

**HAMILTON UNIFIED SCHOOL DISTRICT  
BOARD MEETING  
MINUTES  
Hamilton High School Library  
Thursday, June 9, 2016**

6:00 p.m. Public session for purposes of opening the meeting only.  
 6:00 p.m. Closed session to discuss closed session items listed below.  
 6:30 p.m. Reconvene to open session no earlier than 6:30 p.m.

**1.0 OPENING BUSINESS:**

1.1 Call to order and roll call

Tomas Loera, President                       Rosalinda Sanchez                       Gabriel Leal  
 Hubert "Wendall" Lower, Clerk

**2.0 IDENTIFY CLOSED SESSION ITEMS:**

**3.0 PUBLIC COMMENT ON CLOSED SESSION ITEMS:** Public comment will be heard on any closed session items. The board may limit comments to no more than three minutes per speaker and 15 minutes per item.

**4.0 ADJOURN TO CLOSED SESSION:** To consider qualified matters.

1. *Government Code Section 54957.6*, Labor Negotiations. To confer with the District's Labor Negotiator, Superintendent Charles Tracy, regarding HTA and CSEA negotiations.
2. *Government Code Section 54957 (b)*, Personnel Issue. To consider the employment, evaluation, reassignment, resignation, dismissal, or discipline of a classified and certificated employees.
3. *Government Code Section 54956.9*, Subdivision (a), Conference with Legal Counsel – existing litigation. Name of case: Crews v. Hamilton Unified School District, Glenn County Superior Court, Case No. 15CV01394.

**5.0 RECONVENE TO PUBLIC SESSION/FLAG SALUTE:** Report action taken in closed session (no earlier than 6:30 p.m.).  
**6:32pm**

*Board President, Tomas Loera reported that there was no action taken in closed session.*

**6.0 ADOPT THE AGENDA: (M)**

Motion for approval by Gabriel Leal, seconded by Rosalinda Sanchez.

Motion Carried: 4-0

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| Loera: Aye   |            |
| Leal: Aye    | Lower: Aye |
| Sanchez: Aye |            |

**7.0 PUBLIC COMMENT:** Public comment on any item of interest to the public that is within the Board's jurisdiction will be heard (agenda and non-agenda items). The Board may limit comments to no more than three minutes per speaker and 15 minutes per topic. Public comment will also be allowed on each specific action item prior to board action thereon.

**8.0 OFFICIAL OATH OF OFFICE**

1. Superintendent, Charles Tracy will administer the Oath of Office to provisionally appointed Board Member, Raymond Villar.

**9.0 DISCUSSION ITEMS:**

1. Public Hearing LCAP: Local Control and Accountability Plan (LCAP). (page 1-62)
  - a. **START:** 6:37pm
  - b. Power Point presented by Leslie Anderson and Trudy Bryan.
  - c. Presentation focused on the vision of the district, including community members, parents and staff.
  - d. Inform community about the new Local Control Funding Formula (LCFF) and the Local Control Accountability Plan (LCAP). Review the process to date and the criteria of the development of the Local Control Accountability Plan (LCAP).
  - e. Report highlights and monitoring processes; provide timeline and next steps.

