

**HAMILTON UNIFIED SCHOOL DISTRICT  
BOARD MEETING  
AGENDA  
Hamilton High School Library  
Monday, October 19, 2015**

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6:00 p.m. Public session for purposes of opening the meeting only.  
6:00 p.m. Closed session to discuss closed session items listed below.  
6:30 p.m. Reconvene to open session no earlier than 6:30 p.m.

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1.0 **OPENING BUSINESS:**

1.1 Call to order and roll call

\_\_\_\_\_ Tomas Loera, President  
\_\_\_\_\_ Judy Twede, Clerk

\_\_\_\_\_ Rosalinda Sanchez  
\_\_\_\_\_ Hubert "Wendall" Lower

\_\_\_\_\_ Gabriel Leal

2.0 **IDENTIFY CLOSED SESSION ITEMS:**

3.0 **PUBLIC COMMENT ON CLOSED SESSION ITEMS:** Public comment will be heard on any closed session items. The board may limit comments to no more than three minutes per speaker and 15 minutes per item.

4.0 **ADJOURN TO CLOSED SESSION:** To consider qualified matters.

1. *Government Code Section 54957.6*, Labor Negotiations. To confer with the District's Labor Negotiator, Superintendent Charles Tracy, regarding HTA and CSEA negotiations.
2. *Government Code Section 54957 (b)*, Personnel Issue. To consider the employment, evaluation, reassignment, resignation, dismissal, or discipline of a classified and certificated employees.
3. *Government Code Section 54956.9*, Subdivision (a), Conference with Legal Counsel – existing litigation. Name of case: Crews v. Hamilton Unified School District, Glenn County Superior Court, Case No. 15CV01394.

5.0 **RECONVENE TO PUBLIC SESSION/FLAG SALUTE:** Report action taken in closed session (no earlier than 6:30 p.m.).

6.0 **ADOPT THE AGENDA: (M)**

7.0 **COMMUNICATIONS/REPORTS:**

1. Board Member Comments/Reports.
2. ASB President and Student Council President Reports.
  - a. Hamilton High, Fernando Mendez-Ruiz.
  - b. Hamilton Elementary, Giovanni Martinez-Barron.
3. District Reports (written).
  - a. Food Service Report by LeAnn Radtke.
  - b. Operations Report by Marc Eddy.
  - c. Technology Report by Frank James.
4. Principal and Dean of Student Reports and New Employee Introductions.
  - a. Cris Oseguera, Hamilton High School Principal.
  - b. Darcy Pollak, Hamilton Elementary School Principal.
  - c. Maria Reyes, District Dean of Students.
5. Superintendent Report by Charles Tracy.

8.0 **COMMUNICATION RECEIVED:**

1. State Schools Chief Tom Torlakson Issues Statement on Signing of California High School Exit Exam Bill. (Page 2 - 3)

9.0 **DISCUSSION ITEMS:**

1. HUSD 2014-15 Title III Accountability Data. (Page 4 – 5)
2. Disclosure of Collective Bargaining Agreement in accordance with AB1200 and GC 3547.5. (Page 6 - 9)
3. Purchase of AED's for Hamilton Unified School District. (Page 10 – 28)
4. Board meeting dates for 2016. (Page 29)
5. Paramex Department of Transportation contract. (Page 30 – 34)
6. PTO and Boosters Report.
7. Cross Country proposal for 2016-17 school year: (Page 35)

- a. The Cross Country Team would be self-funded. Raising the funds for coaches stipend and transportation as needed when parent drivers were not available.
- b. The Cross Country Team would fund raise to pay entry fees for invitational.

10.0 **PUBLIC COMMENT:** Public comment on any item of interest to the public that is within the Board's jurisdiction will be heard (agenda and non-agenda items). The Board may limit comments to no more than three minutes per speaker and 15 minutes per topic. Public comment will also be allowed on each specific action item prior to board action thereon.

11.0 **ACTION ITEMS:**

1. Approve Cross Country proposal for 2016-17 school year: (Page 35)
  - a. The Cross Country Team would be self-funded. Raising the funds for coaches stipend and transportation as needed when parent drivers were not available.
  - b. The Cross Country Team would fund raise to pay entry fees for invitational.
2. Approve Board meeting dates for 2016. (Page 29)
3. Approve Disclosure of Collective Bargaining Agreement in accordance with AB1200 and GC 3547.5 period beginning 7/1/2015 and ending 6/30/2017. (Page 6 - 9)
4. Approve Agricultural Career Technical Education Incentive Grant Report of Expenditures funding year 2014-15. (Page 36 – 37)
5. Approve purchase of AED's for Hamilton Unified School District. (Page 10 – 28)
6. Approve Paramex Department of Transportation contract. (Page 30 – 34)
7. Approve Declaration of Need for Fully Qualified Educators. (Page 38 – 40)
8. Accept Booster report and approve activities for the 2015-16 school year.
9. Accept PTO report and approve activities for the 2015-16 school year.

12.0 **CONSENT AGENDA:** Items in the consent agenda are considered routine and are acted upon by the Board in one motion. There is no discussion of these items prior to the Board vote and unless a member of the Board, staff, or public request specific items be discussed and/or removed from the consent agenda. Each item on the consent agenda approved by the Board shall be deemed to have been considered in full and adopted as recommended.

1. Approve Warrants and Expenditures. (Page 41 – 68)
2. Approve Hamilton Unified School District 2015-16 DTS License Agreement. (Page 69 – 73)
3. Approve Minutes for the Regular Board Meeting on September 21, 2015. (Page 74 – 78)
4. Approve Hamilton Elementary School Site Council Meeting Minutes for Tuesday, September 8, 2015. (Page 81 – 84)
5. Approve Hamilton Elementary School Site Council Meeting Agenda for Monday, October 5, 2015. (Page 79 – 80)
6. Approve FFA Field Trips: (Page 85 – 87)
  - a. National Convention.
  - b. Washington Leadership Conference.
7. Approve HHS Girls Varsity Basketball overnight in Rocklin, CA. (Page 88)
8. Approve HHS fundraisers for 2015-16 school year. (Page 89)
9. Approve HES fundraisers for 2015-16 school year. (Page 90)
10. Approve Interdistrict Transfers (new or continuing students – elementary students reapply annually).
  - a. Approve Out:
    - i. Hamilton High School – 12<sup>th</sup> Grade x 1
      - 1. Total Out: 1
  - b. Approve In:
    - i. Hamilton High School – 11<sup>th</sup> Grade x 1
      - 1. Total In: 1

11. Approve Personnel Actions as Presented:

a. New Hires

i. Tony Longueira	Boys Soccer Coach	HHS
ii. Todd Deitz	Varsity Softball Coach (was JV Coach)	HHS
iii. Priscella Cortes	Classified Substitute	District
iv. Kile Taylor	Saturday School Teacher	HES
v. Suzanne Titchenal	Saturday School Teacher	HES
vi. Sylvia Sanchez Robles	Saturday School Teacher	HES
vii. Deana Medina	Classified Substitute	District

b. Resignations/Retirement:

- i. None

13.0 **ADJOURNMENT:**

## **Technology Report**

**Frank James, Information Systems Manager**

### **Completed Tasks – October**

- 1) Cafeteria point of sale terminals – Configured and deployed a new point of sale terminal at the HES and HHS cafeterias. Rather than paying \$1500 per terminal, I purchased micro PC's and attached them to large touch screen monitors. This cut the cost by almost 50%.
- 2) Projectors – Ceiling-mounted 3 projectors at the Elementary school with the assistance of Marc and his staff. Configured the projectors for wireless connectivity using LiteShow wireless transmitters.
- 3) CAASPP Test Results – Worked with Cris to download the CAASPP test results and import them into Aeries.Net. Also, sent the test results to EADMS so they could upload the results into their software.
- 4) Aeries Student Pictures – Uploaded the student pictures into Aeries for the Elementary school students.
- 5) Blocked all unknown wireless devices – Sent out emails to the staff informing them that I would be blocking any unknown devices and provided a procedure for locating the necessary device info so I could allow their devices on our network. Blocked about 200 unknown/student devices (phones) from accessing our core network. This is one of many steps we are taking to secure the HUSD network.

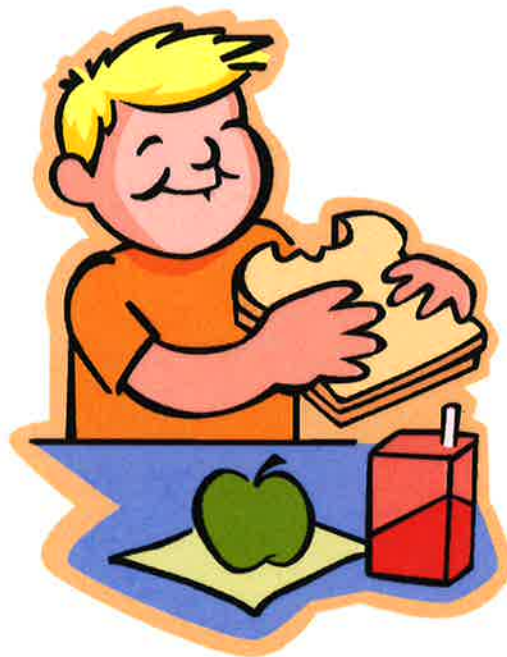
# September 2015 Cafeteria Report

## Hamilton Unified School District

Food Services

Director of Nutrition and Student Welfare

LeAnn Radtke



Combined District totals

Lunches 10221

Breakfasts 8501

Snack 1600

**Jolene Towne**

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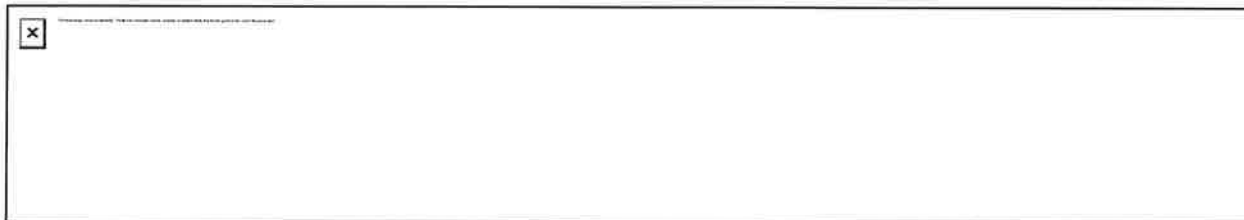
**From:** Charles Tracy  
**Sent:** Wednesday, October 07, 2015 4:54 PM  
**To:** Jolene Towne  
**Subject:** Fwd: [superintendents-district] State Schools Chief Tom Torlakson Issues Statement on Signing of California High School Exit Exam Bill  
**Attachments:** image003.jpg

For the board packet communication

Sent from my iPhone

Begin forwarded message:

**From:** COMMUNICATIONS <[COMMUNICATIONS@cde.ca.gov](mailto:COMMUNICATIONS@cde.ca.gov)>  
**Date:** October 7, 2015 at 2:55:48 PM PDT  
**To:** Charles Tracy <[ctracy@husdschools.org](mailto:ctracy@husdschools.org)>  
**Subject:** [superintendents-district] State Schools Chief Tom Torlakson Issues Statement on Signing of California High School Exit Exam Bill



REL#15-75  
FOR IMMEDIATE RELEASE  
October 7, 2015

CONTACT: Pam Slater  
PHONE: 916-319-0818  
E-MAIL: [communications@cde.ca.gov](mailto:communications@cde.ca.gov)

**State Schools Chief Tom Torlakson Issues Statement on  
Signing of California High School Exit Exam Bill**

SACRAMENTO—State Superintendent of Public Instruction Tom Torlakson issued the following statement today on SB 172 (Sen. Carol Liu, D-La Cañada Flintridge) being signed into law by Gov. Jerry Brown:

“I applaud the governor for signing SB 172, legislation that I sponsored and worked on with author Senator Carol Liu. The high school exit exam is outdated and does not reflect California’s new, more rigorous academic standards that emphasize skills needed to succeed in college and careers in the 21st century.

“I look forward to convening a task force of teachers, parents, students, and education leaders to find a more thoughtful approach to high school graduation

requirements that better suits California’s modern education system and higher academic standards, and that supports our ongoing statewide efforts to achieve college and career readiness for all students.”

###

The California Department of Education is a state agency led by State Superintendent of Public Instruction Tom Torlakson. For more information, please visit the [California Department of Education’s Web site](#) or by [mobile device](#). You may also follow Superintendent Torlakson on [Twitter](#), [Facebook](#), and [YouTube](#).

## 2014-15 Title III Accountability Data School-level Data

**Release Date:** July 14, 2015  
**LEA:** Hamilton Unified  
**County:** Glenn  
**CDS Code:** 11-76562-0000000

[Back to Local Educational Agency \(LEA\) Data](#)

[DataQuest Help](#)

This report contains preliminary information on school-level performance on the Title III annual measurable achievement objectives (AMAOs) 1 and 2. These school-level data are reported for informational purposes. Under Title III, funding and accountability are at the local educational agency or consortium level.

CDS Code	Type	LEA/School Name	AMAO 1 - Annual Growth					AMAO 2 - Attaining English Proficiency					
			Number of Annual CELDT Takers	Number in Cohort	Percent with Prior CELDT Scores	Number Met AMAO 1	Percent Met AMAO 1	Less than 5 years			5 Years or More		
								Number in Cohort	Number Attain Eng Prof. Level	Percent Attain Eng Prof. Level	Number in Cohort	Number Attain Eng Prof. Level	Percent Attain Eng Prof. Level
11-76562-0000000	Total	Hamilton Unified	184	184	100%	108	58.7%	133	29	21.8%	78	39	50.0%
11-76562-6007447	Elementary	Hamilton Elementary	154	154	100%	90	58.4%	125	28	22.4%	55	27	49.1%
11-76562-1130053	High	Ella Barkley High	1	1	100%	--	--	0	--	--	1	--	--
11-76562-1130111	High	Hamilton Community Day	1	1	100%	--	--	0	--	--	1	--	--
11-76562-1133701	High	Hamilton High	28	28	100%	--	--	8	--	--	21	--	--

No data are reported if there are less than 11 in the cohort. No values will be printed for AMAO 1 if less than 65 percent of the 2014 Annual CELDT takers have the required prior CELDT scores.

For more information on Title III accountability, refer to the CDE [Title III Accountability Web page](#).

**Questions: AMAO Team | [AMAO@cde.ca.gov](mailto:AMAO@cde.ca.gov) | 916-323-3071**



## Preliminary 2014-15 Title III Accountability Reports

### Local Educational Agency (LEA) Level Data

**Release Date:** July 14, 2015  
**LEA:** Hamilton Unified  
**County:** Glenn  
**CDS Code:** 11-76562-0000000

[School-level Data](#)

[DataQuest Help](#)

This is preliminary English Learners (ELs) report data on the annual measureable achievement objectives (AMAOs) 1 and 2 for 2014-15. The 2014-15 Title III Accountability Report will be released in Fall 2015.

#### AMAO 1 - Percentage of ELs Making Annual Progress in Learning English

Number of 2014-15 Annual CELDT Takers	184
Number with Required Prior CELDT Scores	184
Percentage with Required Prior CELDT Scores	100%
Number in Cohort Meeting Annual Growth Target	108
Percentage Meeting AMAO 1 in LEA	58.7%
2014-15 Target	60.5%
<b>Met Target for AMAO 1</b>	<b>No</b>

#### AMAO 2 - Percentage of ELs Attaining the English Proficient Level on the CELDT

##### Less than 5 Years Cohort

Number of 2014-15 English Learners in Cohort	133
Number in Cohort Attaining the English Proficient Level	29
Percentage in Cohort Attaining the English Proficient Level	21.8%
2014-15 Target	24.2%
<b>Cohort Met Target</b>	<b>No</b>

##### 5 Years or More Cohort

Number of 2014-15 English Learners in Cohort	78
Number in Cohort Attaining the English Proficient Level	39
Percentage in Cohort Attaining the English Proficient Level	50.0%
2014-15 Target	50.9%
<b>Cohort Met Target</b>	<b>No</b>

**Met Targets for AMAO 2** **No**

**Note:**

An 'N/A' reported in any of the 'Met Target' fields means that the LEA received only Title III Immigrant funds for 2014-15 and had fewer than 50 EL CELDT takers.



**DISCLOSURE OF COLLECTIVE BARGAINING AGREEMENT**

In Accordance with AB 1200 (Statutes of 1991, Chapter 1213) and GC 3547.5

Hamilton Unified

School District

Name of Bargaining Unit: CSEA

Certificated \_\_\_\_\_ Classified X

The proposed agreement covers the period beginning 7/1/2015 and ending  
6/30/2017 and will be acted upon by the Governing Board at its meeting on

**A. Proposed Change in Compensation**

Compensation	Cost Prior to Proposed Agreement	Fiscal Impact of Proposed Agreement		
		Current Year Increase/Decrease 2015-16	Year 2 Increase/Decrease 2016-17	Year 3 Increase/Decrease 2017-18
1. <b>Salary Schedule</b>	\$ 827,849	\$ 885,714	\$ 905,200	\$ 905,200
		106.99%	109.34%	109.34%
2. <b>Other Compensation</b> Stipends, Bonuses, etc.	\$ -			
<b>Description of Other Compensation</b>				
3. <b>Statutory Benefits</b> STRS, PERS, FICA, WC, UI, Medicare, etc.	\$ 174,345.00	\$ 194,325.65	\$ 198,600.82	\$ 198,600.82
		111.46%	113.91%	113.91%
4. <b>Health/Welfare Plans</b>	\$ 646,772.00	\$ 628,944.00	\$ 628,944.00	\$ 628,944.00
		97.24%	97.24%	97.24%
5. <b>Total Compensation</b> Add items 1 thru 4 to equal 5	\$ 1,648,966	\$ 1,708,984	\$ 1,732,745	\$ 1,732,745
		103.64%	105.08%	105.08%
6. <b>Step and Column</b> Due to movement plus any changes due to the settlement. This is a subset of Item No. 1		\$ -		
7. <b>Total Number of Represented Employees</b> (Use FTEs if appropriate)		17	17	17
8. <b>Total Compensation Cost for Average Employee</b>	\$ 96,998	\$ 100,528	\$ 101,926	\$ 101,926
		103.64%	105.08%	105.08%

Disclosure of Collective Bargaining Agreement  
Page 2

1. Were any additional steps, columns, or ranges added to the schedules? If yes, please explain.

No.

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2. Are staffing adjustments necessary for the district to implement the proposed agreement?  
If yes, please provide details.

No

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3. Describe any contingency language included in the proposed agreement (e.g. reopeners, etc.).

N/A

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4. Will this agreement create, increase, or decrease deficit spending in the current or subsequent two years?

Possibly in 2017-18 as projected in the district's MYP.

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5. Please identify the source of funding for the proposed agreement for the current year.

Increased LCFF funding.

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6. If this is a single-year agreement, how will the ongoing cost of the proposed agreement be funded in subsequent years (i.e. what will allow the district to afford this contract beyond the current year)?

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7. If this is a multi-year agreement, what is the source of funding, including assumptions used, to fund these obligations in subsequent years?

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LCFF funding and district reserves as needed.

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8. Based on the district's multi-year projection, do unrestricted reserves continue to remain at, or above, the State's required minimum reserve level in the current and two subsequent years? If no, how does the district plan to restore its unrestricted reserves?

Yes.

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**B. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET**

	<b>Column 1 Latest Board- Approved Budget Before Settlement 2014-15 2nd Interim</b>	<b>Column 2 Adjustments as a Result of Settlement</b>	<b>Column 3 Other Revisions</b>	<b>Column 4 Total Current Budget (Columns 1+2+3)</b>
REVENUES LCFF (8010-8099)	\$ 5,916,147		\$ 727,740	\$ 6,643,887
Remaining Revenues (8100-8799)	\$ 992,974		\$ 34,761	\$ 1,027,735
<b>TOTAL REVENUES</b>	<b>\$ 6,909,121</b>	<b>\$ -</b>	<b>\$ 762,501</b>	<b>\$ 7,671,622</b>
EXPENDITURES				
1000 Certificated Salaries	3,049,521		\$ (34,861)	\$ 3,014,660
2000 Classified Salaries	853,937		\$ 31,777	\$ 885,714
3000 Employee Benefits (Stat.) Health & Welfare	1,402,981		\$ 26,061 \$ -	\$ 1,429,042 \$ -
4000 Books and Supplies	415,368		\$ 329,363	\$ 744,731
5000 Services and Operating Expenses	\$ 876,984		\$ 103,637	\$ 980,621
6000 Capital Outly	149,000		\$ (9,000)	\$ 140,000
7000 Other	664,324		\$ (187,470)	\$ 476,854
<b>TOTAL EXPENDITURES</b>	<b>\$ 7,412,115</b>	<b>\$ -</b>	<b>\$ 259,507</b>	<b>\$ 7,671,622</b>
OPERATING SURPLUS (DEFICIT)	\$ (502,994)	\$ -	\$ 502,994	\$ -
OTHER SOURCES AND TRANSFERS IN				
OTHER USES AND TRANSFERS OUT				
CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE	<b>(502,994)</b>	<b>\$ -</b>	<b>\$ 502,994</b>	<b>\$ -</b>
BEGINNING BALANCE	\$ 1,974,686		\$ (150,198)	\$ 1,824,488
<b>ENDING BALANCE</b>	<b>\$ 1,471,692</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,824,488</b>

## Certification

Pursuant to amendments of the GC Section 3547.5 as contained in AB 2756 effective June 21, 2004, the Superintendent and Chief Business Official must certify in writing that the costs incurred under the collective bargaining agreement(s) outlined in this disclosure can be met by the district during the term of the agreement(s). Provisions contained in Title V also require the president or clerk of the board must attest to the disclosure and review by the governing board at the time of formal board action on the proposed agreement(s).

The information provided in this document details the financial implications and itemizes any budget revisions necessary to meet the costs of the proposed collective bargaining agreement(s) and is hereby submitted to the governing board for public disclosure in accordance with the requirements of GC 3547.5. The following certification will be approved prior to ratification of the applicable labor agreement(s).

*Please check either Positive, Qualified, or Negative:*

- Positive  
 Qualified  
 Negative

CT Tracy  
District Superintendent  
(Signature)

10/9/15  
Date

Deane Lyon  
District Chief Business Official  
(Signature)

10-9-15  
Date

After public disclosure of the provisions contained in this document, the governing board, at its meeting on 10-19-15 (date), took action to approve the proposed agreement with the CSEA bargaining unit.

