

**HAMILTON UNIFIED SCHOOL DISTRICT  
REGULAR BOARD MEETING MINUTES  
September 17, 2012  
Hamilton High School Library**

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1.0 **OPENING BUSINESS.** The meeting was called to order in the Hamilton High School Library at 6:05 p.m. and roll call was taken.

BOARD MEMBERS:

Tomas Loera, President       Tim Anderson, Clerk       Bill Boone  
 Gabriel Leal       Judy Twede

ABSENT: Gabriel Leal

OTHERS PRESENT: Charles Tracy, Superintendent; Elizabeth Perry Saiz, District Administrative Assistant; and Diego Martinez, ASB President.

GUESTS: Tom Conwell, Cris Oseguera, Darcy Pollak, LeAnn Radtke, Maria Reyes, Allan Bradley, Diane Lyon, Gonzalo Fuentes, Patricia Loera, Kelsey Adkins, Hubert “Wendall” Lower, and Rosalinda Sanchez.

2.0 **IDENTIFY CLOSED SESSION ITEMS.** No public.

3.0 **PUBLIC COMMENT ON CLOSED SESSION ITEMS.** None.

4.0 **ADJOURNED TO CLOSED SESSION AT 6:07 PM.** To consider qualified matters.

4.1 Government Code Section 54957, Personnel Issues. The District considered the evaluation of an employee: Superintendent.

5.0 **RECONVENED TO PUBLIC SESSION AT 6:41 PM.** The flag salute was led by Tim Anderson. Report action taken in closed session (**no earlier than 6:30 p.m.**).

6.0 **AGENDA ADOPTED.** It was moved, seconded, and carried to adopt.

(144 Twede – Boone)

7.0 **PUBLIC COMMENT ON PUBLIC SESSION ITEMS.** None.

8.0 **COMMUNICATIONS/REPORTS.**

8.1 Board Member Comments/Reports. None.

8.2 ASB President Report by Diego Martinez. Reported on current events including sports, Homecoming, and Senior Project.

8.3 Food Service Report by LeAnn Radtke included, 9,000 plus lunches have been served since school started, menus are being fine-tuned for State visit, and next week’s staff training.

8.4 Operations Report by Marc Eddy. Absent.

8.5 Technology Report by Allan Bradley. Two huge hurdles that have been accomplished here (1) bandwidth—some of the best I’ve seen at schools. (2) Virtual Server—a good platform to grow with in the next decade, which is phenomenal. Other news: (1) PCs and applications are old and slow. His challenge to get them tuned up. (2) HES into district infrastructure.

8.6 Principal and Dean of Student Reports.

1. Cris Oseguera, Hamilton High School Principal, reported on just-completed 20<sup>th</sup> day of school and off to a great start with 288 students, continuation of EDI, four-day PLC conference, Teacher Writing Project in second year, Parent Teacher conferences on September 25, DUI court in gym at 9 a.m. on September 28, Every 15 Minutes on April 11-12, Homecoming, and PIQE (Parent Institute for Quality Education).

2. Maria Reyes, Dean of Students, reported on the nine-week series by Parent Institute for Quality Education, distributed handout and reported on CELDT and CAHSEE testing, senior project, and students goals to graduate or return to Hamilton High.
3. Darcy Pollak, Hamilton Elementary School Principal, reported on: Getting to know students, staff, and lay of land; teacher meetings, SEI coach meetings, Foundational and Academic classes by grade groups, STAR incentive trip, Sports, dictionaries distributed by Orland Rotary, CELDT Parent meeting, creating a teacher recognition program, Student award programs, computer inventory, and progress reports.

#### 9.0 Superintendent Report by Charles Tracy.

- 9.1 PLC Preparation, week of September 18, 2012. The team will leave tomorrow for four days. The catalyst to bring tools to the district. Eventually, all staff will attend and be on track. Mr. Odom will cover for Mr. Tracy and Mr. Oseguera.
- 9.2 The September 26 District collaboration will include aligning K-12 math standards, pacing guides, essential standards and eventually English to Social Studies to all subjects, and development of common assessments K-12 throughout the district.
- 9.3 The September newsletter will include articles about PLC, categorical funding, and DSLT, with another one to follow shortly after the November elections.

