

**HAMILTON UNIFIED SCHOOL DISTRICT
BOARD MEETING
AGENDA
Hamilton High School Library
Tuesday, June 21, 2016**

THERE WILL BE NO CLOSED SESSION.

5:30 p.m. Open session.

1.0 OPENING BUSINESS:

1.1 Call to order and roll call

Tomas Loera, President Rosalinda Sanchez Gabriel Leal
 Hubert "Wendall" Lower, Clerk Raymond Villar (arrived at 6:02pm)

2.0 PUBLIC SESSION/FLAG SALUTE: 5:32pm

3.0 ADOPT THE AGENDA: (M)

Motion for approval by Wendall Lower, seconded by Raymond Villar. Motion Carried: 3-0

Loera: Aye	Lower: Aye
Leal: Absent	
Sanchez: Aye	

4.0 COMMUNICATIONS/REPORTS:

1. Board Member Comments/Reports
 - a. *Board Members:* How do we choose our curriculum? What about an immersion program?
 - b. *Superintendent, Charles Tracy:* Our focus has been to build English of our students
 - i. We are using current program and are working toward an immersion program. We can explore more curriculums with immersion.
 - c. *Board Member, Raymond Villar:* I believe it would help improve our schools and acquire more students – increasing our enrollment.
 - d. *Community Member Barbara Bass* believes that what we are doing now is not working.
2. ASB President and Student Council President Reports.
 - a. Hamilton High, Hernan Urena-Valdes.
 - b. Hamilton Elementary, Jose Mendez.
3. District Reports (in writing)
 - a. Food Service Report by LeAnn Radtke.
 - b. Operations Report by Marc Eddy.
 - c. Technology Report by Frank James. (Page 1)
4. Principal and Dean of Student Reports
 - a. Cris Oseguera, Hamilton High School Principal.
 - i. Thanked all staff for a successful 15-16 school year and is looking forward to next year.
 - ii. On Friday, June 3rd there were 71 total graduates out of the 72 seniors.
 - iii. At this time 15 students will be attending summer school, this includes 1 is a Ella Barkley High School senior.
 - iv. Sober Grad was successful; this year it was held at TNT in Chico. Everyone enjoyed themselves and had a safe graduation.
 - v. Currently, staff is ending the school year and preparing for next school year.
 - b. Darcy Pollak, Hamilton Elementary School Principal.
 - i. The 8th grade promotion went well and the processed is becoming more streamlined.
 - ii. Summer school is off to a great start.
 - iii. The classroom moves for teachers are planned and assigned. Maintenance staff will be helping with each move.
 - iv. Board Member, Rosalinda Sanchez: Why is graduation earlier?
 1. *Hamilton Elementary Principal, Darcy Pollak:* Because there is a dance afterwards, we did not want the students to be out later.

- v. *Board Member, Rosalinda Sanchez and Gabriel Leal*: Note that after 8th graders have promoted they do not seem as if they are welcome to come back the following day.
 - 1. *Superintendent, Charles Tracy*: Notes that students are not prohibited from returning to school the next day.
- vi. *Board Member, Rosalinda Sanchez*: Believes there is a purpose for the students to come back the following day and would like it to be a more welcoming atmosphere for future years.
 - 1. *Superintendent, Charles Tracy*: We will address this and make sure students feel welcome the following day and keep them occupied with the education they are entitled to.
- c. Maria Reyes, District Dean of Students.
 - i. Beginning preparations for next school year.
 - ii. Ready to share office with adult education next year.
- 5. Chief Business Official/Facilities Report by Diane Lyon.
 - a. Dry rot on the cafeteria at the high school was discovered.
 - b. Could cost up to 22,000 to fix the dry rot and drainage problem.
 - i. Will need to remove and replace.
 - c. *Board Member, Raymond Villar*: suggests that we have roofers come out yearly to inspect. This could save money in the long run by keeping up on maintenance.
 - d. Currently, the roofs at the high school are nearing halfway in completion.
 - e. A meeting for the gas lines at the elementary was held today; will begin this project on July 5th.
 - i. Work is being done currently during summer school but only what is safe for students to be around.
 - f. The portables are on their way as well and we should be update shortly on their estimated time of arrival.
- 6. Superintendent Report by Charles Tracy.
 - a. Board and Administrator publication
 - i. "...Board-Superintendent Relationship Policy"
 - b. Conducting Interviews for our open positions.
 - c. Set of interviews on remaining this coming Thursday.