\_\_\_\_\_  
President or Clerk, Governing Board  
(Signature)

\_\_\_\_\_  
Date



**DXE Medical, Inc.**  
**Attn: Accounts Receivable**  
**PO Box 8023**  
**Dublin, OH 43016**  
**PHONE: (866) 349-4363 FAX: (615) 786-0896**  
**EMAIL: sales@dxemed.com**

<b>Quote Number</b>	9100773
<b>Date</b>	9/29/2015
<b>Page</b>	1 of 1
<b>Expiration Date</b>	11/28/2015
<b>Entered By</b>	MREAVES

## Quotation

**Bill To**            538441  
Hamilton Unified School District  
PO Box 488  
Hamilton City, CA 95951-0488

**Ship To**            SHIP001  
Hamilton Unified School District  
620 Canal St  
Erin Johnson  
Hamilton City, CA 95951

Customer Number	Account Manager	Shipping Method	Payment Terms			Ref Number
538441	Maddie Reaves	FEDEX	CREDIT CARD			116374
Item Number	Description	Quantity	UofM	Unit Price	Ext Price	
ZAED+ N	New Zoll AED Plus 2010 Guidelines with (1) Case (1) Pads (1) Battery Pack	6	EA	\$1,299.000	\$7794.00	
0460-0022	AED.com Private Label Wall Mount Cabinet with Alarm	2	EA	\$99.000	\$198.00	
0001-0001	DXE RESPONSE KIT	6	EA	\$0.000	\$0.00	
AEDCOMDECAL-SM	AED.com Decal, 4x4	6	EA	\$0.000	\$0.00	
AEDCT	Aed Monthly Check Tag	6	EA	\$0.000	\$0.00	
RX	Initial Physicians Prescription	6	EA	\$0.000	\$0.00	
RESCUETRAC FY	RescueTrac Promo: Complete Program Management For 1Yr Plus Medical Direction And Oversight	6	ea	\$0.000	\$0.00	

Thank you for the opportunity to provide this quotation. If you have any questions or are seeking additional products, please contact your Account Manager or visit [www.dxemed.com](http://www.dxemed.com).

<b>Subtotal</b>	\$7,992.00
<b>Freight</b>	\$0.00
<b>Tax</b>	\$599.42
<b>Total</b>	\$8,591.42



**FREE SHIPPING** on online orders of **\$99** or more!



(<http://www.aed.com/free-shipping>)

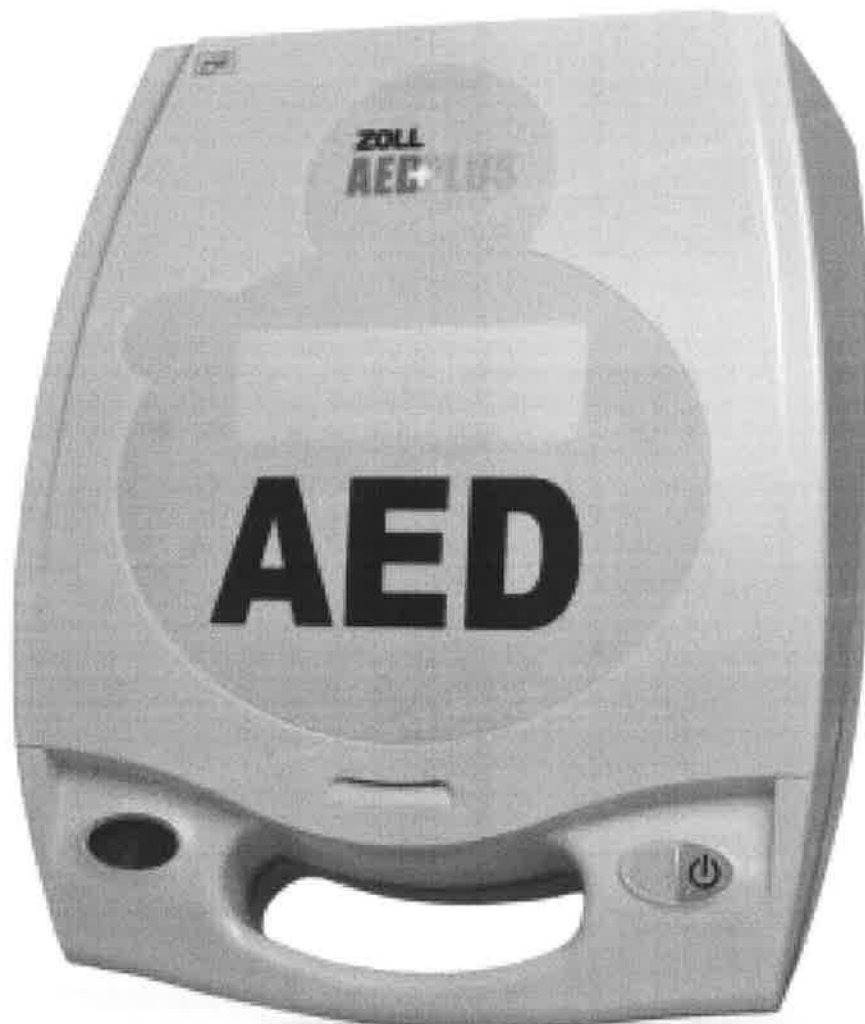


**NEED PADS OR BATTERIES FOR YOUR AED?**



(<http://www.aed.com/accessories.html>)

Home (<http://www.aed.com/>) > Zoll AED Plus



([http://www.aed.com/media/catalog/product/cache/1/image/9df78eab33525d08d6e5fb8d27136e95/z/o/zoll\\_aed\\_plus.jpg](http://www.aed.com/media/catalog/product/cache/1/image/9df78eab33525d08d6e5fb8d27136e95/z/o/zoll_aed_plus.jpg))

Description    What's Included?    Accessories    Product Info    Product Downloads

**The Zoll AED Plus Package Includes:**

- Zoll AED Plus
- Soft Carrying Case
- CPR-D Padz (One-piece pad with CPR Feedback)
- Duracell Type 123 Lithium Batteries (set of 10)
- Zoll Demo/Training CD
- 5 Year Factory Warranty (7 Year With Product Registration)
- FREE En-Pro AED Management (1-Year)
- FREE AED Physician's Prescription
- FREE AED.com Rescue Ready Kit (Scissors, Razor, Gauze, Alcohol Wipe, CPR Mask, Bandages)
- FREE AED Check Tags
- FREE AED Window Decal
- FREE Ground Shipping via FedEx

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(<http://www.aed.com/free-shipping>)



**NEED PADS OR BATTERIES FOR YOUR AED?**



(<http://www.aed.com/accessories.html>)

## AED.com FAQs

You have questions and we are here to help!

With over 14 years of AED industry experience, we have the answers you need.

If you have a question that isn't below, please call our certified CPR/AED instructors and they'll be glad give you the guidance you deserve.

**What is Sudden Cardiac Arrest?**

Is a heart attack and cardiac arrest the same thing?

What is an AED?

How do you use an AED?

Why do I need an AED?

Why can't I just call 911 and have EMS treat the victim?

How long will a victim of Sudden Cardiac Arrest survive?

What is necessary to save the life of a victim of sudden cardiac arrest?

What sorts of places have AEDs?

What do I need to know in order to select the right AED for me or my company?

Can an AED be used on children or infants?

What does the term "Bystander CPR" mean?

Can I use the AED incorrectly?

What about Liability?

What is Medical Direction and why do I need it?

What if I don't have a Medical Director?

Once I have an AED, what is involved in maintaining it?

Where should I put the AED?

How much training is required and who provides the training?

What is the ongoing cost of having an AED?

**What is Sudden Cardiac Arrest?**



Cardiac arrest occurs when the heart stops beating and erratically quivers, which inhibits blood from circulating to the brain. Essentially this is caused when the heart's electrical system malfunctions. Many times a person that suffers from cardiac arrest has an underlying heart disease that has not been diagnosed, so it occurs unexpectedly. When someone suffers from cardiac arrest they will become unconscious and collapse. This happens because when the heart no longer circulates blood the brain loses oxygen and begins to shut down.

There is a chance that cardiac arrest can be reversed if cardiopulmonary resuscitation (CPR) is performed and/or a defibrillator is used to shock the heart back to a stable rhythm. Any treatment must be done quickly because the chance of brain injury increases every minute and damage will typically be permanent after five minutes. There are around 383,000 reported cases of out-of-hospital cardiac arrest in the United States every year. The majority of victims do not survive because they do not receive CPR or defibrillation in time.

[ [back to top](#) ]

### **What the difference between a cardiac arrest and a heart attack?**

It is common for cardiac arrest to be mistakenly called a heart attack, but the truth is there is a big difference between the two.

A heart attack is when one of the heart's arteries is suddenly blocked and stops the proper flow of blood to the heart. Often the blockage is from a buildup of plaque that ruptures and in turn inhibits a portion of the heart from getting its vital supply of blood. This can lead to death if the blood supply is cut off for too long because the hearts muscle cells don't receive the necessary oxygen. Some warning signs for a heart attack include chest and arm pain, weakness, dizziness, and nausea.

On the other hand, cardiac arrest is when the heart's electrical system malfunctions and stops the flow of blood to the brain. Unlike a heart attack, cardiac arrest usually happens without warning signs. Also, when someone has a heart attack they are usually conscious through it while during a cardiac arrest the brain loses oxygen and the victim will lose consciousness.

A heart attack is treated by returning the blood flow back to normal through treatments like medication, stenting, or surgery. Cardiac arrest is treated through defibrillation which restarts the heart to return it back to its normal rhythm. Although suffering from cardiac arrest does not mean you are more at risk for a heart attack, someone that has a heart attack can be more at risk of cardiac arrest.

[ [back to top](#) ]

### **What is an AED?**

The word AED is an acronym, used as an abbreviation for the Automated External Defibrillator.

AEDs are portable medical devices that automatically analyze and detect cardiac arrhythmias of Sudden Cardiac Arrest patients through electrodes, and are able to produce a shock which stops the heart and allows it to return to a normal rhythm, a process called defibrillation.

AEDs are used in the event of sudden cardiac arrest (SCA), which is a condition in which the heart suddenly stops pumping blood and quivers erratically; this typically happens without any warning signs. The chances of surviving cardiac arrest decrease by 7-10% with every minute that passes after a person's heart stops beating. About 360,000 cases occur yearly, and a person currently has about a 5% chance of surviving an incident of cardiac arrest.

Since a person's chances of surviving an incident of SCA decrease so rapidly, it is important that AEDs are readily available for when cardiac arrest occurs. Optimal AED placement allows a person to grab the AED and return to the victim within 90 seconds.

[ back to top ]

### **How do I use an AED?**

Since AEDs are produced by a number of manufacturers, there are slight differences to operating each AED, but all are very intuitive. In order to use an AED, begin by either opening the lid or pushing the "ON" button. From there, it's as simple as following the AED's voice and text prompts which include directions such as "Attach electrodes to patient's bare chest" and "Begin CPR."

The AED itself will determine whether a shock is necessary, and if it is, will prompt the rescuer to push the shock button, or give a clear warning before shocking the victim. Since these devices guide a person through the entire rescue process, they can be used by lay people that haven't been trained in CPR/AED usage, however, it is highly recommended that every facility have trained personnel.

[ back to top ]

### **Why do I need an AED?**

The American Heart Association has documented a simple but powerful 4 step "Chain of Survival" Why are there so many deaths from Sudden Cardiac Arrest when an AED can save a life when someone collapses from Sudden Cardiac Arrest (SCA). A victim of SCA will collapse often suddenly because their heart has stopped beating. There is a 5 minute window from collapse to shock that must occur in order for the victim to survive the event.



Insert "The Chain of Survival" from "Why are there so many deaths from Sudden Cardiac Arrest when an AED can save a life?"

1. Early Access to get help – call 911
2. Early CPR to buy time

3. Early Defibrillation to restart the heart
4. Early ACLS (advanced care life support) to stabilize

The only successful treatment of SCA is immediate CPR with an automatic external defibrillator within the first 5 minutes of collapse.

#### **Why can't I just call 911 and have EMS treat the victim?**



Calling 911 is always the first step in a medical crisis. EMS respond times can vary due to a number of factors ranging from the city, to confusion between dispatch and 911 caller, and the true time it takes from the time of the 911 call to the time that EMS arrives at the victim's side with an AED. Statistics are that "call to shock" times are too often outside of the 5 minute window that a victim has to survive without CPR and an AED.

The most important piece of information to remember is that a person in SCA is in a race against the seconds ticking by on the clock. They will most likely be saved if they receive the life-saving shock from an AED within 5 minutes of the sudden cardiac arrest.

Improving and optimizing survival rates means having AED's for EMS, Fire and Police, as well as being available for public access in settings such as football and sports fields, in rural areas, and for individuals that are high risk. Availability, accessibility and use may save the life of someone you love.

[ [back to top](#) ]

#### **How long will a victim of Sudden Cardiac Arrest survive?**



There is a 5 minute survival window for a victim of sudden cardiac arrest with the survival depending upon early CPR and having access to an AED within that 5 minute timeframe. Sudden Cardiac Arrest is a sudden cessation of cardiac mechanical activity that causes the victim to stop breathing and have no pulse. Annually, almost 400,000 people experience out of hospital cardiac arrest and 9 out of 10 of these victims die. This is more than the number of people who die from AIDS, Alzheimers Disease, breast, prostate and colon cancer, fires, and motor vehicle accidents combined. When bystanders intervene by giving CPR and using AEDs before EMS arrives, 38% survive.

The "Chain of Survival" steps must all occur within 5 minutes:

1. Early Access to get help: Call 911
2. Early CPR to buy time: Begin CPR Compressions Immediately
3. Early Defibrillation to restart heart: Use AED as soon as possible on victim
4. Early ACLS to stabilize: Ambulance arrival time

[ [back to top](#) ]

**What is necessary to save the life of a victim of sudden cardiac arrest?**



The simple answer – a shock from a defibrillator is the only thing that will revive a person in cardiac arrest. Without an AED shock within 5 minutes of collapse, a victim will not survive.

[ back to top ]

### What sorts of places have AEDs?



As of today's date all 50 states have enacted defibrillator laws or adopted regulations with the vision of placement of AEDs in public buildings, schools, transportation centers, airlines, health club/fitness centers, large offices, apartment buildings, dental offices, arenas and public gathering locations, etc. y clicking on the link below you can find details about your state and what the current laws and regulations are:

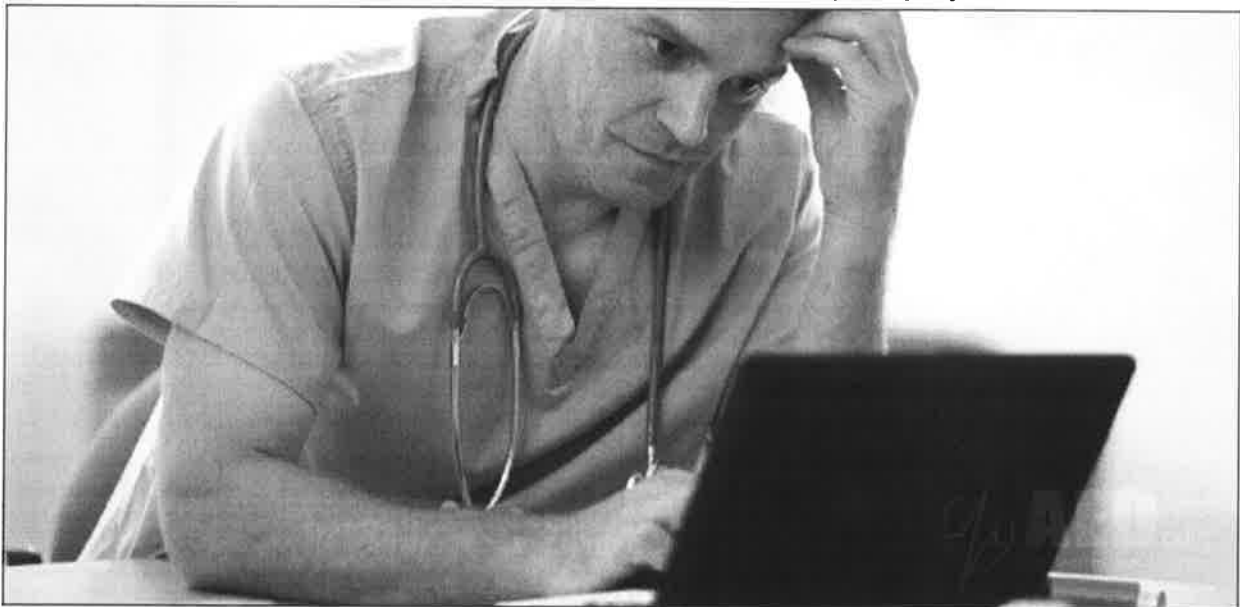
[www.ncsl.org/laws](http://www.ncsl.org/laws) (<http://www.ncsl.org/issues-research/health/laws-on-cardiac-arrest-and-defibrillators-aeds.aspx>)

While some industries are mandated to provide AEDs, many other organizations are voluntarily providing AEDs for their students, staff, employees, customers, etc. In order for a victim of sudden cardiac arrest to survive they must receive early CPR and the use of an AED within 5 minutes of their collapse. Having an AED on their premises greatly increases the survival rate of a victim of SCA. When bystanders intervene by giving CPR and using AEDs before EMS arrives, 38% survive.

Sudden Cardiac Arrest is a treatable condition. Many victims can survive if they are treated quickly with a combination of cardiopulmonary resuscitation (CPR) and defibrillation. If we can increase the rate of survival from 7% to 20%, 50,000 lives could be saved each year in the U.S. alone.

[ back to top ]

### **What do I need to know in order to select the right AED for me or my company?**

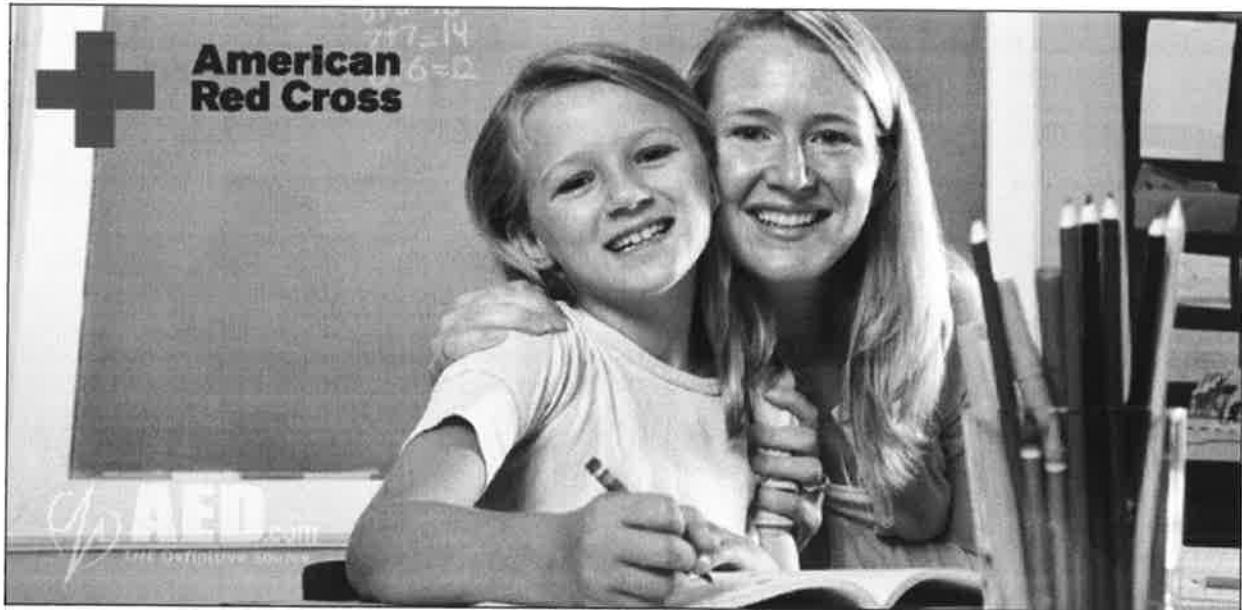


This depends on several factors, but we have put the most common AED packages together for your convenience: <http://www.aed.com/aed-packages> (<http://www.aed.com/aed-packages> )

Please call our expert sales team (855) 233-0266 (all CPR/AED Certified Instructors) and they will be glad to help you. We are the experts. Let us assist you in selecting the right AED for you.

[ back to top ]

### **Can an AED be used on children or infants?**



Sudden Cardiac Arrest in youth is not a rare occurrence. SCA is the leading cause of death on school property, which includes not only children, but also teachers, administrators, parents and visitors.

The American Red Cross says that AEDs equipped with pediatric AED pads are capable of delivering lower levels of energy appropriate for infants and children up to 8 years old or weighing less than 55 pounds. Use pediatric AED pads and/or equipment, if available. If pediatric-specific equipment is not available, an AED designed for adults can be used on children and infants. Always follow local protocols, medical direction and the manufacturer's instructions.

[ back to top ]

### **What does the term "Bystander CPR" mean?**

A "bystander" can literally be anyone who witnesses someone collapsing from sudden cardiac arrest and whose heartbeat has stopped. CPR is cardiopulmonary resuscitation.

If the person witnessing the sudden cardiac arrest has received formal CPR training – all the better. However, it is not a requirement to step up and begin basic CPR. The first step in the Chain of Survival is to call 911, and the next immediate step is to begin CPR to keep the victim's blood circulating to the brain and other organs, and this **MUST** be done in the first seconds and minutes after the victim collapses. Enough oxygen remains in the person's bloodstream to nourish the brain for several minutes — but a bystander has to circulate oxygenated blood to the brain and other organs by pushing down on the chest hard and fast, mimicking the heartbeat.

The Chain of Survival must be completed within 5 minutes of collapse:

1. Call 911, or have someone else do it.
2. Place both of your hands, one on top of the other, over the middle of the person's chest.
3. Press down hard enough to make the chest move inward about 1.5 to 2 inches.
4. Relax to let the chest rebound. Repeat this press-and-relax motion quickly, almost twice a second if you can.

(Keeping time to the old Bee Gee's song, "Stayin' Alive" is a good rhythm to stick to) Press hard. Press fast. Don't stop.

