

**HAMILTON UNIFIED SCHOOL DISTRICT**

**REGULAR BOARD MEETING  
MINUTES**

**Hamilton High School Library  
Tuesday, January 21, 2014**

**1.0 OPENING BUSINESS.**

1.1 The meeting was called to order at 5:30 p.m. for purposes of opening the meeting. Roll call was taken.

BOARD PRESENT: Tomas Loera, President; Judy Twede, Clerk; and Wendall Lower.

BOARD ABSENT: Tim Anderson and Gabriel Leal.

OTHERS PRESENT: Charles Tracy, Superintendent; Elizabeth Perry, Administrative Assistant; and Michaela Brantingham.

GUESTS: Cris Oseguera, Darcy Pollak, Maria Reyes, Tom Conwell, Naomi Hernandez, Rosalinda Sanchez, Maggie Sawyer, Trudy Bryan, and Maria Llamas.

**2.0 IDENTIFIED CLOSED SESSION ITEMS.**

**3.0 PUBLIC COMMENT ON CLOSED SESSION ITEMS.** None.

**4.0 ADJOURNED TO CLOSED SESSION AT 5:31 PM.** To consider qualified matters.

4.1 Government Code Section 54957.6, Labor Negotiations. To confer with the District's labor negotiator, Superintendent Charles Tracy, regarding HTA and CSEA negotiations.

4.2 Government Code Section 54957, Personnel Issues. To consider the employment/evaluation of public employees: probationary and temporary teachers.

**5.0 RECONVENED TO PUBLIC SESSION AT 6:30 PM/FLAG SALUTE LED BY** Tomas Loera. No action to report.

**6.0 ADOPTED AGENDA (M).** It was moved, seconded, and carried to adopt the agenda with the following variance: Table Item 10.5, Board Policy/Administrative Regulation 6146.1, High School Graduation Requirements. First reading of revision.

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**7.0 PUBLIC COMMENT.** None.

**8.0 COMMUNICATIONS/REPORTS.**

8.1 Board Member Comments/Reports. None.

8.2 ASB President and Student Council President Reports.

1. Hamilton High ASB President Kristi Diaz was absent due to Esparto basketball game. Mr. Oseguera reported on Homecoming activities, athletics, Academic Awards Assembly, and looking forward to a strong second semester.
2. Hamilton Elementary Student Council President Michaela Brantingham reported on girls basketball winning the Plaza tournament, boys basketball at 3-0, Saturday school, 8<sup>th</sup> grade math, upcoming Rally, and the Valentine's dance and activities.

8.3 District Reports (Written reports submitted).

1. Operations Report by Marc Eddy stated total miles driven in December of 1,483 regular bus miles, 587 extra-trip miles, and five hours of bus training for each driver. He reported on maintenance at all sites including game prep, concert and banquet prep, repair of HES drinking fountain in the gym and ADA compliance issues his department is resolving.
2. Technology Report by Allan Bradley summarized the main objectives of his department the last few months including writing the new Tech Plan, email archiving, Community Day VPN, student desktop updates, dealing with increased viruses and malware, setting up Aeries parent and student portals, and installing a new solid state storage drive that went out.

#### 8.4 Principal and Dean of Student Reports.

1. Cris Oseguera, Hamilton High School Principal, reported on a great three weeks off with teachers returning refreshed and introduced Leslie Anderson-Mills.
  - o Leslie Anderson-Mills reported on her activities as Teacher on Special Assignment; high school, elementary, and district activities including teaching two math classes, Algebra I PLC time, implementing CCSS in mathematics at HHS, and at HES implementing testing schedule, SSC, RTI (AIMS WEB) CC Math Study Group, Being a Writer roll out, Writing across the disciplines, co-teaching and lesson support, and PD Treasures; and district-wide rolling out Aeries Analytics and testing programs.
2. Darcy Pollak, Hamilton Elementary School Principal, reported on the third quarter; preparing for Smarter Balanced testing to test system and policies, ELD Language STAR teacher trip to Healdsburg, ELD coaching in the classroom by Mrs. Sawyer, Coaching Day with Holly, and newcomers day, weekly Howl, and weekly focus for teachers, classroom walk-throughs, Math Project, Interventions, AIMS Web testing, Saturday School with 25 students, Common Core, and preparing for the February DAC presentation.
  - o Naomi Hernandez, HES Library Technician, reported on California Young Medal Reader Medal Program, Library nights, Story Time, incentives, cataloging books, and her love for her job. Mr. Lower and Mr. Tracy both commended Naomi on the efforts she has made to make the library an exciting and interesting place for parents and students to visit.
3. Maria Reyes, District Dean of Students, reported on enrollment in alternative education, the February CAHSEE test administration, Cash for College Workshop, and Mr. Brantingham's new LCD projector from Donor's Choose.org.

