

**HAMILTON UNIFIED SCHOOL DISTRICT**

**REGULAR BOARD MEETING MINUTES**

**August 20, 2012**

**Hamilton High School Library**

1.0 **OPENING BUSINESS.** The meeting was called to order in the Hamilton High School Library at 5:30 p.m. and roll call was taken.

BOARD MEMBERS:

Tomas Loera, President       Tim Anderson, Clerk       Bill Boone  
 Gabriel Leal       Judy Twede

OTHERS PRESENT: Chuck Tracy, Superintendent; Diane Lyon, Chief Business Official.

ABSENT: Gabriel Leal, and ASB President Diego Martinez.

GUESTS: Cris Oseguera, Maria Reyes, LeAnn Radtke, Marc Eddy, Tom Conwell, Rosalinda Sanchez, and Ryan Bentz.

2.0 **CLOSED SESSION ITEMS.** Identified.

3.0 **PUBLIC COMMENT ON CLOSED SESSION ITEMS.** None

4.0 **ADJOURN TO CLOSED SESSION** to consider qualified matters.

4.1 Government Code Section 54957, Personnel. Positions: Elementary Principal, Director of Technology.

4.2 Government Code Section 54957, Personnel Issues. The District considered the evaluation of an employee: Superintendent.

5.0 **RECONVENED TO PUBLIC SESSION** with no action to report.

6.0 **ADOPT AGENDA.** It was moved, seconded, and carried to adopt the agenda.

(131 Boone – Twede)

7.0 **PUBLIC COMMENT ON PUBLIC SESSION ITEMS.** It was requested to add letter written by Mrs. Bass.

8.0 **COMMUNICATIONS/REPORTS.**

8.1 Board Member Comments/Reports. None

8.2 ASB President Report by Diego Martinez. Absent

8.3 Director of Nutrition and Student Welfare Mrs. Radtke reported on the first day of school with approximately 750 meals served, new federal standards requirements, portion serving sizes of fruits and vegetables, new salad bar, and upcoming training on the new accounting procedures and nutrition standards to increase revenue.

8.4 District Director of Maintenance/Operations/Transportation Marc Eddy reported on summer projects, reduction in custodial staff due to budget cuts, ongoing maintenance including wireless thermostats, and bus inspections by CHP.

## 8.5 Principal and Dean of Student Reports.

1. Hamilton High School Principal Cris Oseguera reported that 296 students were enrolled the first day of school, Matt Jarvis is the new PE teacher and Denise Summers is the new special education teacher.
2. District Dean of Students/Counselor Maria Reyes reported on alternative education enrollment, Mr. Zambrano's assignment to Community Day School, EBHS teaching staff, and future plans for the green house and elective courses.

## 8.6 Superintendent Report by Charles Tracy.

1. Hamilton Elementary School Update. Mr. Tracy reported on the first day of school and ongoing computer network issues that will be addressed as the District moves forward.
2. Emergency Repair Program Application for Hamilton Elementary Playground and Roof. It was reported that in 2008, prior to Unification, the Elementary School District filed with the state for emergency repair requests for the playground areas as well as a roof on the 300 building. The costs for these repairs in 2008 were approximately \$550,000. The State of California approved repair costs for both projects but only for \$217,000. The school district was placed on an approved but unfunded list due to the state economic issues. No time frames have been given by the State on when funding may be released.

Two companies have given estimates to resurface the blacktop. One of the estimates has been returned. This estimate is just over \$30,000. The issue with resurfacing is that it does not address the bigger problem of drainage from the blacktop or the green space. Further investigation into costs will be forthcoming.

Ms. Twede requested the Superintendent get an estimate on green space. Perhaps ask other districts.

3. August Inservice. The inservice went well. Jack Danielson presented 125 plan information to employees who will decide to use his company or maintain the current company.

## 9.0 COMMUNICATIONS

9.1 Letter from Barceloux-Tibessart Foundation on the selection of Hamilton High Track and Field Team as the recipient of their annual grant in the amount of \$920.84. Congratulations!

