Action Steps

Instruction

Goals	Content	Strategies	Action Steps	Measure and timeline	Budget
1,2	ELD ELA Math Science Social Studies	Implementation of all 12 Language STAR methods.	Teacher on Special Assignment (TOSA) coaching, planning, and peer collaboration.	Agendas/Minutes Calendar of coaching dates Monthly reports to SSC/ELAC/Staff. ELD/content area Benchmark test scores Redesignation data On-going	Title I, II, III
1,2	ELD ELA Math Science Social Studies	Implementation of ELD/ELA Standards integrated across all disciplines	Professional development on language objectives and integration of core content with ELD standards. TOSA coaching, planning, and peer collaboration. Common Core Cadre to provide coaching/modeling for close reading lessons. District to provide training to Common Core Cadre for close reading.	CELDT test scores. ELD/content area Benchmark test scores. Professional development (PD) calendar. Agendas/Minutes	Title I, II, III, General Fund
1,2	ELD ELA Math Science Social Studies	Use weekly PLC time to address 4 critical questions.	Review/modify Grade Level Expectations (GLEs) through PLC to reflect Common Core (CC) Standards	Agendas/Minutes GLEs for ELA/ELD and Math SMART goals	General funds, Title I, II, III

			PLC time to set SMART goals using student achievement data to reflect on first instruction and intervention. PLC leadership to establish and maintain focus on the 4 critical questions. PLC leadership team weekly meetings.	Common formative assessment data. Common summative assessment data. On-going	
1	ELD ELA Math Science Social Studies	Continue to implement CC supported writing program for all disciplines.	Designated time on master schedule. Writing across all disciplines. Design/administer a universal writing sample with common rubric for K-8 students. Coaching/PD through the Northern California Writing Project.	PLC agendas/minutes Master Schedule Administer a writing sample twice/year through EADMS.	General Fund
1,2	ELD ELA Math Science Social Studies	Continue training for teachers in the implementation of the CC Standards.	Utilized high leverage teaching strategies through the PLC process. Book study groups to provide tools to staff to support quality instruction. Assess needs for manipulatives and software Follow-up PD and coaching for CC in all disciplines.	PD Calendar Summative assessment data On-going	General Fund, Title I, II, III

			Compile resources to provide high leverage instruction aligned to GLE and CC.		
1,2,3	ELD ELA Math Science Social Studies	Increase the use of technology to enhance learning and demonstrate or practice skills.	Offer Accelerated Reader Offer training on free web based resources. Offer training on Geometers Sketch Pad. Offer training on Google Education	On going Monitor correlation between student assessment data and participation in any particular program.	Title I, III, General Fund, MAA
1,2,3	ELD ELA Math Science Social Studies	Identify CC resources for teachers and parents.	Generate lists of web based resources by grade-level and content area. Disseminate on HES web site, monthly parent lunches, school newsletter, ELAC meetings.	On-going Agendas/Minutes Supporting copies	General Fund
1	ELA	Utilize a Reading Specialist to improve tier 1 instruction.	Provide PD for K-3 teachers in initial reading instruction. Select phonics based curriculum.	Participant lists Use a universal screener to monitor student learning.	Title I, Title II, General Fund
1,2	ELD ELA Math Science Social Studies	Develop a whole school approach to instructional practices for close reading.	Schedule time for close reading. Common Core Cadre to provide teacher support for close reading. Common annotations will be	Agendas/Minutes Master Schedule Student annotation samples. Summative ELA assessment results.	Title I, II, III, General Fund

| | | | used throughout the school.

Teachers will receive on-going PD on teaching close reading and ELD Framework beginning April 2015. | | |
|---|---|---|---|---|---|

Assessment

Goals	Content	Strategies	Action Steps	Measure and timeline	Budget
1	ELD	Utilize a common assessment in ELD.	Administer a common assessment in ELD quarterly.

Monitor data in EADMS.

Review data quarterly with staff | Student data from assessment results shared at ELAC, PLC meetings, SSC | Title I, III, General Fund |
| 1 | ELD | Monitor progress of R-FEP and LTEL. | Generate EADMS reports for summative assessments. | EL Master Plan

Report progress trends at ELAC, PLC meetings, SSC.

Report individual progress at parent conferences. | Title I,III |
| 1,2 | ELA, ELD, Math | Create annual assessment calendar | Assessment Calendar created by PLC leadership team | Annually, Calendar posted | No cost |
| 1,2 | ELA, Math | Use a universal screener to monitor Reading Comprehension, Fluency and math for K-3. | District support staff to organize and assist with test schedule and administration.

Data shared in PLC groups.

Data drives intervention decisions. | Calendar-minimum of 3 times per year.