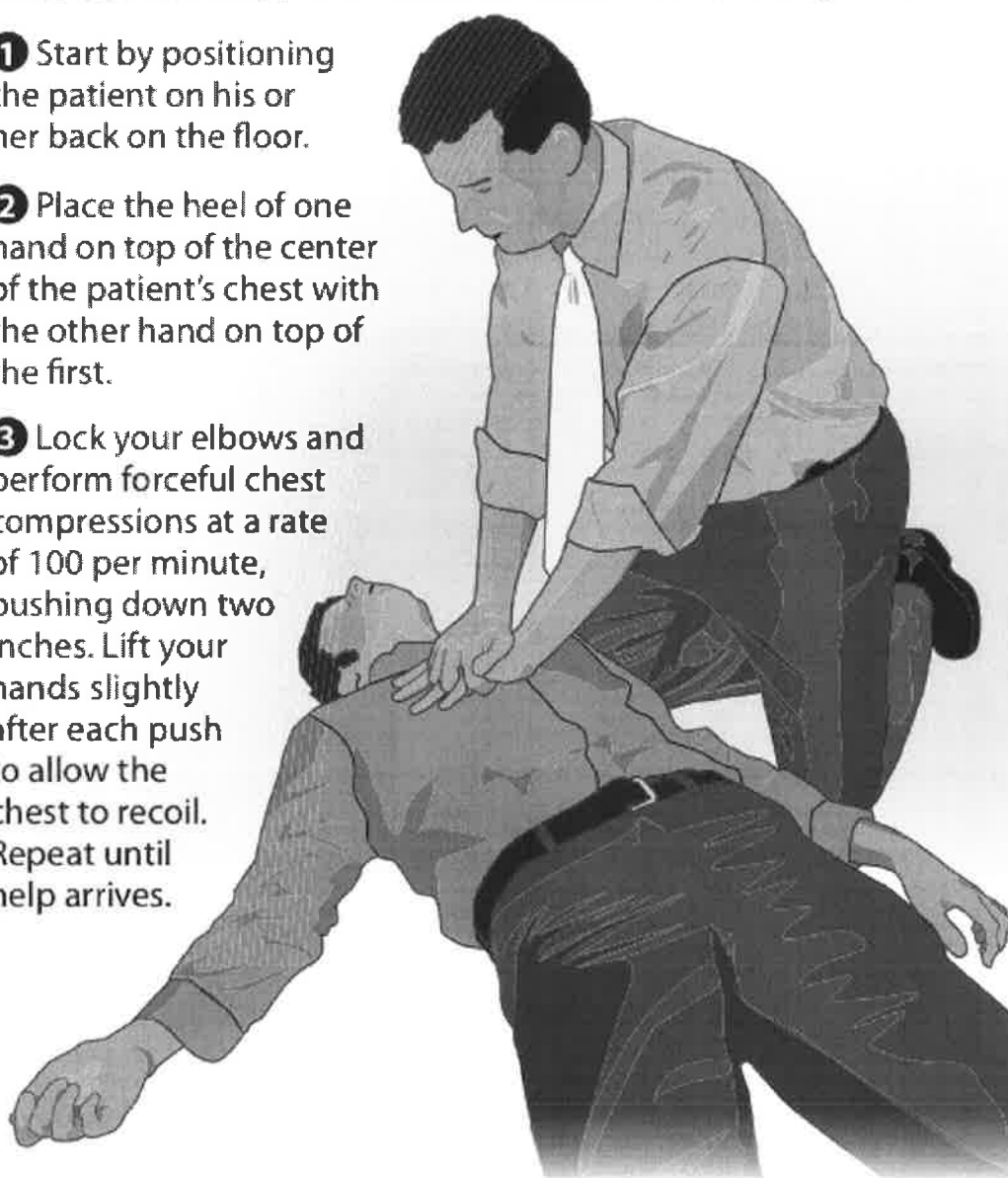
5. Don't stop if the person seems to gasp or move! Keep pushing until help arrives.

## Continuous chest compression CPR

Studies show that continuous chest compression CPR is more effective than the traditional method of CPR because it does not require stopping to give the patient air, which can be more harmful than helpful, according to Sarver Heart Center at the University of Arizona.

### HOW TO PERFORM CONTINUOUS CHEST COMPRESSION CPR

- 1** Start by positioning the patient on his or her back on the floor.
- 2** Place the heel of one hand on top of the center of the patient's chest with the other hand on top of the first.
- 3** Lock your elbows and perform forceful chest compressions at a rate of 100 per minute, pushing down two inches. Lift your hands slightly after each push to allow the chest to recoil. Repeat until help arrives.





Today, only about 5 percent of people survive a sudden cardiac arrest. Bystander CPR more than doubles an individual's chances of surviving. Wouldn't you want to "lend a hand" to help someone in cardiac distress?

[ back to top ]

### Can I use the AED incorrectly?



When witnessing a sudden cardiac arrest, the Chain of Survival must begin immediately. If there is a trained responder they will take over, however a bystander may be called on to start CPR and if there is an AED on the premises, use it on the victim. Having access to an AED on the premises may well save the life of the victim because EMS call to shock times are often outside the 5 minute window that the victim has to receive CPR and the AED shock to reset the heart rhythm. Calling 911 will get a dispatcher to walk someone through the steps over the phone until EMS arrives. But, with a limited 5 minute window to perform CPR and use the AED to restart the heart, the bystander can be walked through the steps with the dispatcher, and most AEDs also provide very clear, audible instructions to the person using the AED. Ninety-five percent of people who have SCA die from it—most within minutes. Rapid treatment of SCA with an AED can be lifesaving.

Not every cardiac arrest is caused by Ventricular Fibrillation (VF). Approximately one third of the time the heart will not be in VF and therefore the AED will not deliver a shock. In this case it will advise the rescuer to check the patient and begin CPR.

The AED is designed to only shock VF. It will not shock any other heart rhythm. Nevertheless, AEDs are not perfect and in 1% of cases it may shock a rhythm other than VF. That's why it should only be attached to a person who is unconscious and has collapsed.

[ back to top ]

### What about Liability?



All 50 states have Good Samaritans laws designed to protect companies that choose to deploy AEDs. These laws reduce or eliminate the fear that people who help others could suffer legal repercussions. To receive protection under the Good Samaritan laws, a company must prove they meet all operational requirements for the deployment of an AED Program. Visit our [EnPro Page \(http://www.aed.com/medical-oversight\)](http://www.aed.com/medical-oversight) to learn about what AED program management provides.

[ back to top ]

#### **What is Medical Direction and why do I need it?**



It is important to know what your specific state laws are to determine if Medical Direction is required in your state. Most states require that that medical direction be part of the overall AED plan. Medical Direction will provide a number of essential features to you including reviewing your policies and procedures and making sure adequate training is provided, consulting on AED placement, and EMS Notification.

[ back to top ]

### **What if I don't have a Medical Director?**



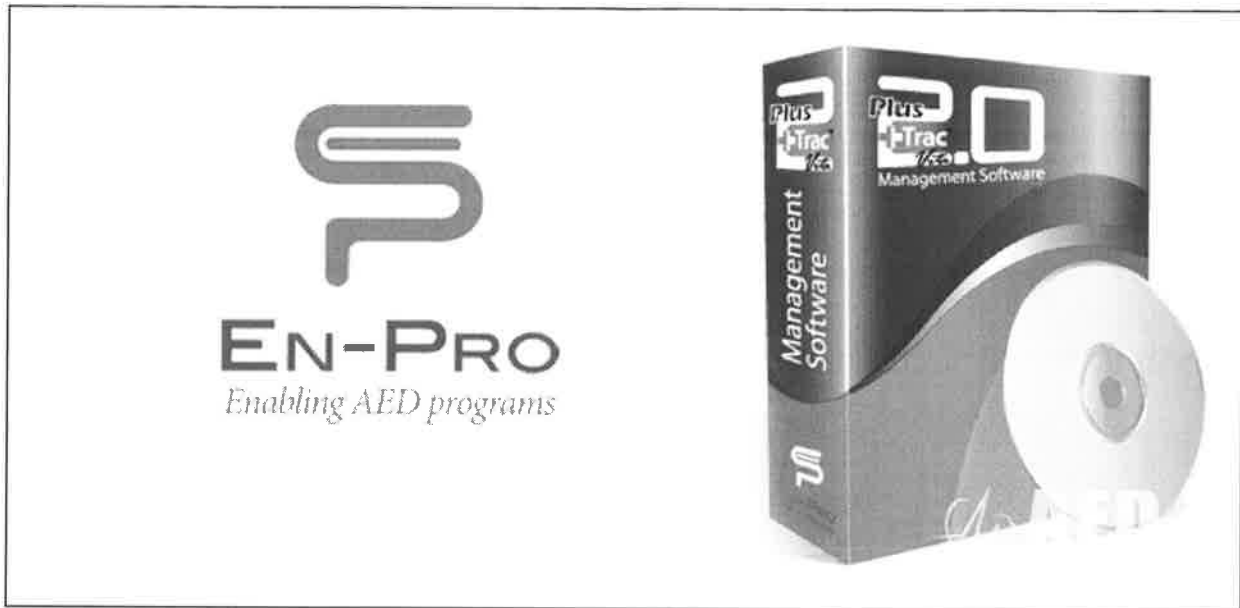
AED.com partners with En-Pro Management, Inc., an AED program management solution that will provide you with a full program to assure regulatory compliance regardless of your location. En-Pro provides your organization with Medical Direction, Policies and Procedures, PlusTrac (AED inspection reminder Service with documentation), EMS notification, AED training programs (additional fee), regulatory tracking, upgrade/correction notifications. Click here (<http://www.aed.com/medical-oversight>) for more information

En-Pro provides:

- Annual Medical Prescription/Authorization
- EMS Registration/Notification
- Policy and Procedure Manual
- Site Analysis with an En-Pro Account Manager to Optimally Place AED Devices
- Event Review and Documentation by an En-Pro Medical Director when AED is used
- Coverage Under \$1,000,000+ General Liability Policy

[ back to top ]

### **Once I have an AED, what is involved in maintaining it?**



This is an important question to ask and be clear on. Providing an AED is the first step. The maintenance of an AED is minimal but it is very important to have a system in place that tracks this maintenance. The majority of malfunctions in AEDs are due to improper maintenance or battery failure.

AEDs, while easy to use, require ongoing management and maintenance. In addition to training volunteers, a well-designed AED Program includes testing and maintaining your device(s) – a critical and overlooked factor in deploying AEDs in organizations. Whether you have 1 AED, or are a large organization with multiple AEDs deployed, you should have a Medical Oversight and Management program in place. Taking this step ensures that your AED(s) are always maintained, in compliance, registered with local EMS, and are ready for use should they be called upon.

AEDs have accessory parts (batteries and electrodes) that have expiration dates that must be tracked and addressed prior to expiration. At aed.com we partner with En-Pro Management ([www.enproinc.com](http://www.enproinc.com)) to provide our customers with the highest level of reputable and experienced AED Program Management.

AED Program Development (<http://www.aed.com/medical-oversight>) through En-Pro Management occurs in three phases: design, implementation, and maintenance.

En-Pro's PlusTrac program GUARANTEES compliance.

The most important aspect of any AED program is an active system of controls and maintenance protocols that will continually monitor overall compliance and readiness. En-Pro has the most comprehensive AED management solution in the AED industry, PlusTrac™.

PlusTrac was designed solely for the management of AED Programs and includes innovative, valuable features exclusive to PlusTrac™.

PlusTrac™ is an interactive, web-based AED management system that ensures the ongoing compliance of your AED Program. It monitors and tracks routine maintenance inspections, electrode pad expiration, battery expiration and volunteer responder expiration.

PlusTrac™ can be accessed anywhere there is an internet connection and a web browser. It is an innovative, comprehensive solution that is easy to manage when tracking the vital components of your AED Program. The architecture of the application enables corporate and regional or divisional Program Administrators to be notified of required actions at the local AED Program Coordinator levels.

This hierarchy ensures proper accountability, guaranteeing compliance.

[ back to top ]

### Where should I put the AED?



- AED's should be visible to everyone. In the case of "bystander CPR" being required, the AED should be visible.
- AED Cabinets help deter theft and allow AED's to be visible.
- AED's should never be locked up in a drawer somewhere. Regular inspection checks probably will not get done. Regular inspections are critical to assure AED readiness.
- AED's should be near a phone for calling 911.
- AED's should be centrally located within the highest risk and most concentrated population area and near trained rescuers.
- AED's should be placed near high risk areas.
- AED's should be placed well within 3 minutes of anywhere within the facility. (That means 1.5 minutes to the device and 1.5 minutes back at a brisk walking pace).

### When placing AEDs in schools, think of the following:

- Gyms are usually high risk areas and usually have the high concentrations of people both during school and for after school events. Many states require that the first AED a school has be posted outside of the school gym.

- Look at the main office area. These areas are usually staffed or supervised the most within a school.
- Look at areas that are locked in the evening time. These usually don't make very good locations because of their lack of accessibility.
- Most schools fear theft and lean toward locking AED's away. We feel this is a bad idea and other solutions can usually be found to balance security and accessibility.
- Look at areas that have surveillance cameras
- Alarmed AED Cabinets help with tampering

[ back to top ]

### How much training is required and who provides the training?



En-Pro Management offers nationally accredited CPR/AED and First Aid Training to fit your schedule and your budget. Training courses are through The American Heart Association or The Emergency Care and Safety Institute. AED.com also offers **FREE Live Online Training (<http://www.aed.com/free-aed-training>)** with the purchase of any AED. This training takes place online through WebEx, and you are able to watch the training, participate, and ask our certified CPR/AED instructors any questions you have along the way.

### What is the ongoing cost of having an AED?



It is important to determine your budget early and be sure to include any accessories such as: spare pads (optional), spare batteries (optional), AED cabinet or wall bracket, CPR and AED training (required), Medical Direction (required in some states), long term costs (replacement pads and batteries, refresher training).

Replacement pads (electrodes) and batteries must be replaced at the appropriate time. AED pads are comprised of tin and an adhesive gel which allows the pads to stick on the victim's chest. Over time, the tin will eat away at the gel and the gel will lose its adhesive properties. For this reason, pads have a fixed expiration date stamped on the package. These pads should be replaced prior to expiration to ensure that they will do their job when the AED must be used.

Batteries do not have a fixed expiration date, but they have a normal life expectancy. A battery's life can be shortened or prolonged by several variables, including temperature, factory self-tests and usage.

It is of utmost importance that your AED be maintained properly to ensure that these expiration dates are managed closely. The value of an AED management company can be worth its cost many times over as it keeps track of these details for you and ensures that your AEDs are always in compliance and ready to use if needed.

[ [back to top](#) ]

## GET FREE EMAIL UPDATES

**Hamilton Unified School District  
Board Meeting Schedule**

Tuesday, January 19, 2016\*

Tuesday, February 16, 2016\*

Monday, March 21, 2016

Monday, April 18, 2016

Monday, May 16, 2016

Monday, June 20, 2016

Monday, July 18, 2016

Monday, August 15, 2016

Monday, September 19, 2016

Monday, October 17, 2016

Monday, November 21, 2016

Monday, December 19, 2016

\*Indicates a date other than the third Monday of each month.

Unless otherwise advertised through agendas, Closed Session Meeting will begin at 6:00pm and  
Open Session will begin no earlier than 6:30pm.



## Service Contract Terms and Conditions

---

COMPANY NAME

ADDRESS:

CITY:  STATE:  ZIP:

EMAIL:

PHONE NUMBER:  FAX NUMBER:

CELL PHONE  IS YOUR FAX LINE SECURE  
(optional)

YES  NO

### PLEASE READ CAREFULLY

Each company enrolled in a drug testing consortium is required by D.O.T. to have a designated employee representative (D.E.R.) whose responsibility is to monitor, facilitate, receive random selections and confidential drug/alcohol results, and answer questions for their employees. Please identify the individual for your company that will perform the work of a D.E.R. Please note that you may have more than one and that these owners/employees will have access to confidential materials related to your drug and alcohol testing program.

NAME	E-mail
<input type="text"/>	<input type="text"/>
NAME	E-mail
<input type="text"/>	<input type="text"/>

### PLEASE TELL US ABOUT YOUR COMPANY

Please Specify your DOT Agency  How many DOT employees do you have in your company

FMCSA  1

Has your company been enrolled in a DOT Random Program before?

YES  NO

If Yes, Who was your Third Party Administrator for your Drug Testing Program ?

Do any of your employees currently have DOT drug or alcohol violations on their record?

YES  NO

Are any of your employees currently in a follow-up testing program?

YES  NO

Authorized Signer: Initial \_\_\_\_\_

# REQUESTED SERVICES

Paramex Screening Services and the above listed (Company) do willingly enter into the below listed contract

Paramex Screening Services hereby agrees to provide the following requested services as defined in the Federal Workplace Drug Testing Regulations:

"Administration of the Client's Random Testing Program - Including the administration of the pre-employment, reasonable suspicion, post accident, return-to-duty, and follow up testing. The pricing for this testing is outlined in the following pages."

**- The Yearly Administrative Cost is \$100.00. This Administrative Fee is due yearly on DEC. 31.**

According to D.O.T. law, companies that fall under Random Drug Testing guidelines must also provide a supervisor that is trained to detect reasonable suspicion drug and alcohol abuse in their employees. This supervisor is very often the D.E.R. of the company or an employee who has supervisor status above the others. This Supervisor is required to undergo a mandatory training of 1 hour of drug and 1 hour of alcohol reasonable suspicion. Paramex has organized a 1st class course for all its companies to take advantage of. Our course offers all the necessary materials plus many extras that help companies feel confident about maintaining good status for the D.O.T. and their BIT inspector. Your certification will never expires and you will never be required to take the class again. The Class is packed with information and materials and many companies have selected to take the class a second time to retain the information. Second time attendees will be discounted for the services. Each certificate is equipped with URL coding that allows you or your BIT inspector to access the validity of your training on line through our website.

Do you need more information on mandatory DOT requirements for Supervisor Training Class?

YES  NO

Please note that written company policies are a must for D.O.T. companies. Paramex can help you customize a policy for your business for a one time low cost. Attached to this contract is a guide that will help us assist you in building a written company policy for Drug and Alcohol testing. This policy must be provided for all your employees involved in the DOT Random drug testing program.

Do you need more information on a mandatory DOT company policy from Paramex?

YES  NO

In addition to the yearly Administration of your DOT Testing Program. Paramex offers many other services and perks. Please mark any additional (expense) services you wish Paramex to supply for your company.

**Note: Paramex retains the right to refuse services to businesses and raise prices without previous notice.**

**Additional Services Offered: Make selection**

- Educational Materials for Employees - Varying Prices (Free for New Enrollment)
- A written Company Policy - \$100.00 - one time cost
- Supervisor Training Course \$100.00 - one time cost
- Reasonable Suspicion Documents for records of employee behavior. (Free with Supervisor Training)
- DMV Physicals discounted for members and active drivers in your consortium - Online Scheduling
- On-Site Testing - This service is not always available in all areas (First year free for approved accounts)
- Administration of your companies Employee Assistance Program (referrals)
- Respirator Evaluations \$20.00 (additional costs for enrollment and follow up evaluations)
- Non DOT drug testing program (test for a variety of drugs to ensure a safe working environment)
- TB - PPD Tuberculin skin testing \$20.00 - On-site services available in health fairs

Authorized Signer: Initial \_\_\_\_\_

## WIN A FREE MEMBERSHIP

Each year in December, Paramex randomly picks one of its companies to receive one year of free membership. That is a \$100.00 value. This is one RANDOM pick that you would want to be selected.



**There are many ENROLLMENT BENEFITS to take advantage of:**

### ENROLLMENT BENEFITS

Discounted DMV Exams  
Low cost and professional drug and alcohol collections  
Multiple Northern CA Collection Sites  
24/7 all year service for post accidents /emergencies  
Help with BIT Inspections  
Annual Enrollment certificate with verification  
Drivers Identification cards and Employee materials  
Low enrollment fees (only \$100.00 annually)  
Real Customer Service (talking with a person) Established  
Business with over 30 years. experience

### GET A DISCOUNT

Refer another company, and get a discount. We will apply a 25.00 discount to your next admin fee for any company that lists you as a referral upon enrolling as a new client with Paramex.

## CONTRACT PRICING

All Pricing is uniform for new companies and has been reduced to offer the lowest pricing available for this contract. The pricing for services does not cover mobile charges if a collector has to go on site for services. Mobile Site pricing may vary by contract due to distance, location, and number of collections. This pricing is not available to be listed as a flat rate in this contract. For further assistance with pricing, please contact Paramex directly.

### Enrollment Admin "Start up" Fee

**\$100.00 (Annual)**

This is an annual fee to renew your membership in our drug consortium. It is first due upon activation into the drug program. The Annual fee is due each year on January 1st. This fee is never prorated.

### DOT Drug Tests

**\$69.00 (per test)**

This price is set for random, pre-employment, post accident, and reasonable suspicion drug testing.

#### Your Drug Testing Fee includes:

- Certified Collector using strict chain of custody protocol
- Analysis at a SAMSHA certified laboratory
- DOT 7 panel tests / regulated by the Department of Health and Human Services
- Overnight transportation to laboratory
- Evaluation of all test results by a certified Medical Review Officer (MRO)
- Reports and mailing of required DOT paperwork to your company

### DOT Alcohol Tests

**\$38.50 (per test)**

This price is set for random, post accident, and reasonable suspicion breath alcohol testing.

#### Your Breath Alcohol Fee includes:

- Certified Breath Alcohol Technician (BAT)
- DOT certified Alco-Sensor IV computerized equipment
- Sterile mouthpiece
- Printouts and DOT paperwork
- Confirmation testing (if required)
- Equipment accuracy validation

# TERMS AND CONDITIONS

## PAYMENT & AGREEMENT



- Your payment agreement is net 30 days from date of invoice. Accounts past due will not receive additional services. Re-activation is time consuming and may include late fees. Access to your BIT information is not possible with inactive accounts. There will be a \$50.00 reactivation fee to bring your company back on line in the consortium (applying only to yearly enrollment).

- New Company Enrollment fees are due up front before services begin. Enrollment fee is \$100.00 unless otherwise listed by Paramex. Please also understand that any safety sensitive Employee that is subject to a pre-employment drug test will also need to be paid up front initially until your status as "Enrolled" has been established. Also any additional services requested will be added to your initial enrollment cost. Paramex will accept credit, debit, cash or check for payment. Accounts with bounced checks may become prohibited from making payments by check in the future. Paramex does not accept American Express Credit Cards.

I hereby agree to the Yearly Administrative Cost of \$100.00 to maintain our DOT Testing: Due every Dec. 31st.

I AGREE

I hereby understand and agree that service prices / fees for my DOT program may increase without notice.

I AGREE

\*Paramex does its best to offer the lowest competitive pricing and services in Northern California. Please always express any concerns you may have with pricing and services rendered related to this contract.

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## COMPANY AGREEMENT TO D.O.T. COMPLIANCE

In the desire to implement various portions of DOT drug and alcohol testing to your company, the undersigned understands and agrees that Paramex Screening Services is not providing legal counsel concerning drug and alcohol policies. The roll of Paramex Screening Services is to help companies implement existing DOT Federal Guidelines.

Furthermore, the undersigned agrees to release Paramex Screening Services and other organization(s) associated with the material, its affiliates, directors, officers, employees, medical review officers, successors and assigns from any and all liability arising from or in any way connected to its employees, grievances, or litigation brought about from their drug / alcohol DOT and Non-DOT policies and decisions.

All positive results will be reported to a Medical Review Officer for consultation (as it would be / or not be consistent with the drug and alcohol policy of the undersigned. The Medical Review Officer will make every reasonable attempt to contact employee/ perspective employee to verify prescription medications. It is understood that once the Medical Review officer has completed the interview process, his findings will be reported to Paramex Screening Services and Paramex Screening Services will report these findings to the contacts listed to receive such results in your company.

