

HAMILTON UNIFIED SCHOOL DISTRICT
REGULAR AND ORGANIZATIONAL BOARD MEETING
MINUTES
Hamilton High School Library
Monday, December 09, 2013

1.0 OPENING BUSINESS.

1.1 The meeting was called to order at 5:30 p.m. for purposes of opening the meeting. Roll call was taken.

BOARD PRESENT: Tomas Loera, President; Tim Anderson, Clerk; Gabriel Leal, Judy Twede, and Wendall Lower.

BOARD ABSENT: None.

OTHERS PRESENT: Charles Tracy, Superintendent; Elizabeth Perry, Administrative Assistant; Michaela Brantingham, Student Council President; and Kristi Diaz, ASB Student Body President.

GUESTS: Cris Oseguera, Diane Lyon, Maria Reyes, Tom Conwell, Maggie Sawyer, Michael Brantingham, Cole Brantingham, Lupita Esquivel, Kile Taylor, Katie Freitas, Fred Freitas, Kathy Perez, and others on sign-in sheet.

2.0 IDENTIFIED CLOSED SESSION ITEMS. No public.

3.0 PUBLIC COMMENT ON CLOSED SESSION ITEMS. None.

4.0 ADJOURNED TO CLOSED SESSION AT 5:30 TO 6:33 PM. To consider qualified matters.

4.1 Government Code Section 54957.6, Labor Negotiations. To confer with the District's labor negotiator, Superintendent Charles Tracy, regarding HTA and CSEA negotiations.

4.2 Government Code Section 54957, Personnel Issues. To consider the employment/evaluation of public employees: Principals.

5.0 RECONVENED TO PUBLIC SESSION AT 6:35 PM/FLAG SALUTE LED BY GABRIEL LEAL. No action taken in closed session.

6.0 ADOPT AGENDA (M). It was moved, seconded, and carried to adopt the agenda as presented.

(276 Anderson - Twede)

7.0 ADJOURNED TO ORGANIZATIONAL MEETING AT 6:37 PM.

7.1 **BOARD PRESIDENT.** Elect Board President for the 2014 year. Tomas Leal was nominated for President. It was moved, seconded, and carried to elect him as Board President.

(277 Anderson – Leal)
All Ayes

7.2 **BOARD CLERK.** Elect Board Clerk for the 2014 year. Judy Twede was nominated for Clerk. It was moved, seconded, and carried to elect her as Board Clerk.

(278 Anderson – Leal)
All Ayes

7.3 **MEETING DATES.** Set day, time, and location of regular monthly meetings for the 2014 year. It was moved, seconded, and carried to set day, time, and location as presented.

279 Twede – Leal
All Ayes

8.0 RECONVENED TO REGULAR MEETING AT 6:39 PM.

9.0 PUBLIC COMMENT. None.

10.0 COMMUNICATIONS/REPORTS.

- 10.1 Board Member Comments/Reports. None.
- 10.2 ASB President and Student Council President Reports.
 1. Hamilton High ASB President Kristian Diaz reported on sports, fundraisers, and activities including FFA sales, MEChA Giving Tree, Band Concert, Band performance in Chico, and December 19 minimum day.
 2. Hamilton Elementary Student Council President Michaela Brantingham reported on sports and congratulated the Lady Wolves on their championship, the basketball clinic, Christmas Grams, Christmas program, Jingle Run, See's, canned food drive, and winter break.
- 10.3 District Reports (written reports submitted).
 1. Food Service Report by LeAnn Radtke included November SNP reports.
 2. Operations Report by Marc Eddy included Bus miles driven, and maintenance and repairs for November.
 3. Technology Report by Allan Bradley included a summary of his department's main objectives, which included the HHS portable and cafeteria work, writing the technology plan, email archiving, Community Day School VPN, student desktop updates, viruses and malware, Aeries Analytics, large screen TVs, and spam.
- 10.4 Principal and Dean of Student Reports.
 1. Cris Oseguera, Hamilton High School Principal, reported on the high school's strong attendance rate, December 19 minimum day and assembly/rally, semester discipline rates—commended students, parents, and teachers; finals, end of semester activities including December 15 Band Performance (invitations given to Board), and STAR testing. He introduced Katie Freitas, FFA Reporter, and she reported on Christmas Tree Sales including wreaths, mandarins, and olive oil. She noted that the olives were harvested by Conway Couto's and Adam Kennedy at no charge.
 2. Darcy Pollak, Hamilton Elementary School Principal submitted a written report in lieu of her absence. The following reports were made from her site.
 - Michael Brantingham gave a presentation on what's happening with some of his more advanced students in his Research and Technology classes. Students are very receptive and grades have increased since the beginning of the year.
 - Kile Taylor spoke about the bullying prevention program, which just concluded a two year grant from Chico State that funded the program including staff development. The staff had exposure to over 20 hours of staff development over the two year period. They will now move into the family portion of the program. About a dozen families signed up to participate in some capacity. Mr. Tracy congratulated Mr. Taylor for his selection as the featured speaker at NW PBIS conference in Portland, Oregon in February to speak on bullying.
 3. Maria Reyes, District Dean of Students, reported on Alternative Education attendance, that all seniors have passed CAHSEE, the MEChA Giving Tree, and activities including Reg-to-Go at Butte College and Cash for College workshop.
- 10.5 Superintendent Report by Charles Tracy.
 1. The Board Visitation Day will be held on February 4, 2013, tentatively 8 a.m. to 12 p.m.
 2. The Board Governance Training Day will be maintained as a bi-annual event.
 3. The Band will be performing in Chico with the Chico Community Band at the Lakeside Pavilion, 2 p.m. on Sunday, December 15.

