

**HAMILTON UNIFIED SCHOOL DISTRICT
BOARD MEETING
MINUTES
Hamilton High School Library
Thursday, May 19, 2016**

- 6:00 p.m. Public session for purposes of opening the meeting only.
- 6:00 p.m. Closed session to discuss closed session items listed below.
- 6:30 p.m. Reconvene to open session no earlier than 6:30 p.m.

1.0 OPENING BUSINESS:

1.1 Call to order and roll call

- Tomas Loera, President
- Rosalinda Sanchez
- Gabriel Leal
- Hubert "Wendall" Lower, Clerk

2.0 IDENTIFY CLOSED SESSION ITEMS:

3.0 PUBLIC COMMENT ON CLOSED SESSION ITEMS: Public comment will be heard on any closed session items. The board may limit comments to no more than three minutes per speaker and 15 minutes per item.

4.0 ADJOURN TO CLOSED SESSION: To consider qualified matters.

1. *Education Code Section 35146, Confidential Student Matter.* To consider the suspension of, or disciplinary action or any other action except expulsion relative to student No. 3660.
2. *Government Code Section 54957.6, Labor Negotiations.* To confer with the District's Labor Negotiator, Superintendent Charles Tracy, regarding HTA and CSEA negotiations.
3. *Government Code Section 54957 (b), Personnel Issue.* To consider the employment, evaluation, reassignment, resignation, dismissal, or discipline of a classified and certificated employees.
4. *Government Code Section 54956.9, Subdivision (a), Conference with Legal Counsel – existing litigation.* Name of case: Crews v. Hamilton Unified School District, Glenn County Superior Court, Case No. 15CV01394.

5.0 RECONVENE TO PUBLIC SESSION/FLAG SALUTE: Report action taken in closed session (no earlier than 6:30 p.m.).

Board President, Tomas Loera reported that the Board gave direction to Superintendent regarding student # 3660.

6.0 ADOPT THE AGENDA:

Motion for approval by Gabriel Leal, seconded by Rosalinda Sanchez.

Motion Carried: 4-0

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| Loera: Aye | |
| Leal: Aye | Lower: Aye |
| Sanchez: Aye | |

7.0 COMMUNICATIONS/REPORTS:

1. Board Member Comments/Reports
 - a. Gabe Leal reported that the Hamilton High School Baseball team will be competing for the Section Championship.
2. ASB President and Student Council President Reports.
 - a. Hamilton High, Hernan Urena-Valdes.
 - i. CAASP is complete and AP testing is in process.
 - ii. The Hamilton High School Prom took place in Chico at the Ramada.
 - iii. Softball and baseball are coming to an end.
 - iv. Finals will be during the last week of school and the Hamilton High School Graduation will be at 8:00pm on Friday, June 3rd.
3. Hamilton Elementary, Giovanni Martinez-Barron.
 - a. Jose Mendez-Ruiz is the new Student Council President for Hamilton Elementary School for the 2016-17 school year.
 - b. The Hamilton Elementary 5th graders went on a field trip to Turtle Bay in Redding, CA.
 - c. The Hamilton Elementary School yearbooks are published.