9.2 Memorandum to Ag Department regarding use of the Woodshop classroom.

## 10.0 DISCUSSION ITEMS

10.1 Board Policy 5113, 5121 revision. It was moved, seconded, and carried to waive the second reading.

(132 Twede – Boone)

10.2 Director of Technology. Add to page two of job description: Coordinate Aeries and Calpads at district level. Cost about equal to Michelle Kelley.

10.3 E-Rate Consultant. Recommended Mr. Galloway.

10.4 Proposal from Glenn County Office of Education for technology, network, and computer repair services update. Postpone until more discussion with GCOE.

10.5 Library Hours. Schedule is working and can be adjusted as needed.

- 10.6 Initial Proposal from HUSD to HTA, 2013-14. First reading. Will come back for action at September meeting.
- 10.7 2012 Conflict of Interest Code Biennial Review, Board Policy 9270. File report with no changes needed to policy.
- 10.8 QSS Cost Distribution presented by Diane Lyon. On-going MOU with GCOE for financial system.
- 10.9 Mrs. Bass discussion.
- 11.0 ACTION ITEMS (M)**
- 11.1 Board Policy 5113 and 5121. It was moved, seconded, and carried to approve.  
(133 Boone – Twede)
- 11.2 Leave of Absence Request from Michelle Kelley for 2012-13 school year. It was moved, seconded, and carried to approve. (Ms. Twede: she would like the Board/District to consider not following policy and precedence of employees asking for Leave of Absence due to issues of advertising for Temporary employees, etc.)  
(134 Twede – Anderson)
- 11.3 Director of Technology: Job description, possible employment. It was moved, seconded, and carried to approve job description with addition to page two of job description: Coordinate Aeries and Calpads at district level.  
(135 Twede – Boone)
- 11.4 E-Rate Letter of Agency and Services Contract, 2013-14. It was moved, seconded, and carried to approve.  
(136 Twede – Anderson)
- 11.5 QSS Cost Distribution. It was moved, seconded, and carried to approve.  
(137 Boone – Anderson)
- 11.6 FFA Travel, Conferences, and Fundraisers for 2012-13 School Year Tentative Schedule. A more detailed itinerary will be submitted at later date including out of state travel. It was moved, seconded, and carried to approve.  
(138 Boone – Twede)
- 11.7 Consolidated Application. It was moved, seconded, and carried to approve.  
(139 Anderson – Twede)
- 11.8 Matt Jarvis for PE teacher, temporary one-year position, 2012-13. It was moved, seconded, and carried to approve.  
(140 Anderson – Boone)
- 11.9 Bid from MJB Welding Supply for 2 Maxstar 150 S Stick Welders, \$1,531.85. It was moved, seconded, and carried to approve with funding from ROP.  
(141 Boone – Anderson)
- 11.10 Bid from Larry Titus to repair wiring in Steer Barn, \$1,235 and Welder Shop, \$330. It was moved, seconded, and carried to approve with funding from ROP or Deferred Maintenance.  
(142 Anderson – Twede)

- 12.0 **CONSENT AGENDA.** It was moved, seconded, and carried to approve. (143 Twede – Boone)
- 12.1 Warrants and Expenditures.
  - 12.2 Minutes of the regular Board meeting of July 16, 2012.
  - 12.3 Intel-Assess Agreement for 2012-13, \$5,000.
  - 12.4 Personnel:
    - 1. Maria Nataly Diaz: Employ as HES summer help.
    - 2. Maria Elena Diaz: Resignation from HES Principal as of July 31, 2012.
    - 3. Ana Carinena: Resignation from HHS Head Coach of Girls Soccer.
    - 4. Bertha Lopez-Reyes: Layoff for the 2012-13 year officially rescinded.
- 13.0 **ADJOURNED at 7:55 p.m.**

Respectfully Submitted,

Chuck Tracy, Superintendent

Approved and Entered into Board Records,

Tim Anderson, Board Clerk