PLC agenda/minutes

Student data from universal screener | General Fund, Title I, III |

1,2	ELA, Math	Develop or utilize an existing universal screener for grades 4-8.	Implement a universal screener to identify students who are not ready for grade level instruction. Use GLEs prerequisites for identification of an appropriate screener.	Calendar-minimum of 3 times per year. Results shared in PLC groups.	Title I, III, General Fund
1,2	ELD ELA Math Science Social Studies	Continue to develop and refine assessments used to measure student learning.	Use PLC time for teachers to develop/review/revise assessments. • District Benchmarks • Common formative assessments • Performance Tasks • Writing sample • Universal screener data Maintain results when possible in EADMS. PD for writing Performance Tasks in EADMS. Utilized CAASPP Interim Assignments.	Assessment Calendar 2015-17 PLC meetings agendas/minutes	Title I, II, III, General Fund
1,2	ELD ELA Math Science Social Studies	Teachers will review assessments and universal testing results in order to evaluate the effectiveness of instructional practices and curriculum.	PLC time for teachers to review assessments and data.	Ongoing Assessment Calendar 2016-17. Student data in EADMS and universal screener	Title I, II, III, General Fund

Intervention

Goal	Content	Strategies	Action Steps	Measure & Timeline	Budget
1	ELD	Provide new comers ELD instruction.	Provide trained staff for intensive language intervention for students who are new to the United States.	As needed. Monitor with ELD benchmarks.	Title 1
1,2	ELD/ELA, Math	Annual review of RTI plan.	PLC leadership to oversee master schedule to coordinate personnel for support. Collaboration with special services. Teachers review RTI plan.	Intervention opportunities. Agenda/Minutes Master Schedule Calendar Assessment data. On going	Title I, II, III, General Fund
1,2	Math, ELA	Provide strategic and intensive math and ELA intervention within the school day	Identify students who need strategic and intensive intervention Identify appropriate intervention curriculum for ELA and math.	Master Schedule	General Fund, Title 1
1,2	Math, ELA	Provide afterschool language/reading/math tutoring/academic support	Identify students that need assistance	Wolf Time (sign in sheets) Assessment data	General Fund, Title 1, Migrant Ed Funding
1,2	ELD/ELA, Math	Intervention Coordinator and school leadership to manage resources	District provides Intervention Coordinator	Master Schedule Agenda/minutes for intervention meetings	General Fund, Title I

1,2	ELA, Math	Monitor rate of improvement for interventions	K-3 Teachers to use AIMSweb probes. 4-8 teachers use pre-test and post-test data.	Bi-weekly	

Non Academic Goals

Goal	Content	Strategies	Action Steps	Measure and timeline	Budget
3	Parent Involvement	Implement Academic Parent Teacher Teams. (APTT)	Invite teachers to participate for 1 yr implementation. Create a stipend for teacher participation.	4 times per year Student pre/post test results Participant Lists	Title 1 General Fund
3	Parent Involvement	Increase computer/internet use for parents to monitor student progress.	Facilitate affordable computers and internet access for the community. Provide AERIES training for parents. Provide basic training for email access.	Utilize District Tech Department, PTO, GCOE and other outside organizations. Monitor parent access of SIS.	Title 1/General Fund for personnel responsibilities.
3	Parent Involvement	Staff a part-time parent liaison.	Create a Parent Liaison position.	Monitor pre/post parent satisfaction surveys.	Title 1
3	Parent Involvement	Public reporting of assessment results.	Progress monitoring and timely feedback to all stakeholders (School Board, DAC, Admin,	Agendas Calendar Sign in Sheets	Title I, General Fund

			teachers, SSC, students, and parents)		

Acronyms and Specialized Terms

Listed below are acronyms most often associated with programs funded through the Consolidated Application.

