



# MT. PLEASANT SCHOOL DISTRICT

## IN ORDER TO ENROLL A CHILD IN SCHOOL, THE FOLLOWING MUST BE PROVIDED:

1.  **PROOF OF BIRTHDATE** - Certified birth certificate, baptismal record or passport - original documents.  
**Kindergarten: Child turns five years old by September 1**  
**Transitional Kinder: Child five years-old, turns four between September 1 – June 1**
  
2. **IMMUNIZATION RECORD** - Signed or stamped by a doctor.  
Doctor's verification of month and year of the following immunizations:
  - a. Poliomyelitis (polio) 4 doses but 3 doses are acceptable if the last dose was given after the age of 4 years.
  - b. Diphtheria, Tetanus, Pertussis (DTP / DTaP/ Tdap or TD) 5 doses, 4 doses are acceptable if the 1 dose given on or after the age of 4 years, 3 doses acceptable if 1 dose given on or after age of 7.  
**7<sup>th</sup> Grade requirement-** at least 1 dose of Tdap on or after age 7
  - c. Measles, Mumps, Rubella (MMR) (2 doses) Both doses must be given on or after first birthday. One of the doses must be MMR; the other dose may be any measles-containing vaccine.
  - d. Hepatitis B (3 doses) (Not required for 7<sup>th</sup> grade entry)
  - e. Varicella (chicken pox) 2 doses  
**7<sup>th</sup> Grade requirement- 2 doses Varicella**
  - f. TB Risk Assessment Form completed by pediatrician or verification of clear Tuberculin Skin Test (TST) or Interferon Gamma or clear x-ray (within 12 months of school registration)

\_\_\_\_\_ **Kindergarten only** Full-physical examination (completed after March 1, before start Kinder).  
\_\_\_\_\_ **Kindergarten only** - Dental examination (completed after August 1, start of kinder).
  
3.  **PROOF OF RESIDENCE** –  
One of the following must be provided clearly indicating the name of the parent/guardian of the child AND the address within the Mt. Pleasant School District boundaries. *(Before submitting documentation please cross out all listed dollar amounts and account numbers to maintain privacy)*
  - Property tax payment receipts,
  - Rental property contract,
  - Lease or Rental payment receipts,  
Utility service contract, statement or payment receipts (PG&E, Water, Trash) Phone bills are not acceptable.
  - Pay stubs;
  - Voter registration,
  - Correspondence from a government agency,

If you are unable to obtain proof of residency and reside with another family whose name appears on the above documents, please submit a signed Verification of Residency form with one of the above Proof of Residence forms.

**Special Circumstances:**

  - *If you cannot provide proof of residence in your name and can not obtain a Verification of Residency please contact the school secretary to discuss the requirements for completing a Declaration of Residency Form.*
  - *If you have become homeless or do not have permanent housing please contact the School Secretary regarding enrollment.*
  
4.  **EMERGENCY CONTACT INFORMATION-** Names, addresses, phone numbers of individuals who are authorized to pick up your child from school in an emergency.
  
5. As needed: Copy of Health Plan, Restraining Order, or Authorization to Administer Medication

**ONLY THE PARENT OR LEGAL GUARDIAN MAY ENROLL A STUDENT. AN INDIVIDUAL REPRESENTING A PARENT MUST HAVE A COMPLETED CAREGIVERS AFFIDAVIT.** The District will require the parent or legal guardian to show a valid California Driver's license or picture identification at the time of enrollment.