- f. Before LCFF much of the money given to school districts was restricted to particular programs, called categorical programs. Amount of money each district received per student was called "Revenue Limit" and was based on a complicated formula not on the needs of students.
- g. After LCFF – Base Grant: Per student funding is now called the Base Grant with different amounts depending on grade level.
- h. Supplemental Grants: go to help high needs students, English Language Learners, low-income students and foster children.
- i. Concentration Grants: go to districts with more than 55% of their students identified as EL/LI/FY.
- j. 8 State priorities: Pupil Engagement, Pupil Achievement, Other Pupil Outcomes, School Climate, Parental Involvement, Basic Services, Course Access, and Implementation of Common Core Standards.
- k. Basic Services include: Compliance with Williams Criteria, Instructional Materials, Teacher Credentials & Assignments, and Facilities.
- l. Common Core State Standards include (CCSS): implementation of CCSS, EL access to CCSS, ELD Standards
- m. Parental Involvement includes: efforts to seek parent input, promotion of parental participation.
- n. Pupil Achievement includes: Statewide Assessments, College Preparation, API, Completion of A-G Requirements, CTE Sequences & AP Courses, EL Progress Towards Proficiency, and EL reclassification rate
- o. Pupil Engagement includes: attendance, dropout and graduation rates.
- p. School climate includes: suspension and expulsion rates, etc.
- q. Course Access includes: access to a broad course of study in specified subject areas for all students including subgroups and special needs.
- r. Other Pupil Outcomes includes: pupil outcomes specified subject areas.
- s. The 8 state priorities are broken up into three categories:
  - 1. Conditions of Learning: Basic services, implementation of state standards, course access.
  - 2. Pupil Outcomes: pupil achievement, other pupil outcomes.
  - 3. Engagement: Parent involvement, pupil engagement, school climate.
- t. Within these three categories are three goals:
  - 1. Conditions of Learning: include highly qualified classroom instruction to promote college and career readiness.
  - 2. Pupil Outcomes: increase student achievement on state and district assessments. Including increased student performance for our subgroups.
  - 3. Engagement: improve stakeholder participation in the learning process.
- u. LCAP dates throughout the 15-16 school year:
  - 1. Sep 21 – Overview of LCAP goals/State Priorities at Board Meeting
  - 2. Dec. 7 - Review LCAP progress
  - 3. Mar 3 – Review LCAP progress
  - 4. Mar 17 - Board Meeting
  - 5. Apr 4 - Review LCAP
  - 6. Apr 7/May 5 – LCAP Public Meeting/Questions
  - 7. Apr 21 – Board Meeting/LCAP Superintendent Answers
  - 8. May 19 - Board Meeting/LCAP Budget Public Hearing
- v. *Community Member, Barbara Bass* – notes that in our School Accountability Report Cards (SARC). There is a different number for per student at Hamilton Elementary and Hamilton High School. Mrs. Bass would like to know how she can be assured that funds for students at Hamilton Elementary will not be diverted to students at Hamilton High School.
- w. *TOSA at HUSD, Leslie Anderson* – We track spending internally. If there is an expense at the elementary – that money would go there. The kids are getting adequate service. We follow a series of monitoring.
- x. *Superintendent of Schools – Glenn County, Mr. Quarne* – explained in further how this is done and how it is monitored at the county level and can assure that each student is receiving an equal amount of services. Mr. Quarne also notes that the dollar amount that does appear is there but we are not measuring by dollars.
- y. *Board Member, Gabriel Leal* – Is there a way to report out and look at that internally? Which groups are getting more money?
- z. *Superintendent of Schools – Glenn County, Mr. Quarne* – Uses an example of a full time music teacher for the district; it depends on the involvement of students.
- aa. *Community Member, Barbara Bass* – Superintendent Tracy says it is impossible to get out of program improvement at Hamilton Elementary.
- bb. *Superintendent, Charles Tracy* – please do not misquote, we are waiting on the state to help us with a plan to get out of program improvement and they have yet to identify how we are to accomplish this.

- cc. *Superintendent of Schools – Glenn County, Mr. Quarne* – confirms Superintendent Tracy’s statement. The state will be telling us what and how we will test. Right now we are in an undefined zone. The process of rating schools is also waiting on the state; those ratings are not up to date.
- dd. *Community Member, Froylan Mendoza* – what curriculum is being used for ELD?
- ee. *TOSA at HUSD, Leslie Anderson* – Kevin Clark, Cengage Reach, and Benchmark.
- ff. The district has added a lot of support for our students through staff development, the PLC model of professional learning communities. Staff has the chance to look at the things that are happening with our students.
- gg. *Board Member, Wendall Lower* – thanks Leslie Anderson and Trudy Bryan for explaining the many positives the district has accomplished and continues to accomplish for our students. It is nice for parents and community members to see what positive is actually being done within the district rather than seeing negative gossip on social media.
- hh. *Community Member, Barbara Bass* – How many teacher aids are we hiring are we going to hire?
- ii. *Superintendent, Charles Tracy* - We have hired one at this time. Our ability to hire more is still on the table. We do have other teacher aids that not necessarily paid by the district, i.e. Chico State. At this time we do not believe there is a need. I will email Mrs. Bass as well as the board members an article from Sage Journals regarding teacher aides and students’ academic achievement.
- jj. *Assistant Superintendent of Schools, Shirley Diaz* has reviewed our LCAP at least 5 times. Ms. Diaz is the county contact for LCAP related items. She attends many trainings and is fully informed on the needs for the LCAP.
- kk. *Superintendent of Schools – Glenn County, Mr. Quarne* – We are trying to hit a moving target, there are so many moving parts. Each district including HUSD is developing leadership within. People are coming together within.

ll. **END:** 7:57pm

2. Public Hearing 2016-17 District Budget. (page 63-148)

a. **START:** 8:00pm

b. *Chief Business Official, Diane Lyon* reviewed key components of the budget with the school board and the public.

c. Mrs. Lyon discussed specific fund amounts, see board packet for additional information and budget.

d. Tonight this budget is balanced and our money is being spent where needed for our students.

e. We will get funded for prior year ADA if there is a drop in ADA.

f. **END:** 8:35pm

3. Public Hearing 2016-17 Education Protection Act (EPA) Spending Plan. (page 149)

a. **START:** 8:36pm

b. *Chief Business Official, Diane Lyon* reviewed the EPA Spending Plan with the school board and the public.

c. We are required to adopt a spending plan and how we will keep track, i.e. spending it on instructional funds.

d. *Community Member, Genaro Reyes* – Although MAA is going away how has it been out reached to parents?

e. *Superintendent, Charles Tracy* – via teachers and staff when they see a student who needs medical needs; it could be through our referral and then the government would reimburse us. Federal government has changed the restrictions.

a. **END:** 8:44pm

4. Hamilton High School Gym painting repairs options (Diane Lyon).

a. *Chief Business Official, Diane Lyon* expressed to the board that the district needs direction on where it should go with painting and the options available that varies in cost and longevity of materials.