5.0 **CORRESPONDENCE: None**

6.0 **DISCUSSION ITEMS:**

- 1. Hamilton High School Gym – Painting (Diane Lyon).
 - a. Recommend doing less painting on gym for the mean time to save on costs.
 - i. Focus on the cafeteria which is needed.
 - b. The paint on the gym is merely esthetics at this point.
 - c. *Board Member, Raymond Villar*: Asks Hamilton High School Principal, Cris Oseguera what he thinks should be done about the painting of the gym.
 - d. *Hamilton High School Principal, Cris Oseguera*: believes it can wait; the cafeteria is a higher priority.
- 2. Resolution No. 16-17-101, Ordering Governing Board Member Election and Specifications of the Election Order. To consolidate the election of three (3) Board members with the November 2016 general election. (Page 3-12)
 - a. Every two years the county outlines the procedures for the election of governing board members.
- 3. Resolution No. 16-17-102 - Authorize designated personnel (Mr. Tracy and Mrs. Lyon) to sign contract documents for fiscal year 16-17 for child care and development services, Contract No. CPSS 6091. (Page 13-14)
 - a. This items is reoccurring. It is for the state preschool which the district operates.

7.0 **PUBLIC COMMENT:** Public comment on any item of interest to the public that is within the Board's jurisdiction will be heard (agenda and non-agenda items). The Board may limit comments to no more than three minutes per speaker and 15 minutes per topic. Public comment will also be allowed on each specific action item prior to board action thereon.

Parent/Community Member, Vicki Casillas: submits citizen complaints forms to school board.

Superintendent, Charles Tracy and School Board Members: Thank Ms. Casillas for her correspondence and assures her that this matter will be addressed.

Community Member, Barbara Bass: Notes that she has been doing some research regarding the districts safety plan. She believes that we do not have a functioning safety plan, nor is it coherent. Mrs. Bass asks that the board please review it. She notes that the federal government expects us to have a good safety plan.

Board Member, Raymond Villar: Agrees that the board should review it and that safety is priority.

Superintendent, Charles Tracy: States that the safety plan Mrs. Bass is referring to did come to the board, but he would like to look at the concerns Mrs. Bass has and if items need to be fixed or addressed the district will do so.

Community Member, Barbara Bass: Believes that the plan is not being supported – it was voted on to be supported, not adopted. She notes that former Superintendent, Ray Odom made changes in a February 2011 meeting to the safety plan. It is not localized at this point. She also stated very firmly that Mr. Tracy is a fraud and needs to be held accountable.

Board Member, Raymond Villar: The district needs to address this and will address this. If the document is not adequate it needs to be fixed.

Superintendent Charles Tracy: Mr. Tracy agrees and that we will look into what Mrs. Bass has addressed.

Parent/Community Member Suzanna Mendoza: Asks if the pepper spray incident that took place some time ago was addressed?
Superintendent, Charles Tracy: Yes, that incident was addressed.

Community Member, Patricia Loera: The safety plan is created using a state template. Certain items within in are necessary as required by the state, but if there is need for changes then yes we can make it more localized – lets customize. Mrs. Loera also notes that some of these ideas being presented but we need to be role models for our students.

Parent/Community Member, Vicki Casillas: The Butte College Connection is an excellent resource for our students to utilize. It supports our students as they move into higher grades.

Community Member, Barbara Bass: Has the idea of putting in a swimming pool within the district.

Community Member, Tom Conwell: Does not agree with Mrs. Bass. The district does not have money for a pool and neither does the county.

8.0 ACTION ITEMS:

1. Approve/Disapprove HUSD LCAP: Local Control and Accountability Plan (LCAP). (Page 15-76)

Motion for approval by Wendall Lower, seconded by Rosalinda Sanchez. Motion Carried: 3-0

Loera: Aye	Lower: Aye
Leal: Absent	
Sanchez: Aye	

2. Approve/Disapprove 2016-17 Hamilton Unified School District Budget and Reserve for Economic Uncertainties (REU). (Page 77-121)

Motion for approval by Rosalinda Sanchez, seconded by Gabriel Leal. Motion Carried: 3-0

Loera: Aye	Lower: Aye
Leal: Absent	
Sanchez: Aye	

3. Approve/Disapprove 2016-17 Agriculture Career Technical Education Incentive Grant Application. (Page 122-125)

- a. This item supports our agriculture students in attending state activities and conferences, along with supporting our community.

Motion for approval by Wendall Lower, seconded by Rosalinda Sanchez. Motion Carried: 3-0

Loera: Aye	Lower: Aye
Leal: Absent	
Sanchez: Aye	

4. Approve/Disapprove Carl D. Perkins Career & Technical Education Local Plan for Technical Education. (Page 126-185)

- a. This is a new process taken on by the district, it is no longer a consortium of the county – Ms. Lohse and Mr. Oseguera worked on completing this plan to support career technical education.

Motion for approval by Rosalinda Sanchez, seconded by Gabriel Leal. Motion Carried: 3-0

Loera: Aye	Lower: Aye
Leal: Absent	
Sanchez: Aye	

5. Approve/Disapprove Hamilton High School Gym painting costs.

- a. Mrs. Lyon recommends that we do the gable and signage. We can revisit painting in the spring for entire gym painting.

Motion for approval by Wendall Lower to paint only the gable and signage at this time, seconded by Rosalinda Sanchez.

