## Tamaqua Area School District

138 W. Broad Street P.O. Box 112 Tamaqua, PA 18252 570-668-2570 Superintendent's Office Extension 1070 Fax 570-668-6850

Witness for Indemnitor

## **FACILITY REQUEST FORM**

Forms need to be completed and returned <u>30 days prior</u> to your event to the Office of the Superintendent. <u>Requests not made in timely manner may be denied</u>.

REQUEST FOR AVAILABILITY/PRE-APPROVAL CAN BE MADE TO:
AUDITORIUM - Mark Beltz - mbeltz@tamaquasd.org
CLASS ROOM/LIBRARY/CAFETERIA - BUILDING SECRETARY
GYMNASIUM/POOL/FIELD REQUESTS - Mike Hromyak - mhromyak@tamaquasd.org

Outside organizations and personal use of facilities must submit proof of insurance for all requests. CUSTODIAL FEES WILL BE INCURRED FOR ALL FACILITIES USED.

## **COMPLETE ONLY ONE BOX**

|  | COMMITTEE CHELL CHE BOX  |  |
|--|--|--|
| Outside entities   | <u>Inside entities</u>   | Personal USE   |
| ORGANIZATION   | ORGANIZATION   | DO YOU LIVE IN THE TAMAQUA AREA SCHOOL DISTRICT?  Yes No |
| IS YOUR OUTSIDE ORGANIZATION LOCATED IN THE TAMAQUA AREA SCHOOL DISTRICT?  | WILL ORGANIZATION USE FACILITIES BEYOND SCHEDULED WORKING HOURS? (M-F 10:30 p.m.)  |  |
| Yes No   | Yes No   |  |
| PLEASE PRINT IN BLUE OR BLA  | CK INK Initial District Contact  | TODAY'S DATE   |
| Primary Legal Adult Responsibility   |  | Cell   |
| Complete Mailing Address of Organization                                   | on/Responsible Adult   |  |
| PhoneReason of I   | Request/Type of Activity   |  |
| E-mail Address   |  |  |
| Building SiteFacility Requested  |  |  |
| Age Group (please circle) Elementary M                                     | iddle High School Adults Fee charged   | for activity\$   |
| Time In Ev   | vent Time  | Time Out   |
|  | ce or 50/50 drawings are permitted at our sit sts to the otherwise, must be specifically ou  |  |
|  | HOLD HARMLESS AGREEMENT  |  |
|  | amaqua Area School District (hereinafter refernsibility (hereinafter referred to as "indemnitor  |  |
| WHEREAS, the indemnitor desires above on a rental basis or otherwise.      | permission to use the facilities listed above of   | the indemnity during the date listed                     |
| facilities the indemnitor hereby agrees that h                             | of full consideration for the indemnity allowing the ne will indemnify and save harmless the inden ay hereafter suffer, incur, be put to or pay by the same of the put to or pay by the same of the sa | nnity against any and all loss, damage,                  |
| IN WITNESS WHEREOF the partie executed the day and year first above writte | es hereto intending to be legally bound hereby n.  | have caused this agreement to be                         |
| •  |  | AREA SCHOOL DISTRICT                                     |
| Witness for Indemnity  | Ву:  | Superintendent   |
|  | OUTSID   | DE ORGANIZATION  |

By:\_