10.0 **ACTION ITEMS:**

1. Approve 2016-17 Education Protection Act (EPA) Spending Plan. (page 149)

Motion for approval by Gabriel Leal, seconded by Rosalinda Sanchez.

Motion Carried: 4-0

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| Loera: Aye   | Lower: Aye |
| Leal: Aye    |            |
| Sanchez: Aye |            |

2. Approve quotation dated from Impact Construction Services, Inc. for two (2) pre-owned refurbished 24X40 DSA Modular Classrooms. (page 150-151)

Motion for approval by Rosalinda Sanchez, seconded by Wendall Lower.

Motion Carried: 4-0

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| Loera: Aye | Lower: Aye |
| Leal: Aye  |            |

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| Sanchez: Aye |  |
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3. Approve proposal/bid for Hamilton Elementary School Emergency Gas Relocation from Franklin Construction. (page 152-154)

Motion for approval by Wendall Lower, seconded by Gabriel Leal.

Motion Carried: 4-0

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| Loera: Aye   | Lower: Aye |
| Leal: Aye    |            |
| Sanchez: Aye |            |

4. Approve fees for portable project at Hamilton Elementary School – Kirk S. Brainerd and Warren Consulting Engineers, Inc. (page 155-157)

Motion for approval by Wendall Lower, seconded by Gabriel Leal.

Motion Carried: 4-0

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| Loera: Aye   | Lower: Aye |
| Leal: Aye    |            |
| Sanchez: Aye |            |

5. Approve agreement between Hamilton Unified School District and Cummings Company, Inc. (page 158-159)

Motion for approval by Rosalinda Sanchez, seconded by Wendall Lower.

Motion Carried: 4-0

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| Loera: Aye   | Lower: Aye |
| Leal: Aye    |            |
| Sanchez: Aye |            |

6. Approve Hamilton Elementary School Gas Line Repair Project Change Order #1, Request for Information #1, Request for Information #2, and Cummings Company Change Order Request Summary #1 and #2. (page 160-166)

Motion for approval by Gabriel Leal, seconded by Raymond Villar.

Motion Carried: 4-0

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| Loera: Aye   | Lower: Aye |
| Leal: Aye    |            |
| Sanchez: Aye |            |

7. Approve Hamilton High School Gym painting/repairs quotation. (page 167-170)

Motion for approval by Wendall Lower for metal fascia, exterior paint, and painted sign on the Hamilton High School Gym indicated on page 167, 169, and 170 of the board packet, seconded by Rosalinda Sanchez.

Motion Carried: 4-0

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| Loera: Aye   | Lower: Aye |
| Leal: Aye    |            |
| Sanchez: Aye |            |

8. Approve Hamilton High School classroom building gutter replacement as change order to roofing project. (page 171)

Motion for approval by Rosalinda Sanchez regarding Ag wing at Hamilton High School, seconded by Gabriel Leal.

Motion Carried: 4-0

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| Loera: Aye   | Lower: Aye |
| Leal: Aye    |            |
| Sanchez: Aye |            |

11.0 **CONSENT AGENDA:** Items in the consent agenda are considered routine and are acted upon by the Board in one motion. There is no discussion of these items prior to the Board vote and unless a member of the Board, staff, or public request specific items be discussed and/or removed from the consent agenda. Each item on the consent agenda approved by the Board shall be deemed to have been considered in full and adopted as recommended.

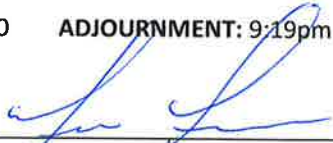
1. Approve Minutes for the:
  - a. Regular Board Meeting on May 19, 2016 (page 172-176)
  - b. Special Board Meeting on May 26, 2016 (page 177-180)


Motion for approval by Gabriel Leal with changes suggested by Wendall Lower, seconded by Rosalinda Sanchez.

Motion Carried: 4-0

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| Loera: Aye   | Lower: Aye |
| Leal: Aye    |            |
| Sanchez: Aye |            |

12.0 **ADJOURNMENT:** 9:19pm

  
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Wendall Lower, Clerk

  
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Charles Tracy, Superintendent