

**HAMILTON UNIFIED SCHOOL DISTRICT
BOARD MEETING
MINUTES
Hamilton High School Library
Thursday, April 21, 2016**

5:30 p.m. Public session for purposes of opening the meeting only.
 5:30 p.m. Closed session to discuss closed session items listed below.
 6:30 p.m. Reconvene to open session no earlier than 6:30 p.m.

1.0 OPENING BUSINESS:

1.1 Call to order and roll call

Tomas Loera, President Rosalinda Sanchez Gabriel Leal
 Judy Twede Hubert "Wendall" Lower, Clerk

2.0 IDENTIFY CLOSED SESSION ITEMS:

3.0 PUBLIC COMMENT ON CLOSED SESSION ITEMS: Public comment will be heard on any closed session items. The board may limit comments to no more than three minutes per speaker and 15 minutes per item.

4.0 ADJOURN TO CLOSED SESSION: To consider qualified matters.

1. *Government Code Section 54957.6*, Labor Negotiations. To confer with the District's Labor Negotiator, Superintendent Charles Tracy, regarding HTA and CSEA negotiations.
2. *Government Code Section 54957 (b)*, Personnel Issue. To consider the employment, evaluation, reassignment, resignation, dismissal, or discipline of a classified and certificated employees.
3. *Government Code Section 54956.9*, Subdivision (a), Conference with Legal Counsel – existing litigation. Name of case: Crews v. Hamilton Unified School District, Glenn County Superior Court, Case No. 15CV01394.

5.0 RECONVENE TO PUBLIC SESSION/FLAG SALUTE: Report action taken in closed session (no earlier than 6:30 p.m.). **6:31pm** Board Member President, Tomas Loera reported that there was no action taken in closed session.

6.0 ADOPT THE AGENDA: (M)

Motion for approval by Wendall Lower, seconded by Judy Twede.

Motion Carried: 4-0

Loera: Aye	Twede: Aye
Leal: Aye	Lower: Aye
Sanchez: Absent	

7.0 COMMUNICATIONS/REPORTS:

1. Board Member Comments/Reports
 - a. Ken mason field dedication – a very nice thing
2. ASB President and Student Council President Reports.
 - a. Hamilton High, Fernando Mendez-Ruiz.
 - i. ASB President Fernando Mendez-Ruiz appointed Hernan Urena-Valdes as his successor for the 2016-17 school year.
 - b. Hamilton Elementary, Giovanni Martinez-Barron.
 - i. Giovanni reported that the final quarter going well and everyone is looking forward to the end of year activities.
 - ii. CAASP testing is coming up and students have been given information on how to do well on the exam.
 - iii. Hamilton Elementary School 8th graders will be attending a historical reenactment in Red Bluff on the Civil War.
 - iv. The annual May Festival at Hamilton Elementary School will take place on May 5th.
3. District Reports
 - a. Food Service Report by LeAnn Radtke. (Page 1)
 - b. Operations Report by Marc Eddy. (Page 2)
 - c. Technology Report by Frank James. (Page 3)
4. Principal and Dean of Student Reports and New Employee Introductions

- a. Cris Oseguera, Hamilton High School Principal.
 - i. Teaching Excellence and Achievement Spring 2016. (Page 4)
 - ii. Open House at Hamilton High School on Thursday, April 7th was a success. Approximately 250 people attended. Mr. Oseguera would like to note a special thanks to Janice Lohse and Hogan Brown for their efforts in planning.
 - iii. The Hamilton High School "Grease" production on April 14th, 15th, and 16th put on by the drama class was a success. It was the first production musical in 18 years and every night had more attendance than the last – thank you to all involved and the producers – Lupe Funderburk, Kelly Langan, and Michael Taylor.
 - iv. CAASP testing at the high school level will be with the 11th graders.
 - 1. We will begin with English then move to math.
 - v. AP Testing will take place on May 4th, 6th, and 12th.
 - vi. The Glenn County Fair is May 18th, 19th, and 20th.
 - vii. Hamilton High School FFA is attending the Fresno State Convention, April 22nd, 23rd, 24th, 25th and will be returning on the 26th.
 - viii. The Hamilton High School Softball field was dedicated to Ken Mason for his service and commitment to Hamilton on Friday, April 15th.