I hereby understand and agree to comply with all Random notices by Paramex and as directed by DOT Law.

I AGREE

I hereby understand and agree to follow all DOT regulations pertaining to my company. I realize that all additional services and helps offered by Paramex in assistance with my DOT Random Program are not required or purchased services and does not obligate a responsibility or bind in contract that Paramex is retaining responsibility for these added services.

I AGREE

Authorized Signer: Initial \_\_\_\_\_

## COMPANY AGREEMENT

Paramex Screening Services assists its members in many additional services in maintaining compliance with DOT and BIT requirements. However, there are areas that we strongly rely upon your company to be up to date by following DOT policy for your company. Please acknowledge and agree to the following areas that your company must take responsibility for:

Our company hereby understands and agrees to maintain an accurate employee list for the random testing, and immediately notify Paramex of any employee that must be removed from your Random List to avoid being selected for testing.

I AGREE

Our company hereby understands and agrees to pay the full cost of any random test for employees selected that no longer work for our company, in the event we have failed to notify Paramex to remove the employee from the random list before he/she was selected for testing.

I AGREE

Our company hereby understands and agrees to notify Paramex Screening Services by phone, fax, e-mail, or printed passport - each time we send in an employee for any DOT testing or service outside of a Random test.

I AGREE

Our company hereby understands and agrees to update Paramex Screening Services of any changes in our company address, information, and personnel to avoid materials or confidential communications from being shared with an unprivileged party.

I AGREE

---

Paramex Screening Services is a mandatory reporter for illegal activities. Paramex will not take part in manipulation of the law through company policy. As a protection to your contract, Paramex Screening Services will not alter a contract for one time services or permit changes to your contracted testing without receiving a copy of your new company policy and verification that every employee in your company is being tested under the new guidelines of your request.

Paramex Screening Services will not allow access to results, permissions for requests or changes to an account without authorization from the DER(s) listed in this contract with said permissions.

It is the responsibility of your company to notify Paramex Screening Services of any changes to your address, policy, and testing needs. Without notification, requested services may be denied to protect the integrity of this contract.

If your company contracts with another Third Party Administrator for testing, Paramex will not bill for new services without a signed written agreement from the TPA for those services. In addition, Paramex will not perform new work for your company under a new TPA without prior notice of your intent to terminate this contract.

This contract renews annually upon payment of your membership admin fee. Contact Paramex within 60 days of your intent to cancel your contract or to notify us of your intentions not to re-enroll for the next year of services. All invoices for services rendered before your notification to terminate this contract must be paid to avoid collection services.

The undersigned agree to all the above terms, conditions, responsibilities, and payment agreements that will apply to services provided by Paramex Screening Services. Both parties acknowledge and agree that there is no obligation to use such services.

**Paramex - Authorized Signature - print name**

DATE



**Company - Authorized Signature - print name**

DATE

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After completing this contract and signing, please return the document to Paramex in one of following ways:

1. Print and Scan / Digitally Fill - E-mail to [info@paramex.org](mailto:info@paramex.org)
2. Fax to (530) 895-1894
3. Mail or drop it by our office (Paramex Screening Services at 1450 Sherman Ave Chico CA, 95926)

# Hamilton Unified School District

**DATE:** October 15, 2015  
**TO:** Governing Board, Hamilton Unified School District  
**FROM:** Charles Tracy  
**SUBJECT:** Cross Country Self-Funded Sport Request

The proposal for the 2016-2017 school year would be as follows:

1. The Cross Country Team would be self-funded. Raising the funds for coaches stipend and transportation as needed when parent drivers were not available.
2. The Cross Country Team would fund raise to pay entry fees for invitational.

The District Recommends this proposal for the 2016-2017 school year."

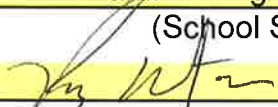
California Department of Education  
**AGRICULTURAL CAREER TECHNICAL EDUCATION INCENTIVE GRANT**  
**REPORT OF EXPENDITURES**

(Due Date: To be received in Regional Supervisor's Office by October 15)

Funding Year: **2014-15**

**Hamilton High School**  
 (School Site)

**Hamilton Unified School District**  
 (District)

  
 Signature of Agriculture Teacher  
 Responsible for the Program

**Ryan Bentz Ag Department Chair**  
 Name/Title of Person Preparing Report

Telephone Number: **530-826-3261**

**PART A** Account No. 4000 does not require matching of each item but subtotal on Column C must at least equal the subtotal Column B unless a waiver of matching has been approved. Accounts 5000 and 6000 require matching for each line item unless a waiver of matching has been approved.

Line	Acct. No.	Classification	A Description of Item for Which Funds Were Expended	B Incentive Grant Funds	C Matching Funds
1	4000	Books & Supplies		8,996.00	8,996.00
2			Subtotal for 4000	<b>8,996.00</b>	<b>8,996.00</b>
3	5000	Services and Other Operating Expenses such as: Services of Consultants, Staff Travel, and Conference; Rentals, Leases, and Repairs; Bus Transportation	1. Travel & Conference	14,903.00	14,903.00
4			2.		
5			3.		
6			4.		
7			5.		
8			Subtotal for 5000	<b>14,903.00</b>	<b>14,903.00</b>
9	6000	Capital Outlay: Includes Sites and Improvements of Sites; Buildings and Improvement of Buildings; Equipment	1. Repairs	896.00	896.00
10			2.		
11			3. Olive binds	2,065.00	2,065.00
12			4.		
13			Subtotal for 6000	<b>2,961.00</b>	<b>2,961.00</b>
14			Total for 4000-6000 Lines 2,8,13	<b>26,860.00</b>	<b>26,860.00</b>

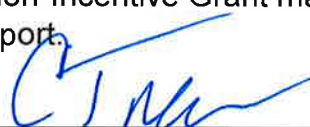
TOTAL Incentive Grant Allocation: **\$26,860.00**

**PART B** Complete this portion if a waiver of the matching requirement was granted.

			<b>A</b>	<b>B</b>	<b>C</b>
Line	Acct No.	Classification	Description of Item for Which Funds Were Expended	Incentive Grant Funds	Amount of Salary and Benefits
15	1000	Salaries	Teacher's Summer Service Salaries		
16	1000	Salaries	Teachers Salaries for Project Supervision Period		
17	3000	Benefits	Benefits for the Above Items (1000)		
18			TOTAL		-

**PART C** Certification of Expenditures

I certify that the amounts entered on this final report are a true record of Incentive Grant funds and Non-Incentive Grant matching funds actually expended on the categories and items listed on the report.



\_\_\_\_\_  
Signature - District Superintendent or Designee

Date: 10-14-15





## DECLARATION OF NEED FOR FULLY QUALIFIED EDUCATORS

- Original Declaration of Need for year: \_\_\_\_\_  
 Revised Declaration of Need for year: 2015-16

### FOR SERVICE IN A SCHOOL DISTRICT

Name of District: Hamilton Unified School District District CDS Code: 11-76562  
 Name of County: Glenn County County CDS Code: 11-10116

By submitting this annual declaration, the district is certifying the following:

- A diligent search, as defined below, to recruit a fully prepared teacher for the assignment(s) was made
- If a suitable fully prepared teacher is not available to the school district, the district will make a reasonable effort to recruit based on the priority stated below

The governing board of the school district specified above adopted a declaration at a regularly scheduled public meeting held on 10/19/15 certifying that there is an insufficient number of certificated persons who meet the district's specified employment criteria for the position(s) listed on the attached form. The attached form was part of the agenda, and the declaration did NOT appear as part of a consent calendar.

► **Enclose a copy of the board agenda item**

With my signature below, I verify that the item was acted upon favorably by the board. The declaration shall remain in force until June 30, 2016.

Submitted by (Superintendent, Board Secretary, or Designee):

Charles Tracy Superintendent  
Name Signature Title  
(530) 826-0440 (530) 826-3261 \_\_\_\_\_  
Fax Number Telephone Number Date  
620 Canal Street / PO Box 488, Hamilton City, CA 95951  
Mailing Address  
c-tracy@hudschools.org  
E-Mail Address

### FOR SERVICE IN A COUNTY OFFICE OF EDUCATION, STATE AGENCY OR NONPUBLIC SCHOOL OR AGENCY

Name of County \_\_\_\_\_ County CDS Code \_\_\_\_\_  
 Name of State Agency \_\_\_\_\_  
 Name of NPS/NPA \_\_\_\_\_ County of Location \_\_\_\_\_

The Superintendent of the County Office of Education or the Director of the State Agency or the Director of the NPS/NPA specified above adopted a declaration on \_\_\_\_ / \_\_\_\_, at least 72 hours following his or her public announcement that such a declaration would be made, certifying that there is an insufficient number of certificated persons who meet the county's, agency's or school's specified employment criteria for the position(s) listed on the attached form.

The declaration shall remain in force until June 30, \_\_\_\_\_.

► **Enclose a copy of the public announcement**

Submitted by Superintendent, Director, or Designee:

Name	Signature	Title
Fax Number	Telephone Number	Date
Mailing Address		
EMail Address		

► This declaration must be on file with the Commission on Teacher Credentialing before any emergency permits will be issued for service with the employing agency

**AREAS OF ANTICIPATED NEED FOR FULLY QUALIFIED EDUCATORS**

Based on the previous year's actual needs and projections of enrollment, please indicate the number of emergency permits the employing agency estimates it will need in each of the identified areas during the valid period of this Declaration of Need for Fully Qualified Educators. This declaration shall be valid only for the type(s) and subjects(s) identified below.

This declaration must be revised by the employing agency when the total number of emergency permits applied for exceeds the estimate by ten percent. Board approval is required for a revision.

Type of Emergency Permit	Estimated Number Needed
<input checked="" type="checkbox"/> CLAD/English Learner Authorization (applicant already holds teaching credential)	<u>2</u>
<input type="checkbox"/> Bilingual Authorization (applicant already holds teaching credential)	_____
List target language(s) for bilingual authorization:	_____
_____	_____
<input type="checkbox"/> Resource Specialist	_____
<input type="checkbox"/> Teacher Librarian Services	_____
<input type="checkbox"/> Visiting Faculty Permit	_____

**LIMITED ASSIGNMENT PERMITS**

Limited Assignment Permits may only be issued to applicants holding a valid California teaching credential based on a baccalaureate degree and a professional preparation program including student teaching.

Based on the previous year's actual needs and projections of enrollment, please indicate the number of Limited Assignment Permits the employing agency estimates it will need in the following areas:

TYPE OF LIMITED ASSIGNMENT PERMIT	ESTIMATED NUMBER NEEDED
Multiple Subject	_____
Single Subject	_____
Special Education	_____
TOTAL	_____

**EFFORTS TO RECRUIT CERTIFIED PERSONNEL**

The employing agency declares that it has implemented in policy and practices a process for conducting a diligent search that includes, but is not limited to, distributing job announcements, contacting college and university placement centers, advertising in local newspapers, exploring incentives included in the Teaching as a Priority Block Grant (refer to [www.cde.ca.gov](http://www.cde.ca.gov) for details), participating in state and regional recruitment centers and participating in job fairs in California.

If a suitable fully prepared teacher is not available to the school district, the district made reasonable efforts to recruit an individual for the assignment, in the following order:

- A candidate who qualifies and agrees to participate in an approved intern program in the region of the school district
- An individual who is scheduled to complete initial preparation requirements within six months

**EFFORTS TO CERTIFY, ASSIGN, AND DEVELOP FULLY QUALIFIED PERSONNEL**

Has your agency established a District Intern program?  Yes  No

If no, explain. work with Chico State; we are a small school District.

Does your agency participate in a Commission-approved college or university intern program?  Yes  No

If yes, how many interns do you expect to have this year? 1

If yes, list each college or university with which you participate in an intern program.

Chico State, National University

If no, explain why you do not participate in an intern program.

\_\_\_\_\_  
\_\_\_\_\_

Vendor/Addr	Remit name	Description	Tax ID num	Deposit type	Fd Res	Y Goal	Func	Obj	Site	Bdr	DD	TRMPS	Liq Amt	Net Amount
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000010/00	ALHAMBRA & SIERRA SPRINGS													
PO-000406	09/01/2015	AUG HS 9858589 082715	1	01-0000-0-0000-2700-4300-100-000-00000	NN	P							0.00	113.73
PO-000406	09/01/2015	AUG MAINT 9858589 082715	2	01-8150-0-0000-8100-4300-000-000-00000	NN	P						0.00	68.94	
PO-000406	09/01/2015	AUG ELEM 9858589 082715	3	01-0000-0-3200-1000-4300-000-000-00000	NN	P						0.00	23.20	
PO-000406	09/01/2015	AUG ELEM 9858589 082715	4	01-0000-0-0000-2700-4300-800-000-00000	NN	P						0.00	51.36	
TOTAL PAYMENT AMOUNT													0.00	257.23

000231/00	BRENDA BARAJAS													
PV-000028	09/01/2015	AERIES TRAINING MEALS												
TOTAL PAYMENT AMOUNT													75.00	75.00

000053/00	CALIFORNIA WATER SERVICE CO													
PO-000422	09/01/2015	SEPT 4141117777	1	01-0000-0-0000-8100-5590-000-000-00000	NN	P							0.00	45.65
PO-000422	09/01/2015	SEPT 3141117777	1	01-0000-0-0000-8100-5590-000-000-00000	NN	P							0.00	45.65
TOTAL PAYMENT AMOUNT													0.00	91.30

000320/00	GERLINGER STEEL & SUPPLY CO													
PO-016254	09/09/2015	0181552	1	01-0350-0-6000-1000-4300-000-053-00000	NN	P							195.91	195.91
TOTAL PAYMENT AMOUNT													195.91	195.91

000162/00	GRAINGER													
PO-000409	09/03/2015	9835074411	1	01-8150-0-0000-8100-4300-000-000-00000	NN	P							0.00	152.31
TOTAL PAYMENT AMOUNT													0.00	152.31

001027/00	GUADALUPE MERCADO													
PV-000025	09/01/2015	AERIES TRAINING MEALS												
TOTAL PAYMENT AMOUNT													75.00	75.00

000113/00	HAMILTON CITY COMMUNITY SVC													
PO-000414	09/01/2015	SEPT-OCT ELMA B	2	01-0000-0-3200-8100-5590-000-000-00000	NN	P							0.00	68.28
PO-000414	09/01/2015	SEPT-OCT COMM DAY	1	01-0000-0-0000-8100-5590-000-000-00000	NN	P							0.00	68.28
PO-000414	09/01/2015	SEPT-OCT HS/DIST	1	01-0000-0-0000-8100-5590-000-000-00000	NN	P							0.00	1,433.79
PO-000414	09/01/2015	SEPT-OCT ELEM	1	01-0000-0-0000-8100-5590-000-000-00000	NN	P							0.00	2,048.27
TOTAL PAYMENT AMOUNT													0.00	3,618.62

Vendor/Addr Req Reference	Remit name Date	Description	Tax ID num	Deposit type Pd Res	Y Goal	Func Obj	ABA num Sit Bdr DD	Account num T9MPS	Liq Amt	Net Amount
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000072/00	HILLYARD									
PO-000412	09/02/2015	601762018		1	01-8150-0-0000	-8100-4300-000-0000	NN P		0.00	213.17
PO-000412	09/09/2015	601769754		1	01-8150-0-0000	-8100-4300-000-0000	NN P		0.00	198.47
TOTAL PAYMENT AMOUNT										411.64 *

000801/00	HUNT & SONS INC									
PO-000400	09/04/2015	117850		1	01-0000-0-0000	-3600-4392-000-0000	NN P		0.00	735.41
TOTAL PAYMENT AMOUNT										735.41 *

000445/00	IT SAVVY									
PO-016286	09/14/2015	00820731		1	01-9150-0-0000	-2420-4300-000-0000	NN F		143.32	143.32
PO-016287	09/14/2015	00820722		1	01-9150-0-0000	-2420-4300-000-0000	NN F		185.79	185.79
TOTAL PAYMENT AMOUNT										329.11 *

000527/00	JAZMIN MARTINEZ-BARRON									
PV-000027	09/01/2015	AERIES TRAINING MEALS		01-0000-0-0000	-2700-5200-000-0000	NN			75.00 *	75.00
TOTAL PAYMENT AMOUNT										75.00 *

001136/00	JOLENE TOWNE									
PV-000024	09/01/2015	AERIES TRAINING MEALS		01-0000-0-0000	-2700-5200-000-0000	NN			75.00 *	75.00
TOTAL PAYMENT AMOUNT										75.00 *

001388/00	LARRY'S PEST & WEED CONTROL									
PO-000440	08/24/2015	AUG HS SPEC ED		1	01-0000-0-0000	-8100-5590-000-0000	NY P		0.00	30.00
PO-000440	08/24/2015	AUG ELEM SPEC ED		1	01-0000-0-0000	-8100-5590-000-0000	NY P		0.00	30.00
PO-000440	08/24/2015	AUG HS & ELEM		1	01-0000-0-0000	-8100-5590-000-0000	NY P		0.00	408.00
PO-000440	08/24/2015	AUG ELEM PRESCH		1	01-0000-0-0000	-8100-5590-000-0000	NY P		0.00	30.00
TOTAL PAYMENT AMOUNT										498.00 *

000665/00	MARK SMITH									
PO-016282	09/05/2015	JULY-AUG BUS DRIVER TRAINING		1	01-0000-0-0000	-3600-5890-000-0000	NY F		1754.84	1,754.84
TOTAL PAYMENT AMOUNT										1,754.84 *

012 HAMILTON UNIFIED SCHOOL DIST. J13086  
 BATCH 15: OCTOBER 19 2015

ACCOUNTS PAYABLE PRELIST  
 BATCH: 0015 BATCH 15: OCTOBER 19 2015  
 Fund : 01 GENERAL FUND  
 APY500 I.00.10 09/18/15 12:29 PAGE 3  
 << Open >>

Vendor/Addr Ref Reference	Remit name Date	Description	Tax ID num	Deposit type Fd Res	ABA num Y Goal Func Obj	Account num Sit Bdr DD	TRMPS	Liq Amt	Net Amount
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000524/00	MJB WELDING SUPPLY								
PO-016144	08/31/2015	01092857		2	01-0350-0-6000-1000-4300-000-000-00000	NN P		9.00	9.00
PO-016144	09/01/2015	01093418		2	01-0350-0-6000-1000-4300-000-000-00000	NN P		1282.57	1,282.57
PO-016144	09/01/2015	01093419		2	01-0350-0-6000-1000-4300-000-000-00000	NN P		400.56	400.56
PO-016144	09/08/2015	01094020		2	01-0350-0-6000-1000-4300-000-000-00000	NN P		69.14	69.14
PO-016144	09/08/2015	01094021		2	01-0350-0-6000-1000-4300-000-000-00000	NN P		639.85	639.85
PO-016144	09/08/2015	01094022		2	01-0350-0-6000-1000-4300-000-000-00000	NN P		29.74	29.74
PO-016144	09/11/2015	01094488		2	01-0350-0-6000-1000-4300-000-000-00000	NN P		0.00	0.00
PO-016144	09/11/2015	01094489		2	01-0350-0-6000-1000-4300-000-000-00000	NN P		0.00	0.00
PO-016144	09/11/2015	01094487		2	01-0350-0-6000-1000-4300-000-000-00000	NN P		0.00	0.00
TOTAL PAYMENT AMOUNT									2,668.99

000812/00	NSADA								
PO-016283	09/14/2015	NSADA CONF REGIST		1	01-0000-0-1110-1000-5200-000-006-00000	NN F		35.00	35.00
PO-016283	09/14/2015	CSADA DUES		2	01-0000-0-1110-1000-5890-000-006-00000	NN F		45.00	45.00
TOTAL PAYMENT AMOUNT									80.00

000309/00	OFFICE DEPOT								
PO-016100	09/08/2015	792043429001		1	01-0000-0-1110-1000-4300-000-000-00000	NN P		34.91	34.91
PO-016195	09/05/2015	792061409001		1	01-0000-0-1110-1000-4300-800-000-00000	NN P		30.63	30.63
TOTAL PAYMENT AMOUNT									65.54

000512/00	PLATT ELECTRIC SUPPLY INC								
PO-000432	08/28/2015	H547951		1	01-8150-0-0000-8100-4300-000-000-00000	NN P		0.00	0.00
TOTAL PAYMENT AMOUNT									685.97

000134/00	QUILL CORPORATION								
PO-016135	08/31/2015	7347765		2	01-0000-0-1110-1000-4300-100-000-00000	NN P		0.00	129.80
PO-016165	09/01/2015	TONER-ZAMBRANO		1	01-0000-0-3200-1000-4300-000-000-00000	NN P		65.26	65.26
PO-016276	08/31/2015	7434466		1	01-6300-0-1110-1000-4300-000-000-00000	NN F		402.74	402.74
TOTAL PAYMENT AMOUNT									597.80

000137/00	SCHOOL SERVICES OF CALIF INC								
PO-000426		AVG 0019530-IN		1	01-0000-0-1110-1000-5890-000-000-00000	NN P		0.00	230.00
TOTAL PAYMENT AMOUNT									230.00

Vendor/Addr	Remit name	Description	Tax ID num	Deposit type	Fd Res	Y Goal	Func Obj	ABA num	Account num	TRMPS	Liq Amt	Net Amount
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000324/00	SHASTA COUNTY OFFICE OF ED											
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PO-016296	08/25/2015	INV16-00225		1 01-1100-0-1110-1000-5200-000-000-00000	NN	F					800.00	800.00
TOTAL PAYMENT AMOUNT												
											800.00	

002002/00	TRUDY BRYAN											
-----												
PV-000026	09/01/2015	AERIES TRAINING MEALS		01-0000-0-1110-1000-5200-000-000-00000	NN						75.00	75.00
TOTAL PAYMENT AMOUNT												
											75.00	

001148/00	UPS											
-----												
PV-000029	09/11/2015	TECH RETURNS>IT SAVVY		01-0000-0-0000-2700-5990-000-000-00000	NN						66.51	66.51
TOTAL PAYMENT AMOUNT												
											66.51	

000715/00	US BANK EQUIPMENT FINANCE											
-----												
PO-000437	08/28/2015	AUG 283944809		1 01-0000-0-1110-1000-5620-100-000-00000	NN	P					0.00	666.18
PO-000437	09/28/2015	SEPT 286474101		1 01-0000-0-1110-1000-5620-100-000-00000	NN	P					0.00	666.18
PO-000437	08/28/2015	JULY-AUG 283944809	OVERAGE	2 01-0000-0-1110-1000-4300-100-000-00000	NN	P					0.00	447.06
TOTAL PAYMENT AMOUNT												
											1,779.42	

