera, President

Judy Twede, Clerk

Rosalinda Sanchez

Hubert "Wendall" Lower

Gabriel Leal

**2.0 IDENTIFY CLOSED SESSION ITEMS:**

**3.0 PUBLIC COMMENT ON CLOSED SESSION ITEMS:** Public comment will be heard on any closed session items. The board may limit comments to no more than three minutes per speaker and 15 minutes per item.

**4.0 ADJOURN TO CLOSED SESSION:** To consider qualified matters.

1. *Government Code Section 54957.6*, Labor Negotiations. To confer with the District's Labor Negotiator, Superintendent Charles Tracy, regarding HTA and CSEA negotiations.
2. *Government Code Section 54957 (b)*, Personnel Issue. To consider the employment, evaluation, reassignment, resignation, dismissal, or discipline of a classified and certificated employees.
3. *Government Code Section 54956.9*, Subdivision (a), Conference with Legal Counsel – existing litigation. Name of case: Crews v. Hamilton Unified School District, Glenn County Superior Court, Case No. 15CV01394.

**5.0 RECONVENE TO PUBLIC SESSION/FLAG SALUTE:** Report action taken in closed session (no earlier than 6:30 p.m.).

a. No action was taken during closed session.

**6.0 ADOPT THE AGENDA: (M)**

a. Motioned/Seconded: JT/GL

b. Motion carries: 5 – 0

i. With amended Action Item "2." To read: "Approve Unaudited Actuals Report 2014-15."

**7.0 COMMUNICATIONS/REPORTS:**

1. Board Member Comments/Reports.
  - a. Sanchez - Attending volleyball games and the team is progressing.
  - b. Leal – Recently attended parent conferences; complemented the students who translated for parents during parent conferences that needed it.
  - c. Loera and Leal – Attended back to school night at the elementary school; well done.
2. ASB President and Student Council President Reports.
  - a. Hamilton High, Fernando Mendez-Ruiz.
    - i. School year progressing smoothly. Students moving on with the quarter
    - ii. Homecoming is Friday, September 25<sup>th</sup>.
    - iii. Homecoming dress up days:
      1. Tuesday, September 22<sup>nd</sup> – Hawaiian Beach Day
      2. Wednesday, September 23<sup>rd</sup> – "Why is this in My Closet" Day?
      3. Thursday, September 24<sup>th</sup> – Tie Die Day
      4. Friday, September 25<sup>th</sup> – Blue and Gold Day
  - b. Hamilton Elementary, Giovanni Martinez-Barron.
    - i. Newly elected president
      1. Josh Yandt, bullying assembly - visited the elementary school to make an impact on students and the effects of bullying – one small act can make a big impact.
3. District Reports (written).
  - a. Food Service Report by LeAnn Radtke. (Page 1)
  - b. Operations Report by Marc Eddy. (Page 2)
  - c. Technology Report by Frank James. (Page 3)
4. Principal and Dean of Student Reports and New Employee Introductions.