- b. Darcy Pollak, Hamilton Elementary School Principal.
 - i. Hamilton Elementary School enrollment is currently at 415.
 - ii. CAASP testing this week and the following. This test integrates new technology which will be positive but also a little more challenging for some students as it is a newer type of testing method.
 - iii. Students have participated in, or will be participating in many field trips as the school year comes to an end. A huge thank you to PTO and teachers for their efforts. To name a few, the Civil War Reenactment, students went to the "Grease" production put on by the high school, and the 5th graders will be traveling to Turtle Bay.
 - iv. Only one Saturday school left for the 2015-16 school year.
 - v. We have started to look for staffing for summer school.
 - vi. The first week in May is staff appreciation.
 - vii. A District Advisory Committee (DAC) is coming up on May 9th at Hamilton Elementary School.
 - viii. The May Dance Festival will take place on Thursday, May 5th in the evening.
 - 1. PTO is graciously helping with food arrangements.
 - 2. Dancing will start at 6:00pm.

- c. Maria Reyes, District Dean of Students.
 - i. Starting CAASP testing.
 - ii. Students had a presenter from Butte College speak about digital art and design as a career path.
 - iii. Students also had the opportunity to tour the Fish and Game Department.
 - iv. Friday, April 22nd at beginning at 3:00pm Ella Barkley students will be holding a Carnitas fundraiser for the end of year field trip.

- 5. Chief Business Official building/facilities report by Diane Lyon.
 - a. Diane Lyon reported on current projects for building/facility updates.
 - i. Mrs. Lyon presented the Board with a handout of the update.
 - 1. This handout shows the progress of the project.
 - b. Potentially repaint the Hamilton High School gym wall as it may be needed along with current projects. Mrs. Lyon will be looking into a quote for the costs.
 - c. Mrs. Lyon will be finalizing numbers for the portables.
 - d. There is no cost for overseeing the contractors.

- 6. Superintendent Report by Charles Tracy
 - i. Board & Administrator
 - 1. Developing board-superintendent operating principles. (Page 5 – 6)
 - a. Training bulletins for the board – reminder of what we do in governance – help support our efforts in moving forward.
 - 2. LCAP draft review at Hamilton High School Open House and Hamilton Elementary School Parent Luncheon.
 - a. Reviewed the LCAP – we did not receive any questions at this time.

- i. We did ask that people submit questions but we have not received anything as of today.
3. Boys and Girls Club update.
 - a. A community meeting was held on Thursday, April 12th 6:00pm at Hamilton Elementary School. It was brought before staff, and then parents at the community meeting. The turnout was successful. Parents and community members expressed their concerns and questions about the potential change in program for the students. After much discussion and a presentation by the Boys and Girls Club, an informal vote was held and parents showed their support for bringing the Boys and Girls Club to Hamilton City.
 - b. Now that we have support of parents and community members, the next step is the MOU. This MOU will be brought to the Board for approval no later than June.

8.0 CORRESPONDENCE:

1. Analysis: California's Minimum Wage Increase. (Page 7 – 8)
 - a. Update from SSDA – passage from CA minimum wage increasing.

9.0 DISCUSSION ITEMS:

Board member, Judy Twede would like to table discussion item number 5 until we have a full board available, all other board members agreed. Discussion item number 5 will be brought back before the board on Thursday, May 19th.

1. First Reading of English Learner Master Plan by Heather Sufuentes and Maggie Sawyer. (Page 9 – 45)
 - a. A committee was formed to help update the EL Master Plan. It consisted of two parents, one from each site two teachers – one from each site, one administrator and one classified staff member.
 - b. The idea was to bring it together in a package, making it easier to comprehend and for parents to read
 - c. This plan is comprehensive and it outlines where we are headed. It shows systems of the EL plan, systems for identifying students and how students are placed and exited from the program and moved throughout the program and how they are reclassified.
 - d. It includes what we see for our students while providing students with the best program.
2. PRISMS Project: Promoting Rural Improvement in Secondary Mathematics and Science (RiSE) partnership with California State University, Chico by Leslie Anderson. (Page 46 – 67)
 - a. It is a District partnership with Chico State, more specifically a partnership grant for a student teacher program.
 - b. Currently the plan is to have 3 teachers placed at the high school and teachers placed at the elementary in subsequent years.
3. First reading of Hamilton Unified School District Wellness Policy by LeAnn Radtke. (Page 68 – 78)
 - a. Will come before Board in May for approval.
4. Hamilton Unified School District food service meal prices by LeAnn Radtke. (Page 79)
 - a. Required by the state, i.e. state mandated prices but our goal is to try and keep it as low as possible. During our review, the state required us to propose a lunch price increase.
 - b. Final report should be available in June or July.
5. Board Member participation in end-of-year activities.
 - a. HES Promotion Thursday, June 2, 2016 at 7:00pm (board members arrive at 6:30pm), Hamilton High School Stadium.
 - b. HHS Graduation Friday, June 3, 2016 at 8:00pm (board members arrive at 7:30pm), Hamilton High School Stadium.
 - c. HUSD Staff Appreciation.