000147/00	VALLEY TRACTOR INC											
-----												
PO-000431	08/26/2015	552282		1 01-8150-0-0000-8100-4300-000-000-00000	NN	P					0.00	36.75
PO-000431	09/02/2015	554497		1 01-8150-0-0000-8100-4300-000-000-00000	NN	P					0.00	319.01
TOTAL PAYMENT AMOUNT												
											355.76	

000377/00	WASTE MANAGEMENT											
-----												
PO-000402	09/15/2015	9216618		1 01-0000-0-0000-8100-5590-000-000-00000	NN	P					0.00	99.19
PO-000402	09/15/2015	9216617		1 01-0000-0-0000-8100-5590-000-000-00000	NN	P					0.00	993.71
TOTAL PAYMENT AMOUNT												
											1,092.90	

TOTAL Fund											
											PAYMENT
											16,842.26 **

TOTAL Fund											
											PAYMENT
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											PAYMENT
											16,842.26

TOTAL Fund											
											PAYMENT
											16,842.26

Vendor/Addr Remit name Description Tax ID num Deposit type Pd Res Y Goal Func Obj Sit Bdr DD Account num T9MPS Liq Amt Net Amount  
 Reg Reference Date

000506/00 CVS PHARMACY INC  
 CM-000009 08/13/2015 PRESCH SUPPLIES 12-6105-0-1110-1000-4300-000-000-00000 NN  
 PO-016235 08/13/2015 PHOTO DEV 1 12-6105-0-1110-1000-4300-000-000-00000 NN P 5.61  
 PO-016235 08/13/2015 PRESCH SUPPLIES 1 12-6105-0-1110-1000-4300-000-000-00000 NN P 20.19  
 TOTAL PAYMENT AMOUNT 18.29 \*  
 DEPARTMENT OF SOCIAL SERVICES

000109/00 DEPARTMENT OF SOCIAL SERVICES  
 PO-016294 09/02/2015 FAC#115400763 1 12-6105-0-1110-1000-5890-000-000-00000 NN F 242.00  
 TOTAL PAYMENT AMOUNT 242.00 \*  
 GUY RENTS INC

000061/00 GUY RENTS INC  
 PO-016261 08/31/2015 565785-1 SAND/BARK FOR PRESCH 1 12-6105-0-1110-1000-4300-000-000-00000 NN F 564.83  
 TOTAL PAYMENT AMOUNT 564.83 \*  
 HAMILTON CITY COMMUNITY SVC

000113/00 HAMILTON CITY COMMUNITY SVC  
 PO-000414 09/01/2015 SEPT-OCT PRESCHOOL 3 12-6105-0-1110-1000-5890-000-000-00000 NN P 0.00  
 TOTAL PAYMENT AMOUNT 68.28 \*  
 OFFICE DEPOT

000309/00 OFFICE DEPOT  
 CM-000008 09/01/2015 783198223001 12-6105-0-1110-1000-4300-000-000-00000 NN  
 PO-016271 09/01/2015 790949616001 1 12-6105-0-1110-1000-4300-000-000-00000 NN P 20.87  
 PO-016271 09/01/2015 790949831001 1 12-6105-0-1110-1000-4300-000-000-00000 NN P 13.29  
 PO-016271 09/03/2015 791625397001 1 12-6105-0-1110-1000-4300-000-000-00000 NN P 0.00  
 TOTAL PAYMENT AMOUNT 42.68 \*  
 TOTAL Fund PAYMENT 936.08 \*\*

TOTAL Fund PAYMENT 936.08 \*\*

TOTAL Fund PAYMENT 936.08 \*\*



Vendor/Addr Remit name Description Tax ID num Deposit type Fd Res Y Goal Func Obj Sit Bdr DD T9MPS Ldg Amt Net Amount  
 Req Reference Date  
 000764/00 DANIELSON CO

PO-000425	09/09/2015	82215	1	13-5310-0-0000-3700-4300-000-000-00000	NN	P	0.00	29.60
PO-000425	08/31/2015	81425	1	13-5310-0-0000-3700-4300-000-000-00000	NN	P	0.00	180.35
PO-000425	08/31/2015	81383	1	13-5310-0-0000-3700-4300-000-000-00000	NN	P	0.00	105.35
PO-000425	09/09/2015	82218	3	13-5310-0-0000-3700-5890-000-000-00000	NN	P	0.00	88.35
PO-000425	09/09/2015	82218	3	13-5310-0-0000-3700-5890-000-000-00000	NN	P	0.00	5.00
PO-000425	09/09/2015	81383	3	13-5310-0-0000-3700-5890-000-000-00000	NN	P	0.00	5.00
PO-000425	08/31/2015	81425	2	13-5310-0-0000-3700-4700-000-000-00000	NN	P	0.00	1,356.96
PO-000425	08/31/2015	81383	2	13-5310-0-0000-3700-4700-000-000-00000	NN	P	0.00	845.69
PO-000425	09/09/2015	82218	2	13-5310-0-0000-3700-4700-000-000-00000	NN	P	0.00	1,164.83
PO-000425	08/17/2015	80031	3	13-5310-0-0000-3700-5890-000-000-00000	NN	P	0.00	915.02
PO-000425	08/17/2015	80029	2	13-5310-0-0000-3700-4700-000-000-00000	NN	P	0.00	753.16
PO-000425	08/24/2015	80739	2	13-5310-0-0000-3700-4700-000-000-00000	NN	P	0.00	618.71
PO-000425	08/17/2015	80029	1	13-5310-0-0000-3700-4300-000-000-00000	NN	P	0.00	1,042.71
PO-000425	08/17/2015	80029	1	13-5310-0-0000-3700-4300-000-000-00000	NN	P	0.00	106.25
PO-000425	08/17/2015	80031	1	13-5310-0-0000-3700-4300-000-000-00000	NN	P	0.00	88.85
PO-000425	09/14/2015	82734	1	13-5310-0-0000-3700-4300-000-000-00000	NN	P	0.00	79.36
PO-000425	09/14/2015	82730	3	13-5310-0-0000-3700-5890-000-000-00000	NN	P	0.00	67.24
PO-000425	09/14/2015	82734	3	13-5310-0-0000-3700-5890-000-000-00000	NN	P	0.00	142.77
PO-000425	09/14/2015	82734	2	13-5310-0-0000-3700-4700-000-000-00000	NN	P	0.00	5.00
PO-000425	09/14/2015	82730	2	13-5310-0-0000-3700-4700-000-000-00000	NN	P	0.00	996.31
TOTAL PAYMENT AMOUNT								9,400.71

000276/00	GAGER'S INC.							
PO-000404	09/16/2015	1071483	1	13-5310-0-0000-3700-4300-000-000-00000	NN	P	0.00	81.17
TOTAL PAYMENT AMOUNT								81.17

000209/00	GOLD STAR FOODS							
PO-000415	09/14/2015	1434420	2	13-5310-0-0000-3700-4700-000-000-00000	NN	P	0.00	1,626.98
PO-000415	09/14/2015	1437367	2	13-5310-0-0000-3700-4700-000-000-00000	NN	P	0.00	759.60
TOTAL PAYMENT AMOUNT								2,386.58

000445/00	IT SAVVY							
PO-016237	09/14/2015	00820699	2	13-5310-0-0000-3700-4400-000-000-00000	NN	P	0.00	51.17
PO-016237	09/04/2015	00819070	2	13-5310-0-0000-3700-4400-000-000-00000	NN	P	0.00	1,024.13
TOTAL PAYMENT AMOUNT								1,075.30

012 HAMILTON UNIFIED SCHOOL DIST J13086  
 BATCH 15: OCTOBER 19 2015

ACCOUNTS PAYABLE PRELIST  
 BATCH: 0015 BATCH 15: OCTOBER 19 2015  
 Fund : 13 CAFETERIA

APY500 L.00.10 09/18/15 12:29 PAGE 7  
 << Open >>

Vendor/Addr	Remit name	Description	Tax ID num	Deposit type	Fd Res	Y Goal	Func Obj	ABA num	Account num	T9MPS	Liq Amt	Net Amount
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000592/00	MISSION UNIFORM & LINEN											
PO-000405	09/10/2015	500880817	1	13-5310-0-0000-3700-4300-000-000-00000	NN	P					0.00	32.69
PO-000405	09/10/2015	500845456	1	13-5310-0-0000-3700-4300-000-000-00000	NN	P					0.00	24.70
PO-000405	09/10/2015	500845457	1	13-5310-0-0000-3700-4300-000-000-00000	NN	P					0.00	36.14
TOTAL PAYMENT AMOUNT												93.53

001059/00	NORCAL FOOD EQUIPMENT INC											
PO-000419	09/02/2015	RA502134	1	13-5310-0-0000-3700-5630-000-000-00000	NN	P					0.00	1,163.90
PO-000419	09/04/2015	RA502188	1	13-5310-0-0000-3700-5630-000-000-00000	NN	P					0.00	896.12
TOTAL PAYMENT AMOUNT												2,060.02

000763/00	PROPACIFIC FRESH											
CM-000010	09/04/2015	CG187125	1	13-5310-0-0000-3700-4700-000-000-00000	NN	N					0.00	-22.36
PO-000407	09/08/2015	6190028	1	13-5310-0-0000-3700-4700-000-000-00000	NN	P					0.00	483.29
PO-000407	08/31/2015	6186764	1	13-5310-0-0000-3700-4700-000-000-00000	NN	P					0.00	615.98
PO-000407	08/31/2015	6186735	1	13-5310-0-0000-3700-4700-000-000-00000	NN	P					0.00	448.18
PO-000407	09/08/2015	6190058	1	13-5310-0-0000-3700-4700-000-000-00000	NN	P					0.00	731.52
PO-000407	09/14/2015	6193008	3	13-5310-0-0000-3700-4300-000-000-00000	NN	P					0.00	50.70
PO-000407	09/14/2015	6193008	1	13-5310-0-0000-3700-4700-000-000-00000	NN	P					0.00	374.42
PO-000407	09/14/2015	6193036	1	13-5310-0-0000-3700-4700-000-000-00000	NN	P					0.00	574.07
TOTAL PAYMENT AMOUNT												3,255.80

TOTAL Fund	PAYMENT	18,353.11	**
TOTAL BATCH PAYMENT		36,131.45	***
TOTAL DISTRICT PAYMENT		36,131.45	****
TOTAL FOR ALL DISTRICTS:		36,131.45	*****

Number of checks to be printed: 38, not counting voids due to stub overflows.

Prepared by	<i>Christa Johnson</i>	Date	9/18/15
Reviewed by		Date	

Vendor/Addr Remit name Description Tax ID num Deposit type Fd Res Y Goal Func Obj Sit BDR DD TRMPS Liq Amt Net Amount  
 Req Reference Date

000008/00 CALIFORNIA'S VALUED TRUST H/W  
 PO-000444 09/20/2015 OCTOBER 2015 1 01-0000-0-0000-0000-9571-000-000-00000 NN P 0.00 22,412.62  
 PO-000444 09/20/2015 OCTOBER 2015 2 01-0000-0-0000-0000-9572-000-000-00000 NN P 0.00 58,135.51  
 PO-000444 09/20/2015 OCTOBER 2015 3 01-0000-0-0000-0000-9573-000-000-00000 NN P 0.00 12,586.31  
 TOTAL PAYMENT AMOUNT 93,134.44 \*

002047/00 DANNIS WOLIVER KELLEY 943172834  
 PO-016145 08/25/2015 AUGUST LEGAL FEES  
 TOTAL PAYMENT AMOUNT 1 01-0000-0-0000-7110-5815-000-000-00000 NY P 13568.68 13,568.68  
 TOTAL PAYMENT AMOUNT 13,568.68 \*

000584/00 STANDARD  
 PO-000408 08/20/2015 SEPT CT503202 DIV3000  
 TOTAL PAYMENT AMOUNT 1 01-0000-0-0000-0000-9573-000-000-00000 NN P 305.20 305.20  
 TOTAL Fund PAYMENT 107,008.32 \*\* 107,008.32  
 TOTAL BATCH PAYMENT 107,008.32 \*\*\* 0.00 107,008.32  
 TOTAL DISTRICT PAYMENT 107,008.32 \*\*\*\* 0.00 107,008.32  
 TOTAL FOR ALL DISTRICTS: 107,008.32 \*\*\*\*\* 0.00 107,008.32

Number of checks to be printed: 3, not counting voids due to stub overflows.

Prepared by Walter Hansen 10/2/15  
 Date  
 Authorized by \_\_\_\_\_ Date

Vendor/Addr	Remit name	Description	Tax ID num	Deposit type	Fd Res	Y	Goal	Func	Obj	Sit	BDR	DD	TRMPS	Liq Amt	Net Amount
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000794/00	BUS WEST - FRESNO														
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PO-016313	09/14/2015	BN70128		1	01-8150-0-0000-8100-4300-000-000-00000	NN	F							1075.13	1,075.13
TOTAL PAYMENT AMOUNT															
														1,075.13	1,075.13

000153/00	CALIFORNIA ASSN FPA														
PO-016134	09/09/2015	15160175GFC		1	01-7010-0-3800-1000-5200-000-000-00000	NN	F							755.00	755.00
TOTAL PAYMENT AMOUNT															
														755.00	755.00

001488/00	CONTINENTAL ATHLETIC SUPPLY														
PO-016250	08/24/2015	0082930-IN		1	01-0000-0-1110-1000-4300-000-006-00000	NN	F							884.63	884.63
TOTAL PAYMENT AMOUNT															
														884.63	884.63

000205/00	CPM EDUCATIONAL PROGRAM														
PO-016274	09/22/2015	1507216-IN		1	01-0001-0-1110-1000-4300-000-000-00000	NN	F							3309.20	3,177.08
TOTAL PAYMENT AMOUNT															
														3,177.08	3,177.08

000563/00	DIANE LYON														
EY-000031	09/22/2015	MILEAGE REIMB	9/16-9/18		01-0000-0-0000-7300-5200-000-000-00000	NN								281.04	281.04
TOTAL PAYMENT AMOUNT															
														281.04	281.04

000470/00	GUMER ALVAREZ														
EY-000030	09/22/2015	MILEAGE REIMB			01-9150-0-0000-2420-5200-000-000-00000	NN								29.90	29.90
TOTAL PAYMENT AMOUNT															
														29.90	29.90

000125/00	MCGRAW-HILL SCHOOL EDUCATION														
PO-016275	09/02/2015	87940575001		1	01-6300-0-1110-1000-4300-000-000-00000	NN	F							822.49	844.40
TOTAL PAYMENT AMOUNT															
														844.40	844.40

000096/00	MILLER GLASS INC														
PO-000434	09/18/2015	3-246262		1	01-8150-0-0000-8100-5630-000-000-00000	NN	P							0.00	192.63
PO-000434	09/18/2015	3-246626		1	01-8150-0-0000-8100-5630-000-000-00000	NN	P							0.00	60.00
PO-000434	09/18/2015	3-246261		1	01-8150-0-0000-8100-5630-000-000-00000	NN	P							0.00	171.13

Vendor/Addr Reg Reference	Remit name Date	Description	Tax ID num	Deposit type Fd Res	Y Goal	Func Obj	ABA num Slt BGR DD	Account num TRMPS	Liq Amt	Net Amount
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000524/00 MJB WELDING SUPPLY TOTAL PAYMENT AMOUNT 423.76 \*

PO-016144	09/15/2015	01094783		2 01-0350-0-6000-1000-4300-000-0000	NN	P			0.00	175.02
PO-016144	09/17/2015	01094784		2 01-0350-0-6000-1000-4300-000-0000	NN	P			0.00	6.02
PO-016144	09/17/2015	01095060		2 01-0350-0-6000-1000-4300-000-0000	NN	P			0.00	119.33
TOTAL PAYMENT AMOUNT										300.37

000719/00 NORTH WOODWINDS 316480153 TOTAL PAYMENT AMOUNT 434.90 \*

PO-016262	08/31/2015	921324		1 01-0000-0-1110-1000-5630-000-013-0000	NY	P			434.90	434.90
TOTAL PAYMENT AMOUNT										434.90

000309/00 OFFICE DEPOT TOTAL PAYMENT AMOUNT 78.89 \*

PO-016195	09/08/2015	792061237001		1 01-0000-0-1110-1000-4300-800-000-0000	NN	P			78.89	78.89
TOTAL PAYMENT AMOUNT										78.89

000084/00 PG&E TOTAL PAYMENT AMOUNT 12,732.26 \*

PO-000416	09/15/2015	SEPT HS 9921774729-6		1 01-0000-0-0000-8100-5590-000-000-0000	NN	P			0.00	12,732.26
TOTAL PAYMENT AMOUNT										12,732.26

000134/00 QUILL CORPORATION TOTAL PAYMENT AMOUNT 2,864.77 \*

PO-016135	09/11/2015	7669054		1 01-0000-0-1110-1000-4300-000-000-0000	NN	P			0.00	35.37
PO-016200	09/11/2015	7669048		1 01-0000-0-1110-1000-4300-800-000-0000	NN	P			1414.70	1,414.70
PO-016285	09/11/2015	7669076		1 01-0000-0-1110-1000-4300-100-000-0000	NN	P			848.82	848.82
PO-016285	09/11/2015	7669076		2 01-0000-0-1110-1000-4300-000-000-0000	NN	P			565.88	565.88
TOTAL PAYMENT AMOUNT										2,864.77

000500/00 SARA DUDENHOFFER TOTAL PAYMENT AMOUNT 50.00 \*

PV-000032	09/22/2015	REIMB COACH CLASS		01-0801-0-1110-1000-4300-000-507-0000	NN				50.00	50.00
TOTAL PAYMENT AMOUNT										50.00

012 HAMILTON UNIFIED SCHOOL DIST. J13767  
 BATCH 17: OCTOBER 19 2015

ACCOUNTS PAYABLE PRELIST  
 BATCH: 0017 Batch 17: October 19 2015  
 Fund : 01 GENERAL FUND

APY500 I.00.10 09/28/15 14:53 PAGE 3  
 << Open >>

Vendor/Addr Req Reference	Remit name Date	Description	Tax ID num	Deposit type Fd Res	ABA num Y Goal Func Obj	Account num Sit BDR DD	T9MPS	Liq Amt	Net Amount
000743/00	WEST COAST PAPER								
PO-000429	09/15/2015	9216618		1 01-8150-0-0000-8100-4300-000-0000	NN P			0.00	99.19
PO-000429	09/15/2015	9216617		1 01-8150-0-0000-8100-4300-000-0000	NN P			0.00	993.71
TOTAL PAYMENT AMOUNT									1,092.90
TOTAL Fund									25,025.03 **
PAYMENT									25,025.03

Vendor/Addr Remit name Description Tax ID num Deposit type Fd Res Y Goal Func Obj Sit BDR DD TRMPS Liq Amt Net Amount  
 Req Reference Date

00038/00 GLENN COUNTY 1 11-0000-0-4110-1000-4300-000-000-00000 NN F 387.00 387.00  
 PO-016281 09/17/2015 4055 TOTAL PAYMENT AMOUNT 387.00 \*

001229/00 LARRY L JONES 553926724 1 11-9152-0-4110-1000-5890-000-101-00000 NY F 300.00 300.00  
 PO-016311 09/04/2015 ADULT ED CLASS INSTRUCTOR TOTAL PAYMENT AMOUNT 300.00 \*

000172/00 U S POSTMASTER 2 11-0000-0-4110-1000-5890-000-000-00000 NN F 121.50 121.50  
 PO-016264 09/04/2015 ADULT ED CLASS FLYER TOTAL PAYMENT AMOUNT 121.50 \*

TOTAL Fund PAYMENT 808.50 \*\* 808.50

Vendor/Addr Remit name Description Tax ID num Deposit type Fd Res Y Goal Func Obj Slt Bdr DD TRMPS Liq Amt Net Amount  
 Reg Reference Date  
 000445/00 IP SAVVY

PO-016305 09/22/2015 822718 1 12-6105-0-1110-1000-4400-000-000-00000 NN F 627.59 627.59  
 TOTAL PAYMENT AMOUNT 627.59 \* 627.59

TOTAL Fund PAYMENT 627.59 \*\* 627.59



Vendor/Addr Remit name Description Tax ID num Deposit type Fd Res Y Goal Func Obj Sit Bdr DD Account num T9MPS Liq Amt Net Amount  
 Reg Reference Date

000762/00 CRYSTAL CREAMERY

PO-000445	08/10/2015	142114103	1	13-5310-0-0000-3700-4700-000-000-00000	NN	P	0.00	451.26	
PO-000445	08/10/2015	14214107	1	13-5310-0-0000-3700-4700-000-000-00000	NN	P	0.00	122.49	
PO-000445	08/20/2015	14232903	1	13-5310-0-0000-3700-4700-000-000-00000	NN	P	0.00	249.06	
PO-000445	08/17/2015	14232906	1	13-5310-0-0000-3700-4700-000-000-00000	NN	P	0.00	394.98	
PO-000445	08/17/2015	14232909	1	13-5310-0-0000-3700-4700-000-000-00000	NN	P	0.00	44.31	
PO-000445	08/24/2015	14251688	1	13-5310-0-0000-3700-4700-000-000-00000	NN	P	0.00	134.46	
PO-000445	08/24/2015	14251690	1	13-5310-0-0000-3700-4700-000-000-00000	NN	P	0.00	224.10	
PO-000445	08/27/2015	14251694	1	13-5310-0-0000-3700-4700-000-000-00000	NN	P	0.00	214.68	
PO-000445	08/31/2015	14271141	1	13-5310-0-0000-3700-4700-000-000-00000	NN	P	0.00	180.30	
PO-000445	08/31/2015	14271145	1	13-5310-0-0000-3700-4700-000-000-00000	NN	P	0.00	88.62	
PO-000445	09/03/2015	14271226	1	13-5310-0-0000-3700-4700-000-000-00000	NN	P	0.00	295.63	
PO-000445	09/08/2015	14291703	1	13-5310-0-0000-3700-4700-000-000-00000	NN	P	0.00	78.97	
PO-000445	09/08/2015	14291924	1	13-5310-0-0000-3700-4700-000-000-00000	NN	P	0.00	137.70	
PO-000445	09/10/2015	14291925	1	13-5310-0-0000-3700-4700-000-000-00000	NN	P	0.00	158.89	
PO-000445	09/14/2015	14311155	1	13-5310-0-0000-3700-4700-000-000-00000	NN	P	0.00	89.09	
PO-000445	09/14/2015	14311197	1	13-5310-0-0000-3700-4700-000-000-00000	NN	P	0.00	183.92	
PO-000445	09/17/2015	14311226	1	13-5310-0-0000-3700-4700-000-000-00000	NN	P	0.00	11.56	
PO-000445	09/17/2015	14311228	1	13-5310-0-0000-3700-4700-000-000-00000	NN	P	0.00	295.63	
TOTAL PAYMENT AMOUNT								3,355.65	*

000764/00 DANIELSON CO

PO-000425	09/21/2015	93419	1	13-5310-0-0000-3700-4300-000-000-00000	NN	P	0.00	38.91	
PO-000425	09/21/2015	93445	1	13-5310-0-0000-3700-4300-000-000-00000	NN	P	0.00	88.85	
PO-000425	09/21/2015	83419	2	13-5310-0-0000-3700-4700-000-000-00000	NN	P	0.00	757.25	
PO-000425	09/21/2015	83445	2	13-5310-0-0000-3700-4700-000-000-00000	NN	P	0.00	1,238.80	
PO-000425	09/21/2015	83285	2	13-5310-0-0000-3700-4700-000-000-00000	NN	P	0.00	65.67	
TOTAL PAYMENT AMOUNT								2,189.48	*

000592/00 MISSION UNIFORM & LINEN

PO-000405	09/17/2015	600931173	1	13-5310-0-0000-3700-4300-000-000-00000	NN	P	0.00	24.70	
PO-000405	09/17/2015	600931174	1	13-5310-0-0000-3700-4300-000-000-00000	NN	P	0.00	32.69	
TOTAL PAYMENT AMOUNT								57.39	*

000763/00 PROPACIFIC FRESH

PO-000407	09/21/2015	6196304	3	13-5310-0-0000-3700-4300-000-000-00000	NN	P	0.00	38.97	
PO-000407	09/21/2015	6196304	1	13-5310-0-0000-3700-4700-000-000-00000	NN	P	0.00	712.90	
PO-000407	09/21/2015	6196273	1	13-5310-0-0000-3700-4700-000-000-00000	NN	P	0.00	333.10	
TOTAL PAYMENT AMOUNT								1,084.97	*

Vendor/Addr Remit name Description Tax ID num Deposit type ABA num Account num Liq Amt Net Amount  
 Reg Reference Date Date

002012/00 UNITED GROCERS  
 PO-000438 09/13/2015 60565054  
 PO-000438 09/13/2015 60565054

FD Res	Y	Goal	Func	Obj	Sit	BDR	DD	T9MPS	Liq Amt	Net Amount
1	13-5310-0-0000-3700-4300-000-000-000000	NN	P						0.00	30.06
2	13-5310-0-0000-3700-4700-000-000-000000	NN	P						0.00	92.74
TOTAL PAYMENT AMOUNT										122.80
TOTAL Fund PAYMENT										6,810.29
TOTAL BATCH PAYMENT										33,271.41
TOTAL DISTRICT PAYMENT										33,271.41
TOTAL FOR ALL DISTRICTS:										33,271.41

Number of checks to be printed: 24, not counting voids due to stub overflows.