#### 8.5 Superintendent Report by Charles Tracy.

1. Board Visitation Day. Itinerary reviewed for February 4, tentatively 8 a.m. to 12 p.m.
2. Budget Workshop. A budget workshop is required to set spending priorities (for the LCAP report) for the district with the Governing Board, HULC, ELAC, and SSC. Mr. Tracy reported on general requirements and eight focus areas. The date selected for the special joint meeting is March 6 from 5:30 to 8:30 p.m. in the high school Library. Dinner will be included. Principals were directed to invite SSC members, staff, and students.
3. Small School Districts' Association 31<sup>st</sup> Annual Conference, April 9-11. Mr. Tracy will be attending and invited interested Board members to RSVP with Ms. Perry.
4. Adult Education. AB86 update. Adult education is now required to join with community colleges into consortiums. The lead agency for us will be Butte Community College. There is a \$248,000 planning grant that has to be written. We are still receiving adult education money through LCFF and would like to receive some of this additional funding.
5. School Services of California Fiscal Report: While Revenues Are Up, Risks Rise Too.
6. The Governor's Budget is looking good for the first time in a while, and there will be no layoffs this year due to economic issues. We have a hopeful budget. The May Revise will provide the district with more specifics. To be noted, this is one-time money, not new money, and the Governor is recommending a "rainy day" fund.
7. Mr. Tracy commended the district, especially noting Hamilton Elementary School's effort, for the all-positive CELDT results received this year. The district is now in safe harbor in Title III growth. It is a great step forward!

#### 8.6 Communications.

1. Letters dated December 26, 2013 from Orland Pantry thanking the schools for their generous food donations for the pantry's Christmas food boxes: Hamilton High School, 2,092 pounds and Hamilton Elementary, 292 pounds.
2. Adopt-A-Family Certificate of Appreciation to Hamilton Elementary School.

9.0 **DISCUSSION ITEMS**

- 9.1 Initial Proposal from HTA to HUSD, 2014-15. Waived second reading to take action.
- 9.2 Audit Report, June 30, 2013. Mr. Tracy reported on a positive report where the District went from 18 findings since unification to two. The district will be working on elementary inventory control and tightening the districts associated student body funds audit controls. The auditors were impressed with the measures taken thus far.
- 9.3 Board Policy/Administrative Regulation 6174, Education for English Language Learners. Second reading of revision. Mr. Tracy reviewed the changes made in response to the Federal Program Monitor's recommendations and recommends the Board approve the policy with these changes.
- 9.4 Board Policy/Administrative Regulation 1312.3 and 1312.4, Uniform Complaint Policies. Second reading of revision. No comments were made by HTA or CSEA members. No changes were made from the first reading. Mr. Tracy recommends the Board approve these policies.
- 9.5 ~~Board Policy/Administrative Regulation 6146.1, High School Graduation Requirements. First reading of revision. (Encl. E10)~~

10.0 **ACTION ITEMS (M) (Including Any Item Removed From the Consent Agenda.)**



- 10.1 Initial Proposal from HTA to HUSD, 2014-15. It was moved, seconded, and carried to accept as presented.  
(288 Twede – Lower)
- 10.2 Audit Report, June 30, 2013. It was moved, seconded, and carried to accept as presented.  
(289 Lower – Twede)
- 10.3 Board Policy 6174 Education for English Language Learners. It was moved, seconded, and carried to adopt as presented.  
(290 Twede – Lower)
- 10.4 Board Policy 1312.3, Uniform Complaint Policy. It was moved, seconded, and carried to adopt as presented.  
(291 Lower – Twede)
- 10.5 Seniority Lists. Annual approval. It was moved, seconded, and carried to adopt as presented.
  - 1. Certificated dated December 18, 2013.
  - 2. Classified dated January 10, 2014.(292 Twede – Lower)

11.0 **CONSENT AGENDA.** It was moved, seconded, and carried to approve as presented.

(293 Lower – Twede)

- 11.1 Warrants and Expenditures.
- 11.2 Minutes of the Regular Board Meeting of December 9, 2013 and the Special Board Meeting of January 8, 2014.
- 11.3 Williams Quarterly Report.
- 11.4 Personnel.
  - 1. Heather Berezky, Yard Duty Supervisor at HES.
  - 2. Nathan Stelzriede, JV Baseball Coach at HHS.

12.0 **ADJOURNED at 8 p.m. in memory of Leroy Ratdke, Brother of Darlene Odom. The Board directed Mr. Tracy to send a letter.**

Respectfully Submitted,  Chuck Tracy, Superintendent	Approved and Entered in Board Records,  Judy Twede, Board Clerk
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