Motion Carried: 3-0

Loera: Aye	Lower: Aye
Leal: Absent	
Sanchez: Aye	

6. Approve/Disapprove Resolution No. 16-17-101, Ordering Governing Board Member Election and Specifications of the Election Order. To consolidate the election of three (3) Board members with the November 2016 general election. (Page 3-12)

Motion for approval by Gabriel Leal, seconded by Rosalinda Sanchez.

Motion Carried: 3-0

Loera: Aye	Lower: Aye
Leal: Absent	
Sanchez: Aye	

7. Approve/Disapprove Board Resolution No. 16-17-102 - Authorize designated personnel (Mr. Tracy and Mrs. Lyon) to sign contract documents for fiscal year 16-17 for child care and development services, Contract No. CPSS 6091. (Page 13-14)

Motion for approval by Raymond Villar, seconded by Rosalinda Sanchez.

Motion Carried: 3-0

Loera: Aye	Lower: Aye
Leal: Absent	
Sanchez: Aye	

8. Approve/Disapprove Program Self-Evaluation Process Fiscal Year 2015-16. (Page 186-187)

- a. Preschool is under supervision of the state, this is a requirement.

Motion for approval by Rosalinda Sanchez, seconded by Gabriel Leal.

Motion Carried: 3-0

Loera: Aye	Lower: Aye
Leal: Absent	
Sanchez: Aye	

9. Approve/Disapprove Annual District Designees for Glenn County Office of Education, 2016-17. (Page 188)

Motion for approval by Wendall Lower, seconded by Gabriel Leal.

Motion Carried: 5-0

Loera: Aye	Lower: Aye
Leal: Absent	Villar: Aye
Sanchez: Aye	

10. Approve/Disapprove Annual District Designees District Authority, 2016-17. (Page 189)

Motion for approval by Raymond Villar, seconded by Rosalinda Sanchez.

Motion Carried: 3-0

Loera: Aye	Lower: Aye
Leal: Absent	
Sanchez: Aye	

11. Approve/Disapprove Kindergarten mathematics: Early Learning in Mathematics published by Center on Teaching and Learning 2016 University of Oregon. (Page 190-193)

- a. Our teachers chose this as it's best for our students.

- b. Staff development comes includes looking into curriculum, including data analysis – this will help teacher figure out if it works for our students.

Motion for approval by Wendall Lower, seconded by Gabriel Leal.

Motion Carried: 3-0

Loera: Aye	Lower: Aye
Leal: Absent	
Sanchez: Aye	

12. Approve/Disapprove Integrated Math III: Core Connections Integrated III published by CPM Educational Program 2015. (Page 194-208)

Motion for approval by Gabriel Leal, seconded by Rosalinda Sanchez.

Motion Carried: 3-0

Loera: Aye	Lower: Aye
Leal: Absent	
Sanchez: Aye	

9.0 **CONSENT AGENDA:** Items in the consent agenda are considered routine and are acted upon by the Board in one motion. There is no discussion of these items prior to the Board vote and unless a member of the Board, staff, or public request specific items be discussed and/or removed from the consent agenda. Each item on the consent agenda approved by the Board shall be deemed to have been considered in full and adopted as recommended.

1. Approve Warrants and Expenditures. (Page 209-225)

2. Approve Minutes for the:
 - a. Special Board Meeting on June 9, 2016. (Page 226-230)
3. Approve Hamilton Elementary School Site Council Meeting Minutes for Monday, April 11, 2016. (Page 231-232)
4. Approve Hamilton High School (tentative) Fundraisers for 2016-17. (Page 233)
5. Approve Hamilton High School Field Trips for 2016-17. (Page 234)
6. Approve Interdistrict Transfers (new – elementary students reapply annually).
 - a. None
7. Approve Personnel Actions as Presented:
 - a. New Hires:
 - i. Emily Kallemeyn, English Teacher – Hamilton Elementary School
 - ii. Maria "Cristina" Rios, Paraeducator – Hamilton Elementary School/Camp Counselor Summer School
 - iii. Karle Fitzhugh, Camp Counselor – Summer School
 - iv. Sean Linhart, Camp Counselor – Summer School
 - v. Vickie Nailing, Camp Counselor – Summer School
 - vi. Kasey Gibbs, Camp Counselor – Summer School
 - vii. Martine Zuppan, Volunteer Cheer Coach – Hamilton High School
 - viii. Christie Marcella, Volunteer Cheer Coach – Hamilton High School
 - b. Resignations/Retirement:
 - i. Resignations:
 1. Hamilton Unified School District Music Director, Michael Taylor. (Page 235)
 2. Hamilton Elementary School Science Teacher, Michael Brantingham. (Page 236)
 3. Hamilton High School Administrative Assistant, Brenda Barajas. (Page 237)

Motion for approval by Gabriel Leal, seconded by Rosalinda Sanchez.

Motion Carried: 3-0

Loera: Aye	Lower: Aye
Leal: Absent	
Sanchez: Aye	

10.0 **ADJOURNMENT: 6:51pm**



 Wendall Lower, Clerk



 Charles Tracy, Superintendent