Most of the acronyms are "hot-linked" to information on the topic of the acronym

ACRONYM	STANDS FOR	WEB ADDRESS
ADA	Average Daily Attendance	http://www.cde.ca.gov/ds/fd/ec/
ADA	Americans with Disabilities Act	http://www.usdoj.gov/crt/ada/adahom1.htm
AMAO	Annual Measurable Achievement Objectives	
API	Academic Performance Index	http://www.cde.ca.gov/ta/ac/ap
APS	Academic Program Survey	http://www.cde.ca.gov/ta/lp/vl/improvtools.asp#aps
BTSA	Beginning Teacher Support and Assessment	http://www.btsa.ca.gov
BTTP	Bilingual Teacher Training Program	http://www.cde.ca.gov/sp/el/bt
CAASPP	California Assessment of Student Performance and Progress	
CAHSEE	California High School Exit Examination	http://www.cde.ca.gov/ta/tg/hs/
CBEDS	California Basic Educational Data System	http://www.cde.ca.gov/ds/ss/cb
CBEST	California Basic Educational Skills Test	http://www.ctc.ca.gov/credentials/CAW-exams.html#CBEST
CCSS	Common Core State Standards	
CDE	California Department of Education	http://www.cde.ca.gov
CELDT	California English Language Development Test	http://www.cde.ca.gov/ta/tg/el
COE	County Office of Education	http://www.cde.ca.gov/re/sd/co/index.asp
COP	Committee of Practitioners (Title I)	http://www.cde.ca.gov/sp/sw/t1/practitioners.asp
CPM	Categorical Program Monitoring	http://www.cde.ca.gov/ta/cr/cc
CSAM	California School Accounting Manual	http://www.cde.ca.gov/fg/ac/sa
CSIS	California School Information Services	http://www.cde.ca.gov/ds/sd/cs
CSR	Comprehensive School Reform	http://www.cde.ca.gov/ta/lp/cs/
CTC	Commission on Teacher Credentialing	http://www.ctc.ca.gov
CTE	Career Technical Education	
DAC	District Advisory Committee	
DAS	District Assistance Survey	http://www.cde.ca.gov/ta/lp/vl/documents/distassistsrvy1.doc
DSLT	District/School Liaison Team	
EADMS	Educator's Assessment Data Management System	
EC	Education Code	http://www.leginfo.ca.gov/calaw.html
EDGAR	U. S. Department of Education General Administrative Regulations	http://www.ed.gov/policy/fund/reg/edgarReg/edgar.html
EL	English Learner	http://www.cde.ca.gov/ta/cr/el
ELA	English Language Acquisition	http://www.cde.ca.gov/sp/el/ii
ELA	English Language Arts	

ELAP	English Language Acquisition Program	http://www.cde.ca.gov/fg/aa/ca/englishlang.asp
ELD	English Language Development	http://www.cde.ca.gov/ta/cr/el
EO	English-Only (Monolingual English)	
EPC	Essential Program Components	http://www.cde.ca.gov/ta/lp/vl/essentialcomp.asp
ESEA	Elementary and Secondary Education Act	http://www.ed.gov/policy/elsec/leg/esea02/index.html
ESSA	Every Student Succeeds Act	http://www.ed.gov/essa?src=rn
ESL	English as a Second Language	http://www.cde.ca.gov/ta/cr/el
ESLRs	Expected Schoolwide Learning Results	http://www.acswasc.org/process_ca_comprehensive.htm
FEP	Fluent-English-Proficient	http://www.cde.ca.gov/demographics
FOL	Focus on Learning	http://www.acswasc.org/process_ca_comprehensive.htm
FTE	Full-Time-Equivalent	http://data1.cde.ca.gov/dataquest/gls_fte.htm
GATE	Gifted and Talented Education	http://www.cde.ca.gov/sp/g/
GED	General Educational Development	http://www.cde.ca.gov/ta/tg/gd
GLE's	Grade Level Expectations	
HPSGP	High Priority Schools Grant Program	http://www.cde.ca.gov/ta/lp/hp/
HQT	Highly Qualified Teacher	
IEP	Immigrant Education Program (NCLB, Title III)	http://www.cde.ca.gov/sp/el/t3
IEP	Individualized Education Program	http://www.calstat.org/iep/
II/USP	Immediate Intervention/Underperforming Schools Program	http://www.cde.ca.gov/ta/lp/iu
K	Kindergarten	
LC	Language Census	http://www.cde.ca.gov/ds/ss/lc
LCAP	Local Control Accountability Plan	
LCFF	Local Control Funding Formula	
LD	Learning Disabled	
LEA	Local Educational Agency	http://www.cde.ca.gov/re/sd
LEP	Limited English Proficient	
NAEP	National Assessment of Educational Progress	http://www.nagb.org
NCE	Normal Curve Equivalent	
NCLB	No Child Left Behind	http://www.cde.ca.gov/pr/nclb
NGSS	Next Generation Science Standards	http://www.nextgenscience.org
NRT	Norm-referenced Test	
PI	Program Improvement	http://www.cde.ca.gov/ta/ac/ti/programimprov.asp
PSAA	Public Schools Accountability Act	http://www.cde.ca.gov/psaa
PTO	Parent Teacher Organization	http://www.ptotoday.com/
R-FEP	Redesignated Fluent-English-Proficient	
RTI	Response to Intervention	
ROPC	Regional Occupational Program and Centers	http://www.cde.ca.gov/rocp/dsp/coord.html
RSDSS	Regional System for District and School Support	http://www.cde.ca.gov/sp/sw/ss/s4directory.asp
SABE/2	Spanish Assessment of Basic Education	http://www.cde.ca.gov/ta/tg/sr
SARC	School Accountability Report Card	http://www.cde.ca.gov/ta/ac/sa
SBCP	School-Based Coordinated Programs	
SEA	State Education Agency	http://www.cde.ca.gov