- a. Darcy Pollak, Hamilton Elementary School Principal.
    - i. Current enrollment: 413.
    - ii. New Kindergarten Teacher, Nancy Heffley.
      - 1. Started on Monday, September 14<sup>th</sup>.
      - 2. Letters went home to parents on Friday, September 18<sup>th</sup> to introduce the parents to new their child's new teacher.
      - 3. Wolf pack – mostly 4<sup>th</sup> and 5<sup>th</sup> grade girls.
        - a. Making them helpers to the younger students, being mentors.
      - 4. Common core in willows
        - a. Attended "nurtured heart" workshop
        - b. Learned about positive school branding ideas
        - c. Looking into trying a new spin on "newsletters."
          - i. Youtube newsletter instead of a traditional paper newsletter
      - 5. Bully assembly – 30 parents attended with their students.
      - 6. Morning coffee and parent luncheon – best turn out so far with parent attendance.
  - b. Maria Reyes, District Dean of Students.
    - i. Enrollment: mostly seniors this year
      - 1. Priority: making sure they meet requirements for graduation.
    - ii. Parent teacher conferences, good turn out with parents.
    - iii. Attending workshops and conferences to continually learn about the needs of students to help serve them better.
  - c. Cris Oseguera, Hamilton High School Principal.
    - i. State test results – review (with Leslie Anderson).
    - ii. Current enrollment: 313.
    - iii. Successful 1<sup>st</sup> articulation for Math, English, Science.
      - 1. Next one on October 26<sup>th</sup>
    - iv. New teachers are acclimating very well to culture.
    - v. Large freshman class adapting well.
    - vi. 2015 spring results
      - 1. New testing – first year of results.
        - a. 3,4,5,6,7,8 & 11 tested
        - b. Leal – Asked Oseguera question about definition of "nearly met"
          - i. Oseguera answered Leal's question, there is a large band, and they would identify with "not met."
        - c. Tracy – Noted that this test is still in development.
        - d. Oseguera – accountability reports will be released in the coming months – October.
5. Superintendent Report by Charles Tracy.
- a. GCOE LCAP approval letter and also approval of the budget.
  - b. Attending c2c – county wide training – component for classified and certificated.
    - i. Successful – GCOE did a good job putting it together.
  - c. Whiteboards installed along with projectors and televisions at the elementary school.

**8.0 COMMUNICATION RECEIVED:**

**9.0 DISCUSSION ITEMS:**

- 1. Sunshine Letter - Hamilton Unified School District to Hamilton Teachers Association. (Page 4)
  - a. Standard letter, from district to the board.
  - b. Will return to the agenda during the next meeting (October).
- 2. School Climate Report, by Kile Taylor. (Page 5 – 11)
  - a. Olweus Bullying Questionnaire
    - i. Administered in 2011 and 2014 to 4<sup>th</sup> thru 8<sup>th</sup> graders.
    - ii. Asked Students about: being bullied and bullying others, 9 specific kinds of bullying, reactions of others to bullying.
    - iii. Data reflects changes in the bullying culture on campus between 2011 and 2014
    - iv. Data to determine how the prevalence, types of bullying, attitudes, and perceptions of students have changed over time.
    - v. For additional information see board packet.
- 3. Restore and relocate Sundial at Hamilton Elementary School. (Page 67 – 70)

- a. Has fallen into disrepair.
  - i. Restoring a plaque and put on a bench instead.
  - ii. Remove for safety of children.
- 4. **Public Hearing.** Adjourn to public hearing to solicit public input regarding the GANN Limit. Reconvene to public session. (Page 21 – 23)
  - a. 7:27pm START
    - i. "The Gann Limit (named for Paul Gann, the author of Proposition 4, which amended the State Constitution to establish this limit) is intended to constrain the growth in state and local government spending by linking year-to-year changes in expenditures to changes in inflation (represented by per capita personal income) and caseloads (represented by average daily attendance [ADA] for schools)."
    - ii. Sanchez - Asked Lyon to further explain Gann Limit.
      - 1. Lyon offered a one on one session.
  - b. 7:34 pm END
- 5. **Public Hearing.** Adjourn to public hearing for Local Control and Accountability Plan (LCAP) review of goals. (Page 12 – 20)
  - a. 7:35pm START
  - b. Review Eight State Priorities:
    - i. Basic Services (Priority 1)
    - ii. Implementation of Common
    - iii. Core State Standards (CCSS) (Priority 2)
    - iv. Parent Involvement (Priority 3)
    - v. Pupil Achievement (Priority 4)
    - vi. Pupil Engagement (Priority 5)
    - vii. School Climate (Priority 6)
    - viii. Course Access (Priority 7)
    - ix. Other pupil Outcomes (Priority 8)
  - c. Review Goals:
    - i. Conditions of learning goals to include highly qualified classroom instruction to promote college and career readiness with academic instruction in place to help all students succeed.
    - ii. Pupil outcomes:
 