Prepared by	<i>Chris Weber</i>	Date	<i>9/28/15</i>
Authorized by		Date	

012 HAMILTON UNIFIED SCHOOL DIST. J14593  
 BATCH 18: OCTOBER 19 2015

ACCOUNTS PAYABLE PRELIST  
 BATCH: 0018 BATCH 18: OCTOBER 19 2015  
 Fund : 01 GENERAL FUND

APY500 L.00.10 10/07/15 14:23 PAGE 1  
 << Open >>

Vendor/Addr Reg Reference	Remit name Date	Description	Tax ID num	Deposit type Fd Res	ABA num Y Goal Func Obj	Account num Slt Bdr DD	TMPS	Liq Amt	Net Amount
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001391/00	ABSOLUTE HEATING & AIR INC		510664349						
PO-000435	09/21/2015	3243092115		1 01-8150-0-0000-8100-5630-000-000-00000 NN P				0.00	85.00
PO-000435	09/28/2015	15-6073		1 01-8150-0-0000-8100-5630-000-000-00000 NN P				0.00	578.20
TOTAL PAYMENT AMOUNT									663.20

000005/00	ACSA								
PO-016290	09/20/2015	CI 27460		1 01-0001-0-0000-2700-5200-000-000-00000 NN F				1365.00	1,365.00
TOTAL PAYMENT AMOUNT									1,365.00

000010/00	ALHAMBRA & SIERRA SPRINGS								
PO-000406	09/28/2015	SEPT HS 9858589 092715		1 01-0000-0-0000-2700-4300-100-000-00000 NN P				0.00	80.87
PO-000406	09/28/2015	SEPT MAINT 9858589 092715		2 01-8150-0-0000-8100-4300-000-000-00000 NN P				0.00	42.50
PO-000406	09/28/2015	SEPT ELIA B 9858589 092715		3 01-0000-0-3200-1000-4300-000-000-00000 NN P				0.00	55.50
PO-000406	09/28/2015	SEPT ELEM 9858589 092715		4 01-0000-0-0000-2700-4300-800-000-00000 NN P				0.00	48.50
TOTAL PAYMENT AMOUNT									227.37

000153/00	CALIFORNIA ASSN FFA								
PO-016289	09/24/2015	151603411dr		1 01-7010-0-3800-1000-4300-000-000-00000 NN F				1725.50	1,725.50
TOTAL PAYMENT AMOUNT									1,725.50

000041/00	CALIFORNIA STATE UNIVERSITY								
PO-016108	09/21/2015	1064403-R BOCAST		1 01-4035-0-1110-1000-5890-000-000-00000 NN F				800.00	800.00
PO-016126	09/21/2015	1064403-R GONZALEZ		1 01-4035-0-1110-1000-5200-000-000-00000 NN F				800.00	800.00
TOTAL PAYMENT AMOUNT									1,600.00

000053/00	CALIFORNIA WATER SERVICE CO								
PO-000422	09/28/2015	OCT 0669843652		1 01-0000-0-0000-8100-5590-000-000-00000 NN P				0.00	736.27
PO-000422	09/28/2015	OCT 3624177777		1 01-0000-0-0000-8100-5590-000-000-00000 NN P				0.00	30.99
PO-000422	09/28/2015	OCT 6314177777		1 01-0000-0-0000-8100-5590-000-000-00000 NN P				0.00	302.40
PO-000422	09/28/2015	OCT 4328876467		1 01-0000-0-0000-8100-5590-000-000-00000 NN P				0.00	449.83
PO-000422	09/28/2015	OCT 7314177777		1 01-0000-0-0000-8100-5590-000-000-00000 NN P				0.00	872.60
PO-000422	09/28/2015	OCT 3141117777		1 01-0000-0-0000-8100-5590-000-000-00000 NN P				0.00	45.65
PO-000422	09/28/2015	OCT 4141117777		1 01-0000-0-0000-8100-5590-000-000-00000 NN P				0.00	45.65
TOTAL PAYMENT AMOUNT									2,483.39

012 HAMILTON UNITED SCHOOL DIST. J14593  
 BATCH 18:OCTOBER 19 2015

ACCOUNTS PAYABLE PRELIST  
 BATCH: 0018 BATCH 18:OCTOBER 19 2015  
 Fund : 01 GENERAL FUND

APY500 L.00.10 10/07/15 14:23 PAGE 2  
 << Open >>

Vendor/Addr	Remit name	Description	Tax ID num	Deposit type	Fd Res	Y Goal	Func	Obj	ABA num	Account num	TRMPS	Liq Amt	Net Amount
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000515/00	CHARLES TRACY			01-0000-0-0000-7150-5200-000-000-00000	NN				50.00			50.00	50.00
PV-000035 09/21/2015 SSDA & ACSA CONF MEALS													
TOTAL PAYMENT AMOUNT													

001237/00	COMER'S PRINT SHOP			1 01-0000-0-1110-1000-4300-000-000-00000	NN F				952.16			952.16	952.16
PO-016306 09/28/2015 95153-NEWSLETTERS													
TOTAL PAYMENT AMOUNT													

000157/00	COSTCO #1011			1 01-0000-0-1110-1000-4300-000-000-00000	NN F				157.36			157.36	157.36
PO-016323 09/29/2015 10113211													
TOTAL PAYMENT AMOUNT													

000205/00	CPM EDUCATIONAL PROGRAM			01-7405-0-1110-1000-4200-000-000-00000	NN F				500.79			780.58	500.79
CL-000005 10/06/2015 1502740-IN													
TOTAL PAYMENT AMOUNT													

000495/00	CREATIVE APPLE			1 01-0000-0-1110-1000-4300-800-000-00000	NN F				156.25			156.25	156.25
PO-016303 09/19/2015 482221													
PO-016304 09/22/2015 482288													
TOTAL PAYMENT AMOUNT													

001470/00	CRIS OSRQUERA			01-0000-0-0000-2700-5200-000-000-00000	NN				144.00			144.00	144.00
PV-000041 09/30/2015 HISTORY CONF MEALS OSRQUERA													
TOTAL PAYMENT AMOUNT													

001024/00	DISCOUNT SCHOOL SUPPLY			1 01-0000-0-1110-1000-4300-800-000-00000	NN F				148.99			148.99	148.99
PO-016327 10/02/2015 W23758540102													
TOTAL PAYMENT AMOUNT													

Vendor/Addr Reg Reference	Remit name Date	Description	Tax ID num	Deposit type Pd Res	ABA num Y Goal Func Obj	Account num Sit Bdr DD	TrmPS	Liq Amt	Net Amount
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000899/00	EDUCATIONAL DATA SYSTEMS								
PO-016277	10/01/2015	101517539		1 01-3010-0-1110-1000-5890-000-000-00000	NN F			358.14	329.60
TOTAL PAYMENT AMOUNT									329.60

000670/00	EDUCATIONAL TESTING SERVICE								
CL-000009	09/15/2015	CLOSE/NO CHG PER VENDOR 9/28		01-0000-0-1110-1000-5890-000-000-00000	NN C			66.88	0.00
TOTAL PAYMENT AMOUNT									0.00

000516/00	ESGI LLC								
PO-016301	09/24/2015	12931; ANNUAL SERVICE		1 01-0001-0-1110-1000-4300-000-000-00000	NN F			875.00	875.00
TOTAL PAYMENT AMOUNT									875.00

000765/00	FAT CATALOG								
PO-016265	09/21/2015	INV2051302-WHITEBOARDS		1 01-8150-0-0000-8100-4300-000-000-00000	NN F			1278.61	1,278.61
TOTAL PAYMENT AMOUNT									1,278.61

000201/00	FOLLETT SCHOOL SOLUTIONS INC								
PO-016322	09/22/2015	ANNUAL LIBRARY SUPPORT		1 01-0000-0-1110-2420-5890-000-026-00000	NN F			400.00	400.00
TOTAL PAYMENT AMOUNT									400.00

000036/00	GREATAMERICA LEASING CORP								
PO-000424	09/21/2015	NOV 17582532		1 01-0000-0-1110-1000-5620-100-000-00000	NN P			0.00	117.18
TOTAL PAYMENT AMOUNT									117.18

000072/00	HILLYARD								
PO-000412	09/23/2015	601788630		1 01-8150-0-0000-8100-4300-000-000-00000	NN P			0.00	75.19
PO-000412	09/22/2015	601787367		1 01-8150-0-0000-8100-4300-000-000-00000	NN P			0.00	89.77
PO-000412	09/30/2015	601798281		1 01-8150-0-0000-8100-4300-000-000-00000	NN P			0.00	1,222.25
PO-000412	09/30/2015	601798281		1 01-8150-0-0000-8100-4300-000-000-00000	NN P			0.00	27.33
TOTAL PAYMENT AMOUNT									1,414.54

Vendor/Addr Remit name Description Tax ID num Deposit type Pd Res Y Goal Func Obj Sit Bdr DD TRMPS Liq Amt Net Amount  
 Req Reference Date

001408/00 HOGAN BROWN  
 PV-000039 09/30/2015 HISTORY CONF MEALS BROWN 01-4035-0-1110-1000-5200-000-000-00000 NN  
 PV-000042 09/30/2015 AP HISTORY STUDENT LUNCH 01-0801-0-1110-1000-4300-000-512-00000 NN  
 TOTAL PAYMENT AMOUNT 310.24

000801/00 HUNT & SONS INC 942209320  
 PO-000400 09/30/2015 205547 PARK ONLY 2 01-0000-0-0000-8100-4392-000-000-00000 NN P  
 TOTAL PAYMENT AMOUNT 413.40

001028/00 JC NELSON SUPPLY CO  
 PO-000430 09/21/2015 690479 1 01-8150-0-0000-8100-4300-000-000-00000 NN P  
 TOTAL PAYMENT AMOUNT 30.64

001259/00 JOHANNA M CLAY 557451211  
 PO-016177 08/07/2015 30-AUG & SEPT SERVICE 1 01-0000-0-1110-1000-5890-000-000-00000 NY P  
 TOTAL PAYMENT AMOUNT 536.75

001283/00 JOHN'S TIRE & MUFFLER SERVICE 943171305  
 PO-000410 10/01/2015 135123 1 01-8150-0-0000-8100-5630-000-000-00000 NY P  
 PO-000410 09/18/2015 134884 1 01-8150-0-0000-8100-5630-000-000-00000 NY P  
 TOTAL PAYMENT AMOUNT 443.13

000200/00 LASSEN COLLEGE FIELD DAY  
 PO-016319 09/22/2015 FLORAL FIELD DAY 18728 1 01-7010-0-3800-1000-5200-000-000-00000 NN F  
 TOTAL PAYMENT AMOUNT 320.00

001225/00 MATT STEELE  
 PV-000040 09/30/2015 HISTORY CONF MEALS STEELE 01-4035-0-1110-1000-5200-000-000-00000 NN  
 TOTAL PAYMENT AMOUNT 144.00

012 HAMILTON UNIFIED SCHOOL DIST. J14593  
 BATCH 18:OCTOBER 19 2015

ACCOUNTS PAYABLE PRELIST  
 BATCH: 0018 BATCH 18:OCTOBER 19 2015  
 Fund : 01 GENERAL FUND

APY500 L.00.10 10/07/15 14:23 PAGE 5  
 << Open >>

Vendor/Addr	Remit name	Description	Tax ID num	Deposit type	Fd Res	Y	Goal	Func	Obj	Sit	Bdr	DD	TRMPS	Liq Amt	Net Amount
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000524/00	MJB WELDING SUPPLY														
PO-016144	09/22/2015	01095483		2	01	-0350	-0	-6000	-1000	-4300	-000	-000	00000	NN P	0.00
PO-016144	09/22/2015	01095484		2	01	-0350	-0	-6000	-1000	-4300	-000	-000	00000	NN P	0.00
PO-016144	09/22/2015	01095485		2	01	-0350	-0	-6000	-1000	-4300	-000	-000	00000	NN P	0.00
PO-016144	09/30/2015	01096593		3	01	-7010	-0	-3800	-1000	-5890	-000	-000	00000	NN P	0.00
TOTAL PAYMENT AMOUNT															354.98 *

000128/00	NORMAC														
PO-000420	09/25/2015	674555		1	01	-8150	-0	-0000	-8100	-4300	-000	-000	00000	NN P	0.00
TOTAL PAYMENT AMOUNT															56.58 *

000719/00	NORTH WOODWINDS		316480153												
PO-016262	09/28/2015	921348		1	01	-0000	-0	-1110	-1000	-5630	-000	-013	-00000	NY P	265.10
TOTAL PAYMENT AMOUNT															941.69 *

000309/00	OFFICE DEPOT														
PO-016100	09/30/2015	797265483001		1	01	-0000	-0	-1110	-1000	-4300	-000	-000	00000	NN P	360.05
PO-016100	09/30/2015	797265483001		2	01	-0000	-0	-1110	-1000	-4300	-100	-000	00000	NN P	21.88
TOTAL PAYMENT AMOUNT															381.93 *

000027/00	ORLAND HARDWARE														
PO-000417	09/12/2015	266141		2	01	-7010	-0	-3800	-1000	-4300	-000	-000	00000	NN P	0.00
PO-000417	09/23/2015	267112		2	01	-7010	-0	-3800	-1000	-4300	-000	-000	00000	NN P	0.00
TOTAL PAYMENT AMOUNT															176.62 *

000084/00	PG&E														
PO-000416	09/24/2015	SBPT ELEM 3699672995-4		1	01	-0000	-0	-0000	-8100	-5590	-000	-000	00000	NN P	0.00
TOTAL PAYMENT AMOUNT															8,261.05 *

001510/00	RAY MORGAN COMPANY														
PO-000413	09/21/2015	OCT 2015 1022592		1	01	-0000	-0	-0000	-2700	-5620	-000	-000	00000	NN P	0.00
PO-000413	09/21/2015	OCT 2015 1022592		2	01	-0000	-0	-1110	-1000	-5620	-100	-000	00000	NN P	0.00
PO-000413	09/21/2015	OCT 2015 1022592		3	01	-0000	-0	-1110	-1000	-5620	-800	-000	00000	NN P	0.00
PO-000413	09/21/2015	OCT 2015 1022592		4	01	-0000	-0	-3200	-1000	-5620	-000	-000	00000	NN P	0.00
TOTAL PAYMENT AMOUNT															1,842.51
TOTAL PAYMENT AMOUNT															129.17

012 HAMILTON UNIFIED SCHOOL DIST J14593  
 BATCH 18:OCTOBER 19 2015

ACCOUNTS PAYABLE PRELIST  
 BATCH: 0018 BATCH 18:OCTOBER 19 2015  
 Fund : 01 GENERAL FUND

APY500 L.00.10 10/07/15 14:23 PAGE 6  
 << Open >>

Vendor/Addr	Remit name	Description	Tax ID num	Deposit type	Fd Res	Y Goal	Func Obj	ABA num	Account num	Liq Amt	Net Amount
Req Reference	Date							Slt	BDR DD	T9MPS	

001510 (CONTINUED)

PO-000413	09/21/2015	OCT 2015 1022592		5	01-0000-0-3550-1000-5620-000-00000	NN	P			0.00	149.55
TOTAL PAYMENT AMOUNT											3,487.93 *

000454/00 SCHOLASTIC CLASS MAGAZINES

PO-016293	09/28/2015	M5738208 7 ;ACCT#95951707		1	01-0000-0-1110-1000-4300-800-000-00000	YN	F			229.62	229.63
TOTAL PAYMENT AMOUNT											229.63
TOTAL USE TAX AMOUNT											17.22

000191/00 SMALL SCHOOL DISTRICTS ASSN

PO-016341	10/02/2015	15-001356		1	01-0000-0-0000-7150-5200-000-00000	NN	F			425.00	425.00
TOTAL PAYMENT AMOUNT											425.00 *

002014/00 SPECIALIZED FIBERS

PO-000433	10/01/2015	OCT SL102125		1	01-0000-0-0000-8100-5590-000-000-00000	NN	P			0.00	55.00
PO-000433	10/01/2015	OCT SL102124		1	01-0000-0-0000-8100-5590-000-000-00000	NN	P			0.00	55.00
TOTAL PAYMENT AMOUNT											110.00 *

000267/00 SULLIVAN SUPPLY INC

PO-016302	09/25/2015	8280238-IN		1	01-7010-0-3800-1000-5890-000-000-00000	NN	F			200.00	142.38
TOTAL PAYMENT AMOUNT											142.38 *

000285/00 SUZANNE TITCHENAL

PV-000038	09/30/2015	HISTORY CONF MEALS TITCHENAL		01-4035-0-1110-1000-5200-000-000-00000	NN					144.00	144.00
TOTAL PAYMENT AMOUNT											144.00 *

000846/00 TIME FOR KIDS

PO-016161	10/06/2015	ACCT#359451682		1	01-0000-0-1110-1000-4300-800-000-00000	NN	F			291.67	271.32
TOTAL PAYMENT AMOUNT											271.32 *



012 HAMILTON UNIFIED SCHOOL DIST. J14593  
 BATCH 18, OCTOBER 19 2015

ACCOUNTS PAYABLE PRELIST  
 BATCH: 0018 BATCH 18, OCTOBER 19 2015  
 Fund : 01 GENERAL FUND

APY500 L.00.10 10/07/15 14:23 PAGE 7  
 << Open >>

Vendor/Addr	Remit name	Description	Tax ID num	Deposit type	Fd Res	Y	Goal	Func	Obj	Site	Edr	DD	TRMPS	Ldg Amt	Net Amount
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001382/00	U S BANK CORPORATE														
CM-000012	09/22/2015	STEM CONF HOTEL REFUND		01-4035-0-1110-1000-5200-000-000-00000	N									0.00	-398.72
PO-016137	09/22/2015	MEETING REPERSH		1 01-0000-0-1110-1000-4300-000-000-00000	NN P									102.81	67.67
PO-016159	09/15/2015	PAID W/ PV 8-19-15		1 01-8150-0-0000-8100-4300-000-000-00000	NN C									100.00	0.00
PO-016220	09/22/2015	4246044555628555		1 01-0801-0-1110-1000-4300-000-532-00000	NN P									100.00	100.00
PO-016258	09/22/2015	GRAPES OF WRATH CLASS SET		1 01-1100-0-3200-1000-4300-000-000-00000	NN P									10.77	10.77
PO-016258	09/22/2015	GRAPES OF WRATH CLASS SET		1 01-1100-0-3200-1000-4300-000-000-00000	NN F									204.45	197.55
PO-016266	09/22/2015	NNER CONF RINA REGIST		1 01-4035-0-1110-1000-5200-000-000-00000	NN F									100.00	100.00
PO-016284	09/22/2015	COUNSELOR CONF REGIST		1 01-0000-0-1110-1000-5200-100-000-00000	NN F									120.00	120.00
PO-016288	09/22/2015	SEAGATE REPLACEMENT DRIVE		1 01-9150-0-0000-2420-4300-000-000-00000	NN F									86.53	83.99
PO-016292	09/22/2015	VISUAL VOCAB BOOK		1 01-6300-0-1110-1000-4300-000-000-00000	NN P									62.97	62.97
PV-000036	09/22/2015	SEPT 4246044555628555		01-0000-0-0000-8100-4392-000-000-00000	NN									496.20	496.20
PV-000036	09/22/2015	SEPT 4246044555628555		01-0000-0-0000-8100-4392-000-020-00000	NN									42.37	42.37
PV-000036	09/22/2015	SEPT 4246044555628555		01-7010-0-3800-1000-5200-000-000-00000	NN									112.29	112.29
		TOTAL PAYMENT AMOUNT												995.09	995.09
		TOTAL USE TAX AMOUNT												7.11	7.11

001148/00	UPS														
PV-000034	09/21/2015	8V6291395		01-7010-0-3800-1000-5890-000-000-00000	NN									17.60	17.60
PV-000037	09/30/2015	RETURNS-BOOKS		01-0000-0-0000-2700-5990-000-000-00000	NN									15.31	15.31
		TOTAL PAYMENT AMOUNT												32.91	32.91

000715/00	US BANK EQUIPMENT FINANCE														
PO-000437	09/28/2015	OCT 288482144		1 01-0000-0-1110-1000-5620-100-000-00000	NN P									0.00	666.18
		TOTAL PAYMENT AMOUNT												666.18	666.18