- d. The Hamilton Elementary School 8th grade promotion will take place on Thursday, June 2nd at 7:00pm at the Hamilton High School Stadium.
- e. Friday, June 3rd will be the Kindergarten promotion at Hamilton Elementary School.
- 4. District Reports (In writing)
 - a. Food Service Report by LeAnn Radtke. (Page 1)
 - b. Operations Report by Marc Eddy. (Page 2)
 - c. Technology Report by Frank James. (Page 3)
- 5. Principal and Dean of Student Reports
 - a. Cris Oseguera, Hamilton High School Principal.
 - i. The Hamilton High School Senior Project Night was on Wednesday, May 11th.
 - ii. We are in the final 10 days of school.
 - iii. The Hamilton High School Awards Night is Wednesday, May 25th.
 - iv. The Hamilton High School Baseball team will playing for championship in Redding on Friday, May 20th.
 - v. Finals will be during the final week of school.
 - vi. At this time there are 78 graduating seniors, some are pending at this time.
 - vii. The Hamilton High School Graduation will take place on Friday, June 3rd at the Hamilton High School Stadium.
 - 1. No balloons please.
 - viii. The Glenn County Fair is going well, our students have continued success.
 - b. Darcy Pollak, Hamilton Elementary School Principal.
 - i. Reclassification recognition. (Page 4)
 - 1. Celebrate reclassified students with a medal and certificate.
 - 2. Honor and recognize students who are fluent.
 - ii. Current enrollment is 416.
 - 1. Hamilton Elementary School is using all classrooms and staffing spaces available.
 - iii. Spring concert was amazing – students did very well.
 - iv. That PTO – supporting our staff appreciation week.
 - v. Parent Appreciation is Friday, May 20th at 8:30am in the Hamilton Elementary School Conference Room.
 - vi. 8th Grade promotion is 7:00pm on Thursday, June 2nd at the Hamilton High School Stadium.
 - c. Maria Reyes, District Dean of Students.
 - i. All seniors are registered for Butte College. Students are interested in fish and game, welding, computer engineering and English.
 - ii. The Ella Barkley End of the Year Trip took place Friday, May 13th. Students went to Christian Michaels and Fun Land in Chico.
- 6. Chief Business Official Report by Diane Lyon
 - a. Facilities update/report – handout.
- 7. Superintendent Report by Charles Tracy
 - a. "Board use of social media: Rules for sound communication apply here, too." (Page 5)
 - b. Good guidance for all board members – what is required of us. – to be careful – try to have one of these bulletins per month.
 - i. Hamilton Elementary 7th graders are seeing a significant increase in math. We will not receive the final numbers until the summer. Once received we will report to the board when state certified results are available.
 - ii. The District was recertified to hold forklift class through our adult education next year. A total of 8 weekends are planning on being offered. The District will fly a position to fill in order to teach this course.
 - iii. The District received funds for English as a Second Language. This money should also help replace adult education trailer. The total grant amount is approximately 98,000.
 - iv. Both Mr. Tracy and Cris Oseguera attended the NSCIF Awards Breakfast. Both Mr. Mason and Mr. Deetle received their lifetime passes.
 - v. A Staff Appreciation Lunch will be 12:45pm on Friday, May 20th in the Hamilton High School Library.
 - vi. The inductees into the Glenn County Educators Hall of Fame will be inducted on Saturday, May 21st at the Glenn County Fair in Flaherty Hall – Ken Mason and Greg Felton.

9.0 **DISCUSSION ITEMS:**

1. Second reading of EL Master Plan for Hamilton Unified School District. (Page 6-42)
 - a. This item was brought to board last month and is coming before the board once more for approval.
 - b. *Community Member, Barbara Bass* notes that within the document “translators” may need to be changed to “translate” on page 27.
2. Second reading of Hamilton Unified School District Wellness Policy. (Page 43-53)
 - a. This item was brought to board last month and is coming before the board once more for approval.
 - b. *Board Member, Rosalinda Sanchez* asked question about first bullet point on page 10 of the document. She wanted to make sure this time indicated is enough time.
3. Memorandum of Understanding between Hamilton Unified School District and Boys and Girls Club of the North Valley. (Page 54-61)
 - a. The District and the Boys and Girls Club have been discussing the process with the parents, community, and staff.
 - b. Primary funding will come from the ASIS Grant.
 - c. Will bring back any revisions to the budget if needed.
 - d. This MOU guarantees a program for the next 3 years.
 - e. *Community Member, Genaro Reyes* – Asked a question regarding the age for enrollment. He would like confirmation on the age; the form may not include age 5.
4. Proposed adoption for Kindergarten mathematics: Early Learning in Mathematics published by Center on Teaching and Learning 2016 University of Oregon. (Page 62-65)
 - a. Only area that has not been adopted in our District.
 - b. They have piloted this program – first with Preschool and then Kindergarten.
5. Proposed adoption for Integrated Math III: Core Connections Integrated III published by CPM Educational Program 2015. (Page 66-80)
 - a. 30 day observation period.
 - b. Requirements are included in this.
6. District positions: (Page 81-83)
 - a. District Universal – Maintenance & Transportation
 - b. 2.5 District Data Clerk
 - c. Information Systems Technician
7. Board Member participation in end-of-year activities.
 - a. HES Promotion Thursday, June 2, 2016 at 7:00pm (Board members arrive at 6:30pm), Hamilton High School Stadium.
 - i. Rosalinda Sanchez and Gabe Leal
 - b. HHS Graduation Friday, June 3, 2016 at 8:00pm (Board members arrive at 7:30pm), Hamilton High School Stadium.
 - i. Wendall Lower and Tomas Loera
 - c. HUSD Staff Appreciation Friday, May 20 2016 at 12:45pm (Board members arrive at 12:30pm), Hamilton High School Library.

10.0 **PUBLIC COMMENT:** Public comment on any item of interest to the public that is within the Board’s jurisdiction will be heard (agenda and non-agenda items). The Board may limit comments to no more than three minutes per speaker and 15 minutes per topic. Public comment will also be allowed on each specific action item prior to board action thereon.

11.0 **ACTION ITEMS:**

1. Approve EL Master Plan for Hamilton Unified School District.
Motion for approval by Wendall Lower, seconded by Gabriel Leal.