11.0 DISCUSSION ITEMS

- 11.1 Board Policy 6174 Education for English Language Learners. First reading of revision. Corrective action as a result of Federal Program Monitoring. Return in January for second reading and action.
 - 11.2 Board Policy 1312.3, Uniform Complaint Policy. First reading of revision. Corrective action as a result of Federal Program Monitoring. Will need to resend parent notifications once finalized. Return in January for second reading and action.
 - 11.3 Initial Proposal from HTA to HUSD, 2014-15. First reading. Return in January for second reading and action.
 - 11.4 First Interim Report, 2013-14. Presentation by CBO Diane Lyon. The District anticipates losing significant ROP funds through LCFF after two years. Reserves have increased to 32% by lowering deficit spending.
 - 11.5 Erate 470 Filing. (handout). This is the year to obtain the infrastructure for a new telephone system and multi-function switches.
 - 11.6 Opportunity Classroom. Resolution 14-103. Joint resolution of the Glenn County Superintendent of Schools, the Glenn County Board of Education, and the Hamilton Unified School District to operate an opportunity classroom through this year.
 - 11.7 LCAP. This plan is required by LCFF and concentrates on eight areas. Mr. Tracy recommends joint meetings with Board, teachers, HULC, and parents to develop an acceptable plan. The template will be ready in January.
- 12.0 **ACTION ITEMS (M)** (Including Any Item Removed From the Consent Agenda.)
- 12.1 First Interim Report, 2013-14. It was moved, seconded, and carried to issue a positive certification. (280 Twede - Leal)
 - 12.2 Erate 470 Filing. It was moved, seconded, and carried to approve. (281 Leal - Lower)
 - 12.3 Board Resolution 14-103. Opportunity Classroom. It was moved, seconded, and carried to approve. (282 Leal - Twede)
 - 12.4 School Accountability Report Cards for 2012-13 School Year. It was moved, seconded, and carried to approve with any minor changes that may be required. (283 Twede - Leal)
 - 12.5 Tentative Agreement dated November 13, 2013 between HUSD and CSEA. Ratified by CSEA, Chapter 623 on November 22, 2013. It was moved, seconded, and carried to approve.
 - 1. Yard Duty Supervisor Job Description
 - 2. District Crossing Guard Job Description
 - 3. Paraeducator Job Description
 - 4. Administrative Technician Job Description
 (284 Leal - Anderson)
- 13.0 **CONSENT AGENDA**. It was moved, seconded, and carried to approve as presented. (286 Anderson - Leal)
- 13.1 Warrants and Expenditures.
 - 13.2 Minutes of the Regular Board Meeting of November 18, 2013.
 - 13.3 Interdistrict Agreements, December 9, 2013.
 - 13.4 Personnel.
 - 1. Esther Cruz-Zaragoza, Paraeducator (Title I) at HES.
 - 2. Leroy Zambrano, Girls Soccer Coach at HHS.
- 9.0 **ADJOURNED AT 8:37 PM**

Respectfully Submitted, Chuck Tracy, Superintendent	Approved and Entered in Board Records, Tim Anderson, Board Clerk
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