000543/00	US SPECIALTY COATINGS														
PO-000427	09/18/2015	142742		1 01-8150-0-0000-8100-4300-000-000-00000	YN P									0.00	499.35
		TOTAL PAYMENT AMOUNT												499.35	499.35
		TOTAL USE TAX AMOUNT												37.45	37.45

000485/00	VOLTAGE SPECIALISTS														
PO-016317	08/31/2015	10397 ALL SITE/ALARM TEST		1 01-8150-0-0000-8100-5630-000-000-00000	NY F									3320.00	3,320.00
		TOTAL PAYMENT AMOUNT												3,320.00	3,320.00

012 HAMILTON UNIFIED SCHOOL DIST. J14593  
 BATCH 18;OCTOBER 19 2015

ACCOUNTS PAYABLE PRELIST  
 BATCH: 0018 BATCH 18;OCTOBER 19 2015  
 Fund : 01 GENERAL FUND

APY500 I.00.10 10/07/15 14:23 PAGE 8  
 << Open >>

Vendor/Addr Req Reference	Remit name Date	Description	Tax ID num	Deposit type Fd Res	ABA num Y Goal Func Obj	Account num Sit Bdr DD	TRMPS	Liq Amt	Net Amount
000377/00	WASTE MANAGEMENT								
PO-000402	10/01/2015	OCT 2015 HS MAINT		1 01-0000-0-0000-8100-5590-000-000-00000	NN P			0.00	762.80
PO-000402	10/01/2015	OCT 2015 ELEM CAFE		1 01-0000-0-0000-8100-5590-000-000-00000	NN P			0.00	190.70
PO-000402	10/01/2015	OCT 2015 ELEM MAINT		1 01-0000-0-0000-8100-5590-000-000-00000	NN P			0.00	246.96
PO-000402	10/01/2015	OCT 2015 HS CAFE		1 01-0000-0-0000-8100-5590-000-000-00000	NN P			0.00	190.70
TOTAL PAYMENT AMOUNT									1,391.16
TOTAL Fund PAYMENT									38,794.74 **
TOTAL USE TAX AMOUNT									61.78
TOTAL PAYMENT AMOUNT									38,794.74

012 HAMILTON UNIFIED SCHOOL DIST. J14593  
 BATCH 18:OCTOBER 19 2015

ACCOUNTS PAYABLE PRELIST  
 BATCH: 0018 BATCH 18:OCTOBER 19 2015  
 Fund : 11 ADULT EDUCATION

APY500 I.00.10 10/07/15 14:23 PAGE 9  
 << Open >>

Vendor/Addr	Remit name	Description	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount	
Req Reference	Date			Fd Res	Y Goal	Func Obj	Slt Bdr	DD	TRMPS
000864/00	MONOPRICE		567987705						

PO-016273	08/31/2015	12899398		1	11-0000-0-4110-1000-4300-000-0000	NY F	20.88	20.88	
TOTAL PAYMENT AMOUNT								20.88 *	20.88

001510/00 RAY MORGAN COMPANY

PO-000413	09/21/2015	OCT 2015	1022592								
TOTAL PAYMENT AMOUNT								6 11-0000-0-4110-1000-5620-000-0000	NN P	0.00	129.17
TOTAL Fund								PAYMENT	129.17 *	129.17	

TOTAL Fund								PAYMENT	150.05 **	150.05
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Vendor/Addr Remit name Description Tax ID num Deposit type ABA num Account num  
 Req Reference Date Description Pd Res Y Goal Func Obj Sit Bdr DD T9MPS Liq Amt Net Amount

001253/00 BASIC EMERGENCY SAFETY TRAIN 1 12-6105-0-1110-1000-5200-000-000-00000 NN F 225.00 225.00  
 TOTAL PAYMENT AMOUNT 225.00 \*

000506/00 CVS PHARMACY INC 1 12-6105-0-1110-1000-4300-000-000-00000 NN P 24.10 24.10  
 PO-016235 09/28/2015 6005 4320 5900 0825 8.48 8.48  
 PO-016235 09/28/2015 6005 4320 5900 0825 32.58 32.58  
 TOTAL PAYMENT AMOUNT 32.58 \*

001510/00 RAY MORGAN COMPANY 7 12-6105-0-1110-1000-5620-000-000-00000 NN P 0.00 129.17  
 PO-000413 09/21/2015 OCT 2015 1022592 129.17 \*  
 TOTAL PAYMENT AMOUNT 129.17

001382/00 U S BANK CORPORATE 1 12-6105-0-1110-1000-4300-000-000-00000 NN P 17.40 17.40  
 PO-016270 09/22/2015 EPILEPSY BOOKS 27.08 27.08  
 PO-016270 09/22/2015 EPILEPSY BOOKS 36.62 36.62  
 PO-016272 09/22/2015 STOPWATCH/CLOCK 81.10 81.10  
 TOTAL PAYMENT AMOUNT 81.10 \*  
 TOTAL USE TAX AMOUNT 2.03

TOTAL Fund PAYMENT 467.85 \*\*  
 TOTAL USE TAX AMOUNT 2.03

012 HAMILTON UNIFIED SCHOOL DIST. J14593  
 BATCH 18:OCTOBER 19 2015

ACCOUNTS PAYABLE PRELIST  
 BATCH: 0018 BATCH 18:OCTOBER 19 2015  
 Fund : 13 CAFETERIA

APY500 L.00.10 10/07/15 14:23 PAGE 11  
 << Open >>

Vendor/Addr	Remit name	Description	Tax ID num	Deposit type	Fd Res	Y Goal	Func Obj	ABA num	Sit	BDR	DD	TRMPS	Liq Amt	Net Amount
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000764/00	DANIELSON CO													
PO-000425	09/28/2015	84084		1	13-5310-0-0000-3700-4300-000-000-00000	NN	P						0.00	149.96
PO-000425	09/28/2015	84167		1	13-5310-0-0000-3700-4300-000-000-00000	NN	P						0.00	134.43
PO-000425	09/28/2015	84084		3	13-5310-0-0000-3700-5890-000-000-00000	NN	P						0.00	5.00
PO-000425	09/28/2015	84084		2	13-5310-0-0000-3700-4700-000-000-00000	NN	P						0.00	1,026.30
PO-000425	09/28/2015	84167		2	13-5310-0-0000-3700-4700-000-000-00000	NN	P						0.00	586.26
TOTAL PAYMENT AMOUNT													1,901.95	

000209/00	GOLD STAR FOODS													
PO-000415	09/24/2015	AVG STATE FEE 1456240		3	13-5310-0-0000-3700-5890-000-000-00000	NN	P						0.00	28.80
TOTAL PAYMENT AMOUNT													28.80	

000592/00	MISSION UNIFORM & LINEN													
PO-000405	09/24/2015	500979007		1	13-5310-0-0000-3700-4300-000-000-00000	NN	P						0.00	37.29
TOTAL PAYMENT AMOUNT													37.29	

000763/00	PROPACIFIC FRESH													
PO-000407	09/28/2015	6199486		1	13-5310-0-0000-3700-4700-000-000-00000	NN	P						0.00	604.48
PO-000407	09/28/2015	6199410		1	13-5310-0-0000-3700-4700-000-000-00000	NN	P						0.00	373.26
PO-000407	09/28/2015	6199486		3	13-5310-0-0000-3700-4300-000-000-00000	NN	P						0.00	45.65
TOTAL PAYMENT AMOUNT													1,023.39	

001382/00	U S BANK CORPORATE													
PO-016278	09/22/2015	CAFE MONITORS TOUCH SCREENS		1	13-5310-0-0000-3700-4300-000-000-00000	NN	F						322.48	322.48
TOTAL PAYMENT AMOUNT													322.48	

002012/00	UNITED GROCERS													
PO-000438	09/27/2015	540127034		1	13-5310-0-0000-3700-4300-000-000-00000	NN	P						0.00	73.81
PO-000438	09/27/2015	540127034		2	13-5310-0-0000-3700-4700-000-000-00000	NN	P						0.00	160.68
TOTAL PAYMENT AMOUNT													234.49	

TOTAL FUND PAYMENT													3,548.40	**
TOTAL FUND PAYMENT													3,548.40	**

012 HAMILTON UNIFIED SCHOOL DIST. J14593  
 BATCH 18;OCTOBER 19 2015

ACCOUNTS PAYABLE PRELIST  
 BATCH: 0018 BATCH 18:OCTOBER 19 2015  
 Fund : 40 SPECIAL RESERVE - CAP PROJECTS

APY500 L.00.10 10/07/15 14:23 PAGE 12  
 << Open >>

Vendor/Addr Remit name Description Tax ID num Deposit type Pd Res Y Goal Func Obj Sit Bdr DD T9MPS Liq Amt Net Amount  
 Reg Reference Date

000717/00 ARK DESIGN CONSTRUCTION & ROOF 680310708  
 PO-016252 09/04/2015 8006 1 40-6225-0-0000-8100-5630-800-001-00000 NY F 3168.00 3,168.00  
 TOTAL PAYMENT AMOUNT 3,168.00 \* 3,168.00

TOTAL Fund PAYMENT 3,168.00 \*\* 3,168.00

TOTAL BATCH PAYMENT 46,129.04 \*\*\* 46,129.04  
 TOTAL USE TAX AMOUNT 63.81 0.00

TOTAL DISTRICT PAYMENT 46,129.04 \*\*\*\* 46,129.04  
 TOTAL USE TAX AMOUNT 63.81 0.00

TOTAL FOR ALL DISTRICTS: 46,129.04 \*\*\*\*\* 46,129.04  
 TOTAL USE TAX AMOUNT 63.81 0.00

Number of checks to be printed: 58, not counting voids due to stub overflows.  
 Number of zero dollar checks: 1, will be skipped.

Prepared by	<i>Christa Berrier</i>	Date	<i>10/2/15</i>
Authorized by		Date	

012 HAMILTON UNIFIED SCHOOL DIST. J14305  
 BATCH 19; OCTOBER 19, 2015

ACCOUNTS PAYABLE PRELIST  
 BATCH: 0019 BATCH 19; OCTOBER 19, 2015  
 Fund : 01 GENERAL FUND  
 APY500 L.00.10 10/05/15 12:55 PAGE 1  
 << Open >>

Vendor/Addr	Remit name	Description	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
Req Reference	Date			Fd Res	Y Goal	Func Obj	Sit Bdr	DD
000308/00	KEITH DIETLE							

PV-0000033 10/05/2015 CASH IN LIEU OF HEALTH BENEFIT 01-0000-0-1110-1000-3701-000-000-000000 NY  
 TOTAL PAYMENT AMOUNT 791.67 \* 791.67

TOTAL Fund	PAYMENT	791.67 **	791.67
TOTAL BATCH PAYMENT		791.67 ***	791.67
TOTAL DISTRICT PAYMENT		791.67 ****	791.67
TOTAL FOR ALL DISTRICTS:		791.67 *****	791.67

Number of checks to be printed: 1, not counting voids due to stub overflows.

Prepared by	<i>Kirsten Hamman</i>	Date	<i>10/15/15</i>
Authorized by		Date	



## LICENSING AGREEMENT

This Agreement effective **November 1, 2015**, is made and entered into by **Hamilton Unified School District** as Licensee and Document Tracking Services (DTS) as Licensor each a "Party" and collectively the "Parties".

Licensee desires that DTS provide a license to use DTS proprietary web-based application in accordance with the following provisions:

- A. License. DTS hereby grants to Licensee a non-exclusive license to use DTS application in order to create, edit, update, print and track specific documents as described in Exhibit **A** of this agreement.
  - (i) DTS retains all rights, title and interest in DTS application and any registered trademarks associated with the license.
  - (ii) Licensee retains all rights, title and interest in the documents as described in Exhibit **A** of this agreement.
- B. Internet Areas. All parties including third party licensees shall not be permitted to establish any "pointers" or links between the Online Area and any other area on or outside of the DTS login without the prior written approval.
- C. Term of License. The term of the Agreement is for **one (1) year** from the effective date (as noted in paragraph one) of the license agreement.
- D. Personnel. DTS will assign the appropriate personnel to represent DTS in all aspects of the license including but not limited to account set up and customer license inquiries.
- E. Content. DTS will be solely responsible for loading the content supplied by Licensee into DTS secure server and provide complete access to Licensee and its representatives.
- F. Security of Data. DTS at all times will have complete security of Licensee documents on dedicated servers that only authorized DTS personnel will have access to; all login by DTS authorized will be stored and saved as to time of log-in and log-out.
  - (i) Licensee may request DTS to only store Licensee documents for the period of time that allows Licensee and its authorized personnel to create, edit and update their documents.
- G. Management of Database. DTS shall allow Licensee to review, edit, create, update and otherwise manage all content of Licensee available through the Secure Login of DTS.
- H. Customer License. DTS shall respond promptly and professionally to questions, comments, complaints and other reasonable requests regarding any aspect of DTS application by Licensee. DTS business hours are Monday-Friday 8AM PST to 5PM PST except for national/state holidays.





- I. License Fee. Licensee shall pay a fee of **\$795**.
- J. Document Set Up Fee. The one-time set up fee for documents as described in Exhibit A and made a part of this Agreement is **\$0**.
- K. Payment Terms. Licensee shall pay the annual licensing fee upon execution of the Agreement between parties and the electronic submittal of the invoice to Licensee.
- L. Number of Documents. The maximum number of documents per school district is limited to **five (5)**.
- M. Warranty. Licensee represents and warrants that all information provided to DTS, including but not limited to narratives, editorials, information regarding schools, is owned by Licensee and Licensee has the right to use and allow use by DTS as called for hereunder and that no copyrights, trademark rights or intellectual property rights of any nature of any third party will be infringed by the intended use thereof. In the event any claim is brought against DTS based on an alleged violation of the rights warranted herein, Licensee agrees to indemnify and hold DTS harmless from all such claims, including attorney fees and costs incurred by DTS in defending such claims.
- N. Definitions.
  - (i) Document. A document is defined as **a)** a specific template provided by CDE or; **b)** any specific word document or forms that have different fields or school references such as elementary, middle or high schools\* submitted by District or CDE; or **c)** individual inserts submitted by District or CDE that are integrated into existing documents or are offered as supplemental and/or addendums to other report documents.
    - \* Licensee submits a SPSA template for their elementary, middle and high schools, which is counted as three (3) separate documents.
  - (ii) Customized Documents. Any document that is not a standard CDE template is considered a custom document and as such may be subject to additional setup fees; DTS shall provide an estimated cost of these additional fees prior to the execution of this agreement.
- O. Document Setup Fee. DTS will charge a one-time setup fee of \$200 per standard document up to a maximum of \$850 for customized documents.
- P. Additional Fees. Licensee shall pay additional fees if Licensee exceeds the number of documents as described in section L of this agreement. The fee for each additional document is \$39 per document times the number of schools in the district. The fee shall be payable within thirty (30) days from DTS invoice.
- Q. Additional Services. DTS can also provide Data Transfer and Document Translation services to Licensee for an additional fee. The fee for each additional service would be agreed upon between the parties and invoiced at the time the services were requested. The fee shall be payable within thirty (30) days from DTS invoice.



The Parties hereto have executed this Agreement as of the Effective Date.

Document Tracking Services, LLC

By: Aaron Tarazon, Director  
Document Tracking Services  
10225 Barnes Canyon Road, Suite A200  
San Diego, CA 92121  
858-784-0967 - Phone  
858-587-4640 - Corporate Fax

Date: September 30, 2015

Licensee

By: \_\_\_\_\_

Date: \_\_\_\_\_

Hamilton Unified School District



### **Exhibit A**

The following are standard documents to be used in conjunction with the license.

1. 2015 School Accountability Report Card, English & Spanish (CDE Template)
2. 2015 Single Plan for Student Achievement (Custom Template)
3. Others to be identified as needed.



September 30, 2015

Hamilton Unified School District  
620 Canal St.  
Hamilton, CA 95951

Re: Document Tracking Services

**INVOICE #9595104**

Pursuant to the licensing agreement between Hamilton Unified School District and Document Tracking Services (DTS):

**Document Tracking Services**

Document Tracking Services [11/1/15 to 11/1/16]: \$795  
4 schools and District Personnel = 5 sites  
License Agreement includes up to 5 documents

**Translation Services**

2015 Spanish School Accountability Report Card: \$450  
\$150 x 3 School Accountability Report Cards

**Total Balance Due: \$1,245**

**Please Make Checks Payable To: Document Tracking Services**

**Send to:**

Aaron Tarazon, Director  
Document Tracking Services  
10225 Barnes Canyon Road, Suite A200  
San Diego, CA 92121  
858-784-0967 - Phone  
858-587-4640 - Corporate Fax

Thank you!

---

Approved Per Payment (Signature)

---

Name/Role (Printed)

**HAMILTON UNIFIED SCHOOL DISTRICT  
BOARD MEETING  
MINUTES  
Hamilton High School Library  
Monday, September 21, 2015**

---

6:00 p.m.	Public session for purposes of opening the meeting only.
6:00 p.m.	Closed session to discuss closed session items listed below.
6:30 p.m.	Reconvene to open session no earlier than 6:30 p.m.

---

**1.0 OPENING BUSINESS:**

1.1 Call to order and roll call

<input checked="" type="checkbox"/> Tomas Loera, President	<input checked="" type="checkbox"/> Rosalinda Sanchez	<input checked="" type="checkbox"/> Gabriel Leal
<input checked="" type="checkbox"/> Judy Twede, Clerk	<input checked="" type="checkbox"/> Hubert "Wendall" Lower	

**2.0 IDENTIFY CLOSED SESSION ITEMS:**

**3.0 PUBLIC COMMENT ON CLOSED SESSION ITEMS:** Public comment will be heard on any closed session items. The board may limit comments to no more than three minutes per speaker and 15 minutes per item.

**4.0 ADJOURN TO CLOSED SESSION:** To consider qualified matters.

1. *Government Code Section 54957.6*, Labor Negotiations. To confer with the District's Labor Negotiator, Superintendent Charles Tracy, regarding HTA and CSEA negotiations.
2. *Government Code Section 54957 (b)*, Personnel Issue. To consider the employment, evaluation, reassignment, resignation, dismissal, or discipline of a classified and certificated employees.
3. *Government Code Section 54956.9*, Subdivision (a), Conference with Legal Counsel – existing litigation. Name of case: Crews v. Hamilton Unified School District, Glenn County Superior Court, Case No. 15CV01394.

**5.0 RECONVENE TO PUBLIC SESSION/FLAG SALUTE:** Report action taken in closed session (no earlier than 6:30 p.m.).

- a. No action was taken during closed session.

**6.0 ADOPT THE AGENDA: (M)**

- a. Motioned/Seconded: JT/GL
- b. Motion carries: 5 – 0
  - i. With amended Action Item "2." To read: "Approve Unaudited Actuals Report 2014-15."

**7.0 COMMUNICATIONS/REPORTS:**

1. Board Member Comments/Reports.
  - a. Sanchez - Attending volleyball games and the team is progressing.
  - b. Leal – Recently attended parent conferences; complemented the students who translated for parents during parent conferences that needed it.
  - c. Loera and Leal – Attended back to school night at the elementary school; well done.
2. ASB President and Student Council President Reports.
  - a. Hamilton High, Fernando Mendez-Ruiz.
    - i. School year progressing smoothly. Students moving on with the quarter
    - ii. Homecoming is Friday, September 25<sup>th</sup>.
    - iii. Homecoming dress up days:
      1. Tuesday, September 22<sup>nd</sup> – Hawaiian Beach Day
      2. Wednesday, September 23<sup>rd</sup> – "Why is this in My Closet" Day?
      3. Thursday, September 24<sup>th</sup> – Tie Die Day
      4. Friday, September 25<sup>th</sup> – Blue and Gold Day
  - b. Hamilton Elementary, Giovanni Martinez-Barron.
    - i. Newly elected president
      1. Josh Yandt, bullying assembly - visited the elementary school to make an impact on students and the effects of bullying – one small act can make a big impact.
3. District Reports (written).
  - a. Food Service Report by LeAnn Radtke. (Page 1)
  - b. Operations Report by Marc Eddy. (Page 2)
  - c. Technology Report by Frank James. (Page 3)
4. Principal and Dean of Student Reports and New Employee Introductions.

- a. Darcy Pollak, Hamilton Elementary School Principal.
    - i. Current enrollment: 413.
    - ii. New Kindergarten Teacher, Nancy Heffley.
      - 1. Started on Monday, September 14<sup>th</sup>.
      - 2. Letters went home to parents on Friday, September 18<sup>th</sup> to introduce the parents to new their child's new teacher.
      - 3. Wolf pack – mostly 4<sup>th</sup> and 5<sup>th</sup> grade girls.
        - a. Making them helpers to the younger students, being mentors.
      - 4. Common core in willows
        - a. Attended “nurtured heart” workshop
        - b. Learned about positive school branding ideas
        - c. Looking into trying a new spin on “newsletters.”
          - i. Youtube newsletter instead of a traditional paper newsletter
      - 5. Bully assembly – 30 parents attended with their students.
      - 6. Morning coffee and parent luncheon – best turn out so far with parent attendance.
  - b. Maria Reyes, District Dean of Students.
    - i. Enrollment: mostly seniors this year
      - 1. Priority: making sure they meet requirements for graduation.
    - ii. Parent teacher conferences, good turn out with parents.
    - iii. Attending workshops and conferences to continually learn about the needs of students to help serve them better.
  - c. Cris Oseguera, Hamilton High School Principal.
    - i. State test results – review (with Leslie Anderson).
    - ii. Current enrollment: 313.
    - iii. Successful 1<sup>st</sup> articulation for Math, English, Science.
      - 1. Next one on October 26<sup>th</sup>
    - iv. New teachers are acclimating very well to culture.
    - v. Large freshman class adapting well.
    - vi. 2015 spring results
      - 1. New testing – first year of results.
        - a. 3,4,5,6,7,8 & 11 tested
        - b. Leal – Asked Oseguera question about definition of “nearly met”
          - i. Oseguera answered Leal's question, there is a large band, and they would identify with “not met.”
        - c. Tracy – Noted that this test is still in development.
        - d. Oseguera – accountability reports will be released in the coming months – October.
5. Superintendent Report by Charles Tracy.
  - a. GCOE LCAP approval letter and also approval of the budget.
  - b. Attending c2c – county wide training – component for classified and certificated.
    - i. Successful – GCOE did a good job putting it together.
  - c. Whiteboards installed along with projectors and televisions at the elementary school.