- 10.0 **PUBLIC COMMENT:** Public comment on any item of interest to the public that is within the Board's jurisdiction will be heard (agenda and non-agenda items). The Board may limit comments to no more than three minutes per speaker and 15 minutes per topic. Public comment will also be allowed on each specific action item prior to board action thereon.

Community Member, Barbara Bass – Mrs. Bass addressed the Board with questions regarding the elementary; more specifically regarding putting more rooms at the elementary and why we are putting more there. Mrs. Bass does not believe we need any additional classroom buildings at Hamilton Elementary School. Mrs. Bass says there is declining enrollment at the elementary school.

11.0 ACTION ITEMS:

1. Approve District calendars: 2016-17, 2017-18, and 2018-19. (Page 80 – 82)

Motion for approval by Judy Twede, seconded by Gabriel Leal.

Motion Carried: 4-0

Loera: Aye	Twede: Aye
Leal: Aye	Lower: Aye
Sanchez: Absent	

2. Approve Hamilton Unified School District food service meal prices. (Page 79)

Motion for approval by Wendall Lower, seconded by Gabriel Leal.

Motion Carried: 4-0

Loera: Aye	Twede: Aye
Leal: Aye	Lower: Aye
Sanchez: Absent	

3. Approve HUSD partnership with the PRISMS Project: Promoting Rural Improvement in Secondary Mathematics and Science (RiSE) partnership with California State University, Chico. (Page 46 – 67)

Motion for approval by Judy Twede, seconded by Gabriel Leal.

Motion Carried: 4-0

Loera: Aye	Twede: Aye
Leal: Aye	Lower: Aye
Sanchez: Absent	

12.0 **CONSENT AGENDA:** Items in the consent agenda are considered routine and are acted upon by the Board in one motion. There is no discussion of these items prior to the Board vote and unless a member of the Board, staff, or public request specific items be discussed and/or removed from the consent agenda. Each item on the consent agenda approved by the Board shall be deemed to have been considered in full and adopted as recommended.

1. Approve Warrants and Expenditures. (Page 83 – 110)
2. Approve Minutes for the:
 - a. Regular Board Meeting on March 17, 2016. (Page 111 – 116)
3. Approve District Reading Specialist/Literacy Coach job description. (Page 117 – 118)
4. Approve the HES School Site Council Single Plan for Student Achievement 2015-16. (Page 119 – 142)
5. Approve Hamilton Elementary School Site Council Meeting Agenda for Monday, April 11, 2016. (Page 143 – 144)
6. Approve ELAC/DLAC Meeting Agenda and Minutes for Friday, April 8, 2016. (Page 145 – 146)
7. Approve Ella Barkley Carnitas Fundraiser on April 22, 2016 from 4:00pm to 8:00pm.
8. Approve Ella Barkley Field Trip to Six Flags on Friday, May 13, 2016.
9. Approve Interdistrict Transfers (new – elementary students reapply annually).
 - a. Outgoing
 - i. Hamilton Elementary School – Kinder x 2 (for 2016-17)
 - ii. Hamilton Elementary School – Kinder x 1
10. Approve Personnel Actions as Presented:
 - a. New Hires:
 - i. Sara Dudenhoffer – JV Volleyball Coach
 1. Note – She was the coach during 15-16 school year. She resigned (see Feb board minutes). Her plans changed and she will continue to be in Chico so she would like to coach in 2016-17.
 - b. Resignations/Retirement: None

Motion for approval by Gabriel Leal, seconded by Wendall Leal.

Motion Carried: 4-0

Loera: Aye	Twede: Aye
Leal: Aye	Lower: Aye
Sanchez: Absent	

13.0 **ADJOURNMENT: 7:31pm**

Close in memory:

Jon Chandler

Juana Medina

 5-19-16

Wendall Lower, Clerk



Charles Tracy, Superintendent