SEI	Sheltered English Instruction	
SPSA	Single Plan for Student Achievement	
SSC	School Site Council	
SST	Student Study Team	
STAR	Standardized Testing and Reporting	http://www.cde.ca.gov/ta/tg/sr
STEM	Science, Technology, Engineering, and Mathematics	
TK	Transitional Kindergarten	
UCP	Uniform Complaint Procedures	http://www.cde.ca.gov/re/cp/uc
WASC	Western Association of Schools and Colleges	http://www.acswasc.org

Hamilton Elementary School

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Hamilton Elementary School

School Site Council Meeting

Monday April 11, 2016 6:00 PM
Hamilton Elementary School – Conference Room, Room 204
PO Box 277 Capay Ave. – Hamilton City, CA 95951

Agenda

ORDER OF BUSINESS

Item 1   **Call to Order**

Item 2   **Establish Quorum (3 HES Staff, 3 Parents/Community Members)**
Staff Present:

Parents Present:

Item 3   **Verification of Posting of the Agenda- *72 Hours in advance***
Anticipated posting by April 8, 2016.

Item 4   **Public Comment**
*This is the time for members of the audience to present items not on the Agenda.
Comments should be limited to a maximum of three minutes duration. The SSC
is prohibited by State Law from taking action on any item presented if it is not
listed on the Agenda.*

Item 5   **Approval of Minutes – (5 min.) - Cruz**
                    February 22, 2016 (Attachment #1a)
                    March 14, 2016 (Attachment #1b)

DISCUSSION ITEMS

Item 6   **Field Trip Funding Update - (5 min.) – Godinez**

Item 7   **Parent Luncheon Update - (5 min.) – Sufuentes**

Item 8   LCAP Updates - (10 min.) – Anderson

ACTION ITEMS

Item 1   **Field Trip Funding Approval - (5 min.)** – Cruz

Item 2   **EL Master Plan Approval- (10 min.)**- Sawyer

Item 3   **Single Plan for Student Achievement Approval- (10 min.)**- Cruz

ADJOURNMENT

Hamilton Elementary School - ELAC/DELAC Meeting
ELAC/DELAC MEETING AGENDA (April 8) 11:00 - 12:00 pm. Room 204
AGENDA JUNTA DE ELAC y DELAC (8 de abril) 11:00 - 12:00 p.m. Salón 204

English Language Advisory Committee (ELAC)/Comité Consultivo para los Estudiantes de inglés/District English Language Advisory Committee (DELAC)/Comité Consultivo para los Estudiantes de inglés del distrito

Introductions/Introducciones

Discussion/Discusión

1. CELDT results/Los resultados del CELDT (Reyes)
2. ELD Benchmark results/ Los resultados de los "Benchmarks" de ELD (Sawyer)
3. Reclassified students (criteria, celebration)/ Los estudiantes reclasificados (criterios, celebración) (Sufuentes)
4. Update on EL Master Plan/ Actualización sobre Plan Maestro (Sawyer)
5. Next Steps for the District/Próximos pasos para el Distrito (Sawyer)
6. LCAP (Anderson)

Adjourn

Hamilton Elementary School - ELAC/DELAC Meeting
<u>Minutes (April 8) 11:00 - 12:00 pm Room 204</u>

1. District CELDT results were reviewed by Mrs. Reyes. She also explained the upcoming changes and the transition to ELPAC (English Language Proficiency Assessment for California). An overview of the ELD program was also provided. (See attachment A)

2. An analysis of ELD Benchmark results was presented by Mrs. Sawyer (See attachment B). This included scores for first, second, and third Benchmark scores. The fourth benchmark is scheduled for late May. Mrs. Sawyer also presented a Data Quest report of CELDT scores comparing Hamilton Unified to Glenn County and the State of California. (See attachment C).

3. The criteria for Reclassification at the High School was presented by Mrs. Reyes and Mrs. Sawyer explained the criteria for the Elementary School. A celebration for reclassified students will take place at the May Board meeting. It was suggested by a parent that an announcement could be made at the May Dance Festival as well. Sawyer also clarified that reclassified students are monitored for academic progress for two years.

4. An Update on the progress and evolution of the EL Master Plan was explained by Mrs. Sawyer and Mrs. Reyes described the chapter contents of the plan.

5. Next Steps for the EL District Master Plan -first read in April, and hopefully adopt the plan at the May Board Meeting. Sawyer

6. LCAP (Local Control Accountability Plan) update by Mrs. Anderson. The three district goals were discussed and the website was displayed so parents could see where to access the document. Questions can be submitted to Mr. Tracy by April 13th at 5:00 p.m.

7. Announcement was made for the "Parents in Action" group starting Tuesday, April 12 at 8:30 a.m. This is being presented by a parent volunteer, Lenia Garcia. Parents in Action will continue every Tuesday and Friday in the Hamilton Elementary School conference room (Room 204) from 8:30-9:30 a.m. in April and May.