All students will need to demonstrate proficiency on quizzes, tests, benchmark assessments, and state academic performance exams to insure that they are achieving at the highest possible potential prior to promoting from 8th grade and graduating from high school. For those students who are second language learners or those students with special needs, additional resources and support are needed to accomplish the goal of graduating high school with the highest quality of education.
    - iii. Engagement: District to improve parent participation, community input and student engagement through inclusion of all stakeholders in the learning process.
  - d. 7:53pm END

6. Unaudited Actuals, presentation by Diane Lyon. (Page 24 – 53)

- a. Diane Lyon review information.
  - i. Books are closed.
  - ii. Came within 5% of our budget.
  - iii. See packet for detailed information.

10.0 **PUBLIC COMMENT:** Public comment on any item of interest to the public that is within the Board's jurisdiction will be heard (agenda and non-agenda items). The Board may limit comments to no more than three minutes per speaker and 15 minutes per topic. Public comment will also be allowed on each specific action item prior to board action thereon.

- a. Patricia Loera
  - i. Reported that Hamilton City is represented very well in Glenn County in terms of bullying prevention.
- b. Becky Gruenwald
  - i. Hamilton High School Cross Country team
    - i. 2013 sept approved reinstate cross country team only on volunteer basis
    - ii. 12 student participants in 2013, 22 student participants in 2014, and 12 student participants in 2015.
    - iii. Currently a non-funded sport but asking to put on agenda to be an active sport.
    - iv. Hamilton boosters agreed to pay for half of the stipend.
    - v. Looking to enact starting the 2016-2017 school year.
    - vi. Put on October 19, 2015 agenda for following year approval, board can give direction at that time.

11.0 **ACTION ITEMS:**

1. Approve Board Resolution 16-103, GANN Limit. (Page 21 – 23)
  - a. Motioned/Seconded: GL/RS
  - b. Motion carries: 5 - 0
2. Approve Unaudited Actuals Report, 2014. (Page 24 – 53)
  - a. Motioned/Seconded: JT/GL
  - b. Motion carries: 5 - 0
3. Approve Tentative Agreement between HUSD and CSEA dated September 9, 2015. (Page 54 – 55)
  - a. Motioned/Seconded: GL/WL
  - b. Motion carries: 5 – 0
    - i. Pending ratification of tentative agreement by CSEA.
4. Approve Charles Tracy as voting member and Sylvia Robles as alternate for Butte, Glenn Adult Education Consortium.
  - a. Motioned/Seconded: GL/JT
  - b. Motion carries: 5 - 0
5. Approve Declaration of Need for Fully Qualified Educators. (Page 56 – 58)
  - a. Motioned/Seconded: JT/WL
  - b. Motion carries: 5 - 0
6. Approve CSBA Manual Maintenance and Gamut Online Service Agreements. (Page 59 – 66)
  - a. Motioned/Seconded: JT/GL
  - b. Motion carries: 5 - 0
7. Approve restoration and relocation of Sundial at Hamilton Elementary School. (Page 67 – 70)
  - a. Motioned/Seconded: JT/RS
  - b. Motion carries: 5 – 0
    - i. Approve to remove and reconstruct a new monument by placing on a new bench not to exceed \$1,000. Attempt to uphold current quality of sundial during removal in order to give original dedication to whom it was dedicated.

12.0 **CONSENT AGENDA:** Items in the consent agenda are considered routine and are acted upon by the Board in one motion. There is no discussion of these items prior to the Board vote and unless a member of the Board, staff, or public request specific items be discussed and/or removed from the consent agenda. Each item on the consent agenda approved by the Board shall be deemed to have been considered in full and adopted as recommended.