**8.0 COMMUNICATION RECEIVED:**

**9.0 DISCUSSION ITEMS:**

- 1. Sunshine Letter - Hamilton Unified School District to Hamilton Teachers Association. (Page 4)
  - a. Standard letter, from district to the board.
  - b. Will return to the agenda during the next meeting (October).
- 2. School Climate Report, by Kile Taylor. (Page 5 – 11)
  - a. Olweus Bullying Questionnaire
    - i. Administered in 2011 and 2014 to 4<sup>th</sup> thru 8<sup>th</sup> graders.
    - ii. Asked Students about: being bullied and bullying others, 9 specific kinds of bullying, reactions of others to bullying.
    - iii. Data reflects changes in the bullying culture on campus between 2011 and 2014
    - iv. Data to determine how the prevalence, types of bullying, attitudes, and perceptions of students have changed over time.
    - v. For additional information see board packet.
- 3. Restore and relocate Sundial at Hamilton Elementary School. (Page 67 – 70)

- a. Has fallen into disrepair.
  - i. Restoring a plaque and put on a bench instead.
  - ii. Remove for safety of children.
- 4. Public Hearing. Adjourn to public hearing to solicit public input regarding the GANN Limit. Reconvene to public session. (Page 21 – 23)
  - a. 7:27pm START
    - i. “The Gann Limit (named for Paul Gann, the author of Proposition 4, which amended the State Constitution to establish this limit) is intended to constrain the growth in state and local government spending by linking year-to-year changes in expenditures to changes in inflation (represented by per capita personal income) and caseloads (represented by average daily attendance [ADA] for schools).”
    - ii. Sanchez - Asked Lyon to further explain Gann Limit.
      - 1. Lyon offered a one on one session.
  - b. 7:34 pm END
- 5. Public Hearing. Adjourn to public hearing for Local Control and Accountability Plan (LCAP) review of goals. (Page 12 – 20)
  - a. 7:35pm START
  - b. Review Eight State Priorities:
    - i. Basic Services (Priority 1)
    - ii. Implementation of Common
    - iii. Core State Standards (CCSS) (Priority 2)
    - iv. Parent Involvement (Priority 3)
    - v. Pupil Achievement (Priority 4)
    - vi. Pupil Engagement (Priority 5)
    - vii. School Climate (Priority 6)
    - viii. Course Access (Priority 7)
    - ix. Other pupil Outcomes (Priority 8)
  - c. Review Goals:
    - i. Conditions of learning goals to include highly qualified classroom instruction to promote college and career readiness with academic instruction in place to help all students succeed.
    - ii. Pupil outcomes:
 

All students will need to demonstrate proficiency on quizzes, tests, benchmark assessments, and state academic performance exams to insure that they are achieving at the highest possible potential prior to promoting from 8th grade and graduating from high school. For those students who are second language learners or those students with special needs, additional resources and support are needed to accomplish the goal of graduating high school with the highest quality of education.
    - iii. Engagement: District to improve parent participation, community input and student engagement through inclusion of all stakeholders in the learning process.
  - d. 7:53pm END
- 6. Unaudited Actuals, presentation by Diane Lyon. (Page 24 – 53)
  - a. Diane Lyon review information.
    - i. Books are closed.
    - ii. Came within 5% of our budget.
    - iii. See packet for detailed information.

10.0 **PUBLIC COMMENT:** Public comment on any item of interest to the public that is within the Board’s jurisdiction will be heard (agenda and non-agenda items). The Board may limit comments to no more than three minutes per speaker and 15 minutes per topic. Public comment will also be allowed on each specific action item prior to board action thereon.

- a. Patricia Loera
  - i. Reported that Hamilton City is represented very well in Glenn County in terms of bullying prevention.
- b. Becky Gruenwald
  - i. Hamilton High School Cross Country team
    - i. 2013 sept approved reinstate cross country team only on volunteer basis
    - ii. 12 student participants in 2013, 22 student participants in 2014, and 12 student participants in 2015.
    - iii. Currently a non-funded sport but asking to put on agenda to be an active sport.
    - iv. Hamilton boosters agreed to pay for half of the stipend.
    - v. Looking to enact starting the 2016-2017 school year.
    - vi. Put on October 19, 2015 agenda for following year approval, board can give direction at that time.

11.0 **ACTION ITEMS:**

1. Approve Board Resolution 16-103, GANN Limit. (Page 21 – 23)
  - a. Motioned/Seconded: GL/RS
  - b. Motion carries: 5 - 0
2. Approve Unaudited Actuals Report, 2014. (Page 24 – 53)
  - a. Motioned/Seconded: JT/GL
  - b. Motion carries: 5 - 0
3. Approve Tentative Agreement between HUSD and CSEA dated September 9, 2015. (Page 54 – 55)
  - a. Motioned/Seconded: GL/WL
  - b. Motion carries: 5 – 0
    - i. Pending ratification of tentative agreement by CSEA.
4. Approve Charles Tracy as voting member and Sylvia Robles as alternate for Butte, Glenn Adult Education Consortium.
  - a. Motioned/Seconded: GL/JT
  - b. Motion carries: 5 - 0
5. Approve Declaration of Need for Fully Qualified Educators. (Page 56 – 58)
  - a. Motioned/Seconded: JT/WL
  - b. Motion carries: 5 - 0
6. Approve CSBA Manual Maintenance and Gamut Online Service Agreements. (Page 59 – 66)
  - a. Motioned/Seconded: JT/GL
  - b. Motion carries: 5 - 0
7. Approve restoration and relocation of Sundial at Hamilton Elementary School. (Page 67 – 70)
  - a. Motioned/Seconded: JT/RS
  - b. Motion carries: 5 – 0
    - i. Approve to remove and reconstruct a new monument by placing on a new bench not to exceed \$1,000. Attempt to uphold current quality of sundial during removal in order to give original dedication to whom it was dedicated.

12.0 **CONSENT AGENDA:** Items in the consent agenda are considered routine and are acted upon by the Board in one motion. There is no discussion of these items prior to the Board vote and unless a member of the Board, staff, or public request specific items be discussed and/or removed from the consent agenda. Each item on the consent agenda approved by the Board shall be deemed to have been considered in full and adopted as recommended.

1. Approve Warrants and Expenditures. (Page 71 – 146)
2. Approve Williams Quarterly Report from July 2015. (Page 147)
3. Approve 2015-16 Recertified Application for Funding – CARS. (Page 148 – 149)
4. Approve Minutes for the Regular Board Meeting on August 17, 2015. (Page 150 – 153)
5. Approve Hamilton Elementary School Site Council Meeting Minutes for Friday, August 14, 2015. (Page 154 – 156)
6. Approve Hamilton Elementary School Site Council Meeting Agenda for Tuesday, September 8, 2015. (Page 157 -158)
7. Approve fundraising dates/activities for Hamilton Elementary School. (Page 159)
8. Approve AP US History trip to Civil War reenactment for Hamilton High School. (Page 160 – 163)
9. Approve California Student Aid Commission FAFSA/Dream Act Completion Program Agreement. (Page 164 – 170)
10. Approve Interdistrict Transfers (new or continuing students – elementary students reapply annually).
  - a. Approve Out:
    - i. Hamilton Elementary School – Kindergarten x 2
    - ii. Hamilton Elementary School – 1<sup>st</sup> Grade x 4
    - iii. Hamilton Elementary School – 2<sup>nd</sup> Grade x 2
    - iv. Hamilton Elementary School – 3<sup>rd</sup> Grade x 3
    - v. Hamilton Elementary School – 4<sup>th</sup> Grade x 3
    - vi. Hamilton Elementary School – 5<sup>th</sup> Grade x 2
    - vii. Hamilton Elementary School – 6<sup>th</sup> Grade x 1
    - viii. Hamilton Elementary School – 8<sup>th</sup> Grade x 1
    - ix. Hamilton High School – 9<sup>th</sup> Grade x 1
    - x. Hamilton High School – 11<sup>th</sup> Grade x 1
    1. Total Out: 20
  - b. Approve In:
    - i. Hamilton Elementary School – Kindergarten x 4
    - ii. Hamilton Elementary School – 1<sup>st</sup> Grade x 2
    - iii. Hamilton Elementary School – 2<sup>nd</sup> Grade x 2
    - iv. Hamilton Elementary School – 3<sup>rd</sup> Grade x 2



- v. Hamilton Elementary School – 4<sup>th</sup> Grade x 2
- vi. Hamilton Elementary School – 5<sup>th</sup> Grade x 5
- vii. Hamilton Elementary School – 6<sup>th</sup> Grade x 2
- viii. Hamilton Elementary School – 7<sup>th</sup> Grade x 2
- ix. Hamilton Elementary School – 8<sup>th</sup> Grade x 2
- x. Hamilton High School – 9<sup>th</sup> Grade x 1
- xi. Hamilton High School – 10<sup>th</sup> Grade x 6
- xii. Hamilton High School – 12<sup>th</sup> Grade x 3

1. Total In: 33

11. Approve Personnel Actions as Presented:

a. New Hires

- |                       |                                |          |
|-----------------------|--------------------------------|----------|
| i. Patrick Carras     | 7th/8th Grade Volleyball Coach | HES      |
| ii. Dennis Talley     | Volunteer JV Football Coach    | HHS      |
| iii. Sara Dudenhoffer | JV Volleyball Coach            | HHS      |
| iv. Nancy Heffley     | Temporary Elementary Teacher   | HES      |
| v. Marcelina Rivera   | Classified Substitute          | District |
| vi. Lorna Smallwood   | Classified Substitute          | District |

b. Resignations/Retirement:

- |                  |                                      |     |
|------------------|--------------------------------------|-----|
| i. Dimitri Brown | Boys Soccer Coach                    | HHS |
| ii. Trevor Heyl  | 7th/8th Grade Girls Basketball Coach | HES |
| iii. Trevor Heyl | 7th/8th Grade Boys Basketball Coach  | HES |

Motioned/Seconded: JT/GL

Motion carries: 5 - 0

13.0 **ADJOURNMENT:** 8:23pm

---

Judy Twede, Clerk

---

Charles Tracy, Superintendent

# Hamilton Elementary School



277 Capay Avenue • P.O. Box 277  
Hamilton City, CA 95951-0277  
School Office (530) 826-3474 • Fax (530) 826-0419  
District Office (530) 826-3261

**District Governing Board**  
Tomás Lopera, President,  
Judy Twede, Clerk  
Wendell Lower  
Gabriel Leal  
Rosalinda Sanchez

**District Superintendent**  
Charles Tracy

**Principal**  
Darcy Pollak

## Hamilton Elementary School

### School Site Council Meeting

Monday October 5, 2015 6:00 PM

Hamilton Elementary School – Conference Room  
PO Box 277 Capay Ave. – Hamilton City, CA 95951

### *Agenda*

#### ORDER OF BUSINESS

- Item 1**      **Call to Order**
- Item 2**      **Establish Quorum (3 HES Staff, 3 Parents/Community Members)**  
*Staff Present:*  
  
*Parents Present:*
- Item 3**      **Verification of Posting of the Agenda- 72 Hours in advance**  
*Anticipated posting by October 2, 2015.*
- Item 4**      **Public Comment**  
*This is the time for members of the audience to present items not on the Agenda. Comments should be limited to a maximum of three minutes duration. The SSC is prohibited by State Law from taking action on any item presented if it is not listed on the Agenda.*
- Item 5**      **Elected Parents - Filling vacated term 2014-2016**  
Parent 1 - Tara Teeter (2014-16)  
Parent 2 - Kevin Perez (2015-17)  
Parent 3 - Lenia Garcia (2015-17)  
Parent 4 - Genaro Reyes (2012-17)

**Elected Officers**

**Chairperson - Esther Cruz**  
**Vice Chairperson - Genaro Reyes**  
**Secretary - Maggie Sawyer**  
**Parliamentarian - Vanessa Ortiz**

**Item 6**            **Approval of Minutes –**  
                         September 8, 2015 (Attachment #1a)

**Item 7**            **Budget Overview/Report – Lyon**

**Item 8**            **Reports**

                         8.1 ADMINISTRATION (Pollak)  
                         CAASPP  
                         Intervention  
                         Events - Recap of Anti-Bullying Presentation (Sufuentes/Pollak)

                         8.2 ENGLISH LEARNER (ELAC) (Vargas)  
                         Last Meeting Update/Membership voting/Outreach (Oct. 5)

**DISCUSSION ITEMS**

**Item 9**            **Overview of the Single Plan for Student Achievement (SPSA) (Pollak)**

**Item 10**           **Proposal to move monthly meetings to the second Monday of the month. (Cruz)**

**Item 11**           **ELAC - Representative to attend the DLAC Meeting - October 12th at HHS Library.**

**ACTION ITEMS**

**None**

**ADJOURNMENT**



# Hamilton Elementary School

277 Capay Avenue • P.O. Box 277  
Hamilton City, CA 95951-0277  
School Office (530) 826-3474 • Fax (530) 826-0419  
District Office (530) 826-3261

**District Governing Board**  
Tomas Loera, President,  
Judy Twede, Clerk  
Wendell Lower  
Gabriel Leal  
Rosalinda Sanchez

**District Superintendent**  
Charles Tracy

**Principal**  
Darcy Pollak

## Hamilton Elementary School

### School Site Council Meeting

Tuesday September 8, 2015 6:00 PM  
Hamilton Elementary School – Conference Room  
PO Box 277 Capay Avenue – Hamilton City, CA 95951

### *Agenda*

#### ORDER OF BUSINESS

- Item 1** Call to Order
- Item 2** Establish Quorum (3 HES Staff, 3 Parents/Community Members)  
*Staff Present:*  
  
*Parents Present:*
- Item 3** Verification of Posting of the Agenda- 72 Hours in advanced  
*Anticipated posting by Sept. 4, 2015.*
- Item 4** Public Comment  
*This is the time for members of the audience to present items not on the Agenda. Comments should be limited to a maximum of three minutes duration. The SSC is prohibited by State Law from taking action on any item presented if it is not listed on the Agenda.*
- Item 5** Welcome new members and thank last year's members  
Select the parent member that will fill the remainder of the vacated term 2014-2016. New parent members: Kevin Perez, Genaro Reyes, Lenia Garcia, Tara Teeter.
- Item 4** Voting for Officers  
Chairperson  
Vice Chairperson  
Secretary

**Parliamentarian**

- Item 6**      **Approval of Minutes –**  
                  May 22, 2015 (Attachment #1a)  
                  September 14, 2015 (Attachment #1b)

- Item 7**      **Reports**
- 6.1 ADMINISTRATION (Pollak)
    - Back to School Update
    - Accelerated Reader policy
    - Career Day update
  - 6.2 ENGLISH LEARNER (ELAC) (Vargas)
    - Membership voting/Outreach
    - Time survey results

**DISCUSSION ITEMS**

- Item 7**      **Overview of the Single Plan for Student Achievement (SPSA) (Pollak)**

**ACTION ITEMS**

None

**ADJOURNMENT**

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## Hamilton Elementary School

### School Site Council Meeting

Tuesday September 8, 2015

6:00 PM

Hamilton Elementary School – Conference Room

PO Box 277 Capay Avenue – Hamilton City, CA 95951

### *Minutes*

#### ORDER OF BUSINESS

- Item 1**      **Call to Order** The meeting was called to order at 6:10 by Darcy Pollak.
- Item 2**      **Establish Quorum (3 HES Staff, 3 Parents/Community Members)**  
A quorum of three HES staff and three parents was established.  
*Staff Present: Vanessa Ortiz, Darcy Pollak, Ester Cruz, Heather Sufuentes*  
*Parents Present: Gennaro Reyes, Kevin Perez, Rosa Vargas, Cesar Ponce*
- Item 3**      **Verification of Posting of the Agenda- 72 Hours in advanced**  
*Agenda posted Sept. 4, 2015.*
- Item 4**      **Public Comment**  
*No public comments were made.*
- Item 5**      **Welcome new members and thank last year's members**  
New members were welcomed to the SSC. They included Kevin Perez, Genaro Reyes, Tara Teeter, and Vanessa Ortiz.

**Item 4            Voting for Officers**

Nominations were opened for new officers. Ester Crruz was elected as Chairperson and Genaro Reyes was elected as Vice-Chairperson. Maggie Sawyer was nominated as secretary. However, she was absent. Therefore election of a secretary was tabled until the next meeting. Vanessa Reyes was elected as the parliamentarian.

**Chairperson - Ester Cruz**

**Vice Chairperson - Genaro Reyes**

**Secretary - ???**

**Parliamentarian - Vanessa Reyes**

**Item 6            Approval of Minutes –**

The minutes for May 22, 2015 (Attachment #1a) and August 14, 2015 (Attachment #1b) were accepted as read. It was noted that a correction was made on the agenda. Attachment #1b should have read "August 14, 2015" instead of September 14, 2015.

**Item 7            Reports**

**6.1 ADMINISTRATION (Pollak)**

Report were made by Darcy Pollak. The two recent "Back to School Nights" were well attended and successful.

The revised Accelerated Reader (AR) policy was reviewed in detail.

The Career Day update was tabled until the next meeting.

**6.2 ENGLISH LEARNER (ELAC) (Vargas)**

It was noted that it was very difficult to generate candidates who are eligible to be participants on the ELAC committee. It was also clarified that to be eligible to be a candidate for the committee the parent must have a child at school who is an English Language Learner.

**DISCUSSION ITEMS**

**Item 7            Overview of the Single Plan for Student Achievement (SPSA) (Pollak)**

Darcy Pollak gave a brief overview of the SPSA.

**ACTION ITEMS**

There were no action items.

**ADJOURNMENT**

The meeting was adjourned at 7:38 p.m.

Thee next meeting will be October 5, 2015.

## Jolene Towne

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**From:** Janice Lohse  
**Sent:** Friday, September 18, 2015 11:07 AM  
**To:** Cris Oseguera; Jolene Towne  
**Subject:** FFA Trips  
**Attachments:** National FFA Convention 2016.docx; WLC for Board Approval.docx

I have attached two handouts with information on FFA trips that will need to go for board approval in the October meeting. I just want them approved before we advertise them to students.

One is for National Convention in October of 2016, the other is for the Washington Leadership Conference in the summer of 2016.

Thanks,  
Janice



**National FFA Convention  
Indianapolis, Indiana  
October 17-22, 2016**

- Chaperones:** Ms. Lohse  
Parent Volunteer
- Flights:** Depart from Sacramento Airport  
Fly to Indianapolis  
Possibly fly out of Louisville, Kentucky
- Students:** Approximately 10  
Payments will need to be made by August 1<sup>st</sup>
- Cost:** Estimated at \$1,200 per student  
FFA will pay for the rental cars and a dinner.

**Possible Attractions/Tours:**

Louisville Slugger

Churchill Downs

Kentucky Horse Park

Buffalo Trace

Jim Beam

Indianapolis Motor Speedway

**Washington Leadership Conference July 2016**  
 For more conference information visit [www.ffa.org](http://www.ffa.org).

Attendees: In order for the Hamilton High Ag Department to send a chaperone, there needs to be at least 4 students from Hamilton City FFA attend.

Hotel: Omni Shoreham  
 2500 Calvert Street  
 Washington, D.C. 20008  
 (202)756-5124

DC Limo and Car Service: Car service for Monday tours and airport transportation.  
 Flights: Fly from Sacramento to Reagan National Airport

Monday Tours: Holocaust Museum  
 Mount Vernon  
 Bureau of Printing and Engraving

Attractions through WLC:

- Iwo Jima
- Washington Monument
- Lincoln Memorial
- Vietnam Wall
- Korean Wall
- World War II Memorial
- Franklin Delano Roosevelt Memorial
- Thomas Jefferson Memorial
- U.S. Capital
- Smithsonian Museums
- Arlington National Cemetery

**Approximate Cost**

Conference	\$778.00
Flights	560.00
Tours	20.00
Food/Snacks	150.00
<u>Car and extra hotel</u>	<u>133.00</u>
	\$1,641

FFA is willing to contribute approximately \$2,500 for the trip. Final cost will vary depending upon flights, and number of attendees.

2016 WLC Dates									
Online Registration OPENS	JUNE	Onsite Registration starts @ 1pm						Online Registration CLOSES	
			Tuesday	Wednesday	Thursday	Friday	Saturday		Sunday
March 1	WEEK 1	7	8	9	10	11	Participants check out on Sunday.	May 23	
March 1	WEEK 2	14	15	16	17	18		May 30	
March 1	WEEK 3	21	22	23	24	25		June 6	
March 1	WEEK 4	28	29	30	July 1	July 2		June 13	
Break Week: July 3-10									
Online Registration OPENS	JULY	Onsite Registration starts @ 1pm						Online Registration CLOSES	
			Tuesday	Wednesday	Thursday	Friday	Saturday		Sunday
March 1	WEEK 5	12	13	14	15	16	Participants check out on Sunday.	June 27	
March 1	WEEK 6	19	20	21	22	23		July 4	
March 1	WEEK 7	26	27	28	29	30		July 11	

**Memo to:** Chris Oseguera, Principal  
Erin Johnson, Athletic Director

**From:** Mark Priano  
Varsity Girls Basketball Coach

**Date:** September 30, 2015

**Subject:** Varsity Girls Basketball trip

The Varsity Girls Basketball team is planning an overnight trip this season as we have done the past two seasons that coincides with two Sac Joaquin Section games. Here are the details:

- Friday, January 8, 2016 game vs. Western Sierra Academy in Rocklin. Following the game, the team, coaches and parent chaperones will be staying in hotel near the Galleria Mall area. 3-4 team members per room and parent/coach rooms in same area of the hotel. Team dinner will occur.
- Saturday, January 9, 2016 will include morning/early afternoon time in Roseville and then travel to Auburn (approx. 40 minutes) for Saturday evening game vs. Bear River High School.
- Travel back to Hamilton following Saturday evening game.

Travel will be done by combination of school van and parent drivers. All hotel and meal expenses will be covered by team members/parents/coaches. I anticipate at least 4 parents participating in the hotel stay along with coaches.

This trip for this season, as has been done the past two seasons will require the team members to fully represent themselves, the team and the school with integrity and respectful behavior.

I would like to have this approved at the next Board meeting so plans can be finalized. Thank you.

### **Hamilton High School Fundraisers:**

1. MEChA fundraisers- fruit cups, etc sales. at HHS Football games- Sept. 25, Oct. 2, Oct. 16, Nov. 6, 2015
2. Junior Class Tamale Dinner- 4-6:30pm; December (9 and) 10, 2015. Cafeteria to be used (possibly gym foyer).
3. Track/CC Bake Sale at Country Pumpkins- October 16, 17, 23, 24, 2015
4. Art Club face painting at HHS Football games- Sept. 25, Oct. 2, Oct. 16, Nov. 6, 2015

## Jolene Towne

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**From:** Jazmin Martinez  
**Sent:** Friday, September 18, 2015 4:02 PM  
**To:** Jolene Towne  
**Cc:** Darcy Pollak; Heather Sufuentes  
**Subject:** Fundraisers

Per Darcy, here are some of the fundraisers for next board meeting:

7/8 Boys Flag Football – 10/15/15

8<sup>th</sup> Grade Krispy Kreme Donuts – 10/1/15-10/30/15

8<sup>th</sup> grade World's Finest Chocolates – 11/1/15-11/30/15

Middle school dances – 9/10/15, 10/29/15, 12/17/15, 2/11/15, 4/21/15, 6/2/15