Motion Carried: 4-0

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| Loera: Aye | |
| Leal: Aye | Lower: Aye |
| Sanchez: Aye | |

2. Approve Hamilton Unified School District Wellness Policy.
Motion for approval by Rosalinda Sanchez, seconded by Wendall Lower.

Motion Carried: 4-0

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| Loera: Aye | |
| Leal: Aye | Lower: Aye |
| Sanchez: Aye | |

3. Approve Memorandum of Understanding between Hamilton Unified School District and Boys and Girls Club of the North Valley.

Motion for approval by Gabriel Leal to approve Memorandum of Understanding between Hamilton Unified School District, Boys and Girls Club of the North Valley and the Glenn County Office of Education, seconded by Rosalinda Sanchez.

Motion Carried: 4-0

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| Loera: Aye | |
| Leal: Aye | Lower: Aye |
| Sanchez: Aye | |

4. Approve course description for Integrated Math III.

Motion for approval by Rosalinda Sanchez, seconded by Gabriel Leal.

Motion Carried: 4-0

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| Loera: Aye | |
| Leal: Aye | Lower: Aye |
| Sanchez: Aye | |

5. Approve Hamilton Unified School District positions:

- a. District Universal – Maintenance & Transportation

- i. Had to lay off during 2008/2009 we went to an every other day cleaning
- ii. We need to move back to a daily cleaning in classrooms

- b. 2.5 District Data Clerk

- i. Additional requirements for collecting data – we need to have a position that is available to look at our LCAP programs and CARS reporting – data piece is critical – reorganization. Please allow to fly now.

- c. Information Systems Technician

- i. As we add these technologies – the addition of classroom support is needed

Motion for approval by Wendall Lower, seconded by Rosalinda Sanchez.

Motion Carried: 4-0

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| Loera: Aye | |
| Leal: Aye | Lower: Aye |
| Sanchez: Aye | |

12.0 **CONSENT AGENDA:** Items in the consent agenda are considered routine and are acted upon by the Board in one motion. There is no discussion of these items prior to the Board vote and unless a member of the Board, staff, or public request specific items be discussed and/or removed from the consent agenda. Each item on the consent agenda approved by the Board shall be deemed to have been considered in full and adopted as recommended.

1. Approve Warrants and Expenditures. (Page 84-102)
2. Approve Minutes for the:
 - a. Regular Board Meeting on April 21, 2016 (Page 103-107)
 - b. Special Board Meeting on May 5, 2016 (Page 108)
3. Approve Williams Quarterly Report. (Page 109)
4. Approve Hamilton High School Site Council Meeting Agenda and Minutes for December 8, 2015 and March 15, 2016. (Page 110-111)
5. Approve ASHA Connect Conference for Superintendent to attend. (Page 112)
6. Approve Mt. Lassen Motor Transit for Hamilton Elementary School 8th grade class on Friday, May 27, 2016. (Page 113)
7. Approve Interdistrict Transfers (new – elementary students reapply annually).
 - a. Incoming
 - i. Hamilton High School – 9th Grade x 1 (for 2016-17)
 - ii. Hamilton Elementary School – Kindergarten X 4 (for 2016-17)
8. Approve Personnel Actions as Presented:
 - a. New Hires:
 - i. Jennifer Firth, District Reading Specialist/Literacy Coach – District
 - ii. Russell Simon, Substitute Adult Ed Forklift Instructor
 - iii. Kristy Eden, Art Teacher – HHS
 - iv. Cristina Hawkins, Temporary Elementary Teacher – HES
 - v. Suzanne Titchenal, Camp Director – Expect Success Summer School
 - vi. Vanessa Ortiz, Camp Counselor – Expect Success Summer School
 - vii. Gloria Godinez, Camp Counselor – Expect Success Summer School
 - viii. Sally Hedley, Teacher – Expect Success Summer School
 - ix. Christine Miles, Teacher – Expect Success Summer School

- x. Michael Taylor, Teacher – Expect Success Summer School
- xi. Ralph Brand Jr., Crossing Guard – Expect Success Summer School
- xii. Tara Teeter, Campus Supervisor – Expect Success Summer School
- xiii. Kristy Eden, Teacher – High School Summer School at Ella Barkley High School

b. Resignations/Retirement:


- i. Nathan Stelzriede, JV Baseball Coach – HHS

Motion for approval by Gabriel Leal, seconded by Wendall Lower.

Motion Carried: 4-0

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| Loera: Aye | |
| Leal: Aye | Lower: Aye |
| Sanchez: Aye | |

13.0 **ADJOURNMENT: 7:28pm**

 6-9-16

 Wendall Lower, Clerk



 Charles Tracy, Superintendent