1. Approve Warrants and Expenditures. (Page 71 – 146)
2. Approve Williams Quarterly Report from July 2015. (Page 147)
3. Approve 2015-16 Recertified Application for Funding – CARS. (Page 148 – 149)
4. Approve Minutes for the Regular Board Meeting on August 17, 2015. (Page 150 – 153)
5. Approve Hamilton Elementary School Site Council Meeting Minutes for Friday, August 14, 2015. (Page 154 – 156)
6. Approve Hamilton Elementary School Site Council Meeting Agenda for Tuesday, September 8, 2015. (Page 157 -158)
7. Approve fundraising dates/activities for Hamilton Elementary School. (Page 159)
8. Approve AP US History trip to Civil War reenactment for Hamilton High School. (Page 160 – 163)
9. Approve California Student Aid Commission FAFSA/Dream Act Completion Program Agreement. (Page 164 – 170)
10. Approve Interdistrict Transfers (new or continuing students – elementary students reapply annually).
  - a. Approve Out:
    - i. Hamilton Elementary School – Kindergarten x 2
    - ii. Hamilton Elementary School – 1<sup>st</sup> Grade x 4
    - iii. Hamilton Elementary School – 2<sup>nd</sup> Grade x 2
    - iv. Hamilton Elementary School – 3<sup>rd</sup> Grade x 3
    - v. Hamilton Elementary School – 4<sup>th</sup> Grade x 3
    - vi. Hamilton Elementary School – 5<sup>th</sup> Grade x 2
    - vii. Hamilton Elementary School – 6<sup>th</sup> Grade x 1
    - viii. Hamilton Elementary School – 8<sup>th</sup> Grade x 1
    - ix. Hamilton High School – 9<sup>th</sup> Grade x 1
    - x. Hamilton High School – 11<sup>th</sup> Grade x 1
    1. Total Out: 20
  - b. Approve In:
    - i. Hamilton Elementary School – Kindergarten x 4
    - ii. Hamilton Elementary School – 1<sup>st</sup> Grade x 2
    - iii. Hamilton Elementary School – 2<sup>nd</sup> Grade x 2
    - iv. Hamilton Elementary School – 3<sup>rd</sup> Grade x 2

- v. Hamilton Elementary School – 4<sup>th</sup> Grade x 2
- vi. Hamilton Elementary School – 5<sup>th</sup> Grade x 5
- vii. Hamilton Elementary School – 6<sup>th</sup> Grade x 2
- viii. Hamilton Elementary School – 7<sup>th</sup> Grade x 2
- ix. Hamilton Elementary School – 8<sup>th</sup> Grade x 2
- x. Hamilton High School – 9<sup>th</sup> Grade x 1
- xi. Hamilton High School – 10<sup>th</sup> Grade x 6
- xii. Hamilton High School – 12<sup>th</sup> Grade x 3

1. Total In: 33

11. Approve Personnel Actions as Presented:

a. New Hires

- |                       |                                |          |
|-----------------------|--------------------------------|----------|
| i. Patrick Carras     | 7th/8th Grade Volleyball Coach | HES      |
| ii. Dennis Talley     | Volunteer JV Football Coach    | HHS      |
| iii. Sara Dudenhoffer | JV Volleyball Coach            | HHS      |
| iv. Nancy Heffley     | Temporary Elementary Teacher   | HES      |
| v. Marcelina Rivera   | Classified Substitute          | District |
| vi. Lorna Smallwood   | Classified Substitute          | District |


b. Resignations/Retirement:

- |                  |                                      |     |
|------------------|--------------------------------------|-----|
| i. Dimitri Brown | Boys Soccer Coach                    | HHS |
| ii. Trevor Heyl  | 7th/8th Grade Girls Basketball Coach | HES |
| iii. Trevor Heyl | 7th/8th Grade Boys Basketball Coach  | HES |

Motioned/Seconded: JT/GL

Motion carries: 5 - 0

13.0 **ADJOURNMENT:** 8:23pm

  
 Judy Twede, Clerk

  
 Charles Tracy, Superintendent