#### 10.0 DISCUSSION ITEMS

- 10.1 Initial Proposal from HUSD to HTA, 2013-14. Second reading.
- 10.2 Public Hearing. Adjourned to public hearing at 7:08 PM to solicit public input regarding the sufficiency of K-12 instructional materials. Reconvened to public session at 7:10 PM.
- 10.3 Public Hearing. Adjourned to public hearing at 7:10 PM to solicit public input regarding the GANN Limit. Reconvened to public session at 7:10 PM.
- 10.4 Non-completion of old building projects and Paul Hendricks, Architect. Through investigating the HES playground emergency funding application, it was learned that there were three incomplete projects preventing the state from funding any emergency funds. These projects need to be completed.
- 10.5 Funding for Hamilton Elementary playground. Cannot move forward until 10.4 completed. PTO continues to do fundraising for the drinking fountain.
- 10.6 Unaudited Actuals. Reports were projected and reviewed by Diane Lyon.

#### 11.0 ACTION ITEMS (M)

- 11.1 Make Provisional Appointment(s) to the Governing Board. It was moved, seconded, and carried to appoint Judy Twede, Gabriel Leal, and Hubert “Wendall” Lower as board members.

(145 Anderson – Boone)

(Aye: Boone, Anderson, Loera / Absent: Gabriel Leal / Abstain: Twede)

- 11.2 Agreement with Paul M. Hendricks: Existing Modernization Project at Hamilton High School, Project 2012\_015; Existing Kitchen Addition at Hamilton Elementary, Project 2012\_014; and Hamilton Elementary, Project 2012\_13.

It was moved, seconded, and carried to accept all three agreements.

(146 Boone – Twede)

- 11.3 E-Rate Letter of Agency and Services Contract, 2012-13. It was moved, seconded, and carried to accept.

(147 Twede – Anderson)

- 11.4 Initial Proposal from HUSD to HTA, 2013-14. It was moved, seconded, and carried to accept.  
(148 Anderson – Boone)
- 11.5 Resolution 13-101, certification that each pupil in each school in the district has sufficient textbooks and instructional materials that are aligned to the state content standards and are consistent with the content and cycles of the curriculum framework adopted by the SBE in ELA, Math, Social Studies, and Science. It was moved, seconded, and carried to adopt.  
(149 Twede – Anderson)
- 11.6 Certification of Provision of Standards-Aligned Instructional Materials for the 2012-13 year. It was moved, seconded, and carried to adopt.  
(150 Anderson – Twede)
- 11.7 Resolution 13-102, GANN Limit. It was moved, seconded, and carried to adopt.  
(151 Boone – Anderson)
- 11.8 Approve Unaudited Actuals Report, 2012-13 year. It was moved, seconded, and carried to approve.  
(152 Twede – Boone)
- 12.0 **CONSENT AGENDA.** It was moved, seconded, and carried to accept.  
(153 Anderson – Boone)
- 12.1 Warrants and Expenditures.
- 12.2 Minutes of the regular Board meeting of August 20, 2012, the special Board meeting/interviews of August 25, 2012, and the special Board meeting of August 27, 2012.
- 12.3 Blackboard Agreement.
- 12.4 Personnel
1. Berniece DelaCruz: Layoff for the 2012-13 year officially rescinded.
  2. Guadalupe Santos, substitute Preschool Aide
  3. Patricia Ortiz, Volunteer Assistant Cheer Coach
  4. Hamilton High School Principal Employment Agreement
  5. Hamilton Elementary School Principal Employment Agreement
  6. Director of Technology Employment Agreement
- 12.5 Authorization for the following employees to teach outside their credential authorization with consent of the teachers: Deb Sioux in Driver’s Education, Ellese Mello in Health, Matt Jarvis in Study Skills, Matt Steele in Multiple Subjects and Career Life Planning, and Leroy Zambrano in Multiple Subjects and Independent Study.

Notice: Annual Reorganization meeting will be at the November Board meeting to seat appointees for the entire four-year term.

13.0 **ADJOURNED AT 7:44 PM**

Respectfully Submitted,

Charles Tracy, Superintendent

Approved and Entered into Board Records,

Tim